



## **JOB ANNOUNCEMENT**

### ***General Public Vacancy***

**OPEN DATE:** September 22, 2023

**CLOSE DATE:** Until Filled

**JOB TITLE:** Firefighter **DEPARTMENT:** Fire Department

**PAY RATE:** \$14.00/hour **APPOINTMENT:** Full-Time

**REPORTS TO:** Shift Supervisor, Officers, Assistant Fire Chief and Fire Chief or designee

#### **SUMMARY**

This is a developmental firefighter position and requires driving and operating emergency vehicles such as the fire apparatus and rescue unit in emergency and non-emergency situations. Performs essential firefighting duties to include other maintenance related tasks as assigned. Work is performed on a rotating shift basis. The position consists of work to be performed in dangerous and hazardous situations and should be considered of a high risk nature.

#### **DUTIES AND RESPONSIBILITIES**

- Fire suppression, structural protection, and other related firefighting tasks.
- Drives and operates fire apparatus, rescue unit, and other related equipment responding to fire alarms, rescue and emergency medical calls.
- Prepares equipment for and participates with the paid and/or volunteer firefighters in firefighting suppression.
- Inspects, tests, cleans, and performs minor maintenance of firefighting.
- Prepares a variety of reports related to the inspection, maintenance, and usage of the same.
- Cleans and maintains fire station and grounds.
- Answers calls and directs response of personnel and equipment to emergency fire, rescue, and medical locations.
- Performs basic first aid to sick and injured.
- Performs minor mechanical work on units.
- Participates in on-going formal and on-the-job training programs.
- May assist supervisory personnel in training firefighter trainees.
- May be required to fill in for other staff while off duty for vacation /sick leave purposes.
- Provides excellent customer service.
- Performs other related duties as required.

#### **MINIMUM JOB QUALIFICATIONS**

- High School Diploma or Equivalent.

#### **EMPLOYMENT REQUIREMENTS**

- Must possess and maintain an insurable New Mexico Driver's License
- Must obtain a Class E license (required to operate vehicle over 26,000 pounds) within one (1) year of employment.
- Serve a probationary period of one (1) year.
- Must obtain Firefighter I & II IFSAC certification, as required by the New Mexico Firefighter Training Academy within (1) one year of employment.
- Must obtain an Emergency Medical Technician licensure within one (1) year of employment.

*Firefighter (Basic)*

Page 1 of 2

- Must uphold all principles of confidentiality to the fullest extent as this position has access to sensitive information. The position is subject to drug testing both pre-employment and random as set forth in the City of Las Vegas Drug Policy.

### **KNOWLEDGE, SKILLS AND ABILITIES**

- Ability to perform tasks without close supervision.
- Ability to perform physical tasks requiring strength and endurance.
- Ability to make sound and quick decisions in high stress situations.
- Ability to understand and follow oral and written instructions.
- Ability to communicate verbally and in writing.
- Ability to establish and maintain effective working relationships with other employees.
- Ability to deal with the public in a pleasant and courteous manner.
- Knowledge of methods and equipment used in structural fire fighting, rescue, first aid, and hazardous material emergency calls.
- Considerable knowledge of the occupational hazards and safety precautions related to the work, including Blood Borne Pathogens.
- Knowledge of minor mechanical repairs of vehicles and small equipment.
- Ability to use the following machine, tools and equipment: Power generators, mobile radio, power tools, heavy rescue tools, portable pumps, fire hose, hose nozzles, various sizes of ladders, smoke ejector, positive pressure fan, water vacuum, fire extinguisher, salvage covers, self contained breathing apparatus, sledge hammers, lawn mower, flood lights, vests, and structure firefighting clothing. Small tools such as: screw drivers, pliers, wrenches, extension cords, pike poles, axes, personal alert safety system, air compressors, vehicle washing machines, hydrant wrenches, shovels, squeegee, firefighting adapters, hydrant flow meter, water vac, backpack pump, ropes, handyman jack, stretcher, grease gun, two-way portable radio, telephone, paint brush, and saws.

### **WORK ENVIRONMENT AND PHYSICAL DEMANDS**

Work is performed primarily in an outdoor setting. Work required considerable flexibility due to different types of assignments. Working surface is on tiled floor, asphalt, concrete, and dirt. This area may be wet and icy at times. Ability to perform tasks requiring strength, and endurance in all types of weather conditions. Ability to work when exposed to heat, smoke, darkness, confined spaces, pain, suffering, and mental anguish under emergency conditions. Operates city vehicle to include emergency vehicle to and from site. Must have excellent corrected eyesight for quality control. Required to work beyond the normal day to complete assignments. Required to attend training class once a month.

The physical demands described here are representative of those that must be met by an employee to successfully perform the primary functions of this job. While performing the duties of this job, the employee may be required to frequently stand, walk, sit, bend, twist, talk and hear. There may be prolonged periods of sitting, keyboarding, reading, as well as driving or riding in transport vehicles. The employee must occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include reading, distance, computer, and color vision. Talking and hearing are essential to communicate with the public, vendors and staff.

**APPLICATION PROCEDURE** – Interested applicants must submit a City of Las Vegas Employment Application.

The employment application is available at: [http://lasvegasnm.gov/departments/human\\_resource\\_department](http://lasvegasnm.gov/departments/human_resource_department)

Application Materials can be sent to: Human Resources Department  
1700 N Grand Avenue  
Las Vegas, NM 87701

**OR** send via email to: [consuelo@lasvegasnm.gov](mailto:consuelo@lasvegasnm.gov)