

# City of Las Vegas Career Opportunity

Applications are being accepted for a full time **Utilities Director** for the City of Las Vegas Utilities Department.

**Entry Level:** Per Pay Plan –\$26.42

**Nature of Job:** This is a Department Director level position and performs under the direct supervision of the City Manager. This position is an at-will position appointed by the City Manager, subject to approval by the Governing Body. Dismissal is according to the City Charter. It involves administration and coordination of the Administration, Customer Service, Gas, Water, and Wastewater Divisions, including the establishment and/or review and revision of utility divisions. The Director shall also be responsible for procurement of goods and services within the department. The director shall inform the City Manager of all major utility business and shall report to Council or the public on utility issues as assigned by the City Manager. Work is performed in accordance with accepted professional standards. Work requires application of a specialized body of experience. Work originates from the day-to-day functions of the City's utility systems, as well as from special needs of the community and independent judgment is exercised in carrying out duties. Work is reviewed through actual observations and review of reports. Work requires extensive public contact with City Officials, other government representatives and the general public. (A detailed job description is available at the Human Resource Office.)

**Qualifications:** Valid NM Driver's License, exceptional driving record and must be insurable by the City's insurance carrier. Post secondary degree in civil engineering, utilities, public administration, or related fields or five (5) years of experience relating to utilities administration.

**Posted:** General Public: May 19, 2016 thru May 26, 2016

**General Public:** Defined as any person interested in the position who meets the qualifications. An application with all necessary documentation including any pre-employment test must be completed and returned to the Human Resource Division.

**Reviewed and approved for publishing by:**



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Richard R. Trujillo, City Manager



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Human Resource Manager