



# City of Las Vegas

1700 N. Grand Avenue | Las Vegas, NM 87701 | T 505.454.1401 | [lasvegasnm.gov](http://lasvegasnm.gov)

Mayor Louie A. Trujillo

**CITY OF LAS VEGAS**  
**City Council Joint Work Session with Lodger's Tax Board**  
**March 6, 2023–Monday– 5:30 p.m.**

City Chambers  
1700 North Grand Avenue  
Las Vegas, NM 87701

Public comments can **only** be made **in person**.

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## **AGENDA**

*City Council Meetings are  
Available via YouTube*

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- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **MOMENT OF SILENCE**
- V. **APPROVAL OF AGENDA**
- VI. **PUBLIC INPUT (comments limited to topics on current agenda; not to exceed 3 minutes per person and individuals must sign up at least fifteen (15) minutes prior to meeting.)**
- VII. **APPROVAL OF MINUTES (February 8<sup>th</sup>, February 15<sup>th</sup>, 2023)**
- VIII. **DISCUSSION**
  1. Lodger's Tax Funding.
- IX. **EXECUTIVE SESSION**

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David Ulibarri  
Councilor Ward 1

Michael Montoya  
Councilor Ward 2

Barbara Casey  
Councilor Ward 3

David G. Romero  
Councilor Ward 4

**THE COUNCIL MAY CONVENE INTO EXECUTIVE SESSION IF  
SUBJECT MATTER IS EXEMPT PURSUANT TO THE OPEN MEETINGS  
ACT.**

**X. ADJOURN**

**ATTENTION PERSONS WITH DISABILITIES:** The meeting room and facilities are accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office prior to the meeting so that arrangements may be made.

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL REGULAR MEETING HELD  
ON WEDNESDAY, FEBRUARY 8, 2023 AT 5:30 P.M. IN THE CITY COUNCIL  
CHAMBERS.**

**MAYOR:** Louie A. Trujillo

**COUNCILORS:** David G. Romero  
Barbara Casey  
Michael L. Montoya  
David Ulibarri

**ALSO PRESENT:** Leo Maestas, City Manager  
Casandra Fresquez, City Clerk  
Antonio Salazar, Sergeant at Arms

**CALL TO ORDER**

Mayor Trujillo called the meeting to order at 5:30 pm.

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

Mayor Trujillo asked to take a moment of thanksgiving for all the hardworking employees at the City and for all departments that help the citizens of Las Vegas to secure the services they need. Mayor Trujillo asked to keep all those who we've lost in the community in prayer, including the families of Martin Sanchez, Andy Vigil and George Padilla.

## **APPROVAL OF AGENDA**

City Clerk Fresquez advised she had an amendment to the agenda, removing the Presentation by Tiffany Abeyta with the LEAD program and stated the presentation would be included on next Wednesday's Council meeting agenda.

Councilor Casey made a motion to approve the agenda as amended. Councilor Ulibarri seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	Barbara Casey	Yes
David G. Romero	Yes	David Ulibarri	Yes

City Clerk Fresquez advised the motion carried.

## **PUBLIC INPUT**

Margo Segura discussed marketing and expressed the sadness she felt from the lack of representation at the NM Day of tourism and advised other cities from NM were represented. Ms. Segura advised Las Vegas has so much to offer and she spoke with a representative with the New Mexico magazine who stated that Las Vegas was going to be featured in their magazine in September and November. Ms. Segura advised they need to work together to bring attention and tourism back to Las Vegas.

April Morell mentioned business item #3, awardment to (RFP) #2023-02 for Destination Marketing Services to Matthew Mora Sunny 505 and advised that she was present should the Council have any questions regarding their proposal submitted by O'Rourke Media Group. Ms. Morell advised she looked over the RFP submitted by Matthew Mora Sunny 505 and did not notice anything mentioned about proprietary information. Ms Morell advised that O'Rourke Media Group did mention it on pg. 9 in their proposal in regards to the City keeping any of the materials that are produced for the campaign.

## **MAYOR'S APPOINTMENTS/REPORTS AND RECOGNITIONS/PROCLAMATIONS**

Mayor Trujillo advised they had met with Governor Michelle Lujan Grisham and State Delegation regarding the City's Legislative needs. Mayor Trujillo advised they

went through a list of the City's Legislative priorities. Mayor Trujillo advised FEMA recently deposited their first amount of federal aid for the City in the amount of 2.6 million dollars. Mayor Trujillo advised that money will be used immediately towards water projects. Mayor Trujillo thanked the Federal Government for their assistance. Mayor Trujillo advised many people are working on a Domestic Violence Shelter for the community and was offered a donation of a house to be used as the shelter. Mayor Trujillo advised he is working closely with the United World College students to help let the community know about the water projects. Mayor Trujillo invited anyone who would like to attend the Legislature on February 13th. Mayor Trujillo advised they met with the New Ranger from the U.S. Forest Service to discuss the restoration along the mountains.

Utilities Director Gilvarry presented the following;

- Caroline Sanchez Award for Outstanding Achievement to the City of Las Vegas Water Treatment Plant Staff
- Northeast Section President's Award for most improved facility in 2022 to the City of Las Vegas Surface Water Treatment Plant
- New Mexico Water and WasteWater Association for Water Distribution Operator of the year to Archie Allemand

### **COUNCILORS' REPORTS**

Councilor Montoya recognized Joe Esquibel who passed away, he was a 32 year veteran with the City of Las Vegas and ran the WasteWater Treatment Plant in the 70s. Councilor Montoya advised that the City of Las Vegas is in need of a City Attorney and a Community Development Director. Councilor Montoya thanked the Public Works Department for the snow removal, for cleaning the ditches on 8th Street. Councilor Montoya discussed some of the projects they requested funding for from the Legislature. Councilor Montoya asked for people to attend Las Vegas Day at the Legislature to support Las Vegas and the projects.

Councilor Casey voiced her frustration regarding posts about the Animal Shelter being a kill shelter. Councilor Casey advised that the Animal Shelter is not a kill shelter, the incinerator doesn't work. Councilor Casey advised they are in the process of finding a way to expand the area where the animals are kept, there were 47 dogs and the cats were separated in a shed. Councilor Casey stated they need something much bigger than that, so the animals can have space to walk around and enjoy life. Councilor Casey advised they only have two employees at

the Animal Shelter and need more staff. Councilor Casey thanked the volunteers that help and the wonderful people that work there. Councilor Casey advised Code Enforcement invited Council to have a drive through their wards to identify properties that need to be cleaned up. Councilor Casey advised she has kept a list of properties and turned it into Police Chief Salazar. Councilor Casey thanked the Police Department for their professionalism when dealing with a dispute with two neighbors. Councilor Casey encouraged people to do everything they can to promote Las Vegas. Councilor Casey stated they should focus on finding a Public Information Officer so they can get as much information out to the public.

