

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL REGULAR MEETING HELD
ON WEDNESDAY, FEBRUARY 15, 2023 AT 5:30 P.M. IN THE CITY COUNCIL
CHAMBERS.**

MAYOR: Louie A. Trujillo

COUNCILORS: David G. Romero
Barbara Casey
Michael L. Montoya
David Ulibarri

ALSO PRESENT: Leo Maestas, City Manager
Danielle Sena, Deputy City Clerk
Antonio Salazar, Sergeant at Arms

CALL TO ORDER

Mayor Trujillo called the meeting to order at 5:30 pm.

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Mayor Trujillo asked for a moment to recognize all the hardworking people at the City of Las Vegas, and thanked the Street Department for clearing the snow from the streets. Mayor Trujillo also asked for remembrance of those who have passed away in the community. Mayor Trujillo asked to recognize the Veterans in the community.

APPROVAL OF AGENDA

Deputy City Clerk advised there was an amendment to the agenda to remove the presentation by Tiffany Abeyta with the LEAD program due to her unable to travel with the weather.

Councilor Casey made a motion to approve the agenda as amended. Councilor Romero seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	Barbara Casey	Yes
David Ulibarri	Yes	David Romero	Yes

Deputy City Clerk Sena advised the motion carried.

PUBLIC INPUT

There was no public input.

MAYOR'S APPOINTMENTS/REPORTS AND RECOGNITIONS/PROCLAMATIONS

Mayor Trujillo advised he would be selecting Veterans once a month from the community to be presented with a Buen Vecino Award.

Mayor Trujillo recognized Romulo Coca who served in the Vietnam war and was an active community member.

COUNCILORS' REPORTS

Councilor Montoya advised he spoke with Theresa Largo Garcia from New Mexico Finance Authority regarding an assistance program for middle income individuals/families for restoration of our community program. Councilor Montoya discussed their attendance at the New Mexico State Legislature, along with employees from different departments, schools and other organizations. Councilor Montoya advised Councilors Romero, Ulibarri and himself testified to the House of Appropriations in favor of senate bill 6, which would free up one hundred million dollars for Mora and San Miguel Municipalities and Counties. Councilor Montoya thanked Senator Pete Campos, Representative Ambrose Castellano and Representative Joseph Sanchez for assisting them.

Councilor Casey thanked the Utilities department for ensuring on windy days that they have people to help the trash truck driver by picking up trash cans that had fallen over. Councilor Casey thanked everyone for the work they did for Las Vegas Day.

POLICE CHIEF'S REPORT

Police Chief Salazar gave a detailed presentation regarding the statistics for the Month of January on the following:

- Field Operations Division (patrol) calls
 - Traffic Citations
- Code Enforcement calls
- Animal Control
 - Animal Cruelty Case investigated
- Animal Care Center
 - Adoptions
 - Currently in Shelter (13 cats, 61 dogs)
- Communications Division (Dispatch) calls
- Information Division (records)
- Investigation/Street Crimes/Narcotics Division
 - Meetings and trainings
 - District Court
 - Magistrate Court
 - Safe House interviews
 - MDT meetings
 - LEADS meeting
 - Evidence Seized
- Training/Travel
- Recruiting/Hiring/Promotions
- Community Events
 - Drug Awareness presentations conducted by Chief of Police and Command Staff at Memorial Middle School 1/9/23
 - Drug Awareness presentations conducted by Chief of Police and Command Staff at Robertson High School 1/10/23
- Department vacancies (27)

Mayor Trujillo thanked Police Chief Salazar for the well informed Drug Awareness presentations.

Councilor Montoya asked if they were using the monies they allocated towards the Drug Awareness presentations.

Police Chief Salazar advised yes.

Councilor Montoya thanked Police Chief Salazar for being present at the New Mexico State Legislature. Councilor Montoya asked Police Chief Salazar to look into abandoned signs from closed businesses and to provide Council with a report. Councilor Montoya asked to look into the food truck on South Pacific and Independence Street to see if they have a business license and also to look at the cars parked illegally on South Pacific. Councilor Montoya asked how many citations they've issued from the speed enforcement trailer on Mills Avenue.

Police Chief Salazar advised he would have a full report at the next council meeting.

FINANCE REPORT

Deputy Finance Director Chavez reported on the month of January, the General fund revenues were at (\$8,384,633), expenditures (\$7,868,980), with a surplus of \$515,654, the Enterprise fund revenues were at (\$10,318,870), expenditures were at (\$10,209,940), with a surplus of \$108,930, the Recreation department revenues were at (\$320,046), expenditures were at (\$260,704), with a surplus of \$342,000 and Lodger's Tax revenues were at (\$435,182), expenditures were at (\$260,198), with a surplus of \$174,984.

