

CITY OF LAS VEGAS
ADMINISTRATIVE REGULATION



SUBJECT: Employee Holiday Calendar 2023

ADMINISTRATIVE NUMBER: A-22-254
REVISION: N/A
SUPERSEDES: ALL
EFFECTIVE DATE: January 1, 2023
PAGE(S): 5

APPROVED BY:



Leo Maestas, City Manager

- I. **PURPOSE/OBJECTIVE:** The purpose of this administrative regulation is to set forth the Employee Holiday Calendar for 2023.
- II. **AUTHORIZATION:** Personnel Ordinance § 66-51 authorizes 100 hours of holiday leave per year.

JANUARY 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY 2023

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE 2023

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

JULY 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST 2023

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

PAYPERIOD ENDING

PAYDAY

HOLIDAY

Administrative Regulation No. A-22-254

HOLIDAY CALENDAR 2023

Effective Date: January 1, 2023 Subject: Personnel

New Years Day (January 2, 2023)	Will be observed Monday, January 2, 2023
Martin Luther King Day (January 16, 2023)	Will be observed Monday, January 16, 2023
Lincoln's Birthday (February 11, 2023)	Will be observed Friday November 24, 2023
President's Day (February 20, 2023)	Will be observed Monday, February 20, 2023
Good Friday (April 7, 2023)	Will be observed Friday, April 7, 2023 (1/2 day)
Memorial Day (May 29, 2023)	Will be observed Monday, May 29, 2023
Juneteeth (June 19, 2023)	Will be observed Monday, June 19, 2023
Independence Day (July 4, 2023)	Will be observed Tuesday, July 4, 2023
Labor Day (September 4, 2023)	Will be observed Monday, September 4, 2023
Indigenous People's Day (October 9, 2023)	Will be observed Monday, October 9, 2023
Veteran's Day (November 10, 2023)	Will be observed Friday, November 10, 2023
Thanksgiving Day (November 23, 2023)	Will be observed Thursday, November 23, 2023
Christmas Day (December 25, 2023)	Will be observed Monday, December 25, 2023
Personal Holiday (8hours)	Will be observed during the year


City Manager


Date

PAY PERIOD	DATES	CHECK Date
1	12/17/22 - 12/30/22	1/6/23
2	12/31/22 - 1/13/23	1/20/23
3	1/14/23 - 1/27/23	2/3/23
4	1/28/23 - 2/10/23	2/17/23
5	2/11/23 - 2/24/23	3/3/23
6	2/25/23 - 3/10/23	3/17/23
7	3/11/23 - 3/24/23	3/31/23
8	3/25/23 - 4/7/23	4/14/23
9	4/8/23 - 4/21/23	4/28/23
10	4/22/23 - 5/5/23	5/12/23
11	5/6/23 - 5/19/23	5/26/23
12	5/20/23 - 6/2/23	6/9/23
13	6/3/23 - 6/16/23	6/23/23
14	6/17/23 - 6/30/23	7/7/23
15	7/01/23 - 7/14/23	7/21/23
16	7/15/23 - 7/28/23	8/4/23
17	7/29/23 - 8/11/23	8/18/23
18	8/12/23 - 8/25/23	9/1/23
19	8/26/23 - 9/8/23	9/15/23
20	9/9/23 - 9/22/23	9/29/23
21	9/23/23 - 10/6/23	10/13/23
22	10/7/23 - 10/20/23	10/27/23
23	10/21/23 - 11/3/23	11/10/23
24	11/4/23 - 11/17/23	11/24/23
25	11/18/23 - 12/1/23	12/8/23
26	12/2/23 - 12/15/23	12/22/23