Councilor Romero thanked all City employees because without them things would not get done. Councilor Romero stated he was proud to be a part of the Council. Councilor Romero discussed the Workforce Development Conference he attended.

Councilor Ulibarri thanked Utilities Director Gilvarry, Archie Allemand and Adrian Allemand for all they do and also thanked all the employees from every department. Councilor Ulibarri advised they are working with Code Enforcement to clear up properties.

### **CITY MANAGER'S REPORT**

City Manager Maestas discussed the following;

- Welcomed new staff to the City of Las Vegas
- NMTrue 2-1 program collaboration
- NMDOT funded projects
  - Legion Drive
  - University Blvd
- Riverwalk TAP project
- Federal Aid monies used for water projects

Councilor Romero asked how much of the 2.6 million dollars would be going towards planning and design.

City Manager Maestas advised it would be used for Preliminary Engineering studies for each project.

### **APPROVAL OF MINUTES**

Councilor Casey made a motion to approve the minutes from January 11, January 18 and January 23, 2023 with no errors. Councilor Montoya seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	David Ulibarri	Yes
Barbara Casey	Yes	Michael L. Montoya	Yes

City Clerk Fresquez advised the motion carried.

Councilor Montoya advised the date on the agenda had a typo which stated February 8, 2022 instead of February 8, 2023.

### **CONSENT ITEMS**

City Clerk Fresquez read the Consent Agenda (1-2) into the record as follows;

1. Request approval of Addendum #2 to Contract #3717-21 with James, Cooke & Hobson, Inc. for flygt pump maintenance services for the City of Las Vegas.
2. Request approval of Addendum #2 to Contract #3721-21 with AGM Konstruction & Environment Services, Inc. for labor, materials and equipment necessary for hazardous materials clean up and removal services for the City of Las Vegas.

Councilor Casey asked for clarification on the addendums.

Utilities Director Gilvarry advised the contract was from 2021-2022 with the first addendum from 2022-2023 and the second addendum would be from 2023-2024.

Councilor Casey made a motion to approve the Consent Agenda (1-2) as read into the record. Councilor Ulibarri seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	David Uilbarri	Yes
Barbara Casey	Yes	David G. Romero	Yes

City Clerk Fresquez advised the motion carried.

## **BUSINESS ITEMS**

### **1. MainStreet de Las Vegas' FY 2022-23 Second Quarter Report.**

Cindy Collins and Tasha Martinez gave a lengthy discussion regarding the following deliverables;

- Trash Pick-up (11/5/2022), Next Trash Pick-up (4/22/2023)
- CityWide Mural Projects (Theme-History and Culture)
  - Recommendations (Alta Vista Hospital, the Recreation Center, Zepol and Building at Rodriguez Park)

Councilor Romero advised he gave his recommendation for the CityWide Mural and it was not taken into consideration. Councilor Romero advised he recommended the Caboose on south Grand.

Ms. Collins advised that Michael did mention it and she would check into it.

- Services and expertise of NM MainStreet and reassert as a Economic Development expert (diverse housing for LV residents, help MainStreet de Las Vegas with materials to rebrand businesses)
- Expansion of MainStreet into District 2 and South Pacific
- Participation
  - Boofest
  - Community Forums
  - First Fridays & Shop Small Business

Mayor Trujillo congratulated Ms. Collins and Ms. Martinez for all the work they are doing and advised it is exciting to see the mural project come to life. Mayor Trujillo advised he plans to hold a fundraiser gala to raise money for art in public places.

Councilor Montoya mentioned that the building at Alta Vista Hospital was too far from the roadway to have a mural there.

Ms. Collins advised she wasn't on the committee but her understanding was the area was big enough and would be visible and the location would be at a place where people go at some point or another. Councilor Montoya gave his recommendations for the Citywide mural at the property on Legion in front of the San Miguel Auto Parts, next to the Forestry building and the property on 7th Street across from Legers and Lowes. Councilor Montoya asked if the \$1.2 million dollars for Railroad Avenue was coming through MainStreet.

Ms. Collins advised yes, it is coming from the New Mexico MainStreet Capital Outlay Appropriation they received from the State.

Councilor Montoya asked that City Manager Maestas and Public Works Director Lopez be involved at the early stages of the Railroad Avenue project because the City needs to be involved in the planning and design.

Councilor Romero asked what the mission was behind the murals, and advised they would like a mural that would be an attraction for people. Councilor Romero advised they want them in visible areas.

Mayor Trujillo advised the mission behind the murals was to be a tourist stop.

Councilor Romero discussed how he wants the caboose at south Grand to become something.

Mayor Trujillo asked for the committee of the murals to contact him so he can attend a few meetings. Mayor Trujillo advised the mission behind the murals also was to have tasteful and cultural art. Mayor Trujillo advised he has a list of canvasses around town.

Susie Tsyitee spoke about Mayor Trujillo's dream of making Las Vegas a mural city, and advised she found a small grant from the NEA that could get them started to launch the project into four wards.

## 2. Discussion/Consideration of the Las Vegas/San Miguel Chamber of Commerce contract.

City Manager Maestas introduced Las Vegas/San Miguel Chamber of Commerce President Phillip Martinez and advised they had numerous meetings to discuss the scope of work for the year and the Chamber of Commerce taking on the duties at the Welcome Center since there is no longer a City employee there.

Mr. Martinez advised they have been taking on the duties at the Welcome Center, which would benefit the City. Mr. Martinez thanked Angie Lyster for her help, and for acquiring a good board so they can function properly. Mr. Martinez discussed the Chamber of Commerce helping San Miguel County with their 2024 summer conference for the counties of New Mexico.

Councilor Romero thanked Mr. Martinez and advised the contract doesn't speak to everything he's done. Councilor Romero advised the Chamber of Commerce is a trade in business and voiced his concerns regarding item #9 of the scope of work which stated, "Assist the City of Las Vegas with research and grant information". Councilor Romero advised that language was out of the scope of work for any Chamber of Commerce. Councilor Romero asked what attorney reviewed the contract.

City Manager Maestas advised he believed it was sent to the current contracted attorney but will have to confirm with HR Director Arguello.

Councilor Romero advised it is important to have contracts reviewed by the attorney. Councilor Romero advised adding the use of the facility into the contract.

City Manager Maestas advised the use of the facility was stated in the contract.

Mr. Martinez discussed how the Chamber of Commerce went from being in debt to becoming a functional organization by writing grants for the County.

Councilor Romero advised he wanted the language on item #9 in the scope of work taken out.

