REQUEST FOR BIDS

The City of Las Vegas, New Mexico will open Sealed Bids at 2:00 p.m., Sept 10, 2015 at the City Council Chambers, 1700 North Grand Avenue, Las Vegas, New Mexico, or other designated area at the City Offices; ON THE FOLLOWING:

NATURAL GAS INVENTORY SUPPLIES

The BIDDING FORMS AND TECHNICAL SPECIFICATIONS may be examined at the following location: 1700 NORTH GRAND, LAS VEGAS, NM

Copies of the BIDDING FORMS AND TECHNICAL SPECIFICATIONS may be obtained at the office of : 1700 NORTH GRAND, LAS VEGAS, NM

Mailed Bids should be addressed to the City Clerk, 1700 N. Grand Ave., Las Vegas, New Mexico 87701; with the envelope marked: NATURAL GAS INVENTORY SUPPLIES, Opening No. 2016- 11 ; on the lower left-hand comer of the submitted envelope. It shall be the responsibility of the bidder to see that their bid is delivered to the **City Clerk** by the date and time set for the bid request. If the mail or delivery of bid request is delayed beyond the opening date and time, bid thus delayed will not be considered. A public opening will be held and any bidder or their authorized representative is invited to attend.

The City of Las Vegas reserves the right to reject any/or all bids submitted.

CITY OF LAS VEGAS,

ELMER J. MARTINEZ, CITY MANAGER

CASANDRA FRESQUEZ, CITY CLERK

ANN M. GALLEGOS, FINANCE DIRECTOR

JUNE TAFOYA-CORDOVA, PURCHASING OFFICER

Opening No. 2016 - 11

Date Issued: 8-20-15

Date Issued: Published:

Albuquerque Journal 8-26 , 2015
Las Vegas Optic 8-26 , 2015
City website: www.lasvegasnm.gov

STANDARD BID CLAUSES

AWARDED BID

Awarding of Bid shall be made to the responsible Bidder whose Bid meets the required specifications. The City of Las Vegas (City) reserves the right to reject or accept any of all Bid specifications and to waive any insubstantial irregularity in the form of the Bid.

The City of Las Vegas may make multiple awards of the bid, to those bidding in law enforcement related services. The City Reserves the right to award the bid to the most advantageous Bidder to the City.

TIMETABLE

Bids pursuant to this request must be received at the City Clerk's Office at 1700 North Grand Avenue. Las Vegas, New Mexico, on or before 2:00 pm, September 10, 2015 at which time all bids received will be opened. An opening will occur at the City's Council Chambers or other designated area at the City Offices. Awarding of Bid is projected for September 2015. The successful Bidder will be notified by mail.

ENVELOPES

Sealed Bid envelopes shall be clearly marked on the lower left-hand corner, identified by the Bid Name and Opening Number. Failure to comply with this requirement may result in the rejection of your submitted Bid. *Enclose one (1) original and two (2) copies of Bid.*

BRIBERY AND KICKBACK

The Procurement Code of New Mexico; (Section 13-1-28 through 13-1-99 N.M.S.A. 1978), impose a third degree felony penalty for bribery of a public official or public employee. In addition the New Mexico Criminal Statutes (Section 30-4-1, N.M.S.A. 1978): state that it is a third degree felony to commit the offense of demanding or receiving a bribe by a public official of public employee. And (Section 30-24-2, N.M.S.A. 1978): it is a fourth degree felony to commit the offense of soliciting or receiving illegal kickbacks. Also (Section 30-41-1 through 30-41-3, N.M.S.A. 1978): states that it is a fourth degree felony to commit the offense of offering or paying illegal kickbacks.

NON-COLLUSION

In signing their Bid and Affidavit, the Bidder certifies that he/she has not, either directly or indirectly entered into action of restraint of free competition, in the connection with the submitted bid.

RESPONSIBILITY OF BIDDER

At all times it shall be the responsibility of the Bidder to see their bid is delivered to the City Clerk by the Date and Time scheduled for opening. If the mail or delivery of said Bid is delayed beyond the scheduled opening date and time set, bid this delayed will not be considered.

CLARIFICATION OF BID

Bidder requiring clarification or interpretation of Bid specifications shall make a written request to the Department involved in this bid request at least five (5) days prior to the scheduled bid opening date with a copy forwarded to the Finance Department. Any interpretation, corrections or changes of said Bid Specifications, Opening Date, or Time Change will be made by Addendum only. Interpretations, Corrections or changes of said bid made in any other manner will not be binding and the Bidder shall not rely upon such interpretation, corrections and changes.

