CITY OF LAS VEGAS
1700 North Grand Avenue
Las Vegas, New Mexico 87701
Phone: (505) 454-1401 Fax: (505) 454-8027

PURCHASE ORDER

PO Number: 230506 **Date:** 08/19/2022

Request #: 300675 **Vendor #:** 07932

ISSUED TO: VCA INC
12401 W OLYMPIC BOULEVARD
LOS ANGELES, CA 90064-

SHIP TO: CITY OF LAS VEGAS
Attn:ANIMAL SHELTER
1700 N GRAND AVE.
LAS VEGAS, NM 87701

Vendor Fax #:

ITEM	UNITS	DESCRIPTION	PRICE	PROJ	GL ACCOUNT NUMBER	AMOUNT
1	1	INVOICE 86661333/ CANINE BLACK & WHITE MALE	632.41		101-4900-710-7305	632.41
2	1	INVOICE 86661298 / FELINE GRAY & WHITE FEMALE	343.57		101-4900-710-7305	343.57
3	1	INVOICE 86661299 / FELINE GRAY MALE	304.05		101-4900-710-7305	304.05
4	1	INVOICE 86661296 / FELINE/TUXEDO MALE	70.78		101-4900-710-7305	70.78
		EMERGENCY PROCUREMENT 13-1-127				
		EMERGENCY INVOICING FOR ANIMAL CARE CENTER				

DEPARTMENT ORDER

Approved By: [signature] **Date:** 8/22/2022

SUBTOTAL:	1,350.81
TAX:	0.00
SHIPPING:	0.00
TOTAL	1,350.81

1. Original invoice plus one copy must be sent to: City of Las Vegas, 1700 North Grand Avenue, Las Vegas, NM 87701.
2. Payment may be expected within 30 days of receipt of goods, unless otherwise stated.
3. C.O.D. shipment will not be accepted.
4. Purchase Order numbers must appear on all shipping containers, packing slips and invoices. Failure to comply with the above request may delay payment.
5. All goods are to be shipped F.O.B. Destination unless otherwise stated.
6. All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the City.
7. All goods and equipment must meet or exceed all necessary city, state and federal standards and regulations.
8. Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
9. Seller acknowledges that the buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
10. The City is exempt from all federal excise and state tax – ID# 85-6000149

CITY OF LAS VEGAS REQUISITION FOR PURCHASE

PURCHASE ORDER NO.: 300675

REQUIREMENTS **CHECK APPROPRIATE BOX** **DATE:** 8/18/2022

PURCHASES INDER RESOLUTION #14-18 STATE PROCUREMENT CODE:

- ☐ $0 TO $19,999.99 Best Obtainable Price; Requires 3 telephoned, written, faxed or e-mailed quotes;
- ☐ $20,000.00 TO $59,999.99 Requires 3 written and signed quotes; (Goods or services)
- ☐ $60,000.00 AND OVER Formal Process (Requires RFQ, RFP, RFB, etc.)

☐ BID NO.: ____ – ____ AWARDED: ____/____/____; CONTRACT NO.: ____ EXPIRES: ____/____/____
(RECORD BID NUMBER, AWARDED DATE, AND CONTRACT NUMBER ABOVE)

☐ SPD CONTRACT; SPD NO.: ____ EXPIRES: ____/____/____
☐ EXEMPT PURCHASE; Provide Section No.: ____
☐ GSA CONTRACT; GSA NO.: ____ – ____ EXPIRES: ____/____/____
☐ PROFESSIONAL SERVICES; ____
☐ SOLE SOURCE: REQUIRES DETERMINATION AND MUST BE POSTED ON CLV WEBSITE FOR 30 DAYS PRIOR TO PROCURING GOODS AND/OR SERVICES.
☐ OTHER CITY CONTRACT: NO: ____ EXPIRES: ____/____/____
☐ EMERGENCY; ____ SECTIONS 13-1-127 STATE PRODUREMENT CODE

STATEMENT OF NEED: (Must Complete)

EMERGENCY INVOICING FOR ANIMAL CARE CENTER

* IN COMPLIANCE WITH THE PROCUREMENT CODE # 14-18 THE FOLLOWING QUOTES WERE OBTAINED*

DATE	NAME OF VENDOR	PHONE NUMBER	PERSON CONTACTED	PRICE QUOTED

(If needed, attach additional quote documentation to this requisition)

