



CITY OF LAS VEGAS

1700 N. GRAND AVE. • LAS VEGAS, NEW MEXICO 87701-4731 • 505-454-1401 • FAX: 505-425-7335

ALFONSO E. ORTIZ, JR.

Mayor

**CITY OF LAS VEGAS
PUBLIC HOUSING AUTHORITY BOARD MEETING AGENDA
JULY 16, 2014 – WEDNESDAY – 5:30 P.M.
City Council Chambers
1700 North Grand Avenue**

(The City Council is the Housing Authority Board of Commissioner on any matters concerning the Housing Department.)

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. MOMENT OF SILENCE**
- V. APPROVAL OF AGENDA**
- VI. APPROVAL OF MINUTES**
Approval/Disapproval of minutes of the Meeting on June 25, 2014.
- VII. PUBLIC INPUT **(not to exceed 3 minutes per person)**
- VIII. PRESENTATION ** (not to exceed 10 minutes per presentation)**
 1. Finance Report
- IX. HOUSING DIRECTOR'S MONTHLY REPORT**
- X. BUSINESS ITEMS**
 1. Approval/Disapproval of Replace Replacement Housing Factor Funds (RHFF) Budget.

Pamela Marrujo, Housing Director The City Housing Authority is developing budgets for RHFF grants obtained by HUD. Each budget (50075.1 Form) is an individual grant that will be obligated to pay for the 7 Unit Remodel approved in March along with other capital improvements.

2. Approval/Disapproval of Resolution No. 14-44 Declaring Uncollectable Accounts.

Pamela Marrujo, Housing Director The City Housing Authority is requesting to write off the uncollectable accounts receivable over one year old off the books (thru June 30, 2013). Outstanding amounts remain on a national database that all Federally Funded programs use so that if a tenant leaves a balance at Las Vegas Housing Authority, they must pay outstanding debt off before being accepted at another Housing Authority.

XI. COMMISSIONER'S REPORT

XII. EXECUTIVE SESSION/CLOSED SESSION

THE HOUSING AUTHORITY BOARD OF COMMISSIONERS MAY CONVENE INTO EXECUTIVE SESSION IF SUBJECT MATTER OF ISSUES ARE EXEMPT FROM THE OPEN MEETINGS REQUIREMENT UNDER §(H) OF THE OPEN MEETINGS ACT.

- i. Personnel matters, as permitted by Section 10-15-1(H) (2) of the New Mexico Open Meetings Act, NMSA 1978.**
- ii. Matters subject to the attorney client privilege pertaining to threatened or pending litigation in which the City of Las Vegas is or may become a participant, as permitted by Section 10-15-1(H) (7) of the New Mexico Open Meetings Act, NMSA 1978.**
- iii. Matters pertaining to the discussion of the sale and acquisition of real property, as permitted by Section 10-15-1(H) (8) of the Open Meetings Act, NMSA 1978.**

XIII. ADJOURN

ATTENTION PERSONS WITH DISABILITIES: The meeting room and facilities are accessible to persons with mobility disabilities. If you plan to attend the meeting and will

need an auxiliary aid or service, please contact the City Clerk's Office prior to the meeting so that arrangements may be made.

NOTE: A final Agenda will be posted 72 hours prior to the meeting. Copies of the Agenda may be obtained from City Hall, Office of the City Clerk, 1700 North Grand Avenue, Las Vegas, New Mexico 87701.

MINUTES OF THE CITY OF LAS VEGAS HOUSING AUTHORITY SPECIAL MEETING HELD ON FRIDAY JUNE 25, 2014 AT 5:30 P.M. IN THE CITY COUNCIL CHAMBERS

CHAIRMAN: Alfonso E. Ortiz, Jr.

COMMISSIONERS: Tonita Gurule-Giroñ
Vince Howell
Joey Herrera
David L. Romero
Ember Davis - Absent

ALSO PRESENT: Pamela Marrujo, Housing Director
Casandra Fresquez, City Clerk
Dave Romero, City Attorney
Elmer Martinez, Acting City Manager

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Chairman Ortiz Jr. asked for a moment of silence to continue to strive to improve the community.

Chairman Ortiz Jr. also advised the Governor will be visiting Las Vegas at an event in the Plaza gazebo.

APPROVAL OF AGENDA

Commissioner Gurule-Giroñ made a motion to approve the agenda as is. Commissioner Howell and Commissioner Romero seconded the motion.

Chairman Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.

