

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL WORK SESSION
HELD ON WEDNESDAY JANUARY 8, 2014 AT 4:00 P.M. IN THE CITY
COUNCIL CHAMBERS**

MAYOR: Alfonso E. Ortiz, Jr.

COUNCILORS: Tonita Gurule-Giron
Vince Howell
Joey Herrera
David L. Romero

ALSO PRESENT: Timothy Dodge, City Manager
Casandra Fresquez, City Clerk
Danelle Smith, Acting City Attorney
Juan Montano, Sergeant at Arms

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Mayor Ortiz Jr. asked for a moment of silence in appreciation of life.

APPROVAL OF AGENDA

City Manager Tim Dodge advised Ms. Danelle Smith would be serving as the Acting City Attorney for advisement to the governing body on the contract for current City Attorney Dave Romero.

City Manager Dodge requested that Item #7 City Attorney Contract be moved directly after the Approval of the Agenda or after Mayor's Appointments.

Councilor Gurule-Giron suggested the item be moved to the first item on the Agenda.

Councilor Howell made a motion to approve the agenda with the recommendation made by the City Manager. Councilor Gurule-Giroñ seconded the motion.

Mayor Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.

Joey Herrera	Yes	David L. Romero	Yes
Tonita Gurule-Giroñ	Yes	Vince Howell	Yes

City Clerk Casandra Fresquez re-read the motion and advised the motion carried.

MAYOR'S APPOINTMENTS

Mayor Ortiz Jr. advised he would hold off on his appointments until next meeting.

MAYOR'S PROCLAMATIONS

No proclamations have been prepared at this time.

PUBLIC INPUT

No one at this time.

CITY MANAGER'S INFORMATIONAL REPORT

City Manager Dodge advised the governing body that on January 16th the Department Directors will be holding candidate informational workshops.

DISCUSSION ITEMS

7. City Attorney Contract

City Manager Dodge recommended that the governing body go into Executive Session.

Councilor Herrera made a motion to go into Executive Session. Councilor Howell seconded the motion.

Mayor Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.

David L. Romero	Yes	Joey Herrera	Yes
Vince Howell	Yes	Tonita Gurule-Giroñ	Yes

City Clerk Casandra Fresquez re-read the motion and advised the motion carried.

Councilor Gurule-Giron made a motion to reconvene into Regular Session and the only items discussed were personnel matters were no action was taken. Councilor Howell seconded the motion.

Mayor Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.

Vince Howell	Yes	David L. Romero	Yes
Tonita Gurule-Giron	Yes	Joey Herrera	Yes

City Clerk Casandra Fresquez re-read the motion and advised the motion carried.

City Manager Dodge advised that as per the City's Charter there are four positions that require entering into contract with, himself, the City Attorney, City Clerk and the Chief of Police. It was recommended that the City Attorney contract be considered as a consent agenda item.

1. Resolution 13-57 Budget Adjustment Resolution.

Finance Director Marrujo advised the City is in need of increasing or decreasing the FY 2014 budgeted revenues or expenditures, transfers in or transfers out within various funds.

Questions were asked about amounts in the General Fund regarding the Police Department and Police Department overtime.

Councilor Howell asked questions regarding Library funds and it has been brought to his attention that the library is lacking upkeep and are those funds being utilized for the upkeep.

City Manager Dodge advised the Library line items funds are for books while repairs and upkeep are considered capital improvement funds.

The governing body agreed to place the item as a consent agenda item.

2. Resolution 14-02 in support of Las Vegas as an Arts & Cultural District Designation.

Interim Community Development Director Lucas Marquez advised that Las Vegas was selected by, and has contracted with, the State of New Mexico to be one of its Arts & Cultural Districts. The City of Las Vegas and Arts & Cultural Organizations want to be cooperative partners with the State of New Mexico in

the ACD initiative, as the State intends to further support its Arts & Culture Districts through capital outlay funding for ACD capital projects. Interim Community Development Director Marquez advised he would like to have Ms. Cindy Collins of MainStreet to present to the governing body.

Councilor Gurule-Giroñ asked if the resolution was required to be done every five years and agreed that it would be a nice idea to have Ms. Collins attend and present.

Councilor Howell wanted to recognize Mr. Roy Montibon for all his efforts over the years of helping the City obtain the Arts & Cultural Designation.

