



City of Las Vegas

1700 N. Grand Avenue | Las Vegas, NM 87701 | T 505.454.1401 | lasvegasnm.gov

Mayor Louie A. Trujillo

CITY OF LAS VEGAS REGULAR CITY COUNCIL MEETING June 9, 2021–Wednesday– 5:30 p.m.

**City Chambers
1700 North Grand Avenue
Las Vegas, NM 87701**

The public is invited to submit written comments for public input prior to the meeting. Written comments should be submitted no later than 4:30 p.m. on June 9, 2021, addressed via email to the City Clerk at cfresquez@lasvegasnm.gov or faxed to (505) 425-7335.

AGENDA

*City Council Meetings are
Available via YouTube*

https://www.youtube.com/channel/UCNGDVGRRAL0qVevel5JYeRw?view_as=subscriber

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. MOMENT OF SILENCE**
- V. APPROVAL OF AGENDA**
- VI. NOMINATION OF MAYOR PRO-TEM** (As per Municipal Charter, Mayor Pro-Tem shall serve a one (1) year term.)
- VII. PUBLIC INPUT (comments limited to topics on current agenda).** Public Input submitted to the City Clerk via email or fax will be read into the record.
- VIII. MAYOR’S APPOINTMENTS/REPORTS AND RECOGNITIONS/PROCLAMATIONS**

IX. COUNCILORS' REPORTS

X. POLICE CHIEF'S REPORT

XI. APPROVAL OF MINUTES (May 12th, May 19th and May 26, 2021)

XII. BUSINESS ITEMS

1. Presentation by AVI SPL, a digital workplace services provider and Request approval of one of two proposals to upgrade the audiovisual technology in the City Council Chambers and enter into contract with AVI SPL LLC.

Kenny Roybal, I.T.Manager The current audiovisual technology in the City Council Chambers is outdated and needs to be replaced with technology that will include multiple displays and sound reinforcements to include recording, streaming and hosting of remote attendants through a web conferencing application.

2. Charter Commission update on the Municipal Charter review. Direction from the Governing Body to the Charter Commission members.

Councilor Michael Montoya The Charter Commission will give an update on the Municipal Charter review and the Governing Body will give direction to the Charter Commission members as per Municipal Charter, Article I General Provisions, Section 1.05 A. Charter Review and Article VI, Section 6.08. Advisory Committees.

Conduct a Public Hearing for Business Items 3 and 4 *(The public is invited to submit written comments for the public hearing. Comments should be submitted by 3:30 p.m. on June 9, 2021 addressed via email to the City Clerk at cfresquez@lasvegasnm.gov or faxed to (505) 425-7335 and will be read into the record during the discussion of the item it pertains to.*

3. Adoption of Ordinance No. 21-04, An Ordinance to amend the Code of the City of Las Vegas by amending Section 200-40 and Section 301-11, entitled "Alternative Method of abatement".

Bill Hendrickson, Community Development Director This ordinance is enacted pursuant to Sections 2.02 of the City of Las Vegas Municipal Charter, and is an exercise of the City's home rule powers. City Council tabled this item to be heard at the June 9, 2021 Council Meeting. Publication requirements have been met.

4. Adoption of Ordinance No. 21-12 Amending the Code of the City of Las Vegas Section 389-6 entitled "Exemptions". This ordinance is enacted pursuant to Sections 2.02 of the City of Las Vegas Municipal Charter, and is an exercise of the City's home rule powers.

Bill Hendrickson, Community Development Director Ordinance 21-12 will remove Paragraph 389-6G, which will then allow the City to collect Lodger's Tax on all rentals under the City's Lodging Tax Ordinance. Council approved to publish Ordinance 21-12 at the May 19, 2021 Council Meeting. All publication requirements have been met.

5. Request approval to Publish Ordinance No. 21-13 an ordinance to amend the Code of the City of Las Vegas by **adding** a new Chapter 22, entitled "Finance and Budget Code Ordinance".

Scott Aaron, City Attorney This ordinance will allow for local preference in the procurement process. City Resolution 13-18 is repealed and replaced with this Finance and Budget Ordinance.

6. Request approval to Publish Ordinance 21-14 an ordinance to amend the Code of the City of Las Vegas by repealing the existing Article VIII "Operation of Bicycles" and replacing it with a new Article VIII entitled "Operation of Bicycles and Play Vehicles".

Scott Aaron, City Attorney This ordinance addresses the safety concerns expressed by the City Council and protects the City from liability.

7. Request approval of the Lodgers Tax recommendation to provide funding to the Citizens Committee on Historic Preservation (CCHP) to fund the Solar Challenge Event and for CCHP to commit to contract requirements for the collection of data.

Krutik Bhakta, Lodgers Tax Board Chairman and Frank Beurskens, CCHP

Lodger's tax funding will be in the amount of \$5,000.00. The Solar Challenge is a solar vehicle contest that will be passing through Las Vegas and returning for the Challenge Finale in August 2021.

8. Request approval of the Lodgers Tax recommendation to provide funding to the Citizens Committee on Historic Preservation (CCHP) to fund the NM Cruise Event and for CCHP to commit to contract requirements for the collection of data and event results.

Krutik Bhakta, Lodgers Tax Board Chairman and Frank Beurskens, CCHP

The event will extend the NM Cruise event day by marketing unique Las Vegas outdoor tours celebrating the Bicentennial of the Santa Fe Trail to entice participants and followers of NM Cruise to spend a weekend in Las Vegas. These events would include marketing and promoting docent led tours within Las Vegas to historic Santa Fe Trail points, self guided bike, scooter, motorcycle or car tours to historic Santa Fe Trail landmarks around Las Vegas, such as Kearny's Gap, Fort Union, and Pecos, providing maps, landmark descriptions and stories of their historical significance. Lodgers tax funding will be in the amount of \$4,500.00 for developing and marketing material, signage, radio spots, and other promotional materials.

9. Request approval of the Lodgers Tax recommendation to provide funding to the Citizens Committee on Historic Preservation (CCHP) to develop and identify Santa Fe Trail maps, historical markers and sites and for CCHP to commit to contract requirements for reporting the results or projections of the research.

Krutik Bhakta, Lodgers Tax Board Chairman and Frank Beurskens The Santa Fe Trail Bicentennial will be featured throughout the Summer and Fall with events organized all along the trail including Las Vegas and Santa Fe. As visitors arrive at the Visitor Center and area Hotels, they will be provided with promotional material for downloading the mobile app, “Connect Las Vegas, NM” which will feature a special channel specifically for the Santa Fe Trail. Visitors that come to Las Vegas specifically for the Trail events will also be exposed to hundreds of other unique architectural and historical sites in town, creating a positive image of the City and encouraging return visits. Lodger’s tax funding will be in the amount of \$3,500.00

10. Request approval of the Lodgers Tax recommendation to provide funding for the FY22 NM Tourism Department NM True Campaign.

Krutik Bhakta, Lodgers Tax Board Chairman and Virginia Marrujo, Multimedia Production Coordinator The Campaign media will be mainly digital with some print focusing on the Colorado, Texas, New Mexico, and Arizona Markets. The Campaign includes: a photo shoot of 30 images, social media, video & photos in Instagram and Facebook. The print and digital will be in NM Magazine, Albuquerque Magazine, Texas Monthly and Denver Magazine. The Campaign was reviewed by the Marketing Committee. Lodger’s tax funding will be in the amount of \$78,682.00.

11. Request approval of Resolution No. 21-24 a budget adjustment for the 2020-2021 Fiscal year.

Jesus Baquera, Finance Director The City of Las Vegas is in need of making a budget adjustment in the 2020-2021 budget to include a revenue and expense increase to Fund 215 Local Law Enforcement NM 29-13-5 in the amount of \$37,400.00, Fund 241 Seizure funds in the amount of \$67,075.00 and a transfer from fund 216 Streets to fund 214 Streets Coop. in the amount of \$103,750.00.

12. Request approval to award BTU Do it Center the Public Works/Utilities Maintenance Inventory Supplies bid.

Danny Gurule, Public Works Manager On April 14, 2021, the Public Works/Utilities Department published RFB #2021-18 for maintenance inventory supplies and received a single bid from BTU Do it Center for the item list that was provided. This will allow the Public Works/Utilities Department and other department to create an open purchase order to purchase all items with a bid amount on the item list. Items without a bid amount will have to obtain three quotes.

13. Request approval of Resolution No. 21-26 A resolution establishing reasonable notice of City Council Meetings in compliance with the Open Meetings Act (OMA).

Cassandra Fresquez, City Clerk As per OMA, a resolution is required annually. This resolution repeals and replaces all previous City of Las Vegas resolutions regarding “Reasonable notice of City Council Meetings in compliance with the open meetings act”. Only those Boards, Commissions and Committees that are subject to OMA are listed on the Open Meetings Act Resolution. Resolution will be effective July 1, 2021.

14. Request approval to confirm the appointment of Leo Maestas as City Manager for the City of Las Vegas and enter into a professional contract.

Mayor Louie A. Trujillo As per City of Las Vegas Municipal Charter, Article V, Officers, Directors and Employees, Section 5.01. City Manager, A. The City Manager shall be appointed by the Mayor, subject to Council approval. The Governing Body shall enter into a contract with the City Manager which shall establish, among other matters, compensation, benefits, duties and responsibilities.

XIII. EXECUTIVE SESSION

**THE COUNCIL MAY CONVENE INTO EXECUTIVE SESSION IF
SUBJECT MATTER IS EXEMPT PURSUANT TO THE OPEN MEETINGS
ACT.**

XIV. ADJOURN

ATTENTION PERSONS WITH DISABILITIES: The meeting room and facilities are accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk’s Office prior to the meeting so that arrangements may be made.

ATTENTION PERSONS ATTENDING COUNCIL MEETING: By entering the City Chambers you consent to photography, audio recording, video recording and its/their use for inclusion on the City of Las Vegas website and to be broadcast on YouTube.

NOTE: A final agenda will be posted 72 hours prior to the meeting. Copies of the Agenda may be obtained from City Hall, Office of the City Clerk, 1700 N. Grand Avenue, Las Vegas, NM 87701 or the City’s website at www.lasvegasnm.gov

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL REGULAR MEETING HELD
ON WEDNESDAY, MAY 12, 2021 AT 5:30 P.M. VIA GOOGLE MEET.**

MAYOR: Louie A. Trujillo

COUNCILORS: David G. Romero
Elaine Rodriguez
Michael L. Montoya
David A. Ulibarri, Jr.

ALSO PRESENT: William Taylor, City Manager
Casandra Fresquez, City Clerk
Scott Aaron, City Attorney
Adrian Crespin, Chief of Police

CALL TO ORDER

Mayor Trujillo called the meeting to order at 5:30 pm.

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Councilor Romero asked for a moment of silence for all those who have passed away in the community and for Police Officers who put their lives on the line for us.

APPROVAL OF AGENDA

Councilor Romero made a motion to approve the agenda as presented. Councilor Rodriquez seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	Elaine Rodriquez	Yes
David A. Ulibarri Jr.	Yes	David G. Romero	Yes

City Clerk Fresquez advised the motion carried.

PUBLIC INPUT

There was no public input.

MAYOR’S APPOINTMENTS/REPORTS AND RECOGNITIONS/PROCLAMATIONS

Mayor Trujillo read a Proclamation for National Police Week.

Mayor and Councilor Montoya recognized Lea Knutson and Dr. Elizabeth Juarros with Hermit’s Peak Watershed Alliance for their hard work and dedication.

Mayor Trujillo showed a picture of Atticus from the Animal Shelter who’s in need of adoption.

COUNCILOR’S REPORTS

Councilor Montoya informed Mayor and Council of his meeting with Congresswoman Teresa Leger Fernandez’s staff regarding the application for road funding of Legion Drive and the Gallinas project. Councilor Montoya requested Boards, Commissions and Committees receive Open Meetings Act training. Councilor Montoya thanked all the staff who helped with Amnesty Day.

Councilor Romero thanked the Public Works department for their hard work and asked for a schedule of when the pot holes would be fixed.

Councilor Rodriquez advised she met with residents in the Pecos and Commerce areas regarding issues with roads, overgrown elm trees, sidewalks and drainage. Councilor Rodriquez also spoke about the overgrown weeds that need to be addressed.

Councilor Ulibarri Jr., thanked the Public Works department for fixing potholes and asked for the fields at Rodriguez Park to be watered.

Mayor Trujillo recognized Congresswoman Teresa Leger Fernandez for walking the Riverwalk and was excited about the project.

POLICE CHIEF'S REPORT

Police Chief Adrian Crespín advised they had one graduate, two certified law enforcement who want to come on board and one uncertified going through the process. Police Chief Crespín spoke about different training the officers would be going to. Police Chief Crespín gave a presentation regarding the statistics for the Month of April for calls of service and traffic citations issued.

Councilor Rodríguez asked about informing the public regarding the cameras being placed around the town.

Councilor Romero asked about open positions in the Police department.

Police Chief Crespín advised they have eleven patrol positions open.

Discussion took place regarding social media becoming a problem for the Police Department and the Police Advisory Committee.

FINANCE REPORT

Finance Director Jesus Baquera gave a breakdown of the March 2021 finance report.

Councilor Montoya requested City Manager Taylor and Finance Director Baquera provide at next week's council meeting how much money is available for this year's fiestas and fireworks and if a budget adjustment would be needed. Councilor Montoya also requested advertisement of the fiestas through lodger's tax funding.

Councilor Romero requested a report on nonprofit organizations.

APPROVAL OF MINUTES

Councilor Montoya made a motion to approve the minutes for April 7th and April 14th, 2021 minutes. Councilor Romero seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri Jr.	Yes	Michael L. Montoya	Yes
Elaine Rodriquez	Yes	David G. Romero	Yes

City Clerk Fresquez advised the motion carried.

PRESENTATIONS

Utilities Director Maria Gilvarry gave a brief presentation regarding the process needed for replacement of four aging filters at the Water Treatment Plant.

CONSENT ITEMS

City Clerk Fresquez read the Consent Agenda (1-6) into the record as follows:

1. Request approval of Resolution No. 21-14 applying for and assuring matching funds in the amount of \$699,826, and to apply for a Match Waiver for the Transportation Project Fund (TPF).

Resolution 21-14 was presented as follows:

CITY OF LAS VEGAS, NEW MEXICO

Resolution No. 21-14

A RESOLUTION OF THE CITY OF LAS VEGAS TO APPLY FOR FY 2022 TRANSPORTATION PROJECT FUND (TPF) ADMINISTERED BY THE NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT) AND APPLY FOR A MATCH WAIVER FOR SILVA AVENUE, MCRAE STREET AND DOLORES STREET.

WHEREAS, the City of Las Vegas is submitting an application for Fiscal Year 2022 Transportation Project Fund in the amount of \$699.826.00; and

WHEREAS, the City of Las Vegas intends to request a waiver for the matching fund requirement if the option is available; and

WHEREAS, the City of Las Vegas has a limited tax base which limits the funding for meeting the proportional matching share and a fund exists by the New Mexico State Legislature for Public Entities in need of "Hardship"; and

WHEREAS, the City of Las Vegas will commit to the 5% match (\$34,991.30) for this project if the match waiver is not available; and

WHEREAS, the City of Las Vegas agrees to pay any costs that exceed the project amount if the application is selected for funding; and

WHEREAS, the City of Las Vegas will utilize funds for drainage improvements, pavement rehabilitation, upgrading ADA curb & ramps, miscellaneous construction, and construction management of Silva Avenue, McRae Street and Dolores Street, project being 0.25 miles BOP and EOP Alamo Street; and

WHEREAS, this project for the TPF program is to be adopted and has a priority standing for the proportional match waiver toward completion of the project.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Las Vegas that the recitals are incorporated herein by reference and the Governing Body hereby accepts the grant offer if awarded and apply for a Match Waiver through the NMDOT, for Silva Avenue, McRae Street and Dolores Street.

PASSED, AND ADOPTED this ____ day of May, 2021.

Louie A. Trujillo, Mayor

ATTEST:

Reviewed and approved as to legal sufficiency only:

Casandra Fresquez, City Clerk

Scott Aaron, City Attorney

2. Request approval of Resolution No. 21-15 applying for and assuring matching funds, in the amount of \$427,506.36 and to apply for a Match Waiver for the Transportation Project Fund (TPF).

Resolution 21-15 was presented as follows:

CITY OF LAS VEGAS, NEW MEXICO

Resolution No. 21-15

A RESOLUTION OF THE CITY OF LAS VEGAS TO APPLY FOR FY 2022 TRANSPORTATION PROJECT FUND (TPF) ADMINISTERED BY THE NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT) AND APPLY FOR A MATCH WAIVER, FOR SOUTH PACIFIC STREET.

WHEREAS, the City of Las Vegas is submitting an application for Fiscal Year 2022 Transportation Project Fund in the amount of \$427,506.36 ; and

WHEREAS, the City of Las Vegas intends to request a waiver for the matching fund requirement if the option is available; and

WHEREAS, the City of Las Vegas has a limited tax base which limits the funding for meeting the proportional matching share and a fund exists by the New Mexico State Legislature for Public Entities in need of “Hardship”; and

WHEREAS, the City of Las Vegas will commit to the 5% match (\$21,375.32) for this project if the match waiver is not available; and

WHEREAS, the City of Las Vegas agrees to pay any costs that exceed the project amount if the application is selected for funding; and

WHEREAS, the City of Las Vegas will utilize funds for Planning & Designing of South Pacific Street for drainage improvements, pavement rehabilitation, upgrading ADA curb & ramps, stripping, miscellaneous construction, and construction management , project being 1.0 mile BOP Sabino Street EOP Moreno Street for this first phase of the project ; and

WHEREAS, this project for the TPF program is to be adopted and has a priority standing for the proportional match waiver toward completion of the project.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Las Vegas that the recitals are incorporated herein by reference and the Governing Body hereby accepts the grant offer if awarded, and apply for a Match Waiver through the NMDOT, for the Planning & Designing of South Pacific Street.

PASSED, AND ADOPTED this ____ day of May, 2021.

Louie A. Trujillo, Mayor

ATTEST:

Reviewed and approved as to legal sufficiency only:

Casandra Fresquez, City Clerk

Scott Aaron, City Attorney

3. Request approval of Resolution No. 21-16 applying for and assuring matching funds, in the amount of \$233,888.40 and to apply for a Match Waiver for the Transportation Project Fund (TPF).

Resolution 21-16 was presented as follows:

CITY OF LAS VEGAS, NEW MEXICO

Resolution No. 21-16

A RESOLUTION OF THE CITY OF LAS VEGAS TO APPLY FOR FY 2022 TRANSPORTATION PROJECT FUND (TPF) ADMINISTERED BY THE NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT) AND APPLY FOR A MATCH WAIVER FOR EL CRESTON CIRCLE.

WHEREAS, the City of Las Vegas is submitting an application for Fiscal Year 2022 Transportation Project Fund in the amount of \$233,888.40; and

WHEREAS, the City of Las Vegas intends to request a waiver for the matching fund requirement if the option is available; and

WHEREAS, the City of Las Vegas has a limited tax base which limits the funding for meeting the proportional matching share and a fund exists by the New Mexico State Legislature for Public Entities in need of "Hardship"; and

WHEREAS, the City of Las Vegas will commit to the 5% match (\$11,694.42) for this project if the match waiver is not available; and

WHEREAS, the City of Las Vegas agrees to pay any costs that exceed the project amount if the application is selected for funding; and

WHEREAS, the City of Las Vegas will utilize funds for the Planning & Designing of El Creston Circle for drainage improvements, pavement rehabilitation, upgrading ADA curb & ramps, miscellaneous construction, and construction management , project being 0.65 miles BOP and EOP Alamo Street for this first phase of the project; and

WHEREAS, this project for the TPF program is to be adopted and has a priority standing for the proportional match waiver toward completion of the project.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Las Vegas that the recitals are incorporated herein by reference and the Governing Body hereby accepts the grant offer if awarded and apply for a Match Waiver through the NMDOT, for the Planning & Designing of El Creston Circle.

PASSED, AND ADOPTED this ____ day of May, 2021.

Louie A. Trujillo, Mayor

ATTEST:

Reviewed and approved as to legal sufficiency only:

Casandra Fresquez, City Clerk

Scott Aaron, City Attorney

4. Request approval of Resolution No. 21-17 applying for and assuring matching funds, in the amount of \$1,412,648.00 and to apply for a Match Waiver for the Transportation Project Fund (TPF).

Resolution 21-17 was presented as follows:

CITY OF LAS VEGAS, NEW MEXICO

Resolution No. 21-17

A RESOLUTION OF THE CITY OF LAS VEGAS TO APPLY FOR FY 2022 TRANSPORTATION PROJECT FUND (TPF) ADMINISTERED BY THE NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT) AND APPLY FOR A MATCH WAIVER FOR UNIVERSITY AVENUE.

WHEREAS, the City of Las Vegas is submitting an application for Fiscal Year 2022 Transportation Project Fund in the amount of \$1,412,648.00; and

WHEREAS, the City of Las Vegas intends to request a waiver for the matching fund requirement if the option is available; and

WHEREAS, the City of Las Vegas has a limited tax base which limits the funding for meeting the proportional matching share and a fund exists by the New Mexico State Legislature for Public Entities in need of "Hardship"; and

WHEREAS, the City of Las Vegas will commit to the 5% match (\$70,632.40) for this project if the match waiver is not available; and

WHEREAS, the City of Las Vegas agrees to pay any costs that exceed the project amount if the application is selected for funding; and

WHEREAS, the City of Las Vegas will utilize funds for Planning & Designing, Reconstruction of drainage improvements, pavement rehabilitation, upgrading ADA curb & ramps, sidewalks, stripping, miscellaneous construction, and construction management of University Avenue, project being 0.25 mile BOP Grand Avenue EOP 8th Street; and

WHEREAS, this project for the TPF program is to be adopted and has a priority standing for the proportional match waiver toward completion of the project.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Las Vegas that the recitals are incorporated herein by reference and the Governing Body hereby accepts the grant offer if awarded and apply for a Match Waiver through the NMDOT, for the Planning & Designing, Construction, Reconstruction and Construction Management of University Avenue.

PASSED, AND ADOPTED this ____ day of May, 2021.

Louie A. Trujillo, Mayor

ATTEST:

Reviewed and approved as to legal sufficiency only:

Casandra Fresquez, City Clerk

Scott Aaron, City Attorney

5. Request approval of Resolution No. 21-19 applying for and assuring matching funds, in the amount of \$3,824,686.00 and to apply for a Match Waiver for the Transportation Project Fund (TPF).

Resolution 21-19 was presented as follows:

CITY OF LAS VEGAS, NEW MEXICO

Resolution No. 21-19

A RESOLUTION OF THE CITY OF LAS VEGAS TO APPLY FOR FY 2022 TRANSPORTATION PROJECT FUND (TPF) ADMINISTERED BY THE NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT) AND APPLY FOR A MATCH WAIVER FOR LEGION DRIVE.

WHEREAS, the City of Las Vegas is submitting an application for Fiscal Year 2022 Transportation Project Fund in the amount of \$3,824,686.00; and

WHEREAS, the City of Las Vegas intends to request a waiver for the matching fund requirement if the option is available; and

WHEREAS, the City of Las Vegas has a limited tax base which limits the funding for meeting the proportional matching share and a fund exists by the New Mexico State Legislature for Public Entities in need of "Hardship"; and

WHEREAS, the City of Las Vegas will commit to the 5% match (\$191,234.30) for this project if the match waiver is not available; and

WHEREAS, the City of Las Vegas agrees to pay any costs that exceed the project amount if the application is selected for funding; and

WHEREAS, the City of Las Vegas will utilize funds for Planning & Designing, Reconstruction of drainage improvements, pavement rehabilitation, upgrading ADA curb & ramps, sidewalks, stripping, miscellaneous construction, and construction management of Legion Drive, project being 1.14 miles BOP Grand Avenue EOP 7th Street; and

WHEREAS, this project for the TPF program is to be adopted and has a priority standing for the proportional match waiver toward completion of the project.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Las Vegas that the recitals are incorporated herein by reference and the Governing Body hereby accepts the grant offer if awarded and apply for a Match Waiver through the NMDOT, for the Planning & Designing, Construction, Reconstruction and Construction Management of Legion Drive.

PASSED, AND ADOPTED this ____ day of May, 2021.

Louie A. Trujillo, Mayor

ATTEST:

Reviewed and approved as to legal sufficiency only:

Casandra Fresquez, City Clerk

Scott Aaron, City Attorney

6. Request approval of Resolution No. 21-20 applying for and assuring matching funds, in the amount of \$1,689,934.00 and to apply for a Match Waiver for the Transportation Project Fund (TPF).

Resolution 21-20 was presented as follows:

CITY OF LAS VEGAS, NEW MEXICO

Resolution No. 21-20

A RESOLUTION OF THE CITY OF LAS VEGAS TO APPLY FOR FY 2022 TRANSPORTATION PROJECT FUND (TPF) ADMINISTERED BY THE NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT) AND APPLY FOR A MATCH WAIVER FOR HOT SPRINGS BOULEVARD (FROM BERNALILLO STREET TO VALENCIA STREET) AND VALENCIA STREET (FROM NORTH GONZALES STREET TO HOT SPRINGS BOULEVARD) .

WHEREAS, the City of Las Vegas is submitting an application for Fiscal Year 2022 Transportation Project Fund in the amount of \$1,689,934.00; and

WHEREAS, the City of Las Vegas intends to request a waiver for the matching fund requirement if the option is available; and

WHEREAS, the City of Las Vegas has a limited tax base which limits the funding for meeting the proportional matching share and a fund exists by the New Mexico State Legislature for Public Entities in need of "Hardship"; and

WHEREAS, the City of Las Vegas will commit to the 5% match (\$84,496.70) for this project if the match waiver is not available; and

WHEREAS, the City of Las Vegas agrees to pay any costs that exceed the project amount if the application is selected for funding; and

WHEREAS, the City of Las Vegas will utilize funds for Reconstruction of drainage improvements, pavement rehabilitation, upgrading ADA curb & ramps, sidewalks, stripping, miscellaneous construction, and construction management of Hot Springs Boulevard(from Bernalillo Street to Valencia Street) and Valencia Street(from North Gonzales Street to Hot Springs Boulevard), project being 0.22 miles BOP Bernalillo Street EOP North Gonzales Street; and

WHEREAS, this project for the TPF program is to be adopted and has a priority standing for the proportional match waiver toward completion of the project.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Las Vegas that the recitals are incorporated herein by reference and the Governing Body hereby accepts the grant offer if awarded and apply for a Match Waiver through the NMDOT for Hot Springs Boulevard (from Bernalillo Street to Valencia Street) and Valencia Street (from Bernalillo Street to Valencia St).

PASSED, AND ADOPTED this ____ day of May, 2021.

Louie A. Trujillo, Mayor

ATTEST:

Reviewed and approved as to legal sufficiency only:

Casandra Fresquez, City Clerk

Scott Aaron, City Attorney

Councilor Romero made a motion to approve the Consent Agenda as read into the record. Councilor Montoya seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri Jr.	Yes	Elaine Rodriquez	Yes
David G. Romero	Yes	Michael L. Montoya	Yes

City Clerk Fresquez advised the motion carried.

BUSINESS ITEMS

Conduct a Public Hearing for Business Items 1-6.

Councilor Romero made a motion to enter into Public Hearing to discuss business items 1-6. Councilor Ulibarri Jr., seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	David G. Romero	Yes
Elaine Rodriquez	Yes	David A. Ulibarri Jr.	Yes

City Clerk Fresquez advised the motion carried.

City Clerk Fresquez stated she had not received any public comment for the public hearing for business items 1-6. City Clerk Fresquez swore in Municipal Judge Eddie Trujillo, City Attorney Scott Aaron and Utilities Director Maria Gilvarry.

1. Adoption of Ordinance No. 21-10, amending the court fees collected by the Municipal Court in Section 20-13(A) and repeals and replaces Ordinance No. 21-01.
2. Adoption of Ordinance No. 21-05 authorizing a loan agreement with NMFA for the water line replacement project on Mills Avenue and Hot Springs Blvd.
3. Adoption of Ordinance No. 21-06 authorizing a loan agreement with NMFA for the water treatment plant SCADA system project.
4. Adoption of Ordinance No. 21-07 authorizing a loan agreement with NMFA for the water treatment plant clarifier sedimentation basin vacuum system project.
5. Adoption of Ordinance No. 21-08 authorizing a loan agreement with NMFA for the Hanna Park effluent line extension project
6. Adoption of Ordinance No. 21-09 authorizing a loan agreement with NMFA for the water treatment plant pump replacement project.

City Attorney Aaron spoke about business item 1 being brought back to council due to the lack of specifics regarding the fees collected by Municipal Court.

Municipal Judge Trujillo spoke about the current fees collected and where those fees are applied.

Councilor Romero clarified he wanted to find an avenue to fund a new Municipal Court building by increasing the fees.

Utilities Director Gilvarry spoke about business items 2-6 regarding NMFA loan agreements for funding five projects.

Councilor Romero made a motion to exit Public Hearing and return to regular session. Councilor Montoya seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri Jr.	Yes	Elaine Rodriquez	Yes
Michael L. Montoya	Yes	David G. Romero	Yes

City Clerk Fresquez advised the motion carried.

1. Adoption of Ordinance No. 21-10, amending the court fees collected by the Municipal Court in Section 20-13(A) and repeals and replaces Ordinance No. 21-01.

Councilor Romero made a motion to approve the adoption of Ordinance No. 21-10. Councilor Montoya seconded the motion.

Ordinance 21-10 was presented as follows:

CITY OF LAS VEGAS, NEW MEXICO

Ordinance No. 21-10

AN ORDINANCE TO AMEND the Code of the City of Las Vegas by amending the court fees collected by the Municipal Court in Section 20-13(A) and repeals and replaces Ordinance 21-01. This Ordinance is enacted pursuant to Sections 2.02 of the City of Las Vegas Municipal Charter, and is an exercise of the City's home rule powers.

BE IT ENACTED by the Governing Body of the City of Las Vegas as follows:

Section 1. The Code of the City of Las Vegas, Section 20-13(A) is hereby amended to read as follows:

20-13(A) Court Fee. In addition to any amounts collected by the Municipal Court as required by the State of New Mexico or entities other than the City of Las Vegas, the Municipal Court shall collect forty dollars (\$40.00) for a court fee from any person who: (i) pleads guilty to any charge, (ii) pleads no contest to any charge, (iii) is found guilty regarding any charge, or (iv) from any person or entity filing a civil complaint for violation of any City ordinance, with the following exception. No such fee shall be collected from the City Attorney for the City of Las Vegas, a municipal code enforcement officer, a municipal Fire Department employee acting in their role as such an employee, a campus security officer acting in their role as such an officer, or a full-time salaried City of Las Vegas employee, county or state law enforcement officer, when the complaint is filed on behalf of a governmental entity. The Municipal Court may grant free process to any private party upon a showing of evidence of indigence. The Municipal Court may deny free process if it finds that the complaint, on its face, fails to sufficiently state a cause of action.

Section 2. For each \$40.00 fee collected by the Municipal Court pursuant to 20-13(A), \$20.00 shall specifically go to the City's general fund, \$15.00 shall specifically be used for public safety purposes, and \$5.00 shall specifically be used for the Municipal Court building fund.

Section 3. Full Force and Effect. Except as specifically amended above, Section 20-13 shall remain in full force and effect.

Section 4. Severability. The provisions of this ordinance are declared to be severable, and if any portion of this ordinance, for any reason, is held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this ordinance.

Section 5. Effective Date. This ordinance shall become effective upon the execution by the Mayor and the affirmative vote of the majority of the Governing Body.

PASSED, ADOPTED and ENACTED this ____ day of May, 2021.

Mayor Louie A. Trujillo

ATTEST:

Reviewed and approved as to legal sufficiency only:

Casandra Fresquez, City Clerk

Scott Aaron, City Attorney

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Elaine Rodriquez	Yes	David G. Romero	Yes
Michael L. Montoya	Yes	David A. Ulibarri Jr.	Yes

City Clerk Fresquez advised the motion carried.

2. Adoption of Ordinance No. 21-05 authorizing a loan agreement with NMFA for the water line replacement project on Mills Avenue and Hot Springs Blvd.

Councilor Romero made a motion to approve the adoption of Ordinance No. 21-05. Councilor Montoya seconded the motion.

Ordinance 21-05 was presented as follows: *Due to the length of the document, a complete copy may be obtained from the City of Las Vegas, City Clerk's Office.*

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri Jr.	Yes	Elaine Rodriquez	Yes
David G. Romero	Yes	Michael L. Montoya	Yes

City Clerk Fresquez advised the motion carried.

3. Adoption of Ordinance No. 21-06 authorizing a loan agreement with NMFA for the water treatment plant SCADA system project.

Councilor Romero made a motion to approve the adoption of Ordinance No. 21-06. Councilor Ulibarri Jr., seconded the motion.

Ordinance 21-06 was presented as follows: *Due to the length of the document, a complete copy may be obtained from the City of Las Vegas, City Clerk's Office.*

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	Elaine Rodriquez	Yes
David A. Ulibarri Jr.	Yes	David G. Romero	Yes

City Clerk Fresquez advised the motion carried.

4. Adoption of Ordinance No. 21-07 authorizing a loan agreement with NMFA for the water treatment plant clarifier sedimentation basin vacuum system project.

Councilor Romero made a motion to approve the adoption of Ordinance No. 21-07. Councilor Montoya seconded the motion.

Ordinance 21-07 was presented as follows: *Due to the length of the document, a complete copy may be obtained from the City of Las Vegas, City Clerk's Office.*

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Elaine Rodriquez	Yes	Michael L. Montoya	Yes
David G. Romero	Yes	David A. Ulibarri Jr.	Yes

City Clerk Fresquez advised the motion carried.

5. Adoption of Ordinance No. 21-08 authorizing a loan agreement with NMFA for the Hanna Park effluent line extension project

Councilor Romero made a motion to approve the adoption of Ordinance No. 21-08. Councilor Ulibarri Jr., seconded the motion.

Ordinance 21-08 was presented as follows: *Due to the length of the document, a complete copy may be obtained from the City of Las Vegas, City Clerk's Office.*

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	David G. Romero	Yes
Elaine Rodriquez	Yes	David A. Ulibarri Jr.	Yes

City Clerk Fresquez advised the motion carried.

6. Adoption of Ordinance No. 21-09 authorizing a loan agreement with NMFA for the water treatment plant pump replacement project.

Councilor Romero made a motion to approve the adoption of Ordinance No. 21-09. Councilor Ulibarri Jr., seconded the motion.

Ordinance 21-09 was presented as follows: *Due to the length of the document, a complete copy may be obtained from the City of Las Vegas, City Clerk's Office.*

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	Elaine Rodriquez	Yes
David A. Ulibarri Jr.	Yes	David G. Romero	Yes

City Clerk Fresquez advised the motion carried.

7. Award request for bids #2021-17 for the North Gonzales waterline replacement to Hays Plumbing & Heating Inc.

Councilor Romero made a motion to approve the award request for bids #2021-17 for the North Gonzales waterline replacement to Hays Plumbing & Heating Inc. Councilor Ulibarri Jr., seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Elaine Rodriquez	Yes	Micheal L. Montoya	Yes
David G. Romero	Yes	David A. Ulibarri Jr.	Yes

City Clerk Fresquez advised the motion carried.

8. Request approval of Resolution No. 21-13 Acceptance and Approval of the FY 2020 Audit.

Axiom Auditor Jaime Rumbaoa spoke about highlights from the 2020 audit regarding internal controls pertaining to fraud, audit results and findings.

Discussion and questions took place regarding the process for having an intensive audit and previous audit findings.

Councilor Romero made a motion to approve resolution No. 21-13 Acceptance and Approval of the FY 2020 Audit. Councilor Ulibarri Jr., seconded the motion.

Resolution 21-13 was presented as follows:

CITY OF LAS VEGAS, NEW MEXICO

Resolution No. 21-13

ACCEPTANCE AND APPROVAL OF THE FY 2020 AUDIT

WHEREAS, the City of Las Vegas is required by statute to contract with an independent auditor to perform the required annual audit or agreed upon procedures for FY 2020; and

WHEREAS, the City of Las Vegas Governing body has directed the accomplishment of the audit for FY 2020 be completed; and,

WHEREAS, this audit has been completed and presented to the City of Las Vegas Governing Body per the March 31, 2021 letter from the State Auditor authorizing release of the FY 2020 audit; and

WHEREAS, NMAC 2.2.2.10 (M) (4) provides in pertinent part that "Once the audit report is officially released to the agency by the state auditor (by a release letter) and the required waiting period of five calendar days has passed, unless waived by the agency in writing, the audit report shall be presented by the IPA, to a quorum of the governing authority of the agency at a meeting held in accordance with the Open Meetings Act, if applicable, and,

NOW, THEREFORE BE IT RESOLVED, the City Council of the City of Las Vegas, does hereby accept and approve the completed audit report and findings as indicated within this document;

ACCEPTED AND APPROVED this day of May 2021.

Mayor Louie A. Trujillo

ATTEST: Reviewed and approved as to legal sufficiency only:

Casandra Fresquez, City Clerk Scott Aaron, City Attorney

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Elaine Rodriquez	Yes	Michael L. Montoya	Yes
David G. Romero	Yes	David A. Ulibarri Jr.	Yes

City Clerk Fresquez advised the motion carried.

Councilor Romero recommended giving direction to City Manager Taylor and Finance Director Baquera to have an action plan ready in three or six months and an update on the findings that will be addressed.

City Manager Taylor advised they hope to have the findings addressed before the end of the fiscal year.

9. Request approval of Resolution No. 21-18, a resolution to make a budget adjustment for the 2020-2021 Fiscal Year.

Finance Director Baquera advised the budget adjustment request was for the fiscal year 2021 budget for state funding they received.

Councilor Montoya made a motion to approve resolution No. 21-18, a resolution to make a budget adjustment for the 2020-2021 Fiscal Year. Councilor Ulibarri Jr., seconded the motion.

Resolution 21-18 was presented as follows:

CITY OF LAS VEGAS, NEW MEXICO

Resolution No. 21-18

A RESOLUTION TO MAKE BUDGET ADJUSTMENT FOR THE 2020-2021 FISCAL YEAR

WHEREAS, the Governing Body of Las Vegas has developed a budget adjustment request for fiscal year 2020-21:
and

WHEREAS, said budget was developed on the basis of increases in revenues, expenditures and transfers (in) out through cooperation with all user departments, elected officials and other department supervisors. please see attached schedule; and,

WHEREAS, the City of Las Vegas is in need of making a budget adjustment in the 2020-2021 fiscal Year budget to include a revenue and expense increase to Fund 214 Street CO-OP Projects-

MAP-2020 Contract # D18626 in the amount of \$415,000.00 State Portion 75% \$311,250.00 City Match 25% \$103,750.00. COOP-2020 Contract # D18524 in the amount of \$117,787.00.State Portion 75% \$88,340.00 City Match 25% \$29,447.00 WAIVED. Fund 282 Senior Center in the amount of \$35,000.00. Fund 206 EMS in the amount of \$20,000.00;and.

WHEREAS, the Governing Body finds that the budget adjustment request should be as it meets the requirements as currently determined for fiscal year 2020-21.

NOW, THEREFORE BE IT RESOLVED, the City Council of the City of Las Vegas, that the recitals and any exhibits are incorporated herein by reference and the Governing Body hereby approves the aforementioned budget adjustment request and respectfully request approval from the Local Governing Division of the Department of Finance and Administration.

ACCEPTED AND OPTED this _____ day of May 2021.

Mayor Louie A. Trujillo

ATTEST:

Reviewed and approved as to legal sufficiency only:

Casandra Fresquez, City Clerk

Scott Aaron, City Attorney

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Elaine Rodriquez	Yes	David A. Ulibarri Jr.	Yes
Michael L. Montoya	Yes	David G. Romero	Yes

City Clerk Fresquez advised the motion carried.

10. Request approval of the new positions to include, 1 full time Parks Field Supervisor, 1 full time Pool Supervisor, 1 part time Public Information Officer, 1 full time temporary Administrative Aide , 1 full time Accountant, 1 full time IT Technician and 1 full time Animal Control Supervisor.

Councilor Rodriguez considered the Public Information Officer being full time instead of part time due to the need of getting information out to the public.

City Manager Taylor advised the amount of work could be completed with a part time employee.

Councilor Montoya asked that City Manager Taylor go through each position along with the salary for each.

City Manager Taylor went through each position being requested.

Discussion took place regarding following HR rules by opening up positions internally first and then to the public, looking at the resources at Help NM with positions, and the suggestion for making the Public Information Officer a full time position.

Councilor Montoya voiced concerns regarding the need for other positions in other departments, he agreed the Public Information Officer position should be full time, he suggested adding a position to the Public Works department and properly advertising the positions.

Councilor Rodriguez asked to table the Public Information Officer position and one Street department position for the May 19th meeting.

Councilor Romero made a motion to approve the positions listed with the exception of the Public Information Officer position with the suggestion of using resources at Help NM to fund them for six months. Councilor Ulibarri Jr., seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Elaine Rodriguez	Yes	David A. Ulibarri Jr.	Yes
Michael L. Montoya	Yes	David G. Romero	Yes

City Clerk Fresquez advised the motion carried.

11. Discussion and Direction on whether to continue to hold council meetings virtually or to return to exclusively in-person meetings and discussion and direction for public meetings of City Boards, Commissions and Committees.

Mayor Trujillo suggested returning to in person meetings for council meetings including all Boards, Commissions and Committees and advised its important that all meetings be streamed on Youtube for public access.

Discussion took place regarding when in person meetings would begin, everyone returning to in person meetings, all meetings being streamed on Youtube or only those subject to the Open Meetings Act, and how to achieve the best quality from the chambers for meetings to be live streamed.

Councilor Montoya recommended all boards, commissions and committees chairman and vice chairman to attend the Open Meetings Act training.

Councilor Romero made a motion to return to exclusively in person meetings starting May 19th. Councilor Montoya seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Elaine Rodriguez	Yes	Michael L. Montoya	Yes
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David G. Romero	Yes	David A. Ulibarri Jr.	Yes
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City Clerk Fresquez advised the motion carried.

Councilor Romero made a motion for Boards, Commissions and Committees to hold meetings exclusively in person beginning June 1st. Councilor Montoya seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Elaine Rodriquez	Yes	Michael L. Montoya	Yes
David A. Ulibarri Jr.	Yes	David G. Romero	Yes

City Clerk Fresquez advised the motion carried.

Councilor Romero made a motion for all Boards, Commissions and Committees to be streamed on Youtube effective July 1, 2021. Councilor Rodriquez seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	No	Elaine Rodriquez	Yes
David G. Romero	Yes	David A. Ulibarri Jr.	Yes

City Clerk Fresquez advised the motion carried.

12.Request approval of MOU's with La Plaza Little League and Las Vegas Little League.

Parks and Recreation Director Stephen Aragon spoke briefly about both Little Leagues wanting to get their seasons started.

Councilor Ulibarri Jr., made a motion to approve MOU's with La Plaza Little League and Las Vegas Little League. Councilor Romero seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	David G. Romero	Yes
Elaine Rodriquez	Yes	David A. Ulibarri Jr.	Yes

City Clerk Fresquez advised the motion carried.

13.Request approval of the Lodgers Tax recommendation to provide funding to the Citizens Committee on Historic Preservation (CCHP) to fund the

marketing and advertising campaign that promotes the City of Las Vegas as a key destination for Santa Fe Trail Bicentennial visitors.

Community Development Director Bill Hendrickson spoke briefly about Lodger's Tax providing funding to CCHP.

Councilor Romero had questions regarding the procurement process.

City Manager Taylor advised CCHP was a nonprofit organization and was not subject to the procurement requirement.

Discussion took place regarding the proposal of the funding.

Councilor Montoya advised they expect to see all the supporting documents to see where the funding is going.

Discussion took place regarding deadlines to meet the marketing and advertising campaign to promote the City of Las Vegas and Mayor and Council being aware of what the monies are being used for.

Councilor Rodriguez made a motion to table the approval of the Lodgers Tax recommendation to provide funding to the Citizens Committee on Historic Preservation (CCHP) to fund the marketing and advertising campaign that promotes the City of Las Vegas as a key destination for Santa Fe Trail Bicentennial visitors for the May 19th council meeting. Councilor Montoya seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri Jr.	Yes	Elaine Rodriguez	Yes
Michael L. Montoya	Yes	David G. Romero	Yes

City Clerk Fresquez advised the motion carried.

14. Request approval of Lodgers Tax recommendation to provide funding for marketing the Friday Al fresco event.

Film and Events Coordinator Chuck Griego gave a brief explanation regarding the budget for marketing Friday Al fresco events.

Councilor Romero asked for the proposed application that was submitted to the Lodgers Tax Board be provided for the May 19th council meeting.

Discussion took place regarding the council approving more monies from the Lodgers Tax budget.

Councilor Rodriquez made a motion to table the approval of Lodgers Tax recommendation to provide funding for marketing the Friday Al fresco event for the May 19th council meeting. Councilor Romero seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	No	David G. Romero	Yes
Elaine Rodriquez	Yes	David A. Ulibarri Jr.	Yes

City Clerk Fresquez advised the motion carried.

15.Request approval of the MOU between the City and Tierra Encantada Farmer’s Market.

Community Development Director Hendrickson spoke briefly about the MOU and what the farmer’s market will provide to the community.

Mayor Trujillo asked about the anti donation clause and the MOU.

Discussion and questions took place regarding the MOU, what type of organization the Tierra Encantada farmer’s market was and the status on the appropriations to fix the roof.

Councilor Ulibarri Jr., made a motion to approve the MOU between the City and Tierra Encantada Farmer’s Market. Councilor Montoya seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Elaine Rodriquez	Yes	Michael L. Montoya	Yes
David G. Romero	Yes	David A. Ulibarri Jr.	Yes

City Clerk Fresquez advised the motion carried.

EXECUTIVE SESSION

There was no need to go into executive session.

ADJOURN

Councilor Ulibarri Jr., made a motion to adjourn. Councilor Romero seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Elaine Rodriquez	Yes	Michael L. Montoya	Yes
David G. Romero	Yes	David A. Ulibarri Jr.	Yes

City Clerk Fresquez advised the motion carried.

Meeting adjourned at 8:58 pm.

Mayor Louie A. Trujillo

ATTEST:

Casandra Fresquez, City Clerk

**MINUTES OF THE CITY OF LAS VEGAS REGULAR CITY COUNCIL MEETING HELD
ON WEDNESDAY, MAY 19, 2021 AT 5:30 P.M. IN THE CITY OF LAS VEGAS COUNCIL
CHAMBERS**

MAYOR: Louie A. Trujillo

COUNCILORS: Elaine Rodriquez -*Absent*
David Romero
David Ulibarri, Jr.
Michael Montoya

ALSO PRESENT: William Taylor, City Manager
Casandra Fresquez, City Clerk
Scott Aaron, City Attorney
Adrian Crespín, Sergeant at Arms

CALL TO ORDER

Meeting was called to order at 5:30 p.m.

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Mayor Trujillo wished his father a Happy Birthday. He thanked the community for working through the struggle with Covid, he recognized the progress of the county remaining in turquoise and asked everyone to keep those lost by Covid in our thoughts.

APPROVAL OF AGENDA

Councilor Romero made a motion to approve the agenda as presented. Councilor Montoya seconded the motion. Roll Call Vote was taken and reflected the following:

David Ulibarri, Jr.	Yes	David Romero	Yes
Michael Montoya	Yes	Elaine Rodriquez	Absent

City Clerk Fresquez advised the motion carried.

PUBIC INPUT

City Clerk Fresquez read Public Input from Frank Casey in regards to support of Film Signage/Advertisements.

MAYOR’S APPOINTMENTS/REPORTS AND RECOGNITIONS/PROCLAMATIONS

Mayor Trujillo welcomed the NMHU President Sam Minner and Regents, Bill Garcia, “Harpo” Sanchez and Max Baca. He also welcomed former City PIO Officer Lee Einer.

Mayor Trujillo informed he had met with the Las Vegas Arts Council regarding the Art Installation Project which would bring great ambiance with art throughout the City. He added that three pianos had been donated by LV City Schools which would be placed at the Gazebo, the Breezeway on Bridge Street and under the Serf Marquee.

Proclamation for “Building Safety Month”-May 2021

City Clerk Fresquez read a proclamation on behalf of Mayor Louie A. Trujillo along with the Governing Body proclaiming the month of May 2021 as “Building Safety Month” in the City of Las Vegas and urged all citizens to celebrate Building Safety Month.

COUNCILORS’ REPORTS

None at this time.

CITY MANAGER’S REPORT

City Manager Taylor reported on current projects taking place as follows:

- | | |
|--|---|
| 1. Potential purchase of Motorized Trikes- LVPD | 5. Solar Farm Project- preliminary discussion |
| 2. Gallinas Riverwalk Park-added benches, tables and BBQ pits | 6. American Rescue Plan- 3.0 Million from US Dept. of Treasury (Review/Recommend. taking place) |
| 3. Amnesty Day -Trash Collected: 126,000 lbs/238 customers | 7. Employee Recognition Day- process of discussion |
| 4. WLV Baseball Complex Sewer Line- improvement cost estimates | |

City Manager Taylor announced that he was planning on retiring, effective June 30th or thereabouts and advised it was his pleasure to have served the City for the past year. He read his resignation letter to the Governing Body.

Mayor Trujillo sincerely thanked City Manager Taylor for his service to the City of Las Vegas, for his efforts, finance expertise and economic knowledge, especially at a very difficult time of Covid. Mayor Trujillo stated he was sorry that City Manager Taylor could not stay until the end of his term and had the utmost respect for him.

Councilor Montoya stated that with this new administration, the City was moving forward with many vacancies filled, and 28 million dollars spent in many citywide improvement projects. He thanked City Manager Taylor for his year of service in guiding the City in the right direction and wished him well in his future endeavors. Councilor Montoya made the recommendation of placing City Manager Taylor's letter of resignation on the next meeting's agenda.

Councilor Ulibarri, Jr. thanked City Manager Taylor for a job well done and was thankful for his part in addressing the streets on the Westside of town which was long overdue. He stated that this new administration worked well together, and thanked him for his service to the City.

City Manager Taylor thanked everyone and advised that one of his guiding goals was fairness to all people and felt that strides had been made. He stated that he would be available for any consultancy needed at no charge to the City.

Councilor Montoya advised he wanted to add Severance pay to the next meeting's agenda as well.

Councilor Romero thanked City Manager Taylor for all his hard work in this cumbersome job and that there may have been times of disagreement but always appreciated his professionalism and wished him well.

City Manager Taylor clarified that it was 14 months that he had served as City Manager.

PRESENTATIONS

- Presentation by Regents William Garcia, Frank Sanchez and President Sam Minner reporting on the meetings between the City, county and NMHU concerning the status of the Golf Course, and options to reopen the facility.

A lengthy, detailed presentation took place regarding the NMHU Golf Course, as well as discussion regarding the collaboration process and funding matters.

Discussion took place regarding the recommendation for a Special Meeting in order to vote on moving forward with the Golf Course improvement project.

- Presentation by Roy Montebon, Police Advisory (PAC) Commission Chairman, reporting on the PAC accomplishments over the last few months and discussion on the by-laws and Municipal Charter. PAC Commissioner Lee Einer also presented.

Brief discussion took place regarding the request from the PAC to the Governing Body for an Ordinance with full definition of their powers and duties (By Laws). Also briefly discussed was the possibility of creating Community Policing and clarification of the understanding that recommendations were brought to the Mayor and Council.

Mayor Trujillo advised that a draft Ordinance was currently being worked on by Councilor Romero.

- Presentation by Chuck Griego, Film/Events Coordinator providing an update on upcoming City events. Also presenting was Fiesta Board Member Nancy Colalillo.

Lengthy discussion and questions regarding the status of the 4th of July Fiestas took place.

Mayor Trujillo stated that the final decision and directive to the Fiesta Board was to plan for the fiestas at the Plaza Park and if the Governor did not open the state, it would be cancelled. He stated that the main goal in the event planning was public safety, and stated for the record that “NM Music Explosion” was not owned by artist Gonzalo and that any local band who wanted to perform at the park should call Chuck Griego.

FINANCE REPORT

Finance Director Baquera presented the financial report for the month ending April 30, 2021 reporting that the General Fund revenue was 99%, expenditures were at 72% and surplus was 1.4 million dollars. Enterprise Funds revenue was 86%, expenditures were at 70% and surplus was a bit over 1 million dollars. He reported Recreation Center revenue was 74%, expenditures were at 73% and surplus at \$23,000. Lodgers Tax revenue was 204%, expenditures came in at 32% and surplus was \$190,000.

Mr. Baquera stated there were no budget concerns to report at this time.

Councilor Romero asked a question regarding the Audit Emergency Plan for I.T.

Mr. Baquera clarified that they set a directive to Directors to update missing contact information and to have a full functional emergency I.T. plan by this Friday.

BUSINESS ITEMS

Conduct a Public Hearing for Business Item 1

1. Adoption of Ordinance No. 21-04, An Ordinance to amend the Code of the City of Las Vegas by amending Section 200-40 and Section 301-11, entitled “Alternative method of abatement”. This Ordinance is enacted pursuant to Sections 2.02 of the City of Las Vegas Municipal Charter, and is an exercise of the City’s home rule powers.

Councilor Romero made a motion to go into Public Hearing. Councilor Ulibarri, Jr. seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael Montoya	Yes	David Ulibarri, Jr.	Yes
David Romero	Yes	Elaine Rodriquez	Absent

City Clerk Fresquez advised the motion carried.

City Clerk Fresquez advised anyone who wished to speak on the issue, to stand and be sworn in. City Attorney Scott Aaron, Bill Hendrickson and Lee Einer were sworn in.

Community Development Director Bill Hendrickson advised this ordinance is enacted pursuant to Sections 2.02 of the City of Las Vegas Municipal Charter, and is an exercise of the City's home rule powers. City Council tabled this item for the May 19, 2021 Council Meeting. Publication requirements have been met.

Mr. Hendrickson stated that there had been a question about whether it allowed the public to take civil action, so they added language on Section 1 paragraph E to provide the information that they could take to District Court or whatever court they wished and that was the only change on the ordinance from last time.

Mayor Trujillo asked what the reason was for the change.

Mr. Hendrickson referred the question to City Attorney Aaron.

City Attorney Aaron advised that there was concern expressed that in changing this ordinance, it eliminated the ability for a resident of Las Vegas to take their neighbor to court in a situation where the neighbor had some kind of nuisance issue and the neighbor could potentially take them to court after speaking with a Municipal Judge. He added that the role of Municipal court was within the context of a criminal court, who does fines, that is not where you go to change your name or civil issues. City Attorney Aaron informed that they added paragraph E at the end which basically reaffirms the right of any resident within the City to go and file in District Court, which could always be appealed if you do not like the result. He stated things that happen at the Municipal Court level, especially civil things, there is no availability made in the New Mexico rules regarding courts to appeal outside of the Municipal Court for civil issues so the intent is to keep these issues where one wants to sue another at the District Court level and not keep it at the Municipal Court level, so we preserve that right to enshrining it in this paragraph.

Lee Einer advised that his concern was procedural and that the packet used by the Governing Body was the same one that was posted on the website, that it listed the purpose as amending 20-13 which was municipal fees which had nothing to do with the body of the amendment, so if that was what was advertised and published, he thought a do over was needed, just as a practical issue and was a substantial clerical problem with the entire amendment.

Mr. Einer stated “ as far as paragraph E goes, as you know states can legislate to control municipal laws but municipalities really don't legislate to control state laws, so that paragraph in red does nothing, it's state law, 3-8-8 b remains intact no matter what we have to say about it, so that really contributes nothing and my concern beyond that is that as Legislators you really need to be able to look at what existing language is being removed and what new language is being inserted and this wasn't even presented to you in that fashion, you had this big thing in red, it says look over here this is the new thing and then you had paragraph b of 200-40 and 301-11, it's been completely rewritten to eliminate the ability of a Las Vegas resident to go to Municipal Court and file a complaint in the city's name and the difference between that and going to District Court is, I go to District Court, yes I can file a complaint in the state's name that compels the state to take action. What has been on the books compels the city to take action and I think that is the area of discomfort here, that it feels like an intrusion of the will of the public upon perhaps Community Development or the City Attorney's Office and indeed it is but it's an important right if abatement issues just aren't being taken care of. My girlfriend lives right in back of what we call the Adams family house on Railroad 733. It's been burnt out since 2017, the roof is going off the top of it, the pigeons love it, we have hundreds of them visiting the backyard and it just doesn't seem like there's any action and I can speak also as just an aggrieved resident, it's nice to be able to go to something like that as a final resort and say well I have some sort of a cudgel that I can yield and you know, not ruinous expense to myself through a lawyer to make this thing happen and I would hope you consider that in what you do tonight and also consider again just the fact that 20-13 also somehow found its way into some portion of the ordinance”.

Mayor Trujillo thanked Mr. Einer, he stated he would refer to the City Clerk and City Attorney and believed it was a wrong number.

City Attorney Aaron stated, what was put out on the agenda did not mention 20-13, so there was sufficient notice given in the agenda that was published. He agreed this was a clerical error, not sufficient enough to defeat it, if the Council wanted to move forward.

City Attorney Aaron asked if any of the Council members happened to know how long Judge Trujillo had been Municipal Judge. He reiterated that he had been here 20-25 years and in those years not one time had a case been filed using this particular ordinance and added that to say that no one has ever used it would give you an idea of how relevant it is for us to have a Municipal ordinance for this. He stated the reason the E was put in there, it does have bearing because is someone goes go to this ordinance thinking, "I knew there was an ordinance where it allows me to sue my neighbor", it directs them where to go to, to the District Court, even gives them the site for the state statute so they still have that avenue.

Mayor Trujillo asked City Attorney Aaron to state for the record, the correct ordinance number that was incorrect.

City Attorney Aaron stated for the record, " this is to amend Section 200-40 and 301-11, as was given in the agenda".

Mayor Trujillo asked for clarification, regarding the number 21-04 of the ordinance.

City Attorney Aaron clarified that it was ordinance 21-04, stating that the concern was on the first sentence, it referenced amending the docket fees collected by the Municipal Court, Section 20-13 and was a typographical error. He stated that was not what this ordinance was about and that the ordinance was about amending section 200-40 in Section 301-11, and clarified those two ordinances were being affected not 20-13.

Mayor Trujillo asked City Attorney Aaron, "You said we can proceed?"

City Attorney Aaron stated, "Yes because the notice that was given out on the agenda doesn't mention the grammatical error."

Councilor Romero asked if this information was public information when they put out the agenda to the public.

City Clerk Fresquez stated it was and that it was also re-published with the correct ordinance as it stated on the agenda which was published.

City Attorney Aaron clarified that the request before the Council tonight was that this was an ordinance to amend the Code of the City of Las Vegas, Section 200-40 in Section 301-11. This ordinance is enacted pursuant to Sections 2.02 of the City Municipal Charter. He stated, in making that correction, that was what was before Council.

Councilor Romero made a motion to go back into Regular Session. Councilor Ulibarri, Jr. seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was take and reflected the following:

David Ulibarri, Jr.	Yes	Michael Montoya	Yes
David Romero	Yes	Elaine Rodriquez	Absent

City Clerk Fresquez advised the motion carried.

Councilor Montoya asked for clarification regarding the typo correction and advertising the ordinance.

City Clerk Fresquez explained that the typo had been corrected. It was a typo on the ordinance attached to the agenda, the actual agenda that was posted on the website was correct, the agenda request form was correct and the publication was correct.

Councilor Romero asked Community Development Director Hendrickson, if they were to table this item, would it be hindering any abatements at this time.

Community Development Director Hendrickson stated that he did not believe they had anything in motion right now.

City Attorney Aaron informed that it would affect items that were currently red tagged that were moving towards getting liens put on them but that it did not

affect any cases pending right now and it would certainly not affect anything regarding the residents.

Councilor Montoya asked if this item could be tabled, due to it already being tabled and asked for the City Attorney's recommendation regarding the typo correction.

City Attorney Aaron advised that what was being presented to the Council would include amending the grammatical error. He advised if Council wanted to table the item that would give them time to correct the grammatical error.

Councilor Montoya made a motion to table Business Item 1, Ordinance 21-14 until it came back corrected and published correctly.

Mayor Trujillo asked, "is it 21-14 or 21-04 and until when, the next City Council?

Councilor Montoya stated, "I'm sorry 04, yes until the next meeting.

Mayor Trujillo clarified it would be tabled until the next regular meeting.

Councilor Ulibarri, Jr. seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David Romero	Yes	Michael Montoya	Yes
David Ulibarri, Jr.	Yes	Elaine Rodriquez	Absent

City Clerk Fresquez advised the motion carried.

2. Request for approval of the Lodgers Tax recommendation to provide funding to the Citizens Committee On Historic Preservation (CCHP) to fund the marketing and advertising campaign that promotes the City of Las Vegas as a key destination for Santa Fe Trail Bicentennial visitors.

Community Development Director Bill Hendrickson advised that all the Lodgers Tax Board members were unable to participate at tonight's meeting.

Community Development Director Henderickson and Frank Beurskens, CCHP, advised that Lodger's tax funding will be in the amount of \$5,000.00. CCHP will

engage a professional travel writer to develop press releases and travel articles sent to major newspapers, journals, magazines, and guidebooks, with national and international distribution. The Santa Fe Trail Bicentennial will be a prime summer destination event, featured on numerous websites and travel magazines. This item was continued from the May 12, 2021 Council Meeting.

