



City of Las Vegas

1700 N. Grand Avenue | Las Vegas, NM 87701 | T 505.454.1401 | lasvegasnm.gov

Mayor Louie A. Trujillo

**CITY OF LAS VEGAS
WORK SESSION CITY COUNCIL AGENDA
MAY 13, 2020–Wednesday– 5:30 p.m.
City Council Chambers
1700 N. Grand Ave**

(The City Council shall act as the Housing Authority Board of Commissioners on any matters on the Agenda concerning the Housing Department.)

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **MOMENT OF SILENCE**
- V. **APPROVAL OF AGENDA**
- VI. **APPROVAL OF MINUTES (April 8th and April 15th, 2020)**
- VII. **PUBLIC INPUT (not to exceed 3 minutes per person and persons must sign up at least fifteen (15) minutes prior to meeting.)**
- VIII. **PRESENTATIONS (Not to exceed 10 minutes per person)**
 - Presentation by Leo Maestas, Office of Emergency Management and Dr. Jesus Tafoya providing an update on COVID-19 (coronavirus)
 - Presentation by Fire Chief, Billy Montoya providing an update on Fire Department.
 - Presentation by Maria Gilvarry, Utilities Director on status of City's water supply.

David Ulibarri
Councilor Ward 1

Michael L. Montoya
Councilor Ward 2

Joseph P. Baca
Councilor Ward 3

David G. Romero
Councilor Ward 4

IX. DISCUSSION ITEMS

1. Discussion with NMDOT Chairman Walter Adams and District four Engineer James Gallegos providing an update on current and future projects.

Councilor Michael Montoya The New Mexico Department of Transportation has recently completed various projects and will be providing funding and support for others.

2. Discussion/Recommendation of tourism recovery and tourism related City events.

Bill Hendrickson, Community Development Director Due to the fluid situation caused by COVID-19 (Coronavirus) and uncertainty as to the timeline of this global crisis, upcoming City events need to be discussed.

3. Discussion/Consideration of Resolution 20-17 Rules of Order and Decorum for all City of Las Vegas Council Meetings.

Casandra Fresquez, City Clerk Mayor Louie Trujillo has requested that Council consider and adopt Rules of Order and Decorum for all City of Las Vegas Council Meetings.

4. Resolution 20-14 Transfer of three (3) vehicles to Animal Welfare Coalition.

David Bibb III, Police Chief The Las Vegas Police Department wishes to transfer three vehicles to Animal Welfare Coalition which are excess and have no value to the Police Department and would serve a much better purpose to Animal Welfare Coalition.

5. Resolution 20-18 Transfer of two (2) vehicles to West Las Vegas Schools.

David Bibb III, Police Chief The Las Vegas Police Department wishes to transfer two vehicles to West Las Vegas School which are excess and have no value to the Police Department and would serve a much better purpose to West Las Vegas Schools.

6. Resolution 20-19 Transfer of two (2) vehicles to Las Vegas City Schools.

David Bibb III, Police Chief The Las Vegas Police Department wishes to transfer two vehicles to Las Vegas City Schools which are excess and have no value to the Police Department and would serve a much better purpose to Las Vegas City Schools.

7. Resolution #20-16 donating two (2) rocks from the City Museum to NMHU Geology Department.

Scott Aaron, City Attorney The City of Las Vegas Museum has rocks made of radioactive minerals that are of no use to the City or the Museum, but NMHU Geology Department can use them for educational purposes.

X. EXECUTIVE SESSION

THE COUNCIL MAY CONVENE INTO EXECUTIVE SESSION IF SUBJECT MATTER OF ISSUES ARE EXEMPT FROM THE OPEN MEETINGS REQUIREMENT UNDER § (H) OF THE OPEN MEETINGS ACT.

- A. Personnel matters, as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978.**
- B. Matters subject to the attorney client privilege pertaining to threatened or pending litigation in which the City of Las Vegas is or may become a participant, as permitted by Section 10-15-1 (H) (7) of the New Mexico Open Meetings Act, NMSA 1978.**
- C. Matters pertaining to the discussion of the sale and acquisition of real property, as permitted by Section 10-15-1 (H) (8) of the Open Meetings Act, NMSA 1978.**

XI. ADJOURN

ATTENTION PERSONS WITH DISABILITIES: The meeting room and facilities are accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office prior to the meeting so that arrangements may be made.

ATTENTION PERSONS ATTENDING COUNCIL MEETING: By entering the City Chambers, you consent to photography, audio recording, video recording and its/their use for inclusion on the City of Las Vegas Web-site, and to be televised on Comcast.

NOTE: A final agenda will be posted 72 hours prior to the meeting. Copies of the Agenda may be obtained from City Hall, Office of the City Clerk, 1700 N. Grand Avenue, Las Vegas, NM 87701

MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL SPECIAL ORGANIZATIONAL MEETING HELD ON APRIL 8, 2020 AT 5:30 P.M. IN THE CITY OF LAS VEGAS COUNCIL CHAMBERS

MAYOR: Louie A. Trujillo

COUNCILORS: Barbara A. Casey
David G. Romero
Michael L. Montoya
David A. Ulibarri, Jr.

ALSO PRESENT: Ann Marie Gallegos, Interim City Manager
Casandra Fresquez, City Clerk
David Silva, Acting City Attorney
David Bibb III, Sergeant at Arms

CALL TO ORDER

Mayor Trujillo welcomed all the Council members, City Manager Gallegos, City Attorney Silva, City Clerk Fresquez and Deputy Clerk Sena to the City of Las Vegas Organizational meeting.

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Councilor Casey asked for prayers for people in the community who had recently experienced loss of loved ones and prayed that the Lord would give solace and peace to the family of Harold Ledoux, who once served on the Council. She also prayed for the people of Las Vegas, to stay healthy and safe, to be able to cope with isolation and hoped that all would adhere to the rules in order to keep everyone safe. Councilor Casey asked for prayers for our new Mayor, that he would be successful, that he would bring Las Vegas back where it needed to be and hoped that everyone would work together for the benefit of the community.

APPROVAL OF AGENDA

Councilor Casey made a motion to move Executive Session (Item XII), after Public Input, to have the opportunity to discuss personnel matters pertaining to the appointments that would be made. Councilor Romero seconded. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	David G. Romero	Yes
Barbara A. Casey	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

Councilor Casey made a motion to approve the agenda as amended. Councilor Romero seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	David G. Romero	Yes
Michael L. Montoya	Yes	Barbara A. Casey	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

APPROVAL OF MINUTES (March 11th Special, March 11th WS and March 18th Regular, 2020)

Councilor Montoya stated that there had been a situation of confusion when the City Manager felt that it was necessary to cancel the Special and Work Session meetings without any direction from Mayor and Council. He advised that the City Charter read, *“Only the Mayor or three City members can call for a meeting”* and that after receiving notice, he met with the City Manager and City Clerk to advise them that only Mayor and Council had the authority to do that and the City Manager decided to continue to cancel the meeting.

Councilor Montoya advised that there was nothing in the City Charter giving the City Manager the authority to cancel any board meeting scheduled and that it caused confusion and created issues between the Governing body and the public, especially at the time of crisis and hoped it would never happen again as they moved forward.

Councilor Montoya made a motion to approve the minutes for March 11th Special, March 11th WS and March 18th Regular.