MODIFICATION OF BID

Bids may be withdrawn upon receipt of written request prior to the scheduled bid opening for the purpose of making any corrections or changes. Such corrections must be properly identified and signed or initialed by the Bidder. Resubmission must be prior to the scheduled bid opening time in order to be considered. After bid opening, no price modifications of submitted bids or other provisions shall be permitted.

WITHDRAWAL OF BID

A low Bidder alleging a material mistake of fact, after bids have been opened may request their bid be withdrawn upon receipt of a written request to the Finance Department prior to the scheduled awarding date.

INSPECTION

Final inspection and acceptance will be made at the City's destination. Products rejected for nonconformance with the specifications shall be removed by the Bidder; at his/her risk and expense promptly after notice of rejection.

FEDERAL TAX IDENTIFICATION NUMBER

Pursuant to IRS requirements, Bidder shall provide their Federal Tax ID Number if Bidder is incorporated. If Bidder is a sole proprietorship or partnership then they shall provide their Social Security Number.

FEDERAL TAX ID NUMBER: _____

SOCIAL SECURITY NUMBER: _____

NEW MEXICO TAX IDENTIFICATION NUMBER

Payment may be withheld under (Section 7-10-5, N.M.S.A. 1978) if you are subject to New Mexico Gross Receipts Tax and have not registered for a New Mexico (CRS) Tax Identification Number. Contact the New Mexico Taxation & Revenue Department at (505) 827-0700 for registering instructions.

NEW MEXICO TAX IDENTIFICATION NO. (CRS):_____

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

The Bidder shall submit a completed Campaign Contribution Disclosure Form Pursuant to Chapter 81, Laws of 2006.

COMMERCIAL WARRANTY

The Bidder agrees that the products or services furnished under a Purchase Order shall be covered by the most favorable commercial warranties that the Bidder gives to any customer for such products or services. And that the rights and remedies provided therein shall extend to the City and are in addition to and do not limit any rights afforded to the City by any other clause of its Purchase Order. Bidder agrees not to disclaim warranties of fitness for any particular purpose or merchantability.

Furthermore, Bidder agrees that its warranty for all products furnished under a Purchase Order pursuant to this Call for Bids shall be for a period of one year following the installation of said products by others. Also a receipt of a notice by the City's Engineer the products have been installed correctly and have been demonstrated to be capable of performing their intended function.

SPECIAL NOTICE

To preclude possible errors and/or misinterpretations, bid prices must be affixed in ink or typewritten legibly. *Enclose one (1) original and two (2) copies of Bid documents.*

DEFAULT

The City reserves the right to cancel all or any part of an order without cost to the City if the Bidder fails to meet the provisions of the City's Purchase Order or the product specifications and to hold the Bidder liable for any excess costs occasioned due to the Bidder's default. The Bidder shall not be liable for any excess costs if failure to perform on an order arises out of cause beyond the control and without fault or negligence of the Bidder. Such causes include, but are not restricted to, acts of God or public enemy; acts of State or Federal Government; fires, floods, epidemics, quarantine restrictions, strikes, embargoes, unusually severe weather, or defaults of subcontractors. Due to any of the above unless the City shall determine that the supplies or services to be furnished by the subcontractor are obtainable from other sources in the City in this paragraph shall not be exclusive and are in addition to any other rights now being provided by law.

BID PROTESTS

If any Bidder is of the opinion that the specifications as written preclude him/her from submitting a bid. His/her opinion should be made known to the Department involved in this bid request at least twelve (12) days prior to the scheduled bid opening date with a copy forwarded to the Finance Department. Bid protests will not be considered from parties which do not also furnish satisfactory documentation with their protest that their proposed system fully meets the functional intent of the TECHNICAL SPECIFICATIONS which accompany a Call for Bids.

NON-EXCLUSION

Specifications of the bid request are not meant to exclude any Bidder or Manufacturer. Where a brand name or equal is indicated, it is for the purpose of describing the standard of quality, performance and characteristics desired and is not intended to restrict competition. "No Substitute" specifications may be authorized, only if required to match existing equipment.

If any Bidder is of the opinion that the specifications as written preclude him/her from submitting a bid. His/her opinion should be made known to the Department involved in this bid request at least five (5) days prior to the scheduled bid opening date; with a copy forwarded to the Finance Department.

