



CITY OF LAS VEGAS

1700 N. GRAND AVE. • LAS VEGAS , NEW MEXICO 87701-4731 • 505-454-1401 • FAX 505-425-7335

**CITY OF LAS VEGAS
PUBLIC HOUSING AUTHORITY BOARD MEETING AGENDA
NOVEMBER 15, 2016 –TUESDAY – 5:30 P.M.
City Council Chambers
1700 North Grand Avenue**

(The City Council is the Housing Authority Board of Commissioner on any matters concerning the Housing Department.)

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. APPROVAL OF AGENDA

VI. APPROVAL OF MINUTES

Approval/Disapproval of minutes of the Meetings on October 19, 2016.

VII. PUBLIC INPUT ** (not to exceed 3 minutes per person and persons must sign up at least fifteen (15) minutes prior to meeting)

VIII. PRESENTATION ** (not to exceed 10 minutes per person)

1. Finance Department – Finance Report Presentation
2. Law Enforcement Presentation

IX. HOUSING DIRECTOR'S MONTHLY REPORT

X. BUSINESS ITEMS

1. **Approval/Disapproval of Resolution No. 16-42 to approve the Housing of Law Enforcement Officers in Public Housing Units.**

Carmela Martinez, Housing Director The Housing Authority would like to recommend approval to renew the housing of Law Enforcement Officers

in Public Housing Units, at a fixed rent, with a maximum of one officer per site at any given time.

XI. COMMISSIONER'S REPORT

XII. EXECUTIVE SESSION/CLOSED SESSION

THE HOUSING AUTHORITY BOARD OF COMMISSIONERS MAY CONVENE INTO EXECUTIVE SESSION IF SUBJECT MATTER OF ISSUES ARE EXEMPT FROM THE OPEN MEETINGS REQUIREMENT UNDER §(H) OF THE OPEN MEETINGS ACT.

- i. Personnel matters, as permitted by Section 10-15-1(H) (2) of the New Mexico Open Meetings Act, NMSA 1978.**
- ii. Matters subject to the attorney client privilege pertaining to threatened or pending litigation in which the City of Las Vegas is or may become a participant, as permitted by Section 10-15-1(H) (7) of the New Mexico Open Meetings Act, NMSA 1978.**
- iii. Matters pertaining to the discussion of the sale and acquisition of real property, as permitted by Section 10-15-1(H) (8) of the Open Meetings Act, NMSA 1978.**

XIII. ADJOURN

ATTENTION PERSONS WITH DISABILITIES: The meeting room and facilities are accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office prior to the meeting so that arrangements may be made.

NOTE: A final Agenda will be posted 72 hours prior to the meeting. Copies of the Agenda may be obtained from City Hall, Office of the City Clerk, 1700 North Grand Avenue, Las Vegas, New Mexico 87701.

MINUTES OF THE CITY OF LAS VEGAS HOUSING AUTHORITY MEETING HELD ON WEDNESDAY
OCTOBER 19, 2016 AT 5:30 P.M. IN THE CITY COUNCIL CHAMBERS.

MADAM CHAIR: Tonita Gurule-Giron

COMMISSIONERS: David Ulibarri Jr.
Barbara Casey
Vince Howell
David Romero Absent
Ember Davis

ALSO PRESENT: Carmela Martinez, Housing Director
H. Chico Gallegos, City Attorney

CALL TO ORDER

ROLL CALL

Madam Chair Gurule-Giron stated for the record that Commissioner Romero was not feeling well today so he would not be attending the meeting.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Madam Chair Gurule-Giron asked Commissioner Howell to offer the moment of silence. Commissioner Howell stated Lord, thank you for what you have given us throughout the days of our lives. Thank you for giving us the guidance to make the right decisions. We still need your help, don't forget us. Help us with all the things we need to do for our community. We have passion in our council here, and we want to do the right thing. We need Your help with that, in God's name, Amen.

APPROVAL OF AGENDA

Commissioner Barbara Casey made a motion to approve the agenda as is. Commissioner Ember Davis seconded the motion.

Madam Chair Gurule-Giron asked for a roll call. Roll call was taken and reflected the following.

Commissioner David Ulibarri Jr.	Yes
Commissioner Barbara Casey	Yes
Commissioner Ember Davis	Yes
Commissioner Vince Howell	Yes
Commissioner David Romero	Absent

Barbara Padilla re-read the motion and advised the motion carried.

APPROVAL OF MINUTES

Commissioner Barbara Casey made a motion to approve the minutes of September 21, 2016 as presented. Commissioner Vince Howell seconded the motion.

Madam Chair Gurule-Giron asked for a roll call. Roll call was taken and reflected the following.

Commissioner Barbara Casey	Yes
Commissioner Ember Davis	Yes
Commissioner Vince Howell	Yes
Commissioner David Ulibarri Jr.	Yes
Commissioner David Romero	Absent

Barbara Padilla re-read the motion and advised the motion carried.

PUBLIC INPUT

None at this time.

