



**CITY OF LAS VEGAS**  
1700 North Grand Avenue  
Las Vegas, New Mexico 87701  
Phone: (505) 454-1401 Fax: (505) 454-8027

# PURCHASE ORDER

**PO Number:** 221736

**Date:** 06/06/2022

**Request #:** 292353

**Vendor #:** 07648

**ISSUED TO:** BTU HOLDINGS LLC  
9330 LYNDON B JOHNSON FREEWAY, STE 850  
DALLAS, TX 75243-

**SHIP TO:** City of Las Vegas  
Attn:Utilities Department  
905 12th Street  
Las Vegas, NM 87701

**Vendor Fax #:** (505) 425-7600

| ITEM | UNITS | DESCRIPTION  | PRICE  | PROJ | GL ACCOUNT NUMBER | AMOUNT |
|------|-------|--|--------|------|-------------------|--------|
| 1    | 1     | 16 3/8PS .050g CHAIN                                   | 21.16  |      | 620-0000-610-7112 | 21.16  |
| 2    | 1     | BAR 16" 3/8"X050                                       | 34.97  |      | 620-0000-610-7112 | 34.97  |
| 3    | 1     | MS 2010 1T POWERHEAD                                   | 683.86 |      | 620-0000-610-7112 | 683.86 |
| 4    | 3     | WOODCUTTER BAR/CHAIN OIL GALLON                        | 17.99  |      | 620-0000-610-7112 | 53.97  |
| 5    | 1     | BAR 18" .325 FOR MS250                                 | 36.45  |      | 620-0000-610-7112 | 36.45  |
| 6    | 1     | 18"RS .325p 063g CHAIN                                 | 22.68  |      | 620-0000-610-7112 | 22.68  |
| 7    | 3     | 18"RS .325p 063G CHAIN                                 | 27.99  |      | 620-0000-610-7112 | 83.97  |
| 8    | 3     | 16" CHAIN PM 3/8 P .050G                               | 21.99  |      | 620-0000-610-7112 | 65.97  |
| 9    | 1     | MS 250 POWER HEAD                                      | 320.86 |      | 620-0000-610-7112 | 320.86 |
| 10   | 1     | .325 2 IN 1 FILING GUIDE                               | 36.49  |      | 620-0000-610-7112 | 36.49  |
| 11   | 1     | 2 IN 1 FILING GUIDE FOR 3/8" PIC<br>EMERGENCY 13-1-127 | 36.49  |      | 620-0000-610-7112 | 36.49  |

DEPARTMENT ORDER

**Approved By:**

**Date:**

6/7/2022

|                  |          |
|------------------|----------|
| <b>SUBTOTAL:</b> | 1,396.87 |
| <b>TAX:</b>      | 0.00     |
| <b>SHIPPING:</b> | 0.00     |
| <b>TOTAL</b>     | 1,396.87 |

1. Original invoice plus one copy must be sent to: City of Las Vegas, 1700 North Grand Avenue, Las Vegas, NM 87701.
2. Payment may be expected within 30 days of receipt of goods, unless otherwise stated.
3. C.O.D. shipment will not be accepted.
4. Purchase Order numbers must appear on all shipping containers, packing slips and invoices. Failure to comply with the above request may delay payment.
5. All goods are to be shipped F.O.B. Destination unless otherwise stated.
6. All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the City.
7. All goods and equipment must meet or exceed all necessary city, state and federal standards and regulations.
8. Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
9. Seller acknowledges that the buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
10. The City is exempt from all federal excise and state tax - ID# 85-6000149

**Finance Dept. (505) 454-1401 FAX (505) 454-8027**

# CITY OF LAS VEGAS REQUISITION FOR PURCHASE

PURCHASE ORDER NO.: 792353

REQUIREMENTS

CHECK APPROPRIATE BOX

DATE: 6/6/2022

**PURCHASES UNDER RESOLUTION #14-18 STATE PROCUREMENT CODE:**

- ☒ \$0 TO \$19,999.99 Best Obtainable Price; Requires 3 telephoned, written, faxed or e-mailed quotes;  
☐ \$20,000.00 TO \$59,999.99 Requires 3 written and signed quotes; (Goods or services)  
☐ \$60,000.00 AND OVER Formal Process (Requires RFQ, RFP, RFB, etc.)

