FOR OFFICIAL USE
Receipt #: _____ ID #: _____
Date: _____ Issued: _____

City of Las Vegas

Business Registration/License Application

(505) 454-1401 FAX: (505) 425-7335

City of Las Vegas
1700 N. Grand Avenue
Las Vegas, NM 87701
www.lasvegasnm.gov

Check One: New Business ☐ Renewal ☐ New Location ☐ Date Closed ☐ _____

CHECK ONE: ☐ **NEW CERTIFICATE**
☐ **2016 STICKER ONLY**

Business Name: _____

DBA: _____ Type of Business: _____

Location Address: _____ Las Vegas, New Mexico 87701
Street

Mailing Address: _____
Street City State ZIP

Business Phone: (_____) _____ Other Phone: (_____) _____

Email Address: _____ Prefer Electronic Correspondence: ☐ Yes ☐ No

Type of Ownership: ☐ Sole Proprietor ☐ Partnership ☐ Corp. ☐ LLC ☐ Non-Profit

Home Occupation: ☐ Yes ☐ No Insurance Carrier: _____

Contractor: ☐ Yes ☐ No Lic. #: _____ Exp. Date: _____ LICENSE TYPE(S): _____
(If Yes, Include a copy of State of New Mexico Construction Verification Card)

Food Service–Will food be prepared served? ☐ Yes ☐ No ***(If Yes, NM Environment Dept. must approve before Registration is Issued)***

NM Tax ID#: ___ ___ - ___ ___ ___ ___ ___ ___ - ___ ___ - ___
(NM CRS Number Required before City Business Registration is Issued)

FEES

Will you be placing a new sign: **Yes** ☐ **No** ☐
If Yes, you will need a sign permit. Contact Building Inspector.

Business Registration: ☐ **$35.00 Standard Registration**
(Required of all Businesses)

Additional Fees – If Applicable:

Other Fees ☐ $_____ ☐ $25.00 Dance Halls, Auto Wrecker-Yards & Pawnbrokers
Vending Machines ☐ $_____ ☐ $25 for 1 Machine, ☐ 2-4 Machines $50, ☐ 5+ Machines $200
Late Penalty 10% ☐ $_____

TOTAL $_____ **Due by or before March 15, 2016.**
10% late penalty after March 15, 2016.

_____
Owner/Applicant Print Name Signature Date

Contact Person: _____
Print Name Date

_____
Fire Inspector Approval (505) 425-6321
City of Las Vegas Fire Department
604 Legion Drive, Las Vegas, NM 87701

_____
Building Inspector (505) 454-1401, Ext. 3278
City of Las Vegas Community Development
1700 N. Grand Avenue, Las Vegas, NM 87701

_____
NM Environment Department (505) 454-2801
2528 Ridge Runner Road
Las Vegas, NM 87701

_____
Zoning Approval (505) 454-1401, Ext. 3274
City of Las Vegas Community Development
1700 N. Grand Avenue, Las Vegas, NM 87701