PRESENTATION - FINANCE

Housing Director Carmela Martinez presented the Housing Revenue and expenditure report thru September 30, 2016. Director Martinez stated that the HA’s Dwelling Rent is at 27%. Operating Subsidy is at 26%. Housing-Other Income is at 58%, and transfers in (CFP Funds) is at 3%. That percentage should go up by December for a total of 25% with revenues. For the Expenditures, Employee Expenses is at 22%. Operating Expenses is at 13% for a total of 18%. Overall the total is at 25% and the HA is right along where it needs to be.

Madam Chair Gurule-Giron asked Director Martinez to explain in further detail the 15%. Director Martinez stated that her financial specialist is not here so she asked Finance Director Gallegos to explain. Finance Director Gallegos explained that these numbers on the FY 2017 budget are still updating to the final numbers. She stated that she believes that the other income, which is the \$9,800 may change. It may increase because of amount of other income that the HA has been receiving. They will be looking at that and possibly making a change on that and bringing this back to the commission. This other income is made up of interest, late fee charges, and unit repair materials. The HA is collecting what needs to be collected.

HOUSING DIRECTORS MONTHLY REPORT

Housing Director Carmela Martinez reported that at the last meeting Commissioner Romero had inquired about the broken fence on New Mexico Ave. The Maintenance crew picked up that debris. Director Martinez stated the HA is replacing those fences that are damaged. She stated that process has began and hopes this will be completed within the next 6 to 8 weeks.

Director Martinez reported that she was on KFUN radio. She stated that went well and she is looking forward to the next one.

Director Martinez reported that the HA has weekly staff meetings to address Housing and Tenant issues, safety concerns and move-in and move-out information. Staff also discusses

work orders that need to be addressed. Director Martinez gave a brief description of day to day activities for the month, to the commission.

COMMISSIONERS REPORT

Commissioner Barbara Casey asked, what is the criteria to be denied Housing, besides drug or crime related denials. Director Martinez stated it could also be a previous landlord reference that is negative. If they didn't pay rent or they left without notice, or left the unit in bad condition. It could also be if they are over the income limit.

Commissioner Vince Howell stated that he was glad to be back in action. He wanted to ask Director Martinez about the parking lot plans for Sagebrush. Director Martinez stated that work is in the plans and the HA is looking at either March or April to begin that project. In the mean time, the HA has a milling project that will be done on Friday, to help with the pot holes on Sagebrush.

EXCUTIVE SESSION/CLOSED SESSION

Director Martinez stated there is no need for Executive Session at this time.

ADJOURN

Commissioner Vince Howell made a motion to adjourn the meeting. Commissioner Barbara Casey seconded the motion.

Madam Chair Gurule-Giron asked for a roll call. Roll call was taken and reflected the following.

Commissioner Ember Davis	Yes
Commissioner Vince Howell	Yes
Commissioner Barbara Casey	Yes
Commissioner David Ulibarri Jr.	Yes
Commissioner David Romero	Absent

Barbara Padilla re-read the motion and advised the motion carried.

Madam Chair Tonita Gurule-Giron

ATTEST

Casandra Fresquez, City Clerk

**HOUSING DEPARTMENT-REVENUE COMPARISON
THRU October 31, 2016-33% OF YEAR LAPSED (3 of 12 months)
FISCAL YEAR 2017**

	A	B	C	D	E	G
	FY 2016	FY 2017	FY 2017	FY 2016	FY 2017	(E/B)
	BUDGET	BUDGET	YTD - BUDGET	ACTUAL	YTD - ACTUAL	% REV
DWELLING RENT	430,000	500,000	166,667	527,187	175,219	35%
OPERATING SUBSIDY	660,000	575,000	191,667	588,617	199,361	35%
HOUSING-OTHER INCOME	9,800	9,800	3,267	7,329	4,760	49%
TRANSFERS IN (CFP FUNDS)	214,535	76,510	25,503	214,535	332	0%
TOTAL	1,314,335	1,161,310	387,103	1,337,668	379,672	33%

(Other income includes: interest, late fee charges and unit repair materials)

**HOUSING DEPARTMENT- EXPENDITURE COMPARISON
THRU October 31, 2016-33% OF YEAR LAPSED (3 of 12 months)
FISCAL YEAR 2017**

	A	B	C	D	E	F	H
	FY 2016	FY 2017	FY 2017	FY 2016	FY 2017	FY 2017	(E/B)
	BUDGET	BUDGET	YTD - BUDGET	ACTUAL	YTD - ACTUAL	AVAIL. BAL.	% BDGT
EMPLOYEE EXP.	660,702	687,214	229,071	533,316	203,739	483,475	30%
OPERATING EXP.	695,712	640,793	213,598	418,040	116,219	524,574	18%
TOTAL	1,356,414	1,328,007	442,669	951,356	319,958	1,008,049	24%



U.S. Department of Housing and Urban
OFFICE OF PUBLIC AND INDIAN HOUSING
REAL ESTATE ASSESSMENT CENTER

Public Housing Assessment System (PHAS) Score Report for Interim Rule

Report Date: 10/25/2016

PHA Code:	NM007
PHA Name:	Housing Authority of the City of Las Vegas
Fiscal Year End:	06/30/2016

