

COMMUNITY DEVELOPMENT

Elmer J. Martinez, Director

Improvement Plan

SWOT

Projects/Issues by Division

December 10, 2009

Improvement Plan:

1. Hire a City Planner—The Department went thru the hiring process for a City Planner: advertising; application screening; and interviews and recommendation for hire. The person recommended declined the position and we are presently going thru the process again.
2. Revise Master Plan--- The City obtained funding (CDBG) for a planning project. An RFP for a consultant to assist in the development of a comp plan is in process with proposal opening scheduled for Friday December 11.
3. Rehabilitation/renovation of Old City Hall & Museum
In November, an historic architect/planner with the State Historic Preservation Office met with staff and conducted a site visit of the two properties. Staff is awaiting formal suggestions/recommendations from the SHPO. Grant sources need to be identified for renovation funding.

Applicable SWOT Analysis

Planning—Comprehensive Master Plan is in process, we will need to identify team to rate and rank consultant proposals.

The Downtown Mater Plan is further along. A kick off meeting was held then the Steering Committee met twice and is developing a strategy to present primary plan initiatives/ideas to the community. This will be in the form of a “charrette” meeting in February. The funding source for this capital outlay grant will be changing to severance tax bonds. The City drew down about 25% under capital outlay.

Partnerships—We are presently working with Las Vegas/San Miguel Chamber of Commerce, San Miguel County, NM Highlands University, Luna Community College, Las Vegas-San Miguel Economic Development Corporation. Las Vegas City Schools, West Las Vegas Schools and MainStreet de Las Vegas to put on *Las Vegas Night at the Legislature*. (Scheduled for January 26, 2010 at La Fonda in Santa Fe. Staff from the Department and the City Manager’s Office is participating in the project

Education—Three CD staff attended the NM League of Zoning Officials conference. This training goes toward Certification as a NM Zoning Official; Nellie Price, museum educator presented information about museum programming on 3 panels. This was during the NM Museum Association annual conference; Staff at Transportation is all current on their driver’s certifications. All staff will need to be recertified on customer service and sensitivity, wheel chair securement, defensive driving and supervisors and

director will be required to attend drug & alcohol awareness. Two Animal Control staff are scheduled to attend trainings this month.

Annexation—Staff met with Las Vegas Medical Center staff on potential annexation of the facility and its property. The initiative will need to bring in other properties south of the Center’s property. City is awaiting the petition.

Infrastructure--- Application for the Moreno St. & Drainage Improvement project is in process and is due December 18th. Staff completed the required door-to-door neighborhood survey to gather necessary data and determine if the area qualified for CDBG funding. The engineering plans are ready to include with the submittal. Improvements will include an underground storm sewer to convey storm waters.

Community Development Zoning:

The Film Commission finalized the film survey which will be mailed out with utility bills starting next week

Applicants were interviewed for the Film Liaison position and a recommendation for hire has been submitted.

The following projects are in process:

---Oxido Subdivision—Final plat consideration for a 46 lot subdivision off St Rd 518 and in the ETZ. The P&Z Commission requested that conditions be placed (i.e. covenants) regarding road maintenance and improvements in response to the applicant’s request for a waiver of the City’s paving requirements for subdivisions State of New Mexico application for a zone change to rezone property at 520 Commerce Street (KFUN Hill area) for a new State Police Headquarters

---NMHU—a petition to vacate a City alley at the rear of 1004 Mora Ave.

___Joe D. and Bercy Archuleta—application to change zoning from commercial to residential for a portion of a lot off Sabino & Chavez

Code Enforcement:

The new enforcement officer has taken on the process available under to ordinance that provides for the issuance of citations that include penalties and fines thru municipal court. He started with written warnings along with citations for serious violations and is reporting a positive response. The City also cleared out a portion of Lopez Street that was being used by a resident to store items and debris. Citations were issued at the time of abatement.

Transportation:

Transportation presented its application in October to the NERPO in Clayton. Meadow City Express received the highest ranking of the three applicants that presented.

Two new vans have been acquired; they were funded under the stimulus program (ARRA).

November statistics are being presently tabulated and processed. Statistics for October: There were 1402 passengers, and a total of 5613 miles were traveled.

Animal Control:

Staff are awaiting a response from the Animal Welfare Coalition on the proposed agreement which would lease the dog pound to the group in exchange for running the shelter.

Museum:

The Museum is working through City of Las Vegas Human Resource Department and partnering with Goodwill Industries to add an employee to the Museum staff. The new hire will assist with the development of educational programming and with organizing and cataloging the collection. His salary will be paid through the program. Tentative start date is December 7.

The Museum Board will review the Strategic Plan 2007 at its December 10th meeting.

The Museum partnered with NM Department of Cultural Affairs, the NM Association of Museums and the Institute of Museum and Library Services as a venue for several workshops being held around the state. The workshop and site visit took place on November 16, 2009.

Submitted:

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