☐ BID NO.: \_\_\_\_\_ - \_\_\_\_\_ AWARDED: \_\_\_\_/\_\_\_\_/\_\_\_\_; CONTRACT NO.: \_\_\_\_\_

(RECORD BID NUMBER, AWARDED DATE, AND CONTRACT NUMBER ABOVE)

☐ SPD CONTRACT; SPD NO.: \_\_\_\_\_ EXPIRES: \_\_\_\_/\_\_\_\_/\_\_\_\_.

☐ EXEMPT PURCHASE; Provide Section No. \_\_\_\_\_.

☐ GSA CONTRACT; GSA NO.: \_\_\_\_\_ EXPIRES: \_\_\_\_/\_\_\_\_/\_\_\_\_.

☐ PROFESSIONAL SERVICES; \_\_\_\_\_

☐ SOLE SOURCE: REQUIRES DETERMINATION AND MUST BE POSTED ON CLV WEBSITE FOR 30 DAYS PRIOR TO PROCURING GOODS AND/OR SERVICES.

☐ OTHER CITY CONTRACT: NO: \_\_\_\_\_ EXPIRES \_\_\_\_/\_\_\_\_/\_\_\_\_

☒ EMERGENCY; \_\_\_\_\_ SECTIONS 13-1-127 STATE PROCUREMENT CODE

**STATEMENT OF NEED: (Must Complete)**

*These tools are needed to clear around the Bridges (trees)*

**\*IN COMPLIANCE WITH THE PROCUREMENT CODE #14-18 THE FOLLOWING QUOTES WERE OBTAINED\***

| DATE   | NAME OF VENDOR | PHONE NUMBER | PERSON CONTACTED | PRICE QUOTED |
|--------|----------------|--------------|------------------|--------------|
| 6/6/22 | BTL            | 505-425-9329 |                  | \$1514.15    |
| 6/6/22 | Big R          | 505-425-1111 |                  | 10 Quote     |
| 6/6/22 | Pat Brown      | 505-425-9771 |                  | 396 Quote    |

(If needed, attach additional quote documentation to this requisition)

| LINE | QUANTITY | UNIT | DESCRIPTION                | UNIT PRICE | SUB TOTAL |
|------|----------|------|----------------------------|------------|-----------|
|      | 1        | EA   | 152" Power Head            | \$320.86   | \$320.86  |
|      | 1        | EA   | 15" 325-54 152"            | \$36.45    | \$36.45   |
|      | 1        | EA   | 15" RS-225 163g Chain      | \$22.68    | \$22.68   |
|      | 1        | EA   | 152" CIT Power Head        | \$653.86   | \$653.86  |
|      | 1        | EA   | 16" 38" X .050             | \$34.97    | \$34.97   |
|      | 1        | EA   | 16" 38" X .050 Chain       | \$21.16    | \$21.16   |
|      | 3        | EA   | 18" RS-225 163g Chain      | \$35.99    | \$107.97  |
|      | 3        | EA   | 16" Chain 10" 38" X .050   | \$22.99    | \$68.97   |
|      | 3        | EA   | 16" Chain 10" 38" X .050   | \$22.99    | \$68.97   |
|      | 1        | EA   | 325 2 1/2" Filig Chain     | \$36.49    | \$36.49   |
|      | 1        | EA   | 2 1/2" Filig Chain 38" PIC | \$36.49    | \$36.49   |

VENDOR:

TOTAL: \$

1346.87

ADDRESS:

NM CRS NO.:

FEDERAL TAX NO.:

I CERTIFY THAT THIS PURCHASE IS NECESSARY AND THAT THE REQUESTED ITEMS WILL BE PURCHASED AT THE LOWEST BID OR BEST OBTAINABLE PRICE.