LINE	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	SUB TOTAL
1	1	EACH	INVOICE 86661296 / FELINE / TUXEDO MALE	70.78	70.78
2	1	EACH	INVOICE 86661298 / FELINE / GRAY & WHITE FEMALE	343.57	343.57
3	1	EACH	INVOICE 86661299 / FELINE / GRAY MALE	304.05	304.05
4	1	EACH	INVOICE 86661333 / CANINE/PITBULL BLACK & WHITE	632.41	632.41
5					-
6					-
7					-
8					-
9					-
10					-
11					-

VENDOR: VCA ANIMAL HOSPITALS **TOTAL: $** 1,350.81

ADDRESS:

NM CRS NO.: **FEDERAL TAX NO.:**

I CERTIFY THAT THIS PURCHASE IS NECESSARY AND THAT THE REQUESTED ITEMS WILL BE PURCHASED AT THE LOWEST BID OR BEST OBTAINABLE PRICE.

BUDGET $ 60,350.00
EXPENDED TO DATE $ 1,494.06
CURRENT EXPENSE $ 1,350.81
BALANCE $ 57,505.13

SIGNATURE OF PERSON REQUESTING

FUND DEPARTMENT ACTIVITY

APPROVED BY: 8/22/2022 BUDGET AVAILABLE YES: ____ NO: ____

WHITE COPY: ACCOUNTS PAYABLE YELLOW COPY: PURCHASING PINK COPY: DEPARTMENT

VCA Arrighetti Animal Hospital
1882 Plaza del Sur Drive| Santa Fe, NM 87505| (505) 471 - 2888

Newman DVM, Julie | Date: **8/18/2022 at 14:18** | Invoice: **86661296** | Cashier: **Linda M**

Client

The Animal Care Center 2022 The Animal Care Center 2022 (#30141)
Bea Gallegos
1680 N Grand Ave
Las Vegas, NM 87701

Patient

Fuzzy (#73757)
Species: Feline (Domestic Long Hair)
Sex: Male Intact | Color: Tuxedo
Birth: 04/16/2022 | Age: 17w | Weight: 5.00 lb

Detailed Visit Information

Date	Description	Qty	Price	Discount	Tax	Total Price
8/17/2022	Exam/Consultation Medical Condition	1.00	$88.50	-$88.50	$0.00	$0.00
	Amoxicillin (Amoxi Drops) 50mg/mL 15mL	1.00	$26.35	-$5.27	$1.75	$22.83
	Hospitalization Holding	11.00	$0.00		$0.00	$0.00
8/18/2022	Buprenorphine (Buprenex) 0.3mg/mL/mL Oral	1.00	$55.34	-$11.07	$3.68	$47.95
	Hospitalization Holding	24.00	$0.00		$0.00	$0.00

Subtotal: **$70.78**

Discounts	Shelters/PetStore	-$104.84

A Message from VCA

Some fun and new information on our Facebook page, so don't forget to "Like" us . . . AND ask us about our new CareClub program today to experience the value of having your pet on the path to ideal wellness, as well as enjoying access to our healthcare team all year-round.

Have your medications mailed to you by visiting our online store at store.vcaarrighetti.com

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Invoice Summary

Patient Name	Total Price	Total Discount	Total Tax	Total Due
Fuzzy	$170.19	-$104.84	$5.43	$70.78

For information on how we collect and use information about you and your pet, and how you may opt-out of some uses,

STATE OF NEW MEXICO
EMERGENCY DETERMINATION FORM

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency conditions creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. The functioning of government;
2. The preservation or protection of property; or
3. The health or safety of any person

I. Name of Agency: City of Las Vegas
Agency Chief Procurement Officer: Helen Vigil
Telephone Number: (505)454-1401

II. Name of Contractor: VCA Arrighetti Animal Hospital
Address of Contractor: 1882 Plaza del Sur, Santa Fe, NM 87505
Amount of prospective contract: $70.78
Term of prospective contract: Payment of invoice

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract: A juvenile cat was brought into the Animal Care Center seemingly healthy. After a couple of days, the shelter staff noticed blood in the cat's urine while cleaning the cat's litter box. The cat was sent to be seen by a veterinarian.

