



**JOB ANNOUNCEMENT**  
**General Public Vacancy**  
**OPEN DATE: March 20, 2024 (UPDATED)**  
**CLOSE DATE: Open Until Filled**

**JOB TITLE:** Water Treatment Plant Operator (Associate)

**PAY RATE:** \$18.00+ (based on experience and certifications)

**DEPARTMENT:** Utilities

**DIVISION:** Water Treatment

**SUMMARY:**

Performs under the supervision of the Water Treatment Plant Supervisor. This is a safety sensitive and performance-oriented position involving all phases of a drinking water treatment system. Work includes a range of tasks as they relate to the maintenance and operation of a drinking water treatment system and other assigned duties related to water treatment. Work is evaluated by the direct observation of the Water Treatment Plant Supervisor or Superintendent.

**DUTIES AND RESPONSIBILITIES**

- Operates and monitors, under direct supervision, a variety of water supply and treatment facilities and equipment such as:
  - Diversion
  - Reservoirs
  - Groundwater wells
  - Pumping systems
  - Chemical feeders
  - Coagulation, Sedimentation and Flocculation processes and equipment
  - Measuring and control systems
  - Filtration and exchange units
- Performs maintenance of plant equipment and facilities.
- Conducts water level measurements and interprets data.
- Loads and unloads chemicals.
- Collects samples for analytical purposes.
- Performs basic and intermediate laboratory analytical techniques on water samples.
- Performs calculations related to dosing, flow rates, and other weights and measures.
- Performs Procurement duties.
- Performs facilities maintenance including landscaping and vegetation control.
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*WTP- Operator (Associate)*

- Performs other related duties as required.

#### **MINIMUM JOB QUALIFICATIONS**

- High school diploma or equivalent.

#### **PREFERRED QUALIFICATIONS:**

- Valid New Mexico Class A CDL Driver's License.
- Any related college courses or experience in the water industry.

#### **EMPLOYMENT REQUIREMENTS:**

- May require work outside of regular business hours due to 24-hour operation.
- Available for emergency response, 24 hours/day, seven days/week.
- Must have a telephone or ready access to a telephone at residence.
- Must possess and maintain a current New Mexico Water Supply Level 1 certification.
- New Mexico Water Supply Level 2 certification needed for advancement.
- Must possess and maintain a valid and insurable New Mexico Class D Driver's License.
- Maintain physical condition appropriate to the performance of assigned duties and responsibilities which may include standing for extended periods of time, lifting heavy loads, kneeling, crawling, and climbing.

#### **KNOWLEDGE, SKILLS AND ABILITIES**

- Familiarity with PC and mobile applications including MS Word, MS Excel, MS PowerPoint, and general internet applications.
- Good communication (both written and verbal) and organizational skills.
- Must possess intermediate math skills.
- Knowledge of hydraulics, chemistry and biology.
- Trustworthy; strong personal integrity.
- Demonstrates strong level of accountability and ownership.
- Collaborative/team oriented.
- Emotional maturity.
- Exhibits professionalism with internal and external customers.
- Organized with strong attention to detail and time management skills.
- High degree of initiative; self-starter.

**NOTE:** This position is subject to drug testing both pre-employment and random as set forth in the City of Las Vegas Drug Policy.

**APPLICATION PROCEDURE** – Interested applicants must submit a City of Las Vegas Employment Application, the employment application is available at:

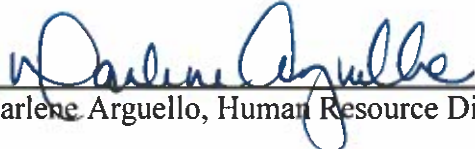
<https://www.lasvegasnm.gov/general-7-1>

Applications can be sent to: Human Resources Department  
1700 N Grand Avenue  
Las Vegas, NM 87701

**OR** send via email to: [consuelo@lasvegasnm.gov](mailto:consuelo@lasvegasnm.gov)

**Reviewed and approved for publishing by:**

  
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Timothy Montgomery, City Manager

  
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Darlene Arguello, Human Resource Director