Councilor Montoya asked what the amount was for last year or the year before.

City Manager Maestas advised he believed it was \$40,000 with \$5,000 in kind.

Councilor Montoya asked if it was Lodgers Tax monies.

City Manager Maestas advised he would have to see where it was paid out of but believed it was from Lodgers Tax.

Councilor Montoya asked if it went before Lodgers Tax.

Mayor Trujillo advised it was from the General Fund.

Councilor Montoya asked since the contract ended in June, what has been going on since then to now.

Mr. Martinez advised they've been working for free.

Councilor Montoya asked why the contract expired.

Mr. Martinez advised there was no Community Development Director and the City Attorney left.

Councilor Montoya advised City Manager Maestas has been serving in the capacity as the Community Development Director and there's three contracted

attorneys on board. Councilor Montoya thanked Mr. Martinez and Ms. Lyster for all they've done.

Councilor Ulibarri asked how many members the Chamber of Commerce had.

Mr. Martinez advised about 130.

Councilor Ulibarri advised he would like to be a member. Councilor Ulibarri asked if they work closely with the Hispanic Chamber of Commerce.

Mr. Martinez advised they've talked but they don't work closely together.

Councilor Ulibarri asked if they have thought about increasing their fees.

Mr. Martinez advised they want to increase their fees.

Councilor Casey made a motion to approve the Las Vegas/San Miguel Chamber of Commerce contract with the deletion of the language in the scope of work.

Councilor Romero asked if he could state the language he wanted. Councilor Romero advised changing the language on item #9 in the scope of work to, "Assist the City of Las Vegas with research, promotion and workforce development of film production and also support of a state film museum".

City Clerk Fresquez clarified Councilor Romero's previous question regarding the contract and advised other than the scope of work, the contract was the same as it was last year, the only things changed were the amounts and the year. City Clerk Fresquez advised it was reviewed by the previous City Attorney Scott Aaron.

Councilor Romero advised that he did not remember #9 being in the contract.

City Clerk Fresquez advised she had attached the previous contract for their reference and did not change anything but the dates and the amount.

Councilor Casey commended the Chamber of Commerce for doing fantastic work, for promoting business and Las Vegas.

Mayor Trujillo asked for City Manager Maestas to meet with Finance Director Martinez to see if it would be possible to utilize Lodgers Tax money for the Chamber of Commerce and possibly look at using Lodgers Tax money as a stipend or incentive for Chamber of Commerce and MainStreet.

Councilor Casey made a motion to approve the Las Vegas/San Miguel Chamber of Commerce contract with Councilor Romero’s amendment. Councilor Ulibarri seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	David G. Romero	Yes
Barbara Casey	Yes	David Ulibarri	Yes

City Clerk Fresquez advised the motion carried.

3. Request to Award Request for Proposal (RFP) #2023-02 for Destination Marketing Services to Matthew Mora Sunny 505.

City Manager Maestas discussed finding a contractor to work with the City for destination marketing, rebranding and City websites. City Manager Maestas advised there were two proposers and after going through the RFP scoring process, Sunny 505 was the outcome. City Manager Maestas advised they are working with NMTrue.

Councilor Romero asked who was on the recommendation committee.

City Manager Maestas advised he couldn’t remember but will find out.

Discussion took place regarding if the RFP to Matthew Mora Sunny 505 is approved, they will negotiate a contract with the scope of work that will be brought back to council for approval.

Councilor Romero asked what the items were that the proposers had to meet.

City Manager Maestas advised rebranding the Las Vegas Tourism website redesign, marketing destination journalism and the visitors guide.

Councilor Romero asked about the proprietary information the City gives out to the proposer.

City Manager Maestas advised they would negotiate that in the contract.

Councilor Casey advised on pg. 1, #5 of the scope of work states, “additional marketing services as determined by the City Manager”, Councilor Casey advised she felt that Council should also have approval of whatever additional marketing services the City Manager has and should be presented to the Council so they can give their input.

Mayor Trujillo asked if there would be meetings with different groups and organizations for marketing purposes along with Matthew Mora Sunny 505.

City Manager Maestas advised yes.

Mayor Trujillo advised he would like all civic and non-profit organizations to meet with Matthew Mora Sunny 505.

Councilor Montoya made a motion to approve the Request for Proposal (RFP) #2023-02 for Destination Marketing Services to Matthew Mora Sunny 505.

Councilor Romero asked Councilor Montoya to add to his motion that the final contract be brought forth to Council for approval. Councilor Montoya agreed. Councilor Romero seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Barbara Casey	Yes	David Ulibarri	Yes
Michael L. Montoya	Yes	David G. Romero	Yes

City Clerk Fresquez advised the motion carried.

4. Request approval of Resolution No. 23-01 to apply for and assuring of matching funds for the Transportation Alternative Program Grant (TAP) for a total project amount of \$1,033,248.51.

Councilor Romero made a motion to approve Resolution No. 23-01. Councilor Montoya seconded the motion.

Councilor Casey asked if this project pertained to Bridge Street or around the Plaza Park area.

City Manager Maestas advised no, it pertains to the Riverwalk.

Resolution 23-01 was presented as follows:

**CITY OF LAS VEGAS, NEW MEXICO**

**Resolution No. 23-01**

**A RESOLUTION TO APPLY FOR AND ASSURING AVAILABILITY OF MATCHING FUNDS FOR THE TRANSPORTATION ALTERNATIVE PROGRAM (TAP) ADMINISTERED BY THE NEW MEXICO DEPARTMENT OF TRANSPORTATION**

WHEREAS, the City of Las Vegas ("City") will apply to the New Mexico Department of Transportation ("NMDOT") for a Transportation Alternative Program (TAP) grant (the "Grant") for planning, designing, construction, reconstruction, pavement rehabilitation, ADA compliant walkways, drainage improvements, construction management, and miscellaneous construction; and

WHEREAS, the City expects the amount of the project to be a total of \$1,033,248.51; and

WHEREAS, the City would have to contribute 14.56% (\$150,440.98) in order to receive the Grant of \$882,807.53 (85.44%) for a total amount of \$1,033,248.51 to include New Mexico gross receipts tax; and

WHEREAS, improvements are needed on the Riverwalk for the safety and well being of the residents of the City and others who utilize the walkway; and

WHEREAS, if the City is successful in receiving the Grant, it will be used for the improvements of the Riverwalk from Bridge Street (BOP) to Mills Avenue (EOP) for a total length being 4, 225 feet; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Las Vegas that the recitals are incorporated herein by reference and the Governing Body agrees to contribute 14.56% of the Grant amount in order to obtain the Grant, and agrees to use the Grant for Riverwalk improvements from Bridge Street to Mills Avenue.

