

# SIDEWALK SALES PERMIT APPLICATION § 450-30E

## CITY OF LAS VEGAS

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Type of Display: Retail \_\_\_\_\_ Arts & Craft \_\_\_\_\_ Food \_\_\_\_\_ Other \_\_\_\_\_

Please describe other: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Telephone No: \_\_\_\_\_

Home Address: \_\_\_\_\_

Name of Business: \_\_\_\_\_ Telephone No: \_\_\_\_\_

Address of Business: \_\_\_\_\_

Name of Property Owner: \_\_\_\_\_

Address of Property Owner: \_\_\_\_\_ CITY: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_

Please Provide a Letter of Authorization from Property Owner:

**Letter provided:**     YES     NO

Please describe below the items you will be displaying and should pictures aid, please submit pictures for review:

\_\_\_\_\_  
\_\_\_\_\_

Please attach and provide a diagram showing location of sales in proximity to existing building and any proposed temporary barriers.

Please provide the City of Las Vegas with a certificate of general liability insurance. The City of Las Vegas shall be named as an additional insured for a minimum of two million dollars (\$2,000,000.00) per occurrence. No permit shall be issued unless the applicant furnishes a certificate of said coverage.

**General Liability Insurance:** \_\_\_\_\_

Please indicate the desired length of time you would like the City to consider for your permit. Please be advised that the permit can only be approved within the limits and constraints allowed by City of Las Vegas Ordinance and all amendments incorporated thereto.

**Duration of Permit requested:** \_\_\_\_\_ to \_\_\_\_\_

**New Application Fee:** \$125.00

**Renewal**

**Permit Fees:**     Six months \$75.00

One year \$150.00

A security deposit shall be posted with the City to insure that the premises will be cleared of debris and other waste materials during and after the sidewalk sale and that any damage to the public right-of-way will be repaired. The minimum security deposit will be \$200.

## **Conditions to be met for setting of a sidewalk sales area:**

1. Sales must be limited to sidewalks at least nine (9') feet in width from the building exterior to the curb line.
2. The proposed sales operation display area will not significantly interfere with said pedestrian traffic or otherwise constitute a health and safety risk.
3. Sidewalk sales and displays shall be limited to the sale or display of the same goods, products, wares, merchandise, services or material related to the services as those that the owner or operator sells or displays inside the immediately adjacent licensed commercial premises, such as defined as "Sidewalk Sales" and "Permittee" as cited in City Code 450-30E.
4. Sidewalk sales and displays shall not be allowed at any time the principal permitted use of the site is not open for business and shall be removed from the sidewalk during such time.
5. No permanent structure may be affixed to the sidewalk or any building. The applicant shall be responsible for any damage caused to any sidewalk or public property.
6. In no case shall the location of such sidewalk display areas occur within any area for parking, loading, handicap ramps, cross walks, nor emergency vehicle access (e.g. fire lanes, fire hydrants).
7. The dimensions of the sidewalk sales area to be used shall be approved by the director of community development or his/her designee. In determining the "pedestrian traffic walkway width" a safe and comfortable width will be determined. However, in no event shall the "Director" or his/her designee approve dimensions of a sidewalk sales display area that would result in the Pedestrian traffic walkway width being reduced to less than four (4') feet.
8. All Regulation and Licensing Division Alcohol and Gaming requirements shall be met in the case of a sidewalk café where alcoholic beverages are served or are available to patrons.
9. Operation of a sidewalk sale is a licensed privilege granted by the city to occupy a portion of the public sidewalk area on a temporary basis and is predicated on the sidewalk sale being operated in compliance with all applicable regulations and on maintaining the superseding public interest in use of sidewalks in the city.
10. The director of community development shall have the authority to revoke an approved sidewalk sale permit if it is determined that the sale is not being operated in conformity with applicable laws or is being operated in such a manner as to create a public nuisance. Such decision shall be final.
11. The Director of Public Works and the Director of Community Development shall have the authority to suspend an approved sidewalk sale permit when there is a superseding public need relative to the portion of the sidewalk occupied by or otherwise affected by the sidewalk sale. Such decision shall be final.



**CITY OF  
LAS VEGAS**

**APPROVAL/DENIAL FORM**

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Signatures must be obtained from the following City Departments. If approved, please keep a copy of your application approval form on-site during sales event. A City Code Enforcement Officer may ask to see it.

[ ] **Human Resources:** \_\_\_\_\_ Date: \_\_\_\_\_  
Risk Management Clerk, 1700 North Grand Avenue, (505) 454-1401

Comments: \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

[ ] **Public Works Director:** \_\_\_\_\_ Date: \_\_\_\_\_  
1700 North Grand Avenue, (505) 454-1401

Comments: \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

[ ] **Police Dept.:** \_\_\_\_\_ Date: \_\_\_\_\_  
318 Moreno Street, (505) 425-7504

Comments: \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

[ ] **Fire Dept.:** \_\_\_\_\_ Date: \_\_\_\_\_  
604 Legion Drive, (505) 425-6321

Comments: \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

[ ] **Environment Dept:** \_\_\_\_\_ Date: \_\_\_\_\_  
2528 Ridge Runner Road, (505) 454-2801

Comments: \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

[ ] **Community Development:** \_\_\_\_\_ Date: \_\_\_\_\_  
1700 North Grand Avenue, (505) 454-1401

Comments: \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

**This application is a certification of compliance under Municipal Code § 450-30E. It is not valid until all the provisions and other applicable provisions of the ordinance are met and approved by the Community Development Department.**

**SITE PLAN  
FOR SIDEWALK SALE PERMIT**

**LOCATION:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

\_\_\_\_\_  
**SUBMITTED BY:**

\_\_\_\_\_  
**REVIEWED & APPROVED BY:**