Mayor Trujillo advised that he had been consulted on that matter by the City Manager and at that time Vince Howell was Mayor Pro Tem. He advised he understood Councilor Montoya's point and would make that clear to the next City Manager.

Councilor Casey seconded the motion and noted that she had sent in minor corrections to all three minutes. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	Barbara A. Casey	Yes
Michael L. Montoya	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

NOMINATION OF PRO-TEM

Councilor Casey made the motion to nominate Councilor David Romero for Mayor Pro Tem.

Councilor Romero advised that he accepted the nomination for Mayor Pro Tem.

Councilor Montoya seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	Barbara A. Casey	Yes
Michael L. Montoya	Yes	David G. Romero	Abstain

City Clerk Fresquez re-read the motion and advised that the motion carried.

City Clerk Fresquez read in its entirety, the Duties of the Mayor Pro Tem into the record.

PUBLIC INPUT (Read into the record by City Clerk Fresquez)

Lorenzo Flores-Congratulated Mayor Trujillo on his victory, felt that the appointment of City Manager should be held up until the upcoming Runoff election in Ward 3 due to not believing Barbara Casey should have input in who will steer the community forward.

EXECUTIVE SESSION/CLOSED SESSION

Councilor Casey made a motion to enter into Executive Session to discuss personnel matters regarding the two people who would be appointed, as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978. Councilor Ulibarri, Jr. seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	David G. Romero	Yes
Barbara A. Casey	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

Councilor Casey made a motion to reconvene into Regular Session, advising only personnel matters were discussed as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978 and no action was taken. Councilor Montoya seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	Barbara A. Casey	Yes
David G. Romero	Yes	Michael L. Montoya	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

MAYOR'S APPOINTMENT OF OFFICERS

1. Approval/Disapproval to confirm the appointment of William Taylor as City Manager for the City of Las Vegas and enter into a Professional Contract.

Mayor Louie A. Trujillo advised that as per City of Las Vegas Municipal Charter, Article V, Officers, Directors and Employees, Section 5.01. City Manager, A. The City Manager shall be appointed by the Mayor, subject to Council approval. The Governing Body shall enter into a contract with the City Manager which shall establish, among other matters, compensation, benefits, duties and responsibilities.

Councilor Casey made a motion to confirm the appointment of William Taylor as City Manager for the City of Las Vegas, give Mr. Taylor an opportunity to review his contract and the contract would be approved at next week's meeting, that would

include the necessary changes to the contract. Councilor Romero seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	David G. Romero	Yes
Barbara A. Casey	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

Mayor Trujillo took the opportunity to welcome Dr. Bill Taylor as City Manager, as it was a big moment for the community. He stated they looked forward to moving the City forward with good projects, energizing the City and the employees and felt that Mr. Taylor would do a wonderful job.

Interim City Manager Gallegos stated that the community should embrace Mr. Taylor as City Manager and all the new forthcoming ideas.

2. Approval/Disapproval to confirm the appointment of Scott Aaron as City Attorney for the City of Las Vegas and enter into a Professional Contract.

Mayor Louie A. Trujillo advised as per City of Las Vegas Municipal Charter, Article V, Officer, Directors and Employees, Section 5.04. City Attorney, C. The Mayor shall appoint the city attorney, subject to Council approval. D. The Governing Body shall enter into a contract with the City Attorney which shall establish, among other matters, compensation, benefits, duties and responsibilities.

Councilor Romero made a motion to confirm the appointment of Scott Aaron as City Attorney for the City of Las Vegas, give Mr. Aaron the opportunity to review his contract and the contract would be approved at next week's meeting, that would include the necessary changes to the contract. Councilor Ulibarri, Jr. seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Barbara A. Casey	Yes	Michael L. Montoya	Yes
David G. Romero	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

Mayor Trujillo took the opportunity to welcome Scott Aaron as the full time City Attorney for the City of Las Vegas, stating that he had vast experience in many different fields and the City of Las Vegas supported him.

Councilor Montoya commended Mayor Trujillo for his selections of Officers, that the City was in dire need of leadership and it was going in the right direction and asked for the patience of the community for the bright future of Las Vegas.

DISCUSSION

1. Strategic Planning and Goal Setting Session.

Mayor Louie A. Trujillo advised that the Governing Body would conduct a leadership Strategic Planning and Goal Setting Session after the run-off election to include the candidate that would take the seat for Councilor Ward 3.

Councilor Casey made a motion to table the Strategic Planning and Goal Setting Session to a future date. Councilor Montoya seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	David A. Ulibarri, Jr.	Yes
Michael L. Montoya	Yes	Barbara A. Casey	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

BUSINESS ITEMS

1. Approval/Disapproval of Resolution 20-15, Declaring an emergency in the City of Las Vegas.

Mayor Louie A. Trujillo advised that under the laws of New Mexico Civil Preparation Act, the Governing Body may declare a State of Emergency for the City of Las Vegas, New Mexico for the purpose of exercising necessary emergency powers, expending local resources, and requesting State and Federal assistance.

Mayor Trujillo reminded of the situation regarding the COVID-19(Coronavirus) and how it was affecting the business community and the importance of helping them stay in business. He advised it was critical that the City had the resources to

protect the community and staff. Mayor Trujillo informed that a declaration was needed in order to be compensated for the purchases needed.

City Clerk Fresquez read Resolution 20-15 in its entirety into the record.

Mayor Trujillo thanked City Clerk Fresquez for her assistance in creating the declaration.

Councilor Romero thanked Mayor Trujillo for expediting the process to complete the declaration as he had been requesting it from the previous Mayor. He stated that he felt that some of the community members were not following the social distancing measures and encouraged any drastic measures that would need to be taken by the Mayor and City Manager, in preventing the spread in the community.

Mayor Trujillo recognized Mr. Leo Maestas from the Office of Emergency Management for an excellent job in informing the community, moving forward and helping him with guidance regarding the COVID -19 issues. He thanked Interim City Manager Gallegos for her help in creating the Resolution and also thanked Councilor Romero for his input. Mayor Trujillo stated that he felt the loss of gathering at church although asked everyone to please enforce the Federal and State mandate in order to be safe.

Councilor Montoya thanked everyone who was abiding by the Governor's rules and regulations, those who were assisting community members and thanked Dr. Tafoya for his information to the community on how the medical field was dealing with the virus. He encouraged everyone to stay home.

Councilor Montoya made a motion to approve Resolution 20-15, Declaring an emergency in the City of Las Vegas. Councilor Casey seconded the motion.

