



CITY OF LAS VEGAS FIRE DEPARTMENT

FIRE PREVENTION BUREAU-INSPECTIONS & ENFORCEMENT DIVISION

604 Legion Drive, Las Vegas New Mexico 87701

(505)425-6321



Application for Cannabis and Hemp Industries Permit

Before any commercial cannabis activity can occur, one of the requirements is to obtain approval from the City of Las Vegas Fire Department. All facilities will need an on-site inspection. Additionally, some facilities will be required to submit building plans for plan review and approval. Once this application has been received by our office, you will be contacted to schedule an in-person inspection of your facility. Failure to provide all information requested on this application will result in delay of the process and may result in denial of a permit. An application must be completed for each location of operation within the City of Las Vegas and ETZ Zones. Submit completed form and payment to Fire Administration at 155 Bridge St., Las Vegas, NM 87701

Business Legal Name: _____

D.B.A (If Applicable): _____

Applicant's Full Legal Name: _____

Business Physical Address: _____

City: _____ State: _____ Zip: _____

Business Mailing Address (If Different): _____

City: _____ State: _____ Zip: _____

Email Address: _____ (Required) Phone #: _____

Business Hours of Operations:

| Days of the Week | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------------------|--------|--------|---------|-----------|----------|--------|----------|
| Hours of Operation | | | | | | | |

Controlling Person(s) Contact Information:

Full Legal Name: _____

Phone #: _____ Email Address: _____

Full Legal Name: _____

Phone #: _____ Email Address: _____

Full Legal Name: _____

Phone #: _____ Email Address: _____

Full Legal Name: _____

Phone #: _____ Email Address: _____

Department Use Only

Permit Fee \$150.00 Received?: YES NO

NM Licensing Verified? YES NO Supporting Documentation Recieved? YES NO

LVFD Permit Issued: YES REJECTED LVFD Permit # _____ LVFD Inspector: _____



CITY OF LAS VEGAS FIRE DEPARTMENT

FIRE PREVENTION BUREAU-INSPECTIONS & ENFORCEMENT DIVISION

604 Legion Drive, Las Vegas New Mexico 87701
(505)425-6321



Complete the appropriate sections below which apply:

- NEW CERTIFICATE APPLICATION
- RENEWAL APPLICATION

Type of Cannabis/Hemp Operations:

- Production
- Manufacturing of products
- Extraction of oil products
- Retail Establishment Medical
- Retail Establishment Recreational
- Courier
- Testing Laboratory
- Research Laboratory
- Cannabis Microbusiness
- Vertically Integrated Cannabis Establishment

Has the facility obtained the following? *(Attach all supporting documents)*

- Planning and Zoning Approval
- NM Cannabis Control Division Licensure
- Building Inspection
- Water & Wastewater Inspection
- Security Inspection
- KnoxBox
- Diagram of Facility

Cannabis / Hemp facilities within the City of Las Vegas or ETZ Zones shall be inspected by the Las Vegas Fire Marshal’s Office on a biannual basis. An annual permit for cannabis facility operation fee of \$150.00 shall be submitted to this office with this application.

Any changes in facility or classification shall be reported to this office immediately. Failure to comply with the Las Vegas Fire Code may result in revocation of cannabis and hemp permit and business licensure, and shall be guilty of a misdemeanor offense, punishable by a fine not to exceed \$500. Each day any such violation shall constitute a separate offense.

APPLICANT MUST READ AND SIGN THE FOLLOWING: I hereby affirm under penalty of perjury, as acknowledge by my signature below, that I have read this application and all information provided in this application is true and correct. I agree to comply with the City of Las Vegas Fire Code. I understand that prior to issuance of this permit, the Las Vegas Fire Marshal’s Office will inspect the location noted above and said location must be compliant with code.

Signature of Company Owner / Branch Manager

Date