IV. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable completion utilized in compliance with NMSA 1978, Section 13-1-127. The veterinarian assessed the cat and determined he may have an infection of his bladder. The veterinarian prescribed the cat antibiotics and pain medication.

V. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.). We will only utilize this form of procurement when the situation deems it to be urgent.

VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances. The ACC

Manager is/will seek veterinary care services to oversee all animal care services necessary for the Animal Care Center.

Director's Signature	Title	Date
	Chief of Police	8-19-2022

Certified by:

Agency Chief Procurement Officer	Date
	8/22/2022

Agency Approval by:

Governmental Entity Head or Designee	Title	Date
Donnie Chaney	Deputy Finance Director	8/22/2022

VCA Arrighetti Animal Hospital
1882 Plaza del Sur Drive | Santa Fe, NM 87505 | (505) 471 - 2888

Newman DVM, Julie | Date: **8/18/2022 at 14:31** | Invoice: **86661298** | Cashier: **Linda M**

Client

The Animal Care Center 2022 The Animal Care Center 2022 (#30141)
Bea Gallegos
1680 N Grand Ave
Las Vegas, NM 87701

Patient

Harmony (#73758)
Species: Feline (Domestic Medium Hair)
Sex: Female Intact | Color: Gray And White
Birth: 08/16/2021 | Age: 1y | Weight: 3.20 lb

Detailed Visit Information

Date	Description	Qty	Price	Discount	Tax	Total Price
8/17/2022	Exam/Consultation Medical Condition	1.00	$88.50	-$88.50	$0.00	$0.00
	Fluids Subcutaneous	1.00	$77.35	-$15.47	$5.14	$67.02
	Chem(24) CBC Thyroid UA	1.00	$362.35	-$144.94	$18.07	$235.48
	Hospitalization Holding	11.00	$0.00		$0.00	$0.00
	US Guided Cystocentesis	1.00	$47.40	-$9.48	$3.15	$41.07
8/18/2022	Hospitalization Holding	24.00	$0.00		$0.00	$0.00

Subtotal: **$343.57**

Discounts	Shelters/PetStore	-$258.39

A Message from VCA

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Invoice Summary

Patient Name	Total Price	Total Discount	Total Tax	Total Due
Harmony	$575.60	-$258.39	$26.36	$343.57

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EMERGENCY DETERMINATION FORM

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1. The functioning of government;
2. The preservation or protection of property; or
3. The health or safety of any person

I. Name of Agency: City of Las Vegas
Agency Chief Procurement Officer: Helen Vigil
Telephone Number: (505)454-1401

II. Name of Contractor: VCA Arrighetti Animal Hospital
Address of Contractor: 1882 Plaza del Sur, Santa Fe, NM 87505
Amount of prospective contract: $343.57
Term of prospective contract: Payment of invoice

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract: A cat was brought into the Animal Care Center extremely emaciated and weak. The cat was sent to be seen by a veterinarian to determine what was going on.

IV. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable completion utilized in compliance with NMSA 1978, Section 13-1-127. The veterinarian sent out bloodwork on the cat, suspecting the cat may have diabetes, a thyroid condition, or a kidney issue. The cat was also given subcutaneous fluids to hydrate her.

V. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.). We will only utilize this form of procurement when the situation deems it to be urgent.

VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances. The ACC Manager is/will seek veterinary care services to oversee all animal care services necessary for the Animal Care Center.

Director's Signature	Chief of Police Title	8-19-2022 Date

Certified by:

Agency Chief Procurement Officer	8/22/2022 Date

Agency Approval by:

Governmental Entity Head or Designee	Deputy Finance Director Title	8/22/2022 Date

VCA Arrighetti Animal Hospital
1882 Plaza del Sur Drive | Santa Fe, NM 87505 | (505) 471 - 2888

Newman DVM, Julie | Date: **8/18/2022 at 14:34** | Invoice: **86661299** | Cashier: **Linda M**

Client

The Animal Care Center 2022 The Animal Care Center 2022 (#30141)
Bea Gallegos
1680 N Grand Ave
Las Vegas, NM 87701