Mayor Trujillo asked for City Manager Maestas, the Finance Department and Loretta Abreu to meet to discuss how they can improve the goals and increase the revenues at the Recreation Center. Mayor Trujillo asked for a concise report for the first meeting in March.

Councilor Romero asked about the swimming pool reopening at the Recreation Center.

City Manager Maestas advised the pool pack heating element was deemed not repairable and a requisition was created to replace it.

Mayor Trujillo asked what the timeline was.

City Manager Maestas advised that the vendor said it was two months out.

Councilor Montoya asked when the vacant Director position at the Recreation Center would be advertised.

City Manager Maestas advised they were looking at possibly advertising that position in the next two weeks.

Councilor Montoya mentioned interim positions are only good for six months.

Deputy Finance Director Chavez advised during the Finance Committee meeting members were inquiring about how they would be using the funds from Lodgers Tax.

Mayor Trujillo discussed hosting a meeting and inviting people to come and discuss ideas as to how they should spend Lodgers Tax monies. Mayor Trujillo asked for a presentation for the community to show what projects can be funded and how the process goes.

Finance Director Martinez advised that Lodgers Tax has a meeting scheduled for February 21, 2023. Finance Director Martinez advised there's an idea for restrooms for events.

Councilor Romero advised having a work session and inviting the Lodgers Tax board. Councilor Romero advised they only have a certain percentage for infrastructure and the rest goes towards marketing. Councilor Romero advised the RFP for marketing that was approved last week will use a big lump sum. Councilor Romero advised it's up to the governing body and the City to decide what to use that money on.

Mayor Trujillo proposed a Special City Council meeting for March 1st at 5:30 with one specific item on spending Lodgers Tax and the Lodgers Tax board would be invited, along with members from the community.

Discussion took place regarding the application process for Lodgers Tax and being done on time and the Las Vegas First Independent Business Alliance contract for billboards allowing for up to three changes in the contract.

Deputy Finance Director Chavez finished reporting on the Cannabis revenues which were at (\$60,697), expenditures (\$1,821), with a surplus of \$58,877.

Mayor Trujillo asked if there was anything in the report that they needed to be aware of.

Deputy Finance Director Chavez advised no.

PRESENTATIONS

Masie Estep with the San Miguel County Early Childhood Coalition spoke about the services they provide, the grant they received, what they've been doing and what they hope to do in the future.

Mayor Trujillo asked Ms. Estep to email them the analysis and stated the parks, the Recreation Center and the library are theirs to host events. Mayor Trujillo advised they have their support.

Councilor Casey thanked Ms. Estep for being there and advised the needs assessment has a wealth of information. Councilor Casey advised that Ms. Estep is partnering with the Literacy Council of Northeastern NM. Councilor Casey advised they will be having a Literacy fair on March 18th at the Recreation Center.

BUSINESS ITEMS

1. Request approval of Resolution No. 23-06 applying for and assuring availability of matching funds for the 2024 Transportation Project Fund (TPF) for a total amount of \$3,110,620.08.

Public Works Director Lopez advised that the City is required to have a 5% match of \$155,531 to NMDOT and NMDOT will contribute 95%. Public Works Director Lopez advised they will apply for a match waiver.

Mayor Trujillo asked if it was for El Creston.

Public Works Director Lopez advised yes.

Councilor Casey made a motion to approve Resolution 23-06. Councilor Romero seconded the motion.

Councilor Montoya thanked Public Works Director Lopez and his staff for applying for the funding and he also thanked the NMDOT for helping them out. Councilor Montoya mentioned the roads are badly needed in El Creston.

Resolution 23-06 was presented as follows:

CITY OF LAS VEGAS, NEW MEXICO

Resolution No. 23-06

A RESOLUTION OF THE CITY OF LAS VEGAS TO APPLY FOR AND ASSURING AVAILABILITY OF MATCHING FUNDS FOR THE NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT) TRANSPORTATION PROJECT FUND (TPF) FOR EL CRESTON CIRCLE.

