



## **JOB ANNOUNCEMENT**

### ***General Public Vacancy***

**OPEN DATE: September 22, 2023**  
**CLOSE DATE: Until Filled**

**JOB TITLE:** Laborer

**PAY RATE:** \$14.00/hour

**DEPARTMENT:** Utilities

**DIVISION:** Gas

#### **SUMMARY**

Performs under the direction of the Gas Supervisor, Gas Superintendent and Gas Systems Manager.

#### **DUTIES AND RESPONSIBILITIES**

- Excavation of trenches, laying pipe, for main and service lines.
- May be required to perform other duties as assigned.

#### **MINIMUM JOB REQUIREMENTS**

- High School Diploma or Equivalent.

#### **EMPLOYMENT REQUIREMENTS**

- Must possess and maintain a valid New Mexico Class D Driver's License with a good driving record. Must be insurable by the City's insurance carrier. Required to drive automobiles, pick-up trucks and service vehicles

#### **KNOWLEDGE, SKILLS AND ABILITIES**

- Some knowledge of power tools. Complete knowledge of O & M manual.
- Ability to communicate orally and in writing.
- Ability to fill out work orders and reports.
- Ability to understand and follow oral and written instructions.
- Ability to perform heavy manual labor.

#### **WORK ENVIRONMENT AND PHYSICAL DEMANDS**

- Work is performed primarily outdoors at worksite locations about 95% of the time and 5% in the office.
- Working surface is on concrete, asphalt and dirt areas. Work is performed in all types of inclement weather conditions.
- Some travel may be required.
- Operates City vehicles and heavy equipment.
- Occasionally may be required to work beyond normal work days to complete assignments as directed by the Gas Manager.
- Requires excellent physical condition and dexterity. Job may require lifting heavy objects, bending, walking, twisting, climbing ladders, stairs, kneeling, reaching to high areas.
- May be required to work in inclement weather.
- Ability to lift weight in excess of 100 lbs.

**NOTE:** This position is subject to drug testing both pre-employment and random as set forth in the City of Las Vegas Drug Policy.

**APPLICATION PROCEDURE** – Interested applicants must submit a City of Las Vegas Employment Application.

The employment application is available at:

[http://lasvegasnm.gov/departments/human\\_resource\\_department](http://lasvegasnm.gov/departments/human_resource_department)

Application Materials can be sent to: Human Resources Department  
1700 N Grand Avenue  
Las Vegas, NM 87701

OR send via email to: [mgarcia@lasvegasnm.gov](mailto:mgarcia@lasvegasnm.gov)

**Reviewed and approved for publishing by:**



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Leo Maestas, City Manager



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Human Resource Director