PHAS Indicators	Score	Maximum Score
Physical	32	40
Financial	25	25
Management	25	25
Capital Fund	7	10
Late Penalty Points	0	
PHAS Total Score	89	100
Designation Status:	Standard Performer	
Published 10/25/2016	Initial published	10/25/2016

Financial Score Details	Score	Maximum Score
Unaudited/Single Audit		
1. FASS Score before deductions	25.00	25
2. Audit Penalties	0.00	
Total Financial Score Unrounded (FASS Score - Audit Penalties)	25.00	25

Capital Fund Score Details	Score	Maximum Score
Timeliness of Fund Obligation:		
1. Timeliness of Fund Obligation %	90.00	
2. Timeliness of Fund Obligation Points	5	5
Occupancy Rate:		
3. Occupancy Rate %	93.21	
4. Occupancy Rate Points	2	5
Total Capital Fund Score (Fund Obligation + Occupancy Rate):	7	10

Notes:

1. The scores in this Report are the official PHAS scores of record for your PHA. PHAS scores in other systems are not to be relied upon and are not being used by the Department.
2. Due to rounding, the sum of the PHAS indicator scores may not equal the overall PHAS score.
3. "0" FASS Score indicates a late presumptive failure. See 902.60 and 902.92 of the Interim PHAS rule.
4. "0" Total Capital Fund Score is due to score of "0" for Timeliness of Fund Obligation. See the Capital Fund
5. PHAS Interim Rule website - <http://www.hud.gov/offices/reac/products/prodphasinrule.cfm>