Discussion took place regarding the individual events that would be utilized in the amount of the \$5,000.00 approved, allowable expenses.

Councilor Romero stated for the record that he met with Mr. Beursken and Chairman Krutik, and they understood where he was coming from at our last meeting, and the whole Council would want more accountability. He stated that there were a couple of new board members and suggested that from here on out that they work on the application process, looking at the Best Practices manual and move forward with the new fundings that would need to be accounted for and to put procedures in place regarding some of the concerns from Council.

Discussion took place on the procedure of the organizations on their application requests, utilizing funds and submitting reports of accountability from organizations.

Councilor Romero requested to set in place the procedure where Council would receive a monthly report from Lodgers Tax Board in their packets.

Mayor Trujillo advised that he wanted to get rid of that \$5,000 rule; it did not make sense to have someone apply 4 times if they needed \$20,000. He stated that he wanted to place on the next business agenda, to remove that \$5,000 amount.

Lengthy discussion took place of the reasoning of the \$5,000 cap, ads that were lost due to not enough funding, changing over to digital ads, utilizing local media and Best Practice Manual requirements for advertising.

Councilor Romero made a motion to approve the Lodgers Tax recommendation to provide funding to the Citizens Committee on Historic Preservation (CCHP) to fund the marketing and advertising campaign that promotes the City of Las Vegas as a key destination for Santa Fe Trail Bicentennial visitors with the condition that a

report of the spending after the events are done be given to the Lodgers Tax Board. Councilor Montoya seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David Romero	Yes	David Ulibarri, Jr.	Yes
Michael Montoya	Yes	Elaine Rodriquez	Absent

City Clerk Fresquez advised the motion carried.

3. Request approval for a special allocation of Lodger's Tax funding in the amount of \$14,145.00 for marketing the Friday Al Fresco Event.

Film/Events Coordinator Chuck Griego advised that this event has been expanded to provide a Post-COVID celebration between May 7th and October 31st with additional emphasis over 4th of July. This item was continued from the May 12, 2021 Council Meeting.

Councilor Montoya stated this was a positive thing for our community and made a motion to approve for a special allocation of Lodger's Tax funding in the amount of \$14,145.00 for marketing the Friday Al Fresco. Councilor Ulibarri, Jr. seconded the motion.

Councilor Romero asked Film/Events Coordinator Griego regarding radio stations with multiple stations.

Film/Events Coordinator Griego explained that the amounts would stay the same.

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David Romero	Yes	Michael Montoya	Yes
David Ulibarri, Jr.	Yes	Elaine Rodriguez	Absent

City Clerk Fresquez advised the motion carried.

4. Request approval of contract between the City of Las Vegas and Las Vegas First Independent Business Alliance for acquiring two (2) Billboards on I-40.

Community Development Director Bill Hendrickson advised that the Lodger’s Tax Board and City Council have approved the expenditure of \$16,008.60 for a one year lease contract. He asked if in the future, when they ask Council for approval on allocated monies, that Council would be able to review/approve standard contracts as well in order to avoid delays.

Lengthy discussion and questions took place regarding the scope of work on the contract, deliverables specificity and pyramid signage contracts.

Councilor Romero made a motion to approve a contract between the City of Las Vegas and Las Vegas First Independent Business Alliance for acquiring two (2) Billboards on I-40 with the condition that they report back to Lodgers Tax Board. Councilor Ulibarri, Jr. seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David Ulibarri, Jr.	Yes	Michael Montoya	Yes
David Romero	Yes	Elaine Rodriquez	Absent

City Clerk Fresquez advised the motion carried.

- 5. Request to publish Ordinance No. 21-12 Amending the Code of the City of Las Vegas Section 389-6 entitled “Exemptions”. This ordinance is enacted pursuant to Sections 2.02 of the City of Las Vegas Municipal Charter, and is an exercise of the City’s home rule powers.

Community Development Director Bill Hendrickson advised that Ordinance 21-12 will remove Paragraph 389-6G, which will then allow the City to collect Lodger’s Tax on all rentals under the City’s Lodging Tax Ordinance, basically taxing Air room B&Bs.

Discussion took place regarding the taxing under state statute, locating, business licensing and taxing Air B&Bs and 3rd party companies.

Councilor Romero made a motion to approve to publish Ordinance No. 21-12 Amending the Code of the City of Las Vegas Section 389-6 entitled “Exemptions”.

Councilor Montoya seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David Ulibarri, Jr.	Yes	David Romero	Yes
Michael Montoya	Yes	Elaine Rodriquez	Absent

City Clerk Fresquez advised the motion carried.

6. Request approval of a contract between the City and TJM Construction for the replacement of the roof on the Westside Farmers Market building.

Community Development Director Bill Hendrickson advised that the cost for the project is \$48,771 + \$3/sq. ft. for decking if required. Project is funded for \$48,000.00 through a capital outlay grant. The overage will be paid out of the City general fund.

Councilor Romero asked Community Development Director Hendrickson if procurement was followed in this contract and Finance Department.

Community Development Director Hendrickson stated “yes”.

Brief discussion took place of how the old metal removed would be used or disposed of.

Councilor Romero made a motion to approve a contract between the City and TJM Construction for the replacement of the roof on the Westside Farmers Market building. Councilor Ulibarri, Jr. seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael Montoya	Yes	David Romero	Yes
David Ulibarri, Jr.	Yes	Elaine Rodriquez	Absent

City Clerk Fresquez advised the motion carried.

7. Request approval of Resolution No. 21-22, the sale of obsolete City assets at an online auction.

Finance Director Jesus Baquera advised the City desires to hold an online auction to receive competitive bids for the obsolete and surplus assets.

Councilor Romero made a motion to approve Resolution No. 21-22, the sale of obsolete City assets at an online auction. Councilor Ulibarri, Jr. seconded the motion.

Resolution 21-22 was presented as follows:

CITY OF LAS VEGAS, NEW MEXICO
Resolution No. 21-22
A RESOLUTION TO APPROVE THE SALE OF OBSOLETE CITY
ASSETS AT AN ONLINE AUCTION

WHEREAS, the City of Las Vegas (“City”) owns and possesses certain inventoried obsolete and surplus assets; and

WHEREAS, the City desires to hold an online auction to receive competitive bids for the obsolete and surplus assets; and

WHEREAS, the City desires to hold said online auction in the spring of 2021; and

WHEREAS, the final approval for said online auction will be submitted to the Department of Finance for approval; and

WHEREAS, the City will benefit from the sale and disposal of the obsolete and surplus assets.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Las Vegas, that the recitals and any exhibits are incorporated herein by reference and the Governing Body hereby approves the sale of the inventoried obsolete and surplus assets.

APPROVED AND ADOPTED this ____ day of May, 2021.

Mayor Louie A. Trujillo

ATTEST:

Reviewed and approved as to legal sufficiency only:

Casandra Fresquez, City Clerk

Scott Aaron, City Attorney

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael Montoya	Yes	David Ulibarri, Jr.	Yes
David Romero	Yes	Elaine Rodriquez	Absent

City Clerk Fresquez advised the motion carried.

8. Request approval of Resolution No. 21-21 to make budget adjustment for the 2020-2021 Fiscal Year.

Finance Director Jesus Baquera advised the City of LasVegas is in need of making a budget adjustment in the 2020-2021 fiscal year budget to include a revenue and expense increase to Fund 217 Special Legislative Appropriations in the amount of \$53,306.00, fund 282 Senior Center in the amount of \$34,500.00 and fund 613 Waste Water Construction Fund in the amount of \$550,000.00.

Mayor Trujillo asked Mr. Baquera if these had gone through the Finance Committee.

Mr. Baquera advised that they had not and were scheduled to go to them next week.

Mayor Trujillo asked why they would not go to them first.

Mr. Baquera replied that they were behind, trying to catch up with the Finance Committee.

Mayor Trujillo advised that in the future, the proper way would be to go to the Finance Committee first.

Councilor Romero made a motion to approve Resolution No. 21-21 to make budget adjustment for the 2020-2021 Fiscal Year. Councilor Ulibarri, Jr. seconded the motion.

Resolution 21-21 was presented as follows:

CITY OF LAS VEGAS, NEW MEXICO

Resolution No. 21-21

A RESOLUTION TO MAKE BUDGET ADJUSTMENT FOR THE 20-2021 YEAR

WHEREAS, the Governing Body of Las Vegas has developed a budget adjustment request for fiscal year 2020-21: and

WHEREAS, said budget was developed on the basis of increases in revenues, expenditures and transfers (in) out through cooperation with all user departments, elected officials and other department supervisors. Please see attached schedule; and,

WHEREAS, the City of Las Vegas is in need of making a budget adjustment in the 2020-21 fiscal Year to include a revenue and expense increase to Fund 217 Special Legislative Appropriations in the amount of \$53,306.00. Fund 282 Senior Center in the amount of \$34,500.00. Fund 613 Waste Water Construction Fund in the amount of \$550,000.00; and,

WHEREAS, the Governing Body finds that the budget adjustment request should be as it meets the requirements as currently determined for fiscal year 2020-21.

NOW, THEREFORE BE IT RESOLVED, the City Council of the City of Las Vegas, that the recitals and any exhibits are incorporated herein by reference and the Governing Body hereby approves the aforementioned budget adjustment request and respectfully request approval from the Local Governing Division of the Department of Finance and Administration.

ACCEPTED AND ADOPTED this _____ day of May 2021.

Mayor Louie A. Trujillo

ATTEST:

Reviewed and approved as to legal sufficiency only:

Casandra Fresquez, City Clerk

Scott Aaron, City Attorney

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David Romero	Yes	Michael Montoya	Yes
David Ulibarri, Jr.	Yes	Elaine Rodriquez	Absent

City Clerk Fresquez advised the motion carried.

9. Request approval to hire a full time Public Information Officer (PIO).
City Manager William Taylor advised that at the May 12, 2021 council meeting, Council agreed that a full time PIO position is needed to effectively communicate information to the public.

Councilor Romero made a motion to approve to hire a full time Public Information Officer (PIO). Councilor Ulibarri, Jr. seconded the motion. Mayor Trujillo asked for roll call.

Councilor Montoya asked if this position would be advertised and if there was an interview committee in place.

City Manager Taylor informed that the position would be advertised and there would be an interview committee.

Roll Call Vote was taken and reflected the following:

Michael Montoya	Yes	David Romero	Yes
David Ulibarri, Jr.	Yes	Elaine Rodriguez	Absent

City Clerk Fresquez advised the motion carried.

10. Request approval of an additional salary increase of seventy-five cents (\$0.75) to the regular hourly rate of pay for members of the Las Vegas Police Officer's Association (LVPOA) Fraternal Order of Police (FOP) Lodge No. 20.

Human Resource Director Donna Castro advised the salary increase will be effective the first full pay period after Council's approval. The fiscal impact for the remainder of FY21 will be approximately \$5,274. This amount does not include the increase for overtime calculations.

Ms. Castro stated that additionally they were requesting to increase the minimum hourly pay rate for Officers to \$18 an hour and \$13 an hour for Dispatchers who are in the unit and added that this subject was exempt from the Open Meetings

Act so if there was any discussion on it, it needed to be discussed in Executive Session.

EXECUTIVE SESSION

Councilor Romero made a motion to go into Executive Session to discuss collective bargaining strategy as permitted by Section 10-15-1 (H)(5) and also matters subject to the attorney client privilege pertaining to threatened or pending litigation in which the City of Las Vegas is or may become a participant, as permitted by; Section 10-15-1 (H)(7) of the New Mexico Open Meetings Act, NMSA . Councilor Ulibarri, Jr. seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael Montoya	Yes	David Romero	Yes
David Ulibarri, Jr.	Yes	Elaine Rodriquez	Absent

City Clerk Fresquez advised the motion carried.

Councilor Romero made a motion to enter back into Regular Session, he advised that only matters discussed in the motion took place and no action was taken. Councilor Ulibarri, Jr. seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael Montoya	Yes	David Ulibarri, Jr.	Yes
David Romero	Yes	Elaine Rodriquez	Absent

City Clerk Fresquez advised the motion carried.

Councilor David Romero asked if non union members could be included in the increase as well.

City Manager Taylor advised Councilor Romero that they had already received the increase.

Councilor Romero made a motion to approve an additional salary increase of seventy-five cents (\$.075) to the regular hourly rate of pay for members of the Las Vegas Police Officers Association (LVPOA) Fraternal Order Of Police (FOP) Lodge

No. 20. Councilor Montoya seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David Ulibarri, Jr.	Yes	Michael Montoya	Yes
David Romero	Yes	Elaine Rodriquez	Absent

City Clerk Fresquez advised the motion carried.

Human Resource Director Castro advised that it was amended to include pay increases for Officers to \$18 an hour and Dispatchers to \$13 an hour, who were in the union.

Mayor Trujillo advised that it was not on the agenda, the only increase on the agenda was \$0.75.

BUDGET HEARING PRESENTATION/DISCUSSION ITEMS

Presentation by City Manager and Finance Director on Preliminary Fiscal Year 2022 Budget.

City Manager Taylor reported that this was a preliminary budget required to present to the Department of Finance Administration which reflected basically the assumption of a flat budget at this time with an increase in revenues based on what we received in a normal year. He advised they would bring and report in detail, a full-fledged complete budget in the second meeting in June.

Mayor Trujillo asked if the next budget projections would include taxes generated by internet sales.

City Manager Taylor advised that it was included in this preliminary budget, estimated at \$250,000 by the state and would have more information later on cannabis sales.

Councilor Montoya asked if the audit finding regarding the fire suppression systems was being addressed on this budget in order to get away from that finding every year. He added that he thought the City should move toward running all recreation baseball leagues and would need funding for that.

City Manager Taylor advised that the fire suppression systems were being addressed immediately in this year’s budget, he believed there were two quotes with the total being \$50,000 for two fire suppression systems, regarding the baseball leagues, he stated that discussion had taken place with Recreation Department Manager Stephen Aragon and would have to be decided by Council.

Councilor Romero advised in the past they met with Directors on the budget and asked when that would take place and was concerned that checks and balances needed to take place. He hoped they would have heard from them and then Council would give priorities of other funding, if needed.

City Manager Taylor and Finance Director Baquera informed that Directors were involved in submitting flat budgets and Directors would meet with Council in June and the final budget was due July 31, 2021.

Discussion took place regarding the need for an equipment storage facility for the recreation center and the use of reserve funding in meeting those needs, funding for election and redistricting.

Councilor Romero suggested that they do meet with Department heads regarding the budget.

ADJOURN

Councilor Romero made a motion to adjourn. Councilor Ulibarri, Jr. seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael Montoya	Yes	David Ulibarri, Jr.	Yes
David Romero	Yes	Elaine Rodriquez	Absent

City Clerk Fresquez advised the motion carried.

Mayor Louie A. Trujillo

ATTEST:

Casandra Fresquez, City Clerk

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL SPECIAL MEETING HELD ON
WEDNESDAY, MAY 26, 2021 AT 5:00 P.M. IN THE CITY COUNCIL CHAMBERS.**

MAYOR: Louie A. Trujillo

COUNCILORS: David G. Romero
Elaine Rodriguez
Michael L. Montoya
David A. Ulibarri, Jr.

ALSO PRESENT: William Taylor, City Manager
Casandra Fresquez, City Clerk
Scott Aaron, City Attorney
Adrian Crespin, Chief of Police

CALL TO ORDER

Mayor Trujillo called the meeting to order at 5:00 pm.

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Mayor Trujillo recognized and thanked Governor Michelle Lujan Grisham for being in Las Vegas, and also thanked and recognized all veterans and asked for a moment of silence for all who served.

Councilor Montoya wished his son a Happy Birthday.

APPROVAL OF AGENDA

Mayor Trujillo suggested amending the agenda to move executive session after business item 1.

Councilor Montoya made a motion to approve the agenda as amended. Councilor Ulibarri Jr., seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	David A. Ulibarri Jr.	Yes
Michael L. Montoya	Yes	Elaine Rodriquez	Yes

City Clerk Fresquez advised the motion carried.

PUBLIC INPUT

There was no public input

BUSINESS ITEMS

1. Request approval of resolution 21-25, a resolution to participate in the cooperative funding of the Gene Torres Golf Course.

Mayor Trujillo gave a brief discussion regarding working with New Mexico Highlands University and San Miguel County to see if they could reopen the golf course with each entity contributing \$70,000.

Councilor Rodriquez voiced concerns regarding the golf course being in the red for decades and why the turn around to reopen it.

Mayor Trujillo advised it would be under different management and they don't expect to make a profit but possibly look at other profitable ideas.

Councilor Rodriquez advised the \$70,000 could be used elsewhere towards the City like the Recreation Center or parks. Councilor Rodriquez asked about the restaurant being reopened.

Mayor Trujillo advised the priority is to get the golf course open and then later look at opening the amenities.

Councilor Ulibarri Jr., asked where the money would be coming from.

City Manager Taylor advised it would come out of the reserves.

Councilor Ulibarri Jr., asked if they could try it out for one year and see how it goes.

City Attorney Scott Aaron advised the resolution states for one year, stating the governing body commits to paying \$70,000 in 2021.

Councilor Montoya advised it was his understanding the commitment was for two years and a report would be provided on how it's going.

Councilor Montoya advised he had concerns regarding the golf course being in the red but they are looking at developing houses at a later time, but meanwhile the golf course would provide the community with something to do.

Councilor Rodriguez advised she liked the idea of opening up the golf course to the public but asked if they would be willing to lower the cost.

Mayor Trujillo agreed with the cost being affordable.

Councilor Romero suggested having an MOU that specifies having decision making authority and making it affordable.

Mayor Trujillo suggested having a quarterly meeting instead of biannually.

Councilor Romero asked for clarification regarding if things aren't working out with the golf course in a year they can get out of the \$70,000 commitment.

City Attorney Aaron advised yes, the resolution states only committing \$70,000 for 2021.

Councilor Montoya made a motion to approve resolution 21-25 to participate in the cooperative funding of the Gene Torres Golf Course. Councilor Romero seconded the motion.

Resolution 21-25 was presented as follows:

CITY OF LAS VEGAS, NEW MEXICO

Resolution No. 21-25

A RESOLUTION TO PARTICIPATE IN THE COOPERATIVE FUNDING OF THE GENE TORRES GOLF COURSE.

WHEREAS, the City of Las Vegas ("City") has been asked by New Mexico Highlands University ("NMHU") to participate in the cooperative funding of the Gene Torres Golf Course ("Course"); and

WHEREAS, the City, NMHU and the County of San Miguel ("County") will constitute the principals, with each principal contributing \$70,000.00 each year for 2021 and 2022; and

WHEREAS, NMHU represented it will assemble a task force to identify options for the development and use of the vacant property in and around the Course for the purpose of providing "sustainable funding" for the Course;

WHEREAS, NMHU anticipates the development and use of said vacant property as a mix of residential housing, commercial buildings, University buildings, which is projected to increase the revenues received by the City for property tax and gross receipts tax; and

WHEREAS, the City's visitors and residents will benefit from the reopening of the Course.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Las Vegas that the recitals are hereby incorporated herein by reference, and on the condition that the City is given equal representation with the other principals on any entity governing or overseeing the Course, and the County and the NMHU Board of Regents each vote affirmatively to bind themselves to contribute \$70,000.00 for the years 2021 and 2022, then the Governing Body thereby commits to providing \$70,000.00 in 2021 for the reopening, operation and development of the Gene Torres Golf Course.

PASSED, APPROVED AND ADOPTED this ____ day of May, 2021.

Louie A. Trujillo, Mayor

ATTEST:

Reviewed and approved as to legal sufficiency only:

Casandra Fresquez, City Clerk

Scott Aaron, City Attorney

Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri Jr.	Yes	Elaine Rodriquez	Yes
Michael L. Montoya	Yes	David G. Romero	Yes

City Clerk Fresquez advised the motion carried.

EXECUTIVE SESSION

Councilor Montoya made a motion to convene into executive session for the purpose of discussing personnel matters as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978. Councilor Rodriquez seconded

the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	Elaine Rodriguez	Yes
Michael L. Montoya	Yes	David A. Ulibarri Jr.	Yes

City Clerk Fresquez advised the motion carried.

Councilor Rodriguez made a motion to exit executive session and reconvene into regular session after being in executive session for the purpose of discussing personnel matters as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978. Councilor Ulibarri Jr., seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	Elaine Rodriguez	Yes
David A. Ulibarri Jr.	Yes	David G. Romero	Yes

City Clerk Fresquez advised the motion carried.

2. Request approval to accept City Manager, William Taylor's resignation, effective June 30, 2021 and consideration of discretionary compensation.

Councilor Montoya advised there was a typo in City Manager Taylor's letter of resignation regarding the effective date showing May 30, 2021 instead of June 30, 2021 and asked if City Manager Taylor hadn't changed his mind regarding his resignation.

Councilor Montoya thanked City Manager Taylor for his fourteen months with the City and advised he did an outstanding job, helped the business community, brought in a lot of projects, and stated that the position takes a lot of patience and guidance.

Mayor Trujillo advised City Manager Taylor was really great for the community and demonstrated his leadership and advised he made an excellent choice picking him as the City Manager.

Councilor Romero thanked City Manager Taylor for all he's done.

City Manager Taylor advised he was happy to serve the City of Las Vegas and will be leaving a happy person because regardless of differences or opinions we come together like family and friends and was appreciative of the opportunity he was given.

Councilor Montoya made a motion to accept City Manager William Taylor’s resignation, effective June 30, 2021. Councilor Romero seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri Jr.	Yes	Michael L. Montoya	Yes
Elaine Rodriquez	Yes	David G. Romero	Yes

Councilor Montoya requested that Mayor Trujillo include his appointment for City Manager on the agenda for the next council meeting per City Charter.

ADJOURN

Councilor Rodriquez made a motion to adjourn. Councilor Montoya seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	Michael L. Montoya	Yes
Elaine Rodriquez	Yes	David A. Ulibarri Jr.	Yes

City Clerk Fresquez advised the motion carried.

Meeting adjourned at 6:38 pm.

Mayor Louie A. Trujillo

ATTEST:

Casandra Fresquez, City Clerk



**CITY OF LAS VEGAS
COUNCIL MEETING AGENDA REQUEST FORM**

Meeting Date: June 9, 2021

Date Submitted: 5/25/21

Department:

Item/Topic: Presentation by AVI SPL, a digital workplace services provider and Request approval of one of two proposals to upgrade the audiovisual technology in the City Council Chambers and enter into contract with AVI SPL LLC.

The current audiovisual technology in the City Council Chambers is outdated and needs to be replaced with technology that will include multiple displays and sound reinforcements to include recording, streaming and hosting of remote attendants through a web conferencing application.

Fiscal Impact: Cost of either Option 1 or Option 2.

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.

Approved For Submittal By:

Reviewed By:



Department Director

Finance Director



City Manager

City Attorney (Approved as to Form)

**CITY CLERK'S USE ONLY
COUNCIL ACTION TAKEN**

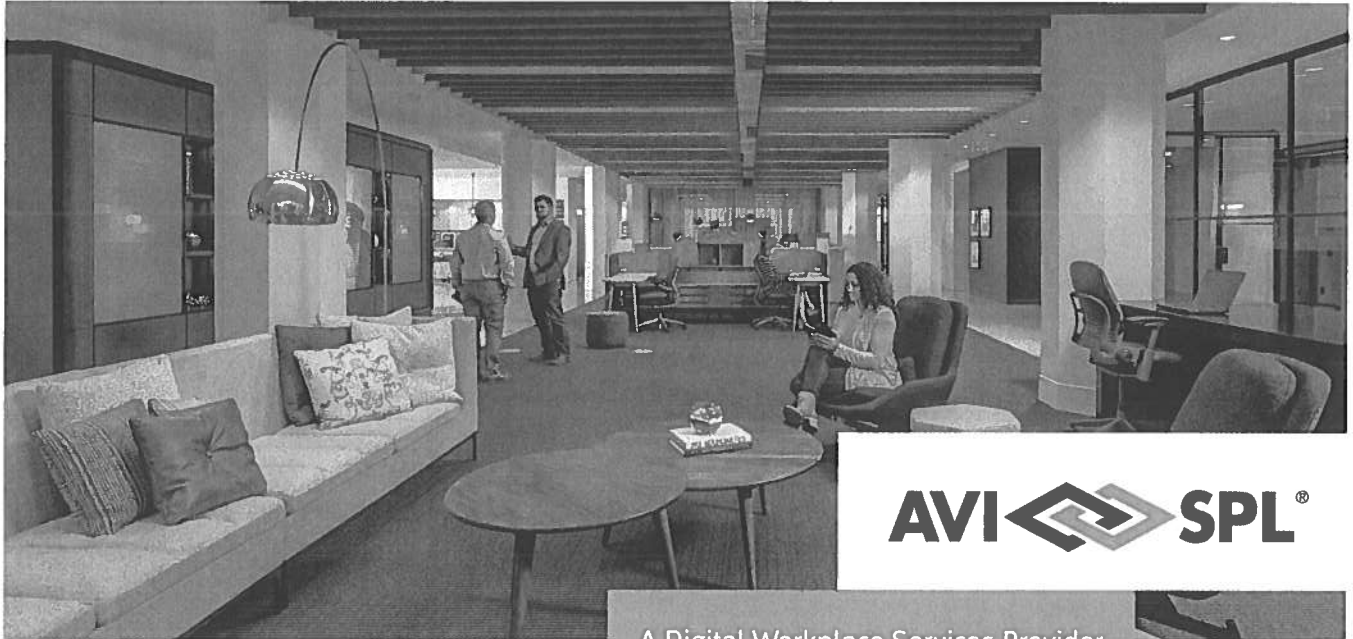
Resolution No. _____
Ordinance No. _____
Contract No. _____
Approved _____

Continued To: _____
Referred To: _____
Denied _____
Other _____

AudioVisual Solutions Proposal For

City of Las Vegas

City of Las Vegas-NM-Council Chambers



A Digital Workplace Services Provider



6701 Edith Blvd NE
Unit A
Albuquerque, NM 87113
(505) 349-4744
Fax:
www.avispl.com

Prepared By: Glen Martinez
Glen.Martinez@avispl.com

Proposal No: 357824-1

Corporate Overview

Your Digital Workplace Services Partner

AVI-SPL is a digital workplace services provider that helps organizations around the world improve their team collaboration and business value through collaboration solutions. From offices in North America, Europe and the Middle East, and through a worldwide network of engineering resources, we deliver transformative solutions and services vital to the success of your organization.

We design, deploy, manage and support the systems and environments that empower meaningful communication and collaboration. Through this transformation, we help you improve workflows and the user experience while also easing the manageability of your technology solutions.

AVI-SPL works diligently to be a single, reliable resource for improving your organization's ability to communicate and collaborate. Through partnerships with highly regarded collaboration companies, construction firms, architects, and consultants, we design, build, integrate, manage and support solutions, systems, and experiences that deliver state-of-the-art communications and collaboration. No other company can match our ability to handle every aspect of your integration project, from understanding your goals to providing ongoing support. When you partner with AVI-SPL, you're working with:

A Partner Working in Your Interests

- Experienced and financially stable technology contractor with a **global operational delivery model**.
- Providing **innovative, award-winning solutions** that are effective and aligned with your needs. Our solutions reflect the trends and technologies shaping professional collaboration and the workplace.

A Knowledgeable Collaborator

- Most **qualified team of engineers and technicians** in the industry.
- **In-house capabilities** to design, install and manage complex audio, video, collaboration and communication technologies.
- **Certified to implement collaboration solutions** from industry leaders like Microsoft, Poly, Cisco, NEC, and Crestron.

An Experienced Services Provider

- **Wide-ranging technical integration capabilities**, construction experience, and engineering resources to support projects of any scale and in environments as varied as stadiums, boardrooms, hospitals, and classrooms. Our experience spans over 40 years. We support our clients through our Global Service Operations Centers, which provide 24/7 help desk support.
- **Expert engineering** with the highest per capita number of technical employees of any AV solutions provider.
- **Award-winning conferencing services** that include customizable room and device monitoring, cloud-based scheduling and management for meeting rooms and the technology enabling them, and analytics reports that provide actionable business intelligence.

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We take your investment in collaborative solutions as seriously as you do. That's why we're with you every step of the way, making sure you have the support to keep your business running smoothly and that you get the return on investment you expect.

Our diverse portfolio features solutions in the corporate, education, and government sectors, including Fortune 500/Global 1000 boardrooms, military base operation centers, and education campuses. On most projects, we collaborate with architects, consultants, designers, and end users like you.

AVI-SPL's expertise includes partnerships with the industry's top technology providers, highly skilled and certified technicians, and comprehensive support that is setting the standard in the collaboration industry.

The hallmark of AVI-SPL's client success has been our ability to keep pace with the technology trends that drive the way businesses operate, and to innovate and improve upon them so that we can offer customers a standard of quality that no other company can match.

- **86% of Fortune 100 and 70% of Fortune 500** companies are AVI-SPL customers
- **120,000+ projects** completed in **80 countries**
- **12,000+ service contracts** with **1,500 ticketed cases resolved** each month
- **3,400+ employees** in **57 offices** across North America, Europe, and the Middle East
- Partnerships with the **leading technology providers** so we can craft the right solution for every client

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City of Las Vegas Council Chambers Audio Visual Proposal – 357824

Overview

City of Las Vegas is looking to upgrade the audiovisual technology in their primary meeting space for the City Council. AVI has carefully reviewed the project requirements and engaged with project stake holders to develop a detailed scope of work and design for the new AV systems. We are pleased to present this proposal for audio visual systems for the boardroom, training room, breakout space and digital signage for the new facility.

Deliverables

- AVI-SPL will provide a turnkey audio/visual system including full drawings & documentation, customer training and a 36 Month (3 year) Service warranty.

Council Chambers

The Council Chambers serves as the primary meeting space for public meetings which require audiovisual presentation technologies including multiple displays and sound reinforcement. The meetings also require recording, streaming, and hosting of remote attendants through a web conferencing application.

Displays

AVI will furnish and install the following displays and mounts as indicated in the attached sketch:

- AVI will remove the existing projectors and screens (x2) and the existing flat panel displays (x2). This equipment will be returned to the owners representative.
- 1 video projector for video and computer presentations. The projector shall have a native resolution of WUXGA pixels and a rated brightness of 5000 ANSI lumens.
- AVI will furnish and install 1 wall mounted fixed projection screen with ambient light rejecting properties and a screen gain of minimum 1.2. Screen shall be 16:9 aspect ratio, 110" diagonal in size.
- AVI will furnish and install a single 85" flat panel display on a fixed tilting wall mount.
- AVI will furnish and install a single 55" display near the back of the room to serve as a camera monitor for the system operator.
- AVI will furnish and install a single 65" display in the lobby on an articulating mount.
 - a. Sound will come from this displays speakers.
- General Display Notes:
 - a. AVI's electrical sub-contractor will furnish and install new power receptacles where required for the new displays.
 - b. All patching and painting work shall be the responsibility of others including replacement of crown molding where screens are being removed.
 - c. All required backing and any other wall reinforcement required to safely accommodate the displays shall be the responsibility of others.



Video Sources

- AVI will furnish and install a set of HDMI and USB connections at three locations as follows. The HDMI connection will support presentation of content to the in room displays, the USB connection will support the use of the in room cameras and microphones for video conferencing.
 - a. Clerks Seat
 - b. Presentation Table
 - c. System Equipment Rack for a Meeting Host Computer
- AVI will furnish and install a wireless presentation gateway to allow sharing of content wirelessly.
- AVI will connect the camera system to the AV video routing such that a camera can be displayed in the room.

Video Conferencing

- AVI will furnish and install 2 PTZ cameras. Camera locations have been identified on the attached sketch and will be confirmed with the customer representative.
- AVI will furnish and install a USB interface to support web conferencing at the rack computer, clerk location or presenter laptop. This functionality will be controlled via the system control panel.
- Conference audio will be captured via wireless microphones or utilizing the microphone on the Taiden voting and conferencing system.
- PTZ cameras will be controlled via the audiovisual control system.

Discussion and Voting System

To ensure that all board members and see and hear well we have incorporated a Taiden discussion and voting system. This system places a small speaker, microphone and 14" display in front of each seat.

- AVI will furnish and install 9 discussion units at the dais and supporting seats.
 - a. Microphone audio from the discussion system will be fed into the audio system for playback, streaming and recording.
 - b. Displays at the dais can show any content that is connected to the AV system but will generally be used to mirror the projectors.
- Conference audio will be captured via wireless microphones or utilizing the microphone on the Taiden voting and conferencing system. Discussion system microphones may be operated in a variety of ways including push to talk, push to mute, FIFO queue (first in, first out) and request to speak to name a few modes of operation. The options and how they operate will be demonstrated during customer training so we can work together to select the best mode of operation for your application.
- The discussion units have voting capability. A full user training on how to utilize the voting software will be conducted at the completion of the project.
 - a. City of Las Vegas will need to provide a laptop computer to run the voting software.

Switching & Interfacing

- A digital media NVX based video switching system is specified for this project. Inputs and outputs are as follows.
 - a. INPUTS:
 - i. 3 HDMI inputs for laptops/PC's at Clerk Seat, Presentation Table and Equipment Rack.
 - ii. 1 wireless presentation gateway
 - iii. 1 inputs from the camera system
 - b. OUTPUTS
 - i. 1 Projector
 - ii. 3 Flat Panel Displays (Front of Room, Back of Room and Lobby)
 - iii. 1 Feed to the Camera System for Streaming Content (Optional Included)
 - iv. 1 Feed to the Taiden distributed monitors
 - v. 1 Feed to the Recording Appliance

Audio System

- Provide and install a digital, 4-channel wireless microphone system. The system will be provided with 2 handheld and 2 body pack microphone transmitters, a charging base, and ceiling mounted wireless receiver. These microphones will be used for all conferencing, as well as local voice lift.
- Provide and install an antenna extension system for the wireless microphone system to facilitate better reception in the room.
- Provide and install a 4 channel amplifier to power the room speakers.
- Provide and install a digital sound processor supporting all audio sources. All microphones used for conferencing shall utilize the echo canceling component of the DSP. The DSP shall be configured to maximize audio quality for all applications.
 - a. Any provisions for a VOIP or Analog phone line at the equipment rack shall be the responsibility of others.
 - b. To maximize the user experience in a conferencing room, see the below Section "Project Room Conditions"
- Furnish and install 8 ceiling mounted speakers.
- Provide and install all low voltage wiring between the audio system components and the system headend.
 - a. Any required conduit for all low voltage cable paths to the headend equipment shall be the responsibility of others.



Control

- Provide and install a control system to allow ease of use of the A/V equipment. All equipment specified on the BOM shall be controlled through this control system.
- Provide and install a total of 2 wired, color touch screen user interfaces.
- The touch screen graphical user interface design will utilize the AVI-SPL provided standard icon set and layout theme. AVI-SPL will provide the layout and the functionality of each user page of the touch screen to the Customer prior to implementation for client input and final client approval. Major changes or customization to the AVI-SPL provided GUI may require an additional cost.
 - a. An owner representative is required to sign-off on the user interface design
- Below is a brief explanation for the functionality provided by the touch panel;
 - i. System Start Up / System "Modes"
 - ii. Video Source / Matrix routing for all sources for audio & video
 - 1. User selects a source; the selected source will route to all displays.
 - iii. Audio Volume Level controls –
 - 1. program audio
 - 2. audio conference
 - 3. video conference
 - 4. microphones in room
 - iv. Wireless presentation control and monitoring
 - v. Display controls
 - vi. System Monitoring / Settings

If, upon meeting with the client or their representative and formalizing the programming statement for the system, AVI-SPL finds that the requirements for programming will be less or more than originally allocated, then AVI-SPL may submit a positive or negative change order prior to completion of the programming for the difference between the allocated and required programming hours.

- Provide and install all low voltage wiring between the control system components and the system headend.
- Any required conduit for all low voltage cable paths to the headend equipment shall be the responsibility of others.
- Any required low voltage interfaces for control of 3rd party systems (Lighting & Shades) shall be the responsibility of others.
- AVI-SPL shall coordinate with the client's IT personnel establishing WAP usage and IP addresses where a stand-alone AV LAN is utilized. Where the control system is on the client LAN, AVI-SPL shall provide a list of A/V network appliances along with their MAC addresses. The client will then provide AVI-SPL with a static IP address range for those devices. Configuration of videoconferencing and/or phone systems requires proper account and networking setup by the client prior to installation. Failure to provide proper configuration may result in a change order to make up for lost time configuring system.

Equipment Rack and Accessories

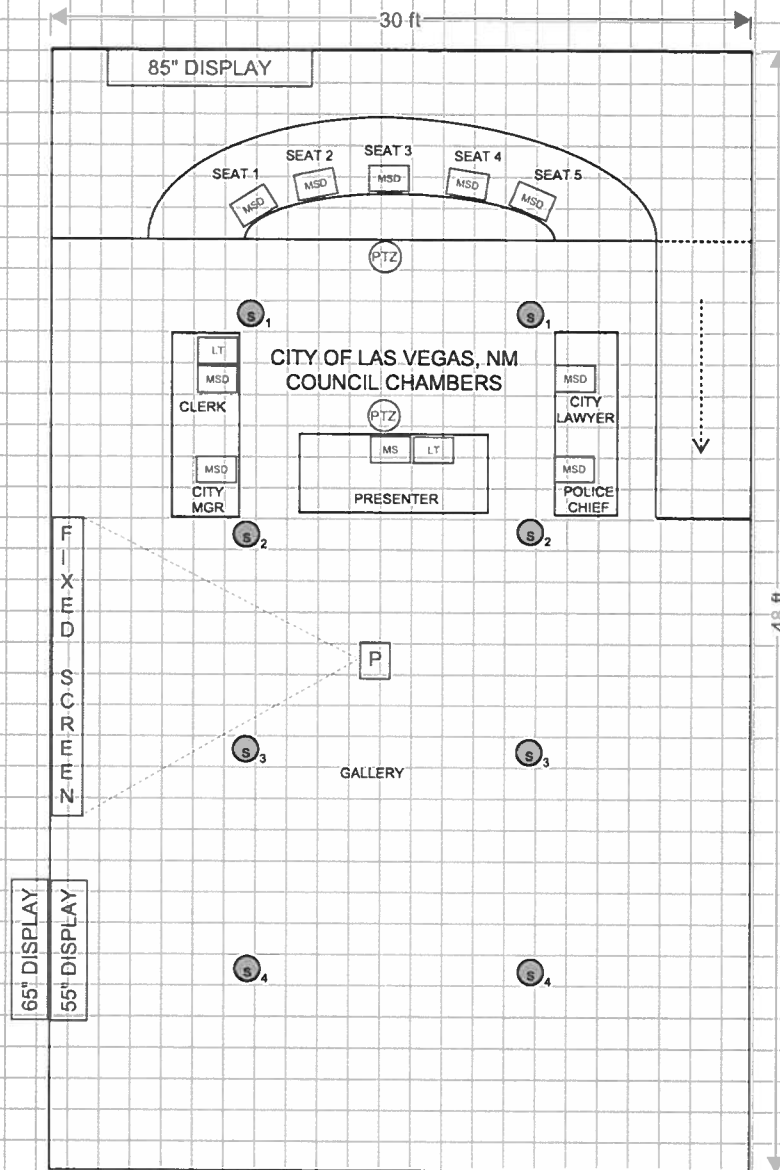
- AVI will utilize an existing data rack in a room identified on the plans.
- Provide and install all low voltage wiring for all A/V system components. All low voltage cabling shall be plenum rated when not pulled through conduit.



- All AC power required at the rack location, along with any required conduit for all low voltage cable paths in the A/V system shall be provided by others.
- Proper heat dissipation venting for the equipment in this system shall be the responsibility of others. Powered venting utilizing thermostatically controlled quiet fans shall be utilized in enclosed spaces where convection cooling is not possible.

Project Room Conditions

- Careful attention should be paid to the network architecture that will be supporting the video data. An improperly configured network or one that does not have adequate bandwidth to support a stable conference will have a negative impact on the conferencing experience.
- The room should have an ambient noise level of no more than NC30. This needs to take into account ambient noise originating outside the room as well as noise from the air handling system or AV or other equipment located within the room. Noise levels above this specification may degrade the overall audio quality of a conference. This is especially important when ceiling microphones are utilized. If a problem arises with ambient noise levels, AVI-SPL can work with the client on possible solutions.
- If the room has not been acoustically treated, AVI-SPL can provide direction and solutions to treat the room which will enhance the meeting experience for the participants. This is normally comprised of judiciously placing absorptive panels on the wall surfaces. AVI-SPL can work with the client to choose shapes and colors of the panels that will complement the room décor yet provide the acoustical benefits for the participants.
- For videoconferencing applications, lighting is critical. Lighting on the faces of the participants should be between 40 to 50 foot candles and should be evenly distributed throughout the camera's field of view. If lighting is found to be inadequate, AVI-SPL can work with the client to provide a lighting solution to solve any lighting problem.
- There are many other lesser parameters that may affect the quality of any conference. Talk to your AVI-SPL account manager if you have any questions or concerns.



LEGEND

- P CEILING MOUNTED LASER PROJECTOR
- LT LAPTOP CONNECTIONS HDMI AND USB (FOR CONFERENCING)
- MSD TABLE TOP MICROPHONE, SPEAKER AND SMALL DISPLAY
- MS TABLE TOP MICROPHONE AND SPEAKER ONLY
- S_x CEILING MOUNTED SPEAKERS
- SHURE MXA710 CEILING MOUNTED MICROPHONE TO CAPTURE GALLERY QUESTIONS
- 85" DISPLAY 85" WALL MOUNTED DISPLAY ON FLAT TILT MOUNT
- 65" DISPLAY 65" WALL MOUNTED DISPLAY ON ARTICULATING MOUNT
- 55" DISPLAY 55" WALL MOUNTED DISPLAY ON ARTICULATING MOUNT
- FIXED SCREEN FIXED WALL MOUNTED PROJECTION SCREEN WITH HIGH GAIN AMBIENT LIGHT REJECTING
- PTZ CEILING MOUNTED PTZ CAMERA

ROOM NOTES:

*8' CEILING WITH 6"-8" SPACE ABOVE CEILING TILES.

*AV EQUIPMENT TO BE LOCATED IN NEARBY DATA ROOM

AVI  SPL Driving Collaboration	
SKETCH # 1	
AVI-SPL OPP/JOB:	OP# 357824
PROJECT NAME:	CITY OF LAS VEGAS
DRAWN BY :	ADAM BABB
DATE:	05/04/21

Room Summary - Council Chambers

Equipment List

Mfg	Model	Description	Qty	Unit Price	Extended Price
		CES CONTRACT # 2020-13NC108-ALL			
		DISPLAYS			
SONY	SONFW85BZ40H	LCD, 85" 4K/UHD 620NIT 101LB 600000:1 CONTRAST SMART LED Behind Dais	1	\$3,642.69	\$3,642.69
CHIEF	CHIRLT2	MOUNT, LOW-PROFILE RLT TILT WALL MOUNT - BLACK	1	\$98.09	\$98.09
SONY	SONFW55BZ40H	LCD, 55" 4K/UHD 620NIT 37LB 550000:1 CONTRAST SMART LED Back of Chambers	1	\$1,052.62	\$1,052.62
CHIEF	CHITS218SU	MOUNT, MEDIUM DUAL ARM, THIN SWINGARM	1	\$175.64	\$175.64
SONY	SONFW65BZ40H	LCD, 65" 4K/UHD 620NIT 49LB 550000:1 CONTRAST SMART LED Lobby Display	1	\$1,668.88	\$1,668.88
CHIEF	CHIRMT2	MOUNT, UNIVERSAL MEDIUM TILT RAIL	1	\$74.90	\$74.90
SONY	SONVPLPHZ50	PROJECTOR, WUXGA NATIVE 5000L 15LB LCD LASER 4K/UHD READY	1	\$2,142.86	\$2,142.86
CHIEF	CHIRPAUW	MOUNT, UNIVERSAL "RPA" SERIES CEILING - WHITE	1	\$110.37	\$110.37
CHIEF	CHICMS009012W	EXTENSION ADJUST COLUMN 9" - 12" - WHITE	1	\$67.60	\$67.60
CHIEF	CHICMA110W	8" CEILING PLATE - WHITE	1	\$45.73	\$45.73
SCREEN INNOVATIONS	SISZPT110BD14NAVWN ASUNA	SCREEN, 110" ZERO EDGE PRO 16:9 BD14 THEATER	1	\$2,635.38	\$2,635.38
AMERICAN POWER CONVERSION	APCC2	POWER FILTER, AV C TYPE 2 WALL MOUNT 120V	4	\$48.84	\$195.36
		CAMERA SYSTEM			
VADDIO INC	VAD99930230000W	CAMERA, EASYIP 20 - WHITE	2	\$2,834.30	\$5,668.60
VADDIO INC	VAD99930200000W	CAMERA, EASYIP 10, WHITE CAMERA DOWNGRADE OPTION	0	\$2,353.78	\$0.00
VADDIO INC	VAD5352000206	SUSPENDED CEILING PTZ CAMERA MOUNT	2	\$83.79	\$167.58
VADDIO INC	VAD99960320	EasyIP Mixer	1	\$1,827.03	\$1,827.03
VADDIO	VAD99942300000	Vaddio Device Controller	1	\$562.50	\$562.50
		VIDEO SWITCHING			
CRESTRON	CREDMNVXD30	DECODER, DM 4K60 4:4:4 HDR NETWORK AV	4	\$680.23	\$2,720.92
CRESTRON	CREDMNVXD30C	DECODER CARD, DM 4K60 4:4:4 HDR NETWORK AV	3	\$680.23	\$2,040.69
CRESTRON	CREDMNVX360	ENCODER/DECODER, DM NVX 4K60 4:4:4 HDR	3	\$784.88	\$2,354.64

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Mfg	Model	Description	Qty	Unit Price	Extended Price
		NETWORK AV			
CRESTRON	CREDMNVX360C	ENCODER/DECODER CARD, DM NVX 4K60 4:4:4 HDR NETWORK AV	3	\$784.88	\$2,354.64
CRESTRON	CREDMFCI8	CARD CHASSIS, DM FOR DM-NVX-C & DMCf, 8 SLOTS	1	\$1,162.79	\$1,162.79
		<u>CONTROL</u>			
CRESTRON	CRECP4N	CONTROL SYSTEM, 4 SERIES	1	\$1,627.91	\$1,627.91
CRESTRON	CRETS1070BS	TOUCH SCREEN, 10.1" TABLETOP, BLACK SMOOTH	2	\$1,744.19	\$3,488.38
		<u>AV NETWORK</u>			
NETGEAR	NETGSM4248PX100NAS	SWITCH, M2450 40G8XF POE PLUS MNGD SW	1	\$2,129.12	\$2,129.12
NETGEAR	NETGS308PP100NAS	SWITCH, 8-PORT GIG UNMANGED POE	3	\$118.81	\$356.43
		<u>WIRELESS PRESENTATION</u>			
CRESTRON	CREAM200	PRESENTATION SYSTEM, AIRMEDIA 200	1	\$1,000.00	\$1,000.00
		<u>USB EXTENSION AND SWITCHING</u>			
CRESTRON	CREUSBNX2LOCAL1GB	WALL PLATE, USB OVER ETHERNET W/ROUTING, LOCAL - BLACK	3	\$494.19	\$1,482.57
CRESTRON	CREUSBNX2REMOTE1GB	WALL PLATE, USB OVER ETHERNET W/ROUTING, REMOTE - BLACK	1	\$494.19	\$494.19
		<u>AUDIO</u>			
BIAMP SYSTEMS	BIATESIRAFORTEDANVT	TESIRA FORTE DSP FIXED I/O SERVER W/ 12 IN, 8 OUT, VOIP, DANTE	1	\$2,440.70	\$2,440.70
CRESTRON	CRESAROSIC6LPTWTEACH	SPEAKER, 6.5" 2-WAY IN-CEILING LOWPRO WHT TEX(ORDER IN PAIRS	8	\$162.79	\$1,302.32
CRESTRON	CREAMPX300	AMPLIFIER, X SERIES	1	\$465.12	\$465.12
LISTEN TECHNOLOGIES CORPO	LISLS5072	RF SYSTEM, IDSP PRIME LEVEL III STATIONARY 72 MHZ	1	\$1,704.40	\$1,704.40
SHURE	SHUMXA710W4FT	MICROPHONE, 4' LINEAR ARRAY, WHITE	1	\$2,097.73	\$2,097.73
SHURE	SHUMXWNC54	CHARGING STATION, 4CH NETWORKED	1	\$1,049.42	\$1,049.42
SHURE	SHUMXWAPT4Z10	TRANSCEIVER, 4-CH ACCESS POINT	1	\$2,007.15	\$2,007.15
SHURE	SHUMXW10Z10	TRANSMITTER, BODYPACK W/INTERGRATED OMNIDIRECTIONAL MICROPHO	2	\$425.29	\$850.58
SHURE	SHUMX183	MICROPHONE, WIRED LAVALIER OMNIDIRECTIONAL	2	\$166.80	\$333.60
SHURE	SHUMXW2SM86Z10	TRANSMITTER, HANDHELD W/ SM86 MICROPHONE	2	\$491.57	\$983.14
		<u>WIRELESS CONFERENCING SYSTEM (NO SCREENS, REPLACES TAIDEN)</u>			
SHURE	SHUMXCW640	CONFERENCE UNIT, WIRELESS, PORTABLE QTY 10	0	\$1,103.55	\$0.00
SHURE	SHUMXC406MS	MICROPHONE, 6" SHOTGUN FOR MXC QTY 10	0	\$190.00	\$0.00
SHURE	SHUMXC416DFC	MICROPHONE, 16" GOOSENECK, DUAL FLEX	0	\$160.17	\$0.00

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Mfg	Model	Description	Qty	Unit Price	Extended Price
		CARDIOID ALTERNATE MIC OPTION FOR MXC			
SHURE	SHUMXCWAPTA	WIRELESS ACCESS POINT 5GHZ/2.4GHZ, US QTY 1	0	\$2,761.63	\$0.00
SHURE	SHUMXCWNCSUS	BATTERY CHARGER, 10 BAY NETWORKED, FOR SB930 QTY 1	0	\$828.49	\$0.00
SHURE	SHUSB930	BATTERY, RECHARGABLE FOR MXCW640 Additional Rechargeable Batteries (Optional)	0	\$127.03	\$0.00
		EQUIPMENT RACK			
	OWNER FURNISHED	EQUIPMENT RACK SHARED WITH DATA	1	\$0.00	\$0.00
MIDDLE ATLANTIC	MIDPD915RPL	SURGE/SPIKE PROTECTED RACKMOUNT POWER DIST. WITH 9 FT CORD	2	\$99.42	\$198.84
MIDDLE ATLANTIC	MIDUD2	2 SPACE (3 1/2") UTILITY DRAWER, BLACK POWDER COAT FINISH	1	\$95.76	\$95.76
MIDDLE ATLANTIC	MIDU1V	RACKSHELF, 1 SPACE (1 3/4")	3	\$32.44	\$97.32
		Media Vision Conferencing System			
TAIDEN INDUSTRIAL CO., LT	TAIHCS8300MB50	FULLY DIGITAL CONGRESS SYSTEM EXTENSION MAIN UNIT, 64 CH	1	\$3,838.37	\$3,838.37
TAIDEN INDUSTRIAL CO., LT	TAIHCS8300KM2	NETWORK SWITCH, CONGRESS GIG, G3 MM CONGRESS TERMINALS, POE	1	\$2,474.42	\$2,474.42
TAIDEN INDUSTRIAL CO., LT	TAIHCS8316HDMI	HDMI ENCODER	1	\$3,072.09	\$3,072.09
	TAIHCS8368SDB50	G3 Paperless Multimedia Congress Terminal 14" 1920x1080 LCD	9	\$1,944.19	\$17,497.71
TAIDEN INDUSTRIAL CO., LT	TAIHCS8368CSW	SOFTWARE, CHAIRMAN CONTROL FUNCTION MODULE	1	\$347.67	\$347.67
	TAIHCS8368TS0	Distributor Power over Ethernet	3	\$1,020.93	\$3,062.79
TAIDEN INDUSTRIAL CO., LT	TAIHCS48U7DMICSPK	FULLY DIGITAL CONGRESS SYSTEM DELEGATE UNIT	1	\$333.72	\$333.72
TAIDEN INDUSTRIAL CO., LT	TAIHCS4340DU50	MULTI-FUNCTION CONNECTOR TO 1 DELEGATE UNIT + 1 LOUDSPEAKER	1	\$391.86	\$391.86
TAIDEN INDUSTRIAL CO., LT	TAICBL6PS20	CABLE, 20M 6-PIN EXTENSION PLENUM	1	\$109.30	\$109.30
TAIDEN INDUSTRIAL CO., LT	TAIHCS821050	**SOFTWARE, ADD BASIC SYSTEM SETUP MANAGEMENT MODULE	1	\$0.00	\$0.00
TAIDEN INDUSTRIAL CO., LT	TAIHCS8213	SOFTWARE, MICROPHONE MANAGEMENT MODULE	1	\$1,531.40	\$1,531.40

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Mfg	Model	Description	Qty	Unit Price	Extended Price
TAIDEN INDUSTRIAL CO., LT	TAIHCS8214	SOFTWARE, VOTING MANAGEMENT MODULE	1	\$1,930.23	\$1,930.23
TAIDEN INDUSTRIAL CO., LT	TAIHCS8240	SOFTWARE, VIDEO SERVICE MODULE	1	\$3,688.37	\$3,688.37
TAIDEN INDUSTRIAL CO., LT	TAIHCS8241	SOFTWARE, FILE MANAGEMENT MODULE	1	\$2,086.05	\$2,086.05
	TAIMVCOMMWEB	Remote Comissioining and Training	2	\$697.67	\$1,395.34
TAIDEN INDUSTRIAL CO., LT	TAIMVSLAGOLD	MAINTENANCE/SUPPORT, 1 YEAR, PREMIUM (QUOTE REQUIRED)	3	\$2,116.28	\$6,348.84
		<u>Recording Appliance</u>			
EXTRON ELECTRONICS	EXT60159401	STREAMING MEDIA PROCESSOR, SINGLE CHANNEL H.264	1	\$1,970.93	\$1,970.93
Subtotal					\$105,053.28

Room Support and Maintenance

Elite Maintenance Services - Room; 36-months

\$14,344.27

Equipment Total \$105,053.28

Installation Materials \$2,473.46

Professional Services \$29,410.59

Direct Costs \$3,013.83

General & Administrative \$6,064.97

Services - Room Support and Maintenance \$14,344.27

Subtotal **\$160,360.40**

For informational purposes only – all Purchase Orders must match Investment Summary details.

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Investment Summary

Prepared For:	Kenny Roybal	Prepared By:	Glen Martinez
	City of Las Vegas	Date Prepared:	05/05/2021
	1700 North Grande Ave	Proposal #:	357824-1
	Las Vegas, NM 87701-4731	Valid Until:	07/05/2021

Total Equipment Cost \$107,526.74

Includes cable, connectors, hardware, switches, relays, terminal blocks, panels, etc., to ensure complete and operational system

Professional Integration Services \$29,410.59

Includes engineering, project management, CAD, on-site installation and wiring, coordination and supervision, testing, checkout, owner training, etc. performed on the Owner's premises. Also includes all fabrication, modification, assembly, rack wiring, programming, warranties, etc., some performed at AVI-SPL

Direct Costs \$3,013.83

Includes non equipment or labor costs, such as travel expenses, per diem, lift and vehicle rentals

General & Administrative \$6,064.97

Includes all G & A expenses: vehicle mileage, shipping and insurance, as applicable

Services - Room Support and Maintenance \$14,344.27

Includes post-installation support and maintenance options selected for installed rooms

Subtotal	\$160,360.40
Tax	\$4,169.76
Total	\$164,530.16

*** any and all applicable taxes will be included upon invoicing**

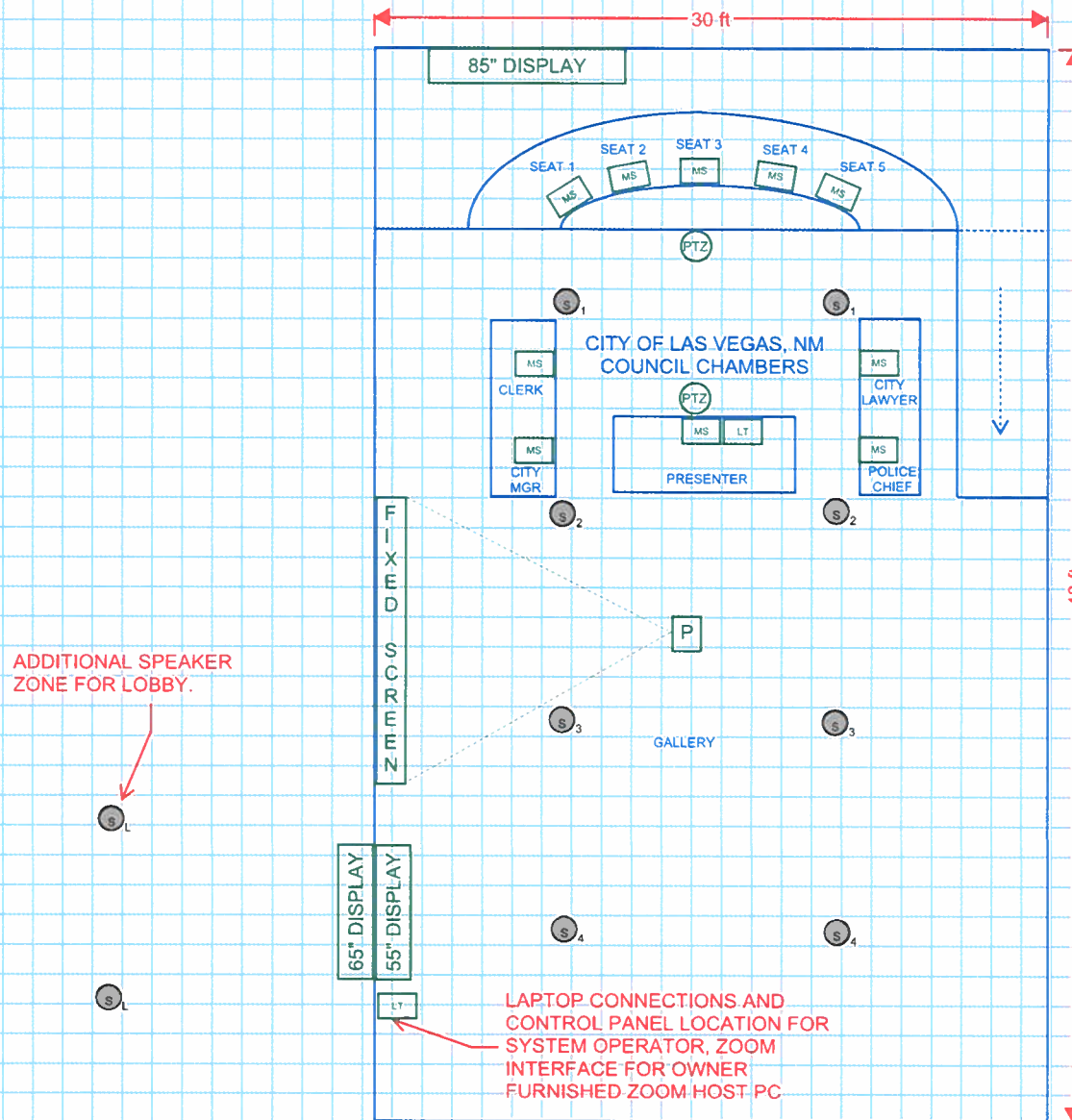
Purchase orders should be addressed to AVI-SPL LLC

Signed _____

Printed _____

Date _____

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ADDITIONAL SPEAKER
ZONE FOR LOBBY.

LAPTOP CONNECTIONS AND
CONTROL PANEL LOCATION FOR
SYSTEM OPERATOR, ZOOM
INTERFACE FOR OWNER
FURNISHED ZOOM HOST PC

LEGEND

- CEILING MOUNTED LASER PROJECTOR
- LAPTOP CONNECTIONS
- TABLE TOP MICROPHONE, SPEAKER AND SMALL DISPLAY
- TABLE TOP MICROPHONE AND SPEAKER ONLY
- CEILING MOUNTED SPEAKERS
- SHURE MXA710
- 85\" WALL MOUNTED DISPLAY ON FLAT TILT MOUNT
- 65\" WALL MOUNTED DISPLAY ON ARTICULATING MOUNT
- 55\" WALL MOUNTED DISPLAY ON ARTICULATING MOUNT
- FIXED WALL MOUNTED PROJECTION SCREEN WITH HIGH GAIN AMBIENT LIGHT REJECTING
- CEILING MOUNTED PTZ CAMERA

ROOM NOTES:
*8' CEILING WITH 6"-8" SPACE ABOVE CEILING TILES.
*AV EQUIPMENT TO BE LOCATED IN NEARBY DATA ROOM

AVI & SPL Driving Collaboration Forward	
SKETCH # 2 WITH SHURE WIRELESS	
AVI-SPL OPP/JOB:	OP# 357824
PROJECT NAME:	CITY OF LAS VEGAS
DRAWN BY :	ADAM BABB
DATE:	06/04/21

AudioVisual Solutions Proposal For

City of Las Vegas

City of Las Vegas-NM-Council Chambers



AVI  **SPL**®

A Digital Workplace Services Provider

AVI  **SPL**®

6701 Edith Blvd NE
Unit A
Albuquerque, NM 87113
(505) 349-4744
Fax:
www.avispl.com

Prepared By: Glen Martinez
Glen.Martinez@avispl.com

Proposal No: 357824-2

Corporate Overview

Your Digital Workplace Services Partner

AVI-SPL is a digital workplace services provider that helps organizations around the world improve their team collaboration and business value through collaboration solutions. From offices in North America, Europe and the Middle East, and through a worldwide network of engineering resources, we deliver transformative solutions and services vital to the success of your organization.