APPROVED AND ADOPTED this \_\_\_\_ day of February 2023.

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Louie A. Trujillo, Mayor

ATTEST:

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Casandra Fresquez, City Clerk

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David Ulibarri	Yes	Michael L. Montoya	Yes
Barbara Casey	Yes	David G. Romero	Yes

City Clerk Fresquez advised the motion carried.

City Manager Maestas asked Public Works Director Lopez to mention how many applicants have applied for those funds.

Public Works Director Lopez advised there were only two applicants.

5. Request approval of Resolution No. 23-02 to apply for and assuring matching funds for the Municipal Arterial Program grant (MAP) for a total project amount of \$1,286,200.00.

Councilor Casey asked if they had the matching funds available and where would they get that money to do the matches.

Public Works Director Lopez advised they always request a match waiver and are usually granted it.

Mayor Trujillo asked why Mountain View.

Public Works Director Lopez advised a portion of the project had been started but hasn't been completed.

Mayor Trujillo asked if that street was in the Capital Outlay Plan.

Public Works Director Lopez advised yes it was.

Councilor Casey asked how much has been spent on that road and if the amount would complete the project or would they be coming back for more money next year.

Public Works Director Lopez advised they requested that amount but isn't sure if they would be granted that amount, they usually receive around \$300,000 or \$400,000 through the MAP program.

Councilor Montoya discussed high traffic roads needing to be done in phases when requesting funding.

Councilor Romero discussed the balance of road work and construction in all wards.

Mayor Trujillo discussed having a retreat to look at future projects between wards and prioritizing roads in other areas.

Councilor Casey thanked Mayor Trujillo for saying that because ward 3 hasn't gotten anything in residential areas.

Councilor Montoya discussed the high traffic roads, Hot Springs Blvd, Bridge Street, 12th Street, University and Commerce Street.

Councilor Montoya made a motion to approve Resolution No. 23-02. Councilor Romero seconded the motion.

Resolution 23-02 was presented as follows:

**CITY OF LAS VEGAS, NEW MEXICO**

**Resolution No. 23-02**

**A RESOLUTION TO APPLY FOR AND ASSURE MATCHING FUNDS FOR THE MUNICIPAL ARTERIAL PROGRAM (MAP) FUNDED BY THE NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT) FOR MOUNTAIN VIEW DRIVE**

**WHEREAS**, the City of Las Vegas ("City") has applied to the New Mexico Department of Transportation ("NMDOT") for a Municipal Arterial Program (MAP) grant (the "Grant") for planning, designing, construction, reconstruction, pavement rehabilitation, drainage improvements, construction management, and miscellaneous construction; and

**WHEREAS**, the City expects the amount of the project to be a total of \$1,286,200.00; and

**WHEREAS**, the City would have to contribute 25% (\$321,550.00) in order to receive the Grant of (75%) \$964,650.00 for a total amount of \$1,286,200.00 excluding New Mexico gross receipts tax; and

**WHEREAS**, improvements are needed on Mountain View Drive for the safety and well being of the residents of the City and others who use Mountain View Drive; and

**WHEREAS**, if the City is successful in receiving the Grant, it will be used for 1700 feet of road improvements on Mountain View Drive; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Las Vegas that the recitals are incorporated herein by reference and the Governing Body agrees to contribute 25% of the Grant amount in order to obtain the Grant, and agrees to use the Grant for road improvements on Mountain View Drive.

APPROVED AND ADOPTED this \_\_\_\_\_ day of February, 2023.

\_\_\_\_\_  
Louie A. Trujillo, Mayor

ATTEST:

\_\_\_\_\_  
Casandra Fresquez, City Clerk

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Barbara Casey	Yes	David Ulibarri	Yes
David G. Romero	Yes	Michael L. Montoya	Yes

City Clerk Fresquez advised the motion carried.

6. Request approval of Resolution No. 23-03 to apply for and assuring of matching funds for the Cooperative municipal Program Grant (COOP) for a total project amount of \$302,378.69.

Councilor Romero made a motion to approve Resolution No. 23-03. Councilor Montoya seconded the motion.

Resolution 23-03 was presented as follows:

**CITY OF LAS VEGAS, NEW MEXICO**

**Resolution No. 23-03**

**A RESOLUTION TO APPLY FOR AND ASSURING THE AVAILABLE MATCHING FUNDS FOR THE NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT) COOPERATIVE AGREEMENT (COOP)**

WHEREAS, the City of Las Vegas ("City") will be applying to the New Mexico Department of Transportation ("NMDOT") for a Cooperative Agreement Grant (the "Grant") for construction, reconstruction, pavement rehabilitation, ADA compliant curb & ramps, drainage improvements, construction management, and miscellaneous construction to Ridge Runner Road;

WHEREAS, the City expects the amount of the projects to be a total of \$302,378.69; and

WHEREAS, the City would have to contribute 25% (\$75,594.67) in order to receive the Grant of (75%) \$226,784.02 for a total amount of \$302,378.69 to include New Mexico gross receipts tax; and

WHEREAS, improvements are needed on these Street's for the safety and well being of the residents of the City and others who utilize these streets;

WHEREAS, if the City is successful in receiving the Grant, it will be used for road improvements on 1,035 feet of Ridge Runner Road.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Las Vegas that the recitals are incorporated herein by reference and the Governing Body agrees to contribute 25% of the Grant amount in order to obtain the Grant, and agrees to use the Grant for road improvements on Ridge Runner Road in the City of Las Vegas.

APPROVED AND ADOPTED this \_\_\_\_ day of February 2023.

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Louie A. Trujillo, Mayor

ATTEST:

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Casandra Fresquez, City Clerk

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David Ulibarri	Yes	David G. Romero	Yes
Barbara Casey	Yes	Michael L. Montoya	Yes

City Clerk Fresquez advised the motion carried.

7. Request approval of Resolution No. 23-05, to accept Airport Maintenance Grant in the amount of \$20,000.00 to be used for airfield maintenance and consumable items.

Councilor Montoya made a motion to approve Resolution No. 23-05. Councilor Casey seconded the motion.