The governing body agreed to place the item as a consent agenda item.

3. Resolution 14-01 Open Meetings Resolution.

City Clerk Casandra Fresquez advised that adoption of the resolution is required annually establishing reasonable notice of City Council Meetings and other committee meetings. City Clerk Fresquez advised the governing body of the change in meeting date for the Lodgers Tax Advisory Committee to the second Tuesday of the month at 2:00 pm and the Utility Committee will be meeting on the second Tuesday of the month at 1:30 pm.

Councilor Howell recommended that the Work Session be moved to 5:30 pm so members of the community would be able to attend once they've left work.

Councilor Gurule-Giroñ advised she had some concern with the Film Commission not meeting on a more consistent basis.

The governing body agreed to place the item as a consent agenda item with the recommended changes.

4. RFB 2014-14 for Hydraulic Excavator and Attachments.

Utilities Director Ken Garcia advised the City of Las Vegas has budgeted money within the FY 2014 budget for the purchase of a hydraulic excavator which will allow City personnel to install and maintain water, effluent reuse, and wastewater lines in a much safer manner than with use of current equipment alone. Utilities Director Garcia advised the purchase of the equipment will be beneficial in completion of projects and also providing safer work environment for City personnel where some projects require depth.

Questions were asked how the project was bid and the alternatives that were listed as attachments and what other projects would benefit from the purchase.

Utilities Director Garcia gave a brief overview of the cost savings of the purchase and some of the projects that would benefit.

The governing body agreed to place the item as a consent agenda item.

5. Bid #2014-13, Natural Gas inventory supplies to Apex Instruments and Secor.

Utilities Director Garcia advised the City of Las Vegas Gas Division went out for bids for natural gas inventory supplies. It is necessary to keep inventory stocked and on hand for gas line repairs as needed. The Gas Division would like to award to both companies as Apex provided a lower price on some items but Secor provided a price on items that Apex did not.

Questions were asked about the quantity of inventory that would be purchased and what fund it was being purchased out of. More questions were asked about the projected amount that would be used for repairs and maintenance.

The governing body agreed to place the item as a consent agenda item.

6. Task Order for Water Treatment Plant Oxidation, a 2011 PER finished water quality project with HDR Engineering Inc. for design services.

Utilities Director Garcia advised the City of Las Vegas received NMFA funding for planning and design of WTP Oxidation improvements. This project is listed in the 2011 PER as a Priority 1 project for the removal of disinfection by-products and to remain within compliance with the state and federal drinking standards. Utilities Director Garcia advised the funding is grant/loan funding there is no match required.

The governing body agreed to place the item as a consent agenda item.

8. Professional Architectural Services to include, Planning, Design and Surveying Services for the City of Las Vegas Public Works Department.

Public Works Director Carlos Ortiz advised the Request for Proposals were recently solicited for Professional Architectural Services for the City's Public Works Department. Five proposals were received for this service, of which all were responsive and ranked accordingly. The best qualified firm to perform this service based on the designated criteria is Soleil West Architects.

Questions were asked if the services were an on-call service and what type of funding would be used for the service and the qualifications the architect had to address various environmental occurrences that may come up in projects.

The governing body agreed to place the item as a consent agenda item.

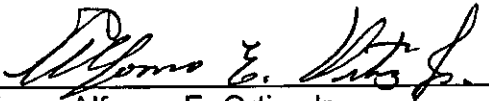
Councilor Gurule-Giroń made a motion to adjourn. Councilor Howell seconded the motion.

Mayor Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.

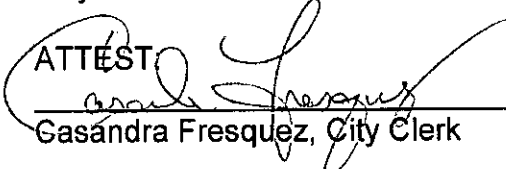
Joey Herrera	Yes	David L. Romero	Yes
Vince Howell	Yes	Tonita Gurule-Giroń	Yes

City Clerk Casandra Fresquez re-read the motion and advised the motion carried.

ADJOURN



Mayor Alfonso E. Ortiz, Jr.

ATTEST


Casandra Fresquez, City Clerk