



# CITY OF LAS VEGAS

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**ALFONSO E. ORTIZ, JR.**  
Mayor

**CITY OF LAS VEGAS  
REGULAR CITY COUNCIL MEETING AGENDA  
December 21, 2011 –Wednesday– 6:00 p.m.  
City Council Chambers  
1700 N. Grand Ave**

*(The City Council shall act as the Housing Authority Board of Commissioners on any matters on the Agenda concerning the Housing Department.)*

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. MOMENT OF SILENCE**

**V. APPROVAL OF AGENDA**

**VI. APPROVAL OF MINUTES ( September 27, 2011, November 2, 2011  
November 16, 2011 and November 22, 2011**

**VII. MAYOR’S RECOGNITION/PROCLAMATION**

- Recognition of the Fitness Challenge Winners
- Recognition of Manuel Flores
- Other Recognitions/Proclamations

**VIII. MAYOR’S APPOINTMENTS**

- Appointment of Tom S. Huie to the City of Las Vegas Planning & Zoning Commission/Board of Adjustments.
- Appointment of Ofelia Martinez to the City of Las Vegas Housing Committee.
- Appointment of Pamela Marrujo to Finance Director

**IX. PUBLIC INPUT (not to exceed 5 minutes per person)**

**X. PRESENTATIONS (not to exceed 10 minutes per person)**

**TONITA GURULE-GIRON**  
Councilor, Ward 1

**DIANE MOORE**  
Councilor, Ward 2

**ANDREW H. FELDMAN**  
Councilor, Ward 3

**DAVID L. ROMERO**  
Councilor, Ward 4

- Presentation by MainStreet de Las Vegas on activities and status of projects identified within the contract.
- Presentation by Mr. Ray Collins, Jerry Collins and Ms. Wendy Armijo regarding Legislative issues: Increase of Liquor Excise Tax, Passage of Local Option Law.
- Presentation by Matt Martinez on the Chamber of Commerce update

#### **XI. CITY MANAGER'S INFORMATIONAL REPORT**

- Finance Report

#### **XII. NEW HIRES**

1. Approval/Disapproval to hire one (1) Police Officer for the Las Vegas Police Department. *Christian Montano, Police Chief*
2. Approval/Disapproval to hire an Administrative Assistant II for the Human Resource Division. *Tasha Martinez, HR Manager*

#### **XIII. BUSINESS ITEMS**

1. Approval/Disapproval to appoint Mayor Pro-tempore for a six (6) month term effective December 21, 2011

*Mayor Alfonso E. Ortiz Jr.* Resolution #10-58 allows for a six month term limit.

2. Approval/Disapproval of Resolution 11-84 supporting passage legislation to increase excise tax on alcohol sales.

*Mayor Alfonso E. Ortiz Jr.* The excise tax on alcohol has not been increased and a significant increase in the excise tax is needed to reduce the ongoing subsidization of the economic impact that alcohol has caused and to deter abuse in the consumption of alcohol.

3. Approval/Disapproval of Revised Job Descriptions for Public Works Director, Community Development Director, Utilities Director, Administrative Assistant I, Administrative Assistant II and Maintenance Worker.

*Tasha Martinez, HR Manager* The proposed Directors job descriptions had not been revised since 1996 and the Administrative Assistant I, II

and Maintenance Worker job descriptions have been generalized to accommodate multiple departments.

4. Approval/Disapproval of new Communications Manager job description.

**Tasha Martinez, HR Manager** The new job description is needed due to increased duties and responsibilities within the Las Vegas Police Departments Communication Section requiring a manager level oversight.

5. Approval/Disapproval of New job description for the Information Specialist Supervisor for the Police Department.

**Tasha Martinez, HR Manager** Information Specialist Supervisor job description will ensure the Information Services Division has oversight to ensure accuracy and efficiency of the division.

6. Approval/Disapproval of Resolution 11-82 authorizing the Las Vegas Police Department to accept funding through the Region IV Justice Assistance Grant Fund.

**Christian Montano, Police Chief** Funding will be utilized to fund overtime for officers to work drug operations, conduct warrant round ups, gather intelligence and execute search warrants.

7. Approval/Disapproval of Resolution 11-80 budget adjustment to increase the FY 2012 budgeted revenues and expenditures within various funds.

**Tana Vega, Deputy Finance Director** The City is in need of adjusting various funds, budgeted revenues and expenditures.

8. Approval/Disapproval of Resolution 11-86 authorizing the execution and delivery of a loan agreement and intercept agreement between the City of Las Vegas and the New Mexico Finance Authority.