Resolution 23-05 was presented as follows:

**CITY OF LAS VEGAS NEW MEXICO**

**Resolution 23-05**

**A RESOLUTION TO A GRANT OFFER FROM THE NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT) AVIATION DIVISION AND ASSURING AVAILABILITY OF MATCHING FUNDS**

WHEREAS, the City of Las Vegas (“City”) will receive a grant offer from the NMDOT Aviation Division in the amount of \$20,000.00; and

WHEREAS, the City would have to contribute matching funds in the amount of \$2,000.00 which is 10% of the total grant offer; and

WHEREAS, the total amount of the grant offer would be \$22,000.00, with the State’s portion being 90% (\$20,000.00), and the City’s portion being 10%(\$2,000.00); and

WHEREAS, the aforementioned grant is provided in accordance with the State Department of Transportation Aviation Division for the City’s Municipal Airport; and

WHEREAS, the grant offer will be used for its intent, airfield maintenance & consumable items; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAS VEGAS, NEW MEXICO, which the recitals are incorporated herein by reference and the Governing Body hereby accepts the Grant and agrees to contribute the City’s portion, and to use the Grant for the maintenance of the Airport’s airfield and consumable items.

APPROVED AND ADOPTED this \_\_\_\_ day of February 2023.

\_\_\_\_\_  
Louie A. Trujillo

ATTEST:  
  
\_\_\_\_\_

Casandra Fresquez, City Clerk

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David Ulibarri	Yes	Barbara Casey	Yes
Michael L. Montoya	Yes	David G. Romero	Yes

City Clerk Fresquez advised the motion carried.

Public Works Lopez advised there was a correction to the grant agreement which should state \$22,000 instead of \$22,200.

8. Request to Award Request for Proposal (RFP) #2023-04 for Water & Wastewater Treatment Plant Operations and Management Services to Souder Miller & Associates.

Utilities Director Gilvarry discussed the RFP for Water & Wastewater Treatment Plant Operations and Management Services was taken out to the public and will be finishing the first four year contract in early March, which was why they submitted a new RFP. Utilities Director Gilvarry advised that Souder Miller & Associates were the only proposer, they reviewed their contract and met with the staff and would like to continue with their services. Utilities Director Gilvarry advised they still have a challenge ahead of them to get away from contracted services and it is still not their goal to have their system run by contracted service, but it is currently a need.

Councilor Casey discussed prior issues with personnel from Souder Miller and City employees and asked if that was taken care of or if it's still an issue.

Utilities Director Gilvarry advised those issues were resolved but there will always be friction between City employees and contracted staff. Utilities Director Gilvarry advised she talks to the staff and encourages them to get their levels to work towards having full City management of their systems. Utilities Director Gilvarry advised four employees have earned levels and are progressing through promotions and certifications. Utilities Director Gilvarry advised some employees have become supervisors which allowed them to cut back on some operations and maintenance costs. Utilities Director Gilvarry advised some challenges have gone away but not 100%.

Councilor Casey asked what the contract amount was.

Utilities Director Gilvarry advised it is a times and materials contract, so there is not a specific dollar amount but the estimated amount in a year is about \$500,000 to \$600,000 per year. Utilities Director Gilvarry advised she looked at the numbers

from the last four years, the average for the WasteWater plant was \$300,000 per year, the Water Treatment plant was \$550,000 per year.

Councilor Casey voiced her concerns regarding Souder Miller in the past going over the one million dollar mark, which was why she requested the monthly check register to see how much everyone is being paid per month, to make sure they are not going over. Councilor Casey asked to remind the Finance department to send her the monthly check register.

Utilities Director Gilvarry advised because its a times and materials contract, the Water Treatment Plant Manager lets her know when he arrives and when he departs daily, during the fire Souder Miller employees were there 24/7 and additional Souder Miller staff were brought in as well so the cost did go up during that time frame. Utilities Director Gilvarry advised they requested reimbursements from FEMA to cover those additional costs.

Councilor Montoya asked how many pumps are down and how many have been replaced in the last year at the WasteWater Treatment Plant.

Utilities Director Gilvarry advised they had a few pumps that went down during the power surge on December 5th, a couple have been replaced and they are in the process of replacing the others, they did file a claim with the insurance due to them being damaged during the power surge.

Councilor Romero voiced his concerns regarding issues when they approved the first contract and had asked what their plan was to do away with contracted services. Councilor Romero advised they haven't done enough as a City and had contacted the City Manager regarding Souder Miller being paid more than what they are paying their level operators. Councilor Romero voiced his concerns regarding issues with being dependent on Souder Miller. Councilor Romero advised he had received numbers when Dr. Taylor was City Manager and those numbers were \$800,000 with the year not up yet.

Utilities Director Gilvarry advised she could provide the numbers from the purchase orders that they have and the amounts expended from those purchase orders in a fiscal year.

Councilor Romero asked where they currently stand with their operators.

Utilities Director Gilvarry advised in the Water Treatment Plant they have (2) Level II's who have tried taking the Level III exam and haven't passed, a junior employee that earned their Level I and another junior employee who is in the process of taking their Level I exam.

Councilor Romero asked about the Levels in WasteWater.

Utilities Director Gilvarry advised in the WasteWater Treatment Plant one employee earned (2) certifications for Collections I and Collections II and is working on his WasteWater I and is a supervisor.

Councilor Romero asked if the highest they have is a WasteWater I.

Utilities Director Gilvarry advised yes the highest they have is a WasteWater I and Collections II.

Councilor Romero asked if they are not doing enough as a City if the highest Level is a Level II and they can test every year.

Utilities Director Gilvarry advised they are providing all the training to employees, the challenge becomes the motivation from the individual employee and their work ethic. Utilities Director Gilvarry advised she was contacted by the Municipal League regarding her input on Water and WasteWater Operations related to PERA and bringing employees back who retired that held their Levels and that is being looked at during the Legislation.

Councilor Romero advised while working with the Workforce Development, he has brought up the concerns about Water and WasteWater Management and advised that Santa Fe Community College offers a program for that type of certification. Councilor Romero stated at the end of the day he doesn't think they as a City are doing enough because he doesn't know if they are dependent on that contract.

Utilities Director Gilvarry advised she has offered to every employee the Sacramento class to obtain their training and certifications, which costs a couple

hundred dollars and can be done locally. Utilities Director Gilvarry advised no one has signed up for it, and it does require personal time. Utilities Director Gilvarry advised it is a challenging job and not everyone wants it.

Councilor Romero asked City Manager Maestas what he is doing to address this need.

City Manager Maestas advised over a year ago they increased the amounts that they were paying for the salaries, the Manager position is at \$70,000, the Superintendent is at \$65,000, with those increases they still haven't received applicants for those positions. City Manager Maestas advised possibly reaching out to those who are graduating from the Santa Fe program.

Utilities Director Gilvarry advised they should look into a type of incentive for some people to move here and advised Dona Ana County has the states best Water and WasteWater Operations school and she does reach out to them when they have a graduating class and presents all their available positions. Utilities Director Gilvarry advised she's been working with City Manager Maestas and HR Director Arguello to post the positions nationally.

Discussion took place regarding Souder Miller paying their employees more, who pays for the employees testing and classes, and working with Luna Community College President Martinez to make a local program.