BUDGET \$ 7,500.00  
 EXPENDED TO DATE \$ 197.68  
 CURRENT EXPENSE \$ 1514.15  
 BALANCE \$ 5,188.25

SIGNATURE OF PERSON REQUESTING

FUND

DEPARTMENT

ACTIVITY

APPROVED BY: D. Chay 6/7/2022

BUDGET AVAILABLE YES: \_\_\_\_\_ NO: \_\_\_\_\_

WHITE COPY: ACCOUNTS PAYABLE

YELLOW COPY: PURCHASING

PINK COPY: DEPARTMENT

STATE OF NEW MEXICO  
EMERGENCY DETERMINATION FORM

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person.

I. Name of Agency: **City of Las Vegas**

Agency Chief Procurement Officer: *Helen Vigil*

Telephone Number: *505-454-1401*

II. Name of Contractor: ***BTU Building Supply***

Address of Contractor:

***900 Mills Ave***

***Las Vegas NM, 87701***

Amount of prospective contract: ***\$1,396.87***

Term of prospective contract: ***1 time purchase***

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract:

***Tree clearing and maintenance around bridges to prevent debris from building up on bridge pillars that are causing damage to the bridge***

- IV. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable competition utilized in compliance with NMSA 1978, Section 13-1-127.

*There is debris around the bridge pillar that is a hazard for damage and increase of flood risk in the event of heavy rainstorm.*

- V. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.).

*Will be proactive by clearing up debris thus reducing the risk when done regularly .*

- VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances.

*After equipment is purchased we can clear debris as soon as we see risk.*

2015 Emergency Form

Certified by:

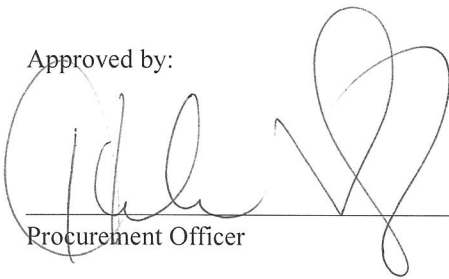


Department Director

Date:

6/6/22

Approved by:



Procurement Officer

Date:

6/7/2022

Approved:



Finance Director

Deputy

Date:

6/7/2022

**BTU BUILDING MATERIALS**  
**900 MILLS AVE**  
**LAS VEGAS, NM 87701**  
**www.btudoitcenter.com**  
**PHONE: (505) 425-9329**

PAGE NO 1

|                    |                |                 |            |                    |                |                              |
|--------------------|----------------|-----------------|------------|--------------------|----------------|------------------------------|
| CUST NO:<br>180184 | JOB NO:<br>000 | PURCHASE ORDER: | REFERENCE: | TERMS:<br>NET 10TH | CLERK:<br>18MM | DATE / TIME:<br>6/7/22 10:07 |
|--------------------|----------------|-----------------|------------|--------------------|----------------|------------------------------|

SOLD TO:  
CITY OF LAS VEGAS #9  
1700 N. GRAND AVE.  
  
LAS VEGAS NM 87701  
505-454-1401

SHIP TO:

EXP. DATE: 6/13/22  
TERMINAL: 257

TAX: 181 BTU TAXABLE

**ESTIMATE: 42008**

| LINE                      | SHIPPED | ORDERED | UM | SKU         | DESCRIPTION                      | LOCATION | UNITS | PRICE/ PER | EXTENSION |
|---------------------------|---------|---------|----|-------------|----------------------------------|----------|-------|------------|-----------|
| 1                         |         | 1       | EA | MS250       | MS 250 POWER HEAD                | ST10     | 1     | 320.86 /EA | 320.86 N  |
| 2                         |         | 1       | EA | 30050084717 | BAR, 18" .325 FOR MS250          | SSNW     | 1     | 36.45 /EA  | 36.45 *N  |
| 3                         |         | 1       | EA | 36390050068 | 18" RS .325p 063g CHAIN          | SSNW     | 1     | 22.68 /EA  | 22.68 *N  |
| 4                         |         | 1       | EA | MS201T      | MS201T POWERHEAD                 | STFLR    | 1     | 683.86 /EA | 683.86 N  |
| 5                         |         | 1       | EA | 30050004813 | BAR, 16" 3/8"X.050               | SSNW     | 1     | 34.97 /EA  | 34.97 *N  |
| 6                         |         | 1       | EA | 63PS3-55    | 16 3/8PS .050G CHAIN             | STIHL    | 1     | 21.16 /EA  | 21.16 N   |
| 7                         |         | 3       | EA | 36390050068 | 18" RS .325p 063g CHAIN          | SSNW     | 3     | 27.99 /EA  | 83.97 *N  |
| 8                         |         | 3       | EA | 63PM55      | 16" CHAIN PM 3/8P .050G          | SSNW     | 3     | 21.99 /EA  | 65.97 *N  |
| 9                         |         | 3       | GL | 70108710240 | WOODCUTTER BAR/CHAIN OIL GALLON  | ST16     | 3     | 17.99 /GL  | 53.97 *N  |
| 10                        |         | 1       | EA | 56057504304 | .325 2 IN 1 FILING GUIDE         | ST10     | 1     | 36.49 /EA  | 36.49 *N  |
| 11                        |         | 1       | EA | 56057504303 | 2 in 1 Filing Guide for 3/8" PIC | ST10     | 1     | 36.49 /EA  | 36.49 *N  |
| MAY CHANGE WITHOUT NOTICE |         |         |    |             |                                  |          |       |            |           |