**Tana Vega, Deputy Finance Director** This agreement is evidencing a special, limited obligation of the City to pay a principal amount of \$232,638 together with interest thereon, for the purpose of purchasing and equipping police vehicles.

9. Approval/Disapproval of Resolution 11-81 to enter into a Lease Purchase Agreement with DivLend Equipment Leasing, L.L.C.

**Tana Vega, Deputy Finance Director** The Lease Purchase Agreement is for the purpose of procuring Tyler Technologies Incode Suites.

10. Approval/Disapproval of Resolution 11-85 in support of a request for partial legislative funding to reestablish the New Mexico Health Council System.

**Elmer Martinez, Community Development Director** In July 2010 funding for health councils across the state was suspended due to state budget cuts. The local health council continued with local support. The proposed resolution supports application for legislative funding to reestablish funding for health councils.

11. Approval/Disapproval of Resolution 11-83 repealing and replacing all previous resolutions and adopting a City of Las Vegas Transportation Department Federal Transportation Administration (FTA) Drug and Alcohol Policy – Zero Tolerance.

**Elmer Martinez, Community Development Director** The NM Department of Transportation and Rail Bureau recently conducted a site visit evaluating the City transportation program. It was recommended that the City adopt a revised Drug and Alcohol Zero Tolerance Policy in accordance with FTA regulations.

12. Approval/Disapproval of vehicle purchase Bid No. 100-11 to lowest bidder meeting all specifications.

**Christian Montano, Police Chief** Request to advertise for bid to replace some of the police department fleet was approved during the December 8, 2011 Council Meeting.

13. Approval/Disapproval to enter into agreement with Ronald and Karla Garcia to purchase water rights for the City of Las Vegas.

**Ken Garcia, Utilities Director** The City is continuously seeking out additional water sources to improve the water situation. Mr. and Mrs. Garcia have agreed to negotiate with the City at a cost of \$4000 per acre foot for approximately 2 acre feet of water with 1888 priority.

14. Approval/Disapproval to enter into water service commitment agreement with Mr. Salman/OXIDO.

**Ken Garcia, Utilities Director** The City is continuously seeking out additional water sources to improve the water situation. Mr. Salman/OXIDO has agreed to exchange OXIDO's conveyance of all or a portion of OXIDO's rights, title and interest in certain water rights for

municipal water service connections for single family residential water service.

15. Approval/Disapproval of Contracts for City Director, Carlos Ortiz, Jr., Public Works Director, Casandra Fresquez, City Clerk, Elmer Martinez, Community Development Director, Christian Montano, Chief of Police, Phillip Mares, Fire Chief, Robert Pacheco, Housing Director, Ken Garcia, Utility Director and Pamela Marrjuo, Finance Director.

*Tim Dodge, City Manager* Contracts will assist in uninterrupted services during the transition of City Government, where one of the biggest issues facing the City of Las Vegas, is continuity within the organization. Offering contracts to Directors will give some stability and add continuity.

#### **XIV. COUNCILORS' REPORTS**

#### **XV. EXECUTIVE SESSION/CLOSED SESSION**

**THE COUNCIL MAY CONVENE INTO EXECUTIVE SESSION IF SUBJECT MATTER OF ISSUES ARE EXEMPT FROM THE OPEN MEETINGS REQUIREMENT UNDER § (H) OF THE OPEN MEETINGS ACT.**

- A. Personnel matters, as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978.**
- B. Matters subject to the attorney client privilege pertaining to threatened or pending litigation in which the City of Las Vegas is or may become a participant, as permitted by Section 10-15-1 (H) (7) of the New Mexico Open Meetings Act, NMSA 1978.**
- C. Matters pertaining to the discussion of the sale and acquisition of real property, as permitted by Section 10-15-1 (H) (8) of the Open Meetings Act, NMSA 1978.**

#### **XVI. ADJOURN**

**ATTENTION PERSONS WITH DISABILITES:** The meeting room and facilities are accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office prior to the meeting so that arrangements may be made.

**ATTENTION PERSONS ATTENDING COUNCIL MEETING:** By entering the City Chambers, you consent to photography, audio recording, video recording and its/their use for inclusion on the City of Las Vegas Web-site, and to be televised on Comcast.

**NOTE:** A final agenda will be posted 24 hours prior to the meeting. Copies of the Agenda may be obtained from City Hall, Office of the City Clerk, 1700 N. Grand Avenue, Las Vegas, N.M 87701