Design Review Board Meeting Minutes
Monday, May 24, 2021
Council Chambers @ 4:00pm
1700 N. Grand Avenue, Las Vegas, New Mexico
Recorded on YouTube

Call to Order

Chairman Garcia called the meeting to order at 4:03pm. Chairman Garcia asked everyone to join in reciting the Pledge of Allegiance and asked Mr. Sandoval to lead them. Chairman Garcia asked for a Roll call.

Roll Call

Members Present	Members Absent
Harold Garcia	Jose Gallegos - excused
Rick Rubio	Roland Medrano
Ray Tafoya	
Isaac Sandoval	

Chairman Garcia stated to let the record show that we do have a quorum.

City Staff Present

Ben Maynes, Bldg. Code Supervisor
Maria Perea, Planning & Zoning Coordinator

Approval of Agenda

Chairman Garcia stated that the next item was the approval of the agenda, then asked if there were any suggested changes by Maria, or any questions or comments from the Board. Chairman Garcia then asked for a motion to approve the agenda as submitted. Mr. Rubio made a motion to approve the agenda as submitted, motion seconded by Mr. Tafoya. Chairman Garcia asked that all in favor signify by saying "Aye". All said "Aye". Chairman Garcia asked all opposed same sign, none opposed. Chairman Garcia stated that we have an approved agenda.

Approval of Minutes

Chairman Garcia stated that next on the agenda was approval of the minutes for the April 19, 2021, meeting and asked if everyone had a chance to review the. He then asked if there were any questions or comments from the Board. He continued that he had a comment for the record and stated that these minutes seem to be verbatim based on the meeting that they had, however, the meeting before that they were cut, and he understood that they were cut because of reasons directed to staff from upper administration. Chairman Garcia stated that he would like it to be reflected that he is a bit concerned about this. Chairman Garcia then asked for a motion to approve the minutes. Mr. Rubio made a motion to approve the minutes as submitted, motion seconded by Mr. Tafoya. Chairman Garcia asked that all in favor signify by saying "Aye". All said "Aye".

Chairman Garcia asked all opposed same sign, none opposed. Chairman Garcia stated that we have approved minutes.

Business Items

Chairman Garcia stated that the next item as an Application for Certificate of Approval for a sign to be placed at property located at 111 Bridge Street, Las Vegas, NM 87701 as submitted by Crystal Benson (Applicant) and William Greaves (Owner).

Chairman Garcia asked Maria, since the applicants were not present, if she could do the presentation.

Ms. Perea stated yes and stated that Ms. Benson has a little shop at 111 Bridge Street that she wants to put a sign for. Ms. Perea asked the Board to look in the packet, where there is a picture of the sign and read what was going to be on the sign. She stated that the sign is going to be placed at 111 Bridge Street right in the center of the building, in the little area right above the big windows. Ms. Perea stated that the property owner did approve the sign and he really liked the sign. If the sign is approved, it is going to be bolted on by the handyman.

Chairman Garcia asked if the sign met the guidelines of the City ordinances.

Ms. Perea stated yes that the sign was similar to the last one that was approved.

Chairman Garcia asked if it was the sign for the law firm. Ms. Perea stated yes and that it was going to be about 36 inches high and about 50 inches wide and it is going to be bolted to the boards on the top and the bottom.

Chairman Garcia asked if there were any questions or comments from the Board. There was a discussion on the projects by the Board and Mr. Rubio asked if the applicants should be present. Chairman Garcia stated not necessarily, the application is pretty self-explanatory. Mr. Rubio stated that if the Board continued, they might have problems, but he had no issues. Chairman Garcia then asked what the wishes of the Board were. Mr. Tafoya made a motion to approve the application as submitted, motion seconded by Mr. Sandoval. Chairman Garcia asked that all in favor signify by saying "Aye". All said "Aye". Chairman Garcia stated that we have an approved request.

Discussion Items

Chairman Garcia next on the agenda was discussion items and asked if there were any issued that Staff wanted to bring up to the Board. Ms. Perea stated that if there was nothing listed on the agenda it cannot be discussed. She then asked Chairperson if they could give her something for next meeting, she could add it on.

Chairman Garcia then stated he would look into it.

Adjournment

Chairman Garcia asked for a motion to adjourn. Mr. Rubio made the motion to adjourn, motion seconded by Mr. Sandoval. Chairman Garcia asked that all in favor signify by saying "Aye". All said "Aye". Chairman Garcia asked all opposed same sign, none opposed. Chairman Garcia stated to let the record reflect that the meeting was adjourned at 4:09pm.

Harold Garcia

Chairman Harold Garcia

9/17/21

Date