Resolution 20-15 was presented as follows:

**CITY OF LAS VEGAS
RESOLUTION 20-15**

**A RESOLUTION DECLARING AN EMERGENCY IN
THE CITY OF LAS VEGAS**

WHEREAS, the World Health Organization (WHO) has officially declared there to be a global pandemic of COVID-19 (Coronavirus); and

WHEREAS, the Governor of the State of New Mexico has declared a public health emergency in

order to contain and combat the virus; and

WHEREAS, the New Mexico Health Secretary has issued a public health order suspending mass gatherings in New Mexico effective immediately in order to prevent the spread of the virus; and

WHEREAS, the President of the United States has officially declared a state of health emergency with regards to the national COVID-19 epidemic; and

WHEREAS, the CDC has advised that local governments should take immediate action to limit the spread of the virus through social distancing, cancellation of public meetings, limiting public gatherings and events, and implementing additional public health safety and education measures to prevent, contain and, where possible, to mitigate the impact of the virus; and

WHEREAS, cases of the virus in New Mexico have been confirmed and continue to increase and are growing closer to the City of Las Vegas; and

WHEREAS, national and state health experts now believe that the spread of the virus throughout the country appears to be inevitable at this point; and

WHEREAS, the City of Las Vegas is eligible to file for emergency financial resources related to the time spent and supplies used during this medical emergency event; and

WHEREAS, the Federal Government has passed the Federal Emergency Leave Act.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LAS VEGAS that under the laws of The All Hazard Emergency Management Act do declare a state of emergency for the City of Las Vegas, New Mexico for the purpose of exercising necessary emergency powers, for requesting aid, expending local resources, and requesting State and Federal assistance.

1. The City of Las Vegas, New Mexico is authorized to exercise all powers pursuant to the Hazard Emergency Management Act until the Governor of New Mexico lifts the public health emergency declared in Executive Order 2020-004 and extended in Executive Order 2020-022.
2. That, consistent with the declarations of the WHO, the federal government, and the Governor of the State of New Mexico, a Disaster Declaration of a Health Emergency is hereby established by the Council for and in the City of Las Vegas.
3. The Council hereby authorizes the Mayor and City Manager to conduct such emergency measures as may be appropriate to safeguard the public health, safety and welfare of both our residents and visitors.

PASSED, APPROVED AND ADOPTED this 8th day of April 2020.

Mayor Louie A. Trujillo

APPROVED FOR LEGAL SUFFICIENCY:

David Silva, Contracted City Attorney

ATTEST:

Casandra Fresquez, City Clerk

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	Michael L. Montoya	Yes
Barbara A. Casey	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

Mayor Trujillo advised there were a lot of people doing a lot of good things in the community, making masks and delivering food. He stated that Sarah Jo Matthews and Aaron Gallegos were helping with food distribution and soup kitchens were helping, donations being given and thanked all the community.

ADJOURN

Councilor Romero made a motion to adjourn. Councilor Casey seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	David A. Ulibarri, Jr.	Yes
Barbara A. Casey	Yes	David G. Romero	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

Mayor Louie A. Trujillo

ATTEST:

Casandra Fresquez, City Clerk

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL REGULAR MEETING HELD
ON APRIL 15, 2020 AT 6:00 P.M. IN THE CITY OF LAS VEGAS COUNCIL CHAMBERS**

MAYOR: Louie A. Trujillo

COUNCILORS: Barbara A. Casey
David G. Romero
Michael L. Montoya
David A. Ulibarri, Jr.

ALSO PRESENT: Bill Taylor, City Manager
Casandra Fresquez, City Clerk
Aaron Scott, City Attorney
David Bibb III, Sergeant at Arms

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Councilor Casey asked that everyone pray for positive, forward movement of the City and stated she was hopeful that it would be done in a productive manner. She asked God to bless the City employees and the community and prayed that everyone work in harmony in order to get the City where it needed to be.

APPROVAL OF AGENDA

City Clerk Fresquez advised that there were amendments to be made to the agenda, which were to move Executive Session before Mayor's Appointments/ Reports, to discuss personnel matters as per City Manager. Also to remove Business Item #6, due to the Gallinas Volunteer Fire Department being unable to receive the transfer of vehicles.

Councilor Montoya made a motion to approve the agenda with the changes read by City Clerk Fresquez. Councilor Ulibarri, Jr. seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	Michael L. Montoya	Yes
Barbara A. Casey	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

Mayor Trujillo advised that the Animal Welfare Coalition (AWC) would be bringing an animal to every meeting to introduce to the public and encouraged the community to help the AWC. He informed they accepted donations such as dog/cat food, blankets, newspaper and straw and asked the community to be generous, if possible.

Tina Holguin with the AWC introduced "DJ Khaled", a 7 year old Heeler mix, ready for adoption.

EXECUTIVE SESSION

Councilor Casey made a motion to enter into Executive Session to discuss personnel matters as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978, to discuss the appointments that are to be made this evening which are listed on the City agenda. Councilor Romero seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	David A. Ulibarri, Jr.	Yes
Barbara A. Casey	Yes	David G. Romero	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

Councilor Casey made a motion to reconvene into Regular Session after being in Executive Session to discuss personnel matters as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978, no actions or votes were taken and only personnel matters were discussed. Councilor Romero seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	Barbara A. Casey	Yes
Michael L. Montoya	Yes	David G. Romero	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

Councilor Casey made a motion to enter into Executive Session to discuss matters subject to the attorney client privilege pertaining to threatened or pending litigation in which the City of Las Vegas is or may become a participant, as permitted by Section 10-15-1 (H) (7) of the New Mexico Open Meetings Act, NMSA 1978. Councilor Romero seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	Michael L. Montoya	Yes
Barbara A. Casey	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

Councilor Casey made a motion to reconvene into Regular Session after being in Executive Session to discuss matters subject to attorney client privilege pertaining to threatened or pending litigation in which the City of Las Vegas is or may become a participant, as permitted by Section 10-15-1 (H) (7) of the New Mexico Open Meetings Act, NMSA 1978, no actions or votes were taken, only discussion took place. Councilor Romero seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	Barbara A. Casey	Yes
David G. Romero	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

MAYOR'S APPOINTMENTS/REPORTS

1. Approval/Disapproval to confirm the appointment of Casandra Fresquez, City Clerk for the City of Las Vegas and enter into a Professional Contract.

Mayor Louie A. Trujillo advised that as per the City of Las Vegas Municipal Charter, Article V, Officers, Directors and Employees, Section 5.05. City Clerk, C. The Mayor shall appoint the city Clerk, subject to Council approval. The Governing Body shall

enter into a contract with the city clerk which shall establish, among other matters, compensation, benefits, duties and responsibilities.

Councilor Romero made a motion to confirm the appointment of Casandra Fresquez, City Clerk for the City of Las Vegas and enter into a Professional Contract. Councilor Casey seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	David G. Romero	Yes
David A. Ulibarri, Jr.	Yes	Barbara A. Casey	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

City Clerk Fresquez thanked the Governing Body for their continued support and confidence in her and stated she would continue to serve the Governing Body and the citizens of Las Vegas to the best of her ability.

MAYOR'S RECOGNITIONS/PROCLAMATIONS

City Clerk Fresquez read a Proclamation regarding Louie A. Trujillo, Mayor of the City of Las Vegas, proclaiming April 22, 2020 as "Earth Day".

Mayor Trujillo recognized public servant, Councilor Barbara Casey for her hard work, diligence and commitment to the community and as Councilor for the City of Las Vegas. He stated it would be appropriate to recognize her as she left her seat as Councilor with a recognition and gave heartfelt thanks to her for everything she did for the community.

Councilor Casey stated it had been a pleasure for her to serve as Councilor for the last four years and wished she could have done more for the City. She was happy she was leaving her seat in capable hands, was pleased she was able to serve with Mayor Trujillo and Councilor Montoya for two meetings and would miss Councilor Romero, Councilor Ulibarri, Jr. and all City staff.

City Clerk Fresquez read a recognition on behalf of Mayor Trujillo along with the Governing Body recognizing Barbara A. Perea Casey for her many accomplishments as a public servant and her hard work and dedication to the City of Las Vegas.

