



CITY OF LAS VEGAS
1700 North Grand Avenue
Las Vegas, New Mexico 87701
Phone: (505) 454-1401 Fax: (505) 454-8027

PURCHASE ORDER

PO Number: 241064

Date: 12/08/2023

Request #: 401362

Vendor #: 00704

ISSUED TO: DPC INDUSTRIES
PO BOX 200129
HOUSTON, TX 77216

SHIP TO: City of Las Vegas
Attn: Water Treatment Plant
385 NM 65
Las Vegas, NM 87701

Vendor Fax #: (505) 877-1433

ITEM	UNITS	DESCRIPTION	PRICE	PROJ	GL ACCOUNT NUMBER	AMOUNT
1	147	Sodium Chloride Crystals 50# Bags Emergency ; 3 Section 13-1-127 State Procurement Code	12.00		640-5700-610-7104	1,764.00
DEPARTMENT ORDER						

Approved By:

Helan Vigil

Date:

12/8/23

SUBTOTAL:	1,764.00
TAX:	0.00
SHIPPING:	0.00
TOTAL	1,764.00

1. Original invoice plus one copy must be sent to: City of Las Vegas, 1700 North Grand Avenue, Las Vegas, NM 87701.
2. Payment may be expected within 30 days of receipt of goods, unless otherwise stated.
3. C.O.D. shipment will not be accepted.
4. Purchase Order numbers must appear on all shipping containers, packing slips and invoices. Failure to comply with the above request may delay payment.
5. All goods are to be shipped F.O.B. Destination unless otherwise stated.
6. All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the City.
7. All goods and equipment must meet or exceed all necessary city, state and federal standards and regulations.
8. Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
9. Seller acknowledges that the buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
10. The City is exempt from all federal excise and state tax - ID# 85-6000149

Finance Dept. (505) 454-1401 FAX (505) 454-8027

CITY OF LAS VEGAS REQUISITION FOR PURCHASE

PURCHASE ORDER NO.:

401362

REQUIREMENTS

CHECK APPROPRIATE BOX

DATE: 12.08.23

PURCHASES UNDER RESOLUTION #14-18 STATE PROCUREMENT CODE:

- ☐ \$0 TO \$19,999.99 Best Obtainable Price; Requires 3 telephoned, written, faxed or e-mailed quotes;

☐ \$20,000.00 TO \$59,999.99 Requires 3 written and signed quotes; (Goods or services)

☐ \$60,000.00 AND OVER Formal Process (Requires RFQ, RFP, RFB, etc.)

☐ BID NO.: _____ - ____ AWARDED: ____/____/____; CONTRACT NO.: _____ EXPIRES: ____/____/____
(RECORD BID NUMBER, AWARDED DATE, AND CONTRACT NUMBER ABOVE)

☐ SPD CONTRACT; SPD NO.: _____ EXPIRES: ____/____/____

☐ EXEMPT PURCHASE; Provide Section No.: _____

☐ GSA CONTRACT; GSA NO.: ____ - _____ EXPIRES: ____/____/____

☐ PROFESSIONAL SERVICES; _____

☐ SOLE SOURCE: REQUIRES DETERMINATION AND MUST BE POSTED ON CLV WEBSITE FOR 30 DAYS
PRIOR TO PROCURING GOODS AND/OR SERVICES.

☐ OTHER CITY CONTRACT: NO: _____ EXPIRES: ____/____/____

☒ EMERGENCY; 3 SECTIONS 13-1-127 STATE PRODUREMENT CODE

STATEMENT OF NEED: (Must Complete)

Needed for disinfection of water at Water Treatment Plant

* IN COMPLIANCE WITH THE PROCUREMENT CODE # 14-18 THE FOLLOWING QUOTES WERE OBTAINED*

DATE	NAME OF VENDOR	PHONE NUMBER	PERSON CONTACTED	PRICE QUOTED
12-8-23	DPC Industries	505-877-3883	Alan Moss	\$ 1764.00

(If needed, attach additional quote documentation to this requisition)

[illegible]

VENDOR: 007014 DPC Industries TOTAL: \$

ADDRESS: P.O. Box 3010 Dallas, TX 75303-1023

NM CRS NO.: 02-131741-000

FEDERAL TAX NO.:

I CERTIFY THAT THIS PURCHASE IS NECESSARY AND THAT THE REQUESTED ITEMS WILL BE PURCHASED AT THE LOWEST BID OR BEST OBTAINABLE PRICE.

BUDGET	\$	70,000.00	(50)
EXPENDED TO DATE	\$	25,588.24	
CURRENT EXPENSE	\$	1,764.00	
BALANCE	\$		

SIGNATURE OF PERSON REQUESTING

640-5700-610-7104

FUND	DEPARTMENT	ACTIVITY
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APPROVED BY: 10 Max 12/8/22 BUDGET AVAILABLE YES: NO:

WHITE COPY: ACCOUNTS PAYABLE

YELLOW COPY: PURCHASING

PINK COPY: DEPARTMENT



DPC INDUSTRIES, INC.

P.O. Box 24600
Houston, Texas 77229-4600
(281) 457-4888
Fax (281) 457-4807

December 8, 2023
City of Las Vegas
Attention: Jesus Hathaway

As per your request here is the quote you have requested for Sodium Chloride crystals 50# bags.

- A. Sodium Chloride Crystals 50# Bags: #0.24lb. x 50=\$12.00 per bag.
- B. 147 bags (3/ pallets) \$1764.00
- C. A 6% Fuel surcharge on product only for delivery: \$105.84
- D. Total for 147 bags delivered: \$1869.84.

Please allow a 4-week lead time.

Pricing is good until December 31st, 2023.
Please add tax if taxable

DPC would like to take this opportunity to thank you for allowing us to provide all your chemical needs.

Thank You
Alan Moss
District Sales manager

STATE OF NEW MEXICO
EMERGENCY DETERMINATION FORM

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person .

I. Name of Agency: **City of Las Vegas**

Agency Chief Procurement Officer: **Helen Vigil**

Telephone Number: **(505) 454-1401**

II. Name of Contractor: **DPC Industries**

Address of Contractor: **3501 2nd Street, Albuquerque, NM 87105**
P.O. Box 3010, Dallas, TX 75303-1023

Amount of prospective contract: \$1,764.00

Term of prospective contract: **1 Day**

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract:

Sodium Chloride to ensure proper disinfection of water sent into distribution system.

- IV. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable competition utilized in compliance with NMSA 1978, Section 13-1-127.

Water Treatment plant is very close to running out of disinfection products and is in dire need of replenishing supply to ensure continuity of water treatment plant operations.


- V. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.).

In place for response to an unforeseen circumstance staff will ensure enough product is on hand.

- VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances.

Will work to have vendors under contract and ensure product is available on hand.

Certified by:



Department Director

Date: 12/8/23

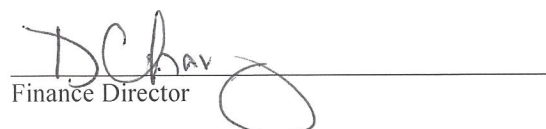
Approved by:



Procurement Officer

Date: 12/08/2023

Approved:



Finance Director

Date: 12/8/23