

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL WORK SESSION
HELD ON WEDNESDAY SEPTEMBER 10, 2014 AT 5:30 P.M. IN THE CITY
COUNCIL CHAMBERS**

MAYOR: Alfonso E. Ortiz, Jr.

COUNCILORS: Tonita Gurule-Giroñ
Vince Howell
Joey Herrera
David L. Romero

ALSO PRESENT: Elmer J. Martinez, Acting City Manager
Casandra Fresquez, City Clerk
Dave Romero, City Attorney
Juan Montano, Sergeant at Arms

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Mayor Ortiz Jr. asked for a moment of silence for the continued unity of our local delegates and the governor who have helped bring positive to the community and its projects.

APPROVAL OF AGENDA

Councilor Howell made a motion to approve the agenda as is. Councilor Romero seconded the motion.

Mayor Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.

Joey Herrera	Yes	David L. Romero	Yes
Vince Howell	Yes	Tonita Gurule-Giroñ	Yes

City Clerk Casandra Fresquez re-read the motion and advised the motion carried.

MAYOR'S APPOINTMENTS

Mayor Ortiz Jr. advised he had no appointments at this time.

MAYOR'S RECOGNITION/PROCLAMATION

None at this time.

PUBLIC INPUT

Bruce McAllister advised the governing body he appreciated the potholes around town being filled with gravel and having City staff list the areas that need potholes to be filled or improvements.

Bob Wessely spoke to the governing body regarding the Water Enhancement Program and the water projects that are moving forward.

CITY MANAGER'S INFORMATIONAL REPORT

Acting City Manager Martinez advised he would be having Senior Center Manager Annette Ortega give a brief update from the Senior Center. Acting City Manager Martinez advised a break in occurred at the Senior Center and briefly explained the damages. Acting City Manager Martinez advised the Police Department apprehended the individuals immediately and thanked every individual that helped clean up the damages before the center opened on Monday.

Senior Center Manager Ortega advised that there have been earlier cases of vandalism and feel the individuals that were caught were the same individuals. The staff and volunteers were able to clean the facility to be able to open Monday morning.

Questions were asked about the distribution report of how many individuals are utilizing the services of the center.

Senior Center Manager Ortega explained the number of participants varies throughout the year as many seniors travel with their family or become part of the home services.

Questions were asked how reports are being submitted and if they were submitted to Acting City Manager Martinez and bingo activity.

Senior Center Manager Ortega explained that bingo had temporarily been stopped until a policy has been created as bingo is a form of gambling and gambling does not go very well with a government agency, and the new policy has been approved and bingo will resume at the Senior Center.

CITY MANAGER'S INFORMATIONAL REPORT

Acting City Manager Martinez spoke about the tour of the Recreation Center Swimming Pool and advised the City will be hiring a firm to do a building analysis to gather a clear picture of the improvements that need to be made and the cost.

Acting City Manager Martinez advised there will be a Water Informational Meeting that the Utilities Department is conducting and are looking to have the meeting sometime the first week of October. The purpose of the informational meeting is to provide information regarding all the water projects.

Acting City Manager Martinez advised City Clerk Fresquez is working on the City's vehicle take home policy and will be finalizing it after receiving comments from the department Directors.

Acting City Manager Martinez advised the City is working with the Mercer Group to update the pay classification plan.

Acting City Manager Martinez advised there have been a few hot loads brought into the Transfer Station, hot load meaning minor radiation. Working with Safety Officer Martinez and staff with procedures for such events to make sure they are handled correctly. Acting City Manager Martinez advised there is no threat to the community.

Acting City Manager Martinez advised the grant funding for corporative advertising the City has applied for and the amounts that were funded. Potholes in the community are being addressed by the Public Works Department as well as the Utilities Department.

Questions were asked about the Pay Classification Pay Plan.

Acting City Manager Martinez advised as Job Descriptions change pay classification changes and gets reviewed every five years.

Questions were asked about the hot loads and millings from the State.

Mayor Ortiz Jr. explained about the Water Informational Meeting and possible location.

Acting City Manager Martinez advised he will also be bringing a report to the next meeting regarding overtime.