We design, deploy, manage and support the systems and environments that empower meaningful communication and collaboration. Through this transformation, we help you improve workflows and the user experience while also easing the manageability of your technology solutions.

AVI-SPL works diligently to be a single, reliable resource for improving your organization's ability to communicate and collaborate. Through partnerships with highly regarded collaboration companies, construction firms, architects, and consultants, we design, build, integrate, manage and support solutions, systems, and experiences that deliver state-of-the-art communications and collaboration. No other company can match our ability to handle every aspect of your integration project, from understanding your goals to providing ongoing support. When you partner with AVI-SPL, you're working with:

A Partner Working in Your Interests

- Experienced and financially stable technology contractor with a **global operational delivery model**.
- Providing **innovative, award-winning solutions** that are effective and aligned with your needs. Our solutions reflect the trends and technologies shaping professional collaboration and the workplace.

A Knowledgeable Collaborator

- Most **qualified team of engineers and technicians** in the industry.
- **In-house capabilities** to design, install and manage complex audio, video, collaboration and communication technologies.
- **Certified to implement collaboration solutions** from industry leaders like Microsoft, Poly, Cisco, NEC, and Crestron.

An Experienced Services Provider

- Wide-ranging **technical integration capabilities**, construction experience, and engineering resources to support projects of any scale and in environments as varied as stadiums, boardrooms, hospitals, and classrooms. Our experience spans over 40 years. We support our clients through our Global Service Operations Centers, which provide 24/7 help desk support.
- **Expert engineering** with the highest per capita number of technical employees of any AV solutions provider.
- **Award-winning conferencing services** that include customizable room and device monitoring, cloud-based scheduling and management for meeting rooms and the technology enabling them, and analytics reports that provide actionable business intelligence.

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We take your investment in collaborative solutions as seriously as you do. That's why we're with you every step of the way, making sure you have the support to keep your business running smoothly and that you get the return on investment you expect.

Our diverse portfolio features solutions in the corporate, education, and government sectors, including Fortune 500/Global 1000 boardrooms, military base operation centers, and education campuses. On most projects, we collaborate with architects, consultants, designers, and end users like you.

AVI-SPL's expertise includes partnerships with the industry's top technology providers, highly skilled and certified technicians, and comprehensive support that is setting the standard in the collaboration industry.

The hallmark of AVI-SPL's client success has been our ability to keep pace with the technology trends that drive the way businesses operate, and to innovate and improve upon them so that we can offer customers a standard of quality that no other company can match.

- **86% of Fortune 100 and 70% of Fortune 500** companies are AVI-SPL customers
- **120,000+ projects** completed in **80 countries**
- **12,000+ service contracts** with **1,500 ticketed cases resolved** each month
- **3,400+ employees** in **57 offices** across North America, Europe, and the Middle East
- Partnerships with the **leading technology providers** so we can craft the right solution for every client

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City of Las Vegas Council Chambers Audio Visual Proposal – 357824

Overview

City of Las Vegas is looking to upgrade the audiovisual technology in their primary meeting space for the City Council. AVI has carefully reviewed the project requirements and engaged with project stake holders to develop a detailed scope of work and design for the new AV systems. We are pleased to present this proposal for audio visual systems for the boardroom, training room, breakout space and digital signage for the new facility.

Deliverables

- AVI-SPL will provide a turnkey audio/visual system including full drawings & documentation, customer training and a 36 Month (3 year) Service warranty.

Council Chambers

The Council Chambers serves as the primary meeting space for public meetings which require audiovisual presentation technologies including multiple displays and sound reinforcement. The meetings also require recording, streaming, and hosting of remote attendants through a web conferencing application.

Displays

AVI will furnish and install the following displays and mounts as indicated in the attached sketch:

- AVI will remove the existing projectors and screens (x2) and the existing flat panel displays (x2). This equipment will be returned to the owners representative.
- 1 video projector for video and computer presentations. The projector shall have a native resolution of WUXGA pixels and a rated brightness of 5000 ANSI lumens.
- AVI will furnish and install 1 wall mounted fixed projection screen with ambient light rejecting properties and a screen gain of minimum 1.2. Screen shall be 16:9 aspect ratio, 110" diagonal in size.
- AVI will furnish and install a single 85" flat panel display on a fixed tilting wall mount.
- AVI will furnish and install a single 55" display near the back of the room to serve as a camera monitor for the system operator.
- AVI will furnish and install a single 65" display in the lobby on an articulating mount.
 - a. Sound will come from this displays speakers.
- General Display Notes:
 - a. AVI's electrical sub-contractor will furnish and install new power receptacles where required for the new displays.
 - b. All patching and painting work shall be the responsibility of others including replacement of crown molding where screens are being removed.
 - c. All required backing and any other wall reinforcement required to safely accommodate the displays shall be the responsibility of others.



Video Sources

- AVI will furnish and install a set of HDMI and USB connections at three locations as follows. The HDMI connection will support presentation of content to the in room displays, the USB connection will support the use of the in room cameras and microphones for video conferencing.
 - a. Operators Desk
 - b. Presentation Table
 - c. System Equipment Rack for a Meeting Host Computer
- AVI will furnish and install a wireless presentation gateway to allow sharing of content wirelessly.
- AVI will connect the camera system to the AV video routing such that a camera can be displayed in the room.

Video Conferencing

- AVI will furnish and install 2 PTZ cameras. Camera locations have been identified on the attached sketch and will be confirmed with the customer representative.
- AVI will furnish and install a USB interface to support web conferencing at the rack computer, clerk location or presenter laptop. This functionality will be controlled via the system control panel.
- Conference audio will be captured via wireless microphones or utilizing the microphone on the Taiden voting and conferencing system.
- PTZ cameras will be controlled via the audiovisual control system.

Discussion System

To ensure that all board members can be heard and hear well we have incorporated a Shure wireless discussion system. This system places a small speaker and microphone in front of each seat.

- AVI will furnish and install 10 discussion units at the dais and supporting seats.
 - a. Microphone audio from the discussion system will be fed into the audio system for playback, streaming and recording.
- Conference audio will be captured via wireless microphones or utilizing the microphone on the conferencing system. Discussion system microphones may be operated in a variety of ways including push to talk, push to mute, FIFO queue (first in, first out) and request to speak to name a few modes of operation. The options and how they operate will be demonstrated during customer training so we can work together to select the best mode of operation for your application.
- The discussion units have voting capability. A full user training on how to utilize the system will be conducted at the completion of the project.

Switching & Interfacing

- A digital media NVX based video switching system is specified for this project. Inputs and outputs are as follows.
 - a. INPUTS:
 - i. 3 HDMI inputs for laptops/PC's at Operators Desk, Presentation Table and Equipment Rack.
 - ii. 1 wireless presentation gateway
 - iii. 1 input from the camera system
 - b. OUTPUTS
 - i. 1 Projector
 - ii. 3 Flat Panel Displays (Front of Room, Back of Room and Lobby)
 - iii. 1 Feed to the Camera System for Streaming Content (Optional Included)
 - iv. 1 Feed to Comcast (Down Scaling Unit Included)
 - v. 1 Feed to the Recording Appliance

Audio System

- Provide and install a digital, 4-channel wireless microphone system. The system will be provided with 2 handheld and 2 body pack microphone transmitters, a charging base, and ceiling mounted wireless receiver. These microphones will be used for all conferencing, as well as local voice lift.
- Provide and install an antenna extension system for the wireless microphone system to facilitate better reception in the room.
- Provide and install a 4 channel amplifier to power the room speakers.
- Provide and install a digital sound processor supporting all audio sources. All microphones used for conferencing shall utilize the echo canceling component of the DSP. The DSP shall be configured to maximize audio quality for all applications.
 - a. Any provisions for a VOIP or Analog phone line at the equipment rack shall be the responsibility of others.
 - b. To maximize the user experience in a conferencing room, see the below Section "Project Room Conditions"
- Furnish and install 8 ceiling mounted speakers.
- Provide and install all low voltage wiring between the audio system components and the system headend.
 - a. Any required conduit for all low voltage cable paths to the headend equipment shall be the responsibility of others.
- Provide and Install 2 speakers and amplifier to support audio in the lobby.

Control

- Provide and install a control system to allow ease of use of the A/V equipment. All equipment specified on the BOM shall be controlled through this control system.
- Provide and install a total of 2 wired, color touch screen user interfaces.
- The touch screen graphical user interface design will utilize the AVI-SPL provided standard icon set and layout theme. AVI-SPL will provide the layout and the functionality of each user page of the touch screen to the Customer prior to implementation for client input and final client approval. Major changes or customization to the AVI-SPL provided GUI may require an additional cost.
 - a. An owner representative is required to sign-off on the user interface design
- Below is a brief explanation for the functionality provided by the touch panel;
 - i. System Start Up / System "Modes"
 - ii. Video Source / Matrix routing for all sources for audio & video
 - 1. User selects a source; the selected source will route to all displays.
 - iii. Audio Volume Level controls –
 - 1. program audio
 - 2. audio conference
 - 3. video conference
 - 4. microphones in room
 - iv. Wireless presentation control and monitoring
 - v. Display controls
 - vi. System Monitoring / Settings

If, upon meeting with the client or their representative and formalizing the programming statement for the system, AVI-SPL finds that the requirements for programming will be less or more than originally allocated, then AVI-SPL may submit a positive or negative change order prior to completion of the programming for the difference between the allocated and required programming hours.

- Provide and install all low voltage wiring between the control system components and the system headend.
- Any required conduit for all low voltage cable paths to the headend equipment shall be the responsibility of others.
- Any required low voltage interfaces for control of 3rd party systems (Lighting & Shades) shall be the responsibility of others.
- AVI-SPL shall coordinate with the client's IT personnel establishing WAP usage and IP addresses where a stand-alone AV LAN is utilized. Where the control system is on the client LAN, AVI-SPL shall provide a list of A/V network appliances along with their MAC addresses. The client will then provide AVI-SPL with a static IP address range for those devices. Configuration of videoconferencing and/or phone systems requires proper account and networking setup by the client prior to installation. Failure to provide proper configuration may result in a change order to make up for lost time configuring system.

Equipment Rack and Accessories

- AVI will utilize an existing data rack in a room identified on the plans.
- Provide and install all low voltage wiring for all A/V system components. All low voltage cabling shall be plenum rated when not pulled through conduit.



- All AC power required at the rack location, along with any required conduit for all low voltage cable paths in the A/V system shall be provided by others.
- Proper heat dissipation venting for the equipment in this system shall be the responsibility of others. Powered venting utilizing thermostatically controlled quiet fans shall be utilized in enclosed spaces where convection cooling is not possible.
- AVI has included an option for an operators desk and associated accessories at the back of the room.

Project Room Conditions

- Careful attention should be paid to the network architecture that will be supporting the video data. An improperly configured network or one that does not have adequate bandwidth to support a stable conference will have a negative impact on the conferencing experience.
- The room should have an ambient noise level of no more than NC30. This needs to take into account ambient noise originating outside the room as well as noise from the air handling system or AV or other equipment located within the room. Noise levels above this specification may degrade the overall audio quality of a conference. This is especially important when ceiling microphones are utilized. If a problem arises with ambient noise levels, AVI-SPL can work with the client on possible solutions.
- If the room has not been acoustically treated, AVI-SPL can provide direction and solutions to treat the room which will enhance the meeting experience for the participants. This is normally comprised of judiciously placing absorptive panels on the wall surfaces. AVI-SPL can work with the client to choose shapes and colors of the panels that will complement the room décor yet provide the acoustical benefits for the participants.
- For videoconferencing applications, lighting is critical. Lighting on the faces of the participants should be between 40 to 50 foot candles and should be evenly distributed throughout the camera's field of view. If lighting is found to be inadequate, AVI-SPL can work with the client to provide a lighting solution to solve any lighting problem.
- There are many other lesser parameters that may affect the quality of any conference. Talk to your AVI-SPL account manager if you have any questions or concerns.

Room Summary - Council Chambers

Equipment List

Mfg	Model	Description	Qty	Unit Price	Extended Price
		CES CONTRACT # 2020-13NC108-ALL			
		DISPLAYS			
SONY	SONFW85BZ40H	LCD, 85" 4K/UHD 620NIT 101LB 600000:1 CONTRAST SMART LED Behind Dais	1	\$3,642.69	\$3,642.69
CHIEF	CHIRLT2	MOUNT, LOW-PROFILE RLT TILT WALL MOUNT - BLACK	1	\$103.39	\$103.39
SONY	SONFW55BZ40H	LCD, 55" 4K/UHD 620NIT 37LB 550000:1 CONTRAST SMART LED Back of Chambers	1	\$1,052.62	\$1,052.62
CHIEF	CHITS218SU	MOUNT, MEDIUM DUAL ARM, THIN SWINGARM	1	\$185.58	\$185.58
SONY	SONFW65BZ40H	LCD, 65" 4K/UHD 620NIT 49LB 550000:1 CONTRAST SMART LED Lobby Display	1	\$1,668.88	\$1,668.88
CHIEF	CHIRMT2	MOUNT, UNIVERSAL MEDIUM TILT RAIL	1	\$78.88	\$78.88
SONY	SONVPLPHZ50	PROJECTOR, WUXGA NATIVE 5000L 15LB LCD LASER 4K/UHD READY	1	\$2,142.86	\$2,142.86
CHIEF	CHIRPAUW	MOUNT, UNIVERSAL "RPA" SERIES CEILING - WHITE	1	\$110.37	\$110.37
CHIEF	CHICMS009012W	EXTENSION ADJUST COLUMN 9" - 12" - WHITE	1	\$70.91	\$70.91
CHIEF	CHICMA110W	8" CEILING PLATE - WHITE	1	\$47.72	\$47.72
SCREEN INNOVATIONS	SISZPT110BD14NAVWN ASUNA	SCREEN, 110" ZERO EDGE PRO 16:9 BD14 THEATER	1	\$2,635.38	\$2,635.38
AMERICAN POWER CONVERSION	APCC2	POWER FILTER, AV C TYPE 2 WALL MOUNT 120V	4	\$48.84	\$195.36
		CAMERA SYSTEM			
VADDIO INC	VAD99930230000W	CAMERA, EASYIP 20 - WHITE	2	\$2,890.99	\$5,781.98
VADDIO INC	VAD99930200000W	CAMERA, EASYIP 10, WHITE CAMERA DOWNGRADE OPTION	0	\$2,400.86	\$0.00
VADDIO INC	VAD5352000206	SUSPENDED CEILING PTZ CAMERA MOUNT	2	\$87.99	\$175.98
VADDIO INC	VAD99960320	EasyIP Mixer	1	\$1,827.03	\$1,827.03
VADDIO	VAD99942300000	Vaddio Device Controller	1	\$573.76	\$573.76
		VIDEO SWITCHING			
CRESTRON	CREDMNVXD30	DECODER, DM 4K60 4:4:4 HDR NETWORK AV	4	\$680.23	\$2,720.92
CRESTRON	CREDMNVXD30C	DECODER CARD, DM 4K60 4:4:4 HDR NETWORK AV	3	\$680.23	\$2,040.69
CRESTRON	CREDMNVX360	ENCODER/DECODER, DM NVX 4K60 4:4:4 HDR	3	\$784.88	\$2,354.64

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Mfg	Model	Description	Qty	Unit Price	Extended Price
		NETWORK AV			
CRESTRON	CREDMNVX360C	ENCODER/DECODER CARD, DM NVX 4K60 4:4:4 HDR NETWORK AV	3	\$784.88	\$2,354.64
CRESTRON	CREDMFCI8	CARD CHASSIS, DM FOR DM-NVX-C & DMCF, 8 SLOTS	1	\$1,162.79	\$1,162.79
		CONTROL			
CRESTRON	CRECP4N	CONTROL SYSTEM, 4 SERIES	1	\$1,627.91	\$1,627.91
CRESTRON	CRETS1070BS	TOUCH SCREEN, 10.1" TABLETOP, BLACK SMOOTH	2	\$1,744.19	\$3,488.38
		AV NETWORK			
NETGEAR	NETGSM4248PX100NAS	SWITCH, M2450 40G8XF POE PLUS MNGD SW	1	\$2,129.12	\$2,129.12
		WIRELESS PRESENTATION			
CRESTRON	CREAM200	PRESENTATION SYSTEM, AIRMEDIA 200	1	\$1,000.00	\$1,000.00
		USB EXTENSION AND SWITCHING			
CRESTRON	CREUSBNX2LOCAL1GB	WALL PLATE, USB OVER ETHERNET W/ROUTING, LOCAL - BLACK	3	\$494.19	\$1,482.57
CRESTRON	CREUSBNX2REMOTE1GB	WALL PLATE, USB OVER ETHERNET W/ROUTING, REMOTE - BLACK	1	\$494.19	\$494.19
		AUDIO			
BIAMP SYSTEMS	BIATESIRAFORTEDANVT	TESIRA FORTE DSP FIXED I/O SERVER W/ 12 IN, 8 OUT, VOIP, DANTE	1	\$2,440.70	\$2,440.70
CRESTRON	CRESAROSIC6LPTWTEACH	SPEAKER, 6.5" 2-WAY IN-CEILING LOWPRO WHT TEX(ORDER IN PAIRS	8	\$162.79	\$1,302.32
CRESTRON	CREAMPX300	AMPLIFIER, X SERIES	1	\$465.12	\$465.12
LISTEN TECHNOLOGIES CORPO	LISLS55072	RF SYSTEM, IDSP PRIME LEVEL III STATIONARY 72 MHZ	1	\$1,704.40	\$1,704.40
SHURE	SHUMXA710W4FT	MICROPHONE, 4' LINEAR ARRAY, WHITE	1	\$2,097.73	\$2,097.73
SHURE	SHUMXWNCS4	CHARGING STATION, 4CH NETWORKED	1	\$1,049.42	\$1,049.42
SHURE	SHUMXWAPT4Z10	TRANSCEIVER, 4-CH ACCESS POINT	1	\$2,007.15	\$2,007.15
SHURE	SHUMXW1OZ10	TRANSMITTER, BODYPACK W/INTERGRATED OMNIDIRECTIONAL MICROPHO	2	\$425.29	\$850.58
SHURE	SHUMX183	MICROPHONE, WIRED LAVALIER OMNIDIRECTIONAL	2	\$166.80	\$333.60
SHURE	SHUMXW2SM86Z10	TRANSMITTER, HANDHELD W/ SM86 MICROPHONE	2	\$491.57	\$983.14
		WIRELESS CONFERENCING SYSTEM (NO SCREENS)			
SHURE	SHUMXCW640	CONFERENCE UNIT, WIRELESS, PORTABLE QTY 10	10	\$1,103.55	\$11,035.50
SHURE	SHUMXC406MS	MICROPHONE, 6" SHOTGUN FOR MXC QTY 10	10	\$190.00	\$1,900.00
SHURE	SHUMXC416DFC	MICROPHONE, 16" GOOSENECK, DUAL FLEX CARDIOID ALTERNATE MIC OPTION FOR MXC	0	\$160.17	\$0.00

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Mfg	Model	Description	Qty	Unit Price	Extended Price
SHURE	SHUMXCWAPTA	WIRELESS ACCESS POINT 5GHZ/2.4GHZ, US QTY 1	1	\$2,761.63	\$2,761.63
SHURE	SHUMXCWNCUS	BATTERY CHARGER, 10 BAY NETWORKED, FOR SB930 QTY 1	1	\$828.49	\$828.49
SHURE	SHUSB930	BATTERY, RECHARGABLE FOR MXCW640 Additional Rechargeable Batteries (Optional)	2	\$127.03	\$254.06
		EQUIPMENT RACK			
	OWNER FURNISHED	EQUIPMENT RACK SHARED WITH DATA	1	\$0.00	\$0.00
MIDDLE ATLANTIC	MIDPD915RPL	SURGE/SPIKE PROTECTED RACKMOUNT POWER DIST. WITH 9 FT CORD	2	\$99.42	\$198.84
MIDDLE ATLANTIC	MIDUD2	2 SPACE (3 1/2") UTILITY DRAWER, BLACK POWDER COAT FINISH	1	\$99.42	\$99.42
MIDDLE ATLANTIC	MIDU1V	RACKSHELF, 1 SPACE (1 3/4")	3	\$33.49	\$100.47
		Media Vision Conferencing System (OPTION, NOT INCLUDED)			
TAIDEN INDUSTRIAL CO., LT	TAIHCS8300MB50	FULLY DIGITAL CONGRESS SYSTEM EXTENSION MAIN UNIT, 64 CH	0	\$3,838.37	\$0.00
TAIDEN INDUSTRIAL CO., LT	TAIHCS8300KM2	NETWORK SWITCH, CONGRESS GIG, G3 MM CONGRESS TERMINALS, POE	0	\$2,474.42	\$0.00
TAIDEN INDUSTRIAL CO., LT	TAIHCS8316HDMI	HDMI ENCODER	0	\$3,072.09	\$0.00
	TAIHCS8368SDB50	G3 Paperless Multimedia Congress Terminal 14" 1920x1080 LCD	0	\$1,944.19	\$0.00
TAIDEN INDUSTRIAL CO., LT	TAIHCS8368CSW	SOFTWARE, CHAIRMAN CONTROL FUNCTION MODULE	0	\$347.67	\$0.00
	TAIHCS8368T50	Distributor Power over Ethernet	0	\$1,020.93	\$0.00
TAIDEN INDUSTRIAL CO., LT	TAIHCS48U7DMICSPK	FULLY DIGITAL CONGRESS SYSTEM DELEGATE UNIT	0	\$333.72	\$0.00
TAIDEN INDUSTRIAL CO., LT	TAIHCS4340DU50	MULTI-FUNCTION CONNECTOR TO 1 DELEGATE UNIT + 1 LOUDSPEAKER	0	\$391.86	\$0.00
TAIDEN INDUSTRIAL CO., LT	TAICBL6PS20	CABLE, 20M 6-PIN EXTENSION PLENUM	0	\$109.30	\$0.00
TAIDEN INDUSTRIAL CO., LT	TAIHCS821050	**SOFTWARE, ADD BASIC SYSTEM SETUP MANAGEMENT MODULE	0	\$0.00	\$0.00
TAIDEN INDUSTRIAL CO., LT	TAIHCS8213	SOFTWARE, MICROPHONE MANAGEMENT MODULE	0	\$1,531.40	\$0.00
TAIDEN INDUSTRIAL CO.,	TAIHCS8214	SOFTWARE, VOTING MANAGEMENT MODULE	0	\$1,930.23	\$0.00

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Mfg	Model	Description	Qty	Unit Price	Extended Price
LT					
TAIDEN INDUSTRIAL CO., LT	TAIHCS8240	SOFTWARE, VIDEO SERVICE MODULE	0	\$3,688.37	\$0.00
TAIDEN INDUSTRIAL CO., LT	TAIHCS8241	SOFTWARE, FILE MANAGEMENT MODULE	0	\$2,086.05	\$0.00
	TAIMVCOMMWEB	Remote Comissioining and Training	0	\$697.67	\$0.00
TAIDEN INDUSTRIAL CO., LT	TAIMVSLAGOLD	MAINTENANCE/SUPPORT, 1 YEAR, PREMIUM (QUOTE REQUIRED)	0	\$2,116.28	\$0.00
		Recording Appliance			
EXTRON ELECTRONICS	EXT60159401	STREAMING MEDIA PROCESSOR, SINGLE CHANNEL H.264	1	\$1,970.93	\$1,970.93
		Lobby Speaker			
CRESTRON	CRESAROSIC6LPTWTEACH	SPEAKER, 6.5" 2-WAY IN-CEILING LOWPRO WHT TEX(ORDER IN PAIRS	2	\$162.79	\$325.58
CRESTRON	CREAMPX50MP	AMPLIFIER, X SERIES MEDIA PRESENTATION	1	\$261.63	\$261.63
		CATV Feed Support Equipment			
ATLONA	ATLATHD530	DOWN CONVERTER, HDMI/DVI TO COMPOSITE & VIDEO S-VIDEO	1	\$244.19	\$244.19
		Operator Desk			
VIDEO FURNITURE INTERNATI	VIDEDUMD	TEACHERS MULTIMEDIA DESK 14RU (SPECIFY FINISH)	1	\$1,045.47	\$1,045.47
VIDEO FURNITURE INTERNATI	VIDDSYZ6030RK	DESK, MULTIFUNCTION TEACHERS/RIGHT SIDE *SPECIFY FINISH	0	\$780.23	\$0.00
MIDDLE ATLANTIC	MIDPD915RPL	SURGE/SPIKE PROTECTED RACKMOUNT POWER DIST. WITH	1	\$99.42	\$99.42
MIDDLE ATLANTIC	MIDU1V	RACKSHELF, 1 SPACE (1 3/4")	2	\$33.49	\$66.98
MIDDLE ATLANTIC	MIDUD2	2 SPACE (3 1/2") UTILITY DRAWER, BLACK POWDER CO	2	\$99.42	\$198.84
	OWNER FURNISHED	LAPTOP/PC with MONITOR(s)	0	\$0.00	\$0.00
				Subtotal	\$75,774.85

Room Support and Maintenance

Elite Maintenance Services - Room; 36-months

\$12,256.81

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Investment Summary

Prepared For:	Kenny Roybal	Prepared By:	Glen Martinez
	City of Las Vegas	Date Prepared:	06/04/2021
	1700 North Grande Ave	Proposal #:	357824-2
	Las Vegas, NM 87701-4731	Valid Until:	08/04/2021

Total Equipment Cost \$78,248.31

Includes cable, connectors, hardware, switches, relays, terminal blocks, panels, etc., to ensure complete and operational system

Professional Integration Services \$29,410.59

Includes engineering, project management, CAD, on-site installation and wiring, coordination and supervision, testing, checkout, owner training, etc. performed on the Owner's premises. Also includes all fabrication, modification, assembly, rack wiring, programming, warranties, etc., some performed at AVI-SPL

Direct Costs \$3,013.83

Includes non equipment or labor costs, such as travel expenses, per diem, lift and vehicle rentals

General & Administrative \$4,696.28

Includes all G & A expenses: vehicle mileage, shipping and insurance, as applicable

Services - Room Support and Maintenance \$12,256.81

Includes post-installation support and maintenance options selected for installed rooms

Subtotal	\$127,625.82
Tax	\$3,954.20
Total	\$131,580.02

*** ANY and all applicable taxes will be included upon invoicing**

Purchase orders should be addressed to AVI-SPL LLC

Due to global semiconductor ("chip") shortages and supply chain disruptions pricing quoted in this proposal may change. Installation schedules are subject to current (daily) product availability and may be delayed or postponed.

Signed _____

Printed _____

Date _____

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Product Summary for Proposal 357824-1 City of Las Vegas



AVI-SPL LLC

Proposal #: 357824-2



Sony FW-85BZ40H / FW-65BZ40H / FW-55BZ40H

The BRAVIA FW-85BZ40H / FW-65BZ40H / FW-55BZ40H is designed for dependable 24/7 operation in a wide range of applications. Side-mounted terminals allow easy access for connections. The display's elegantly minimal design is further enhanced for professional use with a four-sided aluminum protective rear. Pro mode allows quick and easy switching between different environments including corporate, retail, hospitality, while One Step Setting optimizes display content for signage and conference rooms at the touch of a button. Powered by a powerful SoC platform with improved processing speed and animation to run smoothly and efficiently alongside a simple user interface for easy operation.

Chief RLT2

The black Chief RLT2 Large FIT Tilt Wall Mount is designed to mount flat panel displays measuring 42 to 86" with 100 x 100 to 723 x 400mm mounting holes. It has a maximum load capacity of 125 lb, and provides -12 to 0° tilt adjustment and post-installation lateral shift, which varies based on the distance between the display's mounting holes.



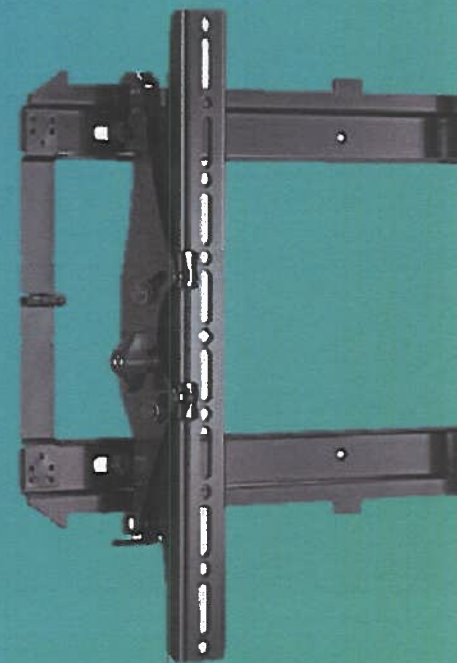


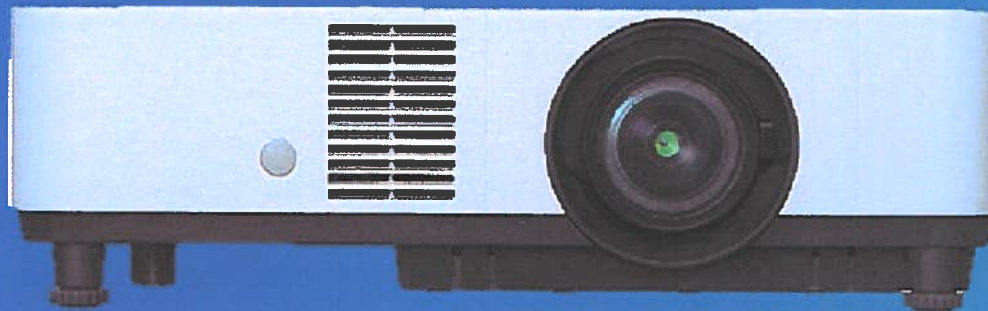
Chief TS218SU

The Chief TS218SU Thinstall Dual Swing-Arm is designed to mount flat-panel displays with a maximum weight of 100 lb. Its distance from the wall can range from 1" to 12". It provides -12 to 0° of tilt and up to 1" of height adjustment. It can pivot up to 180° depending on the width of your display and also offers post-installation leveling.

Chief RMT2

The Chief RMT2 Low-Profile Tilt Mount wall mounts flat panel displays with a low-profile, while offering the option of post-installation fingertip tilt of 12°. The RMT2 features a wide opening for cable routing and connections. The mount also features Chief's GlideLock which safely secures TVs to the wall plate without tools, while the kickstand allows for easy cable connection. Optional storage boxes make for clean installations (PAC522, PAC521P).



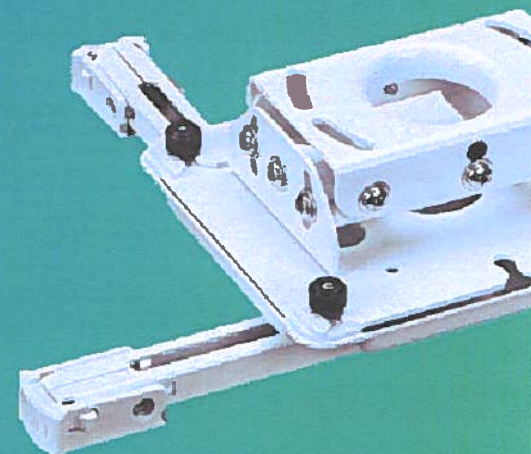


Sony VPL-PHZ50

Enjoy bright images in your conference room or home theater with the Sony VPL-PHZ50 5000-Lumen WUXGA Corporate Laser 3LCD Projector. Its 5000 lumens of brightness can overcome ambient light in relatively bright rooms. The projector is easy to install in places where you may not be able to use a standard projector. It sports a 3LCD display system with a 1920 x 1200 pixel resolution for viewing HD video and detailed pictures. The projector's 1.23 to 1.97:1 throw ratio and 1.6x zoom range provide a wide range of throw distances for flexible installation.

Chief RPAUW

An inverted ceiling mount with the exclusive All-Points security system, the Chief RPAUW is the top-selling projector mount in the industry. Ideal for use in offices, schools and homes, it is supplied with everything needed for quick installation, a low-profile look and easy projector maintenance. It features a solid steel design, integrated cable management, and independent roll, pitch and yaw. It offers easy projector maintenance, quick projector connect/disconnect, and adjustable mounting legs and feet. The patented All-Points is an integrated security system that uses security hardware at all key connection points to protect projectors from theft.



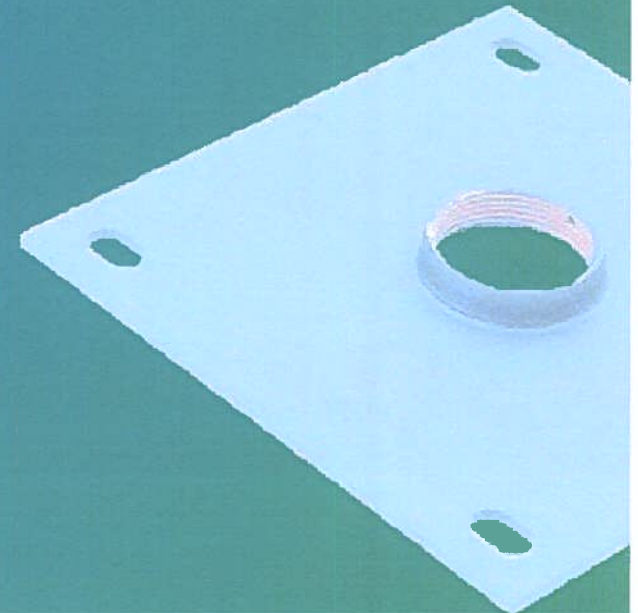


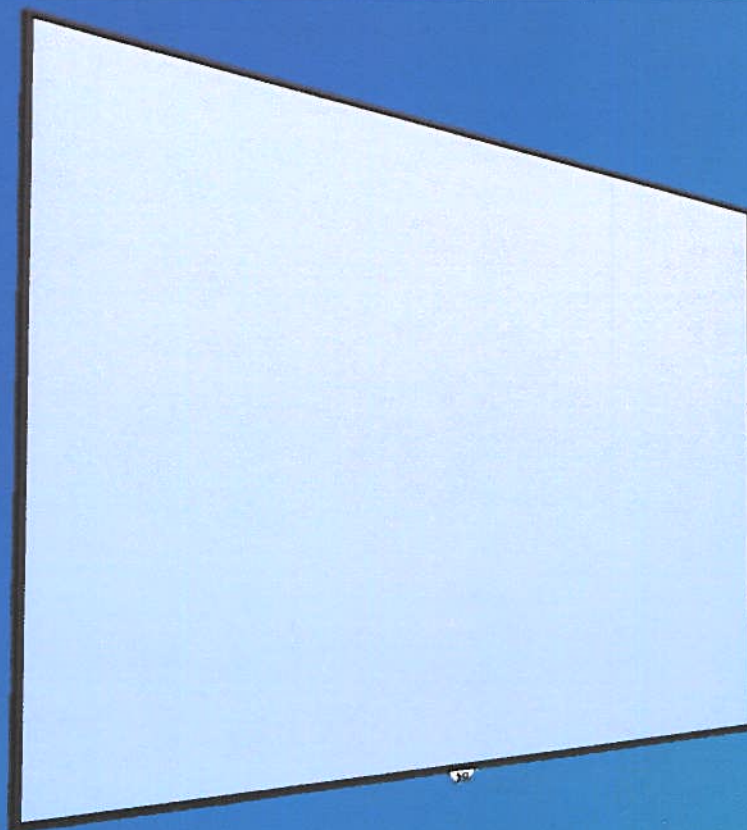
Chief CMS-009012V

Threaded on both ends, the white Chief CMS-009012V (22.8-30.4cm) adjustable extension column that can accept any 1.5" NPT accessory to lower a projector or flat panel display to a desired height. Includes a continuously adjustable height with 1" increments) without disassembly. The column is constructed for fast and easy installation, and flow management with an integrated port for routing cables. It can support up to 500 pounds.

Chief CMA110W

The white UL-listed, OSHPD-approved Chief Ceiling Plate is designed for ease of installation with virtually any ceiling installation. By using any length of standard NPT 1.5" pipe threaded on both ends, you can extend its height to meet your needs.





Screen Innovations Zero

With nearly any option imaginable, Zero E can be customized for a perfect fit in your space. It can blend into your environment, or make your Zero E stand out in the design of your space. Three frame options, effortless, but secure attachment method make modifying your frame at any time a breeze. For even in environments with ambient light, our Zero E screens can be ordered custom with Zero E ultimate image, even in environments with ambient light. An array of ALR screens can be ordered custom with a slender new frame design with an integrated trim and the use of optional LED Lighting behind the screen and to fully complement the room's design and also dramatically helps to ease eye strain for transitions from dark to bright.

APC C2

The APC C2 Wall Mount Power Filter is designed to fully protect your high performance wall-mounted display from damaging power surges, spikes and lightning. Isolated noise filter banks will eliminate EMI/RFI as a source of audio and video signal degradation.



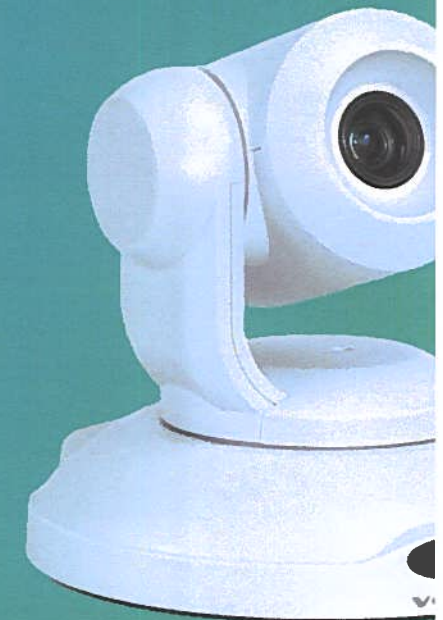


Vaddio EasyIP 20 Cam

The EasyIP 20 Camera brings professional AV quality to the EasyIP Ecosystem, an AV-over-IP solution for remote learning and videoconferencing in large lecture halls, and houses of worship. It delivers 1080p feeds to EasyIP endpoints and connects to a 1 GB PoE switch – eliminating the need for costly USB extensions. A built-in IMAG (image magnification) feature allows for easy IMAG (image magnification).

Vaddio EasyIP 10 Camera

The EasyIP 10 Camera is an integral part of the EasyIP Ecosystem, an AV-over-IP solution for videoconferencing in small, medium and large conference rooms. It sends 1080p/60 resolution feeds to the EasyIP Ecosystem for delivery to UC soft clients and connects to a 1 GB PoE+ switch – eliminating the need for costly USB extensions. The PoE+ powered EasyIP 10 Camera is optimized to work with the EasyIP Managed PoE Switch; it also works with other properly configured 1 GB PoE switches.





Vaddio Suspended Ceiling

Easy-to-use ceiling mount, compatible with most cameras

Vaddio EasyIP Mixer

Pair the EasyIP Mixer with up to four EasyIP cameras located on the network for exceptional room coverage. The additional HDMI input allows you to connect a PC for simple content sharing on a platform that easily switches between sources and delivers useful picture-in-picture (PIP) video streams. Simultaneous 1080p/60 USB 3.0 and HDMI outputs allow for multipurpose video distribution. Use the EasyIP Mixer to simultaneously record to a local PC and magnify the speaker video through a room projector. Or use the USB 3.0 interface with popular videoconferencing applications – including UVC control of connected cameras.





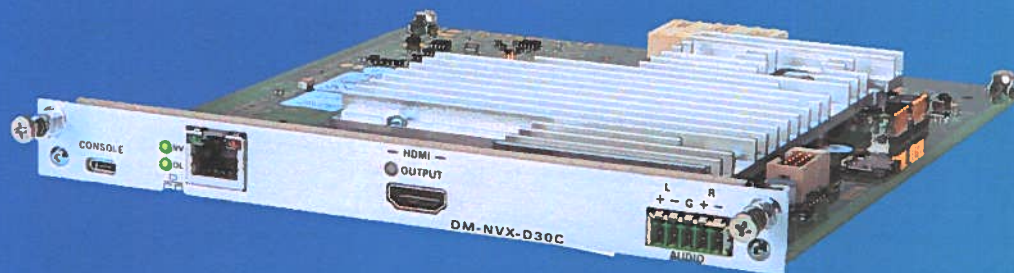
Vaddio Device Control

The Vaddio Device Controller is a 10-inch color touchscreen designed to easily access and control Vaddio devices and web-based user interfaces.

Crestron DM-NVX-D30

The Crestron® DM-NVX-D30 is a compact AV over IP decoder designed to function as a receiver. Featuring secure web-based control and management, an HDMI® output, an analog audio output, AES67 transmit and receive capability, and copper Ethernet connectivity with PoE+ support, the DM-NVX-D30 offers a low-cost decoder solution for a DM NVX network AV installation of any size.





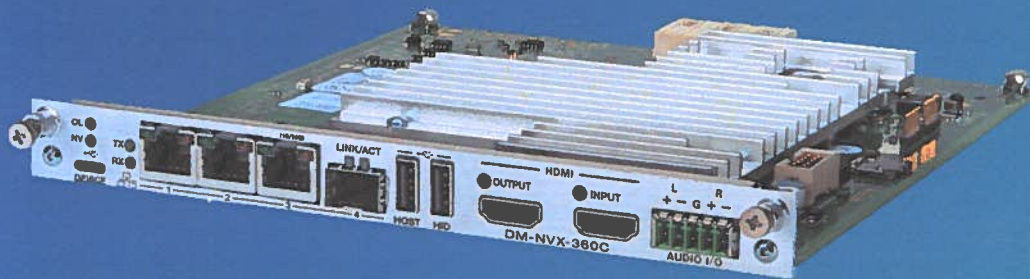
Crestron DM-NVX-D

The Crestron® DM-NVX-D30C is an AV over IP module that occupies one slot of a DMF-CI-8 card chassis. It can function as a receiver in a high-density rack-mountable installation. Featuring secure web-based control and management, an HDMI output, an analog audio output, AES67 transmit capability, and copper Ethernet connectivity, this module offers a low-cost decoder solution for a DM-NVX installation of any size.²

Crestron DM-NVX-360

The DM-NVX-360 is a compact AV-over-IP encoder/decoder designed to function as either a transmitter or receiver. Capable of handling a network AV installation of any size, the DM-NVX-360 includes features such as secure web-based control and management, a scaling HDMI® output, video wall processing, an analog audio input or output, native AES67 transmit and receive capability, USB 2.0 and KVM integration, and support for copper and fiber Ethernet connectivity.





Crestron DM-NVX-3

The DM-NVX-360C is an AV-over-IP encoder/decoder that occupies one card slot in a DMF-CI-8 card chassis designed to function as either a transmitter or receiver. Capable of handling any size, the DM-NVX-360C includes secure web-based control and management, video output, video wall processing, an analog audio input, native AES67 transmit and receive capability, Dante integration, and support for copper and fiber Ethernet.

Crestron DMF-CI-8

The DMF-CI-8 is a 2-space rack-mountable chassis designed to house up to eight Crestron® DM-NVX-C or DMCF series cards. Any of these cards may be installed in any slot.





Crestron CP4N

The CP4N is a secure, high-performance control engine. The CP4N is a powerful 4-Series control engine. The CP4N is designed to control and automate technology within any modern commercial building, or government facility. A subnet port provides a Gigabit Ethernet LAN for networked devices.

Crestron TS-1070-B-S

The Crestron® TS-1070 series is a stylish and versatile tabletop touch screen that is ideal for residential and enterprise applications. The TS-1070 features a 10.1 in. (257 mm) capacitive touch screen display with custom-programmable control buttons and support for Smart Graphics® software and HTML5-based custom UI projects. PoE and Wi-Fi® network connectivity and a modern tabletop design allow the touch screen to be deployed just about anywhere.





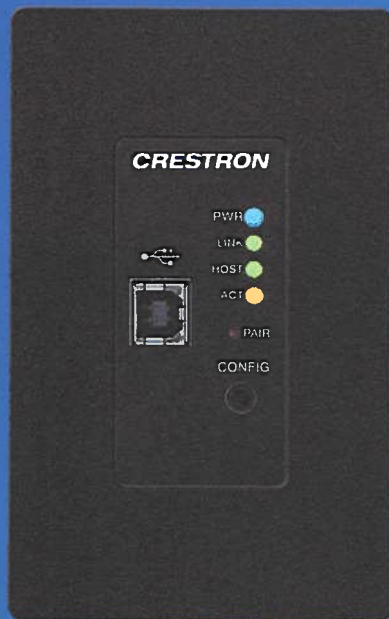
NETGEAR GSM4248PX-1

The NETGEAR AV Line M4250 series was designed for AV Professionals. The result is a line of switches ground up to support 1Gb audio and video over IP. The hardware and software along with dedicated services. The M4250 series ranges from 8 to 48 ports with PoE+ and Ultra90 PoE++ options. In addition, up to 1G for audio installations or standalone video installations. 10G uplinks for larger scale video deployments. The also includes 12-port multi-Gigabit Ethernet and fiber models for plug-and-play aggregation in a star topology.

Crestron AM-200

The AirMedia® Presentation System 200 (AM-200) enables secure wired and wireless presentation in lounges, lobbies, and open spaces, and integrates with popular calendaring platforms to maximize use. It is ideal for organizations with a dispersed workforce, open floor plans, and reliance on mobile devices to present.





Crestron USB-NX2-LOCAL

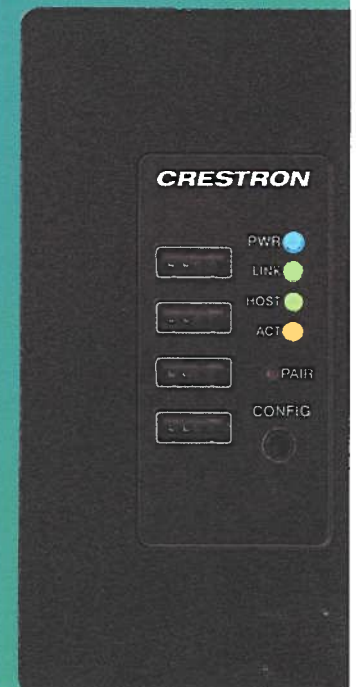
The Crestron® USB over Network Wall Plates v (USB-NX2-LOCAL-1G and USB-NX2-REMOTE-1G) deliver reliable, high-speed USB signal extension and routing for USB 1.0, 1.1, and 2.0 devices throughout a home, business, or campus for distances up to 330 ft (100 m). Featuring Virtual Hub capabilities, five

USB-NX2-REMOTE-1G endpoints may simultaneously be connected to a single USB-NX2-LOCAL-1G endpoint. Creating this virtual hub allows numerous USB devices to control a single host device (such as a PC). The USB signals are transported over the local network and managed through a Crestron control system.

Crestron USB-NX2-REMOTE-1G-B

The Crestron® USB over Network Wall Plates with Routing (USB-NX2-LOCAL-1G and USB-NX2-REMOTE-1G) deliver reliable, high-speed USB signal extension and routing for USB 1.0, 1.1, and 2.0 devices throughout a home, business, or campus for distances up to 330 ft (100 m). Featuring Virtual Hub capabilities, five

USB-NX2-REMOTE-1G endpoints may simultaneously be connected to a single USB-NX2-LOCAL-1G endpoint. Creating this virtual hub allows numerous USB devices to control a single host device (such as a PC). The USB signals are transported over the local network and managed through a Crestron control system.





Biamp TesiraFORTÉ D

The TesiraFORTÉ DAN VT is a digital audio server with 12 digital inputs and 8 analog outputs, and includes Active Noise Cancellation (AEC) technology on all 12 inputs. It also features 16 channels of configurable USB audio, a 2-channel standard FXO telephone interface, and Dante networking.

Crestron SAROS IC6LPT-W-T-EACH

(The Saros IC6LPT model is a 2-way in-ceiling speaker featuring a 6-1/2 inch woofer and wide-dispersion, horn-loaded 1 inch dome tweeter.

Its low-profile enclosure allows for installation in constricted ceiling spaces as shallow as 5-1/8 inches (130 mm). A built-in 60 Watt multi-tap transformer allows for use with 70 and 100 Volt distributed speaker systems. Power handling at 8 Ohms is 50 Watts (program), with a frequency response from 65 Hz to 20 kHz (± 3 dB).





Crestron AMP-X300

The TesiraFORTÉ DAN VT is a digital audio server with 12 digital inputs and 8 analog outputs, and includes Active Noise Cancellation (AEC) technology on all 12 inputs. It also features 4 channels of configurable USB audio, a 2-channel standard FXO telephone interface, and Dante networking.

Listen LS-55-072

Perfect for larger venues requiring more range, the LS-55 Stationary RF System utilizes our LT-800-072 RF Transmitter and universal antenna kit to provide ample coverage. Complete with four LR-4200-072 iDSP RF receivers, universal ear speakers, and more, you can begin offering high-performance assistive listening services right away. The LS-55 system also includes our LA-381 Drop-in Charging/Dispensing Station, with room for charging, storing, and managing up to twelve (12) receivers. The high-capacity station makes it easy to upgrade and expand your RF system as the demands of your venue grow.



Shure MXA710

The MXA710 Linear Array Microphone represents the latest in Shure array microphone technology, designed for optimal audio capture in premium AV conferencing environments. The linear form factor of the MXA710 allows for placement anywhere in a meeting space, including on a wall, ceiling, or into a conference room table. Available in three colors, the MXA710 includes proprietary Shure DSP and Autofocus™ technology that provides the clarity needed for echo and noise-free conferencing.

Shure MXWNCS4

4-port networked charging station charges handheld, bodypack, and boundary transmitters and gooseneck bases. Features include charge status indicators, charge status monitoring, easy transmitter linking, and overcharge protection for battery damage.





Shure MXWAPT4

The MXWAPT is a 4-channel wireless access point compatible with Microflex Wireless microphone systems. It uses advanced frequency coordination to assign clean frequencies to microphones and manages two-way wireless transmission of encrypted audio and control signals. Power to the unit and Dante digital networked audio are both supplied over Ethernet cable to simplify installation, and the supplied white plate and paintable cover allow discreet placement in classrooms and conference rooms where low visibility is preferred.

Shure MXW1

The MXW1 is a hybrid bodypack transmitter compatible with Microflex Wireless systems. It offers both an integrated omnidirectional microphone and an input jack for connecting an ear-worn or lavalier style microphone. The integrated microphone is perfect for picking up speech while the bodypack is on a lanyard or tucked into a shirt pocket, and a belt clip is included for attachment to clothing. All Microflex Wireless transmitters deliver vivid lifelike sound, intelligent wireless performance, encrypted transmission, and advanced rechargeability for conferencing and presentation applications.





Shure MX183

Omnidirectional lavalier microphone offers an interchangeable condenser cartridge and consists of a windscreen and a dual-diaphragm capsule for 2 microphones. It features wide dynamic range and frequency response for accurate and balanced sound reproduction.

Shure MXW2/SM86

Coupled with the SM86 cartridge, the MXW2 is a handheld transmitter compatible with Microflex Wireless Systems. With lightweight but durable construction and integrated diversity antennas, the MXW2 delivers vivid lifelike sound, intelligent wireless performance, encrypted transmission, and advanced rechargeability for presentation and conferencing applications.





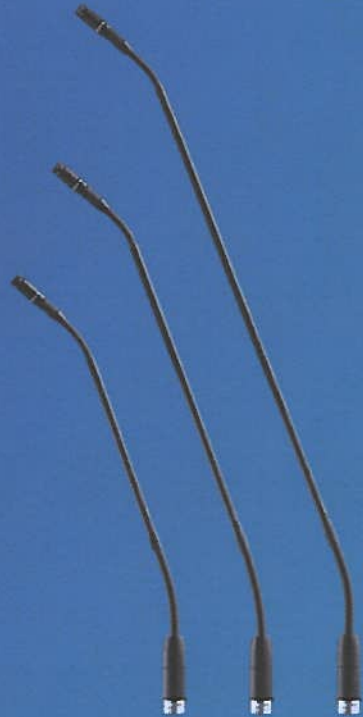
Shure MXCW640

The MXCW640 Wireless Conference Unit combines a loudspeaker, and user controls in an integrated unit that complements any meeting space. Wireless conversion eliminates the need to drill holes or route cables, and makes it ideal for temporary meetings or in rooms with flexible seating. A smart rechargeable Li-Ion battery (included) lasts for up to 10 hours and a choice of gooseneck microphones provides excellent voice capture.

Shure MXC406/MS

The MXC406/MS Gooseneck Microphone with Mini-Shotgun provides added rejection of ambient noise than standard cardioid or supercardioid microphones. The short 6 inch (15 cm) gooseneck is ideal for rooms where streamlined appearance is critical. CommShield® Technology rejects RF noise, and an integrated bi-color LED indicates microphone status.





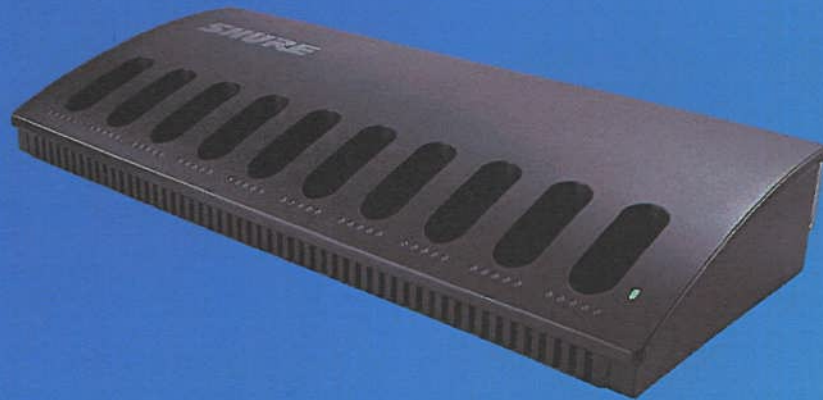
Shure MXC416D

MXC Dualflex Gooseneck Microphones have flexible sections at the top and bottom which provide additional control for users during meetings and conferences. Industry-standard MX-series microphone cartridges deliver accurate voice capture, and CommShield Technology rejects RF noise. An integrated bi-color LED indicates microphone status. Available in 16 inch (40 cm), 20 inch (50 cm), and 25 inch (60 cm).

Shure MXCWAPT

The MXCWAPT Access Point Transceiver manages audio routing, frequency coordination, and system control for up to 125 wireless conference units. The MXCWAPT automatically selects the clearest channel in the 2.4 GHz and 5 GHz frequency bands and switches channels to avoid potential interference. The access point provides both Dante™ and analog audio inputs and outputs, and uses a single Ethernet connection for power, audio, and control.



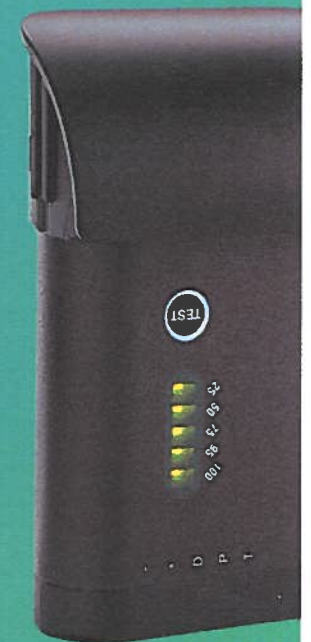


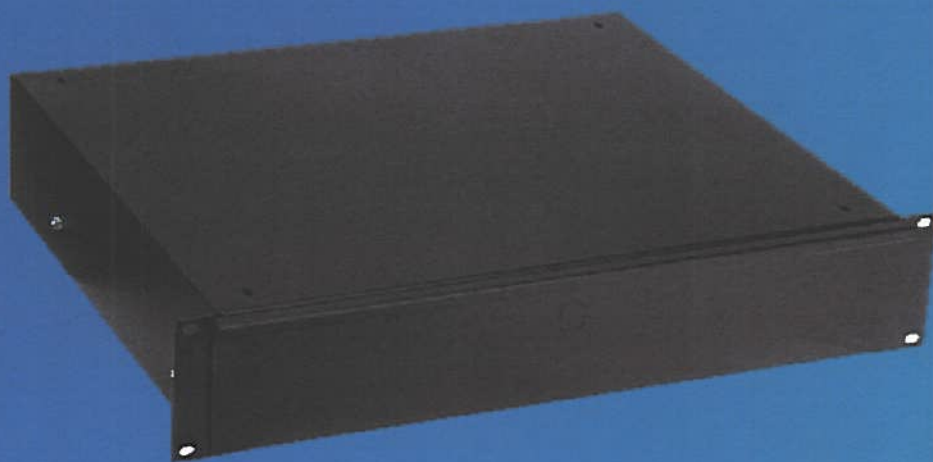
Shure MXCWNCS

The MXCWNCS Networked Charging Station charges batteries in 4 hours. LED indicators display charge status. A 45 Ethernet connection enables battery levels to be monitored remotely. Includes IEC power cable and mounting hardware for wall or rack mounting.

Shure SB930

The SB930 Rechargeable Battery powers the MXCW640 Wireless Conference Unit for over 11 hours. LED indicators on the battery display charge status quickly and easily. Charging in the MXCWNCS Networked Charging Station takes just 1.5 hours for a 50% charge, and 4 hours for a 100% charge.



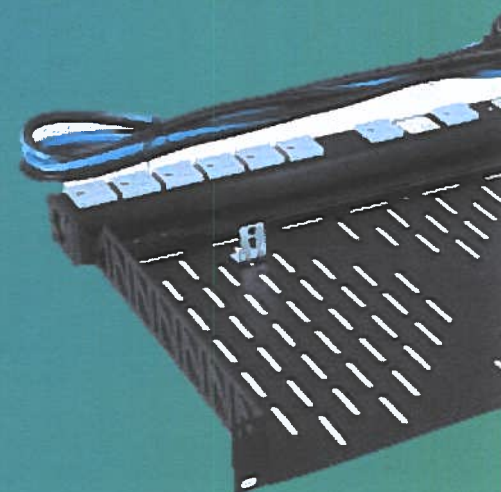


Middle Atlantic UD

The UD2 2SP Utility Rack Drawer (Black) is part of the Middle Atlantic line of modular rack systems. This two-space drawer is enclosed with inside dimensions measuring 15.5 inches wide, 15.5 inches deep and rugged, straightforward construction with ball bearing slides. Storage height is only 1/2 less than standard racking height. Each model comes with a face mount latch. A user-installed latch and keylock are optionally available. The drawer is in Black powder coat.

Middle Atlantic U1V

Use the Middle Atlantic U1V vented rack shelf for quick and easy rackmounting of equipment that's normally not rackmountable!





Taiden HCS-8300MB/5

Fully Digital Congress System Main Unit Discussion,
256×32" LCD, mic. group output

Taiden HCS-8300KMX2

Congress Gigabit Network Switcher For G3 multimedia congress
terminals, power over Ethernet



Taiden HCS-8316HD

HDMI Encoder



Taiden CS-8368SD_B/5

G3 Paperless Multimedia Congress Terminal 14" 1920x1080 capacitive touch panel, camera with 8 megapixels, 64 CHs, dual channel selector, video display, printer

Taiden HCS-8368CSW

Chairman Control Function Software Module



Taiden HCS-8368T/50

HDMI Encoder Distributor
Power over Ethernet.

Network cable not included

Recommended for up to 6 G3 tabletop multimedia con
HCS-ADP 48V Power Adapter may be needed, sol



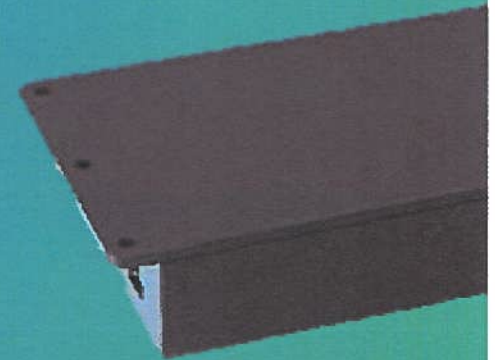
Taiden HCS-48U7DMICSF

Fully Digital Congress System
Delegate Unit

Detachable microphone included (standard length: 4
HCS-4340DU/50 needed
Flush-mounting, black

Taiden HCS-4340DU/50

Multi-function Connector For HCS-48U7 series, for connection to 1
delegate unit + 1 loudspeaker
Black



Taiden HCS-8368T/50

6-Pin Extension Cable 20 m (65.6 ft), plug-socket

Extron SMP 111

The SMP 111 is a high performance recording processor for capturing and distributing AV presentations as live streaming and recorded media. It accepts an HDMI signal with embedded audio and video signal. Extron high performance scaling and processing enable superior display of content of video from computers and HDTV sources. The SMP 111 has extensive streaming capabilities. It can record simultaneously, with independent resolutions and a range of transport protocols and session management. Recording with the SMP 111 provides easy capture of signals to an internal flash drive and external USB storage. With no licensing fees, the SMP 111 is a cost-effective streaming and recording content processor.



Integration Inclusions & Exclusions

Inclusions

The following items are INCLUDED in this proposal unless specifically noted otherwise within this proposal document or scope of work statement:

- All equipment, wire and accessories required for a fully functional audio/visual system per the agreed upon scope of work.
- Non-union labor associated with audio/visual system engineering, installation, programming and testing.
- Documentation package including complete as-built AV system diagrams and manufacturer's operation manuals.
- Coordination and cooperation with the construction team in regards to installing the system.
- User demonstration of full AV system operation for final sign-off.