Brand names and numbers are for reference only and equivalents will be considered. If bidding "EQUIVALENT" Bidder must be prepared to furnish complete data upon request, preferably with the bid to avoid awarding delay.

CONTRACT

When the City issues a Purchase Order in response to an awarded Bid a binding contract is created (unless a specified contract has been created).

TERMINATION

This Price Agreement may be terminated by either party upon signing a written notice to the other party at least thirty (30) days in advance of the date of termination. Notice of termination of this Price Agreement shall not affect any outstanding orders.

TAXES

Bidder must pay all applicable taxes.

NOTE:

If bidder is from outside the City of Las Vegas, the successful bidder must pay Gross Receipts in the City of Las Vegas.

BIDDER INFORMATION

BIDDER: _____

AUTHORIZED AGENT: _____

ADDRESS: _____

TELEPHONE NUMBER (____)_____

FAX NUMBER (____)_____

DELIVERY: _____

STATE PURCHASING RESIDENT CERTIFICATION NO.: _____

NEW MEXICO CONTRACTORS LICENSE NO.: _____

BID ITEM (S): ____NATURAL GAS INVENTORY SUPPLY_____

ITEM (S) UNDER THIS BID ARE TO BE F.O.B. LAS VEGAS, NEW MEXICO 87701. THE CITY OF LAS VEGAS RESERVES THE RIGHT REJECT ANY OR ALL BIDS AND TO WAIVE ANY TECHINCAL IRREGULARITY IN THE FORM OF THE BID.

AFFIDAVIT FOR FILING WITH COMPETITIVE BID

STATE OF _____}
}
COUNTY OF _____}

I _____ , of lawful age, being of first duly sworn in oath, say that I am the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any city official or employee as to the terms of said prospective contract, or any other terms of said prospective contract; or in any discussion between bidders with any city official concerning an exchange of money or any other thing of value for special consideration in the letting of a contract.

_____
Signature

Subscribed and sworn to before me, this _____ day of _____, 20_____.

(SEAL)

_____
Notary Public Signature
My Commission Expires: _____

CITY OF LAS VGAS

BID ITEM (S): NATURAL GAS INVENTORY SUPPLY

ITEM	DESCRIPTION	UNIT PRICE
1.	Roots-Series B3 Line Mount Meter's 11-M175 (TC)-4" Flange 8 Bolt	_____
2.	American 425 Natural Gas Meter	_____
3.	American AC 630 Natural Gas Meter	_____
4.	750/1600 Natural Gas Meter w/max working pressure 100lb – w/standard connections 45LT	_____
5.	1000 Natural Gas Meter working pressure 25lb	
6.	Model-441-57S Self-Operated Low and High Pressure Large Capacity Regulators 4" 8 Bolt Flange ASME	_____
7.	Model-046-2Field High Pressure Service Regulator 1"x1"	_____
8.	275 TC Meter w/1" connections, galvanized. One side insulated. Or equal	_____
9.	2" x 2" 243-8-2 regulator IRV, 6" to 14" spring, w/⅜ orifice. Or equal	_____
10.	2" x 2" 243-HP Regulator, IRV w/1/2" orifice. 3 PSI to 10 PSI or equal to	_____
11.	1" x1" 143-80-2 regulator. IRV 6" to 14" spring. 3/8" orifice. Or equal	_____
12.	¾" x ¾" Model 496 regulator. IRV 6" to 14" spring. 1/8" orifice. Or equal	_____
13.	1" x 1" 143-80-2 HP regulator IRV 2 -6 PSI, 3/8" orifice. Or equal	_____
14.	1" x 1" Model 496 regulator IRV 6" to 14" spring. 1/8" orifice. Or equal	_____
15.	2 x 2-243-RPC-B Regulator. ½" orifice – 10 PSIG-35 PSI. Or equal	_____
16.	45LT x 1 ¼" galvanized gas meter connection Per Set	_____
17.	45LT x 1 ½" galvanized insulated gas meter connection. Per Set Insulated	_____

18. 20LT x 1" M.P.T. galvanized swivel & nut Per Set - Insulated _____

19. ¾" Polyethylene Gas Pipe Performance Pipe PE 3408– A.S.T.M-D-2513 or equal _____

20. 1" Polyethylene Gas Pipe Performance Pipe PE 3408– A.S.T.M-D-2513 or equal _____

21. 1 ¼" Polyethylene Gas Pipe Performance Pipe PE 3408– A.S.T.M-D-2513 or equal _____