PUBLIC INPUT

None at this time.

PRESENTATIONS

Leo Maestas with the Office of Emergency Management presented a detailed update on the COVID-19 (Coronavirus) which included information regarding testing and testing sites available to the community.

Lengthy discussion and questions took place regarding the demographics of the second COVID-19 case, conditions of the first case reported, housing for healthcare workers and first responders.

Councilor Romero thanked Mr. Maestas for his leadership during this time of crisis and that we should depend on the information provided by OEM.

Councilor Montoya thanked Mr. Maestas for the update presented and asked how long the test results were taking, where New Mexico was regarding the peak area of the virus and asked him to express his message to the community regarding COVID-19 measures.

Mr. Maestas advised that the test results were taking about 3 days and did not have a definite answer in regard to the peak area. He stated that they could not stop people from traveling although that people needed to police themselves, encouraging everyone to be aware of where they had been and of what they were touching at all times.

Mayor Trujillo thanked Mr. Maestas for the notice he put out last week regarding travel to other counties. He discouraged travel to everyone, due to numbers rapidly rising, leaving people susceptible. Mayor Trujillo informed that Mr. Maestas worked in partnership with both the City and County and was funded by both entities and that he appreciated Mr. Maestas' public information, hard work and his responsiveness.

Councilor Ulibarri Jr. thanked Mr. Maestas, Senator Campos and Governor Lujan Grisham and everyone involved for their hard work regarding COVID-19 and asked if they were testing at rest homes.

Mr. Maestas advised that there would only be a percentage of testing for workers and residents at shelters, group homes, detention centers and long term care facilities, due to there not being enough tests.

Councilor Romero thanked Mayor Trujillo for taking the effort and leadership of following through with the Resolution, allowing to take measures to protect the community and that it was done to keep the community safe and to save lives.

CITY MANAGER'S REPORT

City Manager Taylor gave a detailed report on the following:

- City Mgr./City Clerk-City Responsiveness message for all outgoing City employees emails/calls
- P.W. Department-Street striping, crosswalks and parking areas
- Replacement of Street Signs
- Potholes being filled
- Street Sweepers (2)- in repair
- More information to placed on City Reader Board

-Capital Projects:

1. Riverwalk Design Project (Contract awarded)
-waiting on DFA Notice of Obligation
2. Fire Truck Delivery: 3-4 weeks
3. P.D. Evidence Vehicle- Waiting on DFA for reimbursement
4. Little League Parks-Waiting on DFA response regarding Allowable Expenses
5. El Creston Park-P.O. prepared, Waiting on DFA Notice of Obligation
6. Comprehensive Master Plan-Received 1100 Surveys & Data being analyzed

Mayor Trujillo requested that a Capital Projects update be given to the Governing Body at each Council meeting and thanked Mr. Taylor for his hard work.

FINANCE REPORT

Deputy Finance Director Dominic Chavez presented the Finance Report for the month ending February 29, 2020, reporting the General Fund revenue at 73% (\$8,282,293) and expenditures at 59% (\$7,606,948). Enterprise Funds revenue came in at 62% (\$10,550,204) and expenditures were at 53% (\$10,993,888). He reported Recreation Department revenue being at 61% (\$384,137) and expenditures at 59% (\$423,623,000).

Mr. Chavez presented the Lodgers Tax Finance Report for the month ending February 29, 2020, reporting revenue at 82% (\$308,684) and expenditures at 43% (\$237,868). He advised that he had provided the Council with the February Check Report.

Discussion took place regarding the concerns from Council of the amounts being paid out to Souder Miller, the need for City employees to be certified in the areas contracted out and contract renewals and payments.

Mayor Trujillo advised he had the same concerns and would give the City Manager and Finance Director the directive to review that contract immediately, as well as analyze all contracts and expedite the process of certifying City employees for those projects.

Mr. Chavez presented the Finance Report for the month ending March 31, 2020, reporting the General Fund revenue at 80% (\$9,127,672) and expenditures at 65% (\$8,395,645). He advised that Enterprise Funds revenue was at 73% (\$12,128,188), expenditures at 66% (\$12,502,211) and reported that Recreation Department revenue was at 67% (\$425,019) and expenditures were at 65% (\$469,603).

Mr. Chavez presented the Lodgers Tax Finance Report for the month ending March 31, 2020, reporting the revenue at 87% (\$327,704) and expenditures at 47% (\$259,179). He advised he had provided the Check Report for March as well.

Mayor Trujillo advised he would be asking at every meeting, for any concerns that the Council should immediately know about in regard to the Finance Report.

Mr. Chavez advised that right now, the only concern was the difficulty in obtaining COVID-19 supplies and of making decisions to pay a higher price for those supplies when available.

Mayor Trujillo advised Mr. Chavez to contact Jose Maestas with OEM, as he was a good resource to obtain emergency supplies.

Discussion took place regarding City revenue being low due to COVID-19 issues and of the importance of informing the public that the City would not be cutting service to customers although they still needed to pay what was owed.

BUSINESS ITEMS

1. Approval/Disapproval of Professional Contract for City Manager, William Taylor.

Mayor Trujillo advised that William Taylor was appointed City Manager at the Organizational meeting on April 8, 2020 and Council requested that the Professional contract be negotiated with Mr. Taylor and brought back to Council with the revisions for consideration.

Councilor Casey made a motion to approve the Professional Contract for City Manager, William Taylor. Councilor Ulibarri, Jr. seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	David A. Ulibarri, Jr.	Yes
Barbara A. Casey	Yes	Michael L. Montoya	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

2. Approval/Disapproval of the Professional Contract for City Attorney, Scott Aaron.

Mayor Trujillo advised that Scott Aaron was appointed City Attorney at the Organizational meeting on April 8, 2020 and Council requested that the Professional contract be negotiated with Mr. Aaron and brought back to Council with the revisions for consideration.

Councilor Romero made a motion to approve the Professional Contract for City Attorney, Scott Aaron. Councilor Casey seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	David G. Romero	Yes
David A. Ulibarri, Jr.	Yes	Barbara A. Casey	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

3. Approval/Disapproval to appoint Mary Romero as Finance Director.

City Manager William Taylor advised that as per the City of Las Vegas Municipal Charter, Article V, Officers, Directors and Employees, Section 5.07 Departments. C. The City Manager shall appoint department directors, subject to approval by the Governing Body.

Councilor Romero made a motion to approve the appointment of Mary Romero as Finance Director and stated for the record, there was no relation. Councilor Casey seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	Barbara A. Casey	Yes
David G. Romero	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

4. Approval/Disapproval to appoint William Henderickson as Community Development Director.

City Manager William Taylor advised that as per the City of Las Vegas Municipal Charter, Article V, Officers, Directors and Employees, Section 5.07 Departments. C. The City Manager shall appoint department directors, subject to approval by the Governing Body.

Councilor Casey made a motion to approve the appointment of William Hendrickson as Community Development Director. Councilor Ulibarri, Jr. seconded the motion.

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Barbara A. Casey	Yes	David G. Romero	Yes
Michael L. Montoya	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

5. Approval/Disapproval of Resolution #20-10.

Deputy Finance Director Dominic Chavez advised that the City of Las Vegas was requesting an increase/decrease to the FY2020 Budgeted revenues and expenditures for various funds.

