

Monthly Report: Solid Waste Department

By Lucas Marquez, Solid Waste Interim Manager

08/08/11-09/08/11

- An Memo of Understanding with the county is being discussed and will be taken to council – Still Pending
- In the process of ordering a total of two new Packer trucks (one Residential Loader and one Commercial Loader).
- Mulch from the Transfer Station has been cleaned and is now being offered to the public for they're use.
- The Cardboard Baler parts have been ordered.
- Request to hire three (3) temporary employees at the Transfer Station to bale tires and prepare to dispose of accordingly.

Accomplishments

- Transport Truck was received on August 4, 2011.
- Packer Trucks have been ordered and we will have both trucks within 90 days.
- Since the start of the City hauling its own trash to the Landfill a total of 18 loads has been taken and an excess of \$8,500 have been saved (15 day span).
- Memo of Understanding was complete and council approved of the MOU on May 24th However, still pending response from the County.
- The Solid Waste Department has now acquired Darlene Arguello, Administrative Supervisor, on a full time basis as of 08/08/11.
- Our trailer has been received. Also, our transport truck has arrived at MCT Industries; awaiting headache rack to be installed -should be ready for delivery or pick-up on Friday, September 16, 2011.

Challenges

- Obtaining the necessary funding for corrective measure at the Transfer Station Facility
- Improving on the Recycling Center at the station.

- Obtaining More Staff for work at Transfer Station and on the field for litter prevention.
- Assuring that all staff follows all Safety rules.

Solid Waste Department

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Capital Projects

Projects	Status	Start Date	Completion Date
Transfer Station Renovations	Renovations have started and are going as scheduled	March 17, 2011	July 11,2011
Landfill Closure	Preliminary Engineering report	April 2011	
Refuse Trucks Purchases	Council Negated bid for Rush and awarded Pend Pac the bid	March 16,2011	open
Transport Trailer	Council approved bid \$78,925 to MCT of Albuquerque	April 5,2011	Open
Transport Truck	Council approved bid \$111,808 to Roberts Truck Center	May 18,2011	Received on 08/04/11

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 Improvement Plan
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Project/ Concern	Improvement Plan	Progress	Responsible Party	Start Date	End Date
Improvement on Vehicle Maintenance	Establish a 3 month maintenance of trucks	Trucks have started on the 3 month plan	Solid Waste Manager Solid Waste Forman	April 11,2011	open
Control litter at the Transfer Station	Daily walk through and pick up of the ground	Fence lines and front of property has shown significant progress	Solid Waste Manager Solid Waste Foreman	February 22,2011	open
Improve Recycling	Involve Public as well as educate schools	Set up meetings with staff for possible E-Waste Weekend	Solid Waste Manager Recycling Coordinator	April 1,2011	open
Safety Meetings	Bi-weekly meetings of safety issues pertaining to Solid Waste	Two Meetings have been held	Solid Waste Manager	June 1,2011	open