Any additional trips, labor or materials due to failure of the other work forces to have the audiovisual system rough-in work completed as anticipated and previously confirmed, will be added to the project billing as required.

Unless otherwise agreed in writing by AVI-SPL, all work performed by AVI-SPL will take place between the hours of 8:00 a.m. and 6:00 p.m. local time Monday through Friday, excluding public and bank holidays. If AVI-SPL is required to perform work outside of these hours, customer will be charged AVI-SPL's standard overtime rates. Any changes in the hours or days of performance must be agreed to in writing by AVI-SPL.

Where applicable, the owner's architect will provide AVI-SPL's engineering department with all required architectural floor, reflected ceiling, built elevation, and section plans in AutoCAD® format at no charge to AVI-SPL.

Exclusions

The following items are EXCLUDED from this proposal unless specifically identified otherwise within this proposal document or scope of work statement.

- All conduits, high voltage wiring panels, breakers, relays, boxes, receptacles, etc. Any related electrical work including but not limited to 110VAC, conduit, core drilling, raceway and boxes.
- Voice/data cabling, IE analogue phone lines, ISDN lines, network ports, etc.
- Network connectivity, routing, switching and port configuration necessary to support audiovisual equipment.
- Concrete saw cutting and/or core drilling.
- Fire wall, ceiling, roof and floor penetration, patching, removal or fire stopping.
- Necessary sheet rock replacement, ceiling tile, T-bar replacement and/or wall/ceiling repair.
- Any and all millwork (moldings, trim, etc.). All millwork or modifications to project millwork/furniture to accommodate the AV equipment to be provided by others.
- Painting, patching or finishing of architectural surfaces.
- Permits (unless specifically provided for elsewhere in this proposal document or scope of work statement).
- Engineered (P.E.) seals and/or stamped structural/system details.
- HVAC and plumbing relocation.
- Rough-in, bracing, framing or finish trim carpentry for installation.
- Cutting, structural welding, or reinforcement of structural steel members required for support of assemblies, if required.
- Owner furnished equipment or equipment furnished by others that is integrated into the systems (as described above) is assumed to be current, industry acceptable and in good working order. If it is determined that this equipment is faulty upon installation, additional project charges may be incurred.
- Additional or specific manufacturer's "User Adoption" training.
- Additional costs for union labor.

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Services and Support

Global Support and Maintenance

AVI-SPL's Global Support and Maintenance offerings provide world-class services designed to help you achieve the most uptime and the best return on investment (ROI) from your technology. We apply our 40 years of experience with 700+ manufacturer technologies to be the services partner you can count on.

Our offering provides positive business outcomes by ensuring your collaboration technology solutions work as expected for end users. Support minimizes system downtime and maximizes system performance, meeting your organization's collaboration objectives.

AVI-SPL provides 24x7 support and certifications in a diverse set of competencies that cover your entire organization. With 800+ full-time employees dedicated to service delivery distributed between our four GSOCs and local offices around the world, we have the ability to meet your local and global needs.

Service Levels Available:

	Essential (T&M)	Enhanced	Elite
Unlimited Remote Help Desk, 24x7		●	●
Unlimited Onsite Support, 8x5			●
In Manufacturer-Warranty Hardware	●	●	●

Support Services are provided on a per-room or per-project basis.

Essential (Time and Materials)

Full suite of Global Support offerings available in a noncontract form, all billable at standard AVI-SPL rates.

Billable Offerings:

- Remote Help Desk, 24x7 Specialist Remote Support
- On-site Technical Dispatch
- Parts Repair and Replacement

Enhanced

- Offers unlimited remote help desk support – available 24x7x365.
- Facilitates the repair or replacement of manufacturer programs for applicable hardware.
- Access to software updates and upgrades for hardware covered by manufacturer program.
- Use of online incident reporting tool for easy ticket awareness.
- Eligibility for discounted hourly rates when other Global Support services not included in the Enhanced offering are requested.

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Elite

- Repair or replacement programs of manufacturer programs for applicable hardware.
- Access to software updates and upgrades for manufacturer program covered hardware.
- Insight into an online incident reporting tool for easy ticket awareness.
- Eligibility for discounted hourly rates when other Global Support services not included in the Enhanced offering are requested

AVI-SPL Global Support and Maintenance PLUS Options

Plus Options are available at an additional cost.

Our Global Support and Maintenance PLUS Options are additions to the standard offering, customized to your unique environment. PLUS options allow us to take on more of the risk associated with aging equipment, help prevent unexpected expenses, and provide an accelerated on-site response time to get spaces up and running. Add one or multiple options to enable the flexibility needed.

Extended Hardware Warranty	Corrective Maintenance Visit
Accelerated Onsite Response: 4 Hour or Next Business Day	Loaner Equipment
Preventative Maintenance Check	Consumable Replacement

Extended Hardware Warranty*

We cover repair or replacement cost of malfunctioning equipment. Unforeseen expenses drop significantly as we assume the risk of replacement parts of aging equipment.

*Owner Furnished Equipment not Included

Enhanced On-site Response

Optional Next Business Day or four-hour on-site response (each purchased separately) provide the fastest response possible to keep mission-critical situations from escalating.

*Not available in all areas. Subject to AVI-SPL approval

Preventative Maintenance Check

Discover a potential issue before a meeting. On-site visits work around scheduled use of space to ensure equipment is kept in optimal operating conditions. On-site technicians complete a standard checklist and make recommendations to enhance reliability, features, and security.

- **New Offering:** Add a sanitizing deep clean to your preventative maintenance visit. Our manufacturer-approved sanitizing methods ensure your surfaces are safe while not damaging your technology.

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Corrective Maintenance Visit

On-site maintenance visits can be purchased up-front and scheduled after a fault has been found to resolve a hardware or software issue and bring the room back to operating specifications.

Consumable Replacement

Proper maintenance is essential to ensuring equipment reaches its maximum lifespan. Mitigate unknown expenses by including high-volume points of failure (examples include: lamps, bulbs, filters, fuses, batteries).

*Not available in all areas. Subject to AVI-SPL approval

Managed Services

AVI-SPL's Managed Services provides technical know-how and purpose-built management tools that **improve the user experience, increase reliability, and reduce IT administrative cost** for collaboration environments of all sizes and complexity.

Collaboration technologies are rapidly evolving. Demands for easy-to-use and reliable communication tools are increasing exponentially. IT teams struggle to support a landscape of platforms, cloud services, room technologies, and solution-based management tools that continuously change. AVI-SPL's Managed Services solves these IT team challenges, providing the technical specialists and a holistic management tool. This streamlines management, improves support responsiveness, and aligns the specific technical expertise needed to ensure your business communications tools are available when you need them.

AVI-SPL's Managed Services is a cloud-based solution with Global Service Operations Centers (GSOC) distributed across the globe. Our team of audio-visual and UCC-certified technicians operate 7x24x365 and follow ITIL best practices. Powered by AVI-SPL Symphony, this team supports the world's largest and most complex collaboration environments.

Symphony is AVI-SPL's proprietary user experience management application. Architected from its core to be extendable, scalable, vendor agnostic, and secure, Symphony is the dynamic management application that responds to the collaboration challenges of today and tomorrow. Combining our 40+ years of collaboration experience with the power of single-pane insight enables AVI-SPL to improve the collaboration experience and deliver the reliable business benefits expected from your investment.



All of this with a year-over-year customer satisfaction rating average of 94%.

Managed Services Starter Package

AVI-SPL's Managed Services solution includes **device monitoring and control, reporting, analytics, and technical incident management support services**. Because it is a cloud-based solution, deployment is both easy and flexible. The Symphony

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platform allows for configurable parameters to accommodate workflow, environment, interface, and incident management processes to meet your desired experiences and environments.

Inherently scalable, Managed Services is offered as a comprehensive starter package consisting of the core technical support services and software-based toolsets necessary for a successful collaboration experience. The starter package, available with flexible term options, supports up to 25 rooms inclusive of all audio-visual and video conferencing room devices. Our Managed Services can easily scale to support additional rooms, infrastructure devices, third-party integration, third-party cloud administration services, and full-featured video conferencing support and conference automation.

Symphony monitors all IP-enabled room devices, including AV and video conferencing devices, persistently verifying equipment is ready for use and operating within desired parameters.

When a threshold-based condition is detected, Symphony generates an alert and corresponding ticket. The global AVI-SPL technical help desk performs its investigation and manages the incident through resolution.

Symphony provides management reporting and analytics for real-time insights into inventory, users, incidents, and usage. Our services managers work directly with customer-service owners and stakeholders to foster continual improvement in their management philosophy, and proactively identify experience, environment, and cost optimization opportunities.

Starter Package Included Services

- Room monitoring and control – up to 25 rooms
- Alerting, ticking and incident management
- Portal reporting and analytics
- Symphony cloud connector
- Remote connectivity services

Included Customizations

- Customized portal and email logos
- User registration process
- Monitoring thresholds and restrictions
- LDAP integration for single sign on

Service with Insight

AVI-SPL's Managed Services Service includes a robust suite of online analytics and reporting available on a 7x24 basis. Access to reports is controlled by individual user account, and permissions can be granted by the AVI-SPL help desk or by any customer user who is set up as an account administrator.

- **Analytics** – display data in a dashboard format, providing a visual representation of the data in chart/graph format. Flexible date ranges are supported. Each chart is dynamically customizable, with options to change visualization type, filtering, and, where applicable, drill down/drill up features. Full dashboards or individual dashboard charts can be copied or printed.
- **Reports** – display data in a traditional report tabular format. Data can be manipulated within the report to sort, filter, and change date range criteria. Data can be copied from the interface or exported into a .xlsx or .csv format.

Service Management Support

The AVI-SPL Account team is responsible for assuring customer satisfaction and provides the following account team resources:

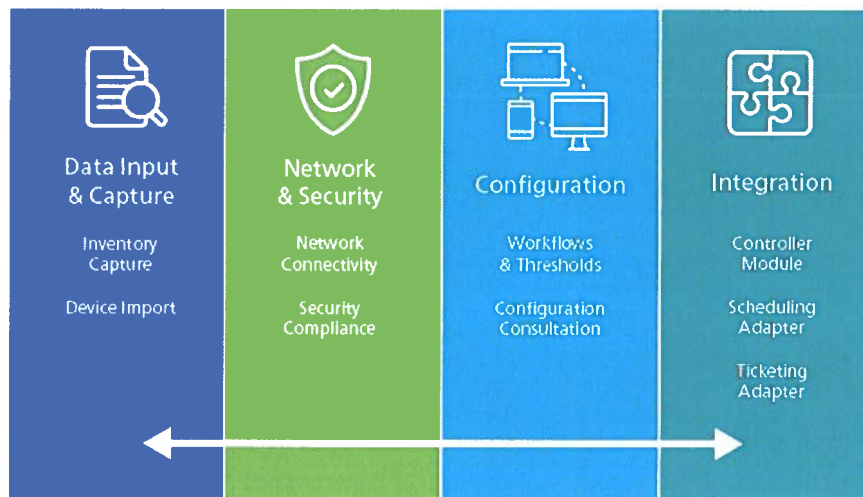
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- **Account Manager (AM)** – responsible for the overall customer relationship, the account manager ensures AVI-SPL solutions meet customer business needs. Account managers provide life cycle relationship management, working to ensure the solution evolves with changing environments as well as with customer collaboration support strategies.
- **Service Delivery Manager (SDM)** – responsible for ongoing service quality assurance, the SDM provides direct customer support for service billing inquiries, subscription monitoring, Symphony release and maintenance notifications, service performance monitoring, reporting, and end-user web-based training.

Symphony - Simple from the Start

Every Symphony subscription service is assigned an AVI-SPL project manager and service readiness engineer to ensure your success during the first 90 days of service transition.

The project manager will provide you with expert guidance. They will assist you with gathering the required service



information and with configuring your Symphony environment so that it aligns with your business rules.

Our project management team is your single point of contact for data, network and security, and configuration. Our complete integration management ensures our project resources are coordinated and aligned with your project stakeholders.

Managed Services: Available Options

Private Cloud

Managed Services Private Cloud provides an exclusive cloud environment dedicated to the subscribed customer. Hosted in AWS, Managed Services Private Cloud offers enhanced security, flexibility, and data control. Based on customer need, private cloud instances may be hosted in North America or EMEA.

Additional Rooms

Symphony scales to any size environment. Room subscriptions can be added at any time, with package options for an additional 25, 100 or 250 rooms.

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Infrastructure Monitoring and Support

Add infrastructure devices for monitoring and support and control to the Starter Package subscription. The infrastructure license provides monitoring and support services for up to 10 infrastructure devices, including video bridge and call control devices.

Ticket Adapter License

Integrate your support workflow seamlessly with the Symphony Ticket Adapter License (TAL). TAL provides bi-directional synchronization of tickets between Symphony and third-party ticketing systems like ServiceNow and Salesforce.com.

Scheduling Adapter License

Simplify room and conferencing scheduling with the Symphony Schedule Adapter License (SAL). SAL provides uni-directional calendaring integration between Symphony and third-party scheduling systems, including Office 365.

Automated Conferencing

Symphony delivers a robust suite of conference automation capabilities, including web-based reservations and automated conference launching that includes special handling rules for VIP conferences.

Producer Attended Conferencing

For solutions that include video bridging infrastructure, the customer can schedule a live AVI-SPL conference producer for a setup meet-and-greet, or to be present throughout your entire conference.

Conference Recording Services

Conference recording is available on a conference-by-conference basis for any scheduled producer-attended conferencing. Conference recording is enabled from the AVI-SPL cloud with no hardware or software requirements for the customer. Recording fees are based on a pay-as-you-go hourly basis. Recordings are hosted for 30 days, during which time they are available for streaming and downloading.

Cloud Video Bridging Services

Cloud Video Bridging Services is ideal for customers who do not wish to invest in video infrastructure or who are looking migrate to Infrastructure as a Service (IaaS) solutions. Managed Services customers who subscribe to Cloud Video Bridging Services can elect from a usage or flat rate billing program. Conference support options include fully automated or high-touch attended conference on a conference-by-conference basis. Either conference experience is supported on a 7x24 basis by a live technical help desk for in-conference assistance.

Connectivity and Security Options

While going to the cloud is a significant business trend, not all organizations allow connectivity over the public internet. AVI-SPL offers a variety of secure connectivity options, including IPSec VPN connections or network termination services for customer-supplied dedicated circuits.

End-User Training

Remote end user training is an available option for purchase by SYaaS customers. End-user training is delivered via webinar for up to 25 participants.

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Leasing Through AVI-SPL

With the power of [AVI-SPL's Global Financial Services](#) on your side, you'll reduce the total cost of ownership of the technology solutions you rely on for business success. By financing your technology through our leasing program, you minimize costs while conserving capital for daily business needs and other strategic investments.

Your hardware, software, support, and services can be combined into one convenient, predictable monthly payment. And you can refresh to new technology that matches your future business needs while avoiding expensive support renewals.

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AVI-SPL Symphony: User Experience Management Application

AVI-SPL Symphony is a User Experience Management Application for collaboration technologies that simplifies user engagement, improves meeting success, and enables business outcomes. It is a multi-tenant cloud-based application, focused on monitoring, controlling, scheduling, ticketing, and analyzing of the supporting meeting technology estate within your organization. Deploying Symphony provides an integrated end-to-end collaboration workflow, a single-pane view into the supporting technology estate, and actionable business intelligence. This drives the desired user experience and adoption.

Symphony's simple, clean interfaces provide in-depth looks into the system to easily identify problems and troubleshoot and resolve system issues. Proactive management enables you to save the meeting before end users are impacted. Analytics enable problem management, root cause analysis, and other actionable business intelligence to enable your organization to make improvements with confidence.

Providing the deepest look into complete environments, Symphony natively integrates with a variety of devices to provide rich monitoring, ticketing applications, and scheduling applications.

Highlights of the Symphony application include:

Integrated Workflow



Activate services from your native workflow. Symphony combines trouble tickets, scheduling, and cloud video service launching into a centralized operation. Integrating with third-party applications and platforms delivers a global lens into your investments and provides a seamless meeting experience.

Single-Pane View



View your entire environment – not just a piece of it – from one portal. With the vast number of manufacturers being deployed in a collaboration environment, management of technologies is resulting in technical resources and administrators operating different tools depending on the technologies in place. With a single portal to see the health, scheduling, and ticketing of rooms, you can proactively monitor and resolve before meetings and users are impacted.

Actionable Business Intelligence



Technology investments are targeted to enable business success. It's important that you know where your teams are engaging with technology, how your technology is fairing, and that you're maximizing technology and real estate investment. Symphony provides the data behind your environments – you'll be able to see if your teams prefer huddle spaces in San Diego or conference rooms in Boston.

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Technology Training

When investing in technology, you need to ensure adoption and utilization by your workforce to maximize ROI. We want your deployment to be a success and engagement an enjoyable experience for your end user. Each company has unique needs and workforce composition, so each training approach will be custom designed to your company.

Trainings utilize a variety of methods, including:

- In-Person Trainings
- Video Trainings
- Post-Training Video Refreshers
- Assessment and Feedback Surveys
- Quick Reference Guides

Collaboration Services

AVI-SPL's Cloud Collaboration Services empower the people in your organization to work effectively together by providing useful, reliable, and intuitive communication tools. This goal is made even easier through collaboration services that do away with the need to purchase infrastructure and that put the power of collaboration in the hands of your team members. These services include:

- Hosted Infrastructure Services (registration and call control)
- Concierge scheduling and production of your video conferencing calls through our Symphony® user experience management application
- Virtual Meeting Room, a self-service video collaboration solution

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Addendum to General Terms and Conditions - Support and Maintenance Services

The following terms supplement and modify the General Terms and Conditions as they apply to Seller's provision of support and maintenance services as more particularly defined in this Addendum and the Support and Maintenance Services Description (collectively, the "Services"). Any capitalized terms not otherwise defined herein shall have the meaning ascribed to them in the General Terms and Conditions.

1. Definitions

This Addendum contains defined terms and acronyms. The following definitions shall apply:

"Help Desk" means Seller's 24x7 global help desk as described in the Support and Maintenance Services Description and this Addendum;

"In-Warranty Hardware" means the covered equipment has an active, Manufacturer or third-party sponsored warranty program that can be exercised by the Buyer or by the Seller on behalf of the Buyer;

"Manufacturer" means an entity that produces hardware and / or software;

"Out-of-Warranty Hardware" means the covered equipment does not have an active, Manufacturer or third-party sponsored warranty program that can be exercised by the Buyer or by the Seller on behalf of the Buyer;

"Software Options" means optional functionality or features of software that may be selected at the time of purchase or later, and for which separate charges are assessed;

"Software Update" means software for which the Manufacturer has provided fixes or minor revisions to correct errors or defects in the existing operation of the software in accordance with the published product specifications, and which is limited to those updates that the Manufacturer generally provides to its customers at no charge. Software Updates do not include Software Upgrades or Software Options;

"Software Upgrade" means new releases of the software which contains enhancements improving the functionality or capabilities of the software, which Manufacturer may make available to its customers. Software Upgrades do not include Software Options; and

"Support and Maintenance Services Description" means that portion of the Proposal detailing the Services being purchased by Buyer.

2. Services Description

The Services purchased by Buyer are detailed in the Support and Maintenance Services Description.

3. Services Orders

Following Seller's order confirmation, Buyer agrees to provide a contact name, contact email address, and telephone number at the service location(s). Standard response times and service level agreements are not guaranteed until such information is received by the Help Desk.

Products specifically identified in the proposal will be eligible for Services. If Buyer elects to purchase any additional or optional services or features, additional fee(s) will be invoiced separately with payment terms as specified for such services.

4. Services Term

The Services shall commence upon installation project completion or, for Stand-alone Services, upon Seller's confirmation of Buyer's order, and shall continue for the term

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specified in the Proposal, unless earlier terminated. Installation projects consisting of multiple phases or being performed over extended periods may include interim completion milestones / service commencement dates. The Services shall end at the conclusion of the term specified in the Proposal, unless earlier terminated. Notwithstanding anything to the contrary in the Terms and Conditions, Seller reserves the right to postpone commencement of the Services, upon written notice to Buyer. In the event of any delays that prevent Seller from commencing the Services by the original commencement date. In such case, Seller will provide a new commencement date and the term of the Services will commence as of that date and continue for the term specified in the Proposal, notwithstanding any specification contained in the Agreement or any other purchase documents. Invoicing and payment will be adjusted to align with the new commencement date of the Services.

5. Services Availability

Help Desk remote support is available on a 24x7 basis.

Unless otherwise noted in the Support and Maintenance Services Description, Seller's field service technicians are available Monday through Friday from 8 AM to 5 PM local standard time, excluding legal holidays. For Buyers with service locations in the United Arab Emirates, the Seller's field service technicians are available through Thursday from 8 AM to 5 PM local standard time, excluding legal holidays.

Requirements to provide Services prior to or after the agreed upon hours of operation must be agreed to by both Parties in advance and in writing and additional fees may apply.

6. Third Party Services

Seller may make third party services available to Buyer. Seller offers no guarantee and assumes no responsibility or liability of any kind with respect to third party services.

7. Software Updates, Upgrades, and Options

The Help Desk will assist with the provision of Software Updates, Upgrades, or Options when necessary to resolve a reported issue and when made available by the Manufacturer. Depending on Services elected, additional charges may apply for proactive management of Software Updates, Upgrades, or Options and specialist or onsite support of these activities is requested or required. Seller shall not be liable for any issues, damages or disruption arising from a Software Update, Upgrade, or Option released by a third party.

8. Replacement Parts

Standard program: In-Warranty Hardware will be eligible for repairs or replacement parts and the use of advanced replacement programs in accordance with the Manufacturer's published warranty program.

Replaced parts will become the property of Seller or the Manufacturer. If replacement activity is performed by Buyer, the replaced parts must be returned per the Manufacturer's direction within five (5) business days of receipt of the replacement part; otherwise, the parts will be disposed of.

Buyer will be invoiced the full list price for the replaced part.

Depending on Services elected, additional charges may apply for onsite support of In-Warranty Hardware parts repair or replacement. Out-of-Warranty Hardware or other parts repair or replacement deemed to be out-of-warranty will be considered billable activity.

Optional program: Buyers who elect an extended hardware warranty as a component of their Services are eligible for repairs or replacement parts for Out-of-Warranty Hardware. The inclusion of this coverage must be incorporated into the Support and Maintenance Services Description and is further described therein.

9. Service Level Agreement

Help Desk response: Seller's Help Desk will provide an average speed of answer of sixty (60) seconds for support calls and will respond to new service requests made via email or web portal to its Help Desk within four (4) hours with case assignment notification.

Upon the Help Desk's determination that a dispatch is required, Seller's field service technicians will provide the onsite response aligned to the service level elected in the Support and Maintenance Services Description. The ability to meet this service level may be impacted by the Buyer's room availability, the requirement for replacement parts, and the reliance on a Buyer's third-party.

When a case is opened, the Help Desk will classify the case in accordance with the following incident priority classifications:

Priority 1 – core business or technology functionality unavailable resulting in work stoppage or significant impact to user experience

Priority 2 – a loss in functionality that compromises but does not prevent work completion or have significant impact to user experience

Priority 3 – issue that does not compromise work completion and therefore does not require immediate attention

Priority 4 – issue that can be scheduled such as a maintenance activity or scheduled replacement

10. Services Exclusions

Unless otherwise specified in the Support and Maintenance Services Description, Services do not cover any of the following: (i) electrical work and / or in-house cabling; (ii) repair or replacement resulting from natural disaster, fire, accident, neglect, misuse, vandalism, water, corrosion, power surges, unconditioned or fluctuating power, Buyer-provided network, or failure of the installation site to conform to Manufacturer specifications; or resulting from use other than intended purposes; or resulting from use with items not provided or approved by Seller; or resulting from the performance of maintenance or the attempted repair by persons other than Seller's employees or persons authorized by Seller; (iii) repair or replacement excluded by or no longer covered by the Manufacturer's repair and replacement program; (iv) furnishing supplies or accessories including consumables such as projection lamps, bulbs, filters, fuses, batteries and the labor to replace these items; (v) relocation services, or the addition or removal of items from or to other devices not furnished by Seller; (vi) damage to displays caused by screen burnout or image "burn-in"; and (vii) Services in connection with computer viruses or conflicts involving software that is not installed or introduced by Seller including coverage for Buyer-furnished product unless specifically listed as covered product.

Any modifications and / or additions made without Seller's prior written approval are

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at Buyer's sole risk and expense. If, in Seller's reasonable discretion, modifications and / or additions cause defects, disruptions and / or malfunction Buyer requests Seller's assistance to correct the issue, Seller's assistance will be billable at Seller's then-current time and material rates.

11. Charges and Payment Terms

Unless otherwise specified in the Proposal, payment terms are net 30 days Buyer's receipt of invoice. Unless otherwise specified in the Proposal, Stand- Services will be billed upon Seller's confirmation of Buyer's order. Any ser provided that are not included in the Services will be billable as incurred.

12. Termination

Seller may immediately terminate the Services upon written notice in whole or in part for cause if any person other than a Seller employee or designated se representative alters covered equipment rendering it unsafe.

In the event of Buyer's early termination for cause, a pro-rated refund will be is to the Buyer for the unused term of Services, except Buyer shall remain liable f all non-refundable third-party fees incurred by Seller for prepaid expenses and (services performed during Services term. Services may not be terminated convenience.

Seller reserves the right to terminate or modify available Services at any time at its sole discretion; provided, however, that any such termination or modification: not affect any Services already ordered by Buyer and confirmed by Seller prior to termination or modifications except as mutually agreed by both Parties.

13. Buyer Obligations

(a) Buyer shall provide Seller with all information, cooperation and access that S reasonably requests for remote diagnosis of the reported issue. Parts replac and onsite service may not become available until the Help Desk is provide appropriate information or support to diagnose the issue.

(b) If applicable, Buyer shall provide Seller personnel with timely access to se location and adequate working space at no charge to Seller.

(c) Buyer shall provide Seller's onsite managed services personnel with adeq working conditions that comply with all applicable labor, safety and health law regulations.

(d) Buyer will provide the necessary utility services for use in accordance with Manufacturer's applicable published specifications.

(e) Buyer will be responsible for payment of parts and services provided by Seller are not covered by the Services. Seller will obtain Buyer's written consent pri providing the parts and / or services, which will be billable at Seller's then-cu time and material rates.

(f) Seller strongly recommends that Buyer install and use a current, reputable virus program in connection with any PC-based, open-architecture product, and Buyer regularly updates and runs such anti-virus program, especially in conne with the emergence of any new viruses.

(g) Buyer is solely responsible for backing up its data. Seller will not under circumstances have a duty to back up Buyer's data or to restore data that is lost i course of Seller's provision of Services, or otherwise. Seller will not be liable fo loss of Buyer's data, whatever the reason for the loss, including without limitati a result of Seller's negligence. The preceding limitation applies to any cause of ac

whether based in contract, tort, or any other theory.

14. Solicitation

At no time during the term of the Services or for one (1) year thereafter, will Buyer directly or indirectly offer employment to any Seller employees who performs Services on behalf of Seller without Seller's express prior written consent. In the event that Buyer is in breach of this provision, Seller shall have the right to invoice Buyer, and Buyer agrees to pay, a sum equal to twelve (12) months' salary in respect of the hired individual. The foregoing restrictions shall not apply to solicitation through any general recruitment advertisement in the normal course of business, without specifically targeting or approaching the other Seller's employees.

15. Warranty and Limitation of Liability

SELLER WARRANTS FOR NINETY (90) DAYS FROM THE PERFORMANCE OF SERVICES HEREUNDER THAT SUCH SERVICES SHALL BE PERFORMED IN A WORKMANLIKE MANNER CONSISTENT WITH GENERALLY ACCEPTED INDUSTRY STANDARDS. SELLER MAKES NO OTHER WARRANTY, EITHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE OR OF MERCHANTABILITY. SELLER MAKES NO WARRANTY THAT OPERATION OF THE PRODUCT SERVICED WILL BE UNINTERRUPTED OR ERROR FREE. BUYER MUST PROMPTLY REPORT IN WRITING ANY BREACH OF THIS WARRANTY TO SELLER NO LATER THAN FIFTEEN (15) DAYS AFTER EXPIRATION OF THE WARRANTY PERIOD, AND BUYER'S EXCLUSIVE REMEDY AND SELLER'S LIABILITY FOR ANY BREACH OF SUCH WARRANTY SHALL BE FOR SELLER TO RE-PERFORM THE SERVICES OR, IF SELLER IS UNABLE TO RE-PERFORM THE SERVICES, BUYER SHALL BE ENTITLED TO RECOVER THE PRORATED FEES FOR THE NONCONFORMING SERVICES. SUBJECT TO THE EXCLUSIONS AND LIMITATIONS OF LIABILITY CONTAINED IN THE GENERAL TERMS AND CONDITIONS, SELLER'S MAXIMUM LIABILITY FOR ALL OTHER DAMAGES WILL BE LIMITED TO ONE (1) YEAR'S SERVICE CHARGES. THIS LIMITATION OF LIABILITY IS CUMULATIVE AND NOT PER INCIDENT. SOME STATES OR JURISDICTIONS DO NOT ALLOW THE EXCLUSION OR LIMITATION OF INCIDENTAL OR CONSEQUENTIAL DAMAGES AND IN SUCH CASES, THE FOREGOING EXCLUSIONS AND LIMITATIONS SHALL ONLY APPLY TO THE EXTENT PERMITTED BY APPLICABLE LAW.

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**CITY OF LAS VEGAS
COUNCIL MEETING AGENDA REQUEST FORM**

Meeting Date: June 9, 2021

Date Submitted: 5/21/21

Department: Executive

Item/Topic: The City Charter Commission will give a general update on their review of the Municipal Charter. The Governing Body will give direction to the Charter Commission as per Municipal Charter, *Article I General Provisions, Section 1.05 A. Charter Review. The Governing Body shall appoint a Charter Commission for periodic review of the Charter. The purpose of the review is to evaluate, propose or Recommend amendments. Provisions shall be made for a review to occur within five (5) years after the effective date of this Charter, and not less than once every ten (10) years thereafter. The Governing Body shall set the duration of the commission and such other terms and duties as the Governing Body deems advisable, not inconsistent with the provisions herein and;*

Article VI, Section 6.08. Advisory Committees. The Governing Body may establish advisory committees of duration less than one (1) year, as it deems appropriate. The ordinance, resolution or motion establishing any such committee shall provide for the manner of appointment, the powers, purpose, scope and authority of the committee, the termination of the committee, and such other matters as deemed relevant by the Governing Body.

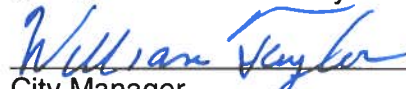
Fiscal Impact: N/A

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.

Approved For Submittal By:



Councilor Michael Montoya



City Manager

Reviewed By:

Finance Director

City Attorney (Approved as to Form)

**CITY CLERK'S USE ONLY
COUNCIL ACTION TAKEN**

Resolution No. _____
Ordinance No. _____
Contract No. _____
Approved _____

Continued To: _____
Referred To: _____
Denied _____
Other _____



**CITY OF LAS VEGAS
COUNCIL MEETING AGENDA REQUEST FORM**

Meeting Date: 6/9/21

Date Submitted: 6/1/21

Department: Community Development

Item/Topic: Conduct a Public Hearing and Adopt Ordinance No. 21-04, An Ordinance to amend the Code of the City of Las Vegas by amending Section 200-40 and Section 301-11, entitled "Alternative method of abatement". This Ordinance is enacted pursuant to Sections 2.02 of the City of Las Vegas Municipal Charter, and is an exercise of the City's home rule powers. This ordinance is enacted pursuant to Sections 2.02 of the City of Las Vegas Municipal Charter, and is an exercise of the City's home rule powers.

City Council tabled this item for the June 9, 2021 Council Meeting. Publication requirements have been met.

Fiscal Impact: N/A

Attachments: Ordinance No. 21-04

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.

Approved For Submission By:

Department Director

City Manager

Reviewed By:

Finance Director

City Attorney (Approved as to Form)

**CITY CLERK'S USE ONLY
COUNCIL ACTION TAKEN**

Resolution No. _____

Ordinance No. _____

Contract No. _____

Approved _____

Continued To: _____

Referred To: _____

Denied _____

Other _____

CITY OF LAS VEGAS, NEW MEXICO

Ordinance No. 21-04

AN ORDINANCE TO AMEND the Code of the City of Las Vegas by amending Section 200-40 and Section 301-11, entitled “Alternative method of abatement”. This Ordinance is enacted pursuant to Sections 2.02 of the City of Las Vegas Municipal Charter, and is an exercise of the City’s home rule powers.

BE IT ENACTED by the Governing Body of the City of Las Vegas as follows:

Section 1. The Code of the City of Las Vegas, Section 200-40, and Section 301-11 are hereby amended to read as follows:

Alternative method of abatement.

A. Except as otherwise provided in this Section, an action filed in court for abatement shall be governed by the New Mexico Rules of Civil Procedure.

B. A civil action to abate a public nuisance may be brought in any court of competent jurisdiction against any person or entity who creates, performs, enables or maintains a public nuisance.

C. For cases in the City’s Municipal Court, a lien against real estate may be foreclosed in the same manner that mortgages or other liens against real estate are foreclosed with like rights of redemption. Lien against personal property may be foreclosed in the same manner security interests are foreclosed. At the trial of any case foreclosing any lien, the recitals of the lien or other evidence of indebtedness shall be received in evidence as prima facie true. In the foreclosure of any lien created by municipal ordinance or under authority of law, a reasonable attorney’s fee shall be granted by the court as part of the reasonable costs of the case.

D. The City may file a criminal complaint for public nuisance in the appropriate court as provided by New Mexico law.

E. Pursuant to NMSA 30-8-8(B), as it may be amended, a civil action to abate a public nuisance may be brought, by verified complaint in the name of the state without cost, by any public officer or private citizen, in the district court of the county where the public nuisance exists, against any person, corporation or association of persons who shall create, perform or maintain a public nuisance.

Section 2. Full Force and Effect. Except as specifically amended above, Section 20-13 shall remain in full force and effect.

Section 3. Severability. The provisions of this ordinance are declared to be severable, and if any portion of this ordinance, for any reason, is held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this ordinance.

Section 4. Effective Date. This ordinance shall become effective upon the execution by the Mayor and the affirmative vote of the majority of the Governing Body.

PASSED, ADOPTED and ENACTED this _____ day of June 2021.

Mayor Louie A. Trujillo

ATTEST:

Reviewed and approved as to legal sufficiency only:

Casandra Fresquez, City Clerk

Scott Aaron, City Attorney



CITY OF LAS VEGAS
COUNCIL MEETING AGENDA REQUEST FORM

Meeting Date: 6/9/21

Date Submitted: 5/25/21

Department: Community Development

Item/Topic: Public Hearing for the Adoption of Ordinance No.21-12 Amending the Code of the City of Las Vegas Section 389-6 entitled "Exemptions". This ordinance is enacted pursuant to Sections 2.02 of the City of Las Vegas Municipal Charter, and is an exercise of the City's home rule powers.

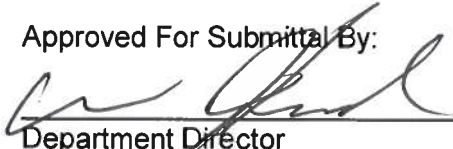
Ordinance No 21-12 will remove Paragraph 389-6G which will then allow the city to collect Lodger's Tax on all rentals of one room or more.

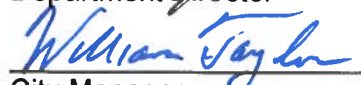
Fiscal Impact: City will now collect lodger's tax on all room rentals that do not meet other exemptions

Attachments: Ordinance 21-12 and the original 389-6 ordinance.

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.

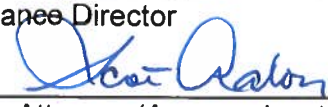
Approved For Submittal By:



Department Director


City Manager

Reviewed By:

Finance Director


City Attorney (Approved as to Form)

CITY CLERK'S USE ONLY
COUNCIL ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Contract No. _____
Approved _____

Continued To: _____
Referred To: _____
Denied _____
Other _____

CITY OF LAS VEGAS, NEW MEXICO
Ordinance No. 21-12

AN ORDINANCE TO AMEND the Code of the City of Las Vegas by amending Section 389-6(G), entitled "Exemptions". This Ordinance is enacted pursuant to Sections 2.02 of the City of Las Vegas Municipal Charter, and is an exercise of the City's home rule powers.

BE IT ENACTED by the Governing Body of the City of Las Vegas as follows:

Section 1. The Code of the City of Las Vegas, Section 389-6(G) is hereby deleted in its entirety.

Section 2. Full Force and Effect. Except as specifically amended above, Section 389-6(A) through 389-6(F) shall remain in full force and effect.

Section 3. Severability. The provisions of this ordinance are declared to be severable, and if any portion of this ordinance, for any reason, is held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this ordinance.

Section 4. Effective Date. This ordinance shall become effective upon the execution by the Mayor and the affirmative vote of the majority of the Governing Body.

PASSED, ADOPTED and ENACTED this _____ day of _____, 2021.

Mayor Louie A. Trujillo

ATTEST:

Reviewed and approved as to legal sufficiency only:

Casandra Fresquez, City Clerk

Scott Aaron, City Attorney

ORIGINAL

§ 389-6. Exemptions.

The occupancy tax shall not apply:

A. If a vendee:

- (1) Has been a permanent resident of the taxable premises for a period of at least 30 consecutive days; or
- (2) Enters into or has entered into a written agreement for lodgings at the taxable premises for a period of at least 30 consecutive days.

B. If the rent paid by the vendee is less than \$2 a day;

C. To lodging accommodations at institutions of the federal government, the state and/or political subdivision thereof;

D. To lodging accommodations at religious, charitable, educational, or philanthropic institutions, including without limitations such accommodations at summer camps operated by such institutions;

E. To clinics, hospitals or other medical facilities;

F. To privately owned and operated convalescent homes or homes for the aged, infirm, indigent or chronically ill; or

~~G. If the taxable premises does not have at least three rooms or three other units of accommodation for lodging.~~



**CITY OF LAS VEGAS
COUNCIL MEETING AGENDA REQUEST FORM**

Meeting Date: June 9, 2021

Date Submitted: 05/25/2021

Department: City Attorney

Item/Topic: Request to Publish Ordinance No. 21-13 by adding a new Chapter 22, entitled "Finance and Budget Code Ordinance". This Ordinance is enacted pursuant to Sections 2.02 of the City of Las Vegas Municipal Charter, and is an exercise of the City of Las Vegas home rule powers. The Ordinance defines the "Fiscal Year" and the "Adoption of City's Procurement Code".

Fiscal Impact: None

Attachments: Ordinance No. 21-13

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.

Approved For Submittal By:

Reviewed By:



Department Director

Finance Director



City Manager



City Attorney (Approved as to Form)

**CITY CLERK'S USE ONLY
COUNCIL ACTION TAKEN**

Resolution No. _____

Ordinance No. _____

Contract No. _____

Approved _____

Continued To: _____

Referred To: _____

Denied _____

Other _____

CITY OF LAS VEGAS, NEW MEXICO

Ordinance No. 21-13

AN ORDINANCE TO AMEND the Code of the City of Las Vegas by adding a new Chapter 22, entitled "Finance and Budget Code Ordinance". This Ordinance is enacted pursuant to Sections 2.02 of the City of Las Vegas Municipal Charter, and is an exercise of the City of Las Vegas home rule powers.

BE IT ENACTED by the Governing Body of the City of Las Vegas as follows:

Section 1. The Code of the City of Las Vegas is hereby amended by adding thereto a new chapter, to be Chapter 22, Finance and Budget, to read as follows:

Section 1.	Short Title
Section 2.	Fiscal Year
Section 3.	Adoption of City's Procurement Code

§ 22-1. Short Title.

This ordinance shall be known and cited as the "Finance and Budget Ordinance" and referred to herein as the "Ordinance".

§ 22-2. Fiscal Year.

The fiscal year of the City shall begin on July 1 and end on June 30 of each consecutive year.

§ 22-3. Adoption of City's Procurement Code.

A. The City of Las Vegas hereby adopts the state of New Mexico Procurement Code (§§ 13-1-28 through 13-1-199 NMSA 1978) as the City of Las Vegas Procurement Code ("City Procurement Code"). Pursuant to its home-rule authority, and the City charter, the City may adopt rules specific to the City, which depart from state law. Any departures from the state law shall be adopted by ordinance.

B. Exemptions permitted by §§ 13-1-98 through 13-1-98.2 NMSA 1978 are hereby adopted, in addition to purchases of publicly provided utilities including but not limited to: gas, electricity, water, telecommunications, and cable television.

C. The purchasing officer shall be the "Chief Procurement Officer of the City" as defined by NMSA § 13-1-38.1.

D. Local Preferences. Local Business as defined below shall take precedence over the State preferences provided in NMSA 1978, § 13-1-21, and only one such preference shall be applied during the procurement process to any one bid or proposal. If it is determined that the Local Business as defined below applies to one or more offerors in any solicitation, the State

preferences provided in NMSA 1978, § 13-1-21 will not be applied to any offers. Notwithstanding, NMSA 1978, § 13-1-21, the City shall apply the following definitions and preferences, and require all offerors to submit a Local Preference Certification Form, which is substantially in the form of the Local Preference Certification Form as attached to City Ordinance 21-13, with each bid or proposal:

(1) "Local Business" or "Local Businesses" means a business that has a valid resident business certificate issued by the New Mexico taxation and revenue department pursuant to Section 13-1-22, and which shows that the Principal Office, and not only the mailing address, is physically located within the limits San Miguel County, New Mexico, and has been established no less than six months preceding application for certification. A subcontractor may not qualify for Local Business status on behalf of a prime contractor. Only the business, or if joint venture, one of the parties of the joint venture, which will actually be performing the services or providing the goods solicited and will be responsible under any resulting contract will qualify for Local Business preference.

(2) "Principal Office" means the main or home office of the business as identified on tax returns, business licenses and other official business documents. A Principal Office is the primary location where the business conducts its daily operations, for the general public, if applicable. A temporary location or movable property, or one that is established to oversee projects in the County of San Miguel, New Mexico does not qualify as a Principal Office.

(2) When the City makes a purchase using a formal bid process, the City shall deem a bid submitted by a Local Business to be three percent (3%) lower than the bid actually submitted. In addition, if the bid includes subcontractors who are also Local Businesses, the City shall deem a bid submitted by a Local Business with Local Business subcontractors to be six percent (6%) lower than the bid actually submitted. If a business which is not a Local Business hires all Local Business subcontractors, the City shall deem the bid to be three (3) percent lower than the bid actually submitted.

(3) When the City makes a purchase using a formal request for proposals process, not including contracts awarded on a point-based system, the City shall award an additional:

(a) Three percent (3%) of the total weight of all the factors used in evaluating the proposals to a Local Business; and

(b) Three percent (3%) of the total weight of all the factors used in evaluating the proposals to a business with all Local Business subcontractors.

(4) When the City makes a purchase using a formal request for proposals process, and the contract is awarded based on a point-based system, the City shall award additional points equivalent to:

(a) Three percent (3%) of the total possible points to a Local Business; and

(b) Three percent (3%) of the total possible points to a business with all Local Business subcontractors.

(5) The maximum available local preference shall be six percent (6%).

F. Competitive sealed proposals valued in excess of one million dollars (\$1,000,000.00).

(1) If the bid or proposal includes subcontractors who are also Local Businesses, the City shall deem a bid or proposal submitted by a Local Business to be six percent (6%) lower than the bid actually submitted, if and only if at least fifty percent (50%) of the subcontracted services go to subcontractors who are Local Businesses.

(2) If a business, which is not a Local Business, hires Local Business subcontractors, the City shall deem the bid or proposal to be three percent (3%) percent lower than the bid actually submitted, if and only if at least fifty percent (50%) of the subcontracted services go to subcontractors who are Local Businesses.

G. City employees shall endeavor to procure local goods and services that qualify as "small purchases" as defined by NMSA § 13-1-125.

Section 2. Exhibit A. The Local Preference Certification Form is attached hereto and incorporated herein by reference as Exhibit A.

Section 3. Repeal and replace. City Resolution 13-18 is hereby repealed and replaced with this Finance and Budget Ordinance.

Section 4. Severability. The provisions of this ordinance are declared to be severable, and if any portion of this ordinance, for any reason, is held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this ordinance.

Section 5. Effective Date. This ordinance shall become effective upon the execution by the Mayor and the affirmative vote of the majority of the Governing Body.

PASSED, ADOPTED and ENACTED this ____ day of June, 2021.

Mayor Louie A. Trujillo

ATTEST:

Reviewed and approved as to legal sufficiency only:

Casandra Fresquez, City Clerk

Scott Aaron, City Attorney

EXHIBIT A

INSTRUCTIONS RELATING TO LOCAL PREFERENCE CERTIFICATION FORM

1. All information must be timely provided or else your submissions shall be rejected. To qualify for this preference, an offeror must complete and submit the local preference certification form with its offer. If an offer is received without the form attached, completed, notarized, and signed or if the form is received without the required information, the preference will not be applied. The local preference form or a corrected form will not be accepted after the deadline for receipt of bids or proposals.

2. Local Preference precedence over State Preference: The Local Preference takes precedence over the State Resident Preference and only one such preference will be applied to any one bid or proposal. If it is determined that the local preference applies to one or more offerors in any solicitation, the State Resident Preference will not be applied to any offers.

3. Principal Office and location must be stated: To qualify for the local preference, the principal place of business of the enterprise must be physically located within the Santa Fe County Geographic Boundaries. The business location inserted on the Form must be a physical location, street address or such. DO NOT use a post office box or other postal address. Principal place of business must have been established no less than six months preceding application for certification.

4. Subcontractors do not qualify: Only the business, or if joint venture, one of the parties of the joint venture, which will actually be performing the services or providing the goods solicited by this request and will be responsible under any resulting contract will qualify for this preference. A subcontractor may not qualify on behalf of a prime contractor.

5. Definition: The following definition applies to this preference. A local business is an entity with its Principal Office and place of business located in San Miguel County, New Mexico. A Principal Office is defined as: The main or home office of the business as identified in tax returns, business licenses and other official business documents. A Principal Office is the primary location where the business conducts its daily operations, for the general public, if applicable. A temporary location or movable property, or one that is established to oversee a project in San Miguel County, New Mexico does not qualify as a Principal Office.

Additional Documentation: If requested a business will be required to provide, within 3 working days of the request, documentation to substantiate the information provided on the form. Any business which must be registered under state law must be able to show that it is a business entity in good standing if so requested.

LOCAL PREFERENCE CERTIFICATION FORM

RFP/RFBNO: _____

Business Name: _____

Principal Office: _____

Street Address

City

State

Zip Code

City of Las Vegas Business License # _____ (Attach Copy to this Form)

Other Business License # _____

Name of entity issuing such other business license: _____

Date Principal Office was established: _____ (Established date must be six months before date of Publication of this RFP or RFB).

CERTIFICATION

I hereby certify under penalty of perjury that the business set out above is the principal offeror submitting this offer or is one of the principal offerors jointly submitting this offer (e.g. as a partnership, joint venture). I hereby certify that the information which I have provided on this form is true and correct, that I am authorized to sign on behalf of the business set out above and, if requested by the City of Las Vegas, will provide within 3 working days of receipt of notice, the necessary documents to substantiate the information provided on this form.

Signature of Authorized Individual: _____

Printed Name: _____

Title: _____ Date: _____

Subscribed and sworn before me by _____ this _____, day of _____.

My commission expires: _____

Signature of Public Notary

YOU MUST RETURN THIS FORM WITH YOU OFFER.



CITY OF LAS VEGAS
COUNCIL MEETING AGENDA REQUEST FORM

Meeting Date: June 9, 2021

Date Submitted: 05/25/2021

Department: City Attorney

Item/Topic: Request to Publish Ordinance No. 21-14 amending the Code of the City of Las Vegas by repealing the existing Article VIII "Operation of Bicycles" and replacing it with a new Article VIII entitled "Operation of Bicycles and Play Vehicles". This Ordinance is enacted pursuant to Sections 2.02 of the City of Las Vegas Municipal Charter, and is an exercise of the City of Las Vegas home rule powers.

Fiscal Impact: Shared transportation fee: Initial permit application fee \$500.00, each successive permit application fee of \$250.00; Annual fee of operation shall be an amount equal to \$0.05 for each ride engaged within the City limits paid to the City on a quarterly basis
Fine schedule: \$50.00 fine for failure to remove such Bicycles or Play Vehicles; \$50.00 fine for City storing Bicycle or Play Vehicle per day

Attachments: Ordinance No. 21-14 (New Article VIII entitled "Operation of Bicycles and Play Vehicles") and Article VIII (Existing Article VIII entitled "Operation of Bicycles")

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.

Approved For Submittal By:

Department Director

City Manager

Reviewed By:

Finance Director

City Attorney (Approved as to Form)

CITY CLERK'S USE ONLY
COUNCIL ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Contract No. _____
Approved _____

Continued To: _____
Referred To: _____
Denied _____
Other _____

CITY OF LAS VEGAS, NEW MEXICO

Ordinance No. 21-14

AN ORDINANCE TO AMEND the Code of the City of Las Vegas by repealing the existing Article VIII “Operation of Bicycles” and replacing it with a new Article VIII entitled “Operation of Bicycles and Play Vehicles”. This Ordinance is enacted pursuant to Sections 2.02 of the City of Las Vegas Municipal Charter, and is an exercise of the City of Las Vegas home rule powers.

BE IT ENACTED by the Governing Body of the City of Las Vegas as follows:

Section 1. The Code of the City of Las Vegas, Article VIII, Sections 12-8-1 through 12-8-23 are hereby repealed and replaced with a new Article VIII entitled “Operation of Bicycles and Play Vehicles” to read as follows:

§12-8-1 Definitions.

For purposes of this Article VIII, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

BICYCLE shall mean every device propelled by human power, upon which any person may ride, having two tandem wheels either of which is more than sixteen inches in diameter.

BICYCLE LANE shall mean a portion of a Roadway which has been designated by pavement markings and, if used, indicating the preferential or exclusive use by bicycles.

OWNER shall mean any person or entity who holds legal title to a bicycle or if the bicycle is the subject of a lease, sharing arrangement or an agreement for the conditional sale thereof with the right of purchase upon performance of the conditions stated in the agreement and with an immediate right of possession vested in the conditional vendee or lessee, or if a mortgagor of a vehicle is entitled to possession, then such lessee, conditional vendee or mortgagor shall be deemed the owner, which shall include without limitation the borrower of the bicycle in said sharing arrangement.

PLAY VEHICLE shall mean tricycles, unicycles, skateboards, hover boards, scooters, rollerskates, rollerblades, electronically propelled bicycle and any other wheeled conveyance, whether motorized, non-motorized, propelled electrically, alternatively or human propelled.

ROADWAY shall mean the portion of a right-of-way improved, designed or ordinarily used for vehicular travel.

SHOULDER shall mean the portion of a Roadway contiguous with the traveled way for accommodation of stopped road vehicles, for emergency use, and for lateral support of sub-base, base and surface courses.

SIDEWALK shall mean the portion of a Roadway designed for preferential or exclusive use by pedestrians.

§12-8-2 Applicability. The provisions of this Article VIII shall apply to any and all Bicycles and Play Vehicles, but are not applicable to persons confined or restricted to a wheelchair of similar conveyance, baby strollers being used to transport infants and toddlers, or law enforcement purposes. Play Vehicles shall not be operated on Roadways that are not owned by the City. Permission to operate a Bicycle or Play Vehicle on any Roadways not owned by the City, but located within the City limits, must be obtained from the Roadway's owner, including without limitation state roads, county roads and private roads.

§ 12-8-3 Effect of regulations.

A. The parent or guardian of any person under the age of eighteen years shall not authorize or permit any such person under the age of eighteen years to violate any of the provisions of this Article VIII.

B. These regulations applicable to Bicycles shall apply whenever a Bicycle is operated upon any Roadway or upon any path set aside for the exclusive use of Bicycles subject to those exceptions stated herein.

C. It is a penalty assessment misdemeanor for a person to do any act forbidden or fail to perform and act required by Sections 12-8-1 through 12-8-16.

§ 12-8-4 Traffic regulations apply to persons riding Bicycles and Play Vehicles.

Every person operating a Bicycle or Play Vehicle upon a Roadway shall be granted all of the rights and shall be subject to all of the duties applicable to the driver of a vehicle, except as to the special regulations within §12-8-1 through 12-8-18.

§ 12-8-5 Operating Bicycles and Play Vehicles.

A. A person shall not operate a Bicycle or electronically propelled bicycle other than upon or astride a permanent and regular seat attached thereto.

B. No Bicycle or Play Vehicle shall be used to carry more persons at one time than the number for which it is designed and equipped.

C. No Bicycle or Play Vehicle shall be operated by any person who is under the influence of any alcohol or other substance that would impair the operator to the slightest degree.

D. No Bicycle or Play Vehicle shall be operated by any person in an area that has been determined to be free from Bicycles and Play Vehicles, or contrary to the instruction of a law enforcement officer. The City may determine certain areas to be free from Bicycle and/or Play Vehicle usage, at the City's sole discretion. The City may prohibit the number of Bicycles and/or Play Vehicles permitted to travel within a close distance of each other. The City may limit the hours of operation for Bicycles and Play Vehicles.

§ 12-8-6 Attaching to vehicles.

No person riding upon any Bicycle, coaster, sled, toy vehicle or Play Vehicle shall attach the same, themselves or others to any vehicle upon a Roadway.

§ 12-8-7 Operating on Roadways and Bicycle Lanes.

A. Every person operating a Bicycle or Play Vehicle upon a Roadway shall ride as near to the right side of the Roadway as practicable, exercising due care when passing a parked vehicle or one proceeding in the same direction. No person shall operate a Bicycle or Play Vehicle upon a

Roadway, alley, City property or public property if such operation creates a traffic hazard or impedes the free flow of traffic. The operation of Play Vehicles is limited to those Roadways whose posted speed limit is twenty miles per hour or less and those Roadways which are owned by the City.

B. Whenever a Bicycle Lane has been provided adjacent to a Roadway, riders of Bicycles and Play Vehicles shall use such path and shall not use the Roadway.

C. No person shall ride a Bicycle or Play Vehicle against the flow of traffic.

§12-8-8 Yield Right of Way.

A. A person operating a Bicycle or Play Vehicle on a sidewalk or shared-use path that enters or crosses a Roadway shall yield the right-of-way to traffic on such Roadway.

B. A person operating a Bicycle or Play Vehicle on a sidewalk or shared-use path shall yield the right-of-way to pedestrians, and shall otherwise operate the Bicycle or Play Vehicle in a safe and lawful manner.

§12-8-9 Speed.

No person shall operate a Bicycle or Play Vehicle at a speed greater than the posted speed limit or at a speed greater than is reasonable and prudent under the existing conditions.

§12-8-10 Emerging from alley, driveway or other non-Roadway.

A. The operator of a Bicycle or Play Vehicle emerging from an alley, driveway, building or other non-Roadway shall yield the right-of-way to all other approaching traffic, including without limitation pedestrians, vehicles, Bicycles and Play Vehicles.

B. The operator of a Bicycle or Play Vehicle entering a Roadway shall yield the right-of-way to all other approaching traffic, including without limitation pedestrians, vehicles, Bicycles and Play Vehicles.

§12-8-11 Parking.

No person shall park a Bicycle or Play Vehicle upon a sidewalk, Roadway, alley or private property: (i) without prior consent, (ii) in a manner that substantially impedes traffic, including without limitation pedestrians, vehicles, Bicycles and Play Vehicles, or (iii) obstructs access to public or private facilities. No person shall park a Bicycle or Play Vehicle upon public property, City property or within fifty yards of an establishment that sells or serves alcohol, cannabis or cannabis products.

§ 12-8-12 Carrying articles.

No person operating a Bicycle or Play Vehicle shall carry any package, bundle, or article which prevents the operator from keeping at least one hand upon the handlebar or other steering mechanism.

§ 12-8-13 Lamps and other equipment on Bicycles and Play Vehicles.

A. Every Bicycle or Play Vehicle when in use at nighttime shall be equipped with a lamp on the front which shall emit a white light visible from a distance of at least 500 feet to the front and with a red reflector on the rear, of a type approved by the State of New Mexico as found in NMSA 66-3-707, which shall be visible from all distances from 50 feet to 300 feet to the rear when directly in front of lawful upper beams of headlamps on a motor vehicle. A lamp emitting a

red light visible from a distance of 500 feet to the rear may be used in addition to the red reflector.

B. No person shall operate a Bicycle or Play Vehicle unless it is equipped with a bell or other device capable of giving a signal audible for a distance of at least 100 feet, except that a Bicycle or Play Vehicle shall not be equipped with, nor shall any person use upon a Bicycle or Play Vehicle any siren or unreasonably loud whistle.

C. Every Bicycle and Play Vehicle shall be equipped with a brake which will enable the operator to make the brake wheels skid on dry, level, clean pavement.

§ 12-8-14 Obedience to traffic laws.

A. Any person operating a Bicycle or Play Vehicle shall obey the instructions of official traffic-control devices applicable to vehicles, and all other laws applicable to a driver of a vehicle except as to those provisions of law which by their nature can have no application.

B. Whenever authorized signs are erected indicating that no right or left or U-turn is permitted, no person operating a Bicycle or Play Vehicle shall disobey the direction of any such sign, except where such person dismounts from the Bicycle or Play Vehicle to make any such turn, in which event the person shall then obey the regulations applicable to pedestrians.

§ 12-8-15 Riding on sidewalks.

A. No person shall ride a Bicycle or Play Vehicle upon a sidewalk in an area where business doors are adjacent to the sidewalk or where the operation would be hazardous to persons entering or exiting a business.

B. No person shall ride a Bicycle or Play Vehicle on any sidewalk or Roadway when signs are posted prohibiting such operation on the sidewalk or Roadway.

D. Whenever any person is operating a Bicycle or Play Vehicle upon a sidewalk, the person shall yield the right of way to any pedestrian and shall give audible signal before overtaking or passing a pedestrian.

§ 12-8-16 Impounding unattended Bicycles and Play Vehicles.

A. Whenever any Bicycle or Play Vehicle is found abandoned by a police officer, the police officer is authorized to remove the Bicycle or Play Vehicle to an authorized location as determined and designated by the Police Department.

B. Before the owner or person entitled to possession of any legally impounded Bicycle or Play Vehicle shall be permitted to remove it from the custody of the Police Department, he shall furnish evidence of identity and ownership of the Bicycle or Play Vehicle.

§12-8-17 Shared Transportation.

A. When operating within the City, every entity offering or managing Bicycles or Play Vehicles as part of shared active transportation service, including without limitation bike-share programs and electric scooter-share programs, must comply with the requirements in this Article VIII.

§12-8-18 Registration required.

The text of this Section 12-8-17 through 12-8-18 shall only apply to shared transportation services.

A. Every entity operating a shared transportation program within the City limits must have an active city business license.

B. Prior to offering any Bicycle or Play Vehicle in a shared transportation context, such offeror shall provide the following to the City:

1. Proof of liability insurance that names the City as an additional insured, and demonstrating minimum coverage as required by the City;

2. The contact information of a locally-based manager or operations staff member who shall be responsible for responding to City requests, emergencies or other issues at any time.

3. A listing of every location where the shared mobility stations are to be placed.

C. For all non-publicly funded programs, the City shall charge a fee for the following items, with all funds collected herein to be used for infrastructure improvements and the City's costs to maintain and oversee any shared transportation.

1. Each permit application.

2. An annual fee for operation of a shared transportation service providers being payment to the City in an amount equal to \$.05 per ride engaged within the City limits, paid to the City on a quarterly basis.

D. Each initial City approval shall be valid for a period of three years, and, upon approval of the City, may be renewed in one-year increments. The City shall conduct a compliance review of any shared transportation entity at the City's sole discretion. Any shared transportation entity found to be in violation of this Article VIII may have its business license and permit revoked in the sole discretion of the City.

E. It is unlawful for any shared transportation entity to offer or manage Bicycles or Play Vehicles within the City limits except in conformance with this Article VIII.

F. Entities operating shared transportation services within the City limits shall comply with the following regulations. Non-compliance may result in the revocation of their business license and permit.

1. All portions of this Article VIII.

2. Damaged, abandoned or improperly placed Bicycles or Play Vehicles shall be removed within two hours of the local contact person being notified of the improper placement. Failure to remove such Bicycles or Play Vehicles shall incur a fine per occurrence. Every Bicycle or Play Vehicle shall have the ability to be remotely disabled in the case that it is reported to be damaged or unsafe for use.

3. The City shall have the right to require the temporary removal of all Bicycles and Play Vehicles from specific locations in the event of emergencies, special events, maintenance or other matters in the City's sole discretion. Removal in such situations shall take place within eight hours of the City's notice being given.

4. The City shall have the right, but not the obligation, to remove any abandoned, unattended or improperly placed Bicycle or Play Vehicle that is, in the sole discretion of the City, a safety hazard or an impediment to access ensured by the Americans with Disabilities Act. The City's removal and storage in such circumstances shall incur a fine per occurrence and storage per day. Each day the Bicycle or Play Vehicle is not retrieved shall incur an additional fine.

5. All operators of Bicycles and Play Vehicles shall wear a helmet, and the shared transportation service provider shall provide a helmet for every operator of such Bicycle or Play Vehicle.