Commissioner Joey Herrera

Yes

Commissioner David L. Romero	Yes
Commissioner Tonita Gurule-Giroń	Yes
Commissioner Vince Howell	Yes
Commissioner Ember Davis	Absent

City Clerk Casandra Fresquez re-read the motion and advised the motion carried.

APPROVAL OF MINUTES

Housing Director Marrujo advised she had one change to the Minutes, on page three she stated there were 34 units boarded up and its actually 31 units.

Commissioner Gurule-Giroń made a motion to approve the Minutes of May 20, 2014 with the recommended changes. Commissioner Romero seconded the motion.

Chairman Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.

Commissioner Vince Howell	Yes
Commissioner Joey Herrera	Yes
Commissioner Tonita Gurule-Giroń	Yes
Commissioner David L. Romero	Yes
Commissioner Ember Davis	Absent

City Clerk Casandra Fresquez re-read the motion and advised the motion carried.

PUBLIC INPUT

None at this time.

PRESENTATION

Finance Director Gallegos presented the Housing Department financial report the department is currently at 88% of its revenue and 93% of its expenditures with 92% of the year lapsed.

HOUSING DIRECTORS MONTHLY REPORT

Housing Director Marrujo advised the commission that Commissioner Davis did inform her that she would be absent from the meeting.

Housing Director Marrujo advised she would be having Maintenance Supervisor Frank Lucero give an overview of the REACT scores. Housing Director Marrujo

advised staff worked really hard to prepare for the REACT inspector and thanked various departments who also helped the Housing Department.

Maintenance Supervisor Lucero advised there were 29 buildings/ 25 units that were inspected and the scores improved by eight points and he is currently working on an independent cost estimate of the boarded up units to open them back up. The Housing Department did extensive sidewalk improvements and will most likely need to include more sidewalks. Mr. Lucero advised the window replace project will begin in August/September. Currently there are only seven vacant units in the Housing Department.

Questions were asked about the vacate units and the waiting list.

Housing Director Marrujo gave an overview of the REACT inspection. Housing Director Marrujo gave an overview of the Fathers Day event that they had at the Housing Department.

Housing Director Marrujo advised she will be bringing the annual plan to the commission with amendments in August and there will be some changes made to the flat rent cost.

Housing Director Marrujo gave an overview of the items that will be coming to the commission for action at the next meeting.

Questions and discussion took place regarding the flat rent projections and the asbestos removal.

Commissioner Gurule-Giroń made a motion to adjourn. Commissioner Howell and Commissioner Herrera seconded the motion.

Chairman Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.

Commissioner David L. Romero	Yes
Commissioner Tonita Gurule-Giroń	Yes
Commissioner Vince Howell	Yes
Commissioner Joey Herrera	Yes
Commissioner Ember Davis	Absent

City Clerk Casandra Fresquez re-read the motion and advised the motion carried.

ADJOURN

Mayor Alfonso E. Ortiz, Jr.

ATTEST:

Casandra Fresquez, City Clerk

**HOUSING DEPARTMENT-REVENUE COMPARISON
THRU JUNE 30, 2014- 100% OF YEAR LAPSED (12 of 12 months)
FISCAL YEAR 2014**

	A	B	C	D	E	F	G
	FY 2013	FY 2014	FY 2014	FY 2013	FY 2014	(E/C)	(E/B)
	BUDGET	BUDGET	YTD - BUDGET	ACTUAL	YTD - ACTUAL	%	% REV
DWELLING RENT	378,000	379,000	379,000	366,836	365,777	97%	97%
OPERATING SUBSIDY	757,254	631,260	631,260	551,735	568,020	90%	90%
HOUSING-OTHER INCOME	59,522	10,800	10,800	54,373	8,003	74%	74%
TRANSFERS IN (CFP FUNDS)	63,431	55,000	55,000	63,431	62,855	114%	114%
TOTAL	1,258,207	1,076,060	1,076,060	1,036,375	1,004,655	93%	93%

(Other income includes: interest, late fee charges and unit repair materials)

