

**MINUTES OF THE CITY OF LAS VEGAS HOUSING/CITY COUNCIL SPECIAL MEETING ON THURSDAY, DECEMBER 8, 2011 AT 5:00 P.M. IN THE CITY COUNCIL CHAMBERS**

**MAYOR:** Alfonso E. Ortiz, Jr. - **Absent**

**COMMISSIONERS/COUNCILORS:** Mayor Pro-Tem Andrew Feldman  
Tonita Gurule-Giroń  
Diane Moore  
David L. Romero  
Amber Davis - **Absent**

**ALSO PRESENT:** Tim Dodge, City Manager  
Casandra Fresquez, City Clerk  
Flora Gallegos, Acting City Attorney  
Mack Allingham, Sergeant at Arms

**CALL TO ORDER**

Acting Chairman Andrew Feldman called the Housing Board Special Meeting to order at 5:00 p.m.

**ROLL CALL**

City Manager Tim Dodge stated for the record that Mayor Alfonso E. Ortiz, Jr. was absent as he was attending the Police Chiefs banquet in Albuquerque to receive the accreditation award.

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

Acting Chairman Feldman asked for a moment of silence for those who have passed in the community and for the snow the City has been receiving.

**APPROVAL OF AGENDA**

Commissioner Moore moved to approve the agenda. Commissioner Gurule-Giroń seconded the motion. Acting Chairman Feldman asked for roll call vote. Roll Call Vote was taken and reflected the following:

Diane Moore	Yes	Tonita Gurule-Giroń	Yes
-------------	-----	---------------------	-----

Andrew Feldman                      Yes                      David Romero                      Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

**PUBLIC INPUT**

There were no individuals signed up for public input.

**NEW HIRES:**

1. Approval/Disapproval to hire Housing Financial Specialist. ***Robert Pacheco, Housing Director***

City Manager Dodge requested approval to hire Ms. June Sotres for the position of Housing Financial Specialist as per Housing Director, Robert Pacheco's recommendation. City Manager Dodge added that Ms. Sotres has successfully completed the pre-employment requirements and concurs with Housing Director Pacheco's recommendation.

Commissioner Moore moved to approve the hiring of Ms. June Sotres as Housing Financial Specialist. Commissioner Gurule-Giroń seconded the motion. Acting Chairman Feldman asked for roll call vote. Roll Call Vote was taken and reflected the following:

Diane Moore	Yes	Tonita Gurule-Giroń	Yes
Andrew Feldman	Yes	David Romero	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

**ADJOURN**

Commissioner Moore moved to adjourn Housing Board Special meeting. Commissioner Gurule-Giroń seconded the motion. Acting Chairman Feldman asked for roll call vote. Roll Call Vote was taken and reflected the following:

David Romero	Yes	Tonita Gurule-Giroń	Yes
Andrew Feldman	Yes	Diane Moore	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

**CALL TO ORDER**

Mayor Pro-tem Andrew Feldman called the Special Council Meeting to order at 5:05 p.m.

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

Mayor Pro-tem Feldman asked for a moment of silence in thanks to the crew for the Pecos clean up project and Happy Holiday to everyone in the community.

**APPROVAL OF AGENDA**

Councilor Moore moved to approve the agenda. Councilor Gurule-Giroń seconded the motion. Mayor Pro-tem Feldman asked for roll call vote. Roll Call Vote was taken and reflected the following:

Diane Moore	Yes	Andrew Feldman	Yes
Tonita Gurule-Giroń	Yes	David Romero	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

**PUBLIC INPUT**

There were no individuals signed up for public input.

**BUSINESS ITEMS**

1. Approval/Disapproval of change Order to the Moreno Street Improvement Project.

Public Works Director Carlos Ortiz stated that a change order was needed for the Moreno Street project as there was 725 feet of old clay sewer line which is in poor condition as it is broke in several places and it does not align directly between the manholes causing conflict with the proposed storm sewer main alignment.

Councilor Gurule-Giroń had some concerns about the number of change orders as well as the increase in cost for this project. Councilor Gurule-Giroń was also concerned about the sewer line not included in the initial scope of work.

There was some discussion and clarification on the issue and all questions were answered.

Councilor Moore moved to approve the change order to the Moreno Street Improvement project. Councilor Romero seconded the motion. Mayor Pro-tem Feldman asked for roll call vote. Roll Call Vote was taken and reflected the following:

Tonita Gurule-Giron	Yes	Diane Moore	Yes
---------------------	-----	-------------	-----

Andrew Feldman                      Yes                      David Romero                      Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

2. Approval/Disapproval to advertise request for bid for ten (10) police vehicles with specific police package.

Commander Mack Allingham requested approval to advertise request for bid for ten police units to replace vehicles from the fleet that are six to twelve years old with an average of 112,000 miles.

Councilor Moore moved to approve the request to advertise bid for ten police vehicles with specific package. Councilor Gurule-Giroñ seconded the motion. Mayor Pro-tem Feldman asked for roll call vote. Roll Call Vote was taken and reflected the following:

David Romero                      Yes                      Diane Moore                      Yes  
Tonita Gurule-Giroñ                      Yes                      Andrew Feldman                      Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

3. Approval/Disapproval allowing the City to enter into agreement with the New Mexico Department of Finance for CDBG Grant No. 11-C-NR-I-05-A-52 Emergency Grant for Peterson Dam Pump Back System.

