



City of Las Vegas

1700 N. Grand Avenue | Las Vegas, NM 87701 | T 505.454.1401 | lasvegasnm.gov

Mayor Louie A. Trujillo

**CITY OF LAS VEGAS
REGULAR CITY COUNCIL MEETING
October 12, 2022–Wednesday– 5:30 p.m.
City Chambers
1700 North Grand Avenue
Las Vegas, NM 87701**

Public comments can be made in person at the meeting **OR** submitted in writing to the City Clerk no later than 4:30 p.m. on October 12, 2022, via email to cfresquez@lasvegasnm.gov or faxed to (505) 425-7335.

AGENDA

*City Council Meetings are
Available via YouTube*

https://www.youtube.com/channel/UCNGDVGRRAL0qVevel5JYeRw?view_as=subscriber

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **MOMENT OF SILENCE**
- V. **APPROVAL OF AGENDA**
- VI. **PUBLIC INPUT**(comments limited to topics on current agenda; not to exceed **3 minutes per person and individuals must sign up at least fifteen (15) minutes prior to meeting.) Public Input submitted to the City Clerk via email or fax will be read into the record.**
- VII. **MAYOR’S APPOINTMENTS/REPORTS AND RECOGNITIONS/PROCLAMATIONS**
 - Appointment of members to the Veterans Advisory Committee
 - Recognition of Christopher Armijo with the Recreation Department
 - Proclamation for “Ending Hunger Month”

David Ulibarri
Councilor Ward 1

Michael Montoya
Councilor Ward 2

Barbara Casey
Councilor Ward 3

David G. Romero
Councilor Ward 4

VIII. COUNCILORS' REPORTS

IX. CITY MANAGER'S REPORT

X. APPROVAL OF MINUTES (October 3, 2022)

XI. PRESENTATIONS (Not to exceed 10-15 minutes per person)

- The American Red Cross of NM is presenting an award of appreciation to the Las Vegas Police Department for their leadership, compassion and dedication to the Red Cross during the fires.

XII. BUSINESS ITEMS

1. Request approval of Resolution No. 22-55, Fiscal Year 2024 Section 5311 Grant Application Funding Requests.

Amy Weiser, Community Development Director The City of Las Vegas Transportation Department is required to apply for section 5311 grant funding annually, This application includes all documents required to comply under FTA and NMDOT guidelines. This application lists all expenses with calculated amounts based on previous years. The ratios of the local match are 80/20 for Administration expenses.

XIII. EXECUTIVE SESSION

THE COUNCIL MAY CONVENE INTO EXECUTIVE SESSION IF SUBJECT MATTER IS EXEMPT PURSUANT TO THE OPEN MEETINGS ACT.

XIV. ADJOURN

ATTENTION PERSONS WITH DISABILITIES: The meeting room and facilities are accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office prior to the meeting so that arrangements may be made.

ATTENTION PERSONS ATTENDING COUNCIL MEETING: By entering the City Chambers you consent to photography, audio recording, video recording and its/their use for inclusion on the City of Las Vegas website and to be broadcast on YouTube.

NOTE: A final agenda will be posted 72 hours prior to the meeting. Copies of the Agenda may be obtained from City Hall, Office of the City Clerk, 1700 N. Grand Avenue, Las Vegas, NM 87701 or the City's website at www.lasvegasnm.gov

MINUTES OF THE CITY OF LAS VEGAS SPECIAL CITY COUNCIL MEETING HELD ON MONDAY, OCTOBER 3, 2022 AT 3:00 P.M. IN THE CITY COUNCIL CHAMBERS.

MAYOR: Louie A. Trujillo

COUNCILORS: David G. Romero
Barbara Casey
Michael L. Montoya
David Ulibarri

ALSO PRESENT: Leo Maestas, City Manager
Casandra Fresquez, City Clerk
Antonio Salazar, Sergeant at Arms

CALL TO ORDER

Mayor Trujillo called the meeting to order at 3:00 pm.

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Mayor Trujillo asked for a moment of silence for the passing of Rosita Ellis and advised she was a big supporter of the community in many ways. Mayor Trujillo advised there would be a proclamation for Rosita at the next council meeting in October to commemorate a day for her.

APPROVAL OF AGENDA

Councilor Romero made a motion to approve the agenda as presented. Councilor Montoya seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Barbara Casey	Yes	David Ulibarri	Yes
Michael L. Montoya	Yes	David G. Romero	Yes

City Clerk Fresquez advised the motion carried.

PUBLIC INPUT

There was no public input.