**HOUSING DEPARTMENT- EXPENDITURE COMPARISON
THRU JUNE 30, 2014- 100% OF YEAR LAPSED (12 of 12 months)**

	A	B	C	D	E	F	G	H
	FY 2013	FY 2014	FY 2014	FY 2013	FY 2014	FY 2014	(E/C)	(E/B)
	BUDGET	BUDGET	YTD - BUDGET	ACTUAL	YTD - ACTUAL	AVAIL. BAL.	%	%
							YTD - BDGT	BDGT
EMPLOYEE EXP.	631,054	658,374	658,374	533,316	644,498	13,876	98%	98%
OPERATING EXP.	540,881	431,305	431,305	418,040	431,305	0	100%	100%
TOTAL	1,171,935	1,089,679	1,089,679	951,356	1,075,803	13,876	99%	99%

CITY COUNCIL MEETING AGENDA REQUEST

DATE: 6/30/2014

DEPT: Housing

MEETING DATE: 7/16/14

ITEM/TOPIC: Replacement Housing Factor Funds (RHFF) Budgets

ACTION REQUESTED OF COUNCIL: Approval/Disapproval of RHFF budgets that will be obligated to pay for the 7 unit remodel approved in March along with other capital improvements.

BACKGROUND/RATIONALE: (Provided with Work Session Packet)

STAFF RECOMMENDATION: Approval of RHFF Budgets.

COMMITTEE RECOMMENDATION: Discussed at Housing Advisory Committee on 6/26/14.

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY MANAGER'S OFFICE NO LATER THAN 10:00 A.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.


SUBMITTER'S SIGNATURE

REVIEWED AND APPROVED BY:


ALFONSO E. ORTIZ, JR.
MAYOR


ELMER J. MARTINEZ
ACTING CITY MANAGER

ANN MARIE GALLEGOS
FINANCE DIRECTOR

PURCHASING AGENT
(FOR BID AWARD ONLY)

DAVE ROMERO
CITY ATTORNEY

Approved as to Legal Sufficiency Only

(If Box is Initialed by City Mngr., Review and Sign)

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

Part I: Summary		Grant Type and Number		FFY of Grant: 2008	
PHA Name: City of Las Vegas Housing Authority		Capital Fund Program Grant No: NM02R00750108 Replacement Housing Factor Grant No: Date of CFFP:		FFY of Grant Approval:	
Type of Grant	Original Annual Statement and Evaluation Report for Period Ending:	Reserve for Disasters/Emergencies		Revised Annual Statement (revision no:)	
<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Performance	<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Final Performance and Evaluation Report	
Line	Summary by Development Account	Total Estimated Cost	Revised ²	Obligated	Total Actual Cost ¹
					Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³				
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures		142,463.00		
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development

Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary

PHA Name: City of Las Vegas Housing Authority		Grant Type and Number Capital Fund Program Grant No: NM02R00750108 Replacement Housing Factor Grant No: Date of CFFP:		FFY of Grant: 2008 FFY of Grant Approval:	
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Performance and Evaluation Report for Period Ending: :					
Summary by Development Account		Total Estimated Cost		Total Actual Cost¹	
Line		Original	Revised²	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant:: (sum of lines 2 - 19)	142,463.00			
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
Signature of Executive Director		Signature of Public Housing Director		Date	

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part II: Supporting Pages		Federal FFY of Grant: 2008						
PHA Name: City of Las Vegas Housing Authority		Grant Type and Number Capital Fund Program Grant No: NM02R00750108 CFFP (Yes/ No): Replacement Housing Factor Grant No:						
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
HA WIDE	OPERATIONS	1406						
HA WIDE	MANAGEMENT IMPROVEMENTS	1408						
HA WIDE	AUDIT	1411						
HA WIDE	SITE IMPROVEMENTS	1450						
HA WIDE	• DWELLING STRUCTURES	1460						
	• 2406 Yucca		1	46,263.00				
	• 2409 Yucca		1	56,151.00				
	• 2417 Cholla (Partial)		1	38,149.00				
HA WIDE	DWELLING EQUIPMENT	1465						
	• Refrigerator		2	1,140.00				
	• Ranges		2	760.00				
HA WIDE	NON-DWELLING EQUIPMENT	1475						
TOTAL				142,463.00				

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part III: Implementation Schedule for Capital Fund Financing Program					Federal FFY of Grant: 2008	
PHA Name: City of Las Vegas Housing Authority						
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates ¹	
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date		

