



CITY OF LAS VEGAS
 1700 North Grand Avenue
 Las Vegas, New Mexico 87701
 Phone: (505) 454-1401 Fax: (505) 454-8027

PURCHASE ORDER

PO Number: 231101

Date: 12/27/2022

Request #: 301476

Vendor #: 05443

ISSUED TO: DIEGO A GRIEGO
 Attn:C/O D.A.G. ENTERPRISES
 258 A MONTEZUMA RT
 LAS VEGAS, NM 87701-

SHIP TO: CITY OF LAS VEGAS
 Attn:PUBLIC WORKS
 1700 N GRAND AVE
 LAS VEGAS, NM 87701

Vendor Fax #: (505) 425-9516

ITEM	UNITS	DESCRIPTION	PRICE	PROJ	GL ACCOUNT NUMBER	AMOUNT
1	5	Remove & replace water pump & gasket	80.00		104-0000-700-7408	400.00
2	1	Valve cover gasket set	15.59		104-0000-700-7408	15.59
3	1	Water pump	92.39		104-0000-700-7408	92.39
4	1	Sales tax 8.2708% Emergency:1,3 Section 13-1-27	95.94		104-0000-700-7408	95.94
5	4	Coolant	16.55		104-0000-700-7408	66.20
6	3	1986 fuel truck diagnostics/service call	80.00		104-0000-700-7408	240.00
7	3	Replace ignition lock switch	80.00		104-0000-700-7408	200.00
8	1	Ignition lock switch	30.00		104-0000-700-7408	30.00
9	4	Remove & replace valve cover gaskets	80.00		104-0000-700-7408	320.00
10	1	Water pump gasket	3.83		104-0000-700-7408	3.83

DEPARTMENT ORDER

Approved By: 

Date: 12/29/2022

SUBTOTAL:	1,463.95
TAX:	0.00
SHIPPING:	0.00
TOTAL	1,463.95

- Original invoice plus one copy must be sent to: City of Las Vegas, 1700 North Grand Avenue, Las Vegas, NM 87701.
- Payment may be expected within 30 days of receipt of goods, unless otherwise stated.
- C.O.D. shipment will not be accepted.
- Purchase Order numbers must appear on all shipping containers, packing slips and invoices. Failure to comply with the above request may delay payment.
- All goods are to be shipped F.O.B. Destination unless otherwise stated.
- All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the City.
- All goods and equipment must meet or exceed all necessary city, state and federal standards and regulations.
- Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
- Seller acknowledges that the buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
- The City is exempt from all federal excise and state tax - ID# 85-6000149

CITY OF LAS VEGAS REQUISITION FOR PURCHASE

PURCHASE ORDER NO.: 301476

REQUIREMENTS _____ CHECK APPROPRIATE BOX _____ DATE: 12.27.2022

PURCHASES IN DER RESOLUTION #14-18 STATE PROCUREMENT CODE:

- \$0 TO \$19,999.99 Best Obtainable Price; Requires 3 telephoned, written, faxed or e-mailed quotes;
- \$20,000.00 TO \$59,999.99 Requires 3 written and signed quotes; (Goods or services)
- \$60,000.00 AND OVER Formal Process (Requires RFQ, RFP, RFB, etc.)

- BID NO.: _____ - _____ AWARDED: _____ / _____ / _____; CONTRACT NO.: _____ EXPIRES: _____ / _____ / _____
(RECORD BID NUMBER, AWARDED DATE, AND CONTRACT NUMBER ABOVE)
- SPD CONTRACT; SPD NO.: _____ EXPIRES: _____ / _____ / _____
- EXEMPT PURCHASE; Provide Section No.: _____
- GSA CONTRACT; GSA NO.: _____ - _____ EXPIRES: _____ / _____ / _____
- PROFESSIONAL SERVICES; _____
- SOLE SOURCE: REQUIRES DETERMINATION AND MUST BE POSTED ON CLV WEBSITE FOR 30 DAYS PRIOR TO PROCURING GOODS AND/OR SERVICES.
- OTHER CITY CONTRACT: NO: _____ EXPIRES: _____ / _____ / _____
- EMERGENCY; 13 SECTIONS 13-1-127 STATE PROCEDURE CODE

STATEMENT OF NEED: (Must Complete)

Las Vegas Municipal Airport fuel truck repairs

* IN COMPLIANCE WITH THE PROCUREMENT CODE # 14-18 THE FOLLOWING QUOTES WERE OBTAINED*

DATE	NAME OF VENDOR	PHONE NUMBER	PERSON CONTACTED	PRICE QUOTED
<u>12.27.22</u>	<u>D.A.G. Enterprises</u>		<u>Diego Grigo</u>	<u>\$ 1,463.95</u>

(If needed, attach additional quote documentation to this requisition)

LINE	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	SUB TOTAL
	<u>3</u>	<u>ea</u>	<u>1986 fuel truck diagnostic service</u>	<u>80.00</u>	<u>240.00</u>
	<u>5</u>	<u>ea</u>	<u>Remove + replace water pump + gasket</u>	<u>80.00</u>	<u>400.00</u>
	<u>1</u>	<u>ea</u>	<u>Water pump</u>	<u>92.39</u>	<u>92.39</u>
	<u>1</u>	<u>ea</u>	<u>Water pump gasket</u>	<u>3.83</u>	<u>3.83</u>
	<u>4</u>	<u>ea</u>	<u>Coolant</u>	<u>16.55</u>	<u>66.20</u>
	<u>4</u>	<u>ea</u>	<u>Remove + replace valve cover gaskets</u>	<u>80.00</u>	<u>320.00</u>
	<u>1</u>	<u>ea</u>	<u>Valve cover gasket set</u>	<u>15.59</u>	<u>15.59</u>
	<u>2.5</u>	<u>ea</u>	<u>Replace ignition lock switch</u>	<u>80.00</u>	<u>200.00</u>
	<u>1</u>	<u>ea</u>	<u>Ignition lock switch</u>	<u>30.00</u>	<u>30.00</u>
	<u>1</u>	<u>ea</u>	<u>Sales Tax 8.2708%</u>	<u>95.94</u>	<u>95.94</u>