WHEREAS, the City of Las Vegas ("City") is submitting an application for Fiscal Year 2024 Transportation Project Fund (TPF) Grant (the "Grant") in the amount of \$3,110,620.08; and

WHEREAS, the City will commit to the 5% match (\$155,531.00) in order to receive the Grant of (75%) \$2,955,089.08 for a total of \$3,110,620.08 for this project; and

WHEREAS, the City agrees to pay any costs that exceed the project amount if the application is selected for funding; and

WHEREAS, the City will utilize funds for planning & designing, drainage improvements, pavement rehabilitation, upgrading ADA curb & ramps, miscellaneous construction, and construction management on Creston Circle Drive, project being 0.65 mile BOP and EOP Alamo Street; and

WHEREAS, this project for the TPF Grant is to be adopted and has a priority standing for the safety and well being of the residents of the City and others who use El Creston Circle Drive; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Las Vegas that the recitals are incorporated herein by reference and the Governing Body hereby accepts the grant offer if awarded through the NMDOT TPF Grant, for the planning & designing, drainage improvements, pavement rehabilitation, upgrading of ADA curb & ramps, miscellaneous construction and construction management of El Creston Circle.

PASSED, AND ADOPTED this ____ day of February 2023.

Louie A. Trujillo, Mayor

ATTEST:

Casandra Fresquez, City Clerk

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David Ulibarri	Yes	David G. Romero	Yes
Barbara Casey	Yes	Michael L. Montoya	Yes

Deputy City Clerk Sena advised the motion carried.

Councilor Romero advised that the project won't only fix the roads but will fix the drainage in the area that causes issues not only in that area but other areas as well.

2. Request approval of Resolution No. 23-07 accepting a match waiver through the New Mexico Department of Transportation Match Waiver Program for Contract No. D19526/1 awarded for University Avenue Beginning of Project (BOP), Grand Avenue to 8th Street from University to National Avenue, End of Project (EOP).

Councilor Romero made a motion to approve Resolution 23-07. Councilor Casey seconded the motion.

Resolution 23-07 was presented as follows:

**RESOLUTION
23-07
City of Las Vegas**

PARTICIPATION IN THE TRANSPORTATION PROJECT FUND PROGRAM ADMINISTERED BY NEW MEXICO DEPARTMENT OF
TRANSPORTATION

WHEREAS, the City of Las Vegas and the New Mexico Department of Transportation have entered into a joint and coordinated effort.

WHEREAS, the total cost of the project will be \$2,673,772.10 to be funded in proportional share

By the parties hereto as follows:

a) Department shall fund the Project from the following Programs:

TPF Fund 95%	\$2,540,083.50
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Match Waiver Program 5%	\$133,688.60
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b) City of Las Vegas's required proportional matching share of 5% is **Waived**

TOTAL PROJECT COST IS \$2,673,772.10

City of Las Vegas shall pay all costs, which exceed the total amount of \$2,673,772.10.

Now therefore, be it resolved in official session that City of Las Vegas determines, resolves, and

Orders as follows:

That the project for this Cooperative Agreement is adopted and has a priority standing.

The Agreement terminates on **6/30/2025** and the **City of Las Vegas** incorporates all the Agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

NOW therefore, be it resolved by the **City of Las Vegas** to enter into a Cooperative Agreement For Control Number LP40043 with the New Mexico Department of Transportation for the TPF Program For FY 2023 for **Historic Plaza Route Project** within the control of the **City of Las Vegas** in New Mexico. (Appropriate Signatures below (Council, Commission, School Board, Tribe, Pueblo, Nation, etc.)

_____ (PRINTED NAME, POSITION)	_____ DATE
_____ (PRINTED NAME, POSITION)	_____ DATE

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	Barbara Casey	Yes
David Ulibarri	Yes	David G. Romero	Yes

Deputy City Clerk Sena advised the motion carried.

3. Request approval of Resolution No. 23-04, Budget Adjustment for the 2022-2023 Fiscal Year.

Finance Director Martinez advised the budget adjustment for the 2022-2023 fiscal year budget included an expense increase to Fund 101-4100 Municipal Court in the amount of \$15,000, an expense increase to Fund 101-4800 Police Dept. in the amount of \$45,000, an expense decrease to Fund 217 State Legislative Appropriations – LV Park Improvements in the amount of \$67,115 and an expense decrease to Fund 217 State Legislative Appropriations – Riverwalk Construction in the amount of \$29,448, a rev/exp increase to Fund 433 Rehab Taxiway in the amount of \$22,220, a rev/exp increase to Fund 633 Solid Waste Const. in the amount of \$58,898, an expense increase to Fund 640 Water in the amount of \$150,000, an rev/exp increase to Fund 646 SCB in the amount of \$2,412,284, a rev/exp increase to Fund 647 Water Acquisitions/Rights in the amount of \$233,955, an expense increase to Fund 647 Water Acquisitions/Rights in the amount of \$290,000 and an expense increase to Fund 771 ARPA Funds in the amount of \$45,421.