¹ Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

Part I: Summary		FFY of Grant: 2009 FFY of Grant Approval:		
PHA Name: City of Las Vegas Housing Authority		Grant Type and Number Capital Fund Program Grant No: NM02R00750109 Replacement Housing Factor Grant No: Date of CFFP:		
Type of Grant		<input type="checkbox"/> Revised Annual Statement (revision no: <input type="checkbox"/> Final Performance and Evaluation Report		
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Reserve for Disasters/Emergencies		
Line	Summary by Development Account	Total Estimated Cost Revised ²	Obligated	Total Actual Cost ¹ Expended
1	Total non-CFF Funds			
2	1406 Operations (may not exceed 20% of line 21) ³			
3	1408 Management Improvements			
4	1410 Administration (may not exceed 10% of line 21)			
5	1411 Audit			
6	1415 Liquidated Damages			
7	1430 Fees and Costs			
8	1440 Site Acquisition			
9	1450 Site Improvement			
10	1460 Dwelling Structures	126,819.00		
11	1465.1 Dwelling Equipment—Nonexpendable			
12	1470 Non-dwelling Structures			
13	1475 Non-dwelling Equipment			
14	1485 Demolition			
15	1492 Moving to Work Demonstration			
16	1495.1 Relocation Costs			
17	1499 Development Activities ⁴			

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFF Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development

Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary		FFY of Grant: 2009	FFY of Grant Approval:
PHA Name: City of Las Vegas Housing Authority		Grant Type and Number Capital Fund Program Grant No: NM02R00750109 Replacement Housing Factor Grant No: Date of CFFP:	
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Performance and Evaluation Report for Period Ending: :		<input type="checkbox"/> Revised Annual Statement (revision no: <input type="checkbox"/> Final Performance and Evaluation Report	
Line	Summary by Development Account	Total Estimated Cost	Total Actual Cost ¹
		Original	Obligated
18a	1501 Collateralization or Debt Service paid by the PHA		
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment		
19	1502 Contingency (may not exceed 8% of line 20)		
20	Amount of Annual Grant:: (sum of lines 2 - 19)	126,819.00	
21	Amount of line 20 Related to LBP Activities		
22	Amount of line 20 Related to Section 504 Activities		
23	Amount of line 20 Related to Security - Soft Costs		
24	Amount of line 20 Related to Security - Hard Costs		
25	Amount of line 20 Related to Energy Conservation Measures		
Signature of Executive Director		Signature of Public Housing Director	
Date		Date	

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part II: Supporting Pages		Federal FFY of Grant: 2009						
PHA Name: City of Las Vegas Housing Authority		Grant Type and Number Capital Fund Program Grant No: NM02R00750109 CFFP (Yes/No): Replacement Housing Factor Grant No:						
Development Number Name/PHA - Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
HA WIDE	OPERATIONS	1406						
HA WIDE	MANAGEMENT IMPROVEMENTS	1408						
HA WIDE	AUDIT	1411						
HA WIDE	SITE IMPROVEMENTS	1450						
HA WIDE	DWELLING STRUCTURES	1460						
	• 2417 Cholla (Partial)		1	3,998.00				
	• 2411 Yucca		1	43,860.00				
	• 2416 Cholla		1	57,761.00				
	• 2418 Cholla (Partial)			17,400.00				
HA WIDE	DWELLING EQUIPMENT	1465						
	• Refrigerators		4	2,280.00				
	• Ranges		4	1,520.00				
HA WIDE	NON-DWELLING EQUIPMENT	1475						
TOTAL				126,819.00				

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary		Grant Type and Number		FFY of Grant: 2010	
PHA Name: City of Las Vegas Housing Authority		Capital Fund Program Grant No: NM02R00750110		FFY of Grant Approval:	
		Replacement Housing Factor Grant No:			
		Date of CFFP:			
Type of Grant		Reserve for Disasters/Emergencies		Revised Annual Statement (revision no:)	
<input checked="" type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Final Performance and Evaluation Report	
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:		Total Estimated Cost		Total Actual Cost ¹	
Line	Summary by Development Account	Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³				
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures		124,850.00		
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Part I: Summary			
PHA Name: City of Las Vegas Housing Authority	Grant Type and Number Capital Fund Program Grant No: NM02R00750110 Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant: 2010 FFY of Grant Approval:	
Type of Grant			
<input checked="" type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies	
<input type="checkbox"/> Performance and Evaluation Report for Period Ending: :		<input type="checkbox"/> Revised Annual Statement (revision no:)	
		<input type="checkbox"/> Final Performance and Evaluation Report	
Line	Summary by Development Account	Total Estimated Cost	Total Actual Cost ¹
		Original	Revised ² Obligated Expended
18a	1501 Collateralization or Debt Service paid by the PHA		
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment		
19	1502 Contingency (may not exceed 8% of line 20)		
20	Amount of Annual Grant:: (sum of lines 2 - 19)	124,850.00	
21	Amount of line 20 Related to LBP Activities		
22	Amount of line 20 Related to Section 504 Activities		
23	Amount of line 20 Related to Security - Soft Costs		
24	Amount of line 20 Related to Security - Hard Costs		
25	Amount of line 20 Related to Energy Conservation Measures		
Signature of Executive Director		Signature of Public Housing Director	
Date		Date	