6. All Bicycles or Play Vehicles must have, and clearly display, a unique, permanent identification number, as well as a visible customer service phone number.

7. For all motorized or electric-assisted Bicycles and Play Vehicles, the maximum speed shall be twenty miles per hour.

8. Each shared transportation entity shall sign a writing agreeing to defend, hold harmless and indemnify the City and any and all officers, employees or agents of the City relating to any liabilities, injuries or damages that may arise from the entity's operation of its shared transportation services within the City limits.

9. Each shared transportation entity shall require each person who uses the shared transportation services within the City limits to sign an agreement which shall include the following provisions: (i) to defend, hold harmless and indemnify the City and any and all officers, employees or agents of the City relating to any liabilities, injuries or damages that may arise from the operator's use the shared transportation services within the City limits, (ii) each operator shall forever waive any claims against the City arising out of the design, construction, maintenance, repair or dangerous conditions of the City's Roadways, (iii) by choosing to ride a Bicycle or Play Vehicle, the operator assumes all responsibilities and risk for any and all injuries, damages and/or medical conditions, (iv) every and all operators shall forever waive any class action rights they may have regarding the use of the shared transportation services, and (v) all disputes arising out of or in connection with any operators use of the shared transportation services shall be finally settled pursuant to binding arbitration by one or more arbitrators pursuant to the rules of the American Arbitration Association.

Shared transportation fee and fine schedule:

Initial permit application fee \$500.00, each successive permit application fee of \$250.00

Annual fee of operation shall be an amount equal to \$0.05 for each ride engaged within the City limits paid to the City on a quarterly basis

Failure to remove such Bicycles or Play Vehicles fine of \$50.00

Fine for City storing Bicycle or Play Vehicle per day of \$50.00

PASSED, ADOPTED and ENACTED this _____ day of June, 2021.

Mayor Louie A. Trujillo

ATTEST:

Reviewed and approved as to legal sufficiency only:

Casandra Fresquez, City Clerk

Scott Aaron, City Attorney

City of Las Vegas, NM
Tuesday, May 25, 2021

Chapter 12. Traffic Regulations

Article VIII. Operation of Bicycles

§ 12-8-1. Effect of regulations.

- A. The parent of any child and the guardian of any ward shall not authorize or permit any such child or ward to violate any of the provisions of this article.
- B. These regulations applicable to bicycles shall apply whenever a bicycle is operated upon any street or upon any path set aside for the exclusive use of bicycles subject to those exceptions stated herein. (66-3-701 NMSA 1978)

§ 12-8-2. Traffic regulations apply to persons riding bicycles.

Every person riding a bicycle upon a street shall be granted all of the rights and shall be subject to all of the duties applicable to the driver of a vehicle, except as to the special regulations within §§ 12-8-1 through 12-8-23. (66-3-702 NMSA 1978)

§ 12-8-3. Riding bicycles.

- A. A person propelling a bicycle shall not ride other than upon or astride a permanent and regular seat attached thereto.
- B. No bicycle shall be used to carry more persons at one time than the number for which it is designed and equipped. (66-3-703 NMSA 1978)

§ 12-8-4. Clinging to vehicles.

No person riding upon any bicycle, coaster, roller skates, sled or toy vehicle shall attach the same or himself to any vehicle upon a street. (66-3-704 NMSA 1978)

§ 12-8-5. Riding on streets and bicycle paths.

- A. Every person operating a bicycle upon a street shall ride as near to the right side of the street as practicable, exercising due care when passing a standing vehicle or one proceeding in the same direction. (66-3-705 NMSA 1978) It shall not be considered practicable to ride as near to the right side of the street under the following circumstances:
 - (1) When overtaking and passing another bicycle or vehicle proceeding in the same direction;
 - (2) When preparing for a left turn at an intersection or into a private road or roadway;

- (3) When reasonably necessary to avoid conditions, including but not limited to fixed or moving objects, parked or moving vehicles, bicycles, pedestrians, animals, surface hazards, or substandard width lanes that make it unsafe to continue along the right-hand curb or edge. For purposes of this section, a "substandard width lane" is a lane that is too narrow for a bicycle and vehicle to travel safely side by side within the lane;
 - (4) When operating a bicycle or a moped upon a one-way highway with two or more marked traffic lanes may ride as near the left-hand curb or edge of such roadway as practicable. (*)
- B. Persons riding bicycles upon a street shall not ride more than two abreast except on paths or parts of streets set aside for the exclusive use of bicycles.
- C. Whenever a usable path for bicycles has been provided adjacent to a street, bicycle riders shall use such path and shall not use the street. (66-3-705 NMSA 1978)

§ 12-8-6. Carrying articles.

No person operating a bicycle shall carry any package, bundle, or article which prevents the driver from keeping at least one hand upon the handlebar. (66-3-706 NMSA 1978)

§ 12-8-7. Lamps and other equipment on bicycles.

- A. Every bicycle when in use at nighttime shall be equipped with a lamp on the front which shall emit a white light visible from a distance of at least 500 feet to the front and with a red reflector on the rear of a type approved by the Division which shall be visible from all distances from 50 feet to 300 feet to the rear when directly in front of lawful upper beams of headlamps on a motor vehicle. A lamp emitting a red light visible from a distance of 500 feet to the rear may be used in addition to the red reflector.
- B. No person shall operate a bicycle unless it is equipped with a bell or other device capable of giving a signal audible for a distance of at least 100 feet, except that a bicycle shall not be equipped with, nor shall any person use upon a bicycle any siren or whistle.
- C. Every bicycle shall be equipped with a brake which will enable the operator to make the brake wheels skid on dry, level, clean pavement. (66-3-707 NMSA 1978)

§ 12-8-8. Obedience to traffic-control devices.

- A. Any person operating a bicycle shall obey the instructions of official traffic-control devices applicable to vehicles, unless otherwise directed by a police officer.
- B. Whenever authorized signs are erected indicating that no right or left or U-turn is permitted, no person operating a bicycle shall disobey the direction of any such sign, except where such person dismounts from the bicycle to make any such turn, in which event the person shall then obey the regulations applicable to pedestrians. (*)

§ 12-8-9. Parking.

No person shall park a bicycle upon a street other than upon the street against the curb or upon the sidewalk in a rack to support the bicycle or against a building or at the curb, in such manner as to afford the least obstruction to pedestrian traffic. (*)

§ 12-8-10. Speed.

No person shall operate a bicycle at a speed greater than is reasonable and prudent under the conditions then existing. (*)

§ 12-8-11. Emerging from alley, driveway, private road or building.

- A. The operator of a bicycle emerging from an alley, private road, driveway or building shall yield the right-of-way to all pedestrians on the sidewalk or sidewalk area.
- B. Upon entering the street, the driver of a bicycle shall yield the right-of-way to all vehicles approaching on the street. (*)

§ 12-8-12. Riding on sidewalks.

- A. No person shall ride a bicycle upon a sidewalk within a business district.
- B. No person shall ride a bicycle on any sidewalk or street when signs are posted prohibiting bicycles on the sidewalk or street.
- C. When signs are posted requiring bicycles to use sidewalks or paths adjacent to a street, no person shall ride a bicycle on the street adjacent to the sidewalks or paths.
- D. Whenever any person is riding a bicycle upon a sidewalk, the person shall yield the right way to any pedestrian and shall give audible signal before overtaking and passing a pedestrian. (*)

§ 12-8-13. License required.

- A. No person who resides within this municipality shall ride or propel a bicycle on any street or upon any public path set aside for the exclusive use of bicycles unless the bicycle has been licensed and a license plate is attached thereto as provided in §§ 12-8-13 through 12-8-16.
- B. Any bicycle owner who resides within this municipality shall be required to secure and display a license for the bicycle within 10 days from the date upon which the ownership is acquired. (*)

§ 12-8-14. License application.

- A. Application for a bicycle license and license plate shall be made upon a form provided by the municipality and shall be made to the Police Department.
- B. An annual license fee of \$1.25 shall be paid to the municipality before the license is granted. (*)

§ 12-8-15. Issuance of license.

- A. The Police Department, upon receiving proper application for a license, is authorized to issue a bicycle license which shall be permanently effective.
- B. The Police Department shall not issue a license for any bicycle when he knows or has reasonable grounds to believe that the applicant is not the owner of or entitled to the possession of the

bicycle.

- C. The Police Department shall keep a record of the number of each license, the date issued, the name and address of the person to whom issued, the number of the frame of the bicycle for which issued and a record of all bicycle license fees collected. (*)

§ 12-8-16. Attachment of license plate.

- A. The Police Department, upon issuing a bicycle license, shall also issue a license plate or decal bearing the license number assigned to the bicycle. License plates or decals shall be furnished by the municipality to the Police Department.
- B. The Police Department, or a designated representative, shall cause the license plate or decal to be firmly attached to the rear mudguard or frame of the bicycle for which issued in such position as to be plainly visible from the rear.
- C. No person shall remove a license plate or decal from a bicycle except upon transfer of ownership as provided herein or in the event the bicycle is dismantled and no longer operated upon any street in this municipality.
- D. In the event of loss or destruction of the original license plate or decal, the owner of the bicycle may secure a replacement upon filing a new application and the payment of a fee of \$0.50. (*)

§ 12-8-17. Authority to prevent use.

Whenever any bicycle is found which does not bear a license as provided herein or whenever a bicycle is found not equipped as required by §§ 12-8-1 through 12-8-23, it is the duty of the Police Department to cause the removal of the bicycle from the public streets until such time as the requirements of §§ 12-8-1 through 12-8-23 are complied with. (*)

§ 12-8-18. Inspection of bicycles.

The Police Department or an agency designated by the Chief of Police shall inspect each bicycle before licensing it and shall refuse a license for any bicycle which the Police Department or designated agency determines is in unsafe mechanical condition. (*)

§ 12-8-19. Transfer of ownership.

Upon the sale or other transfer of a licensed bicycle, the licensee may, under the supervision of the Police Department, remove the license plate or decal and surrender it to the Police Department or the licensee may, upon proper application but without payment of additional fee, have the plate or decal assigned to another bicycle owned by the licensee, or the license plate may, upon proper application but without additional fee, be transferred to the purchaser or transferee of the licensed bicycle. (*)

§ 12-8-20. Rental agencies.

A rental agency shall not rent or offer to rent any bicycle for rent unless:

- (1) The bicycle is licensed;
- (2) A license plate or decal is attached thereto as provided in this section; and

- (3) The bicycle is equipped with the lamps and other equipment required by state law or this chapter.
(*)

§ 12-8-21. Bicycle dealers.

- A. Every person engaged in the business of buying or selling new or second-hand bicycles shall make a report to the Police Department of every bicycle purchased or sold by the dealer, and the report shall contain the following information:
- (1) The name and address of the person from whom the bicycle was purchased or to whom the bicycle was sold;
 - (2) A description of the bicycle by name or make;
 - (3) The frame number of the bicycle; and
 - (4) The number of the license plate or decal, if any.
- B. In the event the dealer purchased a bicycle whereon the frame number or any portion of it has been removed, tampered with or in any manner made illegible, the dealer shall make an immediate report to the Police Department. For the purpose of this subsection, the term "bicycle" shall include less than an entire bicycle as long as the portion bought or sold includes a frame. (*)

§ 12-8-22. Impounding unlicensed and unattended bicycles.

- A. Whenever any bicycle is found unlicensed by a police officer and there is no person in attendance upon the parked bicycle, the police officer is authorized to remove the bicycle to the nearest municipal bicycle pound or authorized location as determined and designated by the Police Department.
- B. Before the owner or person entitled to possession of any legally impounded bicycle shall be permitted to remove it from the custody of the bicycle pound or other authorized location, he shall furnish evidence of identity and ownership of the bicycle and evidence of a validly issued bicycle license to be placed on the bicycle. (*)

§ 12-8-23. Violations and penalties.

Every person convicted of a violation of any provision of §§ 12-8-1 through 12-8-23 shall be punished by a fine of not more than \$25, or by removal and detention of the license plate or decal from the person's bicycle for a period not to exceed 30 days or by any combination thereof. (*)



**CITY OF LAS VEGAS
COUNCIL MEETING AGENDA REQUEST FORM**

Meeting Date: 06/09/21

Date Submitted: 05/20/21

Department: Community Development

Item/Topic: Approval of Lodger's Tax Board approved funding for CCHP Solar Challenge Event and for CCHP to commit to contract requirements for the collection of data and event results. The Solar Challenge is a solar vehicle contest that will be passing through Las Vegas and returning for the Challenge Finale in August 2021. Krutik Bhakta and Frank Beurskens to Present.

Fiscal Impact: \$5,000 for develop marketing material, signage, and other promotional materials.

Attachments: CCHP Lodger's Tax Application.

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.

Approved For Submittal By:

Department Director

City Manager

Reviewed By:

Finance Director

City Attorney (Approved as to Form)

**CITY CLERK'S USE ONLY
COUNCIL ACTION TAKEN**

Resolution No. _____

Ordinance No. _____

Contract No. _____

Approved _____

Continued To: _____

Referred To: _____

Denied _____

Other _____



**CITY OF LAS VEGAS, NEW MEXICO
REQUEST FOR INFRASTRUCTURE
ASSISTANCE**

Requests must be received by the Community Development Department no later than

For questions email: cgriego@lasvegasnm.gov or (505) 454-1401 ext 1604

PART I: PROJECT INFORMATION

A request for marketing assistance application must be completed and submitted for each individual event or project. Please note if you have previously received financial marketing or monetary assistance from Lodgers tax for your event you may not receive additional funding for the same event. A marketing work group is tasked with evaluating well organized events with strong marketing plans.

Organization

Name: **Las Vegas Citizen's Committee for Historic Preservation**

Event Name: **Solar Challenge Event: Las Vegas Spotlights Transportation on the Santa Fe Historic Trail**

Event Location: **Las Vegas, NM** _____

Event Start Date: August 6 _____ Event End Date: August 7, 2021

Is this a new event? ☒ Yes ☐ No

If this is a repeat event, how many individuals attended in each of the past three (3) years? 200 _____

What means do/did you utilize to calculate attendance? (Evaluations, ticket sales, estimation, etc)

Anticipated attendance base on the annual solar car challenge attraction at past events.

PART II: PREVIOUS FUNDING REQUESTS

Has your organization previously received Lodgers Tax Funding? ☐ Yes ☒ No

What amount of funding did you receive? Dates/Amounts (past 3 years)?

2020 \$7500 (infrastructure grant)

2019 \$ 0.00

2018 \$2,000

PART III: EVENT DETAIL

Define/describe the overall event: (300 words or less - Attach additional sheets if necessary)

The opportunity: Take advantage of the Solar Car Challenge event happening in Las Vegas Plaza park on 8/6-8/7 by creating a unique marketing piece: large banners attached to buildings depicting different modes of transportation in Las Vegas and along the historic Santa Fe Trail over the past 200 years.

Desired outcome: To create a novel promotional piece that will result in press releases/ marketing and promotional spots. These promotions will call attention to Las Vegas as a summer destination, especially to visitors interested in seeing the Solar Car race on August 7th, as well as visitors interested in following the historic Santa Fe Trail. Once in Las Vegas, there will be other events and tours promoting the cultural and historical heritage of Las Vegas that will be promoted by our Visitor's Center and CCHP's Santa FE Interpretive Center to extend the stay of tourists.

Proposed solution: Capitalize on the theme of changing transportation over the past 200 years. Research and select old photos that feature early modes of transportation which will be depicted on six 8'x 12' vinyl banners that can be hung along buildings on the Plaza, Bridge Street and the Railroad District (see attached). Additional promotional material including creation and implementation of advertising/marketing in rack cards, print advertising, and social media to promote the display and the passage of time to today's transportation – solar cars parading around the Plaza – the past, present and future.

Provide an itemized listing of costs (budget) for your event. Please remember to include the costs associated with safety, location, trash pickup, city staffing, marketing, and overhead, etc. Request must have specific details and not broad categories. If additional space is needed, please attach additional pages utilizing the same format to this application.

Description	UNIT COST	QUANTITY	TOTAL	Committee Review
Six 8' x 12' vinyl banners	\$350	6	\$2100	
Advertise and promote in press releases and social media connected with the Solar Car Challenge and the Santa Fe Trail Bicentennial			\$2900	

TOTAL COST OF EVENT \$ 5000

Committee Review Amount

PART IV: EVALUATION INFORMATION

The following information is utilized by the Marketing Work Group to evaluate your proposal and help determine the recommendation for marketing assistance which is paid for under Lodger Tax. Please provide specific information relevant to each question/statement. Attach additional sheets if necessary.

1. Lodgers Tax Impact Information (10 Point Value)

- 1.1. How does your event create the need for an overnight stay thus creating lodgers tax revenue?
The Solar Car challenge is a two part event – the cars go through the Plaza to the end of their race route which is in Santa Fe and then they return to Las Vegas for the announcement and parade of winning cars. In that intervening time tourists can partake in outdoor Santa Fe Trail tours, Movie set site location tours, Historic and Architectural and Cultural district tours, recreational hiking tours (either docent led, self-guided, bike/scooter tours).
- 1.2. How many Las Vegas room nights will be generated? (A room night is a paid night of lodging in an establishment that pays Lodger Tax.) 100 rooms

SECTION A TOTAL POINTS 10 Points Max.	
Evaluator Use Only	

2. Size and Demographics of Audience Served (10 point value)

- 2.1. How many individuals are anticipated to attend the event? **200-250** How did you calculate this number? Solar Car challenge attendance at past events.
- 2.2. What percentage of attendees will be non-City residents? How many will come from within San Miguel County? Mora County? Santa Fe County? Intra-State? Out of State?

85% non-City residents from out of State
- 2.3. What are the anticipated ages of the participants? Please provide estimates of what your audience will be composed of, demographics, psychographics.
20 -60 years old – students from the teams, their advisors and parents, cultural tourists interested in the Santa Fe Tr

SECTION B TOTAL POINTS 10 Points Max.	
Evaluator Use Only	

3. Quality of Life (10 Point Value)

- 3.1. Do you provide a program or event that is otherwise absent in the City of Las Vegas?
Yes, Las Vegas needs tourist oriented entertainment/events to keep them in town for an overnight stay.
- 3.2. Has this program or something similar been requested by tourists and/or residents? Who made the request and how was the request made? Tourists ask hosts at Visitors Center and CCHP
“What is there to do in as Vegas”
- 3.3. Does this event occur during a season when Las Vegas typically lacks events (Spring, Winter)

SECTION C TOTAL POINTS 10 Points Max.	
Evaluator Use Only	

4. Financial Information (10 Point Value)

- 4.1. What is the total budget for this event? (Include marketing costs; please exclude any assistance you may receive.)
- 4.2. Where are matching funds, sponsorships, and other sources of funding being obtained? Include ALL sources and amounts and specific uses of funds.

SECTION D TOTAL POINTS 10 Points Max.	
Evaluator Use Only	

5. Marketing Plan (10 Point Value)

- 5.1. Provide specific details on where and how you plan to market and advertise the event.
The announcement of Transportation 200 years on the Santa Fe Trail can be a press release to selected newspapers, magazines, social media, radio spots
- 5.2. If provided with marketing design assistance, what is your intent to supplement what is provided?
We have a professional travel writer who has agreed to work with CCHP and the City.

- 5.3. What percentage of advertising will reach an audience outside a 65 mile radius of Las Vegas?
95%

SECTION E TOTAL POINTS 10 Points Max.	
Evaluator Use Only	

6. Documentation (10 Point Value)

6.1. Have Lodger Tax rules been followed and all requested documents provided?
yes

6.2. Will anyone within your organization, a spouse of anyone within your organization, a child, parent, brother or sister of anyone within your organization receive monetary compensation from any aspect of this event? Who? For what purpose?

no

SECTION F TOTAL POINTS 10 Points Max.	
Evaluator Use Only	

7. Other (10 Point Value)

7.1. Please provide any other financial impact to the City of Las Vegas this project or event will create. Be specific and indicate how it was calculated.

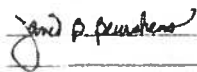
SECTION G TOTAL POINTS 10 Points Max.	
Evaluator Use Only	

PART V: ASSURANCES AND CERTIFICATIONS

I CERTIFY THAT I AM AUTHORIZED TO ACT ON BEHALF OF THE ORGANIZATION MAKING THIS APPLICATION AND THAT THE STATEMENTS HEREIN ARE COMPLETE AND ACCURATE TO THE BEST OF MY KNOWLEDGE. IF FUNDED, WE WILL KEEP A CLEAR AND ACCURATE ACCOUNTING OF HOW FUNDS WERE UTILIZED. REQUESTS WILL FOLLOW CITY POLICY. WE UNDERSTAND THAT SHOULD WE BE PROVIDED WITH MARKETING ASSISTANCE AND THE EVENT IS CANCELLED, WE WILL BE OBLIGATED TO PAY FOR THE COST OF ANY AND ALL COSTS ASSOCIATED WITH THE DESIGN AND PLACEMENT OF ADS. WE UNDERSTAND THAT THE CITY MAY EVALUATE THE USE OF FUNDS AS REQUIRED AND APPROVED BY THE CITY OF LAS VEGAS AND WE WILL DELIVER A REPORT ON EACH EVENT WITHIN THIRTY (30) DAYS TO THE CITY.

PRINTED NAME: Janet Beurskens

TITLE: Member, Citizens Committee for Historical Preservation

SIGNATURE: 

DATE: 4/28/2021

CITY USE ONLY

RECEIVED BY: _____

DATE: _____

Appendix A:



CITY OF LAS VEGAS
COUNCIL MEETING AGENDA REQUEST FORM

Meeting Date: 06/09//21

Date Submitted: 05/20/21

Department: Community Development

Item/Topic: Approval of Lodger's Tax Board approved funding for Citizens Committee for Historic Preservation (CCHP) NM Cruise Event and for CCHP to commit to contract requirements for the collection of data and event results. Krutik Bhakta and Frank Beurskens to Present.

The Event: Extend the NM Cruise event day (already on calendar for August 14 and expecting 200 visitors/participants) by marketing unique Las Vegas outdoor tours celebrating the Bicentennial of the Santa Fe Trail to entice participants and followers of NM Cruise to spend weekend in Las Vegas, (attracting 'heads and beds').

These events would include marketing and promoting:

- Docent led tours within Las Vegas to historic Santa Fe Trail points
- Self-Guided bike, scooter, motorcycle, or car tours to historic Santa Fe Trail landmarks around las Vegas such as Kearny's Gap, Fort Union, Pecos, providing maps, landmark descriptions, and stories of their historical significance.
- Friday's Al Fresco Music in the Plaza.

Fiscal Impact: \$4,500 for developing and marketing material, signage, radio spots, and other promotional materials.

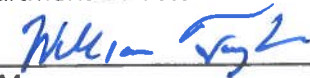
Attachments: CCHP Lodger's Tax Application.

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.

Approved For Submittal By:



Department Director



City Manager

Reviewed By:

Finance Director

City Attorney (Approved as to Form)

CITY CLERK'S USE ONLY
COUNCIL ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Contract No. _____
Approved _____

Continued To: _____
Referred To: _____
Denied _____
Other _____



**CITY OF LAS VEGAS, NEW MEXICO
REQUEST FOR INFRASTRUCTURE
ASSISTANCE**

Requests must be received by the Community Development Department no later than

For questions email: cgriego@lasvegasnm.gov or (505) 454-1401 ext 1604

PART I: PROJECT INFORMATION

A request for marketing assistance application must be completed and submitted for each individual event or project. Please note if you have previously received financial marketing or monetary assistance from Lodgers tax for your event you may not receive additional funding for the same event. A marketing work group is tasked with evaluating well organized events with strong marketing plans.

Organization

Name: Las Vegas Citizen's Committee for Historic Preservation

Event Name: NM Cruise and Tour Las Vegas Event 2021

Event Location: Las Vegas, NM _____

Event Start Date: August 13, 2021 Event End Date: August 15, 2021

Is this a new event? Yes ☒ No

If this is a repeat event, how many individuals attended in each of the past three (3) years?

What means do/did you utilize to calculate attendance? (Evaluations, ticket sales, estimation, etc)

200 people attend to Cruise NM events and 150-200 people visit Places with a Past historic home and building
tours

PART II: PREVIOUS FUNDING REQUESTS

Has your organization previously received Lodgers Tax Funding? + Yes No

What amount of funding did you receive? Dates/Amounts (past 3 years)?

2020 - \$7,500 Infrastructure

2019 - \$ 0.00

2018 - \$2500

PART III: EVENT DETAIL

Define/describe the overall event: (300 words or less - Attach additional sheets if necessary)

The opportunity: Extend the NM Cruise event day (already on calendar for August 14) by marketing unique Las Vegas experiential outdoor tours celebrating the Bicentennial of the Santa Fe Trail to entice participants and followers of NM Cruise to spend weekend in Las Vegas, (attracting 'heads and beds').

These events would include marketing and promoting:

- Docent led tours within Las Vegas to historic Santa Fe Trail points
- Self-Guided bike, scooter, motorcycle, or car tours to historic Santa Fe Trail landmarks around Las Vegas such as Kearny's Gap, Fort Union, Pecos, providing maps, landmark descriptions, and stories of their historical significance.
- Friday's Al Fresco Music in the Plaza.

Desired outcome: For this event to become the annual NM Cruise Historic and Cultural weekend in Las Vegas, NM

Proposed solution:

- Develop and market promotional materials highlighting this NM Cruise Cultural and Historical Las Vegas weekend capitalizing on the extensive market base of NM Cruise

Provide an itemized listing of costs (budget) for your event. Please remember to include the costs associated with safety, location, trash pickup, city staffing, marketing, and overhead, etc. Request must have specific details and not broad categories. If additional space is needed, please attach additional pages utilizing the same format to this application.

[illegible]**TOTAL COST OF EVENT \$ \$4,500**

Committee Review Amount

PART IV: EVALUATION INFORMATION

The following information is utilized by the Marketing Work Group to evaluate your proposal and help determine the recommendation for marketing assistance which is paid for under Lodger Tax. Please provide specific information relevant to each question/statement. Attach additional sheets if necessary.

1. Lodgers Tax Impact Information (10 Point Value)

1.1. How does your event create the need for an overnight stay thus creating lodgers tax revenue?
NM Car Cruise which is an all-day event, by having experiential tours related to the role of Las Vegas in the Santa Fe Trail visitors will spend additional days

1.2. How many Las Vegas room nights will be generated? (A room night is a paid night of lodging in an establishment that pays Lodger Tax.)

Estimated 200

SECTION A TOTAL POINTS 10 Points Max.	
Evaluator Use Only	

2. Size and Demographics of Audience Served (10 point value)

2.1. How many individuals are anticipated to attend the event? How did you calculate this number?
300-400 Estimated crowd. NM Cruise events attract hundreds of followers on Facebook. It is estimated that Las Vegas with its unique character will attract 50-75 cars as well as followers who come to events to see the cars. Places with a Past Historic Tours would attract 150-250 tourists. This year by having several outdoor tours to choose from as well as a tour featuring the Santa Frail , it is anticipated that several hundred visitors will come.

2.2. What percentage of attendees will be non-City residents? How many will come from within San Miguel County? Mora County? Santa Fe County? Intra-State? Out of State?
85% non-City residents expected from out of San Miguel County, half of those will be out of state and the other half from within NM, but traveling from far enough away to make a night stayover appealing.

2.3. What are the anticipated ages of the participants? Please provide estimates of what your audience will be composed of, demographics, psychographics.

NM Cruise event participants demographics: average age: 30-60.

Tour participants' demographics (movie site tours, historic building tour): average age: 35-65

SECTION B TOTAL POINTS 10 Points Max.	
Evaluator Use Only	

3. Quality of Life (10 Point Value)

- 3.1. Do you provide a program or event that is otherwise absent in the City of Las Vegas?
This could become an annual event – attracting car enthusiasts to the culture and history of Las Vegas
- 3.2. Has this program or something similar been requested by tourists and/or residents? Who made the request and how was the request made?
Request made to have something to take the place of Heritage Week. This event brings together car enthusiast and Santa Fe Trail followers
- 3.3. Does this event occur during a season when Las Vegas typically lacks events (Spring, Winter)
- No.

SECTION C TOTAL POINTS 10 Points Max.	
Evaluator Use Only	

4. Financial Information (10 Point Value)

- 4.1. What is the total budget for this event? (Include marketing costs; please exclude any assistance you may receive.)
- 4.2. Where are matching funds, sponsorships, and other sources of funding being obtained? Include ALL sources and amounts and specific uses of funds.

NM Cruise has a broad marketing reach with over 25 Facebook pages and 4 Instagram that we can capitalize on to market this event

SECTION D TOTAL POINTS 10 Points Max.	
Evaluator Use Only	

5. Marketing Plan (10 Point Value)

- 5.1. Provide specific details on where and how you plan to market and advertise the event.
We will plan to work with NM Cruise on promoting this event to their audience.
- 5.2. If provided with marketing design assistance, what is your intent to supplement what is provided?

- 5.3. What percentage of advertising will reach an audience outside a 65 mile radius of Las Vegas?

95%

SECTION E TOTAL POINTS 10 Points Max.	
Evaluator Use Only	

6. Documentation (10 Point Value)

- 6.1. Have Lodger Tax rules been followed and all requested documents provided? Yes
- 6.2. Will anyone within your organization, a spouse of anyone within your organization, a child, parent, brother or sister of anyone within your organization receive monetary compensation from any aspect of this event? Who? For what purpose?

No

SECTION F TOTAL POINTS 10 Points Max.	
Evaluator Use Only	

7. Other (10 Point Value)

- 7.1. Please provide any other financial impact to the City of Las Vegas this project or event will create. Be specific and indicate how it was calculated.

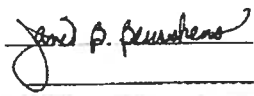
SECTION G TOTAL POINTS 10 Points Max.	
Evaluator Use Only	

PART V: ASSURANCES AND CERTIFICATIONS

I CERTIFY THAT I AM AUTHORIZED TO ACT ON BEHALF OF THE ORGANIZATION MAKING THIS APPLICATION AND THAT THE STATEMENTS HEREIN ARE COMPLETE AND ACCURATE TO THE VEST OF MY KNOWLEDGE. IF FUNDED, WE WILL KEEP A CLEAR AND ACCURATE ACCOUNTING OF HOW FUNDS WERE UTILIZED. REQUESTS WILL FOLLOW CITY POLICY. WE UNDERSTAND THAT SHOULD WE BE PROVIDED WITH MARKETING ASSISTANCE AND THE EVENT IS CANCELLED, WE WILL BE OBLIGATED TO PAY FOR THE COST OF ANY AND ALL COSTS ASSOCIATED WITH THE DESIGN AND PLACEMENT OF ADS. WE UNDERSTAND THAT THE CITY MAY EVALUATE THE USE OF FUNDS AS REQUIRED AND APPROVED BY THE CITY OF LAS VEGAS AND WE WILL DELIVER A REPORT ON EACH EVENT WITHIN THIRTY (30) DAYS TO THE CITY.

PRINTED NAME: Janet Beurskens

TITLE: Member, Citizens Committee for Historical Preservation

SIGNATURE: 

DATE: 4/28/2021

CITY USE ONLY

RECEIVED BY: _____ DATE: _____



**CITY OF LAS VEGAS
COUNCIL MEETING AGENDA REQUEST FORM**

Meeting Date: 06/09//21

Date Submitted: 05/20/21

Department: Community Development

Item/Topic: Approval of Lodger's Tax Board approved funding for Citizens Committee for Historic Preservation (CCHP) to develop and Identify Santa Fe Trail Maps, historical markers and Sites and for CCHP to commit to contract requirements for reporting the results or projections of the research. Krutik Bhakta and Frank Beurskens to Present

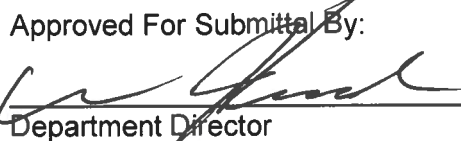
The Santa Fe Trail Bicentennial will be featured throughout the Summer and Fall with events organized all along the trail including here in Las Vegas and Santa Fe. As visitors arrive at the Visitor Center and area Hotels, they will be provided with promotional material for downloading the mobile app, "Connect Las Vegas, NM" which will feature a special channel specifically for the Santa Fe Trail. Visitors that come to Las Vegas specifically for the Trail events will also be exposed to hundreds of other unique architectural and historical sites in town, creating a positive image of the City and encouraging return visits.

Fiscal Impact: \$3,500.

Attachments: CCHP Lodger's Tax Application.

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.

Approved For Submittal By:


Department Director


City Manager

Reviewed By:

Finance Director

City Attorney (Approved as to Form)

**CITY CLERK'S USE ONLY
COUNCIL ACTION TAKEN**

Resolution No. _____
Ordinance No. _____
Contract No. _____
Approved _____

Continued To: _____
Referred To: _____
Denied _____
Other _____



**CITY OF LAS VEGAS, NEW MEXICO
REQUEST FOR INFRASTRUCTURE
ASSISTANCE**

Requests must be received by the Community Development Department no later than

For questions email: cgriego@lasvegasnm.gov or (505) 454-1401 ext 1604

PART I: PROJECT INFORMATION

A request for marketing assistance application must be completed and submitted for each individual event or project. Please note if you have previously received financial marketing or monetary assistance from Lodgers tax for your event you may not receive additional funding for the same event. A marketing work group is tasked with evaluating well organized events with strong marketing plans.

Organization

Name: Las Vegas Citizen's Committee for Historic Preservation

Event Name: Santa Fe Trail Channel on Mobile App "Connect Las Vegas, NM"

Event Location: Las Vegas, NM - Mobile

Event Start Date: June 1, 2021

Is this a new event? ☒ Yes ☐ No

If this is a repeat event, how many individuals attended in each of the past three (3) years?

What means do/did you utilize to calculate attendance? (Evaluations, ticket sales, estimation, etc)

Mobile analytics for "Connect Las Vegas, NM" provides accurate data on the content reach. For the past three months, 298 unique visitors used the Mobile App (Over 1,000 users since launching in fall 2020), viewing 11,411 pages for an average 11 sites per visit and spending 12.23 minutes per visit, 98% being new visitors from 24 states with the top five users after New Mexico, located in California, Texas, Colorado, Arizona, and Florida. Top five cities include Albuquerque, Los Angeles, Santa Fe, Rio Rancho, and Phoenix. Top three tours are Bridge Street, Old Town and North New Town.

PART II: PREVIOUS FUNDING REQUESTS

Has your organization previously received Lodgers Tax Funding? + Yes No

What amount of funding did you receive? Dates/Amounts (past 3 years)?

2018 - \$2500

PART III: EVENT DETAIL

Define/describe the overall event: (300 words or less - Attach additional sheets if necessary)

The opportunity: The Santa Fe Trail Bicentennial will be featured throughout the Summer and Fall with events organized all along the trail including here in Las Vegas and Santa Fe. As visitors arrive at the Visitor Center and area Hotels, they will be provided with promotional material for downloading the mobile app, "Connect Las Vegas, NM" which will feature a special channel specifically for the Santa Fe Trail. Visitors that come to Las Vegas specifically for the Trail events will also be exposed to hundreds of other unique architectural and historical sites in town, creating a positive image of the City and encouraging return visits.

Desired outcome: Expand awareness of Las Vegas as a destination for Santa Fe Trail Bicentennial visitors

Proposed solution:

- **\$3,500 is requested** to fund content collection, input, and graphic design for a new tour "channel" added to the successful "Connect Las Vegas NM" mobile phone application. The new channel will feature a Santa Fe Trail tour locations to include Santa Fe Trail relevant sites, stories, and local citizens associated with Las Vegas and the Santa Fe Trail. In addition to the mobile application, digital content created for the app will also be available across other digital platforms including on CCHP web site, City and other local web sites and social media.

Provide an itemized listing of costs (budget) for your event. Please remember to include the costs associated with safety, location, trash pickup, city staffing, marketing, and overhead, etc. Request must have specific details and not broad categories. If additional space is needed, please attach additional pages utilizing the same format to this application.

[illegible]

Committee Review Amount

PART IV: EVALUATION INFORMATION

The following information is utilized by the Marketing Work Group to evaluate your proposal and help determine the recommendation for marketing assistance which is paid for under Lodger Tax. Please provide specific information relevant to each question/statement. Attach additional sheets if necessary.

1. Lodgers Tax Impact Information (10 Point Value)

- 1.1. How does your event create the need for an overnight stay thus creating lodgers tax revenue?
Santa Fe Trail events are occurring throughout the Summer and Fall. The mobile app serves as a digital advertising and marketing platform to expose travelers to additional Santa Fe Trail locations when they are in the region and to the architectural beauty of Las Vegas.
- 1.2. How many Las Vegas room nights will be generated? (A room night is a paid night of lodging in an establishment that pays Lodger Tax.)
Based on current Santa Fe Trail events scheduled locally, an estimate 200 overnight rooms will be generated however the purpose of this mobile application is to provide incentive for visitors to extend their stay and experience more.

SECTION A TOTAL POINTS 10 Points Max.	
Evaluator Use Only	

2. Size and Demographics of Audience Served (10 point value)

- 2.1. How many individuals are anticipated to attend the event? How did you calculate this number?
300-400 Estimated based on other events being held in conjunction including the Solar Car Challenge, the NM Cruise event, Concerts in the Park, and the CCHP Santa Fe Trail Bicentennial event scheduled in November. In previous years, Places with a Past Historic Tours would attract 150-250 visitors. This year by having several outdoor tours to choose from as well as a tour featuring the Santa Trail, it is anticipated that several hundred visitors will come.
- 2.2. What percentage of attendees will be non-City residents? How many will come from within San Miguel County? Mora County? Santa Fe County? Intra-State? Out of State?
Based on the Mobile App's analytical data, 41% of the current users of the application are from out of State. The application allows for custom messaging to go out to anyone that has downloaded the application providing a very targeted advertising opportunity for all Santa Fe Trail events being scheduled.
- 2.3. What are the anticipated ages of the participants? Please provide estimates of what your audience will be composed of, demographics, psychographics.
Historically, the primary users of a mobile app trend younger but difficult to quantify.

SECTION B TOTAL POINTS 10 Points Max.	
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Evaluator Use Only

3. Quality of Life (10 Point Value)

- 3.1. Do you provide a program or event that is otherwise absent in the City of Las Vegas?
There are few mobile applications available focused on Las Vegas.
- 3.2. Has this program or something similar been requested by tourists and/or residents? Who made the request and how was the request made?
Current analytics suggest the application has demand.
- 3.3. Does this event occur during a season when Las Vegas typically lacks events (Spring, Winter)
• N/A

SECTION C TOTAL POINTS 10 Points Max.	
Evaluator Use Only	

4. Financial Information (10 Point Value)

- 4.1. What is the total budget for this event? (Include marketing costs; please exclude any assistance you may receive.)
- 4.2. Where are matching funds, sponsorships, and other sources of funding being obtained? Include ALL sources and amounts and specific uses of funds.

SECTION D TOTAL POINTS 10 Points Max.	
Evaluator Use Only	

5. Marketing Plan (10 Point Value)

- 5.1. Provide specific details on where and how you plan to market and advertise the event.
Santa Fe Bicentennial channel will be marketed on Facebook, website and direct marketing to existing Connect Las Vegas NM subscribers.
- 5.2. If provided with marketing design assistance, what is your intent to supplement what is provided?
- 5.3. What percentage of advertising will reach an audience outside a 65 mile radius of Las Vegas?
42%

SECTION E TOTAL POINTS 10 Points Max.	
Evaluator Use Only	

6. Documentation (10 Point Value)

- 6.1. Have Lodger Tax rules been followed and all requested documents provided? Yes
- 6.2. Will anyone within your organization, a spouse of anyone within your organization, a child, parent, brother or sister of anyone within your organization receive monetary compensation from any aspect of this event? Who? For what purpose?

No

SECTION F TOTAL POINTS 10 Points Max.	
Evaluator Use Only	

7. Other (10 Point Value)

- 7.1. Please provide any other financial impact to the City of Las Vegas this project or event will create. Be specific and indicate how it was calculated.

SECTION G TOTAL POINTS 10 Points Max.	
Evaluator Use Only	

PART V: ASSURANCES AND CERTIFICATIONS

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PRINTED NAME: Frank Beurskens_____

TITLE: Board Member, Citizens Committee for Historical Preservation_____

SIGNATURE: _____

DATE: 4/29/2021_____

CITY USE ONLY

RECEIVED BY: _____ DATE: _____



**CITY OF LAS VEGAS
COUNCIL MEETING AGENDA REQUEST FORM**

Meeting Date: 6/9/21

Date Submitted: 5/28/21

Department: Community Development

Item/Topic: Approval of Lodger's Tax Board Funding for FY22 NM Tourism Department NM True Campaign. Campaign media will be mainly Digital with some print focusing on the Colorado, Texas, New Mexico, and Arizona Markets. Campaign reviewed by the Marketing Committee. Presenters Krutik Bhakta and Virginia Marrujo.

Campaign Breakdown: (See Participation Request Summary)

Photo Shoot: 30 images

Social Media, Video , & Photo: Instagram and Facebook

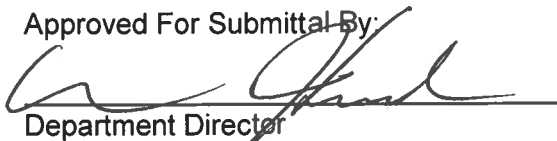
Print & Digital: NM Magazine, Albuquerque Magazine, Texas Monthly, Denver Magazine

Fiscal Impact: \$78,682 approved by Lodger's Tax Board.

Attachments: NM True Campaign with category spending breakdown

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.

Approved For Submittal By:


Department Director


City Manager

Reviewed By:

Finance Director

City Attorney (Approved as to Form)

**CITY CLERK'S USE ONLY
COUNCIL ACTION TAKEN**

Resolution No. _____
Ordinance No. _____
Contract No. _____
Approved _____

Continued To: _____
Referred To: _____
Denied _____
Other _____

CLICK HERE TO WATCH OUR TUTORIAL VIDEO FIRST!

Still Have Questions? Contact Christi Rigby, CoOp Concierge, at Concierge@NMTrueCoOp.org

NEW MEXICO TRUE FY22 COOPERATIVE MARKETING PROGRAM

PARTICIPATION REQUEST SUMMARY

Organization Name: City of Las Vegas Primary Contact: Virginia Marrujo Email: vmarrujo@lasvegasm.gov Phone: 5054290748	#	TOTAL \$ VALUE	% NMTD FUNDED	NMTD \$	PARTNER \$ COMMITMENT	PARTNER \$ DUE 8/1/2021	PARTNER \$ DUE 12/1/2021
	#####	\$157,363	50%	\$78,682	\$78,682	\$39,341	\$39,341
	MEDIA MENU PLAN (MMP): SMART SELECT OPTIONS						
	#####	#VALUE!	50%	#VALUE!	#VALUE!	#VALUE!	#VALUE!
	FLEX: REQUEST SUMMARY						
	0	#VALUE!	50%	#VALUE!	#VALUE!		

MEDIA MENU PLAN (MMP): SMART SELECT OPTIONS (CLICK HERE for an Overview of MMP)

TYPE	INITIATIVE (CLICK EACH CELL FOR DETAILS)	#	TOTAL \$ VALUE	% NMTD FUNDED	NMTD \$	PARTNER \$ COMMITMENT	PARTNER \$ DUE 8/1/2021	PARTNER \$ DUE 12/1/2021	REQUEST PARTICIPATION? *	PRIORITY RANK IF "YES"
CONTENT / ORGANIC SOCIAL	Crowdsourced Photo & Video Management DETAILS	1	\$1,942	50%	\$971	\$971	\$485	\$485	YES	
CONTENT / ORGANIC SOCIAL	Still Photo Shoot (1 Day, 30 Selects) DETAILS	1	\$4,338	50%	\$2,169	\$2,169	\$1,084	\$1,084	YES	
CONTENT / ORGANIC SOCIAL	Social Content Amplification Pkg (12 mo) DETAILS	1	\$10,704	50%	\$5,352	\$5,352	\$2,676	\$2,676	YES	
TYPE	INITIATIVE (CLICK EACH CELL FOR DETAILS)	#	TOTAL \$ VALUE	% NMTD FUNDED	NMTD \$	PARTNER \$ COMMITMENT	PARTNER \$ DUE 8/1/2021	PARTNER \$ DUE 12/1/2021	REQUEST PARTICIPATION? *	
DIGITAL	NM Magazine Digital/Social Amplification Pkg (for 2 Written Articles) DETAILS	1	\$3,000	50%	\$1,500	\$1,500	\$750	\$750	YES	
DIGITAL	YouTube (3 mo) DETAILS	2	\$15,236	50%	\$7,618	\$7,618	\$3,809	\$3,809	NO	
DIGITAL	Instagram Static Ads (6 mo) DETAILS	1	\$7,324	50%	\$3,662	\$3,662	\$1,831	\$1,831	YES	
DIGITAL	Facebook Static Ads (6 mo) DETAILS	1	\$5,286	50%	\$2,643	\$2,643	\$1,322	\$1,322	YES	
DIGITAL	Facebook Infeed Video Ads (3 mo) DETAILS	2	\$15,752	50%	\$7,876	\$7,876	\$3,938	\$3,938	YES	
DIGITAL	Twitter Promoted Tweet Images (3 mo) DETAILS	2	\$6,736	50%	\$3,368	\$3,368	\$1,684	\$1,684	NO	
DIGITAL	Programmatic Digital Display (6 mo) DETAILS	1	\$4,757	50%	\$2,379	\$2,379	\$1,189	\$1,189	YES	
DIGITAL	Native Article or Virtual Tour Distribution (6 mo) DETAILS	1	\$5,594	50%	\$2,797	\$2,797	\$1,399	\$1,399	YES	
DIGITAL	TripAdvisor Display Ads (3 mo) DETAILS	2	\$31,094	50%	\$15,547	\$15,547	\$7,774	\$7,774	YES	
DIGITAL	Expedia Display Ads (3 mo) DETAILS	2	\$31,094	50%	\$15,547	\$15,547	\$7,774	\$7,774	NO	
TYPE	INITIATIVE (CLICK EACH CELL FOR DETAILS)	#	TOTAL \$ VALUE	% NMTD FUNDED	NMTD \$	PARTNER \$ COMMITMENT	PARTNER \$ DUE 8/1/2021	PARTNER \$ DUE 12/1/2021	REQUEST PARTICIPATION? *	

PRINT	New Mexico True Adventure Guide (FP) DETAILS	1	\$11,889	50%	\$5,945	\$5,945	\$2,972	\$2,972	NO	
PRINT / DIGITAL	New Mexico Magazine Print Display Ads (3X, FP) + Digital DETAILS	1	\$15,666	50%	\$7,833	\$7,833	\$3,917	\$3,917	YES	
PRINT / DIGITAL	New Mexico Magazine Advertorial (1X, FP) + Digital DETAILS	2	\$14,400	50%	\$7,200	\$7,200	\$3,600	\$3,600	YES	
PRINT / DIGITAL	Albuquerque The Magazine Advertorial (2X, FP) DETAILS	1	\$3,237	50%	\$1,619	\$1,619	\$809	\$809	YES	
PRINT / DIGITAL	Albuquerque The Magazine Print Ads (3X, FP) DETAILS	1	\$4,369	50%	\$2,185	\$2,185	\$1,092	\$1,092	NO	
OOH	Albuquerque Digital OOH (6 weeks) DETAILS	1	\$6,014	50%	\$3,007	\$3,007	\$1,504	\$1,504	YES	
PRINT / DIGITAL	Texas Monthly Print Display Ad (1X, FP) + Bonus Editorial & Digital DETAILS	1	\$13,856	50%	\$6,928	\$6,928	\$3,464	\$3,464	YES	
OOH	West Texas Digital OOH (6 weeks) DETAILS	1	\$2,084	50%	\$1,042	\$1,042	\$521	\$521	NO	
PRINT / DIGITAL	DENVER 5280 Magazine Print Ads (3X, FP) + Digital DETAILS	1	\$14,400	50%	\$7,200	\$7,200	\$3,600	\$3,600	YES	
OOH	Denver/Colorado Springs Digital OOH (6 weeks) DETAILS	1	\$9,041	50%	\$4,521	\$4,521	\$2,260	\$2,260	NO	

FLEX FUND REQUESTS** (CLICK HERE FOR DETAILS on Eligible and Ineligible FLEX FUND Expenses)

TYPE	INITIATIVE	#	TOTAL \$ VALUE	% NMTD FUNDED	NMTD \$	PARTNER'S COMMITMENT	REQUEST PARTICIPATION? *
	TYPE IN Vendor Name, Program Description & Objective	1	\$0	50%	\$0	\$0	NO
	TYPE IN Vendor Name, Program Description & Objective	1	\$0	50%	\$0	\$0	NO
	TYPE IN Vendor Name, Program Description & Objective	1	\$0	50%	\$0	\$0	NO
	TYPE IN Vendor Name, Program Description & Objective	1	\$0	50%	\$0	\$0	NO
	TYPE IN Vendor Name, Program Description & Objective	1	\$0	50%	\$0	\$0	NO
	TYPE IN Vendor Name, Program Description & Objective	1	\$0	50%	\$0	\$0	NO

*All Requests subject to review and approval by NMTD and contingent on available funds.

**Flex Fund Requests Require Upload of Detailed Vendor Deliverables, Success Measures, & 3rd Party Estimate with Final Application Submission by 6/1/21.

Application: City of Las Vegas

Virginia Marrujo - vmarrujo@lasvegasnm.gov
Cooperative Marketing and Advertising

Summary

ID: 0000000225

FY22 APPLICATION

In Progress - Last edited: May 21 2021

APPLICATION INSTRUCTIONS & QUESTIONS

Important Instructions

This Cooperative Marketing Program (CoOp) for fiscal year 2021-22 (FY22) has ONE application that combines the Media Menu (MMP) and Flexible Funding (Flex) Plans. Eligible entities may apply for either or both MMP and Flex.

Submissions will be evaluated based on your responses to the following questions and supporting documentation. The New Mexico Tourism Department (NMTD) will consider your responses to the following questions, MMP menu and Flex requests, as well as other factors, to make its decisions. Partner investments toward approved items will be matched by NMTD.

Using your customized Smart Select Opt-in Workbook emailed to you May 4, choose 'YES' or 'NO' to indicate initiatives in which you wish to participate, add any FLEX Fund requests, then rank each line item starting with '1' as your highest priority. Upon completion, UPLOAD the Smart Select Opt-in Workbook at the end of this application BEFORE submitting. Your application is a commitment to invest in the selected media items, totaling the amount shown in the Participation Request Summary section at top.

We strongly recommend scheduling a 1:1 Media Consultation to discuss your draft MMP selections and get answers to any questions you may have. [Schedule a Media Consult here.](#)

Need assistance completing your Smart Select Opt-In Workbook? Start by watching [this video tutorial](#) then make an appointment with Christi Rigby, our "CoOp Concierge" at 505-250-0887 or concierge@NMTrueCoOp.org for answers to any lingering questions.

FORM NOTES: Users can scroll to the bottom of the application and click the "Save & Continue Editing" button at any time. You may receive an error message indicating incomplete fields. Despite this warning, any data entered has been saved. You can logout and return later to complete, upload documents, etc.

Once all required fields have been completed, click the "Mark as Complete" button then confirm your desire to "Complete Task." **Once you click "Complete Task," your application will become Read Only.** You will no longer be able to edit, only view or download pdf. From the subsequent page, look for a green checkmark next to "FY22 Application" and a blue "Review & Submit" button. Although it's now locked, **your application is not submitted until you click the "Review & Submit" button. Be sure to submit your application.**

For technical support, contact Andrea Lawrence at 505-795-0108 or coop.marketing@state.nm.us.

ORGANIZATION & CONTACT INFORMATION

Organization Name

City of Las Vegas

Organization CRS Number

11 digits usually starting with 00, 01, or 02

(No response)

Applicant's First Name (Person completing this form)

Virginia

Applicant's Last Name

Marrujo

Phone

5054265937

Email

vmarrujo@lasvegasnm.gov

Is Organization Contact same as Applicant?

Yes

Organization Contact Full Name (if different from Applicant)

Virginia Marrujo

Organization Contact Phone (if different from Applicant)

505-454-1401

Organization Contact Email (if different from Applicant)

vmarrujo@lasvegasnm.gov

Name of Authorized Signatory (if/when there is a contract to execute)

Bill Hendrickson

NARRATIVE

While the Smart Select Opt-in Workbook captures the details of proposed marketing initiatives, this application is your opportunity to tell us more about your organization (destination, attraction, etc.) and describe ways in which you plan to collaborate and leverage this program to grow your tourism economy.

OVERVIEW

Describe your destination or attraction.

Explain how it's quintessentially New Mexican. What about it appeals to your target market? How does it contribute to overnight stays/visitor spending?

Las Vegas is home to over 900 historic buildings and homes situated at the foothills of the Sangre De Cristo Mountains. Once the biggest town in the Southwest, the Capital of the State, and the Plaza where New Mexico was declared as a state.

In the summers the culture and traditions are celebrated through cultural events such as Cinco de Mayo, Dia De Los Muertos, the Electric Light Parade, and the life of the City, the Annual Fiestas which is in its 133rd year. Las Vegas has much more to offer with outdoor adventures, antique shopping, NM Cuisine, weekly music in the park, and as a film destination.

COLLABORATION

List key collaborators, members and roles within the organization that will support CoOp initiatives and investments.

San Miguel County

Panderies

Pecos

Chamber of Commerce

Las Vegas Arts Council

Las Vegas First Independent Alliance

Now list external stakeholders (either by organization or individual name) who will actively participate and the role each will play toward your overall success (e.g. part of decision-making process, creative team, additional funding source, etc.).

The Chamber of Commerce, the City of Las Vegas Marketing Committee, and the Lodger Tax Advisory Board will be some of the main decision-makers who will be assisting with the decision-making of campaigns and creative submissions for the FY22 grant.

MARKETING

How do you market your destination or attraction?

Provide a written example of a marketing message with associated "call to action" that illustrates trip conversion power. *(Optional: upload a visual example at the bottom of this application form.)*

The Original Las Vegas
Old Trails, New Adventures

How do the initiatives selected in the Smart Select Opt-in Workbook complement your marketing plan as a whole?

Include information about planned advertising initiatives and campaigns outside CoOp.

The City of Las Vegas has opted to move to digital marketing since the beginning of the pandemic. The Smart Select Opt-in workbook compliments this decision with the various digital options and the print options which include a digital package.

Las Vegas looks forward to creating a consistent digital marketing plan which can also be incorporated to print.

Flex requests must be accompanied by third-party estimates detailing vendor deliverables and stated success measures. Furnish any description here and upload estimates at the end of this application form.

This year we will not be seeking Flex funding to keep the focus on the digital packages.

Did you participate in a Media Consultation in May 2021?

No

BUDGET

Indicate whether there are/will be any other funding sources from outside your organization.

(i.e. federal funds or contributions from the private sector. Remember funds from for-profit entities may not exceed 49% of awarded entity's total investment.)

This year the City of Las Vegas has increased its budget to accommodate more marketing to recover from the pandemic and will be the sole funding for the grant. The City has included an additional \$20,000 for digital marketing of tourism.

What dollar amount, if any, of your total partner dollar commitment will be funded by locally allocated FEDERAL funds?

(No response)

Do you anticipate receiving any additional FEDERAL funds to invest in tourism marketing efforts at a later date?

Yes

If Yes, indicate ESTIMATED AMOUNT of FEDERAL funds available for tourism marketing.

150000

If Yes, indicate ESTIMATED DATE of FEDERAL funds available for tourism marketing (MM/DD/YYYY).

07/01/2021

PARTING WORDS

Share any additional compelling information you would like the review committee to know when considering your application.

The City of Las Vegas has agreed to increase the overall marketing budget for the 2021/2022 fiscal year. We will be providing \$80,000 for the FY22 NM True Grant and an additional set of money to attract people to live in Las Vegas.

Documents to upload:

- 1. Smart Select Opt-In Workbook:** Complete all required fields, including Media Menu selections, Flex Plan requests, and priority of each initiative. Submit in Excel (.xls or .xlsx) file format. *(Required of all applicants.)*
- 2. Vendor estimates:** For each FLEX request, submit an estimate from an independent third-party detailing the scope of work, how you intend to measure success, and cost (i.e. estimates may NOT be sourced from or affiliated with applicant or applicant's collaborators). *(Required of applicants making Flex requests.)*
- 3. IRS Non-Profit letter:** Evidence of non-profit status is required. If you are applying as a tourism-related non-profit entity and do not upload evidence verifying this status, your application may be disqualified. Governmental entities do NOT need to submit a letter. *(Required of tourism-related non-profit applicants.)*
- 4. DFA Substitute W9 Form:** This form must be updated annually. It allows for payment to your organization if you are awarded. *(Required of all applicants. Download from the [Cooperative Marketing Resources](#) page.)*
- 5. Example Advertisement:** Marketing message with associated "call to action" that illustrates trip conversion power. *(Optional.)*

Smart Select Opt-In Workbook

Vendor Estimates (Flex Requests Only)

DFA Substitute W9 Form

IRS non-profit letter (NGOs only)

Example Advertisement

Signature of Organization/Contractual Contact

Understanding that this is a competitive process, I have read and reviewed this application and all supporting documentation including the contents of the Smart Select Opt-in Workbook and Flex vendor estimates for completeness, quality, and accuracy.

Furthermore, I understand that my organization is responsible for making accurate and timely payments as itemized in the Smart Select Opt-in Workbook.

Finally, as a member of the applying organization, I agree to provide inputs and adhere to deadlines per the Production Summary, either utilizing internal resources or by contracting with a third party.

CoOp GLOSSARY

ACRONYM	DEFINITION
AOR	Agency of Record
CPA	Cost per Acquisition
CPC	Cost per Click
CPCV	Cost per Completed View
CPE	Cost per Engagement
CPV	Cost per View
CTA	Call to Action
CTR	Click Through Rate
DMA	Designated Market Area
DSP	Demand Side Platform
ECTR	refers to Post Impression Activity; when viewer returns to your website at a later date
FIDS	Flight Information Displays
HHI	Household income
KPI	Key Performance Indicator
P4CB	Full Page 4-Color Full Bleed
RN	Room Nights
OOH	Out of Home
OTT	Over the Top (refers to streaming video directly, outside of a network provider)
ROAS	Return on Ad Spend
SEO	Search Engine Optimization
SOV	Share of Voice
USP	Unique Selling Proposition
VTR	View Through Rate (post impression responses)
YOY	Year Over Year
OTHER EXPRESSIONS	DEFINITION
Circ	Circulation
Comp set	Competitive set, similar to your destination, asset, etc.
Moat	cross-platform viewability analytics provider
Native	Content integrated within a website
Pdest	Previous destination searched
Pre-roll	Video ads prefacing another (usually longer) video

13-1-98. Exemptions from the Procurement Code.

The provisions of the Procurement Code shall not apply to:

A. procurement of items of tangible personal property or services by a state agency or a local public body from a state agency, a local public body or external procurement unit except as otherwise provided in Sections [13-1-135](#) through [13-1-137](#) NMSA 1978;

B. procurement of tangible personal property or services for the governor's mansion and grounds;

C. printing and duplicating contracts involving materials that are required to be filed in connection with proceedings before administrative agencies or state or federal courts;

D. purchases of publicly provided or publicly regulated gas, electricity, water, sewer and refuse collection services;

E. purchases of books, periodicals and training materials in printed or electronic format from the publishers or copyright holders thereof;

F. travel or shipping by common carrier or by private conveyance or to meals and lodging;

G. purchase of livestock at auction rings or to the procurement of animals to be used for research and experimentation or exhibit;

H. contracts with businesses for public school transportation services;

I. procurement of tangible personal property or services, as defined by Sections [13-1-87](#) and [13-1-93](#) NMSA 1978, by the corrections industries division of the corrections department pursuant to rules adopted by the corrections industries commission, which shall be reviewed by the purchasing division of the general services department prior to adoption;

J. purchases not exceeding ten thousand dollars (\$10,000) consisting of magazine subscriptions, web-based or electronic subscriptions, conference registration fees and other similar purchases where prepayments are required;

K. municipalities having adopted home rule charters and having enacted their own purchasing ordinances;

L. the issuance, sale and delivery of public securities pursuant to the applicable authorizing statute, with the exception of bond attorneys and general financial consultants;

M. contracts entered into by a local public body with a private independent contractor for the operation, or provision and operation, of a jail pursuant to Sections [33-3-26](#) and [33-3-27](#) NMSA 1978;

N. contracts for maintenance of grounds and facilities at highway rest stops and other employment opportunities, excluding those intended for the direct care and support of persons with handicaps, entered into by state agencies with private, nonprofit, independent contractors who provide services to persons with handicaps;

O. contracts and expenditures for services or items of tangible personal property to be paid or compensated by money or other property transferred to New Mexico law enforcement agencies by the United States department of justice drug enforcement administration;

P. contracts for retirement and other benefits pursuant to Sections [22-11-47](#) through [22-11-52](#) NMSA 1978;

Q. contracts with professional entertainers;

R. contracts and expenditures for legal subscription and research services and litigation expenses in connection with proceedings before administrative agencies or state or federal courts, including experts, mediators, court reporters, process servers and witness fees, but not including attorney contracts;

S. contracts for service relating to the design, engineering, financing, construction and acquisition of public improvements undertaken in improvement districts pursuant to Subsection L of Section [3-33-14.1](#) NMSA 1978 and in county improvement districts pursuant to Subsection L of Section [4-55A-12.1](#) NMSA 1978;

T. works of art for museums or for display in public buildings or places;

U. contracts entered into by a local public body with a person, firm, organization, corporation or association or a state educational institution named in Article [12](#), Section [11](#) of the constitution of New Mexico for the operation and maintenance of a hospital pursuant to Chapter [3](#), Article [44](#) NMSA 1978,

lease or operation of a county hospital pursuant to the Hospital Funding Act [Chapter [4](#), Article [48B](#) NMSA 1978] or operation and maintenance of a hospital pursuant to the Special Hospital District Act [Chapter [4](#), Article [48A](#) NMSA 1978];

V. purchases of advertising in all media, including radio, television, print and electronic;

W. purchases of promotional goods intended for resale by the tourism department;

X. procurement of printing services for materials produced and intended for resale by the cultural affairs department;

Y. procurement by or through the public education department from the federal department of education relating to parent training and information centers designed to increase parent participation, projects and initiatives designed to improve outcomes for students with disabilities and other projects and initiatives relating to the administration of improvement strategy programs pursuant to the federal Individuals with Disabilities Education Act; provided that the exemption applies only to procurement of services not to exceed two hundred thousand dollars (\$200,000);

Z. procurement of services from community rehabilitation programs or qualified individuals pursuant to the State Use Act [[13-1C-1](#) through [13-1C-7](#) NMSA 1978];

AA. purchases of products or services for eligible persons with disabilities pursuant to the federal Rehabilitation Act of 1973;

BB. procurement, by either the department of health or Grant county or both, of tangible personal property, services or construction that are exempt from the Procurement Code pursuant to Section [9-7-6.5](#) NMSA 1978;

CC. contracts for investment advisory services, investment management services or other investment-related services entered into by the educational retirement board, the state investment officer or the retirement board created pursuant to the Public Employees Retirement Act [Chapter [10](#), Article [11](#) NMSA 1978];

DD. the purchase for resale by the state fair commission of feed and other items necessary for the upkeep of livestock;

EE. contracts entered into by the crime victims reparation commission to distribute federal grants to assist victims of crime, including grants from the federal Victims of Crime Act of 1984 and the federal Violence Against Women Act of 1994;

FF. procurement by or through the children, youth and families department of pre-kindergarten services purchased pursuant to the Pre-Kindergarten Act [[32A-23-1](#) through [32A-23-9](#) NMSA 1978];

GG. procurement of services of commissioned advertising sales representatives for New Mexico magazine; and

HH. procurements exempt from the Procurement Code as otherwise provided by law.