Mayor Trujillo asked about the decrease of funding to the Riverwalk.

Deputy Finance Director Chavez advised it was an oversight on his part.

Mayor Trujillo asked if Finance had approved those adjustments.

Deputy Finance Director Chavez advised yes.

Utilities Director Gilvarry discussed the Water Acquisition/Rights in the amount of \$233,955 and \$290,000.

Councilor Montoya advised they are moving forward, getting monies and are working on projects to safeguard the water system for Las Vegas.

Discussion took place regarding the hydrology contract, who is keeping track of reimbursables for accountability and the State Legislative Appropriations for LV Park improvements.

Councilor Montoya made a motion to approve Resolution 23-04. Councilor Ulibarri seconded the motion.

Resolution 23-04 was presented as follows:

**CITY OF LAS VEGAS, NEW MEXICO
Resolution No. 23-04**

A RESOLUTION TO MAKE BUDGET ADJUSTMENT FOR THE 2022-2023 FISCAL YEAR

WHEREAS, the Governing Body of the City of Las Vegas has developed a budget adjustment request for fiscal year 2022-23; and

WHEREAS, said budget was developed on basis of increases in revenue, expenditure and transfer (in) out through cooperation with all user departments, elected officials and other department supervisors; and

WHEREAS, the City of Las Vegas is in need of making a budget adjustment in the 2022-23 fiscal year budget to include an expense increase to Fund 101-4100 Municipal Court in the amount of \$15,000, an expense increase to Fund 101-4800 Police Dept. in the amount of \$45,000, an expense decrease to Fund 217 State Legislative Appropriations – LV Park Improvements in the amount of \$67,115 and an expense decrease to Fund 217 State Legislative Appropriations – Riverwalk Construction in the amount of \$29,448, a rev/exp increase to Fund 433 Rehab Taxiway in the amount of \$22,220, a rev/exp to Fund 633 Solid Waste Const. in the amount of \$58,898, an expense increase to Fund 640 Water in the amount of \$150,000, an rev/exp increase to Fund 646 SCB in the amount of \$2,412,284, a rev/exp increase to Fund 647 Water Acquisitions/Rights in the amount of \$233,955, an expense increase to Fund 647 Water Acquisitions/Rights in the amount of \$290,000 and an expense increase to Fund 771 ARPA Funds in the amount of \$45,421

WHEREAS, the Governing Body finds the budget adjustment request should be as it meets the requirements as currently determined for fiscal year 2022-23; and,

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Las Vegas, that the recitals and any exhibits are incorporated herein by reference and the Governing Body hereby approves the aforementioned budget adjustment request and respectfully requests approval from the Local Governing Division of the Department of Finance and Administration.

ACCEPTED AND APPROVED this day ____ of February 2023.

Mayor Louie A. Trujillo

ATTEST:

Casandra Fresquez, City Clerk

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Barbara Casey	Yes	David G. Romero	Yes
David Ulibarri	Yes	Michael L. Montoya	Yes

Deputy City Clerk Sena advised the motion carried.

EXECUTIVE SESSION

Councilor Romero made a motion to convene into executive session for the purpose of discussing limited personnel matters as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978. Councilor Casey seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	Barbara Casey	Yes
David Ulibarri	Yes	David G. Romero	Yes

Deputy City Clerk Sena advised the motion carried.

Councilor Romero made a motion to exit executive session and reconvene into regular session after being in executive session for the purpose of discussing limited personnel matters as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978 and only those matters were discussed and no action was taken. Councilor Casey seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David Ulibarri	Yes	Barbara Casey	Yes
David G. Romero	Yes	Michael L. Montoya	Yes

Deputy City Clerk Sena advised the motion carried.

ADJOURN

Councilor Casey made a motion to adjourn. Councilor Ulibarri seconded the motion. All were in favor.

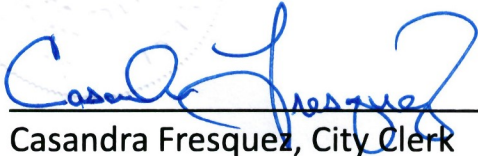
Deputy City Clerk Sena advised the motion carried.

Meeting adjourned at 7:38 pm.



Mayor Louie A. Trujillo

ATTEST:



Casandra Fresquez, City Clerk