(CHRIS RODARTE-STR-)

TAXABLE 0.00  
NON-TAXABLE 1396.87  
SUBTOTAL 1396.87

TAX AMOUNT 0.00  
**TOTAL 1396.87**



TOT WT: 0.00

X  
Received By \_\_\_\_\_

CITY OF LAS VEGAS GAS DEPARTMENT  
905 12<sup>TH</sup> St.  
LAS VEGAS, NM 87701

PHONE#  
505-429-7951

Email jude@lasvegasnm.gov

FAX#  
505-426-8460

**QUOTE SHEET**

FAX BACK BY: 6/6/2022 \_\_\_\_\_

VENDOR PAT ROMERO

FAX: \_\_\_\_\_

|    | UNITS | ITEM & DETAILED                          | PART# | UNIT<br>PRICE | EXT.<br>PRICE |
|----|-------|--|-------|---------------|---------------|
| 1  | 1     | MS 250 POWER HAND CHAIN SAW 18"<br>BAR   |       |               |               |
| 2  | 1     | MS 201 T POWER HAND CHAIN SAW 16"<br>BAR |       |               |               |
| 3  | 3     | 18" RS .325p CHAIN                       |       |               |               |
| 4  | 3     | 16" 3/8P .050G CHAIN                     |       |               |               |
| 5  | 3     | GAL. BAR/CHAIN OIL                       |       |               |               |
| 6  | 1     | .325 2 IN 1 FILING GUIDE                 |       |               |               |
| 7  | 1     | 2 IN1 FILING GUIDE FOR 3/8" PIC          |       |               |               |
| 8  |       |  |       |               |               |
| 9  |       | TOOLS MUST BE IN STOCK                   |       |               |               |
| 10 |       |  |       |               |               |
|    |       |  |       |               |               |
|    |       |  |       |               |               |

**PLEASE SIGN AND DATE QUOTE  
IF FREIGHT APPLIES PLEASE QUOTE  
ALL ORDERS ARE FOR DESTINATION**

QUOTATION BY: Adrianna Porter

SIGNATURE: Adrianna Porter

13-1-34. DEFINITION: BRAND NAME OR EQUAL SPECIFICATION.

"Brand name or equal specification" means a specification describing one or more items by manufacturer's name or catalogue number to indicate the standard of quality, performance or other pertinent characteristics and providing for the substitution of equivalent item. History Laws 1984 ch. 65 7

**THANK YOU**

Jude Herrera  
Gas Department

\*\*\* INVOICE \*\*\*

Page 1

Pat Romero Bldg Supply True Value  
406 Pecos Street  
P.O. Box 1264  
Las Vegas, NM 87701

Bill To:  
Our Valued Customer

Date: 06/06/2022 Time: 02:34:15 PM - Transaction#: A76734  
Associate: Adrianna

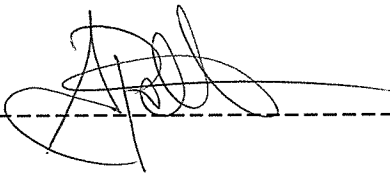
| Qty | Description<br>ProductCode | Unit<br>Note | Price | Tax | Extended |
|-----|----------------------------|--------------|-------|-----|----------|
|-----|----------------------------|--------------|-------|-----|----------|

