

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL WORK SESSION
HELD ON WEDNESDAY NOVEMBER 12, 2014 AT 5:30 P.M. IN THE CITY
COUNCIL CHAMBERS**

MAYOR: Alfonso E. Ortiz, Jr.

COUNCILORS: Tonita Gurule-Giroñ
Vince Howell
Joey Herrera
David L. Romero

ALSO PRESENT: Elmer J. Martinez, Acting City Manager
Casandra Fresquez, City Clerk
Dave Romero, City Attorney
Eugene Garcia, Sergeant at Arms

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Mayor Ortiz Jr. asked for a moment of silence to acknowledge life and the opportunity to do many things and continue a positive outcome.

APPROVAL OF AGENDA

Councilor Gurule-Giroñ made a motion to approve the agenda as is. Councilor Romero seconded the motion.

Mayor Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.

Joey Herrera	Yes	Tonita Gurule-Giron	Yes
David L. Romero	Yes	Vince Howell	Yes

City Clerk Casandra Fresquez re-read the motion and advised the motion carried.

MAYOR'S APPOINTMENTS

Mayor Ortiz advised he had none at the time but may be making a recommendation to the Recreation Committee at a later date.

MAYOR'S RECOGNITION/PROCLAMATION

Mayor Ortiz Jr. explained during the summer the Carnegie Public Library had a contest for youth in the community to design the new children's library card and patrons at the library could vote on design they liked. Nine year old Cyrena Ayon was the Most Creative Children's Library Card winner.

PUBLIC INPUT

Bob Wessley spoke to the governing body regarding Utility Director Ken Garcia, he is a vital role in the Utility Department and he does not think the City would be able to find a replacement if he were to leave.

CITY MANAGER'S INFORMATIONAL REPORT

Acting City Manager Martinez gave an update on the status of the Pay-Classification study and the target date for completion is mid December. Staff is working quickly to provide information to Mr. Cordova to move the process along.

Recreation Manager Loretta Martin presented the report on the assessment of the Abe Montoya Recreation Center that was completed October 12, 2014.

Questions and discussion took place regarding the Recreation Center project cost.

Discussion took place on lobbying the legislature for funding help with the repair cost of the Recreation Center.

Utilities Director Garcia gave the Governing Body a brief presentation of water leaks that have occurred in various areas of the community and upcoming weather conditions that could potentially increase the risk of leaks.

DISCUSSION ITEMS

1. Resolution 14-67 supporting participation in the all hazards multi-jurisdictional mitigation planning process and adoption of all hazards multi-jurisdictional mitigation plan.

Dennis English of the San Miguel County and City of Las Vegas Office of Emergency Management advised the governing body that the multi-jurisdictional hazard Mitigation Plan is designed to protect people and property from the effects of natural and human-caused hazards. The plan was developed because of increasing awareness that natural hazards; especially wild fire, drought, flood and wind have the potential to affect people, physical assets, and operations in the City. In addition to developing a framework for action, the plan enables participating counties and municipalities to apply for pre and post-disaster mitigation funding that would not otherwise be available. Mr. English advised the plan has already been adopted by FEMA pending the formal adoption of the resolution.

The governing body complimented Mr. English on the work he provides the County and the City.

The governing body agreed to place the item as a consent agenda item.

2. Request for Bid No. 2015-05 for Milk products for the Senior Center(s). Senior Citizens Center Manager Ortega advised the bids for milk were opened September 25, 2014. Creamland Dairies was the one bid received and met all requirements. The Santa Fe office will service the Pecos Center and the Las Vegas office will service San Miguel Center and the Las Vegas Center.

Questions and discussion took place regarding the price quote of the bid and if it would remain consistent throughout the term of the bid.

Senior Center Manager Ortega advised the cost will fluctuate as the price of milk changes but does not anticipate a huge increase.

The governing body agreed to place the item as a consent agenda item.

3. Resolution #14-68 Budget Adjustment Resolution.

Finance Director Gallegos advised the governing body that the City is in need of increasing or decreasing the FY 2015 budgeted revenues or expenditures, transfers in and out within the various funds. Finance Director Gallegos gave a brief explanation of the accounts that adjustments were being made and the reasoning.

