

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL WORK SESSION
HELD ON WEDNESDAY APRIL 20, 2016 AT 5:30 P.M. IN THE CITY COUNCIL
CHAMBERS**

MAYOR: Tonita Gurule-Giroñ

COUNCILORS: David A. Ulibarri Jr.
Vince Howell
Barbara A. Casey
David L. Romero

ALSO PRESENT: Ann Marie Gallegos, Acting City Manager
Casandra Fresquez, City Clerk
H. Chico Gallegos, City Attorney
Juan Gonzales, Sergeant at Arms

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Mayor Gurule-Giroñ asked Councilor Casey to lead the moment of silence. Councilor Casey led the Governing Body and those in attendance in a short prayer asking for guidance of the Governing Body to continue to make decisions based on the best interest of the community.

APPROVAL OF AGENDA

Councilor Casey made a motion to approve the agenda as it was presented. Councilor Romero seconded the motion.

Mayor Gurule-Giroñ asked for a roll call. Roll call was taken and reflected the following.

David A. Ulibarri Jr.	Yes	Vince Howell	Yes
Barbara A. Casey	Yes	David L. Romero	Yes

City Clerk Fresquez reread the motion and advised the motion carried.

MAYOR'S APPOINTMENTS/REPORTS

Mayor Gurule-Giroñ had no appointments at this time.

MAYOR'S RECOGNITION/PROCLAMATION

Mayor Gurule-Giroñ advised she had no recognitions or proclamations at this time but that there would be one for the following meeting.

PUBLIC INPUT

Mr. Bob Wessely spoke to the Governing Body regarding the issue of water and ongoing negotiations with the acequias and hopes that they will continue to try to work with the acequias and end the lawsuit and develop a sharing agreement.

Meredith Britt spoke to the Governing Body regarding the poor sound quality in the Council Chambers and suggested that some improvements be made.

CITY MANAGER'S INFORMATIONAL REPORT

Acting City Manager Gallegos advised she had a few items for her report that evening and the first is the South Pacific Project with Public Works Director Gonzales to report to the Governing Body.

Public Works Director Gonzales updated the Governing Body on the South Pacific Project stating that due to the weather continuing to be cold, he would be meeting with the Engineer to create a schedule for the completion; the weather currently is the major factor for the delay.

Utilities Project Manager Gilvarry gave the Governing Body an update on the water leaks that have been occurring on Hot Springs Blvd. and the repair work the department have been doing to correct the leaks as soon as possible. Project Manager Gilvarry advised the department is researching equipment that would assist in the repairs and have the least amount of impact on the customers by water outages.

Solid Waste Director Griego advised the Solid Waste Department he would be having a clean-up May 6th and 7th with areas in the community that needed to be addressed. The department is partnering with the Gallinas Watershed Alliance and various non-profit groups to assist in the cleanup.

DISCUSSION ITEMS

1. 2016 Audit Contract.

Acting City Manager/Finance Director Gallegos advised the Governing Body that the City of Las Vegas requested audit proposals for the 2015, 2016 and 2017 audits. This would be the second year of the three year proposal with RPC CPA's + Consultants, LLP. Acting City Manager/ Finance Director advised that after reviewing the contract specifically the Housing component, she was able to negotiate with the contractor and they agreed to lower the amount which now would be \$9,721.00 for the Housing portion of the audit which equals a total cost reduction of \$5,600.00.

Mayor Gurule-Giroñ appreciated Acting City Manager/ Finance Director looking into the reduction of the audit and if she were able to decrease the amount of the audit contract again to please do so.

Councilor Casey advised she would like a more specific report of the funds especially the Enterprise Fund to identify how the money is coming into the fund and how it is spent.

Acting City Manager/ Finance Director advised the consultants provide a sampling of the use of fund accounts and they could provide a larger sampling of the funds for the Governing Body to review.

Discussion and questions took place on the cost of the audit services and potential to decrease if possible and if there was a termination clause in the contract.

Acting City Manager/ Finance Director Gallegos advised there is a termination clause in the contract, she feels very comfortable with the auditors, there are very few auditing companies that have experience with the type of accounts and funds the City of Las Vegas has and she feels very comfortable with the auditors.

The Governing Body agreed to place the item as a consent agenda item.

2. Resolution #16-19 Budget Adjustment Resolution.

Acting City Manager/ Finance Director advised she is requesting an increase in expenditures and revenues of \$6,000.00 for the Police Department for their drug eradication grant.

Councilor Howell requested a financial update of all line items and accounts as of April 2016.

Mayor Gurule-Giroñ advised prior to the June close out of the accounts required by DFA an update will be provided to the Governing Body by the Finance Department.

The Governing Body agreed to place the item as a consent agenda item.

3. Recommendation to amend Agreement #3084-15 with the Las Vegas/San Miguel Chamber of Commerce (LVSMCC) to include hospitality training services.

Community Development Director Valdez advised the Governing Body that the LVSMCC wished to remove the Retail Marketing Initiative deliverable from the current scope of work which reads "Contractor will organize a local discount app to be utilized by area college students, as well as conference attendees, senior citizens, and veterans." The New Mexico Highlands University Athletics Department has introduced a similar app, thus, the LVSMCC, to avoid duplication, is proposing alternative deliverables. Community Development Director Valdez advised the LVSMCC is requesting the addition of hospitality training services, as well as staff support at the City of Las Vegas Visitors Center. The amount paid to the LVSMCC for services during the current contract period will not change.

Travis Regensberg of the LVSMCC spoke to the Governing Body regarding the requested amendment to the contract and the discount app system that was outlined in the deliverables.