Patient

Morris (#73759)
Species: Feline (Domestic Medium Hair)
Sex: Male Intact | Color: Gray
Birth: 08/16/2019 | Age: 3y | Weight: 8.00 lb

Detailed Visit Information

Date	Description	Qty	Price	Discount	Tax	Total Price
8/17/2022	Exam/Consultation Medical Condition	1.00	$88.50	-$88.50	$0.00	$0.00
	Extremity 1 Limb Study	1.00	$298.00	-$149.00	$12.39	$161.39
	Cefovecin (Convenia) 80mg/mL/mL	0.36	$72.78	-$14.56	$4.84	$63.06
	Your purchase may be eligible for rewards. Please visit zoetispetcarerewards.com for more information.					
	Robenacoxib (Onsior) 20mg/mL/mL	0.36	$60.05	-$12.01	$3.99	$52.03
	Revolution + Fel 5.6-11lb/2.6-5kg Orange Sgl	1.00	$25.45		$2.12	$27.57
	Hospitalization Holding	11.00	$0.00		$0.00	$0.00
8/18/2022	Hospitalization Holding	24.00	$0.00		$0.00	$0.00

Subtotal: **$304.05**

Discounts	Shelters/PetStore	-$264.07

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2. The preservation or protection of property; or
3. The health or safety of any person

I. Name of Agency: City of Las Vegas
Agency Chief Procurement Officer: Helen Vigil
Telephone Number: (505)454-1401

II. Name of Contractor: VCA Arrighetti Animal Hospital
Address of Contractor: 1882 Plaza del Sur, Santa Fe, NM 87505
Amount of prospective contract: $304.05
Term of prospective contract: Payment of invoice

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract: A cat was brought into the Animal Care Center seemingly healthy other than a swollen rear leg. The cat was limping and was showing signs of being in pain when that leg was examined by shelter staff.

IV. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable completion utilized in compliance with NMSA 1978, Section 13-1-127. The veterinarian initially believed there could be a bone fracture in the cat's leg and did an x-ray. After examining the x-ray imaging, the veterinarian suspected that the cat may have gotten into a fight with another animal. The cat was given pain medication and antibiotics to treat the wound.

V. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.). We will only utilize this form of procurement when the situation deems it to be urgent.

VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances. The ACC

Director's Signature	Chief of Police	8-19-2022
	Title	Date

Certified by:

Agency Chief Procurement Officer	8/22/2022
	Date

Agency Approval by:

Governmental Entity Head or Designee	Deputy Finance Director	8/22/2022
	Title	Date

VCA Arrighetti Animal Hospital
1882 Plaza del Sur Drive | Santa Fe, NM 87505 | (505) 471 - 2888

Newman DVM, Julie | Date: **8/19/2022 at 13:07** | Invoice: **86661333** | Cashier: **Angela B**

Client

The Animal Care Center 2022 The Animal Care Center 2022 (#30141)
Bea Gallegos
1680 N Grand Ave
Las Vegas, NM 87701

Patient

Guru (#73764)
Species: Canine (Pitbull Mix)
Sex: Male Intact | Color: Black And White
Birth: 08/18/2021 | Age: 1y | Weight: 45.00 lb

Detailed Visit Information

Date	Description	Qty	Price	Discount	Tax	Total Price
8/18/2022	Exam/Consultation Medical Condition	1.00	$88.50	-$88.50	$0.00	$0.00
	Laceration Surgery	1.00	$400.30	-$80.06	$26.62	$346.86
	- Pain Management Level 1	1.00	$58.10	-$11.62	$3.86	$50.34
	- Sedation	1.00	$135.65	-$27.13	$9.02	$117.54
	- IV Catheter Sedation	1.00	$63.40	-$12.68	$4.22	$54.94
	Cephalexin (gen) 500mg Cap	20.00	$35.35	-$7.07	$2.35	$30.63
	Carprofen (Rovera) 100mg CwTab	6.00	$37.05	-$7.41	$2.46	$32.10
	Medical Occupancy/Convalescence	12.00	$66.48	-$66.48	$0.00	$0.00
	HOSP/hour Level 1 K9 Sm	1.00	$12.56	-$12.56	$0.00	$0.00
	Hospitalization Setup	1.00	$47.70	-$47.70	$0.00	$0.00
8/19/2022	Medical Occupancy/Convalescence	12.00	$66.48	-$66.48	$0.00	$0.00