Questions and discussion took place regarding adjustments made to various accounts.

Questions were asked about the revenue from the 4th of July Fiestas.

The governing body agreed to place the item as a consent agenda item.

4. Request for Bid No. 2015-06 for the E. Romero Fire Station Renovation Phase Two-Rebid.

Acting City Manager Martinez took a moment to introduce the new Public Works Director Mr. Martin Gonzales.

Project Manager Cavazos advised the governing body bids for the E. Romero Fire Station Renovation Phase Two-Rebid for the renovation of the building are to be used as a fire fighting museum and administrative offices were opened on October 9, 2014. One offeror submitted a bid that met all specifications and licensing requirements as certified by the architect. The submitter was Northeastern Construction.

Questions and discussion took place regarding the funding source and if the project will begin with the new bidder.

The governing body agreed to place the item as a consent agenda item.

5. Contract with Las Vegas/San Miguel Chamber of Commerce, Inc.

Acting City Manager Martinez advised the Chamber of Commerce is a non-profit organization whose purpose is to assist the business community. After review of community needs, and recent discussions between the Chamber Board members, Mayor and the City Manager as to the value and necessity of a Chamber of Commerce in Las Vegas, a decision was made to recommend to contract services. The intent of the contract is to re-establish the Chamber's base mission which is to provide direct services to the business community.

Acting City Manager Martinez gave a brief overview of the contract terms and expectations.

Questions were asked about the amount of full membership fees that were being collected.

Past Chair member Matt Martinez gave an overview of the number of memberships with the Chamber of Commerce in the past and the hope of having the current members agree to the proposed contract so they will be able to begin recruiting businesses to become members of the Chamber of Commerce.

Discussion took place regarding trying to move the City in the direction of businesses only having to utilize the use of one visitors guide to help businesses in the community from having to purchase ads in multiple guides and creating one guide that services the community.

Acting City Manager Martinez recommended that the item not be placed as a consent agenda item as there are still some negotiations that need to take place.

6. Selection of Legislative Priorities.

Acting City Manager Martinez asked the governing body to rank the City's top 15 projects for the ICIP for submittal for Legislative funding.

Questions were asked if the E. Romero Fire Station needed to be removed from the list since the process will be starting on that project.

Acting City Manager Martinez advised not to remove the E. Romero Fire Station in the event additional funding is needed to towards that project.

The governing body each ranked their top 15 priorities.

Interim Community Development Director Matt Griego named the top 3 priorities as follows: Bradner Dam Expansion, Recreation Center Emergency Repairs and Peterson Dam Rehabilitation.

The governing body agreed to place the item as a consent agenda item.

7. Resolution No. 14-66 borrowing loan funding from the Waste Water Replacement Reserve Fund.

Utilities Director Garcia advised the governing body the City of Las Vegas Waste Water division would like to transfer money from the Replacement Reserve Fund set up through the Clear Water State Revolving Loan Fund in accordance with the resolution. The loan would have to be fully replenished by the City by terms of the resolution. Utilities Director Garcia read the resolution to the governing body.

Questions were asked about repayment cost and interest and the resolution.

Finance Director Gallegos provided financial information to the governing body regarding the Waste Water Replacement Reserve Fund.

Utilities Director Garcia recommended that the item not be placed as a consent agenda item and he would provide a redlined copy with the changes at the next meeting.

8. Award Bid 2015-10 Solid Waste tipping fees for Municipal Solid Waste (MSA) per ton.

Utilities Director Garcia advised the Solid Waste department went out for competitive bids for tipping fees for municipal solid waste. There were a total of three bids received. Although GGH Wagon Mound was the low bid, the Solid Waste department would like to award to both companies to be able to have

Estancia Valley Solid Waste Authority as an alternate. There are instances when Wagon is unable to accept waste due to weather conditions.

Questions were asked as to how many times the department will anticipate using the alternate company.