Councilor Romero made a motion to approve Resolution #20-10. Councilor Casey seconded the motion.

Resolution 20-10 was presented as follows:

**STATE OF NEW MEXICO
MUNICIPALITY OF CITY OF LAS VEGAS
RESOLUTION NO. 20-10**

WHEREAS, The Governing Body in and for the Municipality of Las Vegas, State of New Mexico has developed a budget adjustment request for fiscal year 2019-20, and

WHEREAS, said budget adjustments were developed on the basis of increases in revenues, expenditures through cooperation with all user departments, elected officials and other department supervisors, please see attached schedule; and

WHEREAS, the City of Las Vegas is in need of making budget adjustments in the 2019-20 fiscal year budget; to include a net increase of \$90,000.00 in revenues and expenditures for communication equipment needed by the City of Las Vegas Fire Department to be funded by a 100% grant from New Fire Protection in Fund 203 – State Fire/Grant; a net increase of \$25,738.00 in revenues and expenditures to be funded by a grant from New Mexico Department Health for Emergency Medical Services, City of Las Vegas Fire Department - \$12,763.00 and Superior Ambulance – LV \$12,975.00 in Fund 206 – Emergency Medical Service; a net increase of \$6,000.00 in revenue and expenditures for hazardous materials response to a WIPP transportation event to be funded by NM Energy, Minerals and Natural Resources Department in fund 260 –Waste Isolation Pilot Project and a net increase in revenues for NMFA Debt Service - \$11,193.36 in Fund 645.

WHEREAS, it is the majority opinion of this governing body that the budget adjustment request be approved and meets the requirements as currently determined for fiscal year 2019-20;

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Municipality of the City of Las Vegas, State of New Mexico hereby approves the budget adjustment request herein above described and respectfully requests approval from the Local Governing Division of the Department of Finance and Administration.

RESOLVED: In session this 15th day of April, 2020

Louie A. Trujillo, Mayor

ATTEST:

Casandra Fresquez, City Clerk

REVIEWED AND APPROVED AS TO LEGAL SUFFICIENCY ONLY:

City Attorney

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	Barbara A. Casey	Yes
------------------------	-----	------------------	-----

Michael L. Montoya Yes David G. Romero Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

COUNCILORS' REPORTS

Councilor Romero thanked Mayor Trujillo for the team he put together to move the City forward and stated that it was a pleasure working with Councilor Casey who was his mentor. He stated they went through hard times and wished they could have done more for the community and thanked her on behalf of his family and the community.

Councilor Ulibarri, Jr. thanked Mayor Trujillo for bringing this Council together and thanked Councilor Casey for her service. He stated that there were ups and downs, that they should leave the past behind and he was there to help the City move forward.

Councilor Montoya congratulated Joseph Baca as Councilman in Ward III. He thanked Councilor Casey for all her service, she would be missed by her constituents and wished her good luck in her endeavors. He informed of various large resurfacing projects taking place throughout the City by the New Mexico Department of Transportation and recognized them for their willingness to help the City.

Councilor Romero acknowledged and thanked James Gallegos from NMDOT for the placement of the message boards.

Councilor Casey thanked all the wonderful City employees and the community, she was pleased with the new people coming in to help the City move forward and that she was happy to be able to serve for the last two meetings with this Council. She added that she was confident that Mayor Trujillo and the new Council would do a wonderful job for the City and would work well together. She thanked her Ward III constituents and admired them for the love they had for their community.

ADJOURN

Councilor Casey made a motion to adjourn. Councilor Ulibarri, Jr. seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya Yes
Barbara A. Casey Yes

David G. Romero Yes
David A. Ulibarri, Jr. Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

Mayor Louie A. Trujillo

ATTEST:

Casandra Fresquez, City Clerk

Work Session
CITY COUNCIL MEETING AGENDA REQUEST

DATE: 4/30/2020

DEPT: Executive

MEETING DATE: 5/13/2020

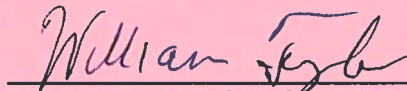
DISCUSSION ITEM/TOPIC: NMDOT Chairman Walter Adams and District four Engineer James Gallegos providing an update on current and future projects.

BACKGROUND/RATIONALE: New Mexico Department of Transportation has recently completed various projects and will be providing support for future projects.

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.


SUBMITTER'S SIGNATURE

REVIEWED AND APPROVED BY:


WILLIAM TAYLOR, CITY MANAGER

SCOTT AARON, CITY ATTORNEY
(ALL CONTRACTS, ORDINANCES
AND RESOLUTIONS MUST BE
REVIEWED)

MARY ROMERO, FINANCE DIRECTOR
(PROCUREMENT)

Work Session
CITY COUNCIL MEETING AGENDA REQUEST

DATE: 4/30/2020

DEPT: Community Development

MEETING DATE: 5/13/2020

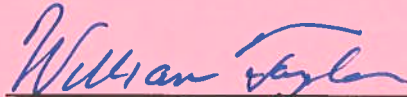
DISCUSSION ITEM/TOPIC: Discussion/Recommendation of tourism recovery and tourism related City events.

BACKGROUND/RATIONALE: Due to the fluid situation caused by COVID-19 (Coronavirus) and uncertainty as to the timeline of this global crisis, tourism recovery and upcoming City events need to be discussed.

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.


SUBMITTER'S SIGNATURE

REVIEWED AND APPROVED BY:



WILLIAM TAYLOR, CITY MANAGER

SCOTT AARON, CITY ATTORNEY
(ALL CONTRACTS, ORDINANCES
AND RESOLUTIONS MUST BE
REVIEWED)

MARY ROMERO, FINANCE DIRECTOR
(PROCUREMENT)

Work Session
CITY COUNCIL MEETING AGENDA REQUEST

DATE: 4/30/2020

DEPT: City Clerk

MEETING DATE: 5/13/2020

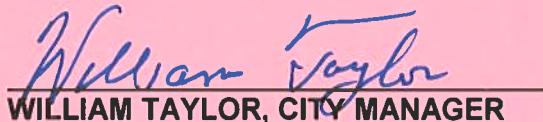
DISCUSSION ITEM/TOPIC: Resolution 20-17 Rules of Order and Decorum for all City of Las Vegas Council Meetings.

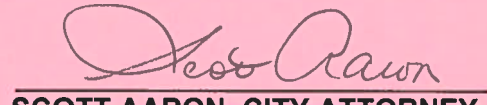
BACKGROUND/RATIONALE: Mayor Louie Trujillo has requested that Council consider and adopt Rules of Order and Decorum for all City of Las Vegas Council Meetings.

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.


SUBMITTER'S SIGNATURE

REVIEWED AND APPROVED BY:


WILLIAM TAYLOR, CITY MANAGER


SCOTT AARON, CITY ATTORNEY
(ALL CONTRACTS, ORDINANCES
AND RESOLUTIONS MUST BE
REVIEWED)

MARY ROMERO, FINANCE DIRECTOR
(PROCUREMENT)

Resolution No. 20-17

A RESOLUTION OF THE CITY OF LAS VEGAS ADOPTING RULES OF ORDER AND DECORUM FOR CITY COUNCIL MEETINGS

WHEREAS, the primary purpose of the City of Las Vegas Council (the “Council”) meetings is for elected officials to conduct City business; and

WHEREAS, during a meeting of the Council, there is a need for order and efficiency in the carrying out of public business which may include the public having an opportunity to be heard. This resolution is written notice to all persons of the rules of order and decorum at Council meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAS VEGAS, NEW MEXICO, THAT;

By entering the Council chambers, every person thereby consents to their image, voice, expressions and/or activities being captured by photography, audio recording, video recording or any other means (collectively the “Captured Data”), and furthermore consents to the use of any such Captured Data by the City of Las Vegas for use on the City’s website, media broadcasts and other such uses as the City may determine, in its sole discretion, from time to time.

