

Parade is
Saturday,
December 3, 2016



**CITY OF LAS VEGAS, NEW MEXICO
ELECTRIC LIGHT PARADE
2016 APPLICATION**

**“CHRISTMAS CAROLS COME TO LIGHT”
Free Entry!**

RETURN THIS ENTIRE COMPLETED FORM TO:

Rosita Ellis, Carnegie Library
505-426-3303

Or

Vanessa Marquez, City Hall (1700 N Grand Ave)
505-426-3277
Email: vanessa@ci.las-vegas.nm.us

This form should be completed and returned no later than Thursday, December 1, 2016 to be eligible for the 2016 Electric Light Parade. Day-of applications will be accepted.

Name of Entry: _____

Contact Person 1: _____

Contact Person 2: _____

Contact Phone 1: _____ **Contact Phone 2:** _____

Contact Email: _____

DESCRIPTION: Please briefly describe your Parade entry, (basic theme, design, decoration materials, use of lights, etc:

IMPORTANT

SUBMIT A NARRATIVE

Please include (on a separate sheet of paper) a narrative about your group and entry that the emcee can read over the public address system during the parade.

TYPE OF ENTRY:

Vehicle Only * *Circle one:* Automobile Club / Individual
Number of Vehicles in the Entry: _____

Float * Number of people riding on float: _____
Number of Additional People Walking: _____
Type of Vehicle(s): _____
Size of Trailer: _____

Walking Group * Number in group: _____
Will any vehicle be accompanying the group? YES NO
Type of Vehicle: _____

Band * Number in group: _____
Will any vehicle be accompanying the group? YES NO
Type of Vehicle: _____

Category (check one):

- Musical or Dance Group
- Community Group
- Automotive Group
- Business
- Biggest & Brightest

INSURANCE

All vehicles participating shall be insured and provide proof

If entering a vehicle (for any purpose), complete the following insurance information and attach proof of insurance.

Insurance Company: _____

Policy Number: _____

Policy Holder: _____

APPLICATION TERMS & AGREEMENT

Parade Date & Time: Saturday, December 3, 2016 at 5:30 – 6:00 pm, Parade line-up at 3:30pm.

1. Entries in order to be judged must follow the theme of the parade “Christmas Carols Come to Light” with decorations and dress of the participants.
2. Vehicles and floats must be decorated with Christmas lights, and music must be Christmas music.
3. Candy or materials may be handed out during the parade by entries accompanied by walkers **ONLY**.
4. Participants must observe safe conduct at all times.
5. Due to the noise, timing and surroundings, horses are not allowed in this parade.
6. Please limit sirens and honking during parade.
7. No live impersonation of Santa will be permitted.
8. No live depictions of Christ on the Cross will be permitted.
9. All entries must be approved by the Parade Committee and the Parade Committee reserves the right to reject or remove any entry at any time for safety concerns, inappropriate behavior, or at the direction of a Parade Marshal, Las Vegas Police Department or Las Vegas Fire Department.
10. Any deviation from the parade route will not be permitted.
11. Entries must be in place at the staging area no later than 3:30 pm; the parade will start at 5:30-6:00pm sharp.
12. Judging will take place along the parade route. **In order to be judged, the number provided must be posted on the upper passenger side of the windshield or front passenger side fender.** The number must be visible from a distance. If the number is not visible, the entry will not be judged;
13. **Due to local activities occurring December 3, 2016, Participants should call 505-426-3277 for a recording on exact lineup location to occur on or near the parade route.**
14. The parade route will proceed south on 6th street, west on Douglas Ave., north on 12th Street, west on Bridge/National ending with floats circling around Plaza Park with all others exiting thru North Gonzales Street.
15. All participants driving a vehicle must have a valid driver’s license and proof of insurance.
16. The parade is **FREE** to all participants in 2016.
17. All entries must meet or exceed all Fire Department rules and regulation prior to receiving entry number.
18. All applications should be received by 5:00 p.m. Thursday, December 1st.
19. Four (4) walking spotters with visible safety vests and flash lights will be required for every float.

ACKNOWLEDGEMENT & RESPONSIBILITY

I, THE UNDERSIGNED, ACKNOWLEDGE AND UNDERSTAND THAT I AM RESPONSIBLE TO COMPLY WITH THE INFORMATION, RESTRICTIONS AND CONDITIONS OF THE PERMIT WHEN ISSUED. I HEREBY ACKNOWLEDGE RESPONSIBILITY FOR PENALTIES ASSOCIATED WITH NON-COMPLIANCE WITH THE PERMIT CONDITIONS, WHETHER OR NOT I AM PRESENT AT THE TIME OF THE VIOLATION. _____ (INITIALS)

I hereby certify the foregoing statements to be true and correct, and agree to defend, indemnify and hold harmless the City of Las Vegas, its City Council, officers, agents, employers and volunteers from and against any and all loss, claims, damages, liability, such claim or suit arising from or in any manner connected to the requested activity. I also agree, if approved, to comply will all permit conditions, and understand that failure to comply with any condition, or any violation of law, may result in the immediate cancellation of the event, revocation of the permit, forfeiture of fee(s) and/or deposit, denial of future events, criminal prosecution and/or administrative citation(s), fines.

Print Your Name _____

Signature _____ Date _____

Subscribed and sworn to me before this _____ day of _____ 201 _____.

Notary Public (SEAL)

My commission expires: _____

CITY OF LAS VEGAS, NEW MEXICO



LAS VEGAS FIRE DEPARTMENT

ELECTRIC LIGHT PARADE FLOAT REQUIREMENTS

FLOATS REQUIRING ELECTRICITY/GENERATORS

_____ A minimum five (5) pound Fire Extinguisher is required. The Las Vegas Fire department (LVFD) will not lend out extinguishers. Please do not ask.

_____ Extension cords and lights must be UL approved. Frayed or cracked extension cords will not be allowed.

_____ Floats must be made of non-flammable, non-combustible material. No cardboard or paper stuffing.

_____ If you use more than one extension cord, you will need an electric power strip with a breaker or a GFI receptacle.

_____ All generators must be filled before the beginning of the parade. No filling of generators will be allowed during the parade. No gas containers allowed on float.

_____ Children must be well secured and away from generator.

_____ Floats will be inspected beginning at 3:30 PM prior to parade or 2-3 days in advance. It is recommended that you call LVFD (Phone 505-425-6321) for an inspection in the days prior to the parade since onsite inspection may not allow for corrections of deficiencies.

