

MINUTES OF THE SPECIAL CITY OF LAS VEGAS HOUSING AUTHORITY COMMISSION MEETING HELD ON WEDNESDAY APRIL 11, 2018 AT 5:00 P.M. IN THE CITY COUNCIL CHAMBERS.

**MADAM CHAIR:** Tonita Gurulé-Girón

**COMMISSIONERS:** David Romero  
Ember Davis Absent  
Vince Howell  
David Ulibarri Jr.  
Barbara Casey

**ALSO PRESENT:**

Barbara Padilla, Interim Housing Director  
David Silva, Acting City Attorney  
Natasha Martinez-Padilla, Finance Specialist

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

Madam Chair Gurulé-Girón asked Commissioner David Romero to offer the moment of silence. Commissioner Romero offered a moment of silence saying, Lord we ask you for your healing touch to the community and the city council. Make the right decisions.

**APPROVAL OF AGENDA**

Commissioner Barbara Casey made a motion to approve the agenda as is presented. Commissioner David Romero seconded the motion.

Madam Chair Gurulé-Girón asked for a roll call. Roll call was taken and reflected the following.

Commissioner David Romero	Yes
Commissioner Vince Howell	Yes
Commissioner David Ulibarri Jr.	Yes
Commissioner Barbara Casey	Yes
Commissioner Ember Davis	Absent

Barbara Padilla re-read the motion and advised the motion carried.

**PUBLIC INPUT**

None at this time.

**BUSINESS ITEMS**

Approval/Disapproval to Award Bid #2018-20 to the Lowest Responsive Bidder and enter into contract for Construction Services for two (2) Unit Rehabilitation Project. 408 and 303 Sandoval.



Natasha Martinez-Padilla presented this item, stating she gave the Commissioners the bid tabulation sheets. She informed the Commission that bids were open today at 2:00pm. She stated that the lowest responsive bidder was Sol System Builders at \$122,000 as the total bid. The next lowest responsive bidder was Northeastern Construction who bid \$152,749. Mrs. Martinez-Padilla stated that on the second page was the sign in sheet, showing who was present when the bids were open today. The third page is the recommendation from the Housing Authority's Architectural and Engineering Services, which is Lowry Consultants, who recommends Sol System Builders LLC as the lowest responsive bidder for this project. Also attached is the Licensing Documents when they checked on SAM and the Construction Licensing. The last document is the standard AAIA Construction Contract.

Commissioner Barbara Casey stated the contract says that the Federal Government System of Award Management was contacted to confirm if Sol System Builders was debarred from performing Federal work. She asked if this is something that is done all the time for all bidders on all projects. Natasha Martinez-Padilla stated, yes. For anything the HA does, weather a \$5,000 small purchase, or a \$100,000 project like this, or a \$1,000,000 project, licensing and debarment is always checked for any awardment.

Commissioner Howell asked if Sol System has ever done any work for the Housing Authority before. Mrs. Martinez-Padilla stated, yes, they have. He asked what areas. She responded that Sol System did a 7 Unit Rehabilitation Project in 2014-2015. Commissioner Howell asked how did the HA access their work. Mrs. Martinez-Padilla stated it was very good. They passed the punch list, and just like any of our other projects, unless the work is to our specifications, they do not leave until it is to our liking. She stated that Mr. Jeff Lowry is our architect and he oversees the project and provides punch lists and ensures that everything is in order. Commissioner Howell asked if there were any change orders during that project. Mrs. Martinez-Padilla stated there was one. The change order involved the ground. When they were redoing the plumbing, they discovered it was all clay. It was a very small change order and because the clay had to be removed, they had to put a different type of earth there. That was the only change order for that project.

Commissioner David Ulibarri Jr. asked, after project is finished, who does all the inspections after all the work is done. Mrs. Martinez-Padilla stated it has to be brought up to code, so the building inspectors do their inspections, which is done through the contractor. The final walk through is done by herself, Frank Lucero, Maintenance Supervisor, Mr. Lowry and Mr. Ruiz from Sol System Builders. Mrs. Martinez-Padilla stated if the commissioners are available, they are welcome to see the units once completed. Commissioner Ulibarri Jr. asked if the Commission could have before and after pictures. Mrs. Martinez-Padilla stated yes.

Madam Chair Gurulé-Girón asked, have all federal requirements been met consistent with the OMB Circular. Mrs. Martinez-Padilla stated yes. Madam Chair Gurulé-Girón asked also, will there be local GRT paid. Mrs. Martinez-Padilla again stated, yes. Madam Chair Gurulé-Girón asked, are there any red flags through licensing and regulation on this company. Mrs. Martinez-Padilla stated, no. Madam Chair Gurulé-Girón stated she noticed that this individual is a GB02 versus a GB98, and is that acceptable. Mrs. Martinez-Padilla, as well as Mr. Jeff Lowry stated yes, it is for this project.

Madam Chair Gurulé-Girón asked, what is the pleasure of the Commission. Commissioner Barbara Casey made a motion to approve to award Bid #2018-20 to Sol System Builders. Commissioner David Romero seconded the motion.

Madam Chair Gurulé-Girón asked for a roll call. Roll call was taken and reflected the following.



Commissioner David Ulibarri Jr.	Yes
Commissioner Vince Howell	Yes
Commissioner Barbara Casey	Yes
Commissioner David Romero	Yes
Commissioner Ember Davis	Absent

Barbara Padilla re-read the motion and advised the motion carried.

# **EXECUTIVE SESSION**

None

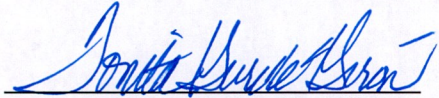
# **ADJOURN**

Commissioner Barbara Casey made a motion to adjourn the meeting. Commissioner David Ulibarri Jr. seconded the motion.

Madam Chair Gurulé-Girón asked for a roll call. Roll call was taken and reflected the following.

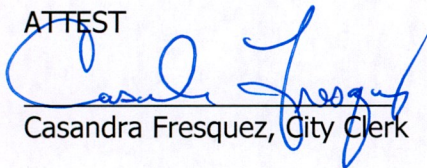
Commissioner David Ulibarri Jr.	Yes
Commissioner Vince Howell	Yes
Commissioner David Romero	Yes
Commissioner Barbara Casey	Yes
Commissioner Ember Davis	Absent

Barbara Padilla re-read the motion and advised the motion carried.



Madam Chair Tonita Gurulé-Girón

ATTEST



Casandra Fresquez, City Clerk