N/A ON STIHL

Subtotal: \$0.00

TOTAL: \$0.00

CHANGE: \$0.00



Thank You!  
505-425-9771  
Fax# 505-425-0214

CITY OF LAS VEGAS GAS DEPARTMENT  
905 12<sup>TH</sup> St.  
LAS VEGAS, NM 87701

PHONE#  
**505-429-7951**

Email [jude@lasvegasnm.gov](mailto:jude@lasvegasnm.gov)

FAX#  
**505-426-8460**

**QUOTE SHEET**

FAX BACK BY: 6/6/2022

VENDOR Big R FAX: \_\_\_\_\_

|    | UNITS | ITEM & DETAILED                          | PART# | UNIT<br>PRICE | EXT.<br>PRICE |
|----|-------|--|-------|---------------|---------------|
| 1  | 1     | MS 250 POWER HAND CHAIN SAW 18"<br>BAR   |       |               |               |
| 2  | 1     | MS 201 T POWER HAND CHAIN SAW 16"<br>BAR |       |               |               |
| 3  | 3     | 18" RS .325p CHAIN                       |       |               |               |
| 4  | 3     | 16" 3/8P .050G CHAIN                     |       |               |               |
| 5  | 3     | GAL. BAR/CHAIN OIL                       |       |               |               |
| 6  | 1     | .325 2 IN 1 FILING GUIDE                 |       |               |               |
| 7  | 1     | 2 IN1 FILING GUIDE FOR 3/8" PIC          |       |               |               |
| 8  |       |  |       |               |               |
| 9  |       | TOOLS MUST BE IN STOCK                   |       |               |               |
| 10 |       |  |       |               |               |
|    |       |  |       |               |               |
|    |       |  |       |               |               |

**PLEASE SIGN AND DATE QUOTE  
IF FREIGHT APPLIES PLEASE QUOTE  
ALL ORDERS ARE FOR DESTINATION**

QUOTATION BY: Hermann Haizer

SIGNATURE: \_\_\_\_\_

13-1-34. DEFINITION: BRAND NAME OR EQUAL SPECIFICATION.

"Brand name or equal specification" means a specification describing one or more items by manufacturer's name or catalogue number to indicate the standard of quality, performance or other pertinent characteristics and providing for the substitution of equivalent item. History Laws 1984 ch. 65 7

**THANK YOU**

Jude Herrera  
Gas Department

206 MILLS AVENUE  
LAS VEGAS, NM 87701  
PHONE: (505) 425-1111

|          |         |                 |            |          |        |              |
|----------|---------|-----------------|------------|----------|--------|--------------|
| CUST NO: | JOB NO: | PURCHASE ORDER: | REFERENCE: | TERMS:   | CLERK: | DATE / TIME: |
| *1       | 000     |                 |            | NET 28TH | GGARZA | 6/6/22 2:23  |

SOLD TO:  
\*\*\*\* CASH \*\*\*\*

SHIP TO:

EXP. DATE: 9/4/22

TERMINAL: 262

SALESPERSON: 01 HOUSE ACCOUNT  
TAX: 161 GROSS RECEIPTS TAX LA

**ESTIMATE: 708780**

| LINE | SHIPPED | ORDERED | UM | SKU | DESCRIPTION                     | SUGG | UNITS | PRICE/ PER | EXTENSION |
|------|---------|---------|----|-----|---------------------------------|------|-------|------------|-----------|
| 1    |         |         |    |     | NO QUOTE - DONT HAVE MS 201     |      |       |            |           |
| 2    |         |         |    |     | T-POWER CHAINSAW                |      |       |            |           |
| 3    |         |         |    |     | DO NOT HAVE .325 2 IN 1 FILING  |      |       |            |           |
| 4    |         |         |    |     | GUIDE                           |      |       |            |           |
| 5    |         |         |    |     | DO NOT HAVE 2 IN 1 FILING GUIDE |      |       |            |           |
| 6    |         |         |    |     | FOR 3/8 PIC                     |      |       |            |           |

|             |      |
|-------------|------|
| TAXABLE     | 0.00 |
| NON-TAXABLE | 0.00 |
| SUBTOTAL    | 0.00 |

|            |      |
|------------|------|
| TAX AMOUNT | 0.00 |
|------------|------|

|              |             |
|--------------|-------------|
| <b>TOTAL</b> | <b>0.00</b> |
|--------------|-------------|