APPROVAL OF MINUTES

Councilor Casey made a motion to approve the minutes from September 14 and September 21, 2022, with minor corrections. Councilor Montoya seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David Ulibarri	Yes	David G. Romero	Yes
Michael L. Montoya	Yes	Barbara Casey	Yes

City Clerk Fresquez advised the motion carried.

EXECUTIVE SESSION

Councilor Romero made a motion to convene into executive session for the purpose of discussing limited personnel matters as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978. Councilor Ulibarri seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	David Ulibarri	Yes
Barbara Casey	No	David G. Romero	Yes

City Clerk Fresquez advised the motion carried.

Councilor Romero made a motion to exit executive session and reconvene into regular session after being in executive session for the purpose of discussing

limited personnel matters as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978 and only those matters were discussed and no action was taken. Councilor Casey seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David Ulibarri	Yes	Michael L. Montoya	Yes
Barbara Casey	Yes	David G. Romero	Yes

City Clerk Fresquez advised the motion carried.

BUSINESS ITEMS

1. Request to accept City Attorney Scott Aaron’s resignation.

Councilor Casey made a motion to accept City Attorney Scott Aaron’s resignation effective September 30, 2022. Councilor Montoya seconded the motion.

Councilor Romero asked what attorneys they had on contract and what the plan is from here on out until a City Attorney is hired.

City Manager Maestas advised they have three different options, Dina Holcomb, Randy Van Vleck with New Mexico Local Government Law and the New Mexico Municipal League.

Councilor Romero advised they’ve had issues with two attorney’s that are under contract and voiced his concerns regarding the council narrowly approving both contracted attorneys in the past. Councilor Romero voiced his concerns regarding the gap between attorney services.

Councilor Montoya thanked Mr. Scott Aaron for his time as City Attorney and advised they are accepting his letter of resignation on a good note. Councilor Montoya stated that Mr. Aaron did a lot of work for the City of Las Vegas and the City is in a better place because of him and other staff.

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David Ulibarri	Yes	David G. Romero	No
Barbara Casey	Yes	Michael L. Montoya	Yes

City Clerk Fresquez advised the motion carried.

ADJOURN

Councilor Casey made a motion to adjourn. Councilor Montoya seconded the motion. All were in favor.

City Clerk Fresquez advised the motion carried.

Meeting adjourned at 4:13 pm.

Mayor Louie A. Trujillo

ATTEST:

Cassandra Fresquez, City Clerk



**CITY OF LAS VEGAS
COUNCIL MEETING AGENDA REQUEST FORM**

Meeting Date: October 12, 2022

Date Submitted: October 06, 2022

Department: Police

Item/Topic: The American Red Cross of NM would like to present the Las Vegas City Police Department with an award of appreciation for their leadership, compassion and dedication to the Red Cross during the fires.

Fiscal Impact: None

Attachments: Presentation only

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.

Approved For Submittal By:

Reviewed By:



Department Director, Antonio Salazar

Finance Director



City Manager

City Attorney (Approved as to Form)

**CITY CLERK'S USE ONLY
COUNCIL ACTION TAKEN**

Resolution No. _____
Ordinance No. _____
Contract No. _____
Approved _____

Continued To: _____
Referred To: _____
Denied _____
Other _____



**CITY OF LAS VEGAS
COUNCIL MEETING AGENDA REQUEST FORM**

Meeting Date: 10/12/2022

Date Submitted: 09/15/2022

Department: Transportation

Item/Topic: Approval of Resolution No.22-55, Fiscal Year 2024 Section 5311 Grant Application Funding Requests

The City of Las Vegas Transportation Department is required to apply for section 5311 Grant funding annually. This application includes all documents required to comply under FTA and NMDOT guidelines. This application lists all expenses with calculated amounts based on previous years. The ratios of the local match are 80/20 for Administration expenses, 50/50 for Operating expenses and 80/20 for Capital expenses.

Fiscal Impact: City of Las Vegas would commit to these local match dollar amounts.

Attachments: FY24 Section 5311 Grant Application

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.