General Rules of Order and Decorum

During any Council meeting, the following rules of order and decorum shall be observed.

1. All remarks shall be addressed to the Council as a whole and not to any single member of the Council.
2. Council members and other persons shall address the Mayor when they desire to speak.
3. Members of the public desiring to address Mayor and/or Council during the public input portion of the Council meeting must sign in at least fifteen (15) minutes prior to the scheduled start time of the Council meeting.
4. A person who addresses the Council pursuant to the public input portion of the Council meeting shall strictly limit their content to topic(s) on the agenda for the current Council meeting. A person may not engage in speech or conduct that: (i) may provoke others; (ii) may disturb the peace of the Council meeting; (iii) is repetitive or irrelevant to the current agenda; or (iv) disrupts, disturbs, or otherwise impedes the orderly conduct of the Council meeting.
5. A person signed up for the public input portion of the Council meeting pursuant to paragraph four (4) above will be allowed three (3) minutes to speak, and will not be allowed to yield any time to any other person.

Resolution No. 20-17

A RESOLUTION OF THE CITY OF LAS VEGAS ADOPTING RULES OF ORDER AND DECORUM FOR CITY COUNCIL MEETINGS

6. No person in the audience shall speak or express themselves unless formally recognized for such a purpose by the Mayor.

7. No person in the audience at a Council meeting shall engage in conduct that is contrary to the rules herein, including the utterance of loud, threatening or abusive language, whistling, clapping, stamping of feet, or other acts or noises which may disturb, disrupt or otherwise impede the orderly conduct of any Council meeting.

Enforcement of the Decorum Rules

8. Any person violating any of the aforementioned provisions of this resolution shall be in violation of the rules of order and decorum.

9. In the event of any violation of the aforementioned rules of order and decorum, the Mayor, in the Mayor's sole discretion, may: (i) issue a warning to such person who violates these rules, or (ii) may take such other action as the Mayor deems appropriate.

10. If any person(s) persists in violating the rules of order and decorum during any Council meeting, the sergeant at arms may take the appropriate actions to remove such person(s) from the Council meeting. Any person(s) removed from a Council meeting shall be excluded from further attendance and participation in the Council meeting.

APPROVED AND ADOPTED this ____ day of May, 2020.

Mayor Louie A. Trujillo

ATTEST:

Casandra Fresquez, City Clerk

REVIEWED AND APPROVED AS TO LEGAL SUFFICIENCY ONLY:

Scott Aaron, City Attorney

Work Session
CITY COUNCIL MEETING AGENDA REQUEST

DATE: May 1, 2020

DEPT: Police

MEETING DATE: May 13, 2020

DISCUSSION ITEM/TOPIC: Resolution # 20-14

BACKGROUND/RATIONALE:

The Las Vegas Police Department wishes to transfer three vehicles to Animal Welfare Coalition. Said vehicles are excess and have no value to the Police Department, they would serve a much better purpose to Animal Welfare Coalition. The three vehicles are listed below:

2003 Chevrolet Silverado truck, VIN 1GCEK19T73E190616 with Animal box (unattached)

2002 Ford F250 truck, VIN 1FTNF21S92EC28388

2004 Chevrolet truck, VIN 1GBHK24U94E166651


STAFF RECOMMENDATION:

COMMITTEE RECOMMENDATION:

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.


SUBMITTER'S SIGNATURE

REVIEWED AND APPROVED BY:


WILLIAM TAYLOR, CITY MANAGER

SCOTT AARON, CITY ATTORNEY
(ALL CONTRACTS, ORDINANCES
AND RESOLUTIONS MUST BE
REVIEWED)

MARY ROMERO, FINANCE DIRECTOR
(PROCUREMENT)



David T. Bibb III
Chief of Police

TO: Mary Romero, Finance Director

FROM: *June Tafoya-Cordova*
June Tafoya-Cordova, Financial Specialist

THRU: *David T. Bibb III*
David T. Bibb III, Chief of Police

DATE: May 1, 2020

RE: DISPOSITION OF POLICE DEPARTMENT VEHICLES

Listed are three (3) vehicles which have been deemed of having no value or use to the Las Vegas Police Department Enforcement Services Division. These vehicles are old and in disrepair. They were not purchased with Federal grant funds. These vehicles are still somewhat operable and will cost more than their value to repair. The Police Department Enforcement Services Division has been updating their fleet and wish to transfer these three vehicles to the Animal Welfare Coalition who has better use for them.

The Animal Welfare Coalition has requested the Police Department to assist in transferring three of our excess vehicles to them. Please consider this unusable property transfer to be processed through Resolution No. 20-14 to Animal Welfare Coalition.

2003 Chevrolet Silverado truck, VIN 1GCEK19T73E190616 with Animal box (unattached)
2002 Ford F250 truck, VIN 1FTNF21S92EC28388
2004 Chevrolet truck, VIN 1GBHK24U94E166651

Thank you for your consideration in this matter.

CITY OF LAS VEGAS

RESOLUTION NUMBER 20-14

A RESOLUTION DONATING THREE (3) VEHICLES BELONGING TO THE CITY OF LAS VEGAS TO ANIMAL WELFARE COALITION AND DIRECTING THE CITY OF LAS VEGAS POLICE DEPARTMENT ENFORCEMENT SERVICES DIVISION TO TRANSFER SAID PROPERTY TO ANIMAL WELFARE COALITION.

WHEREAS, the City of Las Vegas wishes to transfer said vehicles to Animal Welfare Coalition, and are described as follows:

2003 Chevrolet Silverado truck, VIN 1GCEK19T73E190616 with Animal box (unattached)
2002 Ford F250 truck, VIN 1FTNF21S92EC28388
2004 Chevrolet truck, VIN 1GBHK24U94E166651

WHEREAS, the following described item is property, which is excess and not needed for any essential government function, it is no longer being used by the City of Las Vegas Police Department Enforcement Services Division.

WHEREAS, when this property is transferred to another agency, it shall be understood that the property listed above may or may not meet current standards. The City of Las Vegas shall not be responsible for any cost associated with bringing said equipment up to standards, and the City of Las Vegas shall be released from any liability associated with this equipment.

WHEREAS, the receiving agency accepts this equipment on an "AS IS" basis, and accepts any and all costs associated with bringing said equipment up to standards prior to placing equipment in to service.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LAS VEGAS, NEW MEXICO, that the above described item belonging to the City of Las Vegas Police Department is hereby declared excess property and not needed for any City purpose of function and that said property should be transferred.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2020.

