



CITY OF LAS VEGAS

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ALFONSO E. ORTIZ, JR.
Mayor

**CITY OF LAS VEGAS
PUBLIC HOUSING AUTHORITY BOARD MEETING AGENDA
JANUARY 15, 2014 –WEDNESDAY – 5:30 P.M.
City Council Chambers
1700 North Grand Avenue**

(The City Council is the Housing Authority Board of Commissioner on any matters concerning the Housing Department.)

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. MOMENT OF SILENCE**
- V. APPROVAL OF AGENDA**
- VI. APPROVAL OF MINUTES**
Approval/Disapproval of minutes of the December 11, 2013 Housing Board Meeting.
- VII. PUBLIC INPUT ** (not to exceed 3 minutes per person)**
- VIII. PRESENTATION ** (not to exceed 10 minutes per person)**
 1. Finance Department – Financial Status Report
- IX. HOUSING DIRECTOR'S MONTHLY REPORT**
- X. COMMISSIONER'S REPORT**
- XI. EXECUTIVE SESSION/CLOSED SESSION**

THE HOUSING AUTHORITY BOARD OF COMMISSIONERS MAY CONVENE INTO EXECUTIVE SESSION IF SUBJECT MATTER OF ISSUES ARE EXEMPT FROM THE OPEN MEETINGS REQUIREMENT UNDER §(H) OF THE OPEN MEETINGS ACT.

- i. Personnel matters, as permitted by Section 10-15-1(H) (2) of the New Mexico Open Meetings Act, NMSA 1978.**
- ii. Matters subject to the attorney client privilege pertaining to threatened or pending litigation in which the City of Las Vegas is or may become a participant, as permitted by Section 10-15-1(H) (7) of the New Mexico Open Meetings Act, NMSA 1978.**
- iii. Matters pertaining to the discussion of the sale and acquisition of real property, as permitted by Section 10-15-1(H) (8) of the Open Meetings Act, NMSA 1978.**

XII. ADJOURN

ATTENTION PERSONS WITH DISABILITIES: The meeting room and facilities are accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office prior to the meeting so that arrangements may be made.

NOTE: A final Agenda will be posted 72 hours prior to the meeting. Copies of the Agenda may be obtained from City Hall, Office of the City Clerk, 1700 North Grand Avenue, Las Vegas, New Mexico 87701.

**MINUTES OF THE CITY OF LAS VEGAS HOUSING BOARD HELD ON
MONDAY DECEMBER 11, 2013 AT 5:30 P.M. AT THE CITY COUNCIL
CHAMBERS.**

CHAIRMAN: Alfonso E. Ortiz Jr.

COMISSIONERS: Tonita Gurule-Giroñ – Arrived at 5:45 pm
Vince Howell
Joey Herrera
David L. Romero
Ember Davis - Absent

ALSO PRESENT: Tim Dodge, City Manager
Maire Lopez, Recorder

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Chairman Ortiz Jr. asked for a moment of silence for the victims of the tornados.

APPROVAL OF AGENDA

Commissioner Howell made a motion to approve the agenda. Commissioner Romero seconded the motion.

Chairman Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.

Commissioner Joey Herrera	Yes
Commissioner Vince Howell	Yes
Commissioner David L. Romero	Yes
Commissioner Tonita Gurule-Giroñ	Not Arrived
Commissioner Ember Davis	Absent

Recorder Maire Lopez re-read the motion and advised the motion carried.

APPROVAL OF MINUTES

Commissioner Herrera made a motion to approve the minutes of November 19, 2013. Commissioner Romero seconded the motion.

Chairman Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.

Commissioner Tonita Gurule-Giroñ	Not arrived
Commissioner Joey Herrera	Yes
Commissioner David L. Romero	Yes
Commissioner Vince Howell	Yes
Commissioner Ember Davis	Absent

Recorder Maire Lopez re-read the motion and advised the motion carried.

PUBLIC INPUT

Mayor Ortiz Jr. advised that Housing Director Pacheco will be retiring at the end of December and the governing body wishes him the best of luck.

PRESENTATIONS

Finance Director Pamela Marrujo presented the finance report for the Housing Authority advised the department has collect 38% of its revenues with 42% of the year lapsed and expended 37% of its budget.

HOUSING DIRECTOR'S INFORMATIONAL MONTHLY REPORT

Housing Director Pacheco wanted to ensure that operations within the Housing Authority will continue and he knows the staff is competent and will continue to progressively move forward. Housing Director Pacheco advised the five unit remodel is underway and will accommodate about 4% of the handicap units. Sidewalk improvements have made within the Housing Department and improved the look within the housing units.

COMMISSIONER'S REPORT

Commissioner Howell thanked Housing Director Pacheco for the work he has done within the Housing Authority and how he resolves issues and concerns.

Commissioner Herrera thanked Housing Director Pacheco and wished him the best on his retirement and to keep in touch with Las Vegas.

Commissioner Romero wished Housing Director Pacheco the best in his retirement.

Chairman Ortiz Jr. wished Housing Director Pacheco for all his work in the Housing Authority.

Chairman Ortiz Jr. asked that the record indicate Commissioner Gurule-Giroñ was present.

Commissioner Gurule-Giroñ apologized for the late arrival she had trouble with her garage door.

ADJOURN

Commissioner Howell made a motion to adjourn. Commissioner Herrera seconded the motion.

Chairman Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.

Commissioner Joey Herrera	Yes
Commissioner Vince Howell	Yes
Commissioner David L. Romero	Yes
Commissioner Tonita Gurule-Giroñ	Yes
Commissioner Ember Davis	Absent

Recorder Maire Lopez re-read the motion and advised the motion carried.

Alfonso E. Ortiz Jr., Mayor

ATTEST:

Casandra Fresquez, City Clerk

**HOUSING DEPARTMENT-REVENUE COMPARISON
THRU DECEMBER 31, 2013- 50% OF YEAR LAPSED (6 of 12 months)
FISCAL YEAR 2014**

	A	B	C	D	E	F	G
	FY 2013	FY 2014	FY 2014	FY 2013	FY 2014	(E/C)	(E/B)
	BUDGET	BUDGET	YTD - BUDGET	ACTUAL	YTD - ACTUAL	%	% REV
DWELLING RENT	378,000	379,000	189,500	228,644	207,416	109%	55%
OPERATING SUBSIDY	757,254	631,260	315,630	419,240	285,739	91%	45%
HOUSING-OTHER INCOME	59,522	10,800	5,400	129	1,803	33%	17%
TRANSFERS IN (CFP FUNDS)	63,431	55,000	27,500	0	0	0%	0%
TOTAL	1,258,207	1,076,060	538,030	648,013	494,958	92%	46%

(Other income includes: interest, late fee charges and unit repair materials)

**HOUSING DEPARTMENT- EXPENDITURE COMPARISON
THRU DECEMBER 31, 2013- 50% OF YEAR LAPSED (6 of 12 months)**

	A	B	C	D	E	F	G	H
	FY 2013	FY 2014	FY 2014	FY 2013	FY 2014	FY 2014	(E/C)	(E/B)
	BUDGET	BUDGET	YTD - BUDGET	ACTUAL	YTD - ACTUAL	AVAIL. BAL.	%	%
							YTD - BDGT	BDGT
EMPLOYEE EXP.	631,054	650,543	325,272	300,142	295,429	355,114	91%	45%
OPERATING EXP.	540,881	425,460	212,730	188,079	186,694	238,766	88%	44%
TOTAL	1,171,935	1,076,003	538,002	488,221	482,123	593,880	90%	45%