

# City of Las Vegas Career Opportunity

Applications are being accepted for a full time **Waste Water Systems Manager** for the City of Las Vegas Utilities Department.

**Entry Level:** \$20.64

**Nature of Job:** The Wastewater Manager is a highly responsible technical, administrative and managerial position who is responsible for management and planning for the ongoing reliable, efficient and cost-effective operations of the City's wastewater utility. The position is responsible for managing the construction, maintenance and repairs to the City's wastewater utility. The Manager coordinates and serves as a liaison with consulting engineers, contractors, developers, and other utility systems, and governmental agencies in the planning construction and maintenance of new and existing mains and lines. This position should have a strong working knowledge of various applications, regulations, enforcement of laws, and policies pertaining to the City's wastewater utility. Oversees the operation, maintenance and expansion of the city's wastewater system. Provides general direction to personnel responsible for performing in the areas of operation, maintenance and system expansion. Assists in the planning and preparing of budgets necessary to initiate capital projects necessary to insure efficient consistent operation, maintenance, and expansion of the wastewater system. Plans and proposes training and educational programs, and opportunities to insure retention of certified work crews. Insures adherence to all applicable safety policies and standards necessary to insure safe working conditions for work crews and the general public. Plans, organizes, schedules and directs the work of personnel engaged in the construction, maintenance, repair and operation of the wastewater treatment, collection and reuse systems. Develops and reviews activity reports, work programs, schedules, and evaluations. (A detailed job description is available at the Human Resource Office.)

**Qualifications:** Any combination of training, education, and experience equivalent to graduation from an accredited college or university with a Bachelor's Degree in Engineering, Business Administration, Business Management, Organizational Management, or related field. Valid NM Class D Driver's License, exceptional driving record and must be insurable by the City's insurance carrier. Must possess NM level IV operator certification. Must have five (5) years experience in the construction, maintenance, and operation of wastewater facilities, three (3) years of which was as a supervisor or manager.

**Posted:** General Public: July 29, 2016 thru August 05, 2016

**General Public:** Defined as any person interested in the position who meets the qualifications. An application with all necessary documentation including any pre-employment test must be completed and returned to the Human Resource Division.

**Reviewed and approved for publishing by:**

  
Richard R. Trujillo, City Manager

  
Human Resource Manager