Utilities Director Garcia advised Estancia Valley has been used a total of approximately five times in the last two years

Questions were asked whether the budget allows for multiple award.

It was recommended the item not be placed as a consent agenda item.

9. Purchase of a 50 ton capacity trailer.

Utilities Director Garcia advised the Water Department seeks to purchase a 50 ton capacity low boy trailer under the NM State Purchasing Agreement Number 30-805-13-10089, expiring September 11, 2015. The cost of the trailer is \$92,100.00 and has been budgeted for FY 2015. The purpose of the trailer to transport heavy equipment as well as highway relocation of heavy equipment.

Questions were asked how often the Track-hoe has been used that was recently purchased.

Utilities Director Garcia advised that piece of equipment has not been utilized for various projects as because of its size and ability to move and relocated to jobsites.

Discussion took place regarding equipment, maintenance and safety.

The governing body agreed to place the item as a consent agenda item.

10. Billing adjustment for Alta Vista Regional Hospital water account.

Utilities Director Garcia advised the governing body the automated meter reading register that was installed at 104 Legion Drive is incorrect because of installation of the meter. The flow through the meter was incompatible with the register which has resulted in a billing error. Due to the error, Alta Vista Regional Hospital is due a credit in the amount of \$54,640.71. Per Resolution #12-06 any credit amount over \$50,000 must be approved by the governing body.

Questions and discussion took place regarding the installment of the meters and the dates the credit applies to.

The governing body agreed to place the item as a consent agenda item.

11. Amendment 1 to the URS Contract 2825-14 (RFP 101-35) for the Raw Water Conveyance Project for additional engineering services.

Utilities Director Garcia advised amendment 1 addresses the changes associated with phasing the project to allow construction to begin in 2014. The amount of the amendment is \$1,145,229.00 and will be paid out of funding received for the Raw Water Conveyance project. This amendment 1 to URS contract number 2825-14 with the original pre tax amount of \$325,117.20. Engineering firm URS was hired through RFP 101-35.

Questions were asked about the cost of the amendment and the funding source. Discussion and questions took place regarding the percentage of the estimated construction cost.

Councilor Herrera recommended that Item 11, 12 and 13 are going to have the same questions raised and feel it would be best to not have them on the consent agenda and further review the items prior to the next meeting.

The governing body agreed to have further discussion on the items.

Acting City Manager Martinez advised there were items for Executive Session related to land acquisition, personnel matters and pending litigation.

Councilor Herrera made a motion to go into executive session. Councilor Howell seconded the motion.

Mayor Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.

David L. Romero	Yes	Tonita Gurule-Giroń	Yes
Joey Herrera	Yes	Vince Howell	Yes

City Clerk Casandra Fresquez re-read the motion and advised the motion carried.

EXECUTIVE SESSION

Councilor Howell made a motion to reconvene into Regular Session no action was taken. Councilor Herrera seconded the motion.

Mayor Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.

Joey Herrera	Yes	Tonita Gurule-Giroń	Yes
David L. Romero	Yes	Vince Howell	Yes

City Clerk Casandra Fresquez re-read the motion and advised the motion carried.

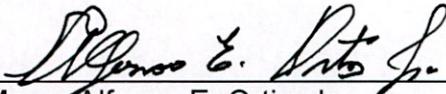
Councilor Herrera made a motion to adjourn. Councilor Gurule-Giroñ seconded the motion.

Mayor Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.

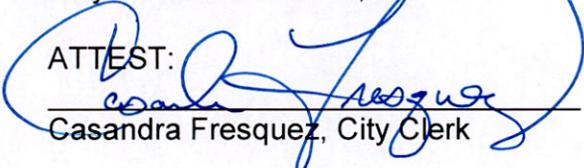
Vince Howell	Yes	Tonita Gurule-Giroñ	Yes
David L. Romero	Yes	Joey Herrera	Yes

City Clerk Casandra Fresquez re-read the motion and advised the motion carried.

ADJOURN



Mayor Alfonso E. Ortiz, Jr.

ATTEST:


Casandra Fresquez, City Clerk