



# CITY OF LAS VEGAS

## Finance Department

December 9, 2009

### Finance Department Monthly Report

- DFA Quarterly reports up to date
- Lodgers Tax Reports up to date
- Budgeted Transfers up to date
- Administrative Charges up to date
- Franchise Taxes up to date
- Budgeted Adjustment Requests (BARs) Prepared, Submitted and Approved
- Investment Policy Re-Drafted
- Responded to follow-up responses to DFA for FY2008 Audit Findings
- Researching new Accounting/Information Software Options
- Telecom and data upgrades to network system implementation
- Prepared financial statements for all four Utilities rate study analysis
- Employees cross-training in Accounts Payable
- 2009 year audit in progress and working closing with auditors
- Researched and tabulated information for coding of all City vehicles
- Line-item budget transfers up to date
- Gross receipts taxes analysis up to date
- CRS and Water Conservation Taxes reported and paid on a timely basis

Tana Vega  
Interim Finance Director