Approved For Submittal By:

Reviewed By:

Department Director

Finance Director

City Manager

City Attorney (Approved as to Form)

**CITY CLERK'S USE ONLY
COUNCIL ACTION TAKEN**

Resolution No. _____

Continued To: _____

Ordinance No. _____

Referred To: _____

Contract No. _____

Denied _____

Approved _____

Other _____

CITY OF LAS VEGAS, NEW MEXICO
Resolution No. 22-55

**A RESOLUTION TO APPLY FOR AND ACCEPT A PUBLIC RURAL
TRANSPORTATION GRANT OFFER FROM THE NEW MEXICO DEPARTMENT OF
TRANSPORTATION TRANSIT AND RAIL DIVISION**

WHEREAS, the City of Las Vegas Meadow City Express (“City”) has applied to the New Mexico Department of Transportation Transit and Rail Division (“NMDOT”) for the FY24 Section 5311 Public Transportation Grant; and

WHEREAS, the City expects the total amount to be \$396,407.00; and

WHEREAS, the City would have to contribute 20% (\$24,071.00) for administrative expenses, 50% (\$138,024.00) for operating expenses, 20% (\$0.00) for capital outlay in order to receive the Grant for a total amount of \$162,095.80, including New Mexico gross receipts tax; and

WHEREAS, transportation is needed for the residents of the City of Las Vegas;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Las Vegas that the recitals are hereby incorporated herein by reference and the Governing Body hereby agrees to contribute 20% (\$24,071.80) for administrative expenses, 50% (\$138,024.00) for operating expenses, 20% (\$0.00) for capital outlay in order to receive the Grant, and agrees to use the Grant for the operation of the City of Las Vegas Meadow City Express Transit System.

APPROVED AND ADOPTED this _____ day of October, 2022.

Louie A. Trujillo, Mayor

ATTEST:

Reviewed and approved as to legal sufficiency only:

Casandra Fresquez, City Clerk

Scott Aaron, City Attorney

Application

Application: Section 5311/5339 Program (Rural/Non-Urbanized Public Transportation) FY 2024 Application


















Application Deadline: 9/9/2022
12:00:00 AM

Organization: City of Las Vegas

Year: 2024
Status: Submitted

Application Form(s)

Before you can submit this application, you must upload all required documents.

		<u>Documents</u>	
	Download	2024 Application Guide	
		Articles of Incorporation	View
		501(C)3 Certification (Required for Non-Profits)	Attach
		SAM.gov Unique Entity Identifier Verification	Re-Upload
	Download	Signed and dated Lobbying Certification	View
		Complete Audit Report (FY21)	Re-Upload
		Transit Related Audit Finding Documentation (If Applicable)	Attach
		Negotiated indirect cost rate (Tribes upload current approval letter)	Attach
		Flood Hazard Flood Insurance Policy (If applicable)	Attach
		Procurement Policy (New Applicants and Updated Policies)	Attach
		Historical and Application Year Budget Information	View
		Map of Service Area	View
		Demographic Information	View
		Civil Rights Complaints/Review Activities Documentation (If applicable)	Attach
		Program Coordination	View
		Letter(s) of Resolution of Financial Commitment of Local Match (Must Include Dollar Amount)	Re-Upload
		Letter(s) of Program Support from Municipality, Board, or Council	View
		Program Justification	View

		<u>Documents</u>	
		Operations Profile	View
Requires Upload	Optional	Upload Complete	
			<input type="button" value="Download All"/>

Project(s)

Line Item	Year	Description	Stimulus	Net Project Cost
117900	2024	Project Administration - Project Administration		\$120,359.00
300901	2024	Operating Assistance up to 50% Federal Share- Rural		\$276,048.00
114211	2024	Acquisition - Support Vehicles		
114209	2024	Acquisition - Surveillance / Security (Bus)		
114210	2024	Acquisition - Fare Collection (Mobile)		

Budget Request Summary

Budget Category	Net Project Cost	Total FTA Portion of Net Project Cost (max. allowed)	Total Minimum Required Local Match	Additional Local Funds
Administration Less 20.00 % Local Match	\$120,359.00	\$96,287.20	\$24,071.80	\$0.00
Capital Less 20.00 % Local Match		\$0.00	\$0.00	
Operating Less 50.00 % Local Match	\$276,048.00	\$138,024.00	\$138,024.00	\$0.00
Total	\$396,407.00	\$234,311.20	\$162,095.80	\$0.00

Budget Summary

Expense		
Supplies		
1-11-05	Office Supplies	\$1,000.00
1-11-10	Furniture under \$1,000	\$1,000.00
1-11-12	Equipment under \$1,000	\$1,000.00
1-11-20	Janitorial Supplies	\$1,000.00
1-11-95	Other	\$0.00
2-08-05	Shop Supplies	\$0.00
2-08-10	Furniture & Equipment under \$500	\$0.00
2-08-15	Printing	\$0.00
2-08-95	Other	\$0.00
Vehicle Costs		