Questions were asked about the hospitality training services regarding cost and who would be conducting the training.

Mr. Regensberg advised the individual conducting the training would be Danielle Lanarky and further advised the Governing Body that the LVSMCC would like to provide a presentation to them at a later meeting to give a more in-depth account of what they plan to do with the proposed deliverable and he feels the Governing Body would enjoy seeing the information.

Event Planner/Film Liaison Annette Velarde gave the Governing Body information on how the hospitality training would help increase the marketing strategy of the City of Las Vegas.

Mr. Regensberg advised the City needs to continue to promote the city in a positive manner and encourages community members to take pride in the town. Mr. Regensberg advised the contract amount will not be increasing for the change in the deliverable; the LVSMCC wants to make sure they are providing a service to the City for which they have paid for.

Questions were asked whether the Chamber was working with the Junior Chamber of Commerce.

The Governing Body agreed to place the item as a consent agenda item.

4. Purchase of a 2016 Wilkens open top walking floor trailer from MCT Industries in the amount of \$89,224.45.

Solid Waste Director Griego advised the trailer would be used for the transportation of waste collected by the Solid Waste Department to a designated landfill as per New Mexico Environment Department permit #SWM-250605. Solid Waste Director Griego advised the trailer that the department has is not in the best shape but he plans to refurbish the trailer and utilize it for the recycling program.

Councilor Ulibarri Jr. asked if the department had priced other companies for the trailer.

Solid Waste Director Griego advised he looked at several trailers in various price ranges and model years, purchasing a new trailer was the better option for the department as far as any maintenance costs for it. Solid Waste Director Griego advised he also is in the process to restructure his department and create a job description for an individual on staff that can maintenance the heavy equipment and would save the department cost in maintenance.

Questions were asked if there was a warranty on the trailer and if the funding to purchase was already available.

Solid Waste Director Griego advised there is a warranty on the trailer.

Acting City Manager/ Finance Director advised there is money available in the capital outlay for equipment.

Additional questions were asked about the operation of the trailer.

The Governing Body agreed to not place the item as a consent agenda item and requested additional pictures and description of the trailer for the next meeting.

5. Consideration of purchasing road maintenance equipment.

Public Works Director Gonzales advised the city streets are deteriorating at a faster rate than city funds can repair them. The department's goal is to reconstruct, resurface, repair, maintain and improve the streets of the city. Public Works Director Gonzales advised that owning a combination of the Asphalt Zipper, Caterpillar AP255E Paving machine and the MT600 Mauldin Hot Tack Sprayer can provide the necessary tools to effectively and efficiently alleviate many of the basic issues related to street repair and maintenance. The total cost of the equipment is \$260,016.00. Public Works Director Gonzales advised the equipment is for street repair, the department will not be using the machines for full construction purposes. Public Works Director Gonzales gave the Governing Body an overview of the purpose and how each machine is used and advised

that each piece of equipment comes with its own warranty, training on the operation and basic maintenance.

Questions were asked if the equipment could utilize recycled oil as needed during maintenance and if there is staff within the department that could do routine maintenance to save department costs instead of taking them to a vendor.

Public Works Director Gonzales advised the bigger equipment that the department has are under lease and are required to have the routine maintenance from the company that the equipment was leased from and he is under the impression that any staff that would be doing maintenance on heavy equipment needs to be a certified mechanic. Public Works Director Gonzales advised that if he has the information incorrect he will check and inform the Governing Body.

Questions and discussion took place if the items would be leased or purchased.

Public Works Director Gonzales advised the equipment is a purchase.

Councilor Casey requested that all Public Works Department employees receive the training provided by the company so each one is able to utilize the equipment.

The Governing Body agreed to place the item as a consent agenda item.

6. Award request for bids #2016-25 for hydraulic fusion machine with all inserts 4" thru 12" and any applicable attachments of accessories to the low bidder.

Project Manager Gilvarry advised the Water Division needs the hydraulic fusion machine to assist in the installation of poly pipe which will be used to replace older water and sewer pipes. The department is requesting to award the bid Secor as they were the lowest bidder in the amount of \$37,941.66.

The Governing Body agreed to place the item as a consent agenda item.

7. Fair Housing Resolution #16-20 with Required Elements.

Acting City Manager Gallegos advised the Housing and Development Act of 1947 as amended requires that all applicants for Community Development Block Grant funds certify that they shall affirmatively further fair housing. Mayor and Council are asked to adopt a fair housing policy, making known its commitment to the principle of fair housing, and describing actions it shall undertake to affirmatively further fair housing.

The Governing Body agreed to place the item as a consent agenda item.

EXECUTIVE SESSION

Mayor Gurule-Giroń advised she had no items for Executive Session.

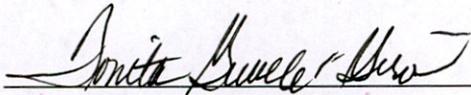
Councilor Howell made a motion to adjourn. Councilor Ulibarri Jr. seconded the motion.

Mayor Gurule-Giroń asked for roll call. Roll call was taken and reflected the following.

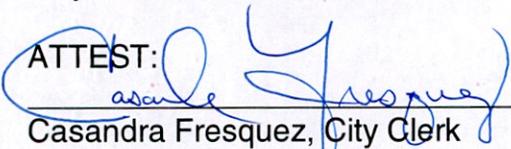
David A. Ulibarri Jr.	Yes	Vince Howell	Yes
Barbara A Casey	Yes	David L. Romero	Yes

City Clerk Fresquez re-read the motion and advised the motion carried.

ADJOURN



Mayor Tonita Gurule-Giroń

ATTEST: 

Casandra Fresquez, City Clerk