Subtotal: **$632.41**

Discounts	Shelters/PetStore	-$427.69

A Message from VCA

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VCA Arrighetti Animal Hospital
1882 Plaza del Sur Drive| Santa Fe, NM 87505| (505) 471 - 2888

Newman DVM, Julie | Date: **8/19/2022 at 13:07** | Invoice: **86661333** | Cashier: **Angela B**

Invoice Summary

Patient Name	Total Price	Total Discount	Total Tax	Total Due
Guru	$1,011.57	-$427.69	$48.53	$632.41

Prev Balance:	$1,449.71
Total Due:	$632.41
Amount Paid:	$0.00
Amount Due:	$2,082.12

Steve has an appointment on 8/23/2022. Drop off from 8:00 AM to 8:00 AM
Gila has an appointment on 8/24/2022. Drop off from 8:00 AM to 8:30 AM
Susie has an appointment on 8/25/2022. Drop off from 8:00 AM to 8:00 AM
Sherrie has an appointment on 8/26/2022. Drop off from 8:00 AM to 8:30 AM
Maisie has an appointment on 8/30/2022. Drop off from 8:00 AM to 8:30 AM
Apollo has an appointment on 9/1/2022. Drop off from 8:00 AM to 8:30 AM
Lance has an appointment on 9/7/2022. Drop off from 8:00 AM to 8:30 AM

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STATE OF NEW MEXICO
EMERGENCY DETERMINATION FORM

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2. The preservation or protection of property; or
3. The health or safety of any person

I. Name of Agency: City of Las Vegas
Agency Chief Procurement Officer: Helen Vigil
Telephone Number: (505)454-1401

II. Name of Contractor: VCA Arrighetti Animal Hospital
Address of Contractor: 1882 Plaza del Sur, Santa Fe, NM 87505
Amount of prospective contract: $632.41
Term of prospective contract: Payment of invoice

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract: A dog was brought into the Animal Care Center with a laceration to its hind leg. The wound was bleeding profusely and skin was hanging off of its leg. It was immediately sent to the veterinarian.

IV. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable completion utilized in compliance with NMSA 1978, Section 13-1-127. The veterinarian sedated the dog to assess the wound, cleaned it out, and sutured it closed. The dog was prescribed antibiotics and pain medications.

V. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.). We will only utilize this form of procurement when the situation deems it to be urgent.

VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances. The ACC Manager is/will seek veterinary care services to oversee all animal care services necessary for the Animal Care Center.

Manager is/will seek veterinary care services to oversee all animal care services necessary for the Animal Care Center.

Director's Signature	Chief of Police Title	8-19-2022 Date

Certified by:

Agency Chief Procurement Officer	8/22/2022 Date

Agency Approval by:

Governmental Entity Head or Designee	Deputy Finance Director Title	8/22/2022 Date

CITY OF LAS VEGAS NEW MEXICO

June Tafoya <jcordova@lasvegasnm.gov>

More Emergency Determination Forms

1 message

Beatriz Gallegos <bgallegos@lasvegasnm.gov> Fri, Aug 19, 2022 at 2:18 PM
To: June Tafoya <jtafoya@lasvegasnm.gov>

Hi June.

As you can tell, it's been a rough week for injured animals here.

Let me know if you need anything else from me,

Beatriz Gallegos, Manager
City of Las Vegas Animal Care Center
1680 N. Grand Ave
Las Vegas, NM 87701
Phone: 505-426-3289

The City of Las Vegas values responsiveness and commits to respond to all email and phone calls within 24 hours

This communication is the property of The City of Las Vegas and may contain confidential or privileged information. Unauthorized use of this communication is strictly prohibited and may be unlawful. If you have received this communication in error, please immediately notify the sender by reply e-mail and destroy all copies of the communication and any attachments.

5 attachments

- **Scan (16).pdf** 114K
- **Scan (20).pdf** 148K
- **Scan (19).pdf** 148K
- **Scan (17).pdf** 114K
- **Scan (18).pdf** 114K