



CITY OF LAS VEGAS

1700 N. GRAND AVE. • LAS VEGAS, NEW MEXICO 87701-4731 • 505-454-1401 • FAX 505-425-7335

ALFONSO E. ORTIZ, JR.

Mayor

**CITY OF LAS VEGAS
SPECIAL CITY COUNCIL AGENDA
February 10, 2016–Wednesday– 4:30 p.m.
City Council Chambers
1700 N. Grand Ave**

(The City Council shall act as the Housing Authority Board of Commissioners on any matters on the Agenda concerning the Housing Department.)

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **MOMENT OF SILENCE**
- V. **APPROVAL OF AGENDA**
- VI. **PUBLIC INPUT (not to exceed 3 minutes per person and persons must sign up at least fifteen (15) minutes prior to meeting.)**
- VII. **BUSINESS ITEMS**

1. Approval of the 2015 Financial Audit.

Ann Marie Gallegos, Finance Director The Office of the State Auditor has released the 2015 Audit for Review and final approval by Mayor and Council.

2. Approval/Disapproval of Supplemental Contract for Mayor Alfonso E. Ortiz, Jr.

Alfonso E. Ortiz, Jr., Mayor In the event of a Mayor's Run-Off Election, the City Charter requires that the City Mayor continues to serve until a new Mayor is determined (elected).

VIII. EXECUTIVE SESSION

THE COUNCIL MAY CONVENE INTO EXECUTIVE SESSION IF SUBJECT MATTER OF ISSUES ARE EXEMPT FROM THE OPEN MEETINGS REQUIREMENT UNDER § (H) OF THE OPEN MEETINGS ACT.

- A. Personnel matters, as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978.**
- B. Matters subject to the attorney client privilege pertaining to threatened or pending litigation in which the City of Las Vegas is or may become a participant, as permitted by Section 10-15-1 (H) (7) of the New Mexico Open Meetings Act, NMSA 1978.**
- C. Matters pertaining to the discussion of the sale and acquisition of real property, as permitted by Section 10-15-1 (H) (8) of the Open Meetings Act, NMSA 1978.**

IX. ADJOURN

ATTENTION PERSONS WITH DISABILITES: The meeting room and facilities are accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office prior to the meeting so that arrangements may be made.

ATTENTION PERSONS ATTENDING COUNCIL MEETING: By entering the City Chambers, you consent to photography, audio recording, video recording and its/their use for inclusion on the City of Las Vegas Web-site, and to be televised on Comcast.

NOTE: A final agenda will be posted 72 hours prior to the meeting. Copies of the Agenda may be obtained from City Hall, Office of the City Clerk, 1700 N. Grand Avenue, Las Vegas, N.M 877013

CITY COUNCIL MEETING AGENDA REQUEST

DATE: 01/29/2016 DEPT: FINANCE MEETING DATE: 02/10/16

ITEM/TOPIC: 2015 AUDIT

ACTION REQUESTED OF COUNCIL: APPROVAL OF 2015 AUDIT

BACKGROUND/RATIONALE: THE OFFICE OF THE STATE AUDITOR HAS RELEASED THE 2015 AUDIT FOR REVIEW AND FINAL APPROVAL BY MAYOR AND COUNCIL.

STAFF RECOMMENDATION: APPROVAL

COMMITTEE RECOMMENDATION:

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY MANAGER'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.


SUBMITTER'S SIGNATURE

REVIEWED AND APPROVED BY:


ALFONSO E. ORTIZ, JR.
MAYOR

ANN MARIE GALLEGOS
FINANCE DIRECTOR
(PROCUREMENT)


ELMER J. MARTINEZ
CITY MANAGER

PURCHASING AGENT
(FOR BID/RFP AWARD)

DAVE ROMERO
CITY ATTORNEY
(ALL CONTRACTS MUST BE
REVIEWED)



Timothy Keller
State Auditor

Sanjay Bhakta, CPA, CGFM, CFE, CGMA
Deputy State Auditor

**State of New Mexico
OFFICE OF THE STATE AUDITOR**

January 26, 2016

SAO Ref. No. 6104

Elmer J. Martinez, City Manager
City of Las Vegas
1700 North Grand Avenue
Las Vegas, NM 87701-

SUBJECT: Audit Report—City of Las Vegas—2014-2015 Fiscal Year—Prepared by RPC CPAs + Consultants, LLP

The audit report for your agency was received by the Office of the State Auditor (Office) on December 17, 2015. The State Auditor's review of the audit report required by Section 12-6-14(B) NMSA 1978 and 2.2.2.13 NMAC has been completed. This letter is your authorization to make the final payment to the Independent Public Accountant (IPA) who contracted to perform the agency's financial and compliance audit. In accordance with Section 2 of the audit contract, the IPA is required to deliver the specified number of copies of the audit report to the agency.

Pursuant to Section 12-6-5 NMSA 1978, the audit report does not become public record until five days after the date of this release letter, unless your agency has already submitted a written waiver to the Office. Once the five-day period has expired or upon the Office's receipt of a written waiver, the audit report shall be:

- released by the Office to the Legislative Finance Committee and the Department of Finance and Administration;
- posted by the Office on our website; and
- presented by your agency to a quorum of the agency's governing authority at a public meeting, per Section 2.2.2.10(J)(3)(d) NMAC, *Requirements for Contracting and Conducting Audits of Agencies*.

The IPA's findings and comments are included in the audit report on pages 220-224. **It is ultimately the responsibility of the governing authority of the agency to take corrective action on all findings and comments.**

Sincerely,

A handwritten signature in black ink that reads "Timothy Keller".

Timothy Keller
State Auditor

cc: RPC CPAs + Consultants, LLP

CITY COUNCIL MEETING AGENDA REQUEST

DATE: 2/2/16

DEPT: Mayor

MEETING DATE: 2/10/16

ITEM/TOPIC: Proposed Contract for Mayor Alfonso E. Ortiz, Jr.

ACTION REQUESTED OF COUNCIL: Approval/Disapproval of Supplemental Contract for Mayor Alfonso E. Ortiz, Jr.

BACKGROUND/RATIONALE: In the event of a Mayor's Run-Off Election, the City Charter requires that the City Mayor continues to serve until a new Mayor is determined (elected).

STAFF RECOMMENDATION:

COMMITTEE RECOMMENDATION:

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.


SUBMITTER'S SIGNATURE


REVIEWED AND APPROVED BY:

ALFONSO E. ORTIZ, JR.
MAYOR

ANN MARIE GALLEGOS
FINANCE DIRECTOR
(PROCUREMENT)


ELMER J. MARTINEZ
CITY MANAGER

PURCHASING AGENT
(FOR BID/RFP AWARD)


DAVE ROMERO
CITY ATTORNEY
(ALL CONTRACTS MUST BE REVIEWED)
Approved to form 1-26-15