DISCUSSION ITEMS

1. Out of State Travel for two Police personnel.

Commander Montano advised the governing body that an Internal Affairs Certification Course will be held in Las Vegas, Nevada on December 1st through December 5th. The course is considered to be an advanced training level. One Commander and one Lieutenant will be attending to increase their level of training for the Office of Personnel Standards. This program will provide the department with the ability to evaluate modify and/or enhance written and operational directives concerning citizen's compliant processes, administrative investigations, risk management oversight, internal affairs functions and employee discipline. Commander Montano advised Deputy Garcia and Commander Jenkins handle internal affairs, to keep continuity; it was recommended that Lieutenant Padilla attend the training.

Questions were asked about the departure of Chief Montano and would the position be opened within the department or opened to the public.

Acting City Manager Martinez and Mayor Ortiz Jr. advised the position is appointed subject to approval from the governing body.

The governing body agreed to place the item as a consent agenda item.

2. Applications for funding through the Department of Public Safety for the Region IV Narcotics Task Force.

Commander Montano advised the Police Department is requesting approval to apply for funding in the amount of \$93,509.00 to provide overtime, training and equipment for members of the Region IV Task Force.

Questions were asked if the City was required to provide a match and were there obligations that needed to be met.

Commander Montano advised there is no match required by the City but there are obligations.

The governing body agreed to place the item as a consent agenda item.

3. Resolution 14-62 Signatory Authority for Senior Center(s).

Senior Center Manager Ortega advised a resolution is required for signatory authority for all documents necessary to continue Senior Center Operations. The resolution would be authorizing Acting City Manager Martinez to sign all contracts for the Senior Centers.

Concerns were stated about only having one signatory authority. Acting City Manager Martinez advised these forms were submitted by the State and only require one signature.

Recommendations were made to include the Finance Director as signatory authority along with Acting City Manager Martinez.

The governing body agreed to place the item as a consent agenda item with the addition of the Finance Director.

4. Request for Proposals #2015-03 to address the 2013 Information Technology audit finding.

IT Specialist Trujillo advised the governing body that the 2013 Audit included an Informational Technology finding. The finding recommended that the City develop and update a formal Disaster Recovery Plan, to ensure the City has a redundant server especially for the Tyler application, to address the network security and to engage a third party service provider to perform several tests to ensure and protect all City data and hardware will upgrade servers and backup systems.

Questions were asked about the availability to allow customers to pay their bills online.

IT Specialist Trujillo advised that the capability for online bill payment was discussed at the retreat in March and would not be available until 100% security is provided to the customers.

Questions were asked about reliability of the software, hardware and servers.

Discussion took place on credit card processing fees.

The governing body agreed to place the item as a consent agenda item.

5. Facility Seasonal Use Agreement between the City of Las Vegas and the Pecos League, Agreement #2655-13.

Acting City Manager Martinez advised the Pecos League is the owner and operator of the "Vegas Train Robbers" a professional baseball team. This team utilizes the City of Las Vegas baseball field situated at the Rodriguez Park Complex known as Henry Martinez field.

Parks Supervisor Rudolph advised the governing body of the maintenance that the City provides to the baseball field, PA system and scoreboard. Parks

Supervisor Rudolph recommended that the Train Robbers dedicate one individual to run the scoreboard and one to lock gates to alleviate City Staff time.

Questions and discussion took place regarding the changes that have been made to the contract regarding the concession stand percentage distribution.

Mayor Ortiz Jr. advised that more advertisement needed to be done to attract more individuals to the games.

Concerns and discussion took place regarding the decrease in games held in Las Vegas, whether GRT was being reported and the beer sales.

The governing body expressed need to further discuss and review the proposed agreement and requested the item not be placed as a consent agenda item.

Discussion took place about the players, advertisement by the owner and need to promote more positive activities in the community.

Acting City Manager Martinez advised he brought the agreement before the governing body to receive feedback and will be brought back at the regular meeting and if the governing body feels more changes need to be addressed it can be removed from the agenda and discussed at a later time.