2-11-05	Fuel	\$30,000.00
2-11-10	License & Fees	\$0.00
2-11-15	Oil & Lubricants	\$0.00
2-11-20	Replacement Parts	\$0.00
2-11-25	Tires	\$0.00
2-11-30	Vehicle Maintenance	\$20,000.00
2-11-35	Vehicle Painting	\$0.00
2-11-40	Vehicle Interior Maintenance	\$0.00
2-11-45	Freight	\$0.00
2-11-50	Vehicle Repair	\$0.00
2-11-95	Other	\$0.00

Insurance

1-07-05	Buildings and Contents	\$0.00
1-07-10	General & Employee Liability Insurance	\$0.00
1-07-15	Surety and Fidelity Bonds	\$0.00
1-07-20	Claims Deductible	\$0.00
1-07-25	Vehicle Insurance	\$0.00
1-07-95	Other	\$0.00

Communications

1-03-05	Fax Machine	\$0.00
1-03-10	Internet Subscriber Services	\$0.00
1-03-15	Postage	\$0.00
1-03-20	Telephone	\$4,500.00
1-03-25	Cell Phone	\$0.00
1-03-30	Radio	\$0.00
1-03-35	Repeater Fees	\$0.00
1-03-95	Other	\$0.00
2-03-05	Cell Phone	\$0.00
2-03-10	Telephone	\$0.00
2-03-15	Radio Repeater	\$0.00
2-03-20	Mobile Radio	\$0.00
2-03-25	Radio	\$0.00
2-03-95	Other	\$0.00

Occupancy Costs

1-08-05	Office Rent	\$0.00
1-08-10	Utilities	\$0.00
1-08-20	Building Maintenance	\$0.00
1-08-95	Other	\$0.00
2-06-05	Building Maintenance	\$0.00
2-06-10	Operational Rent	\$0.00
2-06-15	Utilities	\$0.00
2-06-20	Building Insurance	\$0.00
2-06-25	Building and Grounds	\$0.00
2-06-30	Pest Control	\$0.00
2-06-35	Landscaping services	\$0.00
2-06-95	Other	\$0.00

Contractual Services

1-04-05	Audit	\$0.00
1-04-10	Advertising	\$0.00
1-04-15	Equipment Rental/Lease	\$1,600.00
1-04-20	Contractual Services - Other	\$0.00
1-04-25	Contractual Services - Janitorial	\$0.00
1-04-26	Temporary Employment Services	\$0.00
1-04-27	Accounting	\$0.00
1-04-28	Consulting Services	\$0.00
1-04-30	Indirect Costs	\$0.00
1-04-95	Other	\$0.00
2-04-05	Maintenance - Machinery	\$0.00
2-04-06	Maintenance - Equipment	\$0.00
2-04-10	Equipment Rental/Lease	\$0.00
2-04-15	Contractual Services - Other	\$0.00
2-04-20	Transit Services	\$0.00
2-04-25	Software Lease	\$0.00
2-04-30	Indirect Cost Rate	\$0.00
2-04-95	Other	\$0.00

Training

1-12-05	Training	\$1,500.00
1-12-95	Other	\$0.00
2-09-05	Training	\$0.00
2-09-95	Other	\$0.00

Capital Expenses

3-01-00	Capital Cost	
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Fringe Benefits

1-02-05	FICA	\$6,364.00
1-02-10	PERA Retirement	\$8,154.00
1-02-15	Health Insurance	\$4,836.00
1-02-20	Unemployment Insurance	\$274.00
1-02-25	Workmen's Compensation	\$1,643.00
1-02-30	Other Fringe Benefits	\$2,388.00
1-02-95	Other	\$0.00
2-02-05	FICA	\$13,400.00
2-02-10	PERA Retirement	\$16,700.00
2-02-15	Health Insurance	\$21,000.00
2-02-20	Unemployment Insurance	\$548.00
2-02-25	Worker's Compensation	\$7,500.00
2-02-95	Other	\$5,000.00

Personnel Costs

1-09-10	Physicals	\$0.00
1-09-12	Drug Screens	\$0.00
1-09-15	Vaccinations	\$0.00
1-09-95	Other	\$0.00
2-07-03	Uniform Laundry Services	\$0.00
2-07-05	Uniform Purchase	\$2,000.00
2-07-06	Background Checks	\$0.00
2-07-10	Vaccinations	\$0.00
2-07-12	Drug Screens	\$0.00
2-07-15	Physicals	\$0.00
2-07-95	Other	\$0.00

Dues and Subscriptions

1-05-05	NMTA	\$400.00
1-05-10	SWTA	\$0.00
1-05-15	Transit Publications	\$0.00
1-05-20	CTAA	\$0.00
1-05-21	Business Registration Fees	\$0.00
1-05-95	Other	\$0.00