History: Laws 1984, ch. 65, § 71; 1987, ch. 6, § 1; 1987, ch. 348, § 2; 1990, ch. 73, § 1; 1991, ch. 78, § 1; 1991, ch. 118, § 1; 1994, ch. 143, § 2; 1999, ch. 258, § 2; 2001, ch. 291, § 8; 2001, ch. 292, § 3; 2001, ch. 305, § 28; 2001, ch. 312, § 13; 2004, ch. 62, § 1; 2005, ch. 23, § 2; 2005, ch. 317, §2; 2005, ch. 318, § 1; 2005, ch. 334, § 8; 2007, ch. 55, § 1; 2007, ch. 345, § 1; 2008, ch. 4, § 2; 2008, ch. 70, § 2; 2009, ch. 231, § 1; 2013, ch. 40, § 1; 2013, ch. 70, § 6; 2013, ch. 71, § 1; 2015, ch. 32, § 1.

NM Compilation Commission

<http://www.nmcompcomm.us/index.html>

To access NMSA 13-1-98:

- Select Public Access Law from the horizontal navigation menu
- Search Statutes and Court Rules
- Select Desktop or Tablet and Click OK
- **Expand using + sign to left of menu item**
- +Statutes, Rules and Const.
- +NMSA (unannotated)
- +Chapter 13 – Public Purchases and Property
- +Article 1 – Procurement
- +Click More (below 13-1-42)
- +13-1-98. Exemptions from the Procurement Code (2015)



Content Creation: COVID-Safe Video & Photo Assets

Goal:

To create updated creative assets to inspire future travel for use on social/owned media/websites with adherence to CSPs

Partner Responsibility:

The CoOp team will work directly with organization/entity partner and production partner from start to finish.

- Partner will need to complete a pre-production questionnaire, participate in a kick off call to align on objectives, and several check-ins between the Co-Op team and production staff.
- Participating partner responsible for sourcing & compensating local talent/models, and any applicable permitting and coordination with local authorities for video/photo shoots.

Key Deliverables:

- 1 day shoot; 3 video vignettes (:06-:10 each, no audio, for use on web & social) + 10 still photo selects with full release for use by partner
- Crew of 2-3 New Mexico-based videographers/photographers experienced with the CoOp Program
- Gear: RED 6K cinema equipment, Lighting
- Post Production: Editing, Color Correction

Timing & Duration:

Kickoff as early as August 2020; up to 8 weeks



Social and Owned Media Optimization

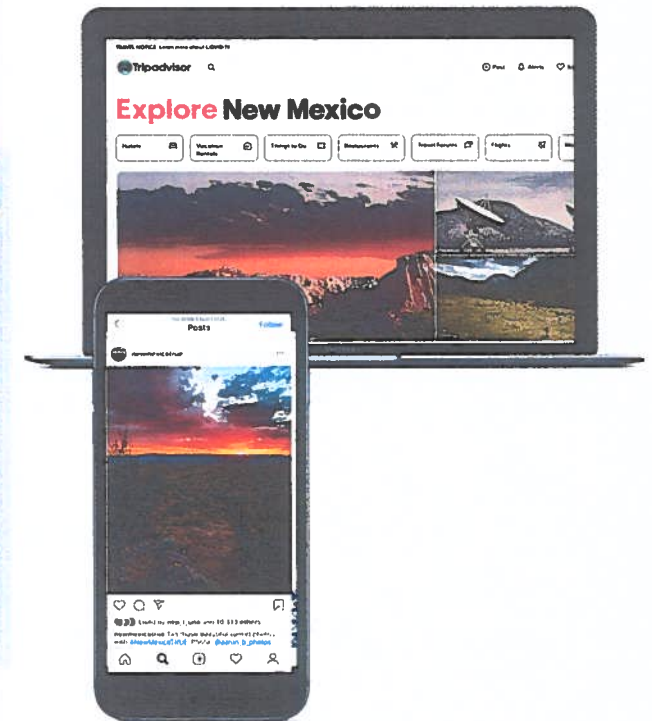
Goal: To identify and execute on opportunities that improve impact.

Process & Partner Responsibility: Partner will work directly with the Co-Op team through every step. Initial partner questionnaire to assess partner assets followed by a series of focused 1:1 training calls (including audit findings) paired with hands-on development of content execution across owned media channels.

Key Deliverables:

- Digital audit across social presence and owned media - including YouTube, Facebook, etc., in addition to TripAdvisor, and web presence – to identify opportunities that boost impact. *(Partners with an identified need for significant website development may request additional NMTD funds at the conclusion of this initiative.)*
- Assessment of existing assets with actionable insights for improvement
- 1:1 Training sessions to learn how to set up digital accounts (for those partners desiring assistance), and social media communications and planning.
- Creation of social post content including copywriting and photo sourcing:
 - Full year content calendar including access to free management tools
 - 2 social posts per week for 12 months of the year for 2 platforms.
 - A complimentary eMarketer report on the state of social for New Mexico.

Timing & Duration: As early as Sept 2020; 6 weeks



Google DMO 360 Amplification

Goals:

1. Grow Virtual Tourism: Escalate the vibrancy of New Mexico communities across Google's products with high-quality, immersive 360 Virtual Tours of key locations.
2. Update Google Street View, with priority on tourism-related areas that Google has never covered or are more than three years old.

Process & Partner Responsibility:

- The CoOp team will work directly with Miles Partnership to facilitate the program from start to finish.
- Collaborate on prioritizing shot selections as well as securing shoot locations.
 - Secure applicable permitting and coordination with local authorities for shoots, as required.

Key Deliverables:

360 Photosphere / Street View

- Google 360 Photosphere and Google Street View content shot by New Mexico-based Google Street View trained shooters using car mounted/person equipped cameras on roadways, trails, multi-use rec paths and waterways.
- Post-shoot content processing and upload to Local Guides account done on your behalf.
- Post-initiative summary report on image views across Google products. DMOs will have access to image-level data via their Local Guides account.

Virtual Tours

- Google Tour Creator with two to five 360 locations; posted on NewMexico.org and DMO websites.

Timing & Duration:

As early as Sept 2020; 6 weeks





Content Creation: Written Articles

Goal: To create updated creative assets to inspire future travel for use on social/owned media/websites

**Process &
Partner
Responsibility:**

The Co-Op team will work directly with organization/entity partner and production partner from start to finish.

- Partner will need to complete a questionnaire, participate in a kick off call to align on objectives, and attend several check-ins between the Co-Op team and production staff.
- Partner is responsible for providing prioritized topics for written article creation.

**Key
Deliverables:**

- Two custom 500-750 word articles by New Mexico Magazine writers.
- Posting on NewMexico.org Venturesome Traveler blog (for sharing across partner social channels)

**Timing &
Duration:**

Kickoff as early as August 2020; up to 8 weeks



Strategic Events Recovery Readiness Initiative (SERRI) - *INITIAL PILOT*

Goal:

To restore and reinvigorate events as a critical driver of New Mexico's tourism economy.

Process & Partner Responsibility:

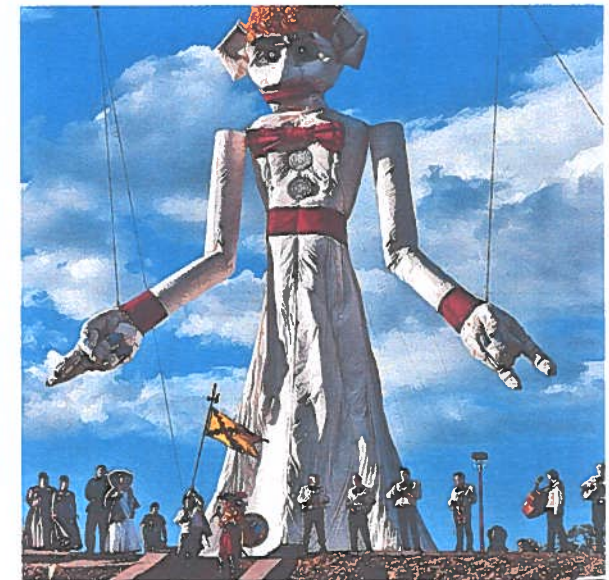
Partners selected for initial pilot will collaborate with the CoOp team to assess opportunities and implement improvements for future event execution. Pilot initiative includes technical assistance 100% funded by NMTD.

Key Deliverables:

- 3rd Party Strategic Assessment
- Consumer Discoverability Audit & Actionable Insights for Improvement
- Comprehensive Event Analysis, including:
 - Organization and Event Operations
 - Market, Competitive and SWOT Analysis
 - Financial Audit and "Health Check"
 - National Sponsorship Opportunities
- Collaborative Implementation Plan to Capture Identified Opportunities

Timing & Duration:

As early as January 2021; range of 16-24 weeks for initial pilot phase





NEW MEXICO TRUE

FY22 COOPERATIVE MARKETING
PROGRAM OVERVIEW

Overview: FY22 CoOp Quick Facts

✓ **BIGGER BETTER PROGRAM:** Estimated NMTD CoOp funding 10X historical levels

- Communities that sustained the highest levels of Economic Injury eligible for special 2:1 NMTD: Partner \$ match, up to \$1MM per partner
- All others 1:1 NMTD: Partner \$ Match
- Prospective partners should seek locally allocated federal relief funds as source of partner \$ contribution to maximize impact

✓ **YOUR INVITATION:** ALL local and tribal governments, tourism-related IRS non-profits and attractions invited to participate

✓ **TAILORED DESIGN:** “Smart Select” Menu based on partner’s situation & priorities

- Provide your input via **MANDATORY** Partner Priorities & Situation Assessment Survey
 **DEADLINE 4/23**
- Partner-Specific Recommended Media Menu Plan (MMP) generated for consideration (and discussion in 1:1 media consult, on request)

✓ **SIMPLE APPLICATION:** Opt-In to your Media Menu Plan (MMP) + Request any desired Flex Grants for off-menu initiatives

 **DEADLINE 6/1**

Cooperative Marketing Program Objectives



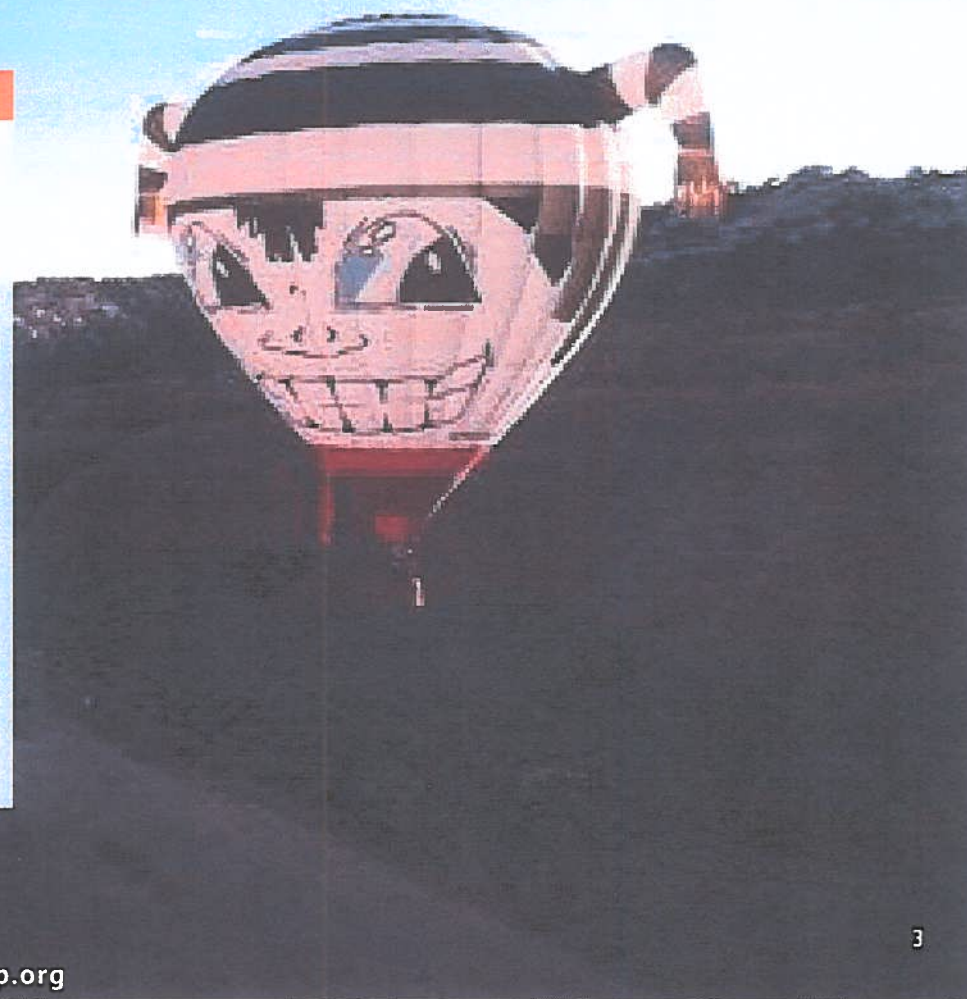
ACHIEVE greater media buying power by matching state dollars with partners' marketing investments

EXTEND the power of New Mexico True with consistent brand standards and efficient production

MEET a diverse range of partner goals and budgets

SUPPORT partners through conscientious and expert service, from strategy to implementation

DELIVER performance reporting to measure impact



Program is designed to catalyze our tourism economy



Refill the Marketing Funnel

INSPIRATION

Create Awareness



CONSIDERATION

Drive Action



CONVERSION

Secure Booking



CONTENT CREATION

PRINT

OUT OF HOME

SOCIAL

DIGITAL

The Future is True brand refresh is designed to integrate your unique identity



AVAILABLE NOW

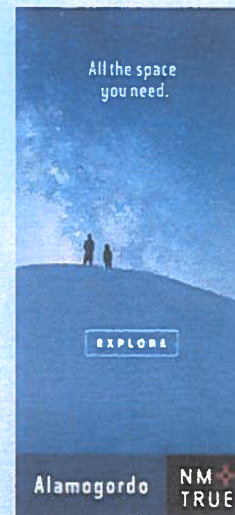
Brand integration toolkit for DMO social & owned channels

- ✓ Social banners
- ✓ Email signatures
- ✓ + Updated brand guidelines



COMING SOON

Brand resource hub for custom ad creation + partner brand identity integration



NEW FY22 CoOp Program Features to Support Tourism Revitalization Statewide



MORE MATCHING FUNDS

- 10x available funds
- 2:1 match for highest economic injury destinations
- 1:1 match for all other partners



"SMART SELECT" MEDIA MENU

- Share your unique situation & priorities via partner survey
- Recommended media menu plan with smart options for your specific situation & priorities



FLEXIBLE EXECUTION

- In-market timing adjustable to meet market needs & any public health orders
- Flex grants for off-menu initiatives



RIGOROUS REPORTING

- New dashboard tool to track & demonstrate impact
- Enhanced, real time digital optimization



FY22 CoOp Program Process



1
2
3
4

PARTNER PRIORITIES & SITUATION ASSESSMENT

Share YOUR specific situation and marketing priorities via survey **Due 4/23/21**

SMART SELECT RECOMMENDED PLAN

Receive partner-specific recommended Media Menu Plan (MMP) & proposed NMTD \$ Match for your consideration, based on your unique situation & priorities **Early May**

MEDIA CONSULT

Participate in 1:1 media consult (on request) to have questions answered and discuss potential plan adjustments **Mid May**

PARTICIPATION CONFIRMATION

Opt-In to any or all of Recommended MMP menu + Request additional Flex fund to address any gaps **Deadline 6/1/21**

TWO Plans to Support Your Needs

MMP

(MEDIA MENU PLAN)



- “Smart Select” Menu of content & media options at negotiated rates, based on unique Partner Priorities & Situation Assessment Survey inputs
- Partner contributes only their share of \$ (33%-50% of total) prior to media launch
 - 2:1 Partner: NMTD \$ Match for those with Highest Economic Injury
 - 1:1 Partner: NMTD \$ Match for all others
- CoOp Team responsible for program development & negotiation, execution, trafficking creative, and performance reporting

TWO Plans to Support Your Needs

MMP

(MEDIA MENU PLAN)



- “Smart Select” Menu of content & media options at negotiated rates, based on unique Partner Priorities & Situation Assessment Survey inputs
- Partner contributes only their share of \$ (33%-50% of total) prior to media launch
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- CoOp Team responsible for program development & negotiation, execution, trafficking creative, and performance reporting

FLEX

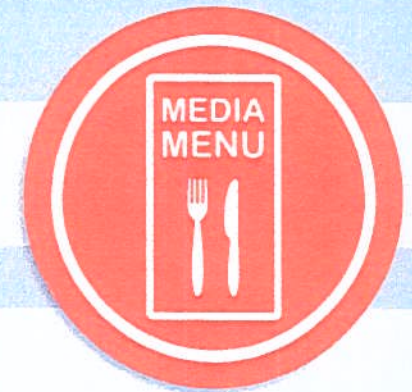
(FLEX PLAN)



- Historic model offering reimbursement of eligible off-menu marketing or media initiatives of the partner's own design
- Partner funds 100% of costs upfront, with up to 50% reimbursed by NMTD after proof of performance and payment
- Partner responsible for program development & negotiation, execution, trafficking creative, and performance reporting

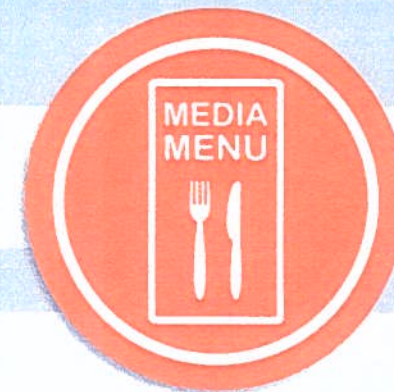
FY22 Program Architecture – Media Menu Plan (MMP)

Eligible Entities	Tourism-related IRS non-profits + tribal and local governments (Private entities may collaborate and contribute up to 50% of eligible entity's CoOp investment)
Application Process	STEP 1: Complete Partner <u>Priorities & Situation Assessment Survey</u> STEP 2: Review customized "Smart Select" MMP Plan & Identify any gaps for which to request Flex Funds STEP 3: Upload Flex Requests with MMP "Smart Select" request confirmation via [SM Apply]
Support Available	 "CoOp Concierge" + Media Planning Consults (Schedule Your Appointment at NMTrueCoOp.org)
Application Due Date	 June 1, 2021 at 5:00 P.M. (MT)



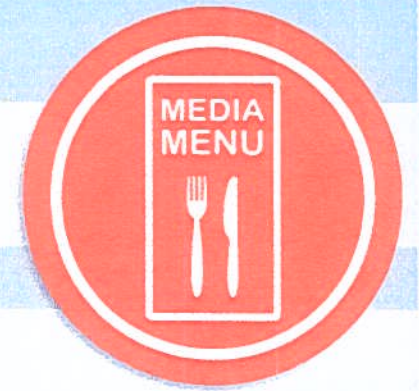
FY22 Program Architecture – Media Menu Plan (MMP)

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Support Available	 "CoOp Concierge" + Media Planning Consults (Schedule Your Appointment at NMTrueCoOp.org)
Application Due Date	 June 1, 2021 at 5:00 P.M. (MT)
NMTD Funding	2:1 NMTD: Partner \$ Match for Highest Economic Injury communities investing federal \$; 1:1 NMTD: Partner \$ Match for all others
Funding Process	✓ Partner pays only Partner portion of MMP media cost (directly to NMTD or through partner's ad agency*, if applicable) ✓ First 50% of partner payment due 8/1/21 and final 50% due 12/1/21 ✓ NMTD pays vendors



* If partner's ad agency leads media planning and buys MMP media directly from NMTD on partner's behalf, any commissions on partner portion of MMP media is based solely on agreement between partner and their ad agency

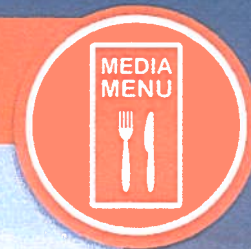
FY22 Program Architecture – Media Menu Plan (MMP)



Eligible Entities	Tourism-related IRS non-profits + tribal and local governments (Private entities may collaborate and contribute up to 50% of eligible entity's CoOp investment)	
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Application Due Date	 June 1, 2021 at 5:00 P.M. (MT)	
NMTD Funding	2:1 NMTD: Partner \$ Match for Highest Economic Injury communities; 1:1 NMTD: Partner \$ Match for all others	
Funding Process	✓ Partner pays only Partner portion of MMP media cost (directly to NMTD or through partner's ad agency*, if applicable) ✓ First 50% of partner payment due 8/1/21 and final 50% due 12/1/21 ✓ NMTD pays vendors	
Execution Process	NMTD CoOp Team provides: ✓ Vendor negotiations ✓ 1:1 media planning consult with partners (& ad agency, if applicable) ✓ Custom production timelines & instructions	✓ Insertion orders ✓ Creative trafficking to media vendors ✓ Proof of placement ✓ Reporting
Brand Standards	✓ All creative must meet New Mexico True brand standard (Improved, more flexible and Partner-friendly templates coming with Brand Resource Hub June 2021) ✓ Any website URL listed in CoOp advertising must feature New Mexico True above the fold ✓ All creative must be reviewed & approved by NMTD prior to trafficking	

* If partner's ad agency leads media planning and buys MMP media directly from NMTD on partner's behalf, any commissions on partner portion of MMP media is based solely on agreement between partner and their ad agency.

NMTD CoOp Team



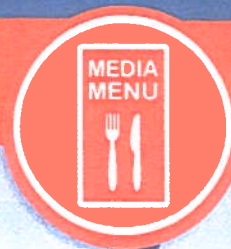
- Handle media vendor Insertion Orders, Purchase Orders, and Payments.
- Supply useful tools that provide all production specs and requirements in a practical format.
- Negotiate all production timelines with vendors.
- Deliver all assets and traffic all ads to vendors.
- Manage production process on a daily basis.
- Facilitate creative approval routing process.
- Provide launch communication alerts.
- Track and optimize live media as needed.
- Collect all vendor reporting and provide comprehensive summaries.

MMP Execution Roles



NMTD CoOp Team

- Handle media vendor Insertion Orders, Purchase Orders, and Payments.
- Supply useful tools that provide all production specs and requirements in a practical format.
- Negotiate all production timelines with vendors.
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- Collect all vendor reporting and provide comprehensive summaries.



MMP Partner

- Partner Payments remitted on time.
- Assets/creative delivered on time & to spec.
- Timely response on reviews and approvals.
- End of year tracking & impact report with additional local data to complement MMP vendor reporting.

FY22 Program Architecture – FLEX



Eligible Entities	Tourism-related IRS non-profits + tribal and local governments
Application Process	STEP 1: Complete Partner <u>Priorities & Situation Assessment Survey</u> STEP 2: Review customized “Smart Select” MMP Plan & Identify any gaps for which to request Flex Funds STEP 3: Upload Flex Requests with MMP “Smart Select” request confirmation via [SM Apply]
Support Available	 “CoOp Concierge” + Media Planning Consults (Schedule Your Appointment at NMTrueCoOp.org)
Application Due Date	 June 1, 2021 at 5:00 P.M. (MT)



FY22 Program Architecture – FLEX

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Funding Process	✓ Partner fronts <u>100% of cost</u> to vendors ✓ NMTD reimburses awarded Flex funds to Partner after Reimbursement Request received with proof of placement, proof of payment, proof of NMTD creative approval. Reporting Required.



FY22 Program Architecture – FLEX



Eligible Entities	Tourism-related IRS non-profits + tribal and local governments		
Application Process	STEP 1: Complete Partner <u>Priorities & Situation Assessment Survey</u> STEP 2: Review customized “Smart Select” MMP Plan & Identify any gaps for which to request Flex Funds STEP 3: Upload Flex Requests with MMP “Smart Select” request confirmation via [SM Apply]		
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Execution Process	<u>Partner handles:</u>	✓ Vendor negotiations ✓ Insertion orders ✓ Vendor payments	✓ Creative trafficking to media vendors ✓ Proof of placement ✓ Reporting
Brand Standards	✓ All creative must meet New Mexico True brand standards (Improved, more flexible and Partner-friendly templates coming with Brand Resource Hub July 2021) ✓ Any website URL listed in CoOp advertising must feature New Mexico True above the fold ✓ All creative must be reviewed & approved by NMTD prior to trafficking		



NMTrueCoOp.org

FY22 Eligible and Ineligible Expenses – FLEX



What's In (Eligible)



- Production of printed collateral or other promotional assets with updated New Mexico True branding (brochures, maps, guides, signage, window decals, visitor center staff apparel)
- Any media placement not specifically offered in the MMP menu
- Any media vendor of partner's choice, including MMP vendors
- Website development/enhancement and SEO (site must meet New Mexico True guidelines)
- Tradeshow exhibits and booth rentals – signage must incorporate New Mexico True and must not be a tradeshow in which NMTD is already participating
- Meetings & Convention and Group Travel Marketing

FY22 Eligible and Ineligible Expenses – FLEX



What's In (Eligible)

- Production of printed collateral or other promotional assets with updated New Mexico True branding (brochures, maps, guides, signage, window decals, visitor center staff apparel)
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- Meetings & Convention and Group Travel Marketing



What's Out (Ineligible)

- Agency commissions and fees
- NM Gross Receipts Tax (GRT)
- Creative production and ad design fees
- Fulfillment costs (direct mail or collateral distribution costs)
- Earned Media/PR, including press releases, FAM tours (media events) & social media influencer trips
- Strategic planning and research
- Office supplies
- Product development
- Lobbying
- Attendance/Individual registration fees for educational conferences, trade shows, & advocacy programs
- Subscriptions and membership dues
- Travel expenses, food, and alcoholic beverages
- Purchases or rentals of equipment and supplies
- Employee salaries, personnel costs or hours
- Infrastructure, including construction of facilities or modification of eligible historic structures

NMTD CoOp Team



- Facilitate reimbursement request process.
- Issue reimbursements per Flex award, once proof of creative approval, placement, and payment is received.

NMTD CoOp Team

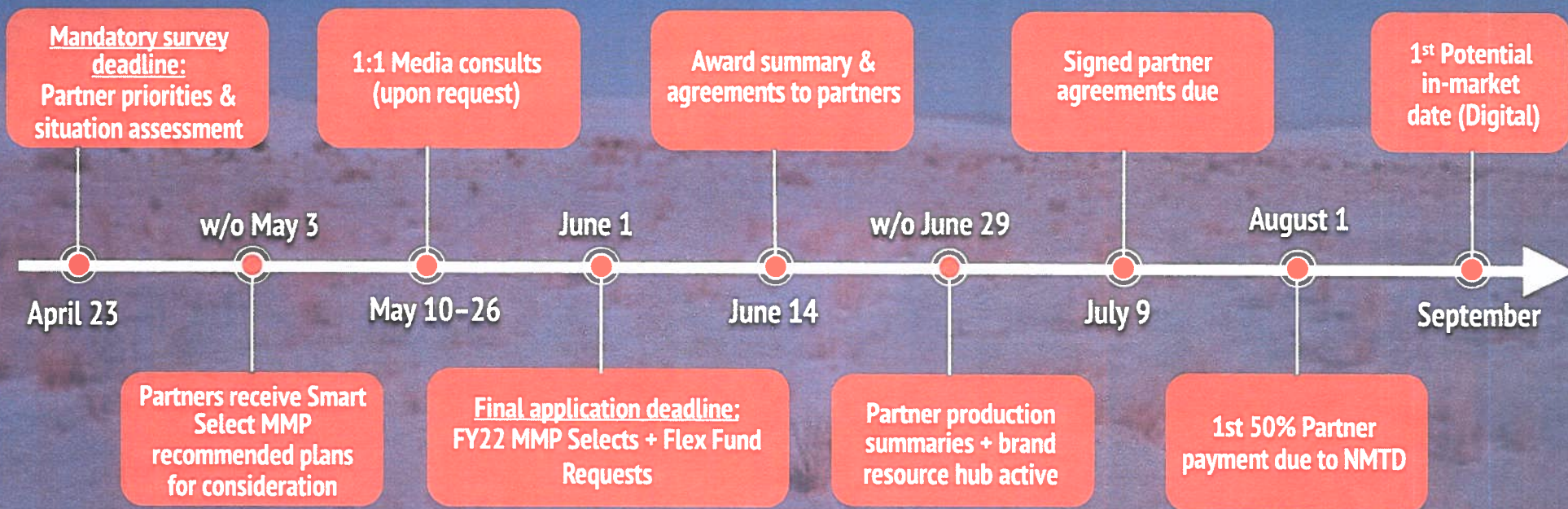
- Facilitate reimbursement request process.
- Issue reimbursements per Flex award, once proof of creative approval, placement, and payment is received.



Partner

- Negotiate programs with media vendors (estimates must be uploaded to CoOp application).
- Develop production timelines with vendors.
- Manage production process and secure NMTD creative approval.
- Deliver all assets and traffic ads to vendors.
- Confirm programs are live.
- Track and optimize live media as needed.
- Handle media vendor payments.
- Collect proof of placement and all vendor reporting.
- Complete Flex reimbursement request by June 15, 2022.
- Complete required reporting to NMTD by July 10, 2022.

FY22 Cooperative Marketing Program Timeline



Contact us! Your New Mexico True CoOp Team



**Andrea
Lawrence**
Program
Manager

Primary point of contact

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505-795-0108



**Brandy
Velarde**
Marketing
Grant
Coordinator

MMP payments and Flex
grant reimbursements

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505-500-7890



**Celia
Garcia**
Account
Manager

MMP program execution
& reporting

PartnerService@NMTrueCoOp.org
505-515-4189



**Christi
Rigby**
CoOp
Concierge

Assistance with MMP Smart Select
workbook, media consult
scheduling, application, & Brand
Resource Hub

Concierge@NMTrueCoOp.org
505-515-0077

We are here for you!

Let's start our journey back

TOGETHER

Access Resources & Submit your Priorities Survey at

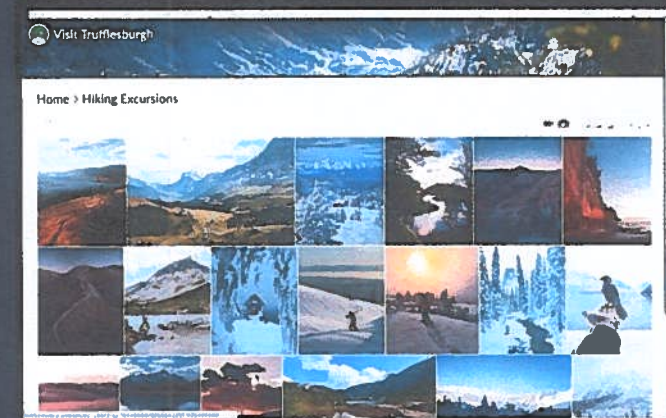
NMTrueCoOp.org

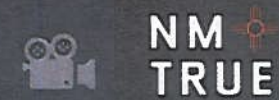
Crowdsourced Photo & Video Management

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Package Includes	• CrowdRiff: Source high-quality User Generated Content (UGC) found on social media (Instagram, Facebook and Twitter) including photo and video for web and social media • Requesting usage rights via a hashtag approval system that gives partners the ability to reshare • NM True CoOp team will work with CrowdRiff to make asset selections and secure rights
Partner Inputs Required	• Collaborate on asset selections and approval • Adhere to usage rights established through approval system
\$ Value	\$1,942 per year



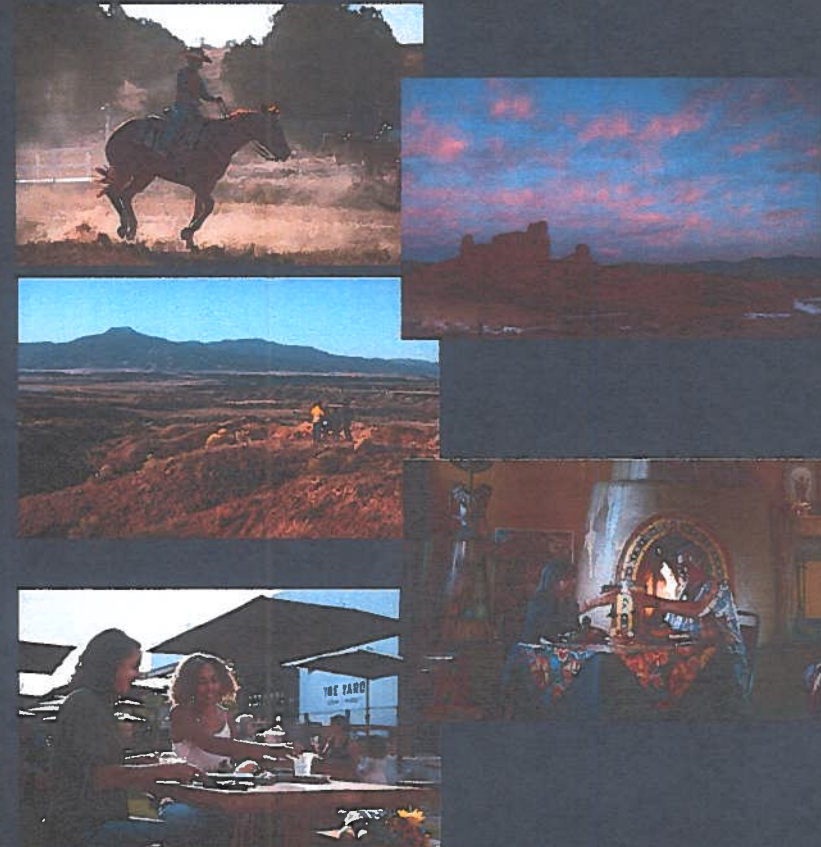


BILL STENGEL PHOTOGRAPHY

Still Photo Shoot (1 Day, 30 Selects)

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Package Includes	• 1 Day shoot + 30 photo selects • Photographers experienced with New Mexico True • Oversight of briefing and creative approvals by CoOp Team to ensure quality outcomes that meet brand standards and your destination's objectives • Crew & Gear: Post-production, Editing, Color Correction
Partner Inputs Required	• Complete Pre-Production Questionnaire to prioritize your most important shoot locations and experiences • Pay all permitting & location costs and contact local authorities as needed • Secure volunteer models as required • Local contact available on set on all shoot days
\$ Value	\$4,338



Social Content Amplification Package (12 Months)

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Package Includes

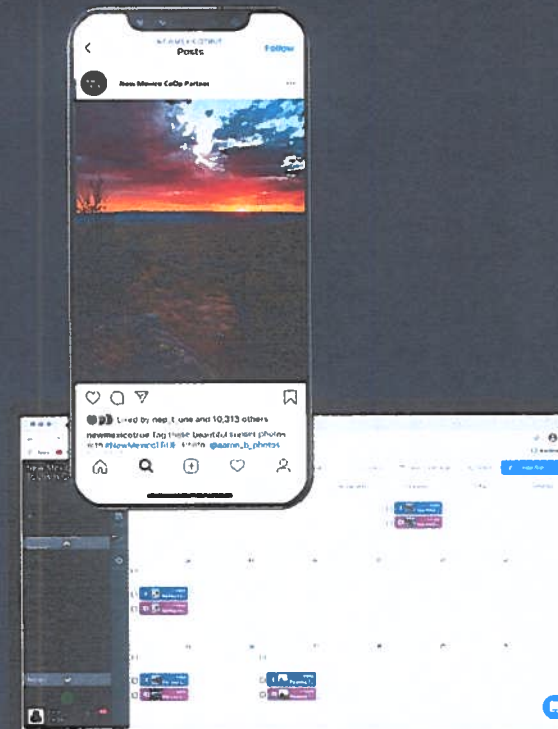
- For partners participating in NMTD's FY21 Recovery Readiness Social & Owned Media initiative
- Content implementation using HeyOrca
- Utilize existing content collaborative tool: HeyOrca
- 2 additional posts per week (customized by channel; content written in 3 month periods) September to December 2021
- 4 post per week (customized by channel; content written in 3 month periods) January to August 2022
- Optimizations and content improvements to be made each quarter
- Assistance with responding to comments
- Partner service: 1 Monthly Status call, Email reminders, etc.
- Growth activities to help increase followers and likes, Page optimization for performance, manual posts (reels, stories, carousels) and engagement
- Quarterly Reporting

Partner Inputs Required

- Partner will work directly with the Co-Op team through every step
- Full access to partner's social channels
- Timely content review, edits and approval

\$ Value

\$10,704



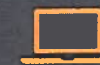
Digital / Social Article Amplification Package (For 2 Written Articles)



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Package Includes	- Digital/Social visibility for 2 previously created written articles - Sponsored native content block on newsletter (one 325x220 photo, 100 words, and up to 2 links to 31,200 subscribers) - Sponsored FB post (123K followers) - Sponsored Tweet (46.8K followers)
Recommended Use	Inspire travelers with authentic and unique stories about your destination or attraction
Partner Inputs Required	- Confirmation of 2 previously-approved and produced written articles from FY20 or FY21 Recovery Readiness for distribution - Refer to Production Summary and timeline (issued post-awards) for specs and submission instructions
\$ Value	\$3,000



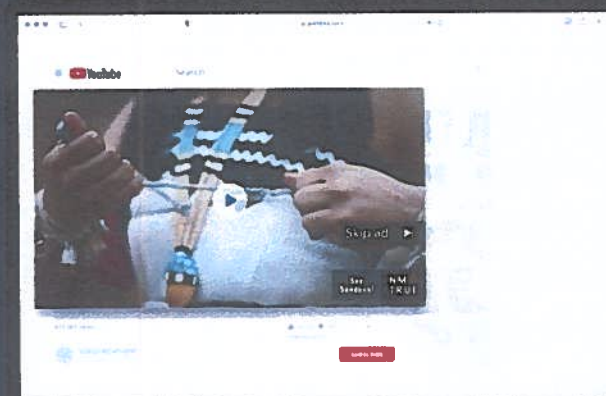


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YouTube (3 Months)

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Ad Placement	• :15s video served on YouTube videos as either pre-roll, mid-roll or post-roll videos (before, in the middle or after a video airs) • Video ads will run across relevant YouTube channels and videos for our target audience.
Recommended Use	• Best used in shorter flight windows to drive short burst activity and best used to promote things to do or events in your destination
Partner Inputs Required	• Final :15s video spot
Targeting	• Priority audiences (demographic + psychographic) & target geography based on partner's input • YouTube is the go-to video platform among adults 18-49
Key Performance Indicators (KPI)	Metrics: Video Completion Rate Benchmarks: 25% - 50% Video Completion Rate
Timing	3 months
Exposures	490,000
\$ Value	\$7,618

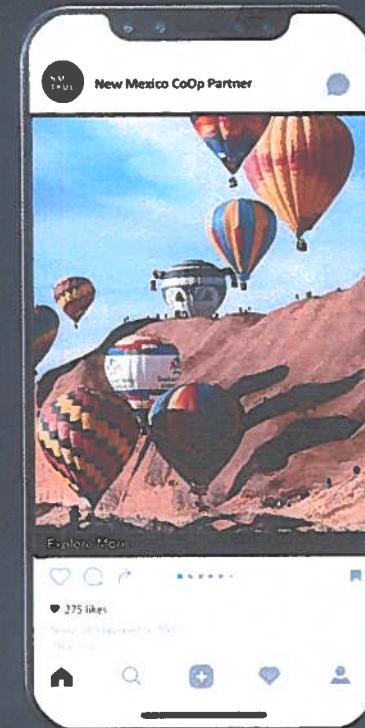


Instagram Static Ads (6 Months)



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Ad Placement	• Leverage visually driven creative assets to engage users on Instagram as they scroll thru their social feed • Assets should be made with a “visual” first approach to match the look and feel of the platform & on a mobile device
Recommended Use	• Best used in shorter flight windows to drive short burst activity
Partner Inputs Required	• Vertical 600x750 or square 600x600 image with post copy to accompany the image • Full access to partner’s social account
Targeting	• Priority audiences (demographic + psychographic) & target geography based on partner’s input • 52% of Instagram’s Audience is women & the largest active age range is adults 18-34
Key Performance Indicators (KPI)	Metrics: Total Engagements & CTR Benchmarks: .80% CTR (Total platform travel benchmark)
Timing	6 months
Exposures	478,000
\$ Value	\$7,324

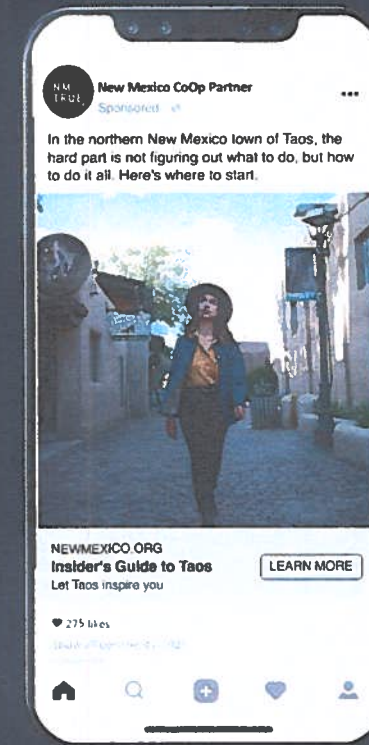


Facebook Static Ads (6 Months)

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Ad Placement	- Leverage Social Posts to engage users on Facebook as they scroll thru their social feed - Deploy ads on the universal New Mexico Tourism Facebook page to maximize reach and audience exposure vs individual partner pages
Recommended Use	Best used as an always-on channel to drive continual awareness
Partner Inputs Required	600x600 image, headline, description, and text for post - Full access to partner's social account
Targeting	- Priority audiences (demographic + psychographic) & target geography based on partner's input 51% of Facebook's Audience is women & the largest active age range is adults 25-54
Key Performance Indicators (KPI)	Metrics: Total Engagements & CTR Benchmarks: .90% CTR (Total platform travel benchmark)
Timing	6 months
Exposures	400,000
\$ Value	\$5,286



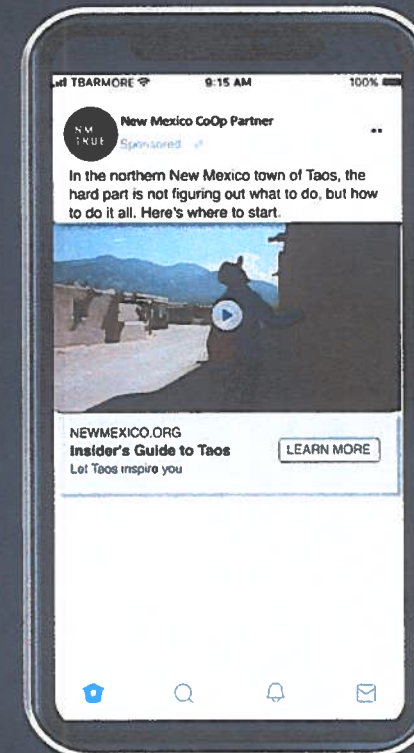
Facebook Infeed Video Ads (3 Months)



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Ad Placement	- Leverage Social Video Posts to engage users on Facebook as they scroll thru their social feed - Deploy ads on the universal New Mexico Tourism Facebook page to maximize reach and audience exposure vs individual partner pages
Recommended Use	Best used as a compliment to static Facebook posts to drive aided awareness & engagement
Partner Inputs Required	1080 x 1080 :15s video, headline, description, and text for post - Full access to partner's social account
Targeting	- Priority audiences (demographic + psychographic) & target geography based on partner's input 51% of Facebook's Audience is women & the largest active age range is adults 25-54
Key Performance Indicators (KPI)	Metrics: Total Engagements & Video Completions Benchmarks: 45% Video Completions
Timing	3 months
Exposures	325,000
\$ Value	\$7,876



Twitter Promoted Tweet Image (3 Months)

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Ad Placement	- Utilize Promoted Tweet Image Ads on Twitter to reach a wide group of users to spark interest and engagement - Promoted tweets show up on the main timeline as well as on the search results page. Promoted Tweets are shared via the New Mexico True twitter account vs individual partner accounts
Recommended Use	Best used in shorter flight windows to drive short burst activity. Recommended to also mention partner Twitter handle in the ad copy to drive partner social following
Partner Inputs Required	280 character tweet copy + 1200x600 image for the promoted tweet
Targeting	- Priority audiences (demographic + psychographic) & target geography based on partner's input - Twitter's audiences are leaned-in, influential, passionate and looking to always spark a conversation. Males make up a larger share of the platform, with largest age sector being 25-49
Key Performance Indicators (KPI)	Metrics: Total Engagements & CTR Benchmarks: 1.20% CTR
Timing	3 months
Exposures	440,000
\$ Value	\$3,368

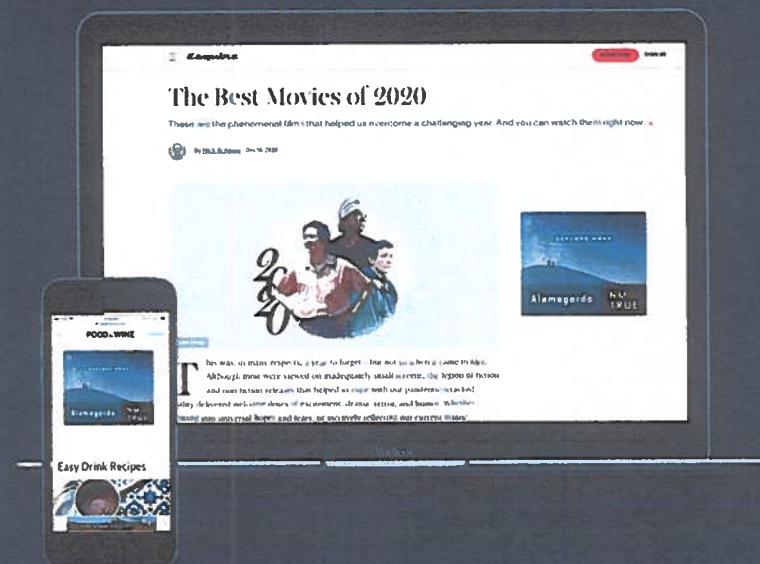


Programmatic Digital Display (6 Months)

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Ad Placement	- Digital display banners bought programmatically, targeted to respective audiences and markets. - Ads appear on various websites depending on where the target user can be reached during their web browsing experience
Recommended Use	Best used as an always-on channel to drive continual awareness
Partner Inputs Required	- Standard Ad: 300x600, 300x250, 728x90 - Mobile: 300x250, 320x50, and 320x480 static - Up to two creative changeouts permitted
Targeting	Priority audiences (demographic + psychographic) & target geography based on partner's input
Key Performance Indicators (KPI)	Metrics: Impressions and CTR Benchmark: .10% CTR
Timing	6 months
Exposures	383,333
\$ Value	\$4,757



Native Article or Virtual Tour Distribution (6 Months)

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Ad Placement	Sponsored content distribution – purchased and promoted programmatically. Native ads driven to Article hosted on NewMexico.org or Virtual Tour content on partner site
Recommended Use	Best used as an always-on channel to drive continual awareness
Partner Inputs Required	Approved/Completed content. CoOp team will send suggested copy and photos to partner for approval 2-4 weeks prior to launch.
Targeting	Priority audiences (demographic + psychographic) & target geography based on partner's input
Key Performance Indicators (KPI)	Metrics: Total Engagements & CTR Benchmarks: .20% CTR
Timing	6 months
Exposures	441,667
\$ Value	\$5,594



DISTRIBUTION



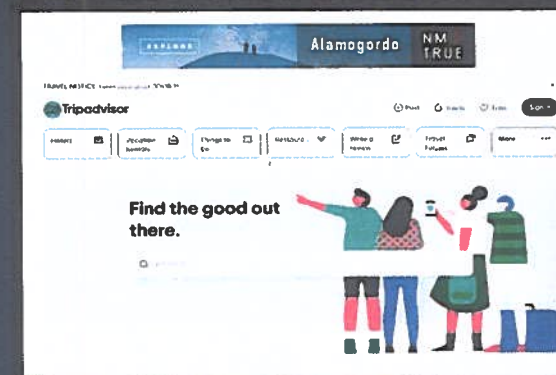
CONTENT ON NEWMEXICO.ORG

Tripadvisor Display Ads (3 Months)

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Ad Placement	- Standard: Display banners on Tripadvisor.com; reviewing, booking, inspiration pages - Can link out to partner pages or have booking directly on Tripadvisor
Recommended Use	Leverage early on in campaign to capitalize on those currently looking for future travel inspiration
Partner Inputs Required	Standard: 300x600, 300x250, 728x90, 300x250, 320x50, and 320x480 static or HTML5 Video asset
Targeting	- Priority audiences (demographic + psychographic) & target geography based on partner's input - Travel Intenders actively looking for experiences New Mexico has to offer.
Key Performance Indicators (KPI)	Total Engagements / Clicks and Bookings/Return Benchmark: TBD*
Timing	3 months
Exposures	600,000
\$ Value	\$15,547

*Benchmarks TBD

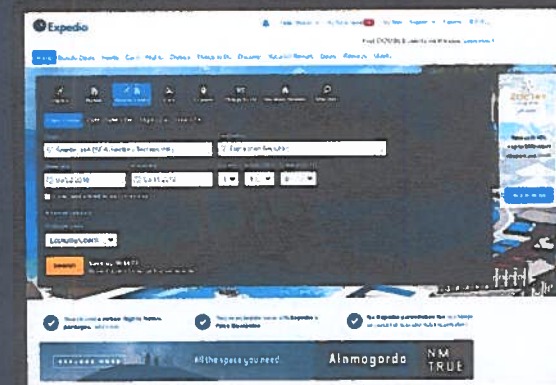


Expedia Display Ads (3 Months)

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Ad Placement	- Standard: Display banners on Expedia.com and all Expedia owned properties; reviewing, booking, inspiration pages - Expedia willing to do a 1:1 Match of all campaign funding
Recommended Use	Recommend to launch these activations once travel restrictions are lifted as recovery methods to drive bookings and ROI
Partner Inputs Required	Standard: 300x600, 300x250, 728x90 , 300x250, 320x50, and 320x480 static
Targeting	- Priority audiences (demographic + psychographic) & target geography based on partner's input - Travel Intenders actively looking for places to travel and things to do in New Mexico or viewing competitive travel options
Key Performance Indicators (KPI)	Total Engagements / Clicks and Bookings/Return Benchmark: TBD*
Timing	3 months
Exposures	900,000
\$ Value	\$15,547

*Benchmarks TBD



New Mexico True Adventure Guide (Full Page)

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Ad Placement	Full Page Display
Recommended Use	Showcase your specific destination or attraction to a highly qualified audience already interested in New Mexico
Targeting	300,000 Circulation, Geo: National Distribution: Barnes & Noble and Books-a-Million + Direct to consumer based on request, New Mexico Visitor Information Centers, Convention and Visitors Bureaus, Chambers of Commerce, as well as selected events and trade shows.
Partner Inputs Required	- Final display print ad (built to NMTD brand-standards and vendor specs) - Refer to Production Summary and timeline (issued post-awards) for specs and submission instructions.
Timing	October 2021 (Annual)
\$ Value	\$11,889



New Mexico Magazine – Display Print Ads (3x Full Page) + Digital

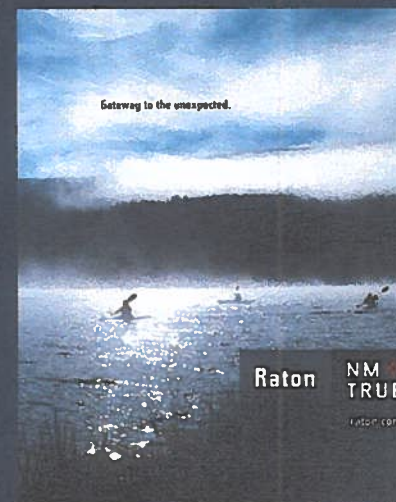


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NewMexico
MAGAZINE

Ad Placement	- Full page Print Display Ad (3x) - Digital Display Ad on NMMagazine.com - Digital Display Ad in Weekly Newsletter (3x)
Recommended Use	Showcase your specific destination or attraction to a highly qualified audience already interested in New Mexico
Targeting	2/3 Out of State 1/3 In State. 70,000 print circulation, 160,000 readership. 30,000 email subscribers. HHI \$121,134, College Educated. 87% are planning 2+ overnight trips in NM annually
Partner Inputs Required	Final display print ad and digital display ad (built to NMTD brand-standards and vendor specs) Refer to Production Summary and timeline (issued post-awards) for specs and submission instructions.
\$ Value	\$15,666





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New Mexico Magazine – Advertorial (Full Page) + Digital

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Ad Placement	- Cobranded print advertorial - Digital advertorial content posted in Destination Guide section on nmmagazine.com with one-year shareable link - Promo of partner's Destination Guide content on homepage: 6 months - E-newsletter Ad - Facebook & Twitter posts
Recommended Use	Showcase your specific destination or attraction to a highly qualified audience already interested in New Mexico
Targeting	2/3 Out of State 1/3 In State. 70,000 print circulation, 160,000 readership. 30,000 email subscribers. HHI \$121,134, College Educated. 87% are planning 2+ overnight trips in NM annually
Partner Inputs Required	Required questionnaire to build advertorial content (copy, photos, etc.) and digital placement. Refer to Production Summary and Timeline (issued post-awards) for specs and submission instructions.
Timing	November 2021 or April 2022
\$ Value	Full Page: \$7,200 (price per issue)

SPECIAL ADVERTISING SECTION NEW MEXICO TRUE



Carlsbad Cool

It's more than a fantastic view: Carlsbad also has tasty brews, spicy food, and toe-tapping tunes.

New Mexico's best craft brews, BBQ, and music. That's cool. Long known for the 5th degree temperature inside Carlsbad Caverns National Park, this southwestern city's cool factor continues above ground. The 7th Annual Carlsbad Music Festival is a celebration of the state's rich musical heritage.

the Pecos River on May 9, when the best craft brews in the state offer samples sure to get your feet stamping to the live music from area bands and musicians. This festival has grown into a regional favorite with state-wide drawing power. Work up your appetite for lip-smacking BBQ, green chile cheeseburgers,

and burritos. Your \$15 ticket includes a commemorative pint glass, VIP ticket holder's enjoy a full hour of pre-tasting, plus a commemorative T-shirt. Bring a lawn chair and settle in for great music, food, and a chance to meet some of the folks who put the pizzazz in this rapidly growing region.