Utilities Director Garcia stated that the City has been awarded a grant in the amount of \$351,967 from the NM Department of Finance for the Peterson Dam Pump Back System and the Department of Finance will require a ten percent match and that ten percent match will be paid out of the GRT fund for water. Utilities Director Garcia requested Council's approval allowing the City to enter into agreement with the NM Department of Finance.

Councilor Moore moved to approve the City to enter into agreement with the New Mexico Department of Finance for CDBG Grant No. 11-C-NR-I-05-A-52 Emergency Grant for Peterson Dam Pump Back System. Councilor Gurule-Giroñ seconded the motion. Mayor Pro-tem Feldman asked for roll call vote. Roll Call Vote was taken and reflected the following:

Diane Moore                      Yes                      Andrew Feldman                      Yes  
Tonita Gurule-Giroñ                      Yes                      David Romero                      Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

4. Approval/Disapproval of Resolution No. 11-79 to submit application for financial assistance and project approval to the New Mexico Finance Authority for the Distribution Line Replacement Project.

Utilities Director Garcia stated that during a meeting with the NM Finance Authority, the City was made aware of the potential for the City to receive funding under the leaky water state revolving loan fund and the funding at this time is proposed to be fifty percent loan grant and fifty percent loan. The application and resolution are the first steps in the process in order to obtain that funding and the purpose of the funding is for distribution line replacement which is identified in the preliminary engineering report and is necessary to reduce the water loss. The amount requested for the funding would be 3.1 million dollars.

Councilor Gurule-Giroń was concerned why the City would apply for funding prior to the finalization of an actual rate increase assessment as the amount would be based on projected revenues versus actual revenue.

City Manager Dodge advised that the application is based on current city water revenues and not on projected increases and added that delaying the application could jeopardize the funding.

Mayor Pro-tem Feldman pointed out that going for outside funding negates having to charge customers as the City would be getting the money from an outside source rather than telling the customers, the City will have to raise the rates in order to pay for fixing these leaky lines.

After continued discussion on the item, Councilor Moore recommended continuing the item until the next council meeting as there may possibly be a tie vote and asked legal counsel, would the motion then die should the vote be 2 to 2.

Acting City attorney, Flora Gallegos recommended continuance of the item until the next meeting so the Mayor would then be able to break the tie as motion would die should the vote be 2 to 2.

Utilities Director Garcia requested that "project approval" be removed from the agenda item and change the wording on Application page 5, C Customers and Rates, 3. A draft report is expected by December 2011 instead of November.

Councilor Moore moved to continue the item until the next council meeting on December 21, 2011 with noted changes by Utilities Director Garcia. Councilor Gurule-Giroń seconded the motion. Mayor Pro-tem Feldman asked for roll call vote. Roll Call Vote was taken and reflected the following:

Tonita Gurule-Giroń	Yes	Andrew Feldman	Yes
Diane Moore	Yes	David Romero	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

5. Approval/Disapproval of Resolution No 11-78 to submit application for financial assistance and project approval to the New Mexico Finance Authority for the Automated Meter Reading Project.

Utilities Director Ken Garcia stated he would also like the “project approval” wording on this item removed and the typographical error of “November” changed to December. Utilities Director Garcia stated that Utilities has been working the last five to seven years on replacing meters in the distribution system which have been changed out for a number of reasons, one being to allow upgrading the meter reading to allow for automated reading which will decrease the number of meter readers from four to one.

Utilities Director Garcia advised that the proposed application will allow for financial assistance to the New Mexico Finance Authority for the automated meter reading project and was based on current financial rates.

Councilor Gurule-Giron stated she was concerned about the number of meters listed on page 2 which shows 11,600 meters which do not coincide with the number of residential and commercial meters listed on page 5.

Councilor Feldman pointed out that for clarification, the third sentence on paragraph three, page 2 should read “The City will reallocate the labor costs associated with reading 11,600 meters (gas and water) to repairing and/or replacing leaking water lines which will reduce the water loss by approximately 10-15%.”

Utilities Director Garcia explained that the number of meters on page 2 includes both gas and water and the number on page 5 only include the water meters. Utilities Director Garcia added that the statement on the referenced meters on page 2 states the City will reallocate the labor costs associated with reading the 11,600 meters which are both gas and water meters.

Councilor Moore moved to continue this item until the next Council meeting with noted changes from Utilities Garcia and Councilor Feldman. Councilor Feldman seconded the motion. Mayor Pro-tem Feldman asked for roll call vote. Roll Call Vote was taken and reflected the following:

Diane Moore	Yes	Andrew Feldman	Yes
Tonita Gurule-Giroń	Yes	David Romero	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

City Manager Dodge stated the City will continue to be very aggressive in seeking as much grant funding as possible for the City of Las Vegas.

**EXECUTIVE SESSION**

City Manager Dodge stated there were no items for Executive Session.

**ADJOURN**

Councilor Moore made a motion to adjourn. Councilor Gurule-Giroñ seconded the motion. Mayor Ortiz, Jr. asked for roll call vote. Roll Call Vote was taken and reflected the following:

Tonita Gurule-Giroñ	Yes	David Romero	Yes
Diane Moore	Yes	Andrew Feldman	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

  
\_\_\_\_\_  
Mayor Alfonso E. Ortiz, Jr.

ATTEST:

  
\_\_\_\_\_  
Casandra Fresquez, City Clerk