Councilor Montoya made a motion to approve Request for Proposal (RFP) #2023-04 for Water & Wastewater Treatment Plant Operations and Management Services to Souder Miller & Associates. Councilor Ulibarri seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David Ulibarri	Yes	David G. Romero	No
Barbara Casey	Yes	Michael L. Montoya	Yes

City Clerk Fresquez advised the motion carried.

Mayor Trujillo gave direction to City Manager Maestas and Utilities Director Gilvarry to come up with a plan that will address recruitment and retention for

Water and WasteWater Operations and have that report ready for Councils review in a month.

City Manager Maestas advised yes.

Councilor Montoya asked Utilities Director Gilvarry to give Council a copy of what was spent last year.

Utilities Director Gilvarry advised yes.

Councilor Romero thanked Mayor Trujillo for his directive because when he asks for something he makes sure to follow up on it.

### **EXECUTIVE SESSION**

There was no need for executive session.

### **ADJOURN**

Councilor Casey made a motion to adjourn. Councilor Ulibarri seconded the motion. All were in favor.

City Clerk Fresquez advised the motion carried.

Meeting adjourned at 7:35 pm.

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Mayor Louie A. Trujillo

ATTEST:

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Casandra Fresquez, City Clerk

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL REGULAR MEETING HELD  
ON WEDNESDAY, FEBRUARY 15, 2023 AT 5:30 P.M. IN THE CITY COUNCIL  
CHAMBERS.**

**MAYOR:** Louie A. Trujillo

**COUNCILORS:** David G. Romero  
Barbara Casey  
Michael L. Montoya  
David Ulibarri

**ALSO PRESENT:** Leo Maestas, City Manager  
Danielle Sena, Deputy City Clerk  
Antonio Salazar, Sergeant at Arms

**CALL TO ORDER**

Mayor Trujillo called the meeting to order at 5:30 pm.

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

Mayor Trujillo asked for a moment to recognize all the hardworking people at the City of Las Vegas, and thanked the Street Department for clearing the snow from the streets. Mayor Trujillo also asked for remembrance of those who have passed away in the community. Mayor Trujillo asked to recognize the Veterans in the community.

## **APPROVAL OF AGENDA**

Deputy City Clerk advised there was an amendment to the agenda to remove the presentation by Tiffany Abeyta with the LEAD program due to her unable to travel with the weather.

Councilor Casey made a motion to approve the agenda as amended. Councilor Romero seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	Barbara Casey	Yes
David Ulibarri	Yes	David Romero	Yes

Deputy City Clerk Sena advised the motion carried.

## **PUBLIC INPUT**

There was no public input.

## **MAYOR'S APPOINTMENTS/REPORTS AND RECOGNITIONS/PROCLAMATIONS**

Mayor Trujillo advised he would be selecting Veterans once a month from the community to be presented with a Buen Vecino Award.

Mayor Trujillo recognized Romulo Coca who served in the Vietnam war and was an active community member.

## **COUNCILORS' REPORTS**

Councilor Montoya advised he spoke with Theresa Largo Garcia from New Mexico Finance Authority regarding an assistance program for middle income individuals/families for restoration of our community program. Councilor Montoya discussed their attendance at the New Mexico State Legislature, along with employees from different departments, schools and other organizations. Councilor Montoya advised Councilors Romero, Ulibarri and himself testified to the House of Appropriations in favor of senate bill 6, which would free up one hundred million dollars for Mora and San Miguel Municipalities and Counties. Councilor Montoya thanked Senator Pete Campos, Representative Ambrose Castellano and Representative Joseph Sanchez for assisting them.

Councilor Casey thanked the Utilities department for ensuring on windy days that they have people to help the trash truck driver by picking up trash cans that had fallen over. Councilor Casey thanked everyone for the work they did for Las Vegas Day.

### **POLICE CHIEF'S REPORT**

Police Chief Salazar gave a detailed presentation regarding the statistics for the Month of January on the following:

- Field Operations Division (patrol) calls
  - Traffic Citations
- Code Enforcement calls
- Animal Control
  - Animal Cruelty Case investigated
- Animal Care Center
  - Adoptions
  - Currently in Shelter (13 cats, 61 dogs)
- Communications Division (Dispatch) calls
- Information Division (records)
- Investigation/Street Crimes/Narcotics Division
  - Meetings and trainings
    - District Court
    - Magistrate Court
    - Safe House interviews
    - MDT meetings
    - LEADS meeting
  - Evidence Seized
- Training/Travel
- Recruiting/Hiring/Promotions
- Community Events
  - Drug Awareness presentations conducted by Chief of Police and Command Staff at Memorial Middle School 1/9/23
  - Drug Awareness presentations conducted by Chief of Police and Command Staff at Robertson High School 1/10/23
- Department vacancies (27)

Mayor Trujillo thanked Police Chief Salazar for the well informed Drug Awareness presentations.

Councilor Montoya asked if they were using the monies they allocated towards the Drug Awareness presentations.

Police Chief Salazar advised yes.

Councilor Montoya thanked Police Chief Salazar for being present at the New Mexico State Legislature. Councilor Montoya asked Police Chief Salazar to look into abandoned signs from closed businesses and to provide Council with a report. Councilor Montoya asked to look into the food truck on South Pacific and Independence Street to see if they have a business license and also to look at the cars parked illegally on South Pacific. Councilor Montoya asked how many citations they've issued from the speed enforcement trailer on Mills Avenue.

Police Chief Salazar advised he would have a full report at the next council meeting.

### **FINANCE REPORT**

Deputy Finance Director Chavez reported on the month of January, the General fund revenues were at (\$8,384,633), expenditures (\$7,868,980), with a surplus of \$515,654, the Enterprise fund revenues were at (\$10,318,870), expenditures were at (\$10,209,940), with a surplus of \$108,930, the Recreation department revenues were at (\$320,046), expenditures were at (\$260,704), with a surplus of \$342,000 and Lodger's Tax revenues were at (\$435,182), expenditures were at (\$260,198), with a surplus of \$174,984.

Mayor Trujillo asked for City Manager Maestas, the Finance Department and Loretta Abreu to meet to discuss how they can improve the goals and increase the revenues at the Recreation Center. Mayor Trujillo asked for a concise report for the first meeting in March.

Councilor Romero asked about the swimming pool reopening at the Recreation Center.

City Manager Maestas advised the pool pack heating element was deemed not repairable and a requisition was created to replace it.

Mayor Trujillo asked what the timeline was.

City Manager Maestas advised that the vendor said it was two months out.

Councilor Montoya asked when the vacant Director position at the Recreation Center would be advertised.

City Manager Maestas advised they were looking at possibly advertising that position in the next two weeks.