CarlsbadNMTrue.com
575-687-6516

Carlsbad NM TRUE

Albuquerque The Magazine- Advertorial (2x, Full Page) + Digital



NM
TRUE

albuquerque
THE MAGAZINE

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Recommended use	Opportunity to build excitement about travel to your destination through specific travel sections, to a loyal subscriber audience.
Ad Placement	- NEW MEXICO'S OUTDOOR ADVENTURES Special Travel Section Full Page Advertorial: 250 words of copy, 2 Images; 3 info-fact-tip; URL; social media address; phone number - Added value: (2) separate weekly digital listings in digital newsletter in same month of placement.
Targeting	12,000 Circulation ABQ Market. Reader Profile: 59% Female; 41% Age 25-44; 50% College Degree; 82% Homeowners; 64% earn more than \$75K/year.
Partner Inputs Required	Required questionnaire to build advertorial content (copy, photos, etc.) Refer to Production Summary and timeline (issued post-wards) for specs and submission instructions
Timing	October 2021 and April 2022 (price for both issues)
\$ Value	Full Page: \$3,237

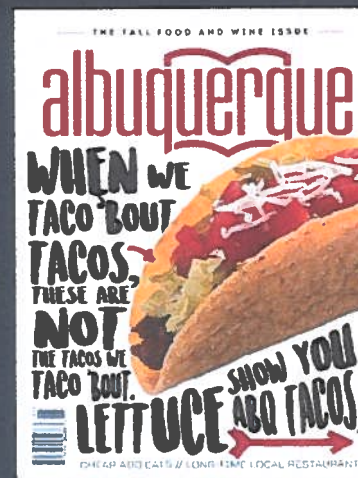


Albuquerque The Magazine – Print Ads (3x, Full Page) + Digital

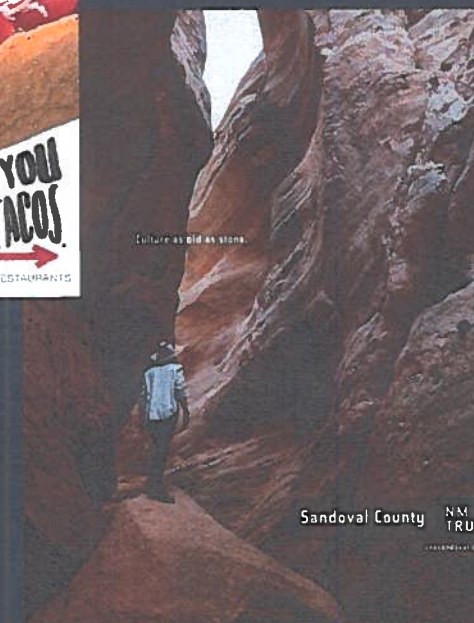
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Recommended use	Opportunity to regionally target and build excitement about travel to your destination, promoting to a captive loyal subscriber audience and frequency with large ad size and publication shelf life.
Ad Placement	Full Page Display 3x; (3) separate weekly digital listings within digital newsletter in same month of placement
Targeting	12,000 Circulation ABQ Market. Reader Profile: 59% Female; 41% Age 25-44; 50% College Degree; 82% Homeowners; 64% earn more than \$75K/year.
Partner Inputs Required	Final display print ad (built to NMTD brand-standards and vendor specs) Refer to Production Summary and timeline (issued post-awards) for specs and submission instructions.
Timing	As early as October 2021 – July 2022
\$ Value	\$4,369



albuquerque
THE MAGAZINE



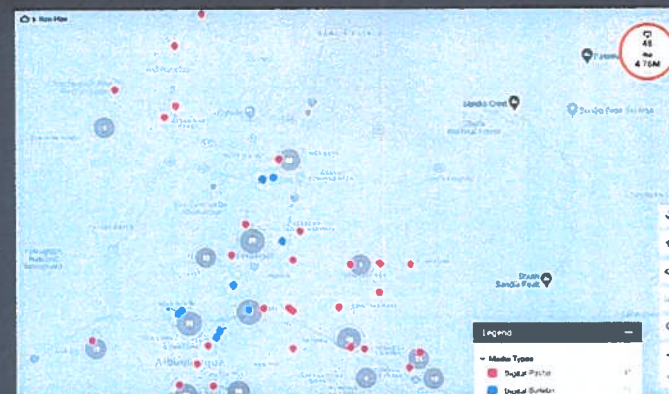
Albuquerque Digital Out-of-Home (6 weeks)

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Clear Channel Outdoor

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TRUE

Recommended use	• Opportunity to utilize a flexible, high impact medium to promote your destination to key target in-state audiences.
Ad Placement	• (3) Rotating Digital Bulletins (14' w x 48' h) • (20) Rotating Digital Poster Spots (12' w x 25')
Targeting	• Frequent travelers that appreciate the great outdoors; they have families with children or are retirees with upper household incomes, age 35+
Exposure	• 2.4M Impressions
Partner Inputs Required	• Final display digital bulletin and poster ads (built to NMTD brand-standards and vendor specs) Refer to Production Summary and timeline (issued post-awards) for specs and submission instructions.
Timing	6 Week Run
\$ Value	\$6,014



Hatch Chile Festival
Sept. 3-5

Hatch NM
TRUE

hatchchilefest.com

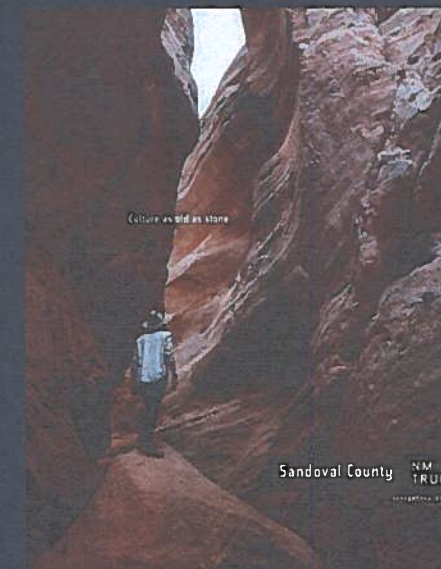
Texas Monthly – Print Display Ad (1x, Full Page) + Bonus Editorial & Digital

NM
TRUE

[CLICK HERE](#) for Video Tutorial

TexasMonthly

Recommended use	Opportunity to and build excitement about travel to your destination through specific travel sections, to a loyal subscriber audience.
Ad Placement	Full Page Display Ad 1x plus BONUS
Targeting	BONUS: Custom Email Content Placement, Value Add Editorial (~200 words); inclusion in digital travel section in month(s) of placement
Partner Inputs Required	235,000 Circulation, Top Markets: Houston, Dallas, Austin, 45-64 Median Age, \$102,551 HHI, 52% Male, 48% Female - Final display print ad (built to NMTD brand-standards and vendor specs) - Copy input for value add editorial Refer to Production Summary and timeline (issued post-awards) for specs and submission instructions.
Timing	October 2021 or April 2022 (price per issue)
\$ Value	\$13,856



West Texas Digital Out-of-Home (6 Weeks)

[CLICK HERE](#) for Video Tutorial



Recommended use	Opportunity to utilize a flexible, high impact medium to promote your destination to key target drive audiences.
Ad Placement	- Lubbock/Amarillo; Midland/Odessa (1) Rotating Digital Bulletins (14' w x 48' h) (1) Rotating Digital Bulletins (12' w x 40' h) (3) Rotating Posters (10' w x 30' h)
Targeting	Frequent travelers that appreciate the great outdoors; they have families with children or are retirees with upper household incomes, age 35+
Exposure	300K Impressions
Partner Inputs Required	Final display digital bulletin and poster ads (built to NMTD brand-standards and vendor specs) Refer to Production Summary and timeline (issued post-awards) for specs and submission instructions.
Timing	6 Week Run
\$ Value	\$2,083



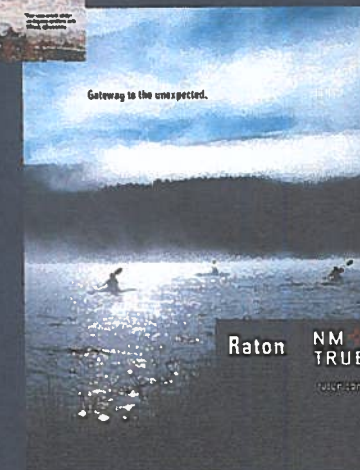
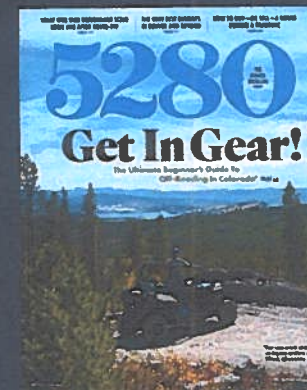
Denver 5280 Magazine (3x, Full Page) + Digital

NM
TRUE

[CLICK HERE](#) for Video Tutorial

e-newsletter

Recommended use	Opportunity to regionally target and build excitement about travel to your destination, promoting to a captive loyal subscriber audience and frequency with large ad size and publication shelf life.
Ad Placement	Full Page Display 3x plus BONUS 3x digital banner ads
Targeting	70,000 Circulation, - Top Markets: Metro Denver, 47 Median Age, \$218,663 HHI, 38% Male, 62% Female
Partner Inputs Required	Final display print ad (built to NMTD brand-standards and vendor specs) Refer to Production Summary and timeline (issued post-awards) for specs and submission instructions.
Timing	Monthly as early as October 2021
\$ Value	\$14,400



Denver/Colorado Springs Digital Out-of-Home (6 Weeks)

[CLICK HERE](#) for Video Tutorial

NM
TRUE

OUTFRONT/
WE GET YOU AMERICA

MILE HIGH
OUTDOOR ADVERTISING

Recommended use	Opportunity to utilize a flexible, high impact medium to promote your destination to key target drive audiences.
Ad Placement	DENVER (1) Rotating Digital Bulletin (16' w x 48' h) (1) Rotating Digital Bulletin 14' w x 48' h) COLO SPRINGS (2) Rotating Digital Bulletins (10' w x 30' h)
Targeting	Frequent travelers that appreciate the great outdoors; they have families with children or are retirees with upper household incomes, age 35+
Exposure	2.03M Impressions
Partner Inputs Required	Final display digital bulletin ads (built to NMTD brand-standards and vendor specs) Refer to Production Summary and timeline (issued post-awards) for specs and submission instructions.
Timing	6 Week Run
\$ Value	\$9,041



Hatch Chile Festival
Sept. 3-5

Hatch NM
TRUE

hatchchilefest.com



**CITY OF LAS VEGAS
COUNCIL MEETING AGENDA REQUEST FORM**

Meeting Date: June 9, 2021

Date Submitted: 05/24/2021

Department: Finance

Item/Topic: Approval of Resolution No. 21-24 to make budget adjustment for the 2020-2021 Fiscal Year. The City of Las Vegas is in need of making a budget in the 202-2021 Fiscal Year to include a revenue and expense increase to Fund 215 Local Law Enforcement NM 29-13-5 in the amount of \$37,400.00, Fund 241 Seizure funds in the amount of \$67,075.00 and a transfer from fund 216 Streets to fund 214 Streets Coop. in the amount of \$103,750.00.

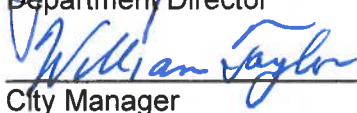
Fiscal Impact: Fund 215 Local Law Enforcement NM 29-13-5 will have a budget increase of \$37,400.00, Fund 241 Seizure Funds will have a budget increase of \$67,075.00, Fund 214 Streets Coop. will have an increase and Funds 216 Streets will have an decrease in the amount of \$103,750.00.

Attachments: Resolution No. 21-24, budget adjustment request 21-24, copy of the check from "Postrock Trading LLC West" in the amount of \$67,075.00, supporting documentation for the Law Enforcement Block Grant and resolution 21-18 for the transfer of \$103,750.00.

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.

Approved For Submittal By:

 5-24-21

Department Director


City Manager

Reviewed By:

 5-24-21

Finance Director

City Attorney (Approved as to Form)

**CITY CLERK'S USE ONLY
COUNCIL ACTION TAKEN**

Resolution No. _____
Ordinance No. _____
Contract No. _____
Approved _____

Continued To: _____
Referred To: _____
Denied _____
Other _____

CITY OF LAS VEGAS, NEW MEXICO
Resolution No. 21-24

**A RESOLUTION TO MAKE BUDGET ADJUSTMENT FOR THE 2020-2021 FISCAL
YEAR**

WHEREAS, the Governing Body of Las Vegas has developed a budget adjustment request for fiscal year 2020-21: and

WHEREAS, said budget was developed on the basis of increases in revenues, expenditures and transfers (in) out through cooperation with all user departments, elected officials and other department supervisors. please see attached schedule; and,

WHEREAS, the City of Las Vegas is in need of making a budget adjustment in the 2020-2021 fiscal Year budget to include a revenue and expense increase to Fund 215 Local Law Enforcement NM 29-13-5 in the amount of \$37,400.00, Fund 241 Seizure funds in the amount of \$67,075.00 and a transfer from fund 216 Streets to fund 214 Streets Coop. in the amount of \$103,750.00; and,

WHEREAS, the Governing Body finds that the budget adjustment request should be as it meets the requirements as currently determined for fiscal year 2020-21.

NOW, THEREFORE BE IT RESOLVED, the City Council of the City of Las Vegas, that the recitals and any exhibits are incorporated herein by reference and the Governing Body hereby approves the aforementioned budget adjustment request and respectfully request approval from the Local Governing Division of the Department of Finance and Administration.

ACCEPTED AND OPTED this _____ day of June 2021.

Mayor Louie A. Trujillo

ATTEST:

Reviewed and approved as to legal sufficiency only:

Casandra Fresquez, City Clerk

Scott Aaron, City Attorney

**CITY OF LAS VEGAS
RESOLUTION # 21-24
BUDGET ADJUST REQUEST
FISCAL YEAR 2021 as of June 9, 2021**

**Resolution
21-24**

	Fund	DFA		Revenues	Transfers	Expenditures
LOCAL LAW ENFORCEMENT NM 29-13-5	215-0000-430-5380	215-21100-0001-47110	CHAPTER 289 LAWS OF 1983	37,400.00		
LOCAL LAW ENFORCEMENT NM 29-13-5	215-0000-710-7202	215-21100-3001-53030	TRAVEL EXPENSE			12,000.00
LOCAL LAW ENFORCEMENT NM 29-13-5	215-0000-710-7203	215-21000-3001-57050	TRAINING/SEMINARS			12,000.00
LOCAL LAW ENFORCEMENT NM 29-13-5	215-0000-710-7523	215-21100-3001-56040	FURN & EQUIP < \$1000			13,400.00
SEIZURE FUNDS	241-0000-450-5567	241-29900-0001-45990	SEIZURE/DONATIONS	67,075.00		
SEIZURE FUNDS	241-0000-710-7202	241-29900-0001-53030	TRAVEL EXPENSE			5,000.00
SEIZURE FUNDS	241-0000-710-7203	241-29900-0001-57050	TRAINING/SEMINARS			5,000.00
	241-0000-710-8004	241-29900-0001-58020	EQUIPMENT			57,075.00
STREETS COOP	214-0000-890-9243	214-30400-0001-61100	TO 214 MAP L400525/D18626		(103,750.00)	
STREETS	216-0000-890-9523	216-21600-0001-61200	FROM 216 MAP L400525/D18626		103,750.00	
			TOTAL	104,475.00	-	104,475.00



City of Las Vegas

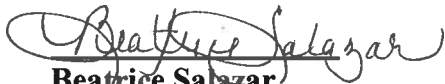
318 Moreno Street • Las Vegas New Mexico 87701 • Ph# (505) 425-7504 • Fax # (505) 425-6346



Adrian Crespín
Chief of Police

TO: Dominic Chavez, Deputy Finance Director

FROM:


Beatrice Salazar
Grants Administrator

DATE: May 17, 2021

RE: Request for Budget

Attached you will find copies of the pass through funding from the Law Enforcement Protection Fund and a budget breakdown. These are being forwarded to you in order to receive DFA approval to expend funds.

The line item we have been using for this fund is 215. If you have any questions or concerns, feel free to contact me.

MICHELLE LUJAN GRISHAM
GOVERNOR



DEBORAH K. ROMERO
CABINET SECRETARY

DONNIE J. QUINTANA
DIRECTOR

STATE OF NEW MEXICO
DEPARTMENT OF FINANCE AND ADMINISTRATION
LOCAL GOVERNMENT DIVISION
Bataan Memorial Building ♦ 407 Galisteo St. ♦ Suite 202 ♦ Santa Fe, NM 87501
PHONE (505) 827-4950 ♦ FAX (505) 827-4948

TO: Chief Law Enforcement Officers
FROM: *on behalf of:* Donnie Quintana, Director, Local Government Division *Branda J. Sandoval-Dileo*
DATE: May 3, 2021
RE: Law Enforcement Protection Fund FY2020-2021 Initial Determination

Pursuant to the Law Enforcement Protection Fund Act, Section 29-13-5 NMSA 1978, and NMAC 2.110.3, Law Enforcement Protection Fund Distribution, the Local Government Division (Division) hereby notifies all applicants of the proposed Law Enforcement Protection Fund distribution for Fiscal Year 2022.

Section 29-13-5 NMSA 1978 states, "No later than May 1 of each year, the Division shall notify in writing each affected municipal police, university police, tribal police and county sheriff's department of its determination of money to be distributed pursuant to the provisions of Section 29-13-4 NMSA 1978. Any affected department may appeal that determination by filing a notice of appeal with the secretary of finance and administration no later than May 15. If an appeal is filed, the secretary of finance and administration shall review the determination of the Division in an informal and summary proceeding and shall certify the result of the appeal to the Division no later than June 30, and the Division shall adjust its determination accordingly. If no appeal is filed, the original determination of the Division shall be final and binding and not subject to further review."

Attached is your entity's distribution for Fiscal Year 2022 as determined by the Division. If you wish to appeal the Division's determination, you may send a written appeal, including your entity's requested action and information supporting the basis for the appeal, to: Deborah Romero, Secretary of Finance and Administration, Bataan Memorial Building, 407 Galisteo St., Suite 180, Santa Fe, NM 87501. Any appeal must be postmarked no later than May 15, 2021.

Please be reminded that the proceeds of Law Enforcement Protection Fund distributions are legally restricted to expenditure for specific purposes and must be budgeted and accounted for in a special revenue fund.

If you have any questions, please call Jolene Gonzales, Budget and Finance Bureau, Special Projects Analyst, at (505) 629-8204.

LAW PROTECTION BLOCK GRANT 215

EXPIRES 06/30/22

PROJECTED REVENUE			
		TOTAL FUNDING	\$ 37,400.00
LINE ITEM	EXPENDITURES		
		\$ -	
215-0000-710-72-02	Travel	\$ 12,000.00	
215-0000-710-72-03	Training	\$ 12,000.00	
215-0000-710-75-23	Supplies	\$ 13,400.00	
	TOTAL BUDGET	\$ 37,400.00	

DEPARTMENT OF FINANCE AND ADMINISTRATION - LOCAL GOVERNMENT DIVISION

Law Enforcement Protection Fund Distribution (LEPF) - Municipalities

Fiscal Year: July 1, 2021 To June 30, 2022

MAY 1, 2021 INITIAL DISTRIBUTION

A	B	C	D	E	F	G	H	I	J	K
MUNICIPALITY	(1)	Population 2010 Census Muni's	Class [1, 2, or 3]	LEPF Base Amount	No. of Certified Officers (5)	Total @ \$600 Per Officer	Prorated Amount @ 100%	Total LEPF Distribution	LEPF Pledges (NMFA)	Total Municipal Distribution
Deming	Y	14,855	1	20,000	35	21,000	21,000	41,000		\$41,000.00
Des Moines (5)	Y	143	1	20,000	0	0	0	20,000		\$20,000.00
Dexter	Y	1,266	1	20,000	5	3,000	3,000	23,000		\$23,000.00
Dora (1)	N	n/a	n/a	0	0	0	0	0		\$0.00
Eagle Nest	N	290	1	20,000	0	0	0	20,000		\$20,000.00
Edgewood	Y	3,735	1	20,000	11	6,600	6,600	26,600		\$26,600.00
Elephant Butte	Y	1,431	1	20,000	0	0	0	20,000		\$20,000.00
Elida	Y	197	1	20,000	0	0	0	20,000		\$20,000.00
Encino (1)	N	n/a	n/a	0	0	0	0	0		\$0.00
Espanola (4)	Y	10,224	1	20,000	24	14,400	14,400	34,400		\$34,400.00
Estancia	Y	1,655	1	20,000	1	600	600	20,600	\$3,526.00	\$17,074.00
Eunice	Y	2,922	1	20,000	10	6,000	6,000	26,000		\$26,000.00
Farmington	Y	45,877	2	30,000	124	74,400	74,400	104,400		\$104,400.00
Floyd (1)	N	n/a	n/a	0	0	0	0	0		\$0.00
Folsom (5)	N	56	1	20,000	0	0	0	20,000		\$20,000.00
Ft. Sumner (5)	Y	1,031	1	20,000	0	0	0	20,000		\$20,000.00
Gallup	Y	21,678	2	30,000	54	32,400	32,400	62,400		\$62,400.00
Grady	Y	107	1	20,000	0	0	0	20,000		\$20,000.00
Grants	Y	9,182	1	20,000	17	10,200	10,200	30,200		\$30,200.00

DEPARTMENT OF FINANCE AND ADMINISTRATION - LOCAL GOVERNMENT DIVISION

Law Enforcement Protection Fund Distribution (LEPF) - Municipalities

Fiscal Year: July 1, 2021 To June 30, 2022

MAY 1, 2021 INITIAL DISTRIBUTION

A	B	C	D	E	F	G	H	I	J	K
MUNICIPALITY	Population 2010 Census (1)	Muni's	Class [1, 2, or 3]	LEPF Base Amount	No. of Certified Officers (5)	Total @ \$600 Per Officer	Prorated Amount @ 100%	Total LEPF Distribution	LEPF Pledges (NMFA)	Total Municipal Distribution
Grenville (5)	N	143	1	20,000	0	0	0	20,000		\$20,000.00
Hagerman	Y	1,257	1	20,000	5	3,000	3,000	23,000		\$23,000.00
Hatch	Y	1,648	1	20,000	9	5,400	5,400	25,400		\$25,400.00
Hobbs (5)	Y	34,122	2	30,000	82	49,200	49,200	79,200		\$79,200.00
Hope (5)	Y	105	1	20,000	1	600	600	20,600		\$20,600.00
House	Y	68	1	20,000	0	0	0	20,000		\$20,000.00
Hurley	Y	1,297	1	20,000	2	1,200	1,200	21,200		\$21,200.00
Jal	Y	2,047	1	20,000	5	3,000	3,000	23,000		\$23,000.00
Jemez Springs	N	250	1	20,000	5	3,000	3,000	23,000		\$23,000.00
Kirtland (7)	Y	n/a	1	20,000	0	0	0	20,000		\$20,000.00
Lake Arthur (8)	N	436	1	20,000	1	600	600	20,600	\$10,164.00	\$10,436.00
Las Cruces (5)	Y	97,618	2	30,000	175	105,000	105,000	135,000		\$135,000.00
Las Vegas (5)	Y	13,753	1	20,000	29	17,400	17,400	37,400		\$37,400.00
Logan	Y	1,042	1	20,000	4	2,400	2,400	22,400		\$22,400.00
Lordsburg	Y	2,797	1	20,000	9	5,400	5,400	25,400		\$25,400.00
Los Lunas (5)	Y	14,835	1	20,000	40	24,000	24,000	44,000		\$44,000.00
Los Ranchos	N	6,024	1	20,000	0	0	0	20,000		\$20,000.00
Loving	Y	1,413	1	20,000	3	1,800	1,800	21,800		\$21,800.00
Lovington	Y	11,009	1	20,000	20	12,000	12,000	32,000		\$32,000.00
Magdalena	Y	938	1	20,000	2	1,200	1,200	21,200		\$21,200.00
Maxwell	Y	254	1	20,000	0	0	0	20,000		\$20,000.00
Melrose	Y	651	1	20,000	0	0	0	20,000		\$20,000.00
Mesilla	Y	2,196	1	20,000	6	3,600	3,600	23,600	\$19,623.00	\$3,977.00
Milan (5)	Y	3,245	1	20,000	6	3,600	3,600	23,600		\$23,600.00
Moriarty	Y	1,910	1	20,000	9	5,400	5,400	25,400		\$25,400.00
Mosquero	Y	93	1	20,000	0	0	0	20,000	\$5,663.00	\$14,337.00

DEPARTMENT OF FINANCE AND ADMINISTRATION - LOCAL GOVERNMENT DIVISION

Law Enforcement Protection Fund Distribution (LEPF) - Municipalities

Fiscal Year: July 1, 2021 To June 30, 2022

MAY 1, 2021 INITIAL DISTRIBUTION

A	B	C	D	E	F	G	H	I	J	K
MUNICIPALITY	(1)	Population 2010 Census Muni's	Class [1, 2, or 3]	LEPF Base Amount	No. of Certified Officers (5)	Total @ \$600 Per Officer	Prorated Amount @ 100%	Total LEPF Distribution	LEPF Pledges (NMFA)	Total Municipal Distribution
Mountainair (5)	Y	928	1	20,000	3	1,800	1,800	21,800		\$21,800.00
Pecos	Y	1,392	1	20,000	0	0	0	20,000		\$20,000.00
Peralta (3)	Y	3,660	1	20,000	0	0	0	20,000		\$20,000.00
Portales	Y	12,280	1	20,000	16	9,600	9,600	29,600		\$29,600.00
Questa	Y	1,770	1	20,000	0	0	0	20,000		\$20,000.00
Raton	Y	6,885	1	20,000	8	4,800	4,800	24,800	\$20,703.00	\$4,097.00
Red River (5)	Y	477	1	20,000	3	1,800	1,800	21,800		\$21,800.00
Reserve	Y	289	1	20,000	0	0	0	20,000		\$20,000.00
Rio Communities (7)	Y	n/a	1	20,000	0	0	0	20,000		\$20,000.00
Rio Rancho	Y	87,521	2	30,000	137	82,200	82,200	112,200		\$112,200.00
Roswell	Y	48,366	2	30,000	67	40,200	40,200	70,200		\$70,200.00
Roy (1)	N	n/a	n/a	0	0	0	0	0		\$0.00
Ruidoso	Y	8,029	1	20,000	20	12,000	12,000	32,000		\$32,000.00
Ruidoso Downs (5)	Y	2,815	1	20,000	7	4,200	4,200	24,200		\$24,200.00
San Jon	Y	216	1	20,000	0	0	0	20,000		\$20,000.00
San Ysidro	Y	193	1	20,000	2	1,200	1,200	21,200		\$21,200.00
Santa Clara	Y	1,686	1	20,000	3	1,800	1,800	21,800		\$21,800.00
Santa Fe (4) & (5)	Y	67,947	2	30,000	137	82,200	82,200	112,200		\$112,200.00
Santa Rosa	Y	2,848	1	20,000	7	4,200	4,200	24,200		\$24,200.00

DEPARTMENT OF FINANCE AND ADMINISTRATION - LOCAL GOVERNMENT DIVISION

Law Enforcement Protection Fund Distribution (LEPF) - Municipalities

Fiscal Year: July 1, 2021 To June 30, 2022

MAY 1, 2021 INITIAL DISTRIBUTION

A	B	C	D	E	F	G	H	I	J	K
MUNICIPALITY	Population 2010 Census (1)	Muni's	Class [1, 2, or 3]	LEPF Base Amount	No. of Certified Officers (5)	Total @ \$600 Per Officer	Prorated Amount @ 100%	Total LEPF Distribution	LEPF Pledges (NMFA)	Total Municipal Distribution
Silver City	Y	10,315	1	20,000	30	18,000	18,000	38,000		\$38,000.00
Socorro	Y	9,051	1	20,000	12	7,200	7,200	27,200		\$27,200.00
Springer	Y	1,047	1	20,000	2	1,200	1,200	21,200	\$4,044.00	\$17,156.00
Sunland Park (5)	Y	14,106	1	20,000	22	13,200	13,200	33,200		\$33,200.00
Taos	Y	5,716	1	20,000	20	12,000	12,000	32,000		\$32,000.00
Taos Ski Valley	Y	69	1	20,000	3	1,800	1,800	21,800		\$21,800.00
Tatum	Y	798	1	20,000	4	2,400	2,400	22,400		\$22,400.00
Texico	Y	1,130	1	20,000	2	1,200	1,200	21,200		\$21,200.00
Tijeras (1)	N	n/a	n/a	0	0	0	0	0		\$0.00
T or C (5)	Y	6,475	1	20,000	10	6,000	6,000	26,000		\$26,000.00
Tucumcari (5)	Y	5,363	1	20,000	10	6,000	6,000	26,000		\$26,000.00
Tularosa	Y	2,842	1	20,000	4	2,400	2,400	22,400		\$22,400.00
Vaughn	Y	446	1	20,000	0	0	0	20,000		\$20,000.00
Virden (1)	N	n/a	n/a	0	0	0	0	0		\$0.00
Wagon Mound	Y	314	1	20,000	0	0	0	20,000		\$20,000.00
Willard (1)	N	n/a	n/a	0		0	0	0		\$0.00
Williamsburg	Y	449	1	20,000	0	0	0	20,000		\$20,000.00
TOTALS		1,336,980		\$2,040,000	2,523	\$1,513,800	\$1,513,800	\$3,553,800	\$92,179.00	\$3,461,621.00

Notes:

(1) Does the municipality have a police department? Y = Yes. N = No.

The populations of municipalities not served by a municipal police department are assigned to the county.

(2) Los Alamos has a combined county and municipal government and will receive only one LEPF distribution.

(Los Alamos reflected on NM County LEPF distribution)

DEPARTMENT OF FINANCE AND ADMINISTRATION - LOCAL GOVERNMENT DIVISION

Law Enforcement Protection Fund Distribution (LEPF) - Municipalities

Fiscal Year: July 1, 2021 To June 30, 2022

MAY 1, 2021 INITIAL DISTRIBUTION

A	B	C	D	E	F	G	H	I	J	K
MUNICIPALITY	Population 2010 Census (1)	Class Muni's	Class [1, 2, or 3]	LEPF Base Amount	No. of Certified Officers (5)	Total @ \$600 Per Officer	Prorated Amount @ 100%	Total LEPF Distribution	LEPF Pledges (NMFA)	Total Municipal Distribution

(3) 3,660 of Peralta's population is subtracted from Valencia County due to the entity's incorporation which is reflected in the 2010 Census.
9,470 of Anthony's population is subtracted from Dona Ana County due to the entity's incorporation which is reflected in the 2010 Census.

(4) 3,250 of Espanola's 10,224 population reside in Santa Fe Co. and are subtracted from Santa Fe's total population in computing the county's net population for LEPF purposes.

(5) Adjustments may have been made to the number of certified officers you reported. All applications were compared to the "New Mexico Officer Registry" maintained by the Training and Recruiting Division at the New Mexico Department of Public Safety. These adjustments may also be increases to the number of officers reported. Generally, adjustments resulted for officers who have changed departments within the past year. Newly hired officers must be reported by their current employers to the Training and Recruiting Div. to validate the certifications with that department. If newly hired officers are not reported, the officer is listed as "unemployed" by the Training and Recruiting Div. until the officer has been reported. If an officer is listed as "unemployed" for two years, the officer must be recertified. To prevent any problems in the future, please make sure the official registry at DPS has been updated and is current as of **March 31st** each year. For more information, you may contact the Training and Recruiting Division at 4491 Cerrillos Road, Santa Fe, NM 87505 or by telephone at 505-827-9276
In some instances, officers were claimed who are no longer certified or no longer employed. Only certified full-time officers and those who will be certified by July 1 are eligible for a \$600 distribution.

(6) Albuquerque Aviation PD is a municipal police department; however, it is not eligible for the base entitlement because all municipal population is assigned to the City of Albuquerque. Therefore, Aviation PD only qualifies for an allocation of \$600 per certified law enforcement officer.

(7) There is no population data shown for Kirtland and Rio Communities because they were incorporated after the 2010 Census was published.

(8) Did not submit an application.

NOTE: The 2010 Census population data did not change the classification for any municipality.

DEPARTMENT OF FINANCE AND ADMINISTRATION - LOCAL GOVERNMENT DIVISION

Law Enforcement Protection Fund Distribution (LEPF) - Municipalities

Fiscal Year: July 1, 2021 To June 30, 2022

MAY 1, 2021 INITIAL DISTRIBUTION

A	B	C	D	E	F	G	H	I	J	K
MUNICIPALITY	(1)	Population 2010 Census Muni's	Class [1, 2, or 3]	LEPF Base Amount	No. of Certified Officers (5)	Total @ \$600 Per Officer	Prorated Amount @ 100%	Total LEPF Distribution	LEPF Pledges (NMFA)	Total Municipal Distribution
Alamogordo	Y	30,403	2	30,000	42	25,200	25,200	55,200		\$55,200.00
Albuquerque (5) & (6)	Y	545,852	3	40,000	986	591,600	591,600	631,600		\$631,600.00
Angel Fire	Y	1,216	1	20,000	5	3,000	3,000	23,000		\$23,000.00
Anthony (3)	Y	9,470	1	20,000	9	5,400	5,400	25,400		\$25,400.00
Artesia	Y	11,301	1	20,000	25	15,000	15,000	35,000		\$35,000.00
Aztec	Y	6,763	1	20,000	15	9,000	9,000	29,000		\$29,000.00
Bayard	Y	2,328	1	20,000	3	1,800	1,800	21,800	\$11,721.00	\$10,079.00
Belen	Y	7,269	1	20,000	18	10,800	10,800	30,800		\$30,800.00
Bernalillo (5)	Y	8,320	1	20,000	22	13,200	13,200	33,200		\$33,200.00
Bloomfield	Y	8,112	1	20,000	19	11,400	11,400	31,400		\$31,400.00
Bosque Farms	Y	3,904	1	20,000	14	8,400	8,400	28,400		\$28,400.00
Capitan	Y	1,489	1	20,000	3	1,800	1,800	21,800		\$21,800.00
Carlsbad	Y	26,138	2	30,000	68	40,800	40,800	70,800		\$70,800.00
Carrizozo	Y	996	1	20,000	1	600	600	20,600	\$16,735.00	\$3,865.00
Causey (1)	N	n/a	n/a	0	0	0	0	0		\$0.00
Chama	Y	1,022	1	20,000	0	0	0	20,000		\$20,000.00
Cimarron	Y	1,021	1	20,000	1	600	600	20,600		\$20,600.00
Clayton	Y	2,980	1	20,000	7	4,200	4,200	24,200		\$24,200.00
Cloudcroft	Y	674	1	20,000	4	2,400	2,400	22,400		\$22,400.00
Clovis	Y	37,775	2	30,000	40	24,000	24,000	54,000		\$54,000.00
Columbus (8)	Y	1,664	1	20,000	0	0	0	20,000		\$20,000.00
Corona (1)	N	n/a	n/a	0	0	0	0	0		\$0.00
Corrales	Y	8,329	1	20,000	15	9,000	9,000	29,000		\$29,000.00
Cuba (5)	Y	731	1	20,000	3	1,800	1,800	21,800		\$21,800.00

CITY OF LAS VEGAS, NEW MEXICO
Resolution No. 21-18

**A RESOLUTION TO MAKE BUDGET ADJUSTMENT FOR THE 2020-2021 FISCAL
YEAR**

WHEREAS, the Governing Body of Las Vegas has developed a budget adjustment request for fiscal year 2020-21: and

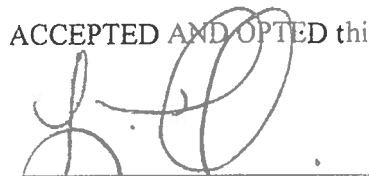
WHEREAS, said budget was developed on the basis of increases in revenues, expenditures and transfers (in) out through cooperation with all user departments, elected officials and other department supervisors. please see attached schedule; and,

WHEREAS, the City of Las Vegas is in need of making a budget adjustment in the 2020-2021 fiscal Year budget to include a revenue and expense increase to Fund 214 Street CO-OP Projects- MAP-2020 Contract # D18626 in the amount of \$415,000.00 State Portion 75% \$311,250.00 City Match 25% \$103,750.00. COOP-2020 Contract # D18524 in the amount of \$117,787.00. State Portion 75% \$88,340.00 City Match 25% \$29,447.00 WAIVED. Fund 282 Senior Center in the amount of \$35,000.00. Fund 206 EMS in the amount of \$20,000.00;and.

WHEREAS, the Governing Body finds that the budget adjustment request should be as it meets the requirements as currently determined for fiscal year 2020-21.

NOW, THEREFORE BE IT RESOLVED, the City Council of the City of Las Vegas, that the recitals and any exhibits are incorporated herein by reference and the Governing Body hereby approves the aforementioned budget adjustment request and respectfully request approval from the Local Governing Division of the Department of Finance and Administration.

ACCEPTED AND OPTED this 12th day of May 2021.


Mayor Louie A. Trujillo

ATTEST:

Reviewed and approved as to legal sufficiency only:


Casandra Fresquez, City Clerk

 5/13/2021
Scott Aaron, City Attorney



CITY OF LAS VEGAS
COUNCIL MEETING AGENDA REQUEST FORM

Meeting Date: 6/9/21

Date Submitted: 5/27/21

Department: Public Works/ Utilities

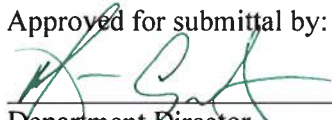
Item Topic: Request approval to award BTU Do it Center the Public Works/ Utilities Maintenance Inventory Supplies bid. On April 14, 2021 the Public Works/ Utilities Department published in the Optic, Albuquerque Journal and the City Website for an RFB #2021-18 for Maintenance Inventory Supplies. On May 12, 2021 we received a single bid from BTU Do it Center for the item list that was provided. This will allow the Public Works/Utilities Department, and other departments, to create an open purchase order to purchase all items with a bid amount on the item list. Items without a bid amount will have to obtain three quotes.

Fiscal Impact: Paid by individual departments in accordance with their budgeted funds.

Attachments: Items list

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.

Approved for submittal by:



Department Director


City Manager

Reviewed by:

Finance Director

City Attorney (Approved as to Form)

CITY CLERK'S USE ONLY
COUNCIL ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Contract No. _____
Approved _____

Continued To: _____
Referred To: _____
Denied _____
Other _____

2021-2022
MAINTENANCE INVENTORY BID

CODE	DESCRIPTION	UNIT	PRICE		
AP-001	FURNACE 100,000 BTU 95%	EACH	NO BID		
AP-002	FURNACE 75,000 BTU 95%	EACH	NO BID		
AP-003	Range 24" Nat Gas w/ Broiler (FRIGIDAIRE)	EACH	NO BID		
AP-004	Range 30" Nat Gas (FRIGIDAIRE)	EACH	NO BID		
AP-005	REFRIGERATOR 14 CF AUTO DEFROST (FRIGIDAIRE)	EACH	NO BID		
AP-006	WATER HEATER 30 GA NAT GAS TALL 59"X15 3/4	EACH	\$ 469.99		
AP-007	WATER HEATER 40 GA NAT GAS TALL 61"X19 3/4	EACH	\$ 459.99		
AP-008	WATER HEATER 20 GAL NATURAL GAS TALL	EACH	NO BID		
AP-009	FURNACE 35,000 BTU- WALL WILLIAMS	EACH	NO BID		
BS-001	AQUA BLOCK 1/2 (4X8) (GREEN BOARD)	EACH	NO BID		
BS-002	CARPENTER'S GLUE WOOD 8 OZ.	BOTTLE	\$ 2.29		
BS-003	KITCHEN & BATH 100% SILICONE SEALANT	TUBE	\$ 3.39		
BS-004	CAULKING ACRYLIC LATEX (PAINTER'S) GRAY/WHITE	TUBE	\$ 1.19		
BS-005	CAULKING ACRYLIC LATEX W/SILICONE GRAY/WHITE	TUBE	\$ 1.49		
BS-006	CEMENT STUCCO COLOR	80#	\$ 22.99		
BS-007	CEMENT TYPE I & II	94 LBS	\$ 14.99		
BS-008	DOOR 6 PANEL STEEL EXT 36" ADJ SWEEP REPLACEMENT	EACH	\$ 3.99		
BS-009	DOOR 6 PANEL STEEL EXT PH 2X4 2/6 30"	EACH	\$ 209.69		
BS-010	DOOR 6 PANEL STEEL EXT PH 2X4 2/8 32"	EACH	\$ 209.69		
BS-011	DOOR 6 PANEL STEEL EXT PH 2X4 3/0 36"	EACH	\$ 209.69		
BS-012	DOOR 6 PANEL STEEL EXT PH 2X6 2/6 30"	EACH	\$ 226.99		
BS-013	DOOR 6 PANEL STEEL EXT PH 2X6 2/8 32"	EACH	\$ 226.99		
BS-014	DOOR 6 PANEL STEEL EXT PH 2X6 3/0 36"	EACH	\$ 226.99		
BS-015	DOOR 6 PANEL STEEL EXT WEATEHRSTRIP BROWN	EACH	\$ 1.89		
BS-016	DOOR EXTERIOR JAMB REPLACEMENT HEADER 2X4	EACH	\$ 10.29		
BS-017	DOOR EXTERIOR JAMB REPLACEMENT HEADER 2X6	EACH	\$ 10.39		
BS-018	DOOR EXTERIOR JAMB REPLACEMENT SIDE 2X4	EACH	\$ 10.99		
BS-019	DOOR EXTERIOR JAMB REPLACEMENT SIDE 2X6	EACH	\$ 15.99		
BS-020	DOOR HOLLOW CORE (PREHUNG) 1/6 18" LUAN	EACH	\$ 84.99		
BS-021	DOOR HOLLOW CORE (PREHUNG) 1/8 20" LUAN	EACH	\$ 84.99		
BS-022	DOOR HOLLOW CORE (PREHUNG) 2/0 24" LUAN	EACH	\$ 86.99		
BS-023	DOOR HOLLOW CORE (PREHUNG) 2/4 28" LUAN	EACH	\$ 91.99		
BS-024	DOOR HOLLOW CORE (PREHUNG) 2/6 30" LUAN	EACH	\$ 91.99		
BS-025	DOOR HOLLOW CORE (PREHUNG) 2/8 32" LUAN	EACH	\$ 95.99		
BS-026	DOOR HOLLOW CORE (PREHUNG) 3/0 36" LUAN	EACH	\$ 98.99		
BS-027	DOOR HOLLOW CORE SLAB 1/4 18" LUAN	EACH	\$ 49.99		
BS-028	DOOR HOLLOW CORE SLAB 1/8 20" LUAN	EACH	\$ 50.99		
BS-029	DOOR HOLLOW CORE SLAB 2/0 24" LUAN	EACH	\$ 52.99		
BS-030	DOOR HOLLOW CORE SLAB 2/4 28" LUAN	EACH	\$ 53.99		
BS-031	DOOR HOLLOW CORE SLAB 2/6 30" LUAN	EACH	\$ 55.99		
BS-032	DOOR HOLLOW CORE SLAB 2/8 32" LUAN	EACH	\$ 58.99		
BS-033	DOOR HOLLOW CORE SLAB 3/0 36" LUAN	EACH	\$ 63.49		
BS-034	DOOR SECURITY BOLT 1/4" X 3	EACH	\$ 1.49		
BS-035	DOOR SECURITY INSTALLATION BIT FOR BS-031	EACH	NO BID		
BS-036	DOOR SECURITY SCREEN STEEL 2/6 30" BLACK	EACH	\$ 125.49		
BS-037	DOOR SECURITY SCREEN STEEL 2/8 32" BLACK	EACH	\$ 125.49		
BS-038	DOOR SECURITY SCREEN STEEL 3/0 36" BLACK	EACH	\$ 125.49		
BS-039	DOOR SET BIFOLD LUJAN W/ TRACK 4/0 X 6/8	SET	\$ 166.99		
BS-040	DOOR SET BIFOLD LUJAN W/ TRACK 5/0 X 6/8	SET	\$ 187.99		
BS-041	DOOR SHIMS WOOD	BUNDLE	\$ 1.49		
BS-042	DOOR SOLID CORE PREHUNG 2/4 28"	EACH	\$ 206.99		
BS-043	DOOR SOLID CORE PREHUNG 2/6 32"	EACH	\$ 206.99		
BS-044	DOOR SOLID CORE PREHUNG 2/8 32"	EACH	\$ 214.99		
BS-045	DOOR SOLID CORE PREHUNG 3/0 36"	EACH	\$ 222.99		
BS-046	DOOR CORE SLAB 2/0 24"	EACH	\$ 103.99		
BS-047	DOOR CORE SLAB 2/4 28"	EACH	\$ 109.99		
BS-048	DOOR CORE SLAB 2/6 30"	EACH	\$ 109.99		
BS-049	DOOR CORE SLAB 2/8 32"	EACH	\$ 97.99		
BS-050	DOOR CORE SLAB 3/0 36"	EACH	\$ 104.99		
BS-051	DOOR STROM BRONZE ALUMINUM 2/6 30"	EACH	NO BID		
BS-052	DOOR STROM BRONZE ALUMINUM 2/8 32"	EACH	\$ 129.99		

2021-2022
MAINTENANCE INVENTORY BID

CODE	DESCRIPTION	UNIT	PRICE	
BS-053	DOOR SIRONI BRONZE ALUMINUM 3/0 36"	EACH	\$ 129.99	
BS-054	DRYWALL - CORNER BEAD 1 1/4" X 8	EACH	\$ 1.89	
BS-055	DRYWALL TAPE (FIBER)	EACH	\$ 2.49	
BS-056	DRYWALL TAPE (TAPE)	EACH	\$ 1.49	
BS-057	FLOOR PATCH/LEVELER	EACH	\$ 13.69	
BS-058	FLOOR TILE GLUE/ADHESIVE ROBERT'S BRAND	GALLON	\$ 39.99	
BS-059	FLOOR TILE GLUE/ADHESIVE ROBERT'S BRAND	4 GALLON	\$ 36.99	
BS-060	FLOOR TILE VCT TARKET BRAND GRAY (MADE IN USA)	BOX	NO BID	
BS-061	FLOOR TILE VCT VINYLASA NOVA SERIES/TC557	BOX	NO BID	
BS-062	INSULATION R-11	BUNDLE	NO BID	
BS-063	INSULATION R-19	BUNDLE	NO BID	
BS-064	JOINT COMPOUND	5 GALLON	\$ 17.99	
BS-065	JOINT COMPOUND	BOX	\$ 9.99	
BS-066	LIQUID NAIL ADHESIVE	GALLON	\$ 23.89	
BS-067	LIQUID NAIL ADHESIVE	TUBE	\$ 2.59	
BS-068	LIQUID NAIL ADHESIVE FOR TUB SURROUNDS	TUBE	\$ 3.79	
BS-069	MOLDING BRICK FIT WOOD	FOOT	\$ 1.19	
BS-070	MOLDING COWE BASE 3/4 X 3/4 SOLID WOOD	FOOT	\$ 0.89	
BS-071	MOLDING FINISH FIT WOOD	FOOT	\$ 0.69	
BS-072	OSB WAFER BOARD 1/2 X 4 X 8 (TG)	EACH	NO BID	
BS-073	OSB WAFER BOARD 1/4	EACH	NO BID	
BS-074	OSB WAFER BOARD 3/4 X 4 X 8 (TG)	EACH	NO BID	
BS-075	OSB WAFER BOARD 5/8 (TG)	EACH	NO BID	
BS-076	OSB WAFER BOARD 7/16 X 4 X 8	EACH	NO BID	
BS-077	PEG BOARD 4X8	SHEET	NO BID	
BS-078	PLYWOOD 1/2 X 4 X 8 SANDED	EACH	NO BID	
BS-079	PLYWOOD 1/4 X 4 X 8 SANDED	EACH	NO BID	
BS-080	PLYWOOD 5/8 X 4 X 8 SANDED	EACH	NO BID	
BS-081	PLYWOOD CDX 1/2 X 4 X 8	EACH	NO BID	
BS-082	PLYWOOD CDX 3/4 X 4 X 8	EACH	NO BID	
BS-083	PLYWOOD CDX 3/8 X 4 X 8	EACH	NO BID	
BS-084	PLYWOOD CDX 5/8 X 4 X 8	EACH	NO BID	
BS-085	POST HANGER 4X4	EACH	\$ 5.99	
BS-086	POST BEDWOOD 4X4	EACH	NO BID	
BS-087	READY MIX CEMENT	60# BAG	\$ 5.89	
BS-088	READY MIX CONCRETE	34# BAG	\$ 6.99	
BS-089	READY MIX MORTAR	40# BAG	\$ 5.69	
BS-090	SCREEN BLACK (36" X 12' X 100)	ROLL	\$ 41.99	
BS-091	SCREEN BLACK (48" X 12' X 100)	ROLL	\$ 55.99	
BS-092	SCREEN MOLDING BRONZE CORNER (1 JOINT) 56/CTN	EACH	NO BID	
BS-093	SCREEN MOLDING CORNER 1/2" SIZE COLOR	EACH	\$ 1.39	
BS-094	SCREEN REPAIR RING 1/2" ROLL	FOOT	\$ 0.17	
BS-095	SCREW 1 1/4 BLACK DRYWALL	POUND	\$ 3.09	
BS-096	SCREW 1 5/8 BLACK DRYWALL	POUND	\$ 3.09	
BS-097	SCREW 3" GOLD DRYWALL	POUND	\$ 3.09	
BS-098	SCREW SELF TAPPING 1"	BOX	\$ 3.59	
BS-099	SCREW SELF TAPPING 1 1/2"	BOX	\$ 3.59	
BS-100	SCREW SELF TAPPING 1 3/4"	BOX	\$ 3.59	
BS-101	SCREWS 2" BLACK DRYWALL	POUND	\$ 3.09	
BS-102	SEALANT FOAM SPRAY EXPANDABLE /5YR FACTOR/NO LATEX	12 OZ	\$ 3.09	
BS-103	SHEET ROCK / DRYWALL 1/2 X 4 X 8	SHEET	NO BID	
BS-104	SHEET ROCK / DRYWALL 5/8 X 4 X 8	SHEET	NO BID	
BS-105	SHEET ROCK NAILS	POUND	\$ 3.79	
BS-106	TILE CERAMIC 4 1/4 X 4 1/4 WHITE 96 PC (BTU 80PCS)	BOX	NO BID	
BS-107	TILE CERAMIC ENDS BULL NOSE WHITE	EACH	\$ 10.69	
BS-108	TILE GROUT GRAY (25# BAG)	BAG	NO BID	
BS-109	VENT ATTIC 15" X 25" ALUMINUM	EACH	NO BID	
BS-110	VENT COLD AIR RETURN 29X13	EACH	NO BID	
BS-111	VENT COLD AIR RETURN 7X7	EACH	NO BID	
BS-112	VENT WALL OR FLOOR REGISTER 12X2	EACH	NO BID	
BS-113	VENT WALL OR FLOOR REGISTER 15X5	EACH	NO BID	

2021-2022
MAINTENANCE INVENTORY BID

CODE	DESCRIPTION	UNIT	PRICE		
BS-114	VENT WALL OR FLOOR REGISTER 7X5	EACH	NO BID		
BS-115	VENT WALL OR FLOOR REGISTER 8X4	EACH	NO BID		
BS-116	WHITE WOOD 1X4X10	EACH	NO BID		
BS-117	WHITE WOOD 1X6X10	EACH	NO BID		
BS-118	WHITE WOOD 1X6X12	EACH	NO BID		
BS-119	WHITE WOOD 1X6X16	EACH	NO BID		
BS-120	WHITE WOOD 1X6X8	EACH	NO BID		
BS-121	WHITE WOOD 2X4 STUD	EACH	NO BID		
BS-122	WHITE WOOD 2X4X8	EACH	NO BID		
BS-123	WHITE WOOD 2X6 STUD	EACH	NO BID		
BS-124	WHITE WOOD 2X6X10	EACH	NO BID		
BS-125	WHITE WOOD 2X6X12	EACH	NO BID		
BS-126	WHITE WOOD 2X6X8	EACH	NO BID		
BS-127	FLOOR THRESHOLD SOLID OAK ADJUSTABLE 1/2 X36"	EACH	NO BID		
BS-128	6/0 X 6/8 ALUMINUM FRAME PATIO DOOR -- BRONZE	EACH	NO BID		
BS-129	FLOATING WOOD FLOORING	SFT	\$ 1.19		
BS-130	PADDING FOR WOOD FLOOR	SFT	\$ 0.18		
BS-131	VENT WALL OR FLOOR REGISTERS 14X8	EACH	NO BID		
BS-132	VENT WALL OR FLOOR REGISTER 12X6	EACH	NO BID		
BS-133	VENT WALL OR FLOOR REGISTER 8X6	EACH	NO BID		
BS-134	PATIO DOOR ALUM WHT INS CLR W/L M (6068)	EACH	NO BID		
BS-135	2X2X8 FURRING STRIPS	EACH	NO BID		
BS-136	JOINT COMPOUND 90	5 GALLON	NO BID		
BS-137	DRYWALL SCREEN (FINE)	PACK	\$ 2.29		
BS-138	DRYWALL SCREEN (MEDIUM)	PACK	\$ 2.29		
BS-139	MEDICINE CABINET REVERSIBLE 16"W X 20"H X 3 1/2 D	EACH	\$ 21.09		
BS-140	CEILING TILES NON-DIRECTIONAL 2X4' 8 PER CARTON	CARTON	\$ 39.09		
BS-141	DOOR INTERIOR 6-PANEL PRE-HUNG COLONIST 1/6 18"	EACH	\$ 91.99		
BS-142	DOOR INTERIOR 6-PANEL PRE-HUNG COLONIST 1/8 20"	EACH	\$ 91.99		
BS-143	DOOR INTERIOR 6-PANEL PRE-HUNG COLONIST 2/0 24"	EACH	\$ 94.99		
BS-144	DOOR INTERIOR 6-PANEL PRE-HUNG COLONIST 2/4 28"	EACH	\$ 100.99		
BS-145	DOOR INTERIOR 6-PANEL PRE-HUNG COLONIST 2/6 30"	EACH	\$ 100.99		
BS-146	DOOR INTERIOR 6-PANEL PRE-HUNG COLONIST 2/8 32"	EACH	\$ 102.99		
BS-147	DOOR INTERIOR 6-PANEL PRE-HUNG COLONIST 3/0 36"	EACH	\$ 106.99		
BS-148	DOOR INTERIOR 6-PANEL SLAB COLONIST 1/6 18"	EACH	\$ 53.99		
BS-149	DOOR INTERIOR 6-PANEL SLAB COLONIST 1/8 20"	EACH	\$ 53.99		
BS-150	DOOR INTERIOR 6-PANEL SLAB COLONIST 2/0 24"	EACH	\$ 56.99		
BS-151	DOOR INTERIOR 6-PANEL SLAB COLONIST 2/4 28"	EACH	\$ 64.29		
BS-152	DOOR INTERIOR 6-PANEL SLAB COLONIST 2/6 30"	EACH	\$ 63.89		
BS-153	DOOR INTERIOR 6-PANEL SLAB COLONIST 2/8 32"	EACH	\$ 71.99		
BS-154	DOOR INTERIOR 6-PANEL SLAB COLONIST 3/0 36"	EACH	\$ 76.99		
BS-155	CERAMIC TILE ADHESIVE ACCU-PRO	GALLON	\$ 15.89		
BS-156	EASY SAND 20	EACH	\$ 10.79		
BS-157	EASY SAND 45	EACH	\$ 10.79		
BS-158	EASY SAND 90	EACH	\$ 10.79		
BS-159	SPRAY ON TEXTURE	EACH	\$ 9.89		
CH-001	DRAINER OPENTR INDUSTRIAL	EACH	\$ 2.99		
CH-002	E-Z KILLER FOGGER	EACH	\$ 6.59		
CH-003	ICE MELT (50 LB)	40# BAG	\$ 10.78		
CH-004	ROOT KILLER	EACH	\$ 12.59		
CH-005	WASP STOPPER	EACH	\$ 2.89		
CH-006	WEED KILLER NON SELECTIVE HERBACIDE	1 GALLON	\$ 9.29		
CH-007	PLUMBER ONE KIT	EACH	\$ 10.69		
CH-008	PLUMBER ONE REFILL	EACH	\$ 10.69		
EL-001	BREAKER DOUBLE GE 20 AMP	EACH	\$ 11.79		
EL-002	BREAKER DOUBLE GE 30 AMP	EACH	\$ 10.89		
EL-003	BREAKER GE 15 AMP	EACH	\$ 4.99		
EL-004	BREAKER GE 20 AMP	EACH	\$ 4.99		
EL-005	BREAKER GFCI GE 15 AMP	EACH	NO BID		
EL-006	BREAKER GFCI GE 20 AMP	EACH	\$ 58.69		
EL-007	BREAKTR GFCI HOMELINE 15 AMP	EACH	NO BID		

2021-2022
MAINTENANCE INVENTORY BID

CODE	DESCRIPTION	UNIT	PRICE		
EL-008	BREAKER GFCI HOMELINE 20 AMP	EACH	\$ 48.79		
EL-009	BREAKER HOMELINE 15 AMP	EACH	\$ 4.79		
EL-010	BREAKER HOMELINE 20 AMP	EACH	\$ 4.79		
EL-079	BREAKER 2 POLE 30AMP BREAKER	EACH	\$ 12.09		
EL-011	BREAKER HOMELINE DOUBLE 100 AMP	EACH	\$ 42.79		
EL-012	BREAKER HOMELINE DOUBLE 50 AMP	EACH	\$ 13.09		
EL-013	BREAKER HOMELINE DOUBLE 70 AMP	EACH	\$ 30.39		
EL-042	BREAKER HOMELINE CIRCUIT & ARC-FAULT 20AMP 120 V	EACH	\$ 50.29		
EL-074	100 AMP HOMELINE 20 SPACE PANEL	EACH	\$ 77.99		
EL-014	BREAKER I.T.E 15 AMP	EACH	NO BID		
EL-015	BREAKER I.T.E 20 AMP	EACH	NO BID		
EL-016	BULB 40 WATT	4 PACK	\$ 7.79		
EL-017	BULB 60 WATT	4 PACK	\$ 7.79		
EL-018	BULB APPLIANCE 15 WATT (25 WATT)	EACH	\$ 0.89		
EL-019	BULB FLUORESCENT 4"	EACH	NO BID		
EL-020	BULB HEAT LAMP 250 WATT INFRARED CLR	EACH	\$ 2.69		
EL-080	FOUR SQUARE METAL BOX W/3/4 KO	EACH	\$ 1.49		
EL-078	FOUR WIRE DRYER RECEPTACLE 30 AMP	EACH	\$ 12.79		
EL-075	GROUND BAR KIT	EACH	\$ 4.49		
EL-021	LIGHT FIXTURE 12" SQUARE	EACH	\$ 10.79		
EL-022	LIGHT FIXTURE 5 1/2 X 13 W/ELECTRICAL OUTLET	EACH	\$ 15.59		
EL-023	LIGHT FIXTURE ALL PURPOSE 6" ROUND	EACH	\$ 8.09		
EL-024	LIGHT FIXTURE EXTERIOR JELLY JAR	EACH	\$ 6.29		
EL-025	LIGHT FIXTURE KITCHEN 12" ROUND	EACH	\$ 11.69		
EL-026	LIGHT REPLACEMENT COVER 12"	EACH	\$ 11.69		
EL-027	LIGHT REPLACEMENT COVER 12" ROUND	EACH	\$ 11.69		
EL-028	LIGHT REPLACEMENT 5 1/2 X13	EACH	\$ 9.99		
EL-029	LIGHT REPLACEMENT COVER 6" ROUND	EACH	\$ 5.79		
EL-031	LIGHT REPLACEMENT COVER JELLY JAR	EACH	\$ 3.19		
EL-073	METAL FACE PLATE FOR DRYERS	EACH	\$ 1.79		
EL-063	MOUNTED COMBO PHONE AND CABLE JACK	EACH	NO BID		
EL-032	RECEPTACLE DUPLEX COVER IVORY VINYL	EACH	\$ 0.39		
EL-033	RECEPTACLE DUPLEX IVORY	EACH	\$ 0.65		
EL-034	RECEPTACLE GFCI COVER SINGLE IVORY	EACH	\$ 0.75		
EL-035	RECEPTACLE GFCI SINGLE IVORY	EACH	\$ 15.79		
EL-036	RECEPTACLE OUTLET / SINGLE POLE SWITCH COMBO IVORY	EACH	\$ 7.49		
EL-037	RECEPTACLE SINGLE OUTLET ROUND COVER	EACH	\$ 6.49		
EL-038	REMOLDING BOX PLASTIC SINGLE GANG	EACH	\$ 1.29		
EL-076	ROMEX CONNECTORS 1/2"	BOX	\$ 0.49		
EL-077	ROMEX CONNECTORS 3/4"	BOX	\$ 0.99		
EL-039	SINGLE SWITCH / SINGLE OUTLET IVORY	EACH	\$ 7.49		
EL-040	SWITCH 3-WAY SINGLE POLE IVORY	EACH	\$ 1.59		
EL-041	SWITCH 3-WAY/1-WAY DOUBLE STACK COMBO IVORY	EACH	\$ 10.09		
EL-043	SWITCH COMBO TOGGLE AND DUPLEX RECEPTACLE COMBO IVORY	EACH	NO BID		
EL-044	SWITCH COVER TRIPLE (3 SINGLE POLE) IVORY	EACH	\$ 1.89		
EL-045	SWITCH DOUBLE COVER IVORY VINYL	EACH	\$ 0.79		
EL-046	SWITCH DOUBLE STACK COVER IVORY VINYL	EACH	\$ 0.39		
EL-047	SWITCH SINGLE POLE COVER IVORY VINYL	EACH	\$ 0.39		
EL-048	SWITCH SINGLE POLE IVORY	EACH	\$ 0.79		
EL-049	TAPE ELECTRICAL BLACK	EACH	\$ 0.49		
EL-050	WALL PLATE BLANK IVORY VINYL	EACH	\$ 0.59		
EL-051	WALL PLATE COVER CABLE IVORY	EACH	\$ 0.39		
EL-052	WALL PLATE COVER PHONE W/JACK IVORY	EACH	NO BID		
EL-058	WALL PLATE DOUBLE OUTLET COVER VINYL	EACH	\$ 0.63		
EL-053	WIRE NUT GREEN	EACH	\$ 0.99		
EL-053A	WIRE NUT GREEN	BAG	\$ 4.49		
EL-054	WIRE NUT RED	EACH	\$ 0.99		
EL-054A	WIRE NUT RED	BAG	\$ 2.99		
EL-055	WIRE NUT YELLOW	EACH	\$ 0.99		
EL-055A	WIRE NUT YELLOW	BAG	\$ 1.39		
EL-056	WIRE ROMEX COPPER 12-2 GAUGE NM 25'	ROLL	\$ 232.99		

2021-2022
MAINTENANCE INVENTORY BID

CODE	DESCRIPTION	UNIT	PRICE		
EL-057	WIRE ROMEX COPPER 14-2 GAUGE NM 25'	ROLL	\$ 189.99		
EL-060	WIRE ROMEX COPPER 14-3 GAUGE NM 25'	ROLL	\$ 172.99		
EL-064	WIRE 18/4 CL2 BAROSTAT 25'	ROLL	\$ 57.99		
EL-059	18 CU." NON-METALLIC SINGLE GANG NAIL ON ZIP BOX 100 CNT	BOX	\$ 39.99		
EL-061	20 CU." NON-METALLIC 3/0-4/0 CEILING ZIP BOX 100 CNT	BOX	\$ 105.99		
EL-062	9/16" STAPLES 500 CNT	BOX	\$ 9.59		
EL-065	1/2" E.M.T COUPLING COMPRESSION TYPE 50 CNT	BOX	NO BID		
EL-066	1/2" E.M.T COUPLING SET SCREW TYPE 50 CNT	BOX	\$ 19.99		
EL-067	3/4" E.M.T COUPLING COMPRESSION TYPE 25 CNT	BOX	NO BID		
EL-068	3/8" E.M.T NON-METALLIC CABLE & FLEX CORD CONNECTOR 100 CNT	BOX	NO BID		
EL-069	1 1/2" E.M.T COUPLING COMPRESSION TYPE 10 CNT	BOX	\$ 32.99		
EL-070	1/2" CONNECTOR COMPRESSION TYPE 50 CNT	BOX	\$ 35.99		
EL-071	6/32 X 1 1/2 SCREWS PANHEAD 100 CT.	BOX	\$ 2.69		
EL-072	8/32 X 1 1/2 SCREWS PANHEAD 100 CT.	BOX	\$ 2.69		
EL-074	100 AMP HOMELINE 20 SPACE PANEL	EACH	\$ 77.99		
EL-081	EFFECTACLE DUPLEX 20AMP SPEC GRADE, COMMERCIAL SIDE WIRE, 5-20	EACH	\$ 3.09		
EL-082	1 1/4 PLASTIC INSULATED BUSHING	EACH	\$ 0.39		
EL-083	1 1/4 GROUNDING BUSHING	EACH	\$ 3.99		
EL-084	1 1/2 PLASTIC INSULATED BUSHING	EACH	\$ 0.49		
EL-085	1 1/2 GROUND BUSHING	EACH	\$ 11.29		
EL-086	1/2 E.M.T. STRAP (100 BTU)	BOX	\$ 9.39		
EL-087	3/4 E.M.T STRAP (50 BTU)	BOX	\$ 9.99		
EL-088	120V 2 DOOR CHIME KIT	EACH	NO BID		
EL-089	SINGLE GANG INUSE W/P COVER	EACH	\$ 7.39		
EL-090	FLUORECENT LIGHT FIXTURE 2BULB COMPLETE	EACH	\$ 27.19		
EL-091	FLUORECENT LIGHT FIXTURE 4BULB COMPLETE	EACH	\$ 60.99		
EL-092	FLUORESCENT LIGHT FIXTURE 2X2 T8 2BULB TROFFER SKU 558958	EACH	\$ 72.89		
EL-093	FLUORESCENT LIGHT BULB 17W 24" T8 WW TUBE SKU 507561	EACH	\$ 5.09		
GA-001	APPLIANCE CONNECTORS 3/4FIP X 3/4MIP X 36" RANGE	EACH	\$ 13.39		
GA-002	APPLIANCE CONNECTORS 3/8OD X 1/2MIP X 3/8FLARE X 3/8FL X 36"	EACH	\$ 12.19		
GA-003	APPLIANCE FLEX LINE 3/4 X 3/4 X 18 WATERHEATER	EACH	\$ 10.59		
GA-004	APPLIANCE FLEX LINE 3/4 X 3/4 X 24 WATERHEATER	EACH	\$ 11.39		
GA-005	APPLIANCE REGULATOR	EACH	NO BID		
GA-006	AUTO PILOT L36-974	EACH	NO BID		
GA-007	BALLOST 2540-TD	EACH	NO BID		
GA-008	BALLOST 446-LR	EACH	NO BID		
GA-009	BLOWER MOTOR 48A1101045	EACH	NO BID		
GA-011	BLOWER MOTOR BL6413	EACH	NO BID		
GA-012	BLOWER MOTOR FDC1026S	EACH	NO BID		
GA-016	CAP BLACK 1" THREADED	EACH	\$ 1.39		
GA-017	CAP BLACK 1/2" THREADED	EACH	\$ 0.89		
GA-018	CAP BLACK 3/4 THREADED	EACH	\$ 0.99		
GA-019	CAP GALVANIZED 3" DOUBLEWALL	EACH	\$ 10.29		
GA-021	VALVE COMBINATION GAS (B57RA68E) L36-954	EACH	NO BID		
GA-022	CONTROL BOARD FURNACE CIRCUIT L38-960	EACH	NO BID		
GA-023	COUPLING 3/4 BLACK	EACH	\$ 0.99		
GA-024	CYCLE PILOT FURNACE KIT (WHITE ROGERS) 21D18-14	EACH	NO BID		
GA-025	DUAL VALVE E COMB. GAS CONTROL (HONEYWELL)	EACH	NO BID		
GA-026	ELBOW BLACK 45 2" USA	EACH	\$ 13.59		
GA-027	ELBOW BLACK 90 1 1/2 USA	EACH	\$ 7.49		
GA-028	ELBOW BLACK 90 1/2 USA	EACH	\$ 1.69		
GA-029	ELBOW BLACK 90 2" USA	EACH	\$ 12.49		
GA-030	ELBOW BLACK 90 3/4 USA	EACH	\$ 1.99		
GA-031	ELBOW GALV. 90 ADJUSTABLE 3" USA	EACH	\$ 3.79		
GA-032	ELBOW GALV. 90 ADJUSTABLE 4" USA	EACH	\$ 3.99		
GA-033	ELBOW GALV. 90 ADJUSTABLE 5" USA	EACH	\$ 4.39		
GA-034	ELBOW GALV. 90 ADJUSTABLE 6" USA	EACH	\$ 4.49		
GA-035	ELECTRODE 760-310	EACH	NO BID		
GA-036	FAN & LIMIT CONTROL L38-651	EACH	NO BID		
GA-037	FAN CONTROL CAMSTAT	EACH	NO BID		
GA-038	FURNACE FILTER 16 X 25 X 1	EACH	\$ 1.69		

