

FINANCE COMMITTEE
Wednesday July 15, 2009
3:00 pm
Council Chambers

*****Recording was unavailable due to recorder malfunction. Minutes transcribed based on notes taken by Mrs. Tana Vega, Deputy Finance Director.*****

MEMBERS PRESENT:

Mayor Tony E. Marquez, Jr. Chairman
Ms. Kathy Tapia, Co-Chairperson
Mr. Gilbert Vallejo's, Member

Mr. Matt Martinez, Member
Mr. Ernesto Salazar, Member

MEMBERS ABSENT:

Councilman Morris Madrid, Member

OTHERS PRESENT:

Mr. Abran H. Romero, Finance Director
Mr. Timothy Dodge, City Manager
Mr. Elmer Martinez, Community Development Director

Mrs. Tana Vega, Deputy Finance Dir., Recorder
Mr. Ken Garcia, Utilities Director

AGENDA ITEM #1 - CALL MEETING TO ORDER:

Chairman Tony Marquez, Jr. called the Finance Committee to order at 3:00 p.m.

AGENDA ITEM #2 - ROLL CALL

Roll call was taken by Mrs. Tana Vega. A quorum was established.

AGENDA ITEM #3 - APPROVAL OF THE AGENDA

Ms. Kathy Tapia entered a motion to approve the agenda of July 15, 2009 with the amendment of the contract for EDC, and inclusion to item #12 of a Budget update. Motion was seconded by _____ Motion carried by unanimous vote.

AGENDA ITEM #4 – APPROVAL OF MINUTES – May 20, 2009

Mr. Ernesto Salazar entered a motion to approve the minutes of May 20, 2009. Ms. Kathy Tapia, Co-Chairperson seconded the motion. Motion carried by unanimous vote.

AGENDA ITEM #5 – UPDATE UTILITY OWNER/TENANT ISSUE AND PUBLIC HEARINGS ON UTILITY ORDINANCES – KEN GARCIA

A presentation was given by Mr. Ken Garcia in regards to the Landowner/Tenant agreement issue that the utilities department is currently facing. Mr. Garcia covered three main points in his presentation; how this is an issue for the Finance Committee, an analysis of the financial situation, and the Attorney Generals Opinion. Discussion ensued in regards to possible solutions to the Landowner/Tenant issue.

Mr. Ernesto Salazar entered a motion to adopt a residential and commercial review to determine the appropriate deposit amounts that need to be collected. Mr. Matt Martinez seconded the motion with an amendment to include the recommendation from the City Manager on flat rate

deposits. Motion carried by unanimous vote.

AGENDA ITEM #6 – REVIEW OF CONTRACT LAS VEGAS/SAN MIGUEL ECONOMIC DEVELOPMENT CORPORATION-ELMER MARTINEZ

A film presentation on Tourism Promotional and Special Event Services was shown by Mr. Elmer Martinez. At the conclusion of the film discussion ensued in regards to a recommendation for contract with EDC. Committee questioned the funding, accountability, and if it would have a positive effect on local businesses. Discussion continued in regards to the full scope of the contract. Ms. Kathy Tapia entered a motion to approve the initial contract with EDC. Motion was seconded by Mr. Ernesto Salazar. Motion carried by unanimous vote.

AGENDA ITEM #7 – REVIEW OF CONTRACT WITH LAS VEGAS/SAN MIGUEL CHAMBER OF COMMERCE FOR TOURISM-ELMER MARTINEZ

Mr. Elmer Martinez addressed Committee in regards to the request for approval of the contract with the Las Vegas/San Miguel Chamber of Commerce. This contract is in regards to proposals for tourism, promotional and special event services. These services include a full marketing package with services such as a visitors center, media advertising and other forms of marketing. The contract is to be funded through the Lodgers Tax revenue collected by the City of Las Vegas. Mr. Gilbert Vallejo's entered a motion to approve the Las Vegas/San Miguel Chamber of Commerce contract. Motion was seconded by Ms. Kathy Tapia. Motion carried by unanimous vote.

AGENDA ITEM #8 – CONSULTANT PHARMACHIST AGREEMENT WITH RUDY NOLASCO FOR SERVICES AT CITY ANIMAL SHELTER-ELMER MARTINEZ

Mr. Elmer Martinez gave a short presentation in regards to an agreement with one Rudy Nolasco for services to be provided to the City of Las Vegas Animal shelter. A short discussion ensued in regards to those services. Ms. Kathy Tapia entered a motion for approval. Motion was seconded by Mr. Ernesto Salazar. Motion carried by unanimous vote.

AGENDA ITEM #9 – REVIEW PROPOSAL FROM IMAGING CONCEPTS OF NEW MEXICO TO REDUCE CITY COPIER COSTS

Mr. Abran Romero gave a short presentation in regards to city copier costs and the plausibility of savings that could be attained from the proposed services provided by Imaging Concepts of New Mexico. Committee made recommendations in regards to this proposal such as asking NMHU about their experience with this company and to call other vendors in for a comparison. A motion to approve the free review provided by Imaging Concepts was entered by Mr. Matt Martinez. Motion was seconded by _____. Motion carried by unanimous vote.

AGENDA ITEM #10 –FY2009 GROSS RECEIPTS TAX FINAL COLLECTION SUMMARY DATA

Mr. Romero gave a summary presentation of the report provided to Committee in their packets on the FY2009 Gross Receipts Tax collection data. Discussion ensued in regards to how the information was collected, and how Committee would like to see the report in the future.

AGENDA ITEM #11 – JUNE'S FINANCIAL REPORTS AND FOURTH QUARTER COMPARISON

Mr. Romero directed Committee's attention to page 47 of the Finance Committee packets to go over the June Financial reports. Mr. Romero presented the reports going over the General fund, Enterprise fund, and the Recreation funds. Discussion ensued.

AGENDA ITEM #12 – GENERAL DISCUSSION ON YEAR-END CLOSURE

Mr. Romero began the discussion on the Finance Departments year-end closure process with a brief history of what the process has included thus far. Mr. Romero went on to explain what the Finance Department is planning on for the finalizing of the process. Committee went on to discuss what steps they would like to see taken in the finalizing of the year-end closure process which included a review to the final proposed budget. Included in the review Committee requested the inclusion of all contracts, budget adjustments requested by DFA, a list of investments, and a copy of preliminary budget. Discussion ensued in regards to the possibility of scheduling a special meeting for this review process. Mr. Romero stated that he would gather all of the information requested and will contact Committee with a date for a special meeting.

AGENDA ITEM #13 - ADJOURN

A motion to adjourn was entered by Mayor Tony E. Marquez, Jr., motion seconded by _____ Motion carried. The meeting adjourned at 5:45 pm.

Mayor Tony E. Marquez, Jr. Chairman

Date

Felicia Mondragon, Recorder

Date