

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL WORK SESSION
HELD ON WEDNESDAY JANUARY 12, 2016 AT 5:30 P.M. IN THE CITY
COUNCIL CHAMBERS**

MAYOR: Alfonso E. Ortiz, Jr.

COUNCILORS: Tonita Gurule-Giroñ
Vince Howell
Joey Herrera – *Arrived 5:32 pm*
David L. Romero

ALSO PRESENT: Elmer J. Martinez, City Manager
Casandra Fresquez, City Clerk
Danelle Smith, Acting City Attorney
Juan Gonzales, Sergeant at Arms

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Mayor Ortiz Jr. asked for a moment of silence for those who may be suffering due to the cold weather and encourages everyone to help those in need.

APPROVAL OF AGENDA

Councilor Gurule-Giroñ asked if there would be any items added to the agenda before next week's meeting.

City Manager Martinez advised there may be two items and they will not be part of the consent agenda.

Councilor Howell made a motion to approve the agenda as is. Councilor Romero seconded the motion.

Mayor Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.

Tonita Gurule-Giroñ	Yes	Joey Herrera	Yes
Vince Howell	Yes	David L. Romero	Yes

City Clerk Fresquez re-read the motion and advised the motion carried.

MAYOR'S APPOINTMENTS/REPORTS

No appointments as this time. Mayor Ortiz Jr. advised Las Vegas Night at the Legislature will be coming up and for details contact Annette Velarde.

MAYOR'S RECOGNITION/PROCLAMATION

None at this time.

PUBLIC INPUT

None at this time.

CITY MANAGER'S INFORMATIONAL REPORT

City Manager Martinez advised the department is putting together informational packets for the candidates and are anticipating a presentation by the departments to the candidates. City Manager Martinez advised the Utilities Department is looking to coordinate a tour of City Facilities to include the reservoir weather permitting.

Public Works Director Gonzales gave an update on the improvements to South Pacific Street as it has been suspended due to weather.

Councilor Gurule-Giroń asked for clarification that the costs of the improvements are not going to go over budget.

Public Works Director advised the project is staying in budget the most that may have to get council approval at the very end of the project would be \$5,000 depending on the type of seal.

Councilor Gurule-Giroń asked the status of the equipment that had been discussed.

Public Works Director Gonzales and Project Manager Cavazos advised they just received the quotes and advise the council of the options.

DISCUSSION ITEMS

1. Resolution #16-03 Budget Adjustment Resolution.

Finance Director Gallegos advised the City of Las Vegas is in need of increasing or decreasing the FY 2016 budgeted revenues or expenditures, transfers to or transfers from within various funds. Finance Director Gallegos gave an overview of the funds needing adjustments.

Questions and discussion took place regarding the grants for the Police Department.

Discussion took place regarding a meeting with the Public Works Director, Police Department and members of the community who have expressed concern about speeding in certain areas of town.

The Governing body agreed to place the item as a consent agenda item.

2. Award bid #2016-20 for the Transportation Alternatives Program (TAP) Riverwalk Pedestrian Bicycle Trail (CN-4100930).

Public Works Project Manager Cavazos advised bid #2016-20 for the Transportation Alternatives Program (TAP) Riverwalk Pedestrian Bicycle Trail (CN-4100930) was opened on November 18, 2015. Four offerors submitted a bid of which H.O Construction was the lowest bidder. H.O Construction has met all specifications and licensing requirements as certified by the Engineer and the NMDOT. The bid was in the amount of \$202,115.89 inclusive of NMGRT.

Questions and discussion took place regarding drainage around Cinder Road.

City Manager Martinez advised that the project is relating to property located in the city limits of the riverwalk which is south towards the Franken Bulk Plant, Cinder Road is located with the county limits.

Public Works Director advised there are plans to help improve drainage issues on various streets.

Questions were asked about the cost of the project.

The Governing body agreed to place the item as a consent agenda item.