2021-2022
MAINTENANCE INVENTORY BID

CODE	DESCRIPTION	UNIT	PRICE		
GA-039	FURNACE FILTER 10 X 20 X 1	EACH	\$ 1.69		
GA-040	FURNACE FILTER 10 X 25 X 1	EACH	\$ 2.09		
GA-041	FURNACE FILTER 10 X 28 X 1	EACH	NO BID		
GA-042	FURNACE FILTER 14 X 25 X 1	EACH	\$ 1.69		
GA-043	FURNACE FILTER 16 X 28 X 1	EACH	NO BID		
GA-044	FURNACE FILTER 20 X 25 X 1	EACH	\$ 1.69		
GA-045	FURNACE FILTER HOG HAIR WASHABLE 30" X 360" X 1"	EACH	\$ 103.39		
GA-047	FUSIBLE LINK REPAIR KIT L39-002	EACH	NO BID		
GA-048	GAS COCK 1/2 X 1/2 BRASS BALL	EACH	\$ 6.19		
GA-049	GAS COCK 3/4 X 3/4 BRASS BALL	EACH	\$ 8.99		
GA-050	NIPPLE 1/2 X 18 BLACK USA	EACH	NO BID		
GA-051	GAS COMBINATION VALVE 1/2 X 3/4	EACH	NO BID		
GA-052	GAS MANIFOLD (WHITE ROGER 302)	EACH	NO BID		
GA-053	GAS MANIFOLD 1/2 X 3/4	EACH	NO BID		
GA-055	GAS VALVE COMBINATION	EACH	NO BID		
GA-056	GAS VALVE MILLI-VOLT 710-502	EACH	NO BID		
GA-059	LIMIT CONTROL ADJUSTABLE L36-483	EACH	NO BID		
GA-061	LIMIT CONTROL L593B-A	EACH	NO BID		
GA-062	LIMIT SWITCH ADJUSTABLE L59	EACH	NO BID		
GA-063	LIMIT SWITCH L2ZA-193	EACH	NO BID		
GA-064	NIPPLE 1/2 X 2 BLACK USA	EACH	\$ 1.19		
GA-065	NIPPLE 1/2 X 3 BLACK USA	EACH	\$ 1.39		
GA-066	NIPPLE 1/2 X 4 BLACK USA	EACH	\$ 1.69		
GA-067	NIPPLE 1/2 X 5 BLACK USA	EACH	\$ 1.95		
GA-068	NIPPLE 1/2 X 6 BLACK USA	EACH	\$ 2.09		
GA-069	NIPPLE 1/2 X CLOSE BLACK USA	EACH	\$ 1.19		
GA-070	NIPPLE 3/4 X CLOSE USA	EACH	\$ 1.29		
GA-071	NIPPLE 3/4 X 18 USA	EACH	NO BID		
GA-072	NIPPLE 3/4 X 2 BLACK USA	EACH	\$ 1.49		
GA-073	NIPPLE 3/4 X 3 BLACK USA	EACH	\$ 1.69		
GA-074	NIPPLE 3/4 X 4 BLACK USA	EACH	\$ 1.99		
GA-075	NIPPLE 3/4 X 5 BLACK USA	EACH	\$ 2.39		
GA-076	NIPPLE 3/4 X 6 BLACK USA	EACH	\$ 2.79		
GA-082	PILOT IGNITER L36-975	EACH	NO BID		
GA-083	PIPE 1 1/2 X 21" BLACK USA	EACH	NO BID		
GA-084	PIPE 1/2" X 21" BLACK USA	EACH	\$ 45.69		
GA-085	PIPE 2" X 21" BLACK USA	EACH	NO BID		
GA-086	PIPE 3/4" X 21" BLACK USA	EACH	NO BID		
GA-087	PIPE GALVANIZED VENT 3" X 36" DOUBLE WALL USA	EACH	\$ 13.59		
GA-088	PIPE GALVANIZED VENT 3" X 36" USA	EACH	NO BID		
GA-089	PIPE GALVANIZED VENT 4" X 36" USA	EACH	NO BID		
GA-090	PIPE GALVANIZED VENT 5" X 36" USA	EACH	NO BID		
GA-091	PIPE GALVANIZED VENT 6" X 36" USA	EACH	NO BID		
GA-093	PRESSURE RELIEF VALVE 3/4"	EACH	\$ 9.39		
GA-094	RANGE HOOD VENTED/VENTLESS 30" WHITE	EACH	\$ 56.99		
GA-095	REDUCER BELL 3/4 X 1/2 BLK	EACH	\$ 1.19		
GA-096	TAPE DUCT 2" X 60 YARDS	EACH	\$ 4.29		
GA-098	THERMOCOUPLE 18"	EACH	\$ 6.49		
GA-099	THERMOCOUPLE 24"	EACH	\$ 6.79		
GA-100	THERMOSTAT 24 VOLT	EACH	\$ 16.99		
GA-101	TRANSFORMER 110 24 VOLT	EACH	\$ 40.39		
GA-102	TRANSFORMER 110-24 VOLT UET105	EACH	NO BID		
GA-103	TRANSFORMER VA G22-336	EACH	NO BID		
GA-105	VALVE COMBO GAS 24 VOLT 700-402	EACH	NO BID		
GA-106	12X6 FLOOR/WALL REGISTER	EACH	NO BID		
GA-107	14X8 FLOOR/WALL REGISTER	EACH	NO BID		
GA-108	8X6 FLOOR/WALL REGISTER	EACH	NO BID		
GA-109	WATER HEATER FLEX LINE WASHERS BEVELED 3/4"	EACH	\$ 11.39		
GA-110	3/4 X 3/4 X 48" APPLIANCE FLEX CONNECTOR	EACH	\$ 34.19		
GA-111	3/4 X 3/4 X 12" SHARK BITE W/HEATER CONNECTOR	EACH	\$ 14.89		
GA-112	3/4 X 3/4 X 15" SHARK BITE W/HEATER CONNECTOR	EACH	\$ 15.59		

2021-2022
MAINTENANCE INVENTORY BID

CODE	DESCRIPTION	UNIT	PRICE		
GA-113	3/4 X 3/4 X 18" SHARK BITE W/HEATER CONNECTOR	EACH	\$ 16.49		
GA-114	3/4 X 3/4 X 24" SHARK BITE W/HEATER CONNECTOR	EACH	\$ 18.59		
HW-001	ANCHOR 1/4 METAL	EACH	NO BID		
HW-002	ANCHOR 10 1/2 X 1	EACH	NO BID		
HW-003	BATTERY 9 VOLT	EACH	\$ 2.29		
HW-004	BOLT ROUND HEAD 5/16 X 1	EACH	\$ 0.29		
HW-005	BOLT TOGGLE 1/4 X 3	EACH	\$ 0.29		
HW-006	BOLT TOGGLE 1/8 X 2	EACH	\$ 0.29		
HW-007	BOLT TOGGLE 3/16 X 3	EACH	\$ 0.39		
HW-008	CABINET DRAWER PULL BRASS 3" OC	EACH	NO BID		
HW-009	CABINET HINGE FLUSH MOUNT (PAIR BTU)	EACH	\$ 1.90		
HW-010	CABINET HINGE OFFSET (PAIR BTU)	EACH	\$ 1.99		
HW-011	CABINET KNOB BRASS	EACH	\$ 1.59		
HW-013	CABINET SHELVE HOLDER FOR ADJ. SHELVES	EACH	\$ 2.49		
HW-014	CARBON MONOXIDE DETECTOR W/BATTERY	EACH	\$ 22.29		
HW-015	CARBON MONOXIDE SENSOR PACK REPLACEMENT	EACH	NO BID		
HW-016	CLOTHES LINE POLE 8'	EACH	\$ 47.79		
HW-017	CLOTHES LINE WIRE W/PLASTIC COATING	EACH	\$ 4.79		
HW-018	DOOR DEADBOLT MASTERED TO H/A KEY - KWIKSET	EACH	\$ 11.99		
HW-019	DOOR HINGE 3" ROUND	EACH	\$ 2.09		
HW-020	DOOR KNOB ENTRY MASTERED TO H/A KWIKSET	EACH	\$ 12.39		
HW-021	DOOR KNOB LEVER SET ENTRY	EACH	\$ 16.69		
HW-022	DOOR KNOB KEVER SET PASSAGE	EACH	\$ 14.59		
HW-023	DOOR KNOB LEVER SET PRIVACY	EACH	\$ 15.89		
HW-024	DOOR KNOB PASSAGE KWIKSET	EACH	\$ 9.19		
HW-025	DOOR KNOB PRIVACY KWIKSET	EACH	\$ 10.29		
HW-026	DOOR LATCH (SCREEN/STORM)	EACH	\$ 10.19		
HW-027	DOOR RE-ENFR CER 1 3/4	EACH	\$ 8.89		
HW-028	DOOR RE-ENFR CER 1 3/8	EACH	\$ 8.89		
HW-029	DOOR STRIKER KWIKSET ENTRY ALL METAL 2 3/8"	EACH	\$ 8.09		
HW-030	DOOR SWEEP 36"	EACH	\$ 3.09		
HW-031	DOOR VIEWER/PEEP HOLE	EACH	\$ 2.79		
HW-032	DOOR WALL GUARD 5" SELF ADHESIVE	EACH	\$ 1.59		
HW-033	DRY WALL MUD PAN 12"	EACH	\$ 3.89		
HW-034	FIRE EXTINGUISHER 2 1/2 LB ABCD / RECHARGEABLE METAL HAND	EACH	\$ 20.79		
HW-035	FLAG 5' X 7' NEW MEXICO FLAG	EACH	\$ 75.99		
HW-036	FLAG 5' X 7' USA	EACH	\$ 49.19		
HW-037	KEY DUPLICATES	EACH	\$ 1.19		
HW-038	MAIL BOX STANDARD	EACH	\$ 9.19		
HW-039	MAIL BOX WALL MOUNTS	EACH	\$ 13.45		
HW-040	MASKING PAPER 12" X 100'	EACH	\$ 2.69		
HW-041	MASKING TAPE 3/4"	EACH	\$ 1.19		
HW-099	MASKING TAPE BLUE 1" X 60YRDS	EACH	\$ 3.59		
HW-100	MASKING TAPE BLUE 2" X 60YRDS	EACH	\$ 6.79		
HW-042	NAILS 16 CC	1 LB	\$ 2.89		
HW-043	NAILS 8 CC	1 LB	\$ 2.29		
HW-044	NAILS FINISH 16	1 LB	\$ 2.69		
HW-045	NAILS FINISH 4	1 LB	\$ 2.69		
HW-046	NAILS FINISH 6	1 LB	\$ 2.69		
HW-047	NAILS FINISH 8	1 LB	\$ 2.69		
HW-048	NAILS GALVANIZED 16	1 LB	\$ 3.09		
HW-049	NAILS ROOFING 1	50 LB	\$ 67.19		
HW-050	NAILS ROOFING 1 1/2	1 LB	\$ 2.69		
HW-051	NUMBER REFLECTIVE 3 1/2" BLACK BACKGROUND	EACH	\$ 0.79		
HW-052	PADLOCK MASTERED (MASTER LOCK)	EACH	NO BID		
HW-053	PEG BOARD BINS 6" X 9"	EACH	NO BID		
HW-054	PLASTIC 4 MIL 10' X 100'	EACH	\$ 24.09		
HW-055	ROPE NYLON 1/2" (BTU 250' ROLL)	100' ROLL	\$ 86.29		
HW-056	ROPE NYLON 1/4"	100' ROLL	\$ 11.39		
HW-057	SAND PAPER - COURSE GRIT	PACK	\$ 1.49		
HW-058	SAND PAPER - FINE GRIT	PACK	\$ 1.49		

2021-2022
MAINTENANCE INVENTORY BID

CODE	DESCRIPTION	UNIT	PRICE		
HW-059	SAND PAPER - MEDIUM GRIT	PACK	\$ 1.49		
HW-060	SCRAPER WALL PAPER W/BLADES	EACH	\$ 6.99		
HW-061	SCREW LAG 3/8 X 3 1/2	EACH	\$ 0.29		
HW-062	SCREW SELF TAPPING 1"	EACH	\$ 0.19		
HW-063	SMOKE DETECTOR W/9 VOLT BATTERY	EACH	\$ 5.79		
HW-064	SMOKE DETECTOR HARDWIRE W/9-V BATTERY PACK	EACH	\$ 11.39		
HW-065	SNOW SHOVEL ERGONOMIC HANDLE W/SIDES	EACH	\$ 22.99		
HW-066	STAPLES 3/8	BOX	\$ 2.09		
HW-067	STAPLES 9/16	BOX	\$ 2.39		
HW-068	STRIKER PLATE 6"	EACH	\$ 3.19		
HW-069	TAPING KNIFE 10"	EACH	\$ 5.99		
HW-070	TAPING KNIFE 12"	EACH	\$ 6.69		
HW-071	TAPING KNIFE 4"	EACH	\$ 4.39		
HW-072	TAPING KNIFE 6"	EACH	\$ 4.89		
HW-073	TAPING KNIFE 8"	EACH	\$ 5.59		
HW-074	TARP 6' X 8" BLUE	EACH	\$ 2.29		
HW-075	TARP 12'X20' BLUE	EACH	\$ 10.99		
HW-076	THRESHOLD 36"	EACH	NO BID		
HW-077	THRESHOLD W/RUBBER KIT 30"	EACH	\$ 6.99		
HW-078	THRESHOLD W/RUBBER KIT 32"	EACH	\$ 6.99		
HW-079	THRESHOLD W/RUBBER KIT 36"	EACH	\$ 6.99		
HW-080	TROWEL GLUE 12" X 1/16 TOOTH	EACH	\$ 9.59		
HW-081	TUBING CUTTER 1/8" - 1 1/8"	EACH	\$ 6.59		
HW-082	UTILITY KNIFE W/BLADES	EACH	\$ 1.39		
HW-083	WASHER FLAT 3X8	EACH	\$ 0.08		
HW-084	WEATEHRSTRIP 1/2 FOAM	EACH	\$ 1.59		
HW-085	WEATEHRSTRIP 1/4 FOAM	EACH	\$ 1.19		
HW-086	WEATEHRSTRIP 3/8 FOAM	EACH	\$ 1.39		
HW-087	WINDOW LOCKS	2 PACK	\$ 1.49		
HW-088	WINDOW LOCKS SLIDING GLASS DOOR	EACH	\$ 2.29		
HW-089	WOOD PUTTY	.5 PINT	\$ 3.59		
HW-090	CORNER PROTECTOR CLEAR MOUNT HOLE W/SCREWS	EACH	\$ 1.89		
HW-091	SCREEN HOLDER PLASTIC CLIPS 5/16" 100 COUNT	EACH	\$ 18.99		
HW-092	3 1/4" STICK NAILS	EACH	\$ 37.99		
HW-093	ELECTRICAL HEATERS	EACH	\$ 25.09		
HW-094	SENCO FINISH NAIL 1 1/2"X15G (16,000 CNT)	BOX	\$ 27.79		
HW-095	SENCO FINISH NAIL 2"X15G (4000 CNT)	BOX	\$ 32.69		
HW-096	12'X3'X3/4 BULLNOSE SHELVING	EACH	NO BID		
HW-097	12'X16'X3/4 BULLNOSE SHELVING	EACH	\$ 13.99		
HW-098	5/16 X 3 GAS KEY	EACH	\$ 2.59		
HW-101	BRACKET SHELF & ROD PEARL GRAY	EACH	NO BID		
HW-102	TARP 8'X10' BLUE	EACH	\$ 3.69		
HW-103	DOOR SWEEP 36" SKU 50340010	EACH	NO BID		
HW-104	DOOR BOTTOM 36" SKU 50340038	EACH	NO BID		
HW-105	DOOR JAM WEATHER STRIP SKU 50350001	EACH	NO BID		
HW-106	HINGE DOORSTOP	EACH	\$ 0.89		
HW-107	EXTERIOR DOOR STRIP WHITE/ BROWN	EACH	\$ 3.59		
JA-004	HOUSE BROOM	EACH	\$ 4.29		
JA-005	PUSH BROOM 24" SOFT BRISTLE W/HANDLE BRACE	EACH	\$ 21.79		
JA-009	GLOVES LATEX	PAIR	\$ 1.39		
JA-010	OVEN CLEANER INDUSTRIAL STRENGTH	CAN	\$ 1.39		
JA-012	RUBBER GLOVES	PAIR	\$ 1.29		
JA-014	SPONGE MOP COMPLETE	EACH	\$ 9.49		
JA-015	SPONGE MOP REFILLS	EACH	\$ 4.39		
LS-001	CHAIN LINK BRACE BAND	EACH	\$ 0.69		
LS-002	CHAIN LINK CAP 2-WAY	EACH	\$ 2.89		
LS-003	CHAIN LINK EYE TOP (LOOP CAP)	EACH	\$ 1.09		
LS-004	CHAIN LINK CAP ONE WAY	EACH	\$ 2.59		
LS-005	CHAIN LINK CAP PLAIN POST	EACH	\$ 1.19		
LS-006	CHAIN LINK CAP TOP RAIL SLEEVE	EACH	\$ 1.59		
LS-007	CHAIN LINK CARRIAGE BOLT W/NUT 5/16 X 1 1/4	EACH	\$ 0.29		

2021-2022
MAINTENANCE INVENTORY BID

CODE	DESCRIPTION	UNIT	PRICE		
LS-008	CHAIN LINK DOUBLE DRIVE HARDWARE KIT	EACH	\$ 13.59		
LS-009	CHAIN LINK FENCING FABRIC 3'X50'	ROLL	\$ 75.99		
LS-010	CHAIN LINK FENCING FABRIC 4'X50'	ROLL	\$ 90.99		
LS-011	CHAIN LINK LINE POST 5 1/2'	EACH	\$ 8.79		
LS-012	CHAIN LINK LINE POST 7 1/2'	EACH	\$ 12.99		
LS-013	CHAIN LINK TENSION BAND	EACH	\$ 0.69		
LS-014	CHAIN LINK TENSION BAR 4'	EACH	\$ 2.79		
LS-015	CHAIN LINK TERMINAL POST 5 1/2'	EACH	\$ 12.99		
LS-016	CHAIN LINK TERMINAL POST 7 1/2'	EACH	\$ 17.59		
LS-017	CHAIN LINK TIES	BAG	\$ 2.29		
LS-018	CHAIN LINK TOP RAIL 20'	EACH	\$ 15.69		
LS-019	CHAIN LINK WALK GATE 3'	EACH	\$ 35.99		
LS-020	CHAIN LINK WALK GATE 4'	EACH	\$ 31.69		
LS-021	CHAIN LINK WALK GATE HARDWARE KIT	EACH	\$ 10.09		
LS-022	FENCE PANEL 6'X8' DOG EAR WOOD	EACH	NO BID		
LS-023	POST 4X4X10 REDWOOD	EACH	NO BID		
LS-024	POST 4X4X10 TREATED	EACH	NO BID		
LS-025	RAILROAD TIE #1	EACH	NO BID		
LS-026	WEED SHIELD MESH (NOT PLASTIC) 3'X50' 20 YEAR GUARANTEE	ROLL	\$ 13.29		
LS-027	WEED SHIELD MESH HOLDER (U-BOLT)	EACH	\$ 1.59		
LS-028	PULL GATE & CAB A-P SAT BLK	EACH	\$ 3.99		
LS-029	LATCH DR & GATE A/P SAT BLK	EACH	\$ 11.69		
LS-030	HINGE ORN GATE TEE 6" SAT BLK	EACH	\$ 12.59		
PA-001	EXTERIOR PAINT	GALLON	\$ 24.19		
PA-004	MINERAL SPIRITS	EACH	\$ 7.89		
PA-005	PAINT BRUSH 1 1/2" ANGLE BEST QUALITY	EACH	\$ 2.49		
PA-006	PAINT BRUSH 2" ANGLE BEST QUALITY	EACH	\$ 3.19		
PA-007	PAINT BRUSH 4" BEST QUALITY	EACH	\$ 6.99		
PA-008	PAINT BRUSH 3" BEST QUALITY	EACH	\$ 5.29		
PA-009	PAINT PAN DEEP DISH PLASTIC	EACH	\$ 2.19		
PA-010	PAINT POLE EXTENDABLE FIBERGLASS	EACH	\$ 12.09		
PA-011	PAINT PRIMER	5 GALLON	\$ 56.29		
PA-012	PVC ROLLER COVER (3/4" NAP) LAMB FABRIC	EACH	\$ 2.39		
PA-013	ROLLER FRAME 9" HEAVY DUTY	EACH	\$ 2.09		
PA-014	SCRAPER PAINTER'S TOOL COMMERCIAL/HEAVY DUTY	EACH	\$ 3.69		
PA-015	SPRAY PAINT 12OZ. KRYLON	CAN	\$ 4.59		
PA-016	STAIN (WOOD)	QUART	\$ 8.89		
PA-017	VARNISH LATEX WATER BASE SEMI-GLOSS	GALLON	\$ 55.19		
PA-018	VARNISH OIL BASE SEMI-GLOSS	GALLON	\$ 65.59		
PA-019	MASKING PAPER 12"X180'	ROLL	\$ 2.69		
PA-022	STAIN (ASSORTED COLOR)	5 GALLON	\$ 152.99		
PL-001	BUSHING PVC 1 1/2" TO 2"	EACH	\$ 2.69		
PL-002	BUSHING PVC 1" TO 1 1/2"	EACH	\$ 0.59		
PL-003	BUSHING PVC 3/4 TO 1"	EACH	\$ 0.59		
PL-004	BUSHING PVC 3/4 TO 1/2	EACH	\$ 0.39		
PL-005	CAP COPPER 1"	EACH	\$ 1.49		
PL-006	CAP COPPER 1/2"	EACH	\$ 0.39		
PL-007	CAP COPPER 3/4	EACH	\$ 0.39		
PL-008	CAP GALV. 1/2 THREADED	EACH	\$ 0.99		
PL-009	CAP GALV. 3/4 THREADED	EACH	\$ 1.09		
PL-010	CAP PVC 1"	EACH	\$ 0.49		
PL-011	CAP PVC 1/2	EACH	\$ 0.39		
PL-012	CAP PVC 2"	EACH	\$ 0.99		
PL-013	PLUG PVC 3"	EACH	\$ 1.19		
PL-014	CAP PVC 3/4"	EACH	\$ 0.39		
PL-015	PLUG PVC 4"	EACH	\$ 1.79		
PL-016	COMBINATION Y/SWEEP 1 1/2" PVC	EACH	\$ 2.19		
PL-017	COUPLING ABS 1 1/2	EACH	\$ 0.59		
PL-018	COUPLING BRASS COMPRESSION 1 1/2 COPPER	EACH	NO BID		
PL-019	COUPLING BRASS COMPRESSION 1 1/4 COPPER	EACH	NO BID		
PL-020	COUPLING COMPRESSION 1 1/2 PVC	EACH	\$ 4.89		

2021-2022
MAINTENANCE INVENTORY BID

CODE	DESCRIPTION	UNIT	PRICE		
PL-022	COUPLING COMPRESSION 1 1/4 PVC	EACH	\$ 3.59		
PL-023	COUPLING COMPRESSION 1 PVC	EACH	\$ 2.79		
PL-024	COUPLING COMPRESSION 2 PVC	EACH	\$ 6.19		
PL-025	COUPLING COPPER 1	EACH	\$ 1.49		
PL-026	COUPLING COPPER 1/2	EACH	\$ 0.39		
PL-027	COUPLING COPPER 3/4	EACH	\$ 0.69		
PL-029	COUPLING GALV. 1	EACH	\$ 1.89		
PL-030	COUPLING GALV. 1/2	EACH	\$ 0.99		
PL-031	COUPLING GALV 3/4	EACH	\$ 1.19		
PL-032	COUPLING GALV COMPRESSION 1 1/2	EACH	\$ 13.19		
PL-033	COUPLING GALV COMPRESSION 1X1	EACH	\$ 8.19		
PL-034	COUPLING PVC 2	EACH	\$ 0.89		
PL-035	COUPLING PVC 3	EACH	\$ 1.39		
PL-036	COUPLING PVC 3/4	EACH	\$ 0.29		
PL-037	COUPLING PVC 4	EACH	\$ 2.19		
PL-038	COUPLING RUBBER W/CLAMPS 1 1/2"	EACH	\$ 2.39		
PL-039	COUPLING RUBBER W/CLAMPS 2"	EACH	\$ 2.59		
PL-040	COUPLING RUBBER W/CLAMPS 3"	EACH	\$ 3.49		
PL-041	COUPLING RUBBER W/CLAMPS 4"	EACH	\$ 4.49		
PL-042	COUPLING RUBBER W/CLAMPS 6"	EACH	\$ 10.69		
PL-043	COUPLING RUBBER W/CLAMPS 8"	EACH	\$ 26.99		
PL-044	ELBOW ABS 1 1/2 45	EACH	\$ 1.09		
PL-045	ELBOW ABS 1 1/2 90	EACH	\$ 1.19		
PL-046	ELBOW ABS 1 1/4 45	EACH	NO BID		
PL-047	ELBOW ABS 1 90	EACH	NO BID		
PL-048	ELBOW ABS 1 1/2 90	EACH	\$ 1.19		
PL-049	ELBOW ABS 2 90	EACH	\$ 1.69		
PL-050	ELBOW ABS 3 90	EACH	\$ 3.89		
PL-051	ELBOW ABS 3/4 90	EACH	NO BID		
PL-052	ELBOW COPPER 1 90	EACH	\$ 2.39		
PL-053	ELBOW COPPER 1/2 45	EACH	\$ 0.89		
PL-055	ELBOW COPPER 1/2 90	EACH	\$ 0.49		
PL-056	ELBOW COPPER 3/4 45	EACH	\$ 1.49		
PL-057	ELBOW COPPER 3/4 90	EACH	\$ 0.89		
PL-058	ELBOW GALV 1 1/2 90	EACH	\$ 4.39		
PL-059	ELBOW GALV 1 1/4 90	EACH	\$ 2.99		
PL-060	ELBOW GALV 1/2 90	EACH	\$ 0.99		
PL-061	ELBOW GALV 2 90	EACH	\$ 5.59		
PL-062	ELBOW PVC 1 1/2 45	EACH	\$ 0.79		
PL-063	ELBOW PVC 1 1/2 90	EACH	\$ 0.69		
PL-064	ELBOW PVC 2 45	EACH	\$ 0.99		
PL-065	ELBOW PVC 2 90	EACH	\$ 1.09		
PL-066	ELBOW PVC 3 90	EACH	\$ 2.79		
PL-067	ELBOW PVC 6 45	EACH	\$ 15.09		
PL-068	ELBOW PVC 6 90	EACH	\$ 20.23		
PL-069	EXHAUST FAN COMBO LIGHT, HEATER & FAN	EACH	\$ 405.49		
PL-070	EXHAUST FAN ECONOMY 50 CFM/CEILING OR OR WALL 3" DUCT	EACH	\$ 17.69		
PL-071	FAUCET BALL DELTA	EACH	\$ 4.89		
PL-072	FAUCET BATH TUB 2 KNOB MOEN BEST QUALITY	EACH	\$ 104.29		
PL-073	FAUCET BATH TUB 3 KNOB BEST QUALITY	EACH	\$ 110.29		
PL-074	FAUCET BATH TUB SINGLE LEVER MOEN BEST QUALITY	EACH	\$ 109.19		
PL-075	FAUCET KIT DELTA	EACH	NO BID		
PL-076	FAUCET KIT MOEN	EACH	NO BID		
PL-077	FAUCET KITCHEN 2 KNOB MOEN BEST QUALITY	EACH	\$ 79.99		
PL-078	FAUCET KITCHEN SINGLE LEVER W/DRAIN ASSEMBLY MOEN BEST QUALITY	EACH	\$ 60.99		
PL-079	FAUCET LAVATORY 2 KNOB W/DRAIN ASSEMBLY MOEN BEST QUALITY	EACH	\$ 54.59		
PL-080	FAUCET LAVATORY SINGLE LEVER W/DRAIN ASSEMBLY MOEN BEST QUALITY	EACH	\$ 68.59		
PL-081	FAUCET LAVATORY REPLACEMENT HANDLE MOEN	EACH	NO BID		
PL-082	FAUCET O-RING KIT	EACH	\$ 1.29		
PL-083	FAUCET PERSONAL SHOWER HEAD W/HOSE	EACH	\$ 11.19		
PL-084	FAUCET SEAT 1/2 X 20	EACH	NO BID		

2021-2022
MAINTENANCE INVENTORY BID

CODE	DESCRIPTION	UNIT	PRICE		
PL-085	FAUCET SEAT 1/2 X 28	EACH	NO BID		
PL-086	FAUCET SEAT RBI	EACH	NO BID		
PL-087	FAUCET SEAT SCH 1	EACH	NO BID		
PL-088	FAUCET SPRING AND WASHER SET DELTA	EACH	NO BID		
PL-089	FAUCET SPRING AND SEATS MOEN	EACH	NO BID		
PL-090	FAUCET STEM *****8 OLD/13 HOT	EACH	NO BID		
PL-091	FAUCET STEM DELTA RP 1740	EACH	NO BID		
PL-092	FAUCET STEM MOEN	EACH	NO BID		
PL-093	FAUCET STEM PEERLESS PUSH-PULL	EACH	NO BID		
PL-094	FAUCET STEM TUB (AMERICAN STANDARD)	EACH	NO BID		
PL-095	FAUCET VALVE STEM ASSORTED SIZES AS NEEDED	EACH	NO BID		
PL-096	FAUCET VALVE STEM BATH / FAUCET	EACH	NO BID		
PL-097	FAUCET VALVE STEM KITCHEN	EACH	NO BID		
PL-098	FAUCET VALVE STEMS LAVATORY	EACH	NO BID		
PL-099	FAUCET WASHER SIZE 0	6 PACK	\$ 1.09		
PL-100	FAUCET WASHER SIZE 00	6 PACK	\$ 1.09		
PL-101	FAUCET WASHER SIZE 1/4	6 PACK	\$ 1.09		
PL-102	FAUCET WASHER SIZE 3/8	6 PACK	\$ 1.09		
PL-103	FEMALE ADAPTER 1" COPPER	EACH	\$ 4.69		
PL-104	FEMALE ADAPTER 1/2" COPPER	EACH	\$ 1.39		
PL-105	FEMALE ADAPTER 2" PVC	EACH	\$ 0.99		
PL-106	FEMALE ADAPTER 3" PVC	EACH	\$ 2.29		
PL-107	FEMALE ADAPTER 3/4" COPPER	EACH	\$ 2.19		
PL-108	FEMALE ADAPTER 4" PVC	EACH	\$ 3.39		
PL-109	GRAB BAR 24" HC RAIL	EACH	\$ 20.09		
PL-110	GRAB BAR 36" HC RAIL	EACH	\$ 25.29		
PL-111	GRAB BAR 42" HC RAIL	EACH	\$ 28.29		
PL-112	GRAB BAR 9 1/2" HC RAIL	EACH	\$ 10.59		
PL-113	HOSE BIB W/BREAKER 12" FROST FREE	EACH	\$ 21.99		
PL-114	J-BEND PVC 1 1/2 X 1 1/2	EACH	\$ 1.69		
PL-115	J-BEND PVC 1 1/2 FLEXIBLE PVC	EACH	\$ 6.09		
PL-116	J-BEND PVC 1 1/2 UNIVERSAL	EACH	\$ 2.59		
PL-117	J-BEND 1 1/2" W/1 1/2 INLET WASHER	EACH	\$ 2.59		
PL-118	J-BEND 1 1/2 X 1/4 INLET WASHER	EACH	\$ 6.59		
PL-119	J-BEND 1 1/4 BRASS W/ CAPTIVE BRASS NUT (SWIVEL)	EACH	\$ 10.29		
PL-120	J-BEND 1 1/4 PVC UNIVERSAL	EACH	\$ 1.69		
PL-121	J-BEND W/CAPTIVE SWIVEL NUT W/1 1/2" INLET WASHER	EACH	\$ 2.59		
PL-122	J-BEND W/CAPTIVE SWIVEL NUT W/1 1/4" INLET WASHER	EACH	\$ 2.59		
PL-123	MALE ADAPTER COPPER 1/2"	EACH	\$ 0.99		
PL-124	MALE ADAPTER COPPER 3/4"	EACH	\$ 1.49		
PL-125	MALE ADAPTER PVC 1 1/2"	EACH	\$ 0.69		
PL-127	MALE ADAPTER PVC 2"	EACH	\$ 0.99		
PL-128	NIPPLE GALV 1 1/2 X 10"	EACH	\$ 6.19		
PL-129	NIPPLE GALV 1 1/2 X 5"	EACH	\$ 3.29		
PL-130	NIPPLE GALV 1/2 X 2" USA	EACH	\$ 1.39		
PL-131	NIPPLE GALV 1/2X3" USA	EACH	\$ 1.69		
PL-132	NIPPLE GALV 1/2X4" USA	EACH	\$ 1.99		
PL-133	NIPPLE GALV 1/2X5" USA	EACH	\$ 2.39		
PL-134	NIPPLE GALV 1/2X6" USA	EACH	\$ 2.59		
PL-135	NIPPLE GALV 1/2X CLOSE USA	EACH	\$ 1.19		
PL-136	NIPPLE GALV 3/4X1 USA	EACH	\$ 1.49		
PL-137	NIPPLE GALV 3/4X2 USA	EACH	\$ 1.79		
PL-138	NIPPLE GALV 3/4X3 USA	EACH	\$ 1.89		
PL-139	NIPPLE GALV 3/4X4 USA	EACH	\$ 2.29		
PL-140	NIPPLE GALV 3/4X5 USA	EACH	\$ 2.39		
PL-141	NIPPLE GALV 3/4X6 USA	EACH	\$ 2.99		
PL-142	NIPPLE GALV 3/4XCLOSE USA	EACH	\$ 1.49		
PL-143	P TRAP 1 1/2 OR 1 1/4 ADJ -UNIVERSAL PVC	EACH	\$ 1.79		
PL-144	P TRAP ABS 1 1/2 ADJUSTABLE	EACH	\$ 3.69		
PL-145	P TRAP ADAPTER ABS 1 1/2 SJ X 1 1/2	EACH	\$ 1.29		
PL-146	P TRAP ADAPTER ABS 1 1/4 SJ X 1 1/2	EACH	NO BID		

2021-2022
MAINTENANCE INVENTORY BID

CODE	DESCRIPTION	UNIT	PRICE		
PL-147	P TRAP ADAPTER PVC 1 1/2 SLIP TO THREAD	EACH	\$ 1.39		
PL-148	P TRAP PVC 1 1/2 ADJ.	EACH	\$ 3.19		
PL-149	P TRAP PVC 1 1/4 ADJ.	EACH	NO BID		
PL-150	P TRAP PVC 2" ADJ	EACH	\$ 5.89		
PL-151	PIPE ABS 1 1/2	EACH	\$ 9.19		
PL-152	PIPE ABS 2"	EACH	\$ 10.79		
PL-153	PIPE COPPER 1"	EACH	\$ 39.09		
PL-154	PIPE COPPER 1/2"	EACH	\$ 13.89		
PL-155	PIPE COPPER 3/4"	EACH	\$ 11.99		
PL-156	PIPE DOPE / PLUMBER'S PUTTY	EACH	\$ 1.29		
PL-157	PIPE DOPE W/TEFLON	EACH	\$ 1.69		
PL-158	PIPE PVC 2"	EACH	\$ 23.59		
PL-159	PIPE PVC 3"	EACH	\$ 47.39		
PL-160	PIPE PVC 4"	EACH	\$ 62.49		
PL-161	PIPE PVC 6"	EACH	\$ 44.09		
PL-162	PIPE PVC SCH 40 1 1/2"	EACH	\$ 16.89		
PL-163	PIPE REPAIR CLAMP 1 1/2	EACH	\$ 6.19		
PL-164	PIPE REPAIR CLAMP 1 1/4	EACH	\$ 5.39		
PL-165	PIPE REPAIR CLAMP 3	EACH	NO BID		
PL-166	PIPE REPAIR CLAMP 4	EACH	NO BID		
PL-167	PIPE REPAIR CLAMP 6	EACH	NO BID		
PL-168	PLUG PVC 1 1/2	EACH	\$ 0.52		
PL-169	PLUG PVC 1 1/4"	EACH	\$ 1.19		
PL-170	PLUG PVC 2"	EACH	\$ 0.63		
PL-171	PLUG PVC 3"	EACH	\$ 1.09		
PL-172	PLUG PVC 4"	EACH	\$ 1.79		
PL-174	PRESSURE WASHER 1 1/2	EACH	NO BID		
PL-175	PRESSURE WASHER 1 1/4	EACH	NO BID		
PL-176	PRESSURE WASHER REDUCER 1 1/2 X 1 1/4	EACH	NO BID		
PL-177	PROPANE MEPPS GAS TANK 14 OZ	BOTTLE	\$ 8.59		
PL-178	PROPANE TANK 14 OZ	BOTTLE	\$ 4.79		
PL-179	PVC CLEANER	1/2 PINT	\$ 3.99		
PL-180	PVC GLUE	1/2 PINT	\$ 3.29		
PL-181	PVC PURPLE PRIMER	1/2 PINT	\$ 3.99		
PL-182	REDUCER COPPER 1" TO 3/4"	EACH	\$ 6.09		
PL-183	REDUCER BELL 3/4 X 1/2 COPPER	EACH	\$ 1.29		
PL-184	REDUCER COPPER 3/4" TO 1/2"	EACH	\$ 1.29		
PL-185	REDUCER GALV 3/4 TO 1/2"	EACH	\$ 1.49		
PL-186	REDUCER PVC 1 1/2 TO 1 1/4	EACH	\$ 0.79		
PL-187	REDUCER PVC 2" TO 1 1/2	EACH	\$ 0.79		
PL-188	REDUCER PVC 3" TO 2"	EACH	\$ 1.69		
PL-189	SHOWER ARM 1/2 X 8	EACH	\$ 7.39		
PL-190	SHOWER DRAIN STRAINER STAINLESS STEEL 3"	EACH	\$ 3.99		
PL-191	SHOWER HEAD (HAND HELD REPLACEMENT W/OUT HOSE	EACH	\$ 11.09		
PL-192	SHOWER HEAD 2.5 GALLON PER MIN.	EACH	\$ 1.69		
PL-193	SHOWER ROD	EACH	NO BID		
PL-194	SHOWER ROD ENDS	EACH	\$ 1.19		
PL-195	SHOWER ROD W/ENDS (COMPLETE)	EACH	\$ 8.99		
PL-196	SHOWER STALL SEATED 4' FIBERGLASS W/SURROUND	EACH	NO BID		
PL-197	SHUT OFF/ANGLE STOP 1/2 NOM COMPS X 3/8" OD COMPRESS 1/4 TURN	EACH	NO BID		
PL-198	SHUT OFF/ANGLE STOP COMPRESS 5/8" OD X COMP 3/8 OD OUTLET 1/4 TURN	EACH	\$ 5.99		
PL-199	SHUT OFF BALL VALVE 1 1/2" BRASS	EACH	\$ 33.09		
PL-200	SHUT OFF BALL VALVE 1/2" BRASS	EACH	\$ 7.19		
PL-201	SHUT OFF BALL VALVE 3/4" BRASS	EACH	\$ 10.89		
PL-203	SHUT OFF BOILER 1/2" FEMALE	EACH	\$ 4.49		
PL-204	SHUT OFF BOILER DRAIN 1/2" MALE	EACH	\$ 4.19		
PL-205	SHUT OFF BOILER 3/4" FEMALE	EACH	\$ 5.19		
PL-206	SHUT OFF BOILER DRAIN 3/4" MALE	EACH	\$ 5.19		
PL-207	SHUT OFF GATE VALVE 3/4	EACH	\$ 8.09		
PL-209	SHUT OFF GATE VALVE SWEAT TO SWEAT 3/4 X 3/4	EACH	\$ 8.09		
PL-210	SHUT OFF VALVE STRAIGHT STOP 1/2 X 3/8	EACH	NO BID		

2021-2022
MAINTENANCE INVENTORY BID

CODE	DESCRIPTION	UNIT	PRICE		
PL-211	SHUT OFF EATER HEATER DRAIN VALVE 3/4"	EACH	\$ 3.59		
PL-212	SINK BASKET STRAINER STAINLESS STEEL KITCH. W/STOP	EACH	\$ 5.59		
PL-213	SINK DRAIN ASSEMBLY --- LAVATORY	EACH	\$ 6.29		
PL-214	SINK HOLE COVER --- KITCHEN	EACH	\$ 1.29		
PL-215	SINK KITCHEN 7" DEPTH	EACH	\$ 91.99		
PL-216	SINK OUTLET DOUBLE PVC 1 1/2 X 21	EACH	NO BID		
PL-217	SINK TOP LAVATORY W/VANITY GRADE A (WOOD) 24"	EACH	\$ 113.59		
PL-218	SINK WALL HUNG W/ HANGING BRACKETS -- CHINA	EACH	\$ 25.90		
PL-219	SINK WASTE OUTLET PVC 1 1/2" CENTER	EACH	NO BID		
PL-220	SINK WASTE OUTLET PVC 1 1/2" END	EACH	NO BID		
PL-221	SLIP JOINT EXTENTION TUBE 1 1/2 X 12	EACH	\$ 1.69		
PL-222	SLIP JOINT NUT 1 1/2	EACH	\$ 1.09		
PL-223	SLIP JOINT NUT 1 1/4	EACH	\$ 0.99		
PL-224	SLIP JOINT W/NUT & WASHER 1 1/2"	EACH	\$ 1.09		
PL-225	SOLDER EMORY CLOTH 5 YRDS X 1 1/2"	EACH	\$ 5.79		
PL-226	SOLDER WIRE .125 LEAD FREE	16 OZ	\$ 34.29		
PL-227	SOLDERING PASTE ---- FLUX	EACH	\$ 1.59		
PL-228	SINK STOPPER -- KITCHEN	EACH	\$ 1.19		
PL-229	SUPPLY LINE 1/2 X 1/2 X 20 BRAIDED ---- FAUCET	EACH	\$ 3.19		
PL-230	SUPPLY LINE 1/2 X 3/8 X 20 BRAIDED ---- FAUCET	EACH	\$ 3.29		
PL-231	SUPPLY LINE 7/8 X 3/8 X 12 BRAIDED ---- TOILET	EACH	\$ 2.69		
PL-232	PLUMBER'S TAPE / STEEL STRP 3/4 X 10'	EACH	\$ 1.29		
PL-233	TAPE TEFLON 1/2 X 260'	EACH	\$ 0.39		
PL-234	TEE COPPER 1/2 X 1/2	EACH	\$ 0.69		
PL-235	TEE COPPER 3/4 X 3/4	EACH	\$ 1.69		
PL-236	TEE COPPER 3/4 X 3/4 X 1/2	EACH	\$ 1.79		
PL-237	TEE GALV 1 1/2	EACH	\$ 6.29		
PL-238	TEE GALV 1/2	EACH	\$ 1.29		
PL-239	TEE GALV 2	EACH	\$ 8.19		
PL-240	TEE GALV 3/4 X 3/4	EACH	\$ 1.79		
PL-241	TEE PVC 1/2"	EACH	\$ 0.35		
PL-242	TOILET PAPER HOLDER ----- COMPLETE	EACH	\$ 4.69		
PL-243	TOILET TANK BALL TITE SEAL	EACH	\$ 1.99		
PL-244	TOILET TANK KIT ---- FILL VALVE & FLAPPER	EACH	\$ 9.79		
PL-245	TOILET BALL COCK BRASS FLOAT	EACH	\$ 22.69		
PL-246	TOILET FLANGE 4" 4X3 OFFSET	EACH	\$ 7.09		
PL-247	TOILET FLANGE 4" 4X3 STRAIGHT	EACH	\$ 4.99		
PL-248	TOILET FLANGE COMPRESSION 4" X 3" ----- REPAIR	EACH	\$ 23.49		
PL-249	TOILET FLAPPER BALL/DISC FLAPPER	EACH	\$ 1.99		
PL-250	TOILET FLAPPER SURE FIT	EACH	\$ 2.49		
PL-251	TOILET FLOW KIT	EACH	NO BID		
PL-252	TOILET FLUSH LEVER ----- TANK	EACH	\$ 2.09		
PL-252A	TOILET SEAT MOLDED WOOD ---- OBLONG	EACH	\$ 12.29		
PL-253	TOILET SEAT MOLDED WOOD ---- STRAIGHT	EACH	\$ 8.39		
PL-253 A	TOILET TANK GASKET	EACH	\$ 1.39		
PL-254	TOILET SEAT MOLDED WOOD STRAIGHT	EACH	\$ 8.39		
PL-255	TOILET TANK GASKET	EACH	\$ 1.39		
PL-256	TOILET TANK KIT	EACH	\$ 9.79		
PL-257	TOILET TANK LID CRANE	EACH	NO BID		
PL-258	TOILET TANK REPAIR VALVE 400 A	EACH	\$ 12.29		
PL-259	TOILET TANK TO BOWL BOLTS W/WASHER BIG HEAD	EACH	\$ 1.85		
PL-260	TOILET WATER CLOSET COMPLETE HANDICAP 1.6 GALLON	EACH	\$ 150.69		
PL-261	TOILET WATER CLOSET COMPLETE 1.6 GALLON	EACH	\$ 92.99		
PL-262	TOILET WAX RING W/BOLTS & W/REINFORCED FLANGE	EACH	\$ 5.99		
PL-263	TOWEL BAR 24"	EACH	\$ 6.49		
PL-264	TOWEL BAR POSTS	EACH	NO BID		
PL-265	TOWEL BAR W/HOLDER 24"	EACH	\$ 6.49		
PL-266	TUB DRAIN ASSEMBLY ---- PVC	EACH	\$ 19.89		
PL-267	TUB METAL LEFT HAND W/DRAIN ASSEMBLY	EACH	\$ 196.39		
PL-268	TUB METAL RIGHT HAND W/DRAIN ASSEMBLY	EACH	\$ 196.39		
PL-269	TUB SAFETY BAR MULTI-GRIP ---- FITS OVER TUB RAIL	EACH	\$ 27.59		

2021-2022
MAINTENANCE INVENTORY BID

CODE	DESCRIPTION	UNIT	PRICE		
PL-270	TUB SURROUND 5PC ----- TOP QUALITY	EACH	\$ 115.09		
PL-271	TUB SURROUND PLAIN	EACH	\$ 87.59		
PL-272	TUB TRIP PLATE ---- CHROME	EACH	\$ 4.49		
PL-273	UNION COPPER 1 1/2	EACH	NO BID		
PL-274	UNION COPPER 1 1/4	EACH	NO BID		
PL-275	UNION GALV. 1 1/2 X 1 1/2	EACH	\$ 9.89		
PL-276	UNION GALV. 1/2	EACH	\$ 4.59		
PL-277	UNION PVC 1 1/2 OR 1 1/4	EACH	\$ 4.29		
PL-278	URINAL FLUSH KIT	EACH	\$ 195.59		
PL-279	VALVE DOUGLAS	EACH	NO BID		
PL-280	VALVE PRESSURE RELIEF	EACH	\$ 14.99		
PL-281	VALVE PRESSURE RELIEF 3/4	EACH	\$ 14.99		
PL-282	WASHER NUT	EACH	NO BID		
PL-283	WASHER SPUD FLANGED 3/4	EACH	NO BID		
PL-284	WASHER NUT ASSORTED SIZES ----- POLY. & VINYL	EACH	NO BID		
PL-285	WASHING MACHINE DRAIN BOX OUTLETS ---- PLASTIC	EACH	\$ 6.19		
PL-286	COOLER ADAPTER PLASTIC TUBE 1/4"	EACH	NO BID		
PL-287	COOLER ANODE KIT	EACH	\$ 8.89		
PL-288	COOLER BEARING PILLOW BLOCK HIGH-RISE	EACH	\$ 6.89		
PL-289	COOLER BEARING PILLOW BLOCK LO-RISE	EACH	\$ 4.49		
PL-290	COOLER CAKE AIR FRESHENER	EACH	\$ 2.49		
PL-291	COOLER CLEANER	EACH	\$ 4.29		
PL-292	COOLER COATING SUBMARINE	EACH	\$ 4.89		
PL-293	COOLER COMPRESSION TEE 1/4"	EACH	\$ 3.59		
PL-294	COOLER CORD MOTOR 4 PRONG 16 GAUGE 34"	EACH	\$ 9.39		
PL-295	COOLER DRAIN OVERFLOW	EACH	\$ 2.09		
PL-296	COOLER ELECTRIC HOOK-UP 14/5	EACH	NO BID		
PL-297	COOLER EQUALIZER DISTRIBUTION FLOW TUBE	EACH	NO BID		
PL-298	COOLER FILTER BASKET PUMP	EACH	\$ 1.49		
PL-299	COOLER GRILL DIFFUSER UNIVERSAL PLASTIC MOUNT	EACH	\$ 30.99		
PL-300	COOLER HOOK-UP KIT ----- COPPER TUBE	EACH	NO BID		
PL-301	COOLER HOOK-UP KIT ----- PLASTIC TUBE	EACH	\$ 12.79		
PL-302	COOLER MOTOR 1/2 HP 2 SPEED	EACH	\$ 97.99		
PL-303	COOLER MOTOR 3/4 HP 2 SPEED	EACH	\$ 115.39		
PL-304	COOLER NUT COMPRESSION 1/4 OD	EACH	\$ 1.29		
PL-305	COOLER PAD 28 X 34 ----- ASPEN	EACH	\$ 4.09		
PL-306	COOLER PAD 28 X 34 ----- DURA-KOOL	EACH	\$ 8.39		
PL-307	COOLER PAD 30 X 36 ----- ASPEN	EACH	\$ 5.09		
PL-308	COOLER PAD 30 X 36 ----- DURA-KOOL	EACH	\$ 11.19		
PL-309	COOLER PLATE WALL 2 GANG --- WHITE	EACH	NO BID		
PL-310	COOLER PUTTY WHEEL 14" X 3/4"	EACH	NO BID		
PL-311	COOLER PUMP 5000 CFM	EACH	\$ 18.39		
PL-312	COOLER PUMP 75000 CFM ----- COMMERCIAL	EACH	\$ 34.09		
PL-313	COOLER RECEPTACLE MOTOR POWER	EACH	NO BID		
PL-314	COOLER RECEPTACLE PUMP POWER	EACH	NO BID		
PL-315	COOLER RUST BUSTER	EACH	NO BID		
PL-316	COOLER COCK 1/8 FPT SIDE TAP 3/4 FH X 3/4 MH	EACH	\$ 6.49		
PL-317	COOLER SLEEVE COMPRESSION 1/4 OD	EACH	\$ 0.59		
PL-318	COOLER SPIDER HEAD SET ALL-WAYS	EACH	NO BID		
PL-319	COOLER SPRAY PAINT ----- TAN	EACH	\$ 5.69		
PL-320	COOLER SWITCH WALL 6 POSITION	EACH	\$ 9.49		
PL-321	COOLER TUBE SPIDER DISTRIBUTION	EACH	\$ 4.99		
PL-322	COOLER TUBING BLACK PLASTIC 1/4" OD X 100'	EACH	\$ 8.59		
PL-323	COOLER TUBING COPPER 1/4" OD X 50'	EACH	\$ 47.49		
PL-324	COOLER UNION COMPRESSION 1/4" OD	EACH	\$ 1.49		
PL-325	COOLER VALVE ASSEMBLY SELF -PEIRCING	EACH	\$ 6.19		
PL-326	COOLER VALVE FLOAT BRONZE 1/4" OD	EACH	\$ 3.59		
PL-327	COOLER V-BELT DRIVE 69"	EACH	\$ 3.99		
PL-328	INSULATION 1/2 X 6 FOR COPPER TUBING	EACH	\$ 1.99		
PL-329	VALVE BALL 1"	EACH	\$ 15.39		
PL-330	FEMALE ADAPTER 1 1/2" COPPER	EACH	\$ 10.69		

2021-2022
MAINTENANCE INVENTORY BID

CODE	DESCRIPTION	UNIT	PRICE		
PL-331	MALE ADAPTER 1" MALE	EACH	\$ 4.19		
PL-332	REDUCER 1 1/4 X 1" COPPER	EACH	\$ 3.19		
PL-333	INSULATION 1/2 FOR COPPER TUBING	EACH	\$ 1.19		
PL-334	WASHER DRAIN BOX W/HOT & COLD BALL VALVES	EACH	\$ 25.19		
PL-335	AERATOR (FAUCET) MALE UNIVERSAL	EACH	\$ 1.49		
PL-336	TUB SPOUT W/DIVERTER	EACH	\$ 7.49		
PL-337	TUB SPOUT DIVERTER UNIVERSAL FLUSH MOUNT 1/2 - 3/4	EACH	\$ 7.49		
PL-338	7/8 X 3/8 X 20 TOILET BRAIDED FLEX LINE	EACH	\$ 2.79		
PL-339	SHARK BITE 1/2 X 1/2 COUPLING	EACH	\$ 5.29		
PL-340	SHARK BITE 1/2 X 1/2 MALE ADAPTER	EACH	\$ 4.59		
PL-341	SHARK BITE 1/2 X 1/2 FEMALE ADAPTER	EACH	\$ 5.09		
PL-342	SHARK BITE 1/2 90°	EACH	\$ 6.49		
PL-343	SHARK BITE 1/2 CAP	EACH	\$ 3.69		
PL-344	SHARK BITE 3/4 X 3/4 COUPLING	EACH	\$ 6.99		
PL-345	SHARK BITE 3/4 X 3/4 MALE ADAPTER	EACH	\$ 6.39		
PL-346	SHARK BITE 3/4 X 3/4 FEMALE ADAPTER	EACH	\$ 6.39		
PL-347	SHARK BITE 3/4 90°	EACH	\$ 8.69		
PL-348	SHARK BITE 3/4 CAP	EACH	\$ 4.59		
PL-349	TUB OVER FLOW DRAIN KIT	EACH	\$ 53.59		
PL-350	PVC ADAPTER SLIP TO THREAD 3"	EACH	\$ 2.29		
PL-351	PVC ADAPTER SLIP TO THREAD 4"	EACH	\$ 3.39		
PL-352	4" X 11" GALVANIZED DRYER VENT HOOD	EACH	\$ 6.79		
PL-353	PEX PIPE 1/2 X 100' ROLL	EACH	\$ 30.99		
PL-354	PEX PIPE 3/4 X 100' ROLL	EACH	\$ 55.09		
PL-355	AMERICAN STANDARD TUB/SHOWER HOT OR COLD S-1028-3 (STEM)	EACH	NO BID		
RF-001	CLOSURE STRIP INSIDE 1 X 36	EACH	\$ 0.89		
RF-002	CLOSURE STRIP OUTSIDE 1 X 3	EACH	\$ 0.59		
RF-003	COLLAR - STORM 3"	EACH	\$ 5.09		
RF-004	COLLAR - STORM 8"	EACH	\$ 10.69		
RF-005	DENVER EAVE MOCHA BROWN	EACH	\$ 10.99		
RF-006	FLASHING FLEXIBLE ROOF BLACK 1/2 X 2	EACH	\$ 8.69		
RF-007	FLASHING FLEXIBLE ROOF BLACK 1/4 X 4	EACH	\$ 9.99		
RF-008	FLASHING FLEXIBLE ROOF BLACK 10 X 18	EACH	\$ 89.99		
RF-009	FLASHING FLEXIBLE ROOF BLACK 3 X 6	EACH	\$ 17.89		
RF-010	FLASHING FLEXIBLE ROOF BLACK 5 X 9	EACH	\$ 25.69		
RF-011	GAMBLE TRIM MOCHA BROWN	EACH	\$ 18.49		
RF-012	GUTTER 10' METAL -- WHITE OR BROWN	EACH	\$ 17.99		
RF-013	GUTTER DOWN SPOUT 10' METAL -- WHITE OR BROWN	EACH	\$ 17.49		
RF-014	GUTTER DOWN SPOUT BAND METAL -- WHITE OR BROWN	EACH	\$ 1.19		
RF-015	GUTTER END CAP LEFT SIDE --- WHITE OR BROWN	EACH	\$ 1.69		
RF-016	GUTTER END CAP RIGHT SIDE METAL - WHITE OR BROWN	EACH	\$ 1.69		
RF-017	GUTTER END DROP METAL -- WHITE OR BROWN	EACH	\$ 6.69		
RF-018	GUTTER FRONT ELBOW METAL -- WHITE OR BROWN	EACH	\$ 2.69		
RF-019	GUTTER INSIDE MITER METAL --- WHITE OR BROWN	EACH	\$ 8.49		
RF-020	GUTTER OUTSIDE MITER METAL --- WHITE OR BROWN	EACH	\$ 8.49		
RF-021	GUTTER SHEET METAL SCREWS --- WHITE OR BROWN	EACH	NO BID		
RF-022	GUTTER SIDE ELBOW METAL --- WHITE OR BROWN	EACH	\$ 2.69		
RF-023	GUTTER SLIP JOINT CONNECTOR -- WHITE OR BROWN	EACH	\$ 3.19		
RF-024	GUTTER SPIKE & FERRULE	EACH	\$ 0.89		
RF-025	GUTTER SLPASH BLOCK	EACH	\$ 6.89		
RF-026	RAKE TRIM ----- MOCHA BROWN	EACH	\$ 10.29		
RF-027	ROOF FELT 15 LB	EACH	NO BID		
RF-028	ROOF FELT 30 LB	EACH	NO BID		
RF-029	ROOF JACK 1 1/2"	EACH	\$ 3.89		
RF-030	ROOF JACK 2"	EACH	\$ 3.89		
RF-031	ROOF JACK 3"	EACH	\$ 3.99		
RF-032	ROOF JACK 4"	EACH	\$ 4.39		
RF-033	ROOF JACK GALV. 3" DOUBLE WALL	EACH	\$ 6.69		
RF-034	SCREW PROPANEL 1 1/2" ----- ASSORTED COLORS	EACH	\$ 0.08		
RF-035	SCREW PROPANEL 2 1/2" ----- ASSORTED COLORS	EACH	\$ 0.09		
RF-036	SCREW PROPANEL 2" ----- ASSORTED COLORS	EACH	\$ 0.09		

2021-2022
MAINTENANCE INVENTORY BID

CODE	DESCRIPTION	UNIT	PRICE		
RF-037	SCREW PROPANEL 3" ----- ASSORTED COLORS	EACH	\$ 0.14		
RF-038	SEALANT ELASTOMERIC GEOCEL (SILICONE)	EACH	\$ 7.69		
RF-039	SEALANT PLASTIC CEMENT	EACH	\$ 10.29		
RF-040	SEALANT