3 Loads approx. 7 yards ea.



Housing ? Streets crews spreading

1

BEFORE



Pot holes 6 inches deep

6 inch deep ruts

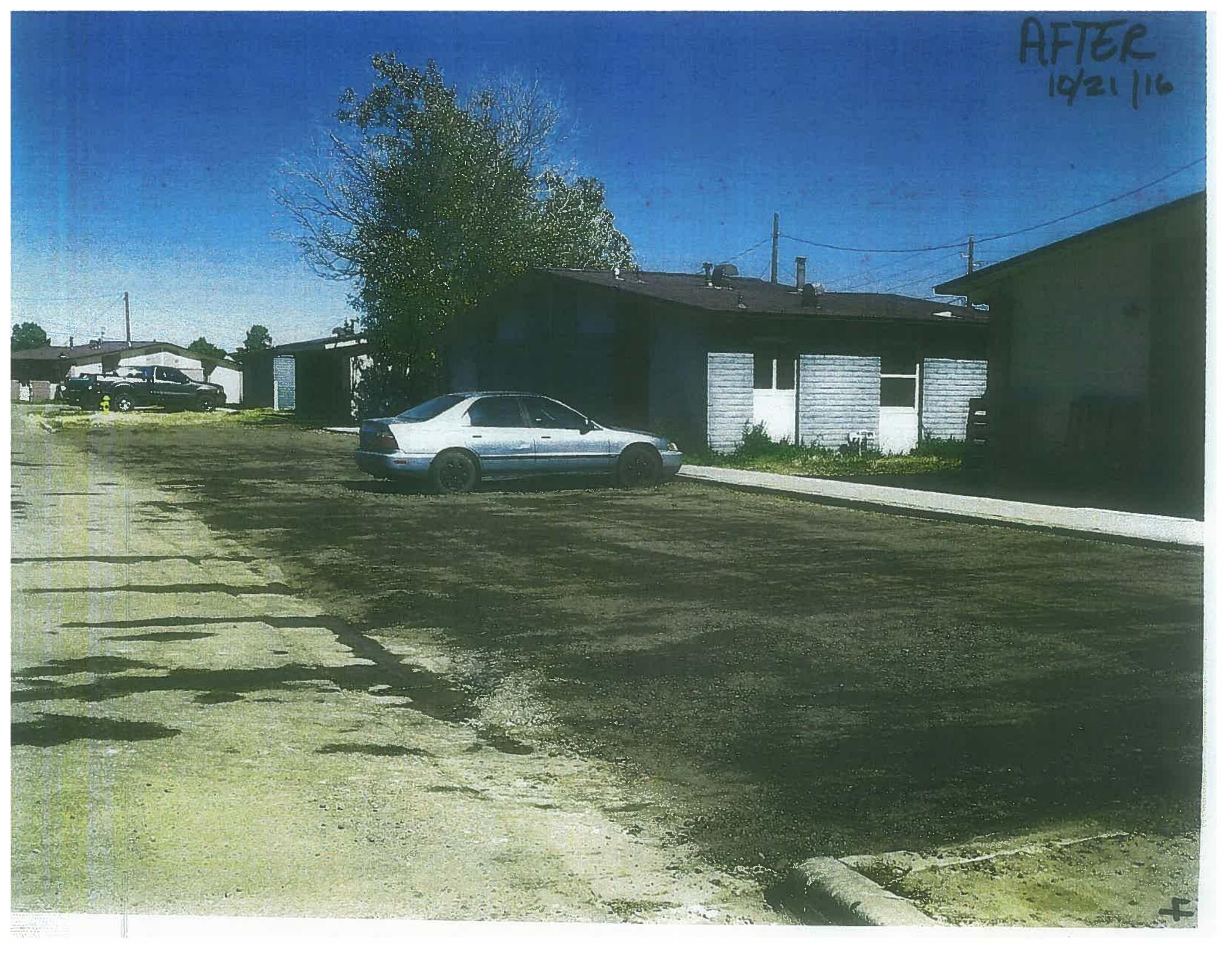
BEFORE



1652



AFTER
10/21/16



CITY COUNCIL MEETING AGENDA REQUEST

DATE: 11/04/16 DEPT: Housing MEETING DATE: 11/15/16

ITEM/TOPIC:

Resolution No. 16-42 to approve the housing of Law Enforcement Officers in Public Housing at the "fixed rent" with a maximum of one officer per site at any given time.

ACTION REQUESTED OF COUNCIL:

Approval/Disapproval of Resolution No. 16-42, to approve the Housing of Law Enforcement Officers in Public Housing at the "fixed rent", with a maximum of one officer per site at any given time.

BACKGROUND/RATIONALE:

The City of Las Vegas Housing Authority's core function is to ensure the welfare of the Housing Residents and the security, peace and safety of the various neighborhoods that comprise the City of Las Vegas Public Housing Authority.

STAFF RECOMMENDATION:

Recommend approval of Resolution No. 16-42 to approve the housing of Law Enforcement Officers in Public Housing at the "fixed rent" with a maximum of one officer per site at any given time.

COMMITTEE RECOMMENDATION:

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY MANAGER'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.

REVIEWED AND APPROVED BY:



TONITA GURULE-GIRON
MAYOR



RICHARD TRUJILLO
CITY MANAGER


SUBMITTER'S SIGNATURE

ANN MARIE GALLEGOS
FINANCE DIRECTOR
(PROCUREMENT)

PURCHASING AGENT
(FOR BID AWARD ONLY)

H. CHICO GALLEGOS
CITY ATTORNEY
(ALL CONTRACTS MUST BE
REVIEWED)

November 4, 2016
Plan of Action
HOUSING LAW ENFORCEMENT OFFICER

The Housing Authority of the City of Las Vegas is requesting approval to continue housing Law Enforcement Officers in Public Housing. In accordance with 24 CFR 960.505, and 990.108(b)(2)(i) through (v) the following updated Plan is hereby submitted:

- a. The total number of units under management by our PHA is 267
- b. Specific Housing Development NM007000001
 - Site 7-1
 - Site 7-4
 - Site 7-6
 - Site 7-7

Utilities and Maintenance of the Unit:

The Law Enforcement Officers are responsible for utilities (water/gas/electricity). The Housing Authority maintenance personnel provides maintenance of this unit.

Existing Physical and Social Conditions of Development:

Physical: Existing Physical Conditions is good with on-going improvements which are funded by the Capital Fund Program.

Social: The selected units are located in areas which receive a high volume of calls and resident complaints to the Police Department. The Police Officers' duty will include, but is not limited to, patrolling the Housing Authority areas and being in close contact with the residents. When that officer is off-duty, residents will be able to contact him/her with problems they're experiencing (of a criminal nature) or to receive information from the residents that can be passed on to investigate or to the local Drug Task Force.

Having a Police Officer reside in one of the Dwelling Units will increase security for the housing residents and will be conducive to good rental management. I believe that our occupancy rates will continue to climb and our unit turn-around will be at a minimum. The Officer will pay a "reasonable rent" of \$138.00 per month plus utilities for the unit.

There are sufficient one and two bedroom units that will not result in a significant reduction of units available for eligible families. The Officer's Dwelling Lease will contain wording from the Notice under "Continued Employment".

Plan of Action to Address Identified Issues:

Visibility of Law Enforcement Officer serves as a great deterrent to criminal activity and increased security. The Officer will be readily available for immediate response to activity occurring in the area. The Officer will be asked to train residents on ways to improve security in their home and create awareness of illegal drug use, sales, and other criminal activity. The Officer will issue citations for unlicensed vehicles and vehicles parked in illegal parking spaces. The Officer will attend Housing Security meetings, serve all eviction notices relating to drug and violent criminal offenses and meet with Executive Director bi-weekly to discuss tenant issues. The Officer will be asked to refer when necessary to the following agencies:

- 1) Children Youth and Families Department
- 2) Domestic Violence
- 3) Alcoholics Anonymous (adults) and Service for Youth Organizations (SOY), for Youth.

This plan of action is intended to be directed toward and for the benefit of the Residents of the Housing Authority. The Housing Authority would support efforts of the Officer to establish a Neighborhood Watch and encourage participation.

Lease Agreement:

A copy of the Lease Agreement between the Housing Authority and Law Enforcement Officers is attached to the "Plan of Action". The Officers right of occupancy is dependent on continued employment with the respective Law Enforcement Organization, the lease shall provide that the Officer move out of the unit within 30 days of Notice of Termination of Employment.