TOT WT: 0.00

X

Received By

206 MILLS AVENUE  
LAS VEGAS, NM 87701  
PHONE: (505) 425-1111

|          |         |                 |            |          |        |              |
|----------|---------|-----------------|------------|----------|--------|--------------|
| CUST NO: | JOB NO: | PURCHASE ORDER: | REFERENCE: | TERMS:   | CLERK: | DATE / TIME: |
| *1       | 000     |                 |            | NET 28TH | GGARZA | 6/6/22 2:22  |

SOLD TO:  
\*\*\*\* CASH \*\*\*\*

SHIP TO:

EXP. DATE: 9/4/22

TERMINAL: 262

SALESPERSON: 01 HOUSE ACCOUNT  
TAX: 161 GROSS RECEIPTS TAX LA

**ESTIMATE: 708776**

| LINE | SHIPPED | ORDERED | UM | SKU     | DESCRIPTION  | SUGG | UNITS | PRICE/ PER | EXTENSION |
|------|---------|---------|----|---------|--|------|-------|------------|-----------|
| 1    |         | 1       | EA | 1323615 | MS 250 18IN CHAINSAW<br>MFG part# 11232000722US<br>UPC # 886661144730      |      | 1     | 399.99 /EA | 399.99    |
| 2    |         |         |    |         | NO RETURNS OR EXCHANGES ON   |      |       |            |           |
| 3    |         |         |    |         | POWER EQUIPMENT.   |      |       |            |           |
| 4    |         | 3       | EA | 2012500 | 33 RMC3 66E CHAIN LOOP<br>MFG part# 36620050066<br>UPC # 795711395827      |      | 3     | 33.99 /EA  | 101.97    |
| 5    |         | 3       | EA | 1664090 | 33RM 60E CHAIN LOOP<br>MFG part# 36500050070<br>UPC # 795711405373         |      | 3     | 35.99 /EA  | 107.97    |
| 6    |         | 3       | EA | 2516245 | WINTER BAR & CHAIN OIL 1GAL<br>MFG part# 70108710212<br>UPC # 795711145873 |      | 3     | 21.99 /EA  | 65.97     |

|             |        |
|-------------|--------|
| TAXABLE     | 675.90 |
| NON-TAXABLE | 0.00   |
| SUBTOTAL    | 675.90 |

|            |       |
|------------|-------|
| TAX AMOUNT | 56.75 |
|------------|-------|

|              |               |
|--------------|---------------|
| <b>TOTAL</b> | <b>732.65</b> |
|--------------|---------------|

TOT WT: 30.00

X

Received By



## City of Las Vegas

1700 N. Grand Avenue | Las Vegas, NM 87701 | T 505.454.1401 | lasvegasnm.gov

Mayor Louie A. Trujillo

TO: Helen Vigil, Purchasing

FROM:

Jude Herrera, Gas Superintendent

DATE: 6/6/22

RE: Justification for purchase of chainsaws and extra parts

I am requesting a purchase order be issued in the amount of \$1,396.81 to BTU building Supply for the purchase of 1-MS250 chainsaw, 1- MS201T chainsaw, 3-18" replacement chains, 3- 16" replacement chains, 3 gallons of bar & chain oil, 1- file & guide set for .325, and 1- file & guide kit for 3/8". BTU building supply has all equipment in stock.

These tools are needed to do tree clearing and maintenance around the bridges to prevent debris from building up on the Bridge pillars and causing damage to the bridge in the event of a flood.

*Pre Flood  
CRITICAL WORK  
THIS WEEK ASAP*

Please contact Jude Herrera at 505-429-7951 if you have any questions. Thank You

D David Ulibarri  
C Councilor Ward 1

Michael Montoya  
Councilor Ward 2

Barbara Casey  
Councilor Ward 3

David G. Romero  
Councilor Ward 4