CITY OF LAS VEGAS:

Louie A. Trujillo, Mayor

ATTEST:

Casandra Fresquez, City Clerk

Approved as to Legal Sufficiency Only

Scott Aaron, City Attorney



Animal Welfare Coalition
OF NORTHEASTERN NEW MEXICO

PO Box 524, Las Vegas, NM 87701
AWC Pet Center 1680 Grand Ave, Las Vegas, NM 87701 505-426-3289
A 501(c)(3) Non-Profit Corporation
FEIN 26-3140054

April 17, 2020

Chief David Bibb (via email to dbibb@lasvegasnm.gov)
City of Las Vegas Police Department
318 Moreno St.
Las Vegas, NM. 87701

Re: Vehicle and Equipment Transfer to Animal Welfare Coalition

Please consider this letter our request for assignment of the items on the attached "Vehicles & Equipment for Transfer to AWC" list.

We understand that this transfer will be for the vehicles and equipment in "as is" condition.

Thank you! We look forward to putting these vehicles to good use toward animal welfare in the city.

Sincerely,


MARSHALL E. POOLE, President
Board of Directors

Attachment: Vehicles & Equipment for Transfer to AWC

c.c.: Cdr. Pam Sandoval (via email to psandoval@lasvegasnm.gov)
AWC Pet Center Director Martina C. Holguín (via email to awcnortheastnm@gmail.com)

Vehicles & Equipment for Transfer to AWC

1. 2003 Chevy Silverado

VIN: 1GCEK19T73E190616

No license plate



2. 2002 Ford F250

VIN: 1FTNF21S92EC28388

License plate: G-81433



3. 2004 Chevy Pickup

VIN: 1GBHK24U94E166651 (no photo of VIN)

License plate: G56801

4. Animal Control Box

License plate: G-33240

Evidently from 2003 Chevy Silverado (Vehicle #1 above)



— END OF VEHICLE/EQUIPMENT LIST —

— REVISED 4-16-2020 —

Work Session
CITY COUNCIL MEETING AGENDA REQUEST

DATE: May 1, 2020

DEPT: Police

MEETING DATE: May 13, 2020

DISCUSSION ITEM/TOPIC: Resolution # 20-18

BACKGROUND/RATIONALE:

The Las Vegas Police Department wishes to transfer two vehicles to West Las Vegas schools. Said vehicles are excess and have no value to the Police Department, they would serve a much better purpose to West Las Vegas schools. The two vehicles are listed below:

2007 Ford Crown Victoria, VIN 2FAFP71V88X139059
2007 Ford Crown Victoria, VIN 2FAFP73W6YX214931

STAFF RECOMMENDATION:

COMMITTEE RECOMMENDATION:

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.



SUBMITTER'S SIGNATURE

REVIEWED AND APPROVED BY:


WILLIAM TAYLOR, CITY MANAGER

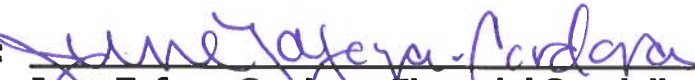
SCOTT AARON, CITY ATTORNEY
(ALL CONTRACTS, ORDINANCES
AND RESOLUTIONS MUST BE
REVIEWED)


MARY ROMERO, FINANCE DIRECTOR
(PROCUREMENT)



David T. Bibb III
Chief of Police

TO: Mary Romero, Finance Director

FROM: 
June Tafoya-Cordova, Financial Specialist

THRU: 
David T. Bibb III, Chief of Police

DATE: May 1, 2020

RE: DISPOSITION OF POLICE DEPARTMENT VEHICLES

Listed are two (2) vehicles which have been deemed of having no value or use to the Las Vegas Police Department. These vehicles are old and in disrepair. They were not purchased with Federal grant funds. These vehicles are still somewhat operable and will cost more than their value to repair. The Police Department has been updating their fleet and wish to transfer these three vehicles to the West Las Vegas Schools who has better use for them.

West Las Vegas Schools has requested the Police Department to assist in transferring two of our excess vehicles to them. Please consider this unusable property transfer to be processed through Resolution No. 20-14 to West Las Vegas Schools.

2007 Ford Crown Victoria, VIN 2FAFP71V88X139059
2007 Ford Crown Victoria, VIN 2FAFP73W6YX214931

Thank you for your consideration in this matter.

CITY OF LAS VEGAS

RESOLUTION NUMBER 20-18

A RESOLUTION DONATING TWO (2) VEHICLES BELONGING TO THE CITY OF LAS VEGAS TO WEST LAS VEGAS SCHOOLS AND DIRECTING THE CITY OF LAS VEGAS POLICE DEPARTMENT TO TRANSFER SAID PROPERTY TO WEST LAS VEGAS SCHOOLS.

WHEREAS, the City of Las Vegas wishes to transfer said vehicles to West Las Vegas Schools, and are described as follows:

2007 Ford Crown Victoria, VIN 2FAFP71V88X139059
2007 Ford Crown Victoria, VIN 2FAFP73W6YX214931

WHEREAS, the following described item is property, which is excess and not needed for any essential government function, it is no longer being used by the City of Las Vegas Police Department.

WHEREAS, when this property is transferred to another agency, it shall be understood that the property listed above may or may not meet current standards. The City of Las Vegas shall not be responsible for any cost associated with bringing said equipment up to standards, and the City of Las Vegas shall be released from any liability associated with this equipment.

WHEREAS, the receiving agency accepts this equipment on an "AS IS" basis, and accepts any and all costs associated with bringing said equipment up to standards prior to placing equipment in to service.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LAS VEGAS, NEW MEXICO, that the above described item belonging to the City of Las Vegas Police Department is hereby declared excess property and not needed for any City purpose of function and that said property should be transferred.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2020.

CITY OF LAS VEGAS:

Louie A. Trujillo, Mayor

ATTEST:

Casandra Fresquez, City Clerk

Approved as to Legal Sufficiency Only

Scott Aaron, City Attorney

April 20, 2020

Via E-mail: dbibb@lasvegasnm.gov

Mr. David T. Bibb
Chief of Police
Las Vegas Police Department
318 Moreno St.
Las Vegas, NM 87701

RE: Request for Police Vehicles (Two Ford Crown Victorias)

Chief Bibb:

On behalf of West Las Vegas Schools, please accept this letter of request to acquire two vehicles the Las Vegas Police Department is interested in disposing of. West Las Vegas Schools could benefit greatly from the donated acquisition of two Ford Crown Victorias, which would be utilized to patrol the various sites within the district.

Thank you for your consideration of this request. Should you wish to discuss the matter in greater detail, or you require additional information or clarification, please do not hesitate to contact me by cell phone at (505) 426-6478 or e-mail at christopher_gutierrez@wlvs.k12.nm.us.

Sincerely,



Christopher Gutierrez
Superintendent of Schools

xc: 2019-20 Outgoing Correspondence

Board
of
Education

President
Patrick Marquez

Vice-President
Christine Ludi

Secretary
Manuel Lucero

Member
Linda Montoya

Member
Rolando Medrano Jr.

Student Member
Savannah Gallegos

Work Session
CITY COUNCIL MEETING AGENDA REQUEST

DATE: May 1, 2020

DEPT: Police

MEETING DATE: May 13, 2020

DISCUSSION ITEM/TOPIC: Resolution # 20-19

BACKGROUND/RATIONALE:

The Las Vegas Police Department wishes to transfer two vehicles to Las Vegas City Schools. Said vehicles are excess and have no value to the Police Department, they would serve a much better purpose to Las Vegas City Schools. The two vehicles are listed below:

2007 Ford Crown Victoria, VIN 2FAFP71W17X126760

2008 Ford Crown Victoria, VIN 2FAFP71V48X139026

STAFF RECOMMENDATION:

COMMITTEE RECOMMENDATION:

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.