Councilor Montoya mentioned interim positions are only good for six months.

Deputy Finance Director Chavez advised during the Finance Committee meeting members were inquiring about how they would be using the funds from Lodgers Tax.

Mayor Trujillo discussed hosting a meeting and inviting people to come and discuss ideas as to how they should spend Lodgers Tax monies. Mayor Trujillo asked for a presentation for the community to show what projects can be funded and how the process goes.

Finance Director Martinez advised that Lodgers Tax has a meeting scheduled for February 21, 2023. Finance Director Martinez advised there's an idea for restrooms for events.

Councilor Romero advised having a work session and inviting the Lodgers Tax board. Councilor Romero advised they only have a certain percentage for infrastructure and the rest goes towards marketing. Councilor Romero advised the RFP for marketing that was approved last week will use a big lump sum. Councilor Romero advised it's up to the governing body and the City to decide what to use that money on.

Mayor Trujillo proposed a Special City Council meeting for March 1st at 5:30 with one specific item on spending Lodgers Tax and the Lodgers Tax board would be invited, along with members from the community.

Discussion took place regarding the application process for Lodgers Tax and being done on time and the Las Vegas First Independent Business Alliance contract for billboards allowing for up to three changes in the contract.

Deputy Finance Director Chavez finished reporting on the Cannabis revenues which were at (\$60,697), expenditures (\$1,821), with a surplus of \$58,877.

Mayor Trujillo asked if there was anything in the report that they needed to be aware of.

Deputy Finance Director Chavez advised no.

## **PRESENTATIONS**

Masie Estep with the San Miguel County Early Childhood Coalition spoke about the services they provide, the grant they received, what they've been doing and what they hope to do in the future.

Mayor Trujillo asked Ms. Estep to email them the analysis and stated the parks, the Recreation Center and the library are theirs to host events. Mayor Trujillo advised they have their support.

Councilor Casey thanked Ms. Estep for being there and advised the needs assessment has a wealth of information. Councilor Casey advised that Ms. Estep is partnering with the Literacy Council of Northeastern NM. Councilor Casey advised they will be having a Literacy fair on March 18th at the Recreation Center.

## **BUSINESS ITEMS**

1. Request approval of Resolution No. 23-06 applying for and assuring availability of matching funds for the 2024 Transportation Project Fund (TPF) for a total amount of \$3,110,620.08.

Public Works Director Lopez advised that the City is required to have a 5% match of \$155,531 to NMDOT and NMDOT will contribute 95%. Public Works Director Lopez advised they will apply for a match waiver.

Mayor Trujillo asked if it was for El Creston.

Public Works Director Lopez advised yes.

Councilor Casey made a motion to approve Resolution 23-06. Councilor Romero seconded the motion.

Councilor Montoya thanked Public Works Director Lopez and his staff for applying for the funding and he also thanked the NMDOT for helping them out. Councilor Montoya mentioned the roads are badly needed in El Creston.

Resolution 23-06 was presented as follows:

**CITY OF LAS VEGAS, NEW MEXICO**  
**Resolution No. 23-06**

**A RESOLUTION OF THE CITY OF LAS VEGAS TO APPLY FOR AND ASSURING AVAILABILITY OF MATCHING FUNDS FOR THE NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT) TRANSPORTATION PROJECT FUND (TPF) FOR EL CRESTON CIRCLE.**

WHEREAS, the City of Las Vegas ("City") is submitting an application for Fiscal Year 2024 Transportation Project Fund (TPF) Grant (the "Grant") in the amount of \$3,110,620.08; and

WHEREAS, the City will commit to the 5% match (\$155,531.00) in order to receive the Grant of (75%) \$2,955,089.08 for a total of \$3,110,620.08 for this project; and

WHEREAS, the City agrees to pay any costs that exceed the project amount if the application is selected for funding; and

WHEREAS, the City will utilize funds for planning & designing, drainage improvements, pavement rehabilitation, upgrading ADA curb & ramps, miscellaneous construction, and construction management on Creston Circle Drive, project being 0.65 mile BOP and EOP Alamo Street; and

WHEREAS, this project for the TPF Grant is to be adopted and has a priority standing for the safety and well being of the residents of the City and others who use El Creston Circle Drive; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Las Vegas that the recitals are incorporated herein by reference and the Governing Body hereby accepts the grant offer if awarded through the NMDOT TPF Grant, for the planning & designing, drainage improvements, pavement rehabilitation, upgrading of ADA curb & ramps, miscellaneous construction and construction management of El Creston Circle.

PASSED, AND ADOPTED this \_\_\_\_ day of February 2023.

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Louie A. Trujillo, Mayor

ATTEST:

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Casandra Fresquez, City Clerk

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David Ulibarri	Yes	David G. Romero	Yes
Barbara Casey	Yes	Michael L. Montoya	Yes

Deputy City Clerk Sena advised the motion carried.

Councilor Romero advised that the project won't only fix the roads but will fix the drainage in the area that causes issues not only in that area but other areas as well.

2. Request approval of Resolution No. 23-07 accepting a match waiver through the New Mexico Department of Transportation Match Waiver Program for Contract No. D19526/1 awarded for University Avenue Beginning of Project (BOP), Grand Avenue to 8<sup>th</sup> Street from University to National Avenue, End of Project (EOP).

Councilor Romero made a motion to approve Resolution 23-07. Councilor Casey seconded the motion.

Resolution 23-07 was presented as follows:

**RESOLUTION  
23-07  
City of Las Vegas**

PARTICIPATION IN THE TRANSPORTATION PROJECT FUND PROGRAM ADMINISTERED BY NEW MEXICO DEPARTMENT OF  
TRANSPORTATION

WHEREAS, the City of Las Vegas and the New Mexico Department of Transportation have entered into a joint and coordinated effort.

WHEREAS, the total cost of the project will be \$2,673,772.10 to be funded in proportional share

By the parties hereto as follows:

a) Department shall fund the Project from the following Programs:

TPF Fund 95%	\$2,540,083.50
Match Waiver Program 5%	\$133,688.60

b) City of Las Vegas's required proportional matching share of 5% is **Waived**

TOTAL PROJECT COST IS \$2,673,772.10

City of Las Vegas shall pay all costs, which exceed the total amount of \$2,673,772.10.

Now therefore, be it resolved in official session that City of Las Vegas determines, resolves, and

Orders as follows:

That the project for this Cooperative Agreement is adopted and has a priority standing.

The Agreement terminates on **6/30/2025** and the **City of Las Vegas** incorporates all the Agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

NOW therefore, be it resolved by the **City of Las Vegas** to enter into a Cooperative Agreement For Control Number LP40043 with the New Mexico Department of Transportation for the TPF Program For FY 2023 for **Historic Plaza Route Project** within the control of the **City of Las Vegas** in New Mexico.