Rent to be paid is listed in the Plan, and a security deposit of \$138.00 will be paid to the Housing Authority. All other dwelling rental agreement provisions shall be the same as stated in a Residents Dwelling Lease and Officers and families agree to comply with Rules and Regulations of the Housing Authority.

CITY OF LAS VEGAS HOUSING AUTHORITY

RESOLUTION NUMBER 16-42

A RESOLUTION OF THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF LAS VEGAS NEW MEXICO TO APPROVE THE HOUSING OF LAW ENFORCEMENT OFFICERS IN PUBLIC HOUSING UNITS, SO THAT THESE CITY-OWNED UNITS LOCATED WITHIN PUBLIC HOUSING DEVELOPMENTS, MAY BE RENTED TO A POLICE OFFICER IN PARTIAL EXCHANGE FOR THE OFFICER'S SAFETY AND SECURITY SERVICES IN THE NEIGHBORHOOD.

WHEREAS, ensuring the security, peace and safety of the various neighborhoods that comprise the City of Las Vegas Housing Authority; and,

WHEREAS, ensuring the welfare of Housing Residents is another core function of the City of Las Vegas Housing Authority; and,

WHEREAS, the City of Las Vegas maintains a Police Department whose primary function is maintaining security, peace and safety within the city; and,

WHEREAS, the City of Las Vegas Housing Authority's Board of Commissioners believe it is in the best interest of the Las Vegas Housing Authority to have Law Enforcement Officers reside in its Public Housing units; and,

WHEREAS, Law Enforcement Officers have indicated a willingness to live in a public housing unit; and,

WHEREAS, the Las Vegas Housing Authority has set a fixed rental amount for the designated public housing units of \$138.00 per month, with a security deposit of \$138.00, utilities not included.

NOW, THEREFORE, BE IT RESOLVED by the City of Las Vegas Housing Authority's Board of Commissioners has indicated a willingness to house Law Enforcement Officers in a housing unit at the "fixed rent" with a maximum of one officer per site at any giving time.

PASSED, APPROVED AND ADOPTED ON THIS _____ day of November, 2016.

SIGNED:

Tonita Gurule-Giron, Chair

ATTEST:

Casandra Fresquez, City Clerk

APPROVED AS TO LEGAL SUFFICIENCY ONLY

H. Chico Gallegos, City Attorney

LEASE AGREEMENT
State of New Mexico
County of San Miguel
CITY OF LAS VEGAS HOUSING AUTHORITY

This lease agreement is made and entered into by and between the Housing Authority of City of Las Vegas, San Miguel County, New Mexico and City of Las Vegas Police Officer _____ in consideration of the mutual convenience hereinafter set forth and agrees as follow:

- 1) The Police Officer hereby leases the following described premised located in Las Vegas, New Mexico:

The lease shall be for a period of one year beginning on the _____ day of _____, 20____ and ending _____ day of _____, 20____, unless terminated by mutual agreement of the parties hereto or by the terms of the Contract.

The lease agreement shall be automatically renewed for a successive term of one year at the end of its term unless either party provides thirty (30) days written notice to the contrary.

The officer shall comply with all the rules and regulations which are signed and attached and become a part of this lease agreement.

- 2) The Police Officer hereby agrees to pay to the Housing Authority a rent of **\$ 138.00** per month and agrees to pay all utility deposits by the move-in date and further agrees to pay all utility bills within the time limits established by the individual utility companies.

The amount of rent established above shall be paid until such time it is determined that the rent is unreasonable in relation to upkeep of the Unit, at which time a new amount of rent would be re-negotiated with the Officer.

- 3) A Security Deposit of **\$ 138.00** will be held by the Housing Authority to be used by the Authority toward reimbursement of the cost of cleaning and repairing any damages beyond normal WEAR and TEAR to the Unit and/or premises caused by the family or guests. Payment of the Security Deposit is to be made upon occupancy and any refund of the Deposit due the occupant will be refunded within thirty (30) days after the occupant yields possession of the keys to the Unit to the Housing Authority.
- 4) The Housing Authority would expect the visibility and interaction of the Officer with the residents of the Housing Authority to be part of this agreement.
- 5) The Officer is required to oversee and provide the necessary leadership to the Neighborhood Watch, attend all Resident Council meetings, patrol the sites on foot and e-mail all incidents reports to the Executive Director.
- 6) The Officer's right of occupancy of the Unit is dependent on continued employment with the City of Las Vegas Police Department. Should the Officer terminate employment with the City of Las Vegas Police Department, the Officer will be expected to vacate the Unit within 30 days of Notice of termination of employment.

The Housing Authority agrees to maintain the premises and the project in a decent, safe and sanitary condition. Maintenance and repair work (beyond normal wear and tear), will be billed to the Officer at a rate as specified in the "Charge Sheet" as posted in the Office of the Authority. Payment for such charges shall become due and payable two (2) weeks after the Authority gives written notice of the charge.

The Authority will not be responsibility for any loss, liability or expense (including attorney's fees) due to fire, theft or accident or any other events occurring on the rented premises or site. It is the occupant's responsibility to provide for their own "Renter's Insurance".