SUBMITTER'S SIGNATURE

REVIEWED AND APPROVED BY:



WILLIAM TAYLOR, CITY MANAGER

SCOTT AARON, CITY ATTORNEY
(ALL CONTRACTS, ORDINANCES
AND RESOLUTIONS MUST BE
REVIEWED)

MARY ROMERO, FINANCE DIRECTOR
(PROCUREMENT)



David T. Bibb III
Chief of Police

TO: Mary Romero, Finance Director

FROM: 
June Tafoya-Cordova, Financial Specialist

THRU: 
David T. Bibb III, Chief of Police

DATE: May 1, 2020

RE: DISPOSITION OF POLICE DEPARTMENT VEHICLES

Listed are two (2) vehicles which have been deemed of having no value or use to the Las Vegas Police Department. These vehicles are old and in disrepair. They were not purchased with Federal grant funds. These vehicles are still somewhat operable and will cost more than their value to repair. The Police Department has been updating their fleet and wish to transfer these two vehicles to the Las Vegas City Schools who has better use for them.

Las Vegas City Schools has requested the Police Department to assist in transferring two of our excess vehicles to them. Please consider this unusable property transfer to be processed through Resolution No. 20-19 to Las Vegas City Schools.

2007 Ford Crown Victoria, VIN 2FAFP71W17X126760
2008 Ford Crown Victoria, VIN 2FAFP71V48X139026

Thank you for your consideration in this matter.

CITY OF LAS VEGAS

RESOLUTION NUMBER 20-19

A RESOLUTION DONATING TWO (2) VEHICLES BELONGING TO THE CITY OF LAS VEGAS TO LAS VEGAS CITY SCHOOLS AND DIRECTING THE CITY OF LAS VEGAS POLICE DEPARTMENT TO TRANSFER SAID PROPERTY TO LAS VEGAS CITY SCHOOLS.

WHEREAS, the City of Las Vegas wishes to transfer said vehicles to Las Vegas City Schools, and are described as follows:

2007 Ford Crown Victoria, VIN 2FAFP71W17X126760, mileage unknown

2008 Ford Crown Victoria, VIN 2FAFP71V48X139026, mileage unknown

WHEREAS, the following described item is property, which is excess and not needed for any essential government function, it is no longer being used by the City of Las Vegas Police Department.

WHEREAS, when this property is transferred to another agency, it shall be understood that the property listed above may or may not meet current standards. The City of Las Vegas shall not be responsible for any cost associated with bringing said equipment up to standards, and the City of Las Vegas shall be released from any liability associated with this equipment.

WHEREAS, the receiving agency accepts this equipment on an "AS IS" basis, and accepts any and all costs associated with bringing said equipment up to standards prior to placing equipment in to service.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LAS VEGAS, NEW MEXICO, that the above described item belonging to the City of Las Vegas Police Department Enforcement Services Division is hereby declared excess property and not needed for any City purpose of function and that said property should be transferred.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2020.

CITY OF LAS VEGAS:

Louie A. Trujillo, Mayor

ATTEST:

Casandra Fresquez, City Clerk

Approved as to Legal Sufficiency Only

Scott Aaron, City Attorney

Las Vegas City Schools

L. Larryssa Archuleta
Superintendent

901 Douglas Avenue
Las Vegas, New Mexico 87701
Phone: (505) 454-5700
Fax: (505) 454-5712

www.cybercardinal.com

April 22, 2020

David T. Bibb, Chief of Police
Las Vegas Police Department
318 Moreno Street
Las Vegas, NM 87701

Re: Phased Out Vehicle Inventory

Dear Chief Bibb:

Las Vegas City Schools District respectfully submits this request to the Las Vegas Police Department in hopes of securing some phased out vehicles that may exist in your department's fleet inventory. The district would greatly benefit from at least two phased out vehicles to support our campus security personnel.

We acknowledge that if we are able to secure at least two phased out vehicles, we will accept them as is and assume responsibility of them. The vehicles would then be removed from the Las Vegas City Police Department's fleet inventory and transferred to Las Vegas City Schools.

Should you have any questions regarding this request, I may be reached at (505) 429-0272 or via email at larryssaarchuleta@cybercardinal.com.

Sincerely,



L. Larryssa Archuleta
Superintendent of Schools

Work Session
CITY COUNCIL MEETING AGENDA REQUEST

DATE: 4/22/2020

DEPT: City Attorney

MEETING DATE: 5/13/2020

DISCUSSION ITEM/TOPIC: Resolution 20-16 donating two (2) rocks from the City Museum to NMHU Geology Department

BACKGROUND/RATIONALE: Museum has rock made of radioactive mineral that is of no use to the City or the Museum, but NMHU Geology Department can use it for educational purposes.

STAFF RECOMMENDATION:

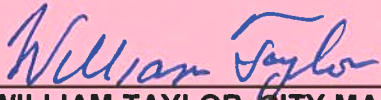
COMMITTEE RECOMMENDATION:

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.



SUBMITTER'S SIGNATURE

REVIEWED AND APPROVED BY:



WILLIAM TAYLOR, CITY MANAGER



SCOTT AARON, CITY ATTORNEY
(ALL CONTRACTS, ORDINANCES
AND RESOLUTIONS MUST BE
REVIEWED)

MARY ROMERO, FINANCE DIRECTOR
(PROCUREMENT)

**CITY OF LAS VEGAS
RESOLUTION 20-16**

**A RESOLUTION DONATING TWO ROCKS TO THE NEW MEXICO HIGHLANDS
UNIVERSITY GEOLOGY DEPARTMENT**

WHEREAS, the City of Las Vegas Museum and Rough Rider Collection (the "Museum") exists and operates under the authority of the City of Las Vegas (the "City"); and

WHEREAS, the Museum is in possession of two rocks one containing carnotite and the other containing barite (the "Rocks"), both elements are radioactive minerals, and, with the authorization of the City, desires to transfer ownership and possession of the Rocks to the Geology Department of the New Mexico Highlands University; and

WHEREAS, the Rocks are of a de minimis monetary value, and have become obsolete, unusable, unneeded and unfit for continued use or storage by the Museum or the City; and

WHEREAS, the Rocks are of educational value to the Geology Department of the New Mexico Highlands University; and

WHEREAS, the City and Museum desire to be released, and the University of New Mexico Highlands ("UNMH") agrees to fully and forever release the City and Museum, from any and all liability concerning, associated with, or regarding the Rocks.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LAS VEGAS, that the recitals are hereby incorporated herein; the Rocks are hereby declared obsolete, unusable, unneeded and unfit for any municipal purpose of the City or the Museum; ownership and possession of the Rocks are hereby transferred to the Geology Department of the New Mexico Highlands University on the condition that the City and Museum are fully and forever released by UNMH from any liability associated with or regarding the Rocks.

PASSED, APPROVED AND ADOPTED this 20th day of May, 2020.

Mayor Louie A. Trujillo

Attested to:

City Clerk Casandra Fresquez

Approved for legal sufficiency:

City Attorney Scott Aaron