(Appropriate Signatures below (Council, Commission, School Board, Tribe, Pueblo, Nation, etc.)

_____	_____
(PRINTED NAME, POSITION)	DATE
_____	_____
(PRINTED NAME, POSITION)	DATE

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	Barbara Casey	Yes
David Ulibarri	Yes	David G. Romero	Yes

Deputy City Clerk Sena advised the motion carried.

3. Request approval of Resolution No. 23-04, Budget Adjustment for the 2022-2023 Fiscal Year.

Finance Director Martinez advised the budget adjustment for the 2022-2023 fiscal year budget included an expense increase to Fund 101-4100 Municipal Court in the amount of \$15,000, an expense increase to Fund 101-4800 Police Dept. in the amount of \$45,000, an expense decrease to Fund 217 State Legislative Appropriations – LV Park Improvements in the amount of \$67,115 and an expense decrease to Fund 217 State Legislative Appropriations – Riverwalk Construction in the amount of \$29,448, a rev/exp increase to Fund 433 Rehab Taxiway in the amount of \$22,220, a rev/exp increase to Fund 633 Solid Waste Const. in the amount of \$58,898, an expense increase to Fund 640 Water in the amount of \$150,000, an rev/exp increase to Fund 646 SCB in the amount of \$2,412,284, a rev/exp increase to Fund 647 Water Acquisitions/Rights in the amount of \$233,955, an expense increase to Fund 647 Water Acquisitions/Rights in the amount of \$290,000 and an expense increase to Fund 771 ARPA Funds in the amount of \$45,421.

Mayor Trujillo asked about the decrease of funding to the Riverwalk.

Deputy Finance Director Chavez advised it was an oversight on his part.

Mayor Trujillo asked if Finance had approved those adjustments.

Deputy Finance Director Chavez advised yes.

Utilities Director Gilvarry discussed the Water Acquisition/Rights in the amount of \$233,955 and \$290,000.

Councilor Montoya advised they are moving forward, getting monies and are working on projects to safeguard the water system for Las Vegas.

Discussion took place regarding the hydrology contract, who is keeping track of reimbursables for accountability and the State Legislative Appropriations for LV Park improvements.

Councilor Montoya made a motion to approve Resolution 23-04. Councilor Ulibarri seconded the motion.

Resolution 23-04 was presented as follows:

CITY OF LAS VEGAS, NEW MEXICO  
Resolution No. 23-04

A RESOLUTION TO MAKE BUDGET ADJUSTMENT FOR THE 2022-2023 FISCAL YEAR

WHEREAS, the Governing Body of the City of Las Vegas has developed a budget adjustment request for fiscal year 2022-23; and

WHEREAS, said budget was developed on basis of increases in revenue, expenditure and transfer (in) out through cooperation with all user departments, elected officials and other department supervisors; and

WHEREAS, the City of Las Vegas is in need of making a budget adjustment in the 2022-23 fiscal year budget to include an expense increase to Fund 101-4100 Municipal Court in the amount of \$15,000, an expense increase to Fund 101-4800 Police Dept. in the amount of \$45,000, an expense decrease to Fund 217 State Legislative Appropriations – LV Park Improvements in the amount of \$67,115 and an expense decrease to Fund 217 State Legislative Appropriations – Riverwalk Construction in the amount of \$29,448, a rev/exp increase to Fund 433 Rehab Taxiway in the amount of \$22,220, a rev/exp to Fund 633 Solid Waste Const. in the amount of \$58,898, an expense increase to Fund 640 Water in the amount of \$150,000, an rev/exp increase to Fund 646 SCB in the amount of \$2,412,284, a rev/exp increase to Fund 647 Water Acquisitions/Rights in the amount of \$233,955, an expense increase to Fund 647 Water Acquisitions/Rights in the amount of \$290,000 and an expense increase to Fund 771 ARPA Funds in the amount of \$45,421

WHEREAS, the Governing Body finds the budget adjustment request should be as it meets the requirements as currently determined for fiscal year 2022-23; and,

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Las Vegas, that the recitals and any exhibits are incorporated herein by reference and the Governing Body hereby approves the aforementioned budget adjustment request and respectfully requests approval from the Local Governing Division of the Department of Finance and Administration.

ACCEPTED AND APPROVED this day \_\_\_\_ of February 2023.

\_\_\_\_\_  
Mayor Louie A. Trujillo

ATTEST:  
\_\_\_\_\_  
Casandra Fresquez, City Clerk

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Barbara Casey	Yes	David G. Romero	Yes
David Ulibarri	Yes	Michael L. Montoya	Yes

Deputy City Clerk Sena advised the motion carried.

### **EXECUTIVE SESSION**

Councilor Romero made a motion to convene into executive session for the purpose of discussing limited personnel matters as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978. Councilor Casey seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	Barbara Casey	Yes
David Ulibarri	Yes	David G. Romero	Yes

Deputy City Clerk Sena advised the motion carried.

Councilor Romero made a motion to exit executive session and reconvene into regular session after being in executive session for the purpose of discussing limited personnel matters as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978 and only those matters were discussed and no action was taken. Councilor Casey seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David Ulibarri	Yes	Barbara Casey	Yes
David G. Romero	Yes	Michael L. Montoya	Yes

Deputy City Clerk Sena advised the motion carried.

### **ADJOURN**

Councilor Casey made a motion to adjourn. Councilor Ulibarri seconded the motion. All were in favor.

Deputy City Clerk Sena advised the motion carried.

Meeting adjourned at 7:38 pm.

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Mayor Louie A. Trujillo

ATTEST:

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Casandra Fresquez, City Clerk



**CITY OF LAS VEGAS**  
**COUNCIL MEETING AGENDA REQUEST FORM**

**Meeting Date:** March 6, 2023

**Date Submitted:** 2/22/23

**Department:** Executive

**Item:** Discussion on Lodgers Tax Funding.

**Fiscal Impact:**

**Attachments:**

**THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.**

Approved For Submittal By:  
Mayor Louie Trujillo

Reviewed By:

\_\_\_\_\_  
Finance Director

  
\_\_\_\_\_  
City Manager

**CITY CLERK'S USE ONLY**  
**COUNCIL ACTION TAKEN**

Resolution No. \_\_\_\_\_  
Ordinance No. \_\_\_\_\_  
Contract No. \_\_\_\_\_  
Approved \_\_\_\_\_

Continued To: \_\_\_\_\_  
Referred To: \_\_\_\_\_  
Denied \_\_\_\_\_  
Other \_\_\_\_\_