VENDOR: D.A.G. Enterprises

TOTAL: \$ 1,463.95

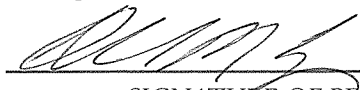
ADDRESS:

NM CRS NO.:

FEDERAL TAX NO.:

I CERTIFY THAT THIS PURCHASE IS NECESSARY AND THAT THE REQUESTED ITEMS WILL BE PURCHASED AT THE LOWEST BID OR BEST OBTAINABLE PRICE.

BUDGET \$ 1500.00
 EXPENDED TO DATE \$ 0
 CURRENT EXPENSE \$ 1,463.95
 BALANCE \$ 36.05


 SIGNATURE OF PERSON REQUESTING
104.0000.700.7408

APPROVED BY: D. Chav 12/29/22 FUND _____ DEPARTMENT _____ ACTIVITY _____
 BUDGET AVAILABLE YES: _____ NO: _____



Rebecca Martinez <rmartinez@lasvegasnm.gov>

(no subject)

1 message

John Aragon <jaragon@lasvegasnm.gov>
To: Rebecca Martinez <rmartinez@lasvegasnm.gov>

Wed, Dec 28, 2022 at 2:31 PM

Rebecca,

I am requesting the work on the jet truck to be done as soon as possible due to the fact that it is the one of main sources of revenue for the airport ,and it is vital in the refueling of medical flights out of Las Vegas. Having the truck down for an extended amount of time would have a negative impact on this vital service for the community.

Thank you for your consideration in this matter.
John Aragon.

The City of Las Vegas values responsiveness and commits to respond to all email and phone calls within 24 hours

This communication is the property of The City of Las Vegas and may contain confidential or privileged information. Unauthorized use of this communication is strictly prohibited and may be unlawful. If you have received this communication in error, please immediately notify the sender by reply e-mail and destroy all copies of the communication and any attachments.

D.A.G. Enterprises of NM, LLC

P O Box 2084
Las Vegas, NM 87701

Estimate

Date	Estimate #
12/29/2022	81820

Name / Address
City of Las Vegas 1700 N. Grand Avenue Las Vegas NM 87701

				Project
Item	Description	Qty	Cost	Total
Repairs	06/1986 Ford Fuel Truck, VIN:1FDYF82H8GVA47627, Mileage: 18,009, Hours: 7,805.7. Service calls to diagnose oil and coolant leaks. Diagnose water pump failure.	3	80.00	240.00T
Repairs	Remove and Replace Water Pump and Gasket.	5	80.00	400.00T
Part	Water Pump	1	92.39	92.39
Part	Water Pump Gasket	1	3.83	3.83
Part	Coolant	4	16.55	66.20
Repairs	Remove and Replace Valve Cover Gaskets	4	80.00	320.00T
Part	Valve Cover Gasket Set	1	15.59	15.59
Repairs	Replace Ignition Lock Switch	2.5	80.00	200.00T
Part	Ignition Lock Switch	1	30.00	30.00
			Subtotal	\$1,368.01
			Sales Tax (8.2708%)	\$95.94
			Total	\$1,463.95

STATE OF NEW MEXICO
EMERGENCY DETERMINATION FORM

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person .

I. Name of Agency: **City of Las Vegas**

Agency Chief Procurement Officer: **Helen Vigil**

Telephone Number: **505-454-1401**

II. Name of Contractor: **D.A.G. Enterprises**

Address of Contractor: **P.O. Box 2084
Las Vegas, NM 87701**

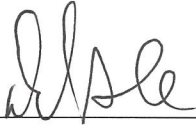
Amount of prospective contract: **\$1,463.95**

Term of prospective contract: **1 day**

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract: **D.A.G. Enterprises will be replacing a water pump and gasket in the Las Vegas Municipal Airport fuel truck.**

- IV. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable competition utilized in compliance with NMSA 1978, Section 13-1-127. **The fuel pump and gasket in the Las Vegas Municipal Airport fuel truck is leaking and needs to be replaced as soon as possible to be able to provide fuel to all emergency and non emergency aircraft. D.A.G. Enterprises is the only vendor available to respond and repair the truck immediately.**
- V. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.). **Emergency is only in place until the fuel pump and gasket is replaced.**
- VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances. **Staff will do maintenance checks on vehicles and equipment more often to hopefully catch issues before the parts and/or equipment is completely broken or down.**

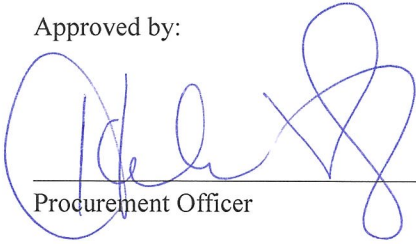
Certified by:



Department Director

Date: 12-29-22

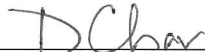
Approved by:



Procurement Officer

Date: 12/29/2022

Approved:



Finance Director

Date: 12/29/22