6. Contract with the Las Vegas/San Miguel Economic Development Corporation.

Acting City Manager Martinez advised the purpose of the EDC contract is to coordinate collaborative and economic development initiatives that stimulate economic opportunities for Las Vegas. The proposed agreement sets forth specific projects with quarterly reporting to the City of Las Vegas under terms of the contracts. The EDC has been very forthcoming with all their deliverables and have been working continuously on the economic growth. Acting City Manager Martinez briefly described the ideas the EDC has already been discussing and working with Buxton who the City hired to evaluate what would benefit the community.

Sharon VanderMeer of the EDC gave the governing body a brief overview of the goal of the EDC.

Questions were asked if the EDC would be able to complete its deliverables with the funding that is being requested.

Ms. VanderMeer advised they are partnering with San Miguel County for \$3,500 as well.

Discussion took place regarding tourism, funding and reports from lodger's tax.

The governing body agreed to place the item as a consent agenda item.

7. Resolution 14-63 Designating the Use of Commerce Street Soccer Field to the Las Vegas Youth Soccer League.

Acting City Manager Martinez advised that designating the use of the Commerce Street Soccer Field for the purpose of establishing a central location for youth soccer and working with the Las Vegas Youth Soccer League to make improvements to the field and surrounding area to enhance recreational experiences. Acting City Manager Martinez advised the soccer league utilizes the several fields within the community but do not have one central location. The improvements in that area has really speaks to the Comprehensive Master Plan and improving blighted conditions. Designated the use of the field will help the Soccer League when applying for funding to make improvements and work with the City to see the improvements take place.

Las Vegas Youth Soccer League President Ron Doss spoke to the governing body about the vision of the soccer league. There currently is no "home" for the soccer league but over 350 community youth enrolled for the Fall season. Mr. Doss spoke about the many possibilities for the Commerce Street Field and the many willing volunteers to make those a reality. Mr. Doss advised the governing body there are many grants that can be applied for but they League needs a home in order to apply for those grants.

Discussion took place regarding fields used by the League. Mr. Doss explained the difference in the size of fields that are used by the different age groups.

Questions and discussion took place regarding the long term goal of setting up an office around the field and other options. Questions were asked about the possibility of tournaments being held.

Acting City Manager Martinez advised the resolution is the first step that has been used in the past to dedicate a facility to an organization that in turn develops and expands the vision of the area. Acting City Manager Martinez advised he sees a whole development possibility for that area.

The governing body agreed to place the item as a consent agenda item.

8. Ratification of agreement for purchase of water rights from Victory Enterprise as represented by Maria Padilla.

Water Systems Supervisor Don Cole advised the governing body that on August 1, 2012, the City entered into an agreement with Victory Enterprises for the purchase of water rights at a cost of \$5,000 per water right. The transfer amount is 11.01 acre feet of consumptive use with 1848 priority. The total amount payable to Victory Enterprises is \$55,050.00. The original petition to the Office of

the State Engineer was protested which accounts for the time lapse between signing of the agreement and the final closing. However, the transfer of water rights has since been approved by the Office of the State Engineer.

Questions were asked about senior water rights, and the difference between diversion and consumptive use.

The governing body agreed to place the item as a consent agenda item.

EXECUTIVE SESSION

Acting City Manager Martinez advised there were items for Executive Session relating to personnel matters, threatened or pending litigation and acquisition of property.

Councilor Herrera made a motion to go into Executive Session. Councilor Howell seconded the motion.

Mayor Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.

Joey Herrera	Yes	David L. Romero	Yes
Vince Howell	Yes	Tonita Gurule-Giroń	Yes

City Clerk Casandra Fresquez re-read the motion and advised the motion carried.

Councilor Herrera made a motion to reconvene into regular session and no action was taken. Councilor Gurule-Giroń seconded the motion.

Mayor Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.

Vince Howell	Yes	David L. Romero	Yes
Joey Herrera	Yes	Tonita Gurule-Giroń	Yes

City Clerk Casandra Fresquez re-read the motion and advised the motion carried.

ADJOURN

Councilor Gurule-Giroń made a motion to adjourn. Councilor Howell seconded the motion.

Mayor Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.


David L. Romero Yes
Vince Howell Yes

Joey Herrera Yes
Tonita Gurule-Girón Yes

City Clerk Casandra Fresquez re-read the motion and advised the motion carried.



Mayor Alfonso E. Ortiz, Jr.

ATTEST:


Casandra Fresquez, City Clerk