Printing/Copying Costs

1-10-05	Printing	\$0.00
1-10-10	Copying	\$0.00
1-10-95	Other	\$0.00

Travel

1-13-05	Mileage	\$1,500.00
1-13-10	Public Transport Fares	\$0.00
1-13-15	Per Diem	\$0.00
1-13-20	Registration Fees	\$0.00
1-13-25	Lodging and Meals	\$0.00
1-13-30	Other	\$0.00
2-10-05	Mileage	\$0.00
2-10-10	Public Transport Fares	\$0.00
2-10-15	Per Diem	\$0.00
2-10-20	Registration Fees	\$0.00
2-10-25	Lodging & Meals	\$0.00
2-10-30	Other	\$0.00

Equipment

1-06-10	Equipment Repair	\$0.00
1-06-15	Computer Purchase	\$0.00
1-06-20	Software Purchase	\$0.00
1-06-25	Software Lease	\$0.00
1-06-95	Other	\$0.00
2-05-10	Assigned Vehicle Use	\$0.00
2-05-25	Equipment Repair	\$0.00
2-05-95	Other	\$0.00

Salaries and Wages

1-01-05	Director	\$0.00
1-01-10	Managers	\$52,000.00
1-01-12	Financial Manager	\$0.00
1-01-15	Clerical Support Staff	\$31,200.00
1-01-20	Accounting Staff	\$0.00
1-01-25	Administrative Assistant	\$0.00
1-01-30	Village Administrator	\$0.00
1-01-35	CFO	\$0.00
1-01-40	Salary Adjustments	\$0.00
1-01-45	Chief Executive Officer	\$0.00
1-01-50	Transportation Coordinator	\$0.00
1-01-55	Public Works Director	\$0.00
1-01-60	Janitor	\$0.00
1-01-65	Temporary	\$0.00
1-01-95	Other	\$0.00
2-01-05	Supervisor	\$0.00
2-01-10	Drivers	\$169,900.00
2-01-15	Mechanics	\$0.00
2-01-20	Dispatcher	\$0.00
2-01-25	Janitor	\$0.00
2-01-30	Salary Adjustment	\$0.00
2-01-35	Overtime	\$0.00
2-01-40	Mechanic Supervisor	\$0.00
2-01-45	Auto Parts Clerk	\$0.00
2-01-50	Maintainer	\$0.00
2-01-55	Accountant	\$0.00
2-01-60	Laborer	\$0.00
2-01-95	Other	\$0.00

Revenue (Non-Calculated)

Advertising

Advertising	\$0.00
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Contracting

Contracting	\$0.00
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Revenue

Passenger Fares

2-11-55	Passenger Fares	\$10,000.00
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Total Expenses	\$406,407.00
Total Revenue	\$10,000.00
Net Project Cost	\$396,407.00

Additional Documents

Document Name:

Select Document No file chosen

[Upload](#)

No documents attached.

Comments

Comments	Update By
No records to display.	

Insert

History Log

Status	Comments	Last Modified By
Submitted		Marcelino Roybal on 9/9/2022 4:53:22 PM
	Uploaded: Historical and Application Year Budget Information	Marcelino Roybal on 9/9/2022 3:50:07 PM
	Uploaded: Letter(s) of Resolution of Financial Commitment of Local Match (Must Include Dollar Amount)	Marcelino Roybal on 9/9/2022 3:49:51 PM
	Uploaded: Letter(s) of Program Support from Municipality, Board, or Council	Marcelino Roybal on 9/9/2022 9:53:14 AM
	Uploaded: Signed and dated Lobbying Certification	Marcelino Roybal on 9/9/2022 9:51:15 AM
	Uploaded: SAM.gov Unique Entity Identifier Verification	Marcelino Roybal on 9/6/2022 10:22:49 AM

Status	Comments	Last Modified By
Uploaded: Operations Profile		Marcelino Roybal on 9/6/2022 10:20:56 AM
Uploaded: Program Justification		Marcelino Roybal on 9/6/2022 10:00:26 AM
Uploaded: Demographic Information		Marcelino Roybal on 9/6/2022 9:19:06 AM
Uploaded: Program Coordination		Marcelino Roybal on 9/6/2022 9:07:17 AM
Uploaded: Map of Service Area		Marcelino Roybal on 9/6/2022 9:02:15 AM
Uploaded: Complete Audit Report (FY21)		Marcelino Roybal on 9/6/2022 8:56:44 AM
Uploaded: Articles of Incorporation		Marcelino Roybal on 9/6/2022 8:15:12 AM

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