



CITY OF LAS VEGAS
 1700 North Grand Avenue
 Las Vegas, New Mexico 87701
 Phone: (505) 454-1401 Fax: (505) 454-8027

PURCHASE ORDER

PO Number: 231201

Date: 01/27/2023

Request #: 301634

Vendor #: 01348

ISSUED TO: THE ELECTRIC HORSEMAN
 14B RUDOLPH
 LAS VEGAS, NM 87701

SHIP TO: City of Las Vegas
 Attn: Utilities Department
 905 12th Street
 Las Vegas, NM 87701

Vendor Fax #: (505) 454-4707

ITEM	UNITS	DESCRIPTION	PRICE	PROJ	GL ACCOUNT NUMBER	AMOUNT
1	28	LABOR	68.00		630-0000-610-7401	1,904.00
2	1	GFCI AND IN USE COVER	60.00		630-0000-610-7401	60.00
3	1	UTILITY POLE	200.00		630-0000-610-7401	200.00
4	1	PERMIT	200.00		630-0000-610-7401	200.00
5	1	GROUND RODS	30.00		630-0000-610-7401	30.00
6	1	TAX	200.32		630-0000-610-7401	200.32
		EMERGENCY 13-1-127 3521-19 EXP 2/27/2023				
7	1	WEATHER HEAD	28.00		630-0000-610-7401	28.00

DEPARTMENT ORDER

Approved By:

Date:

1/27/2023

SUBTOTAL:	2,622.32
TAX:	0.00
SHIPPING:	0.00
TOTAL	2,622.32

1. Original invoice plus one copy must be sent to: City of Las Vegas, 1700 North Grand Avenue, Las Vegas, NM 87701.
2. Payment may be expected within 30 days of receipt of goods, unless otherwise stated.
3. C.O.D. shipment will not be accepted.
4. Purchase Order numbers must appear on all shipping containers, packing slips and invoices. Failure to comply with the above request may delay payment.
5. All goods are to be shipped F.O.B. Destination unless otherwise stated.
6. All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the City.
7. All goods and equipment must meet or exceed all necessary city, state and federal standards and regulations.
8. Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
9. Seller acknowledges that the buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
10. The City is exempt from all federal excise and state tax - ID# 85-6000149

Finance Dept. (505) 454-1401 FAX (505) 454-8027

CITY OF LAS VEGAS REQUISITION FOR PURCHASE

PURCHASE ORDER NO.: 3611234

REQUIREMENTS

CHECK APPROPRIATE BOX

DATE: 1/27/23

PURCHASES UNDER RESOLUTION #14-18 STATE PROCUREMENT CODE:

- ☐ \$0 TO \$19,999.99 Best Obtainable Price; Requires 3 telephoned, written, faxed or e-mailed quotes;
- ☐ \$20,000.00 TO \$59,999.99 Requires 3 written and signed quotes; (Goods or services)
- ☐ \$60,000.00 AND OVER Formal Process (Requires RFQ, RFP, RFB, etc.)

☐ BID NO.: _____ - _____ AWARDED: ____/____/____; CONTRACT NO.: _____

(RECORD BID NUMBER, AWARDED DATE, AND CONTRACT NUMBER ABOVE)

☐ SPD CONTRACT; SPD NO.: _____ EXPIRES: ____/____/____.

☐ EXEMPT PURCHASE; Provide Section No. _____.

☐ GSA CONTRACT; GSA NO.: _____ - _____ EXPIRES: ____/____/____.

☐ PROFESSIONAL SERVICES; _____

☐ SOLE SOURCE: REQUIRES DETERMINATION AND MUST BE POSTED ON CLV WEBSITE FOR 30 DAYS
PRIOR TO PROCURING GOODS AND/OR SERVICES.

☐ OTHER CITY CONTRACT: NO: _____ EXPIRES ____/____/____

☒ EMERGENCY; _____ SECTIONS 13-1-127 STATE PROCUREMENT CODE

STATEMENT OF NEED: (Must Complete)

Had to repair a private power pole due to lower power lines that hooked on to Packer Truck.

IN COMPLIANCE WITH THE PROCUREMENT CODE #14-18 THE FOLLOWING QUOTES WERE OBTAINED

DATE	NAME OF VENDOR	PHONE NUMBER	PERSON CONTACTED	PRICE QUOTED

(If needed, attach additional quote documentation to this requisition)

LINE	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	SUB TOTAL
			Utility Pole	200.00	200.00
			Weather head	28.00	28.00
			Ground rods	30.00	30.00
			GECT and in use cover	60.00	60.00
			Permit	200.00	200.00
			Labor 28 hrs @ \$68	1,904.00	1,904.00
			Tax	200.32	

VENDOR: The electric Horseman Inc TOTAL: \$ 2,622.32ADDRESS: 143 Rudolph DR Las Vegas, NM 87101

NM CRS NO.:

FEDERAL TAX NO.:

I CERTIFY THAT THIS PURCHASE IS NECESSARY AND THAT THE REQUESTED ITEMS WILL BE PURCHASED AT THE LOWEST BID OR BEST OBTAINABLE PRICE.