**Lease Agreement
Page 2**

In Witness Hereof, the parties have executed this Lease Agreement on this _____ day of _____
_____ 20____.

Officer

PHA Representative

The State of New Mexico
County of San Miguel

BEFORE ME, Personally appeared Officer _____ and
PHA Representative _____, known to me to
be the person signing this lease agreement.

Signed this _____ day of _____, 20____.

My Commission Expires: _____

Notary Public



City of Las Vegas

318 Moreno Street • Las Vegas New Mexico 87701 • Ph# (505) 425-7504 • Fax # (505) 425-6346



Chief Juan F. Montaño

October 18, 2016

Dear Mr. Richard R. Trujillo City Manager

The Las Vegas Police Department has worked in collaboration with the Housing Authority to incorporate community policing into the management of their housing developments. Region IV Narcotics Taskforce Sergeant Mike Ortega and Lieutenant Mike Padilla who is the Enforcement Service Supervisor are assigned as liaisons to the Housing Authority. Sergeant Ortega and Lieutenant Padilla in collaboration with the Housing Authority have tirelessly worked to developed and improve safety protocol, and provide extra Law Enforcement coverage as necessary. In Addition, every effort is made to increase safety and decrease drug traffic, and other criminal activity in and around Public Housing.

I strongly support the Housing Authority's efforts to house Law Enforcement Officers in Public Housing. The visible presence of an officer in public housing will serve as a deterrent to criminal activity and the prevention of drug related crimes. Having a Law Enforcement Officers reside in Housing Units will increase the service to the Community and our residence within the Housing Authority.