3. Purchase a Ditch Witch JT20 Directional Drill/Trenchless Excavating by the Utilities Gas Division.

Utilities Director Garcia introduced several members of his staff to the Governing body. Utilities Director advised the purchase of this drill will improve customer service and safety by allowing employees to install and replace lines without excavation which will limit surface disruption and damage. It will allow for minimum trenching and damage to sidewalks and roadways and will improve efficiency at a reduced cost. The purchase price is \$268,119.67. Utilities Director Garcia gave detail of the utility lines that needed to be replaced and the total cost that of those replacements.

Utility staff gave the Governing body an overview of the demonstration they did with the Ditch Witch and how quickly they were able to complete the job with no damage to infrastructure.

Questions were asked about the cost of the equipment, maintenance and training and what fund would be paying for the equipment.

Councilor Gurule-Giroñ asked what area still has PVC piping.

Utility Director Garcia advised mainly areas in the west side.

Questions were asked what type of line is being installed with the Ditch Witch.

Utilities Director Garcia advised the lines are the same as what has been replaced by using an excavator and backhoe.

The governing body agreed to place the item as a consent agenda item.

4. Las Vegas Landfill closure project change order #5.

Utilities Director Garcia advised the change order was for additional work completed by New Image Construction due to excavation of unexpected municipal solid waste at the landfill project. The change order included additional costs for specific items which were required to be completed for the overall successful completion of the landfill project. The amount of the change order is \$101,807.60.

Explanation of the change order was explained to the governing body.

Questions and discussion took place regarding the increase of cost for the project.

Utilities Director explained the base bid and the difference between additives at bid and change orders and the engineers estimate and the actual construction costs.

Acting City Attorney Smith asked the purpose of the 20% contingency cost.

The governing body agreed to place the item as a consent agenda item.

5. Resolution No. 16-01 allowing the use of State Revolving Loan Fund 2910 as the match for the Water Trust Board 317grant/loan.

Utilities Director Garcia advised the City of Las Vegas was awarded and has expended \$1.2 million in grant/loan funding from the New Mexico State Revolving Loan fund (SRF 2910) for use in the planning and design of Raw

Water Conveyance line. The Water Trust Board has awarded the City \$4 million in grant/loan funding for the construction of the Raw Water Conveyance line into Bradner. There is an \$800,000 match required from the City for the Water Trust Board funds and the Utilities Department would like to use SRF 2910 as the match.

The governing body agreed to place the item as a consent agenda item.

6. Open Meetings Resolution #16-04.

City Clerk Fresquez advised the governing body Resolution 16-04 establishes reasonable notice of City Council meetings in compliance with the Open Meetings Act. City Clerk Fresquez gave an overview of the changes made from the previous resolution. For meetings that have not met on a regular basis, the language has been changed to reflect meeting will be scheduled and published as required.

Questions were asked why committees weren't meeting and who is responsible to ensure the committees are meeting. Questions were asked what options would there be to reestablish the Youth Commission.

The Governing body agreed that the item not be placed as a consent agenda item as more discussion and clarification needed to be had.

EXECUTIVE SESSION

City Manager Martinez advised there was no need for Executive Session.

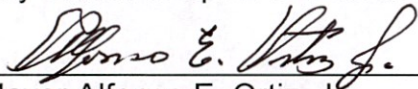
ADJOURN

Councilor Gurule-Giroñ made a motion to adjourn. Councilor Romero seconded the motion.

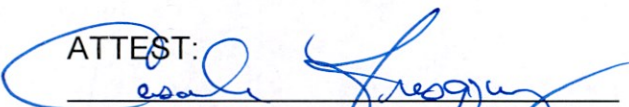
Mayor Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.

Vince Howell	Yes	Joey Herrera	Yes
Tonita Gurule-Giroñ	Yes	David L. Romero	Yes

City Clerk Fresquez re-read the motion and advised the motion carried.



Mayor Alfonso E. Ortiz, Jr.

ATTEST:


Casandra Fresquez, City Clerk