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part II: Supporting Pages		Federal FFY of Grant: 2010						
PHA Name: City of Las Vegas Housing Authority		Grant Type and Number Capital Fund Program Grant No: NM02R00750110 CFFP (Yes/No): Replacement Housing Factor Grant No:						
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
HA WIDE	OPERATIONS	1406						
HA WIDE	MANAGEMENT IMPROVEMENTS	1408						
HA WIDE	AUDIT	1411						
HA WIDE	SITE IMPROVEMENTS	1450						
HA WIDE	• DWELLING STRUCTURES	1460						
	• 2418 Cholla (Partial)		1		18,350.00			
	• 305 Sandoval Street		1		70,246.00			
	• Asbestos Removal		7		35,304.00			
HA WIDE	DWELLING EQUIPMENT	1465						
	• Refrigerators		1		570.00			
	• Range		1		380.00			
HA WIDE	NON-DWELLING EQUIPMENT	1475						
TOTAL					124,850.00			

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

CITY COUNCIL MEETING AGENDA REQUEST

DATE: 6/30/2014

DEPT: Housing

MEETING DATE: 7/16/14

ITEM/TOPIC: Resolution 14-44 Declaring Uncollectable Accounts

ACTION REQUESTED OF COUNCIL: Approval/Disapproval of Resolution 14-44 Declaring Uncollectable Accounts in order to write off accounts receivable over one year old off of the books (thru June 30, 2013). Outstanding amounts remain on a national database that all Federally Funded programs use so that if a tenant leaves a balance at Las Vegas Housing Authority, they must pay outstanding debt off before being accepted at another housing authority.

BACKGROUND/RATIONALE: (Provided with Work Session Packet)

STAFF RECOMMENDATION: Approval of Resolution 14-44.

COMMITTEE RECOMMENDATION: Discussed at Housing Advisory Committee on 6/26/14.

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY MANAGER'S OFFICE NO LATER THAN 10:00 A.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.


SUBMITTER'S SIGNATURE

REVIEWED AND APPROVED BY:


ALFONSO E. ORTIZ, JR.
MAYOR


ELMER J. MARTINEZ
ACTING CITY MANAGER

ANN MARIE GALLEGOS
FINANCE DIRECTOR

PURCHASING AGENT
(FOR BID AWARD ONLY)

DAVE ROMERO
CITY ATTORNEY

Approved as to Legal Sufficiency Only

(If Box is Initialed by City Mngr., Review and Sign)

CITY OF LAS VEGAS HOUSING AUTHORITY
RESOLUTION NO. 14-44
A Resolution Declaring Uncollectable Accounts

WHEREAS, there exists a total of uncollectable accounts in the amount of \$3,997.05 within the City of Las Vegas Housing Authority through June 30, 2013; and

WHEREAS, the Housing Authority has made every reasonable attempt of collecting said accounts; the Housing Authority will keep a separate book of the doubtful accounts, which remain collectable to the City of Las Vegas Housing Authority by the tenant; and

WHEREAS, HUD Handbook HN G 7511.1, Chapter II, Section 1, Paragraph 12 (a) provides for the write off of collection losses, accounts of tenants who have moved from the Housing Authority after all means of collection have failed; and

WHEREAS, the Housing Authority Board of Commissioners has reviewed the following accounts from the City of Las Vegas Housing Authority and has determined the same are uncollectable; and

NOW, THEREFORE, BE IT RESOLVED, by the Chairman of the Board and the Housing Board of Commissioners that the following accounts be; and they hereby are, determined to be uncollectable and shall be written off the accounts receivable of the Housing Authority.

PASSED, APPROVED AND ADOPTED on this ____ day of July, 2014

SIGNED:

Chairman Alfonso E. Ortiz, Jr.

ATTEST:

Casandra Fresquez, City Clerk

APPROVED AS TO LEGAL SUFFICIENCY ONLY

Dave Romero, City Attorney