



# CITY OF LAS VEGAS

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**Mayor Tonita Gurulé-Girón**

**CITY OF LAS VEGAS  
WORKSHOP CITY COUNCIL AGENDA  
May 15, 2018–Tuesday – 9:00 AM - 3:00PM  
Charlie's Spic and Span Meeting Room  
715 Douglas Ave**

*(The City Council shall act as the Housing Authority Board of Commissioners on any matters on the Agenda concerning the Housing Department.)*

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. MOMENT OF SILENCE
- V. APPROVAL OF AGENDA
- VI. PUBLIC INPUT (not to exceed 3 minutes per person and persons must sign up at least fifteen (15) minutes prior to meeting.)
- VII. Workshop Introduction By Mayor Tonita Gurulé-Girón

**1. Discussion on the City of Las Vegas Structure and review of the Organizational Chart.**

To optimize communications and efficiency, it is important that the whole organization understand the organizational structure, including the authority and responsibility of each member. An organizational chart will give a clear picture of how information will flow in the City of Las Vegas.



## **2. Review rules and procedures of decorum, and code of conduct.**

We will provide you with a recommended list of rules and procedures of decorum for the Governing Body to consider adopting. We believe it is essential for the governing body to embrace and adhere to rules of decorum, which foster respectful, civil behavior within the organization. We will ask each participant to complete a 30 minute Leadership Assessment prior to the meeting. The results will be used to help complete the code of conduct.

## **3. Conduct a S.W.O.T. Analysis**

We will guide you through an analytical process of evaluating the perceptions of the City's internal strengths & weaknesses, along with external opportunities and threats. This information will be used to develop an improvement plan.

## **4. Improvement plan process**

We will take the goals and objectives of the March 2017 retreat, along with the SWOT analysis, of the May 2018 workshop and turn them into an action plan. This "tool" will help ensure follow through with the goals by creating a systematic process of reporting on the progression of the goal achievement.

## **VIII. EXECUTIVE SESSION**

**THE COUNCIL MAY CONVENE INTO EXECUTIVE SESSION IF SUBJECT MATTER OF ISSUES ARE EXEMPT FROM THE OPEN MEETINGS REQUIREMENT UNDER § (H) OF THE OPEN MEETINGS ACT.**

- A. Personnel matters, as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978.**
- B. Matters subject to the attorney client privilege pertaining to threatened or pending litigation in which the City of Las Vegas is or may become a participant, as permitted by Section 10-15-1 (H) (7) of the New Mexico Open Meetings Act, NMSA 1978.**



**C. Matters pertaining to the discussion of the sale and acquisition of real property, as permitted by Section 10-15-1 (H) (8) of the Open Meetings Act, NMSA 1978.**

**IX. ADJOURN**

**ATTENTION PERSONS WITH DISABILITIES:** The meeting room and facilities are accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office prior to the meeting so that arrangements may be made.

**ATTENTION PERSONS ATTENDING COUNCIL MEETING:** By entering the City Chambers, you consent to photography, audio recording, video recording and its/their use for inclusion on the City of Las Vegas Web-site, and to be televised on Comcast.

**NOTE:** A final agenda will be posted 72 hours prior to the meeting. Copies of the Agenda may be obtained from City Hall, Office of the City Clerk, 1700 N. Grand Avenue, Las Vegas, N.M 87701