CITY OF LAS VEGAS ABE MONTOYA RECREATION CENTER

1751 N GRAND AVE. LAS VEGAS, NEW MEXICO 87701 – PHONE 505-426-1739

FACILITY RESERVATION APPLICATION AND AGREEMENT

GYM COURTS: $50.00/2HRS; PER DAY: $90.00 PER COURT /$150.00 GYM; RACQUETALL COURTS: $65.00 PER COURT

LOBBY AREA: $65.00/3HOURS (PARTIES); TOURNAMENT – RACQUETBALL OR GYM (all courts) $250.00 - WEEKEND

CLASSROOM: $35.00; FIELD RENTAL – Rodriguez Softball fields - $150.00/per field/per day; (Practice, game, business, fundraisers)- $40.00/2 hours per field; (Evening events - $60.00/2 hours with lights; TOURNAMENT/FUNDRAISERS -$100.00 DAY/ $200.00 weekend/ no lights

OTHER OPTIONS: EARLY SET UP FEE - $50.00; STAFF SUPERVISION - $50.00 per staff; PARKING LOT - $50.00

The City of Las Vegas Recreation Department welcomes your use of fields and facilities. The following is a contract of conditions, policies, rules and fees, which must be agreed upon and approved to assure harmonious use.

CONDITIONS, RULES AND FEES: The area may be reserved upon availability, providing the date does not interfere with previously scheduled program, on a first come, first served basis. The City of Las Vegas reserves the right to refuse or cancel any reservation.

Name of Organization: _____ E-Mail Address: _____

Activity: _____**Date(s):** _____ **Time In**_____ **Time Out**_____

Staff supervision required: _____**Set-Up required:** _____ **Time In**_____ **Time Out** _____

Tables: _____ **Chairs:** _____

Responsible Person: _____CELL Phone _____ WORK phone_____

Address: _____City _____ State _____ Zip_____

AGREEMENT:

Note: Those reserving our facilities/fields may be required to obtain a minimum of $1,000,050 liability coverage, naming the City of Las Vegas as "Additional insured". The certificate may be faxed to (505) 426-1738, or mailed to 1751 N. Grand Ave. Las Vegas, New Mexico 87701.

The renter agrees to the following: As the responsible person/official for the above-named organization or activity, by signing I agree with the following conditions, rules and fees set forth in this application and to assume all risk for participants, and release, absolve, indemnify and hold harmless, the City of Las Vegas, staff and facility/field and agree to the following:

- Bathroom monitoring and supervision/bathroom pickup and clean
- Proper **SUPERVISION MUST BE PROVIDED TO PROVIDE SAFE AND ADEQUATE SUPERVISION OF ACTIVITIES AND FACILITY USE** (Supervision required on a 1 to 12 ratio if children at event; 1 to 15 for adults and must be provided by Organization)
- Police the area and place all litter in barrels provided; litter pickup in dugouts, field, parking lot and surrounding area (field use)
- Absolutely No alcohol; Release of liability forms must be signed by each participant for all Tournaments
- To report all damages and be responsible for all damages incurred during event; to be responsible for any damage to equipment or grounds that was the direct result of improper use. A pre and post inspection of area may be made with recreation staff and responsible person in charge of event.
- To obey all State of New Mexico laws, Las Vegas ordinances and Recreation Department rules and regulations; Little League rules and Adult Softball League rules (if applicable) ; facility rules and regulations/policies and procedures

_____ _____

Authorized RENTER Signature Date

OFFICE USE ONLY

APPROVAL: REC. DIRECTOR _____ **DATE** _____ **APPROVAL: CITY MANAGER:** _____

LORETTA A. MARTIN

CUSTODIAN: _____ **DATE** _____

Total Fee Due: $ _____ **Amt. Paid: $**_____ **Receipt #** _____ **Date:** _____ **by:** _____

(revised June 10, 2014)