BUDGET \$ 16,000.-EXPENDED TO DATE \$ 12,167.32CURRENT EXPENSE \$ 2,622.32BALANCE \$ 6,160.95

SIGNATURE OF PERSON REQUESTING

630-0000-610-7401

FUND

DEPARTMENT

ACTIVITY

APPROVED BY: DC Chang 1/27/23

BUDGET AVAILABLE YES: _____ NO: _____

WHITE COPY: ACCOUNTS PAYABLE

YELLOW COPY: PURCHASING

PINK COPY: DEPARTMENT

STATE OF NEW MEXICO
EMERGENCY DETERMINATION FORM

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person.

I. Name of Agency:

City Of Las Vegas

Agency Chief Procurement Officer:

Helen Vigil

Telephone Number: (505) 454-1401

Name of Contractor: The Electric Horseman Inc

Address of Contractor : 14B Rudolph Drive Las vegas NM 87701

Amount of prospective contract: \$2622.32

Term of prospective contract: 1 day

- II. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract: Replace and repair Private Utility Pole, Weatherhead, Ground Rods, GFCI and in-use cover

- III. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable competition utilized in compliance with NMSA 1978, Section 13-1-127.

The Electric Horseman Inc is a contracted vendor and was called upon to fix a Private Utility pole that was knocked down by a Solid Waste Packer truck: During the course of his route the driver went west on E. Baca St a low lying Power line grabbed on to a part of the top of the packer body dragging the wire and snapping the Utility pole at its base causing damage to the private power box and leaving the house without power, the temperature on this was below freezing

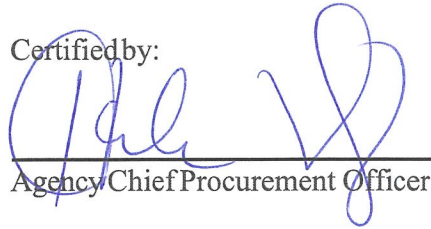
- IV. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.).

All staff have received a safety training advising them of their surrounding and the proper use of mirrors

- V. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances.

On this particular incident The Electric Horseman is on contract for repairs with the City that is why they were called upon

Certified by:



Agency Chief Procurement Officer

Date:

1/27/2023

Agency Approval by:

Date:—



Governmental Entity Head or Designee



Utilities Director

THANK YOU FOR YOUR BUSINESS!



City of Las Vegas Incident Report

Employee Details:

Name: Anthony Armijo Title: Packer III

Department: Solid Waste

Phone Number: 505-429-2078 Email: _____

Description of Incident:

Location: _____

Date: 1/23/23 Time: 7:30 a.m. Reported To: Lucas Marquez

Incident Details: On the morning on Monday
January 23, 23 at around 7:30 a.m. go
I was going West on E Baca the wire
was low and got caught on the packer
truck. It pulled the wire and the property
pole down.

Incident Causes: The wire was too low and
caught on the truck.

Follow up Recommendations: _____

Agreement / Contract
NO. 3521-19
City of Las Vegas
Date

ADDENDUM #3

AGREEMENT/CONTRACT #3521-19

RFP# 2019-09

AWARDED ON: 02/27/2019

THE ELECTRIC HORSEMAN, INC

This Addendum #3 entered into this day on February 27, 2022 by and between the City of Las Vegas, a municipal corporation, hereinafter termed ("City") and The Electric Horseman, Inc., hereinafter termed ("Contractor").

RECITALS:

WHEREAS, the City and Contractor entered into that certain Professional Services Agreement dated March 21, 2019, Addendum #1 February 27, 2020 and Addendum #2 on February 27, 2021 (collectively the "Agreement"), pursuant to a call for RFP in which Contractor agreed to provide professional plumbing services (collectively "Services")

WHEREAS, the City and Contractor now desire to extend the original Agreement for an additional year from 02/27/2022 thru: 02/27/2023; and

WHEREAS, City and Contractor agree to the following method of payment and that total amount of compensation for the Services, shall not exceed the annual amount in the Agreement, excluding gross receipts tax reimbursable.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the recitals are incorporated herin by reference, and the parties agree as follows:

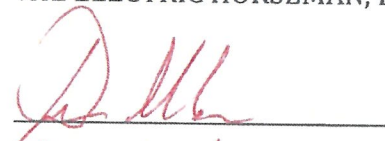
1. The term of the Agreement is hereby extended to February 27, 2023; and
2. That except for the express modifications in this Addendum #3, all of the provisions of the Agreement remain in full force and effect.

CITY OF LAS VEGAS

THE ELECTRIC HORSEMAN, INC

REVIEWED AND APPROVED:

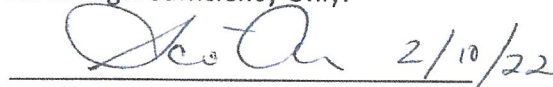

Leo Maestas, City Manager Date


President 2-14-2021
Title Date

ATTEST:


Casandra Fresquez Date
City Clerk

As to Legal Sufficiency Only:


Scott Aaron, City Attorney Date 2/10/22