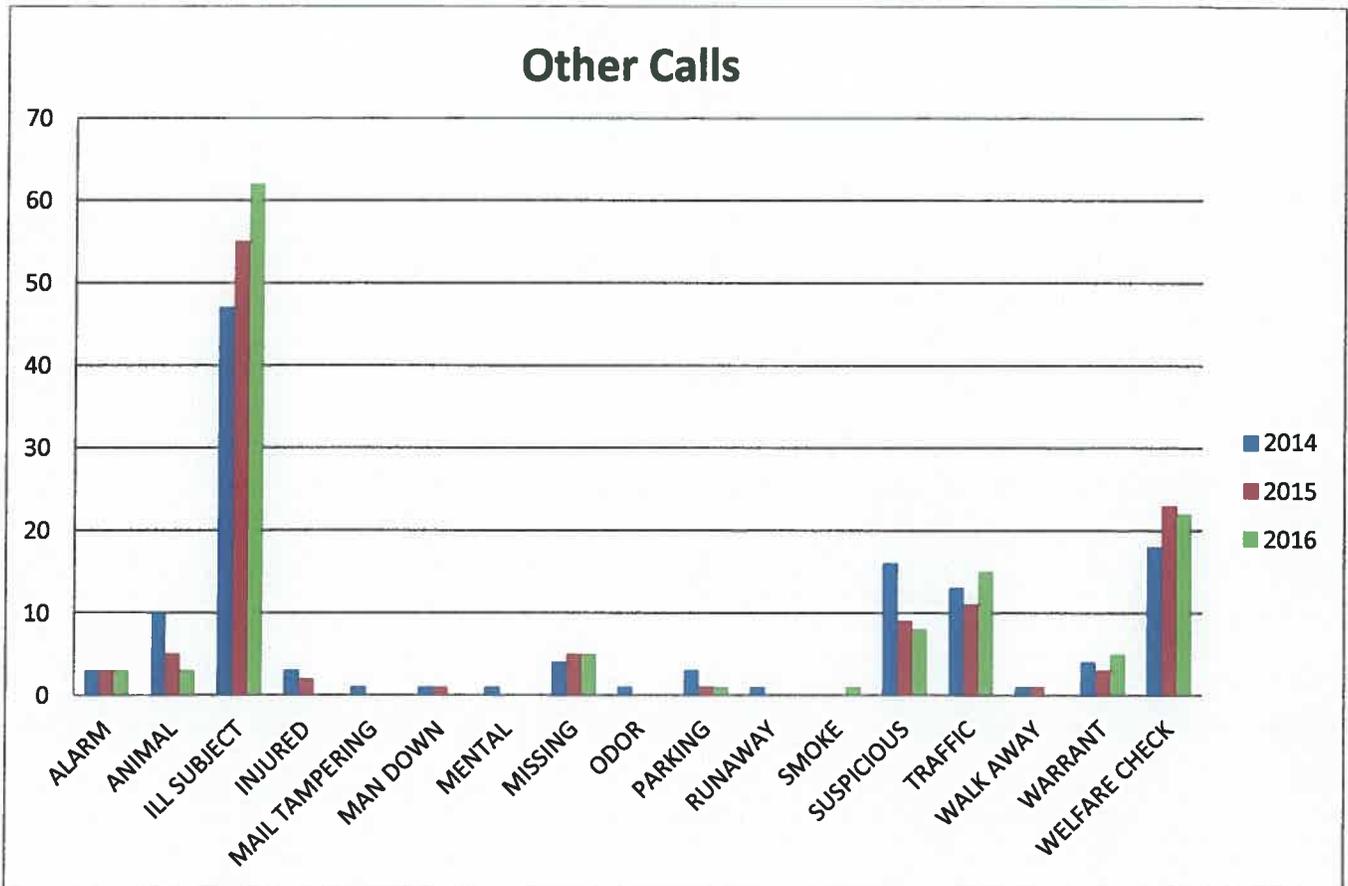
Sincerely,

Juan Montano
Chief of Police

XC: File

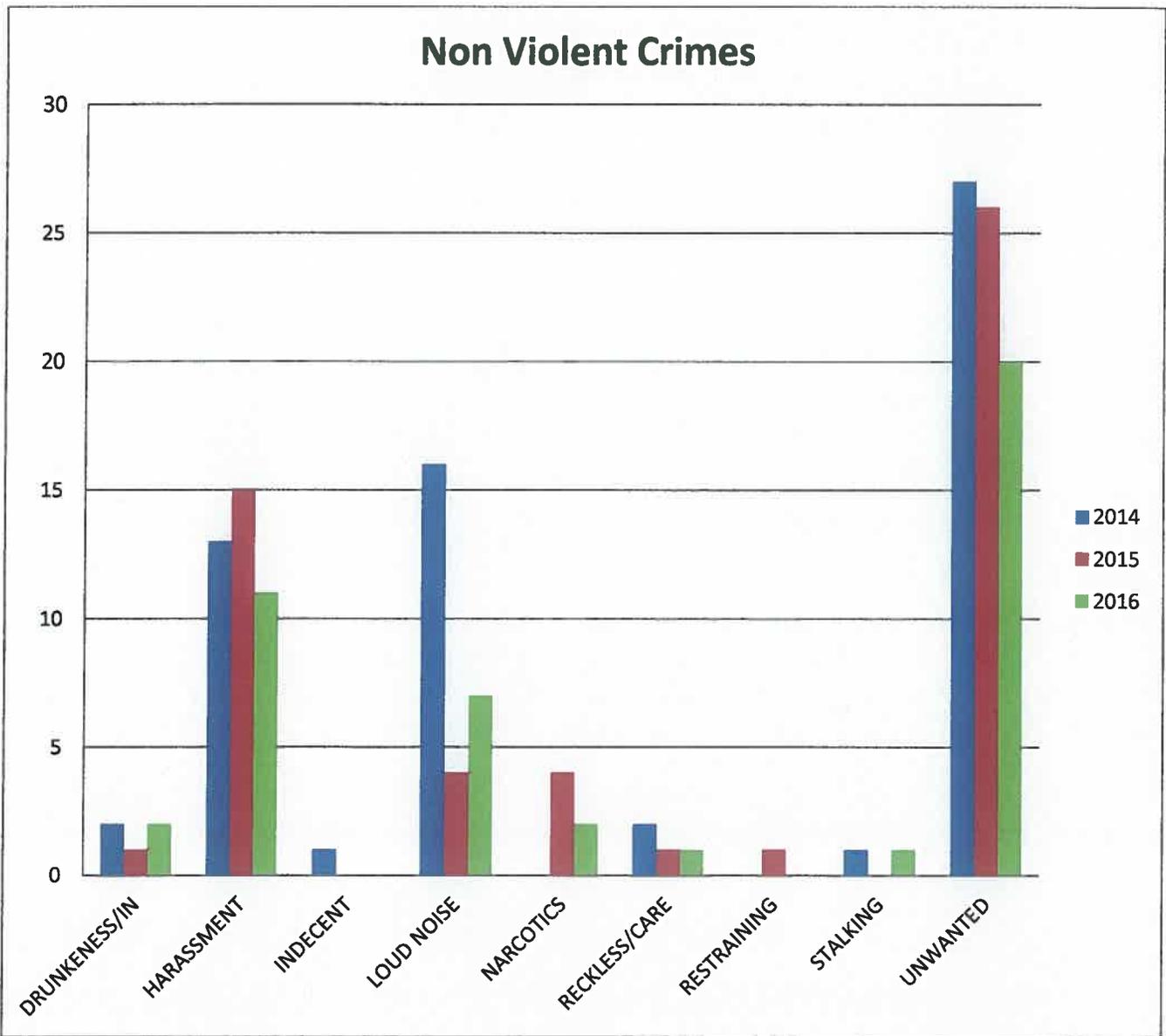
Other

	2014	2015	2016
ALARM	3	3	3
ANIMAL	10	5	3
ILL SUBJECT	47	55	62
INJURED	3	2	0
MAIL TAMPERING	1	0	0
MAN DOWN	1	1	0
MENTAL	1	0	0
MISSING	4	5	5
ODOR	1	0	0
PARKING	3	1	1
RUNAWAY	1	0	0
SMOKE	0	0	1
SUSPICIOUS	16	9	8
TRAFFIC	13	11	15
WALK AWAY	1	1	0
WARRANT	4	3	5
WELFARE CHECK	18	23	22



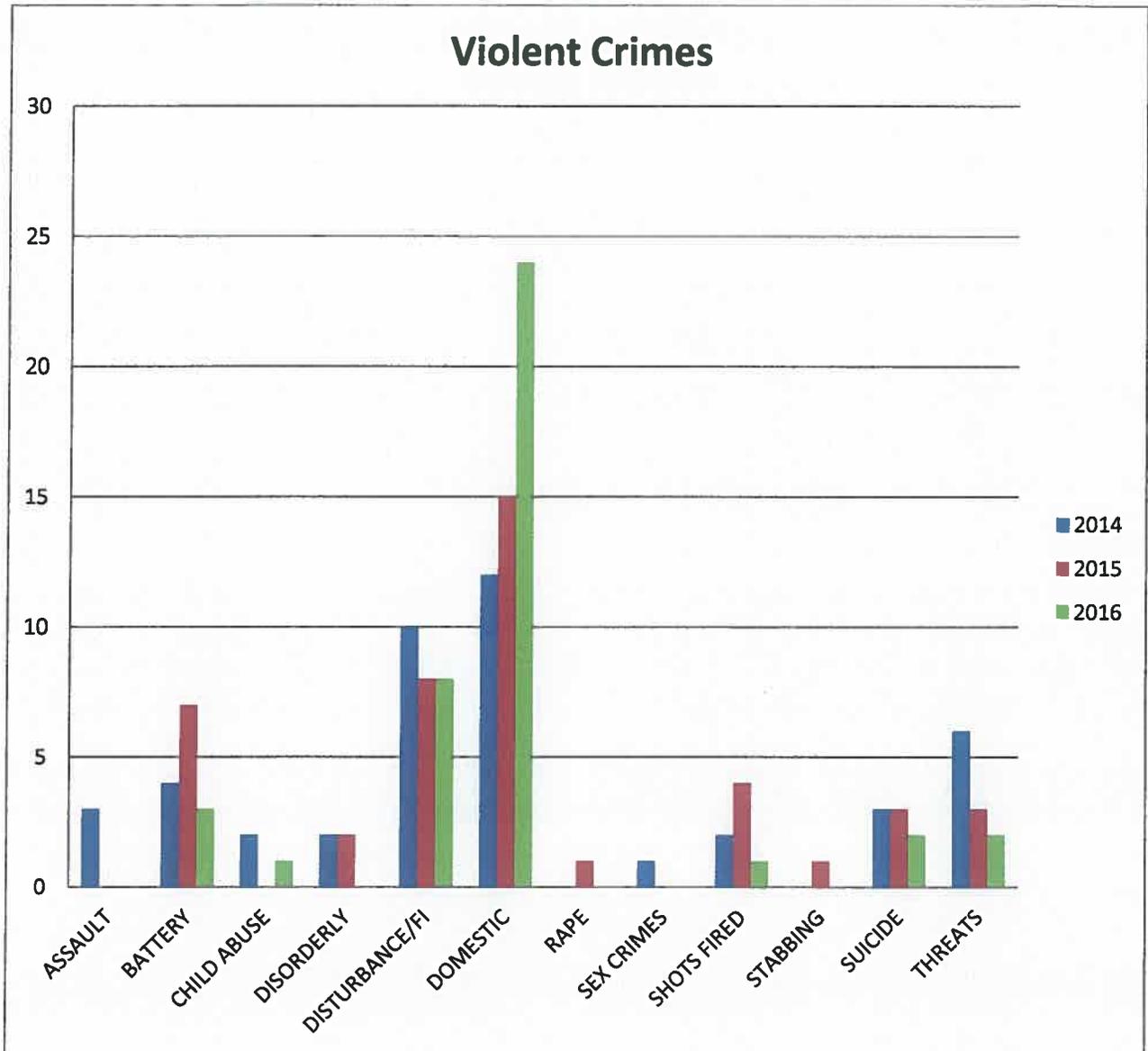
Non Violent Crimes

	2014	2015	2016
DRUNKENESS/IN	2	1	2
HARASSMENT	13	15	11
INDECENT	1	0	0
LOUD NOISE	16	4	7
NARCOTICS	0	4	2
RECKLESS/CARE	2	1	1
RESTRAINING	0	1	0
STALKING	1	0	1
UNWANTED	27	26	20



Violent Crimes

	2014	2015	2016
ASSAULT	3	0	0
BATTERY	4	7	3
CHILD ABUSE	2	0	1
DISORDERLY	2	2	0
DISTURBANCE/FI	10	8	8
DOMESTIC	12	15	24
RAPE	0	1	0
SEX CRIMES	1	0	0
SHOTS FIRED	2	4	1
STABBING	0	1	0
SUICIDE	3	3	2
THREATS	6	3	2



Property Crimes

	2014	2015	2016
BURGLARY	5	7	1
GRAFFITI	1	0	0
LARCENY/THEFT	6	10	4
PROPERTY	5	16	6
RECOVERED	0	1	0
VANDALISM	2	1	2
VEHICLE THEFT	2	2	3