22. 2" Polyethylene Gas Pipe Performance Pipe PE 3408 – A.S.T.M-D-2513or equal _____

23. 4" Polyethylene Gas Pipe Performance Pipe PE 3408– A.S.T.M-D-2513 or equal _____

24. 4" IPS Transition fitting steel weld end x PE 3408 butt connection– A.S.T.M-D-2513 _____

25. 2" IPS Transition fitting steel weld end x PE 3408 Butt connection– A.S.T.M-D-2513 _____

26. 1" IPS Transition fitting steel weld end x PE 3408 Butt connection– A.S.T.M-D-2513 _____

27. PQ-11-Bypass Tee 2" IPS main x 2" IPS Abandonment outlet Part#-5662-17-1017-00 Continental Industries _____

28. 4" PE 3408 butt fusion connection cap– A.S.T.M-D-2513 _____

29. 2" PE 3408 butt fusion connection cap– A.S.T.M-D-2513 _____

30. 1" PE 3408 butt fusion connection cap– A.S.T.M-D-2513 _____

31. 4"x 2 PE 3408 butt fusion connection – A.S.T.M-D-2513 Reducer _____

32. 2" x 1" PE 3408 butt fusion connection – A.S.T.M-D-2513 Reducer _____

33. 1 1/4" x 1" PE 3408 butt fusion connection Reducer _____

34. 1" x 3/4" PE 3408 butt fusion connection Reducer _____

35. 1 1/4" x 2" PE 3408 butt fusion connection Reducer _____

36. 1 1/4" PE 3408 butt fusion connection cap _____

37. 2" PE 3408 butt fusion connection Tee – A.S.T.M-D-2513 Tee _____

38. 4" PE 3408 butt fusion connection Tee – A.S.T.M-D-2513 Tee _____

39. 1" PE 3408 butt fusion connection 90 degree elbow-A.S.T.M-D2513 _____

40. 1 1/4" PE 3408 butt fusion connection 90 degree elbow– A.S.T.M-D-2513 _____

41. 2" PE 3408 butt fusion connection 90 degree elbow– A.S.T.M-D-2513 _____

42. 4" PE 3408 butt fusion connection 90 degree elbow– A.S.T.M-D-2513 _____

43. 2" x 1" PE tapping tee assembly– A.S.T.M-D-2513 _____

44. 2" x 2" PE tapping tee assembly– A.S.T.M-D-2513 _____

45. 4" x 1" PE tapping tee assembly _____

46. 4" x 2" PE tapping tee assembly _____

Note: Tapping tee assemblies to be adaptable to performance pipe PE 3408 fusion connections or equal _____

47. Anodeless service riser. 1" IPS x 1" NPT-SDR-11-P.E. 3408 R.W. Lyall or equal– A.S.T.M-D-2513 _____

48. Anodeless service riser. 2" NPT x 2" IPS SDR11-P.E. 3408 R.W. Lyall or equal– A.S.T.M-D-2513 _____

49. 2" PE 3408 Valve– A.S.T.M-D-2513 _____

50. 4" PE 3408 Valve– A.S.T.M-D-2513 _____

51. 2" x 2"-175 Mueller Lubeseal in line pvc valve _____

52. 2" x 1" gas service saddle PVC w/compression outlet. Continental #5361-1014 or equal _____

53. 1 ¼" pipe joint clamp MB Skinner #089862 or equal _____

54. 1 1/2" pipe joint clamp MB Skinner #089861 or equal _____

55. 2" pipe joint clamp MB Skinner #089860 or equal _____

56. 4" line stopper fitting 250 P.S.I. Mueller #H17190 or equal _____

57. 2" line stopper fitting 250 P.S.I. Mueller #H17190 or equal _____

58. 2" plug valve, lubricated w/flange connection. CI for gas _____

59. 2" plug valve, lubricated w/threaded ends. CI for gas _____

60. 4" plug valve, lubricated w/flange ends. CI for gas _____

61. Meter barrel lock. Mueller #504979 or equal _____

62. 3" line stoppers fittings 250. P.S.I. Mueller _____

63. ¾" Mueller steel auto perf tee or equal _____

64. 1" Mueller steel autoperf tee or equal _____

65. 3/4" IPS x 1" IPS transition Punch Tee _____

66. Thermoweld cartridge #15 CP Box of 20 _____

67. 2" PVC to PVC compression for gas _____

68. 1" PVC T PVC compression coupling for gas _____

69. Lock wing iron body meter stop Inlet: 1" inside I.P. thread
Outlet: 1" insulated union coupling w/inside I.P. thread.
Finish: black or brass. 175 P.S.I. _____

