

COMMUNITY DEVELOPMENT

Elmer J. Martinez, Director

Improvement Plan

SWOT

Projects/Issues by Division

January 14, 2010

Improvement Plan:

1. Hire a City Planner—A City Planner has been hired. Melanie Gallegos.
2. Revise Master Plan--- The City obtained funding (CDBG) for a planning project. The RFP for a consultant to assist in the development of a comp plan was re-advertised. Opening of proposals is scheduled for Thursday, January 14, 2010.
3. Rehabilitation/renovation of Old City Hall & Museum---No further action to report on this project at this time.

Applicable SWOT Analysis

Planning—Comprehensive Master Plan is in process, responses to our RFP is will be opened on January 14th. The team to rate and rank consultant proposals has been identified.

The Downtown Master Plan, called the Downtown Action Plan. A “charrette” meeting is scheduled for February 19th and 20th at the Parish Hall. The grant agreement is being amended with the State because of a change in funding sources.

Partnerships—*Las Vegas Night at the Legislature* scheduled for January 26, 2010 at La Fonda in Santa Fe. Staff from the Community Development Department and the City Manager’s Office are participating in the project

Education—Animal Control staff attended training in December for certification.

Annexation—Staff will have a meeting on January 15 with Las Vegas Medical Center to go over the proposed annexation petition. The application will be submitted to DRT for review

Infrastructure--- Application for the Moreno St. & Drainage Improvement project was submitted on time. DFA staff are presently rating applications. DFA will require applicants to make presentation to the New Mexico Community Development Council.

Community Development Zoning:

The film survey is being mailed out with utility bills, about 270 completed surveys have been received. The Film Commission will be reviewing the tabulated results and make policy recommendations from the information.

The following projects are in process:

---Oxido Subdivision—Final plat consideration for a 46 lot subdivision off St Rd 518 and in the ETZ is going before Council this month.

---State of New Mexico application for a zone change to rezone property at 520 Commerce Street (KFUN Hill area) for a new State Police Headquarters is going before Council this month

---NMHU—a petition to vacate a City alley at the rear of 1004 Mora Ave. is going before Council this month

___Joe D. and Bercy Archuleta—application to change zoning from commercial to residential for a portion of a lot off Sabino & Chavez is going before Council this month

Code Enforcement:

The new enforcement officer has taken on the process available under the ordinance that provides for the issuance of citations that include penalties and fines thru municipal court. Cases are being submitted and are being heard in Municipal Court.

Transportation:

Two new vans, funded under the stimulus program (ARRA) were delivered, have been outfitted with radios and equipment and are in-service.

Transportation is upgrading all radios with funding from the Department of Homeland Security and Emergency Management.

Animal Control:

We are still awaiting a response from the Animal Welfare Coalition on the proposed agreement which would lease the dog pound to the group in exchange for running the shelter.

Museum:

The Museum and Friends of the Museum held its annual holiday open house on December 5, 2009. Members of the West Las Vegas Choir sang selections. Staff was available after the program to tour the public through closed collections and archives.

Nellie Price and Laura Gonzales (volunteer) took *Las Vegas Alive!* to Memorial Middle School on December 11 with teachers Mr. Gottschalk and Ms. Pacheco, Nellie and Laura engaged about 130 students in 6 sessions with the Museum's historic role playing game.

The Museum added a temporary employee through Goodwill Industries, Inc. Jerry Marranta began on December 14. He will assist with the development of educational programming and with organizing and cataloging the collection. His salary is paid through the Goodwill program.

Annual Museum attendance was up slightly over last year's figures (3,265, about 3% increase). This includes attendance at several performances throughout the year, both at the Museum and at other venues.

Submitted: _____
Elmer J. Martinez, Community Development Director