

**MINUTES OF THE CITY OF LAS VEGAS HOUSING AUTHORITY MEETING  
HELD ON WEDNESDAY JULY 16, 2014 AT 5:30 P.M. IN THE CITY COUNCIL  
CHAMBERS**

**CHAIRMAN:** Alfonso E. Ortiz, Jr.

**COMMISSIONERS:** Tonita Gurule-Giroń  
Vince Howell  
Joey Herrera  
David L. Romero  
Ember Davis

**ALSO PRESENT:** Pamela Marrujo, Housing Director  
Casandra Fresquez, City Clerk  
Dave Romero, City Attorney  
Elmer Martinez, Acting City Manager

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

Chairman Ortiz Jr. asked for a moment of silence in appreciation of life and moisture the community has been receiving.

**APPROVAL OF AGENDA**

Housing Director Marrujo requested the agenda be approved as presented with Business Items 1 and 2 being consent agenda items as previously discussed at the Work Session.

Commissioner Gurule-Giroń made a motion to approve the agenda. Commissioner Romero seconded the motion.

Chairman Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.

Commissioner Ember Davis	Yes
Commissioner Tonita Gurule-Giroñ	Yes
Commissioner David L. Romero	Yes
Commissioner Vincent Howell	Yes
Commissioner Joey Herrera	Yes

City Clerk Casandra Fresquez re-read the motion and advised the motion carried.

**APPROVAL OF MINUTES**

Commissioner Howell made a motion to approve the Minutes of June 25, 2014. Commissioner Gurule-Giroñ seconded the motion.

Chairman Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.

Commissioner Joey Herrera	Yes
Commissioner David L. Romero	Yes
Commissioner Ember Davis	Yes
Commissioner Tonita Gurule-Giroñ	Yes
Commissioner Vincent Howell	Yes

City Clerk Casandra Fresquez re-read the motion and advised the motion carried.

**PUBLIC INPUT**

None at this time.

**PRESENTATION**

Finance Director Gallegos presented the Housing Departments financial report for ending June 30, 2014. Finance Director Gallegos presented a revised handout of the financial report to include the revenues to date is at \$1,108,854 putting the department at 103% of the budgeted revenues and expenditures at \$1,100,040 at 101% of the fiscal year.

**HOUSING DIRECTORS MONTHLY REPORT**

Finance Director Marrujo advised the Housing Authority received a visit from HUD on July 7<sup>th</sup> and 8<sup>th</sup> and met with the City's legal representative, Mayor Ortiz Jr. and Acting City Manager Martinez to inform Acting City Manager Martinez of the current status of Housing. Housing Director Marrujo advised she had met with the Maintenance Supervisor and HUD representative regarding the 31

boarded up units and was granted permission from HUD to demolish nine of the units due to their condition. Housing Director Marrujo advised that it would take more to rehabilitate some of the units and demolishing some of the units will help get the Housing Authority out of trouble status as those units are counted against the department. HUD recommended having a Commissioners training at a later date.

Questions were asked about the homeownership program and were there any legal situations that City could face.

City Attorney Dave Romero advised any potential litigation matters would need to be discussed in Executive Session as they are presented.

### **BUSINESS ITEMS**

Housing Director Marrujo advised the Business Items were recommended as consent agenda items.

1. Approval of Replacement Housing Factor Funds (RHFF) Budget.
2. Approval of Resolution No. 14-44 Declaring Uncollectable Accounts.

Resolution No. 14-44 was presented as follows:

**CITY OF LAS VEGAS HOUSING AUTHORITY  
RESOLUTION NO. 14-44  
A Resolution Declaring Uncollectable Accounts**

**WHEREAS**, there exists a total of uncollectable accounts in the amount of \$3,997.05 within the City of Las Vegas Housing Authority through June 30, 2013; and

**WHEREAS**, the Housing Authority has made every reasonable attempt of collecting said accounts; the Housing Authority will keep a separate book of the doubtful accounts, which remain collectable to the City of Las Vegas Housing Authority by the tenant; and

**WHEREAS**, HUD Handbook HN G 7511.1, Chapter II, Section 1, Paragraph 12 (a) provides for the write off of collection losses, accounts of tenants who have moved from the Housing Authority after all means of collection have failed; and

**WHEREAS**, the Housing Authority Board of Commissioners has reviewed the following accounts from the City of Las Vegas Housing Authority and has determined the same are uncollectable; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Chairman of the Board and the Housing Board of Commissioners that the following accounts be; and they hereby are, determined to be uncollected and shall be written off the accounts receivable of the Housing Authority.

PASSED, APPROVED AND ADOPTED on this 16<sup>th</sup> day of July 2014.

Commissioner Howell made a motion to approve the consent agenda items. Commissioner Herrera seconded the motion.

Chairman Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.

Commissioner Ember Davis	Yes
Commissioner David L. Romero	Yes
Commissioner Joey Herrera	Yes
Commissioner Vincent Howell	Yes
Commissioner Tonita Gurule-Giroń	Yes

City Clerk Casandra Fresquez re-read the motion and advised the motion carried.

#### **COMMISSIONERS REPORTS**

Commissioners Gurule-Giroń asked for a status update on some areas in the Housing Authority that needed to be cleaned.

Housing Director Marrujo advised the maintenance staff will be addressing the areas that were inquired about by the Commissioner.

Commissioner Herrera expressed how pleased he was that the Housing Authority was moving forward and taking the necessary steps to be in compliance with HUD regulations.

Chairman Ortiz Jr. expressed the needs of the Housing and community are effectively being addressed and while some are larger than others, there are no quick or easy fixes and the department is moving in a positive direction to addresses all issues that are presented.

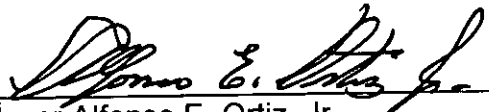
#### **ADJOURN**

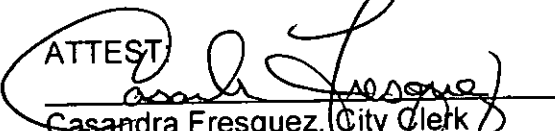
Commissioner Gurule-Giroń made a motion to adjourn. Commissioner Howell seconded the motion.

Chairman Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.

Commissioner Vincent Howell	Yes
Commissioner Joey Herrera	Yes
Commissioner Tonita Gurule-Giroń	Yes
Commissioner Ember Davis	Yes
Commissioner David L. Romero	Yes

City Clerk Casandra Fresquez re-read the motion and advised the motion carried.

  
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Mayor Alfonso E. Ortiz, Jr.

ATTEST  
  
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Casandra Fresquez, City Clerk