70. Lock wing iron body meter stop Inlet: 1" inside I.P. thread
Outlet: 1" inside I.P. thread Finish: Black or brass 175 P.S.I. _____

71. Tinker & Razor Half Cell reference electrodes
Model-6-B-cucu 504 Half cell 1/ ¼" x 6" _____

72. CuCu-504 crystals 1lb. 3ox bottle P#04-9011 _____

73. Ceramic Tip Assembly- Pointed
P#118-027 _____

74. 2 x 1 – PE 4710 HDPE Tapping Tee w/Rectangular Base &
Model EFVEB-BB7YY00 _____

75. 4 x 1 –PE-4710-HDPE Tapping Tee w/Rectangular Base &
model EFVEB-BB7YY00 Excess Flow Valve _____

76. Excess Flow Valve Model B – w/minimum Trip Point of
525SCFit @ 10 P.S.I. Stick Type _____

77. 2" PVC to 2" IPS Transition Fitting _____

78. Valve Boxes Plastic for 2" to 3" FP Valve-31 _____

79.	Valve Supports for 2" Valve	_____
80.	Valve Supports for 4" Valve	_____
81.	Trenton wax tape 6"x9' (16 rolls per case)	_____
82.	Trenton wax tape primer brown (4 gal per case)	_____
83.	Barricade tape Gas Line Below yellow & black (8 rolls per case)	_____
84.	#12 Solid BC .030 w/yellow tracer wire 500 ft (500 ft rolls/ 4 rolls per case)	_____
85.	Harveys 10 mil Pipe Wrap 2" x 100' (24 per case)	_____
86.	Magnesium–Anode – HC – Potential – 32lb	_____
87.	Magnesium – Anodes – 5lbs H.C	_____
88.	Magnesium-Anodes-9lb H.C.	_____
89.	Magnesium – Anodes – 17lbs H.C	_____
90.	Magnesium – Anodes – 50lbs H.C	_____

Note:

1. Bid prices to remain firm for a period of one (1) year after date of bid awardment.
2. All items to be F.O.B. City of Las Vegas, Utility Center, 905 12th Street Las Vegas, NM 87701.
3. Unit Price Includes Freight and Sales Tax on taxable item on unit bid.
4. The City of Las Vegas reserves the right to award bid on an individual item basis.
5. Item 13, R275 meter, maximum allowable operating pressure to be 5 PSI. To be equipped with 1" connection

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to Chapter 81, Laws of 2006, any prospective contractor seeking to enter into a contract with any state agency or local public body must file this form with that state agency or local public body. The prospective contractor must disclose whether they, a family member or a representative of the prospective contractor has made a campaign contribution to an applicable public official of the state or a local public body during the two years prior to the date on which the contractor submits a proposal or, in the case of a sole source or small purchase contract, the two years prior to the date the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor, a family member or a representative of the prospective contractor to the public official exceeds two hundred and fifty dollars ($250) over the two year period.

THIS FORM MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMIL Y MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

"Applicable public official" means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

"Campaign Contribution" means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to either statewide or local office. "Campaign Contribution" includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

"Contract" means any agreement for the procurement of items of tangible personal property, services, professional services, or construction.

"Family member" means spouse, father, mother, child, father-in-law, mother-in-law, daughter-in-law or son-in-law.

"Pendency of the procurement process" means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

"Person" means any corporation, partnership, individual, joint venture, association or any other private legal entity.

"Prospective contractor" means a person who is subject to the competitive sealed

proposal process set forth in the Procurement Code or is not required to submit a competitive sealed proposal because that person qualifies for a sole source or a small purchase contract.

"Representative of a prospective contractor" means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

DISCLOSURE OF CONTRIBUTIONS:

Contribution Made By: _____

Relation to Prospective Contractor: _____

Name of Applicable Public Official: _____

Date Contribution(s) Made: _____

Amount(s) of Contribution(s) _____

Nature of Contribution(s) _____

Purpose of Contribution(s) _____

(The above fields are unlimited in size) _____

_____ _____
Signature Date

_____
Title (position)

-OR-

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS ($250) WERE MADE to an applicable public official by me, a family member or representative.

_____ _____
Signature Date

_____
Title (Position)