City of Las Vegas
Career Opportunity

Applications are being accepted for a Part-time Temp **Recreation Leader** for the City of Las Vegas Recreation Department.

Entry Level: $7.69

Nature of Job: Responsible for the development, organization and implementation of group recreation programs. Assists in the planning, organizing and administering of recreation programming and community services. Organizes leagues for various age groups, develops game schedules, and plans use of facilities for a variety of organized sports. Recruits team sponsors and volunteer coaches. Organizes a variety of recreation programs that can include, drama, arts, crafts, music, and dance. May be required to assist in the maintenance, upkeep, renovation and repair of baseball fields, buildings, soccer fields, and playgrounds throughout the City as it pertains to recreation programs and special events. (A detailed job description is available at the Human Resource Office.)

Qualifications: High School diploma or equivalent; Associates Degree (AA) from accredited two or four year institution preferred; or two or more years related experience, or equivalent combination of education and experience in recreation or related field. Ability to recognize and correct unsafe activities or unsportsmanlike conduct, to organize and control groups of children, to instruct in various sports and games. Knowledge of goals, practices and techniques of recreation as a leisure activity and learning experience for children. Some travel may be required, evening and weekend work may also be required in order to meet programming and special event deadlines.

Posted: General Pubic: January 21, 2015 thru January 28, 2015

General Public: Defined as any person interested in the position who meets the qualifications. An application with all necessary documentation including any pre-employment test must be completed and returned to the Human Resource Division.

Reviewed and approved for publishing by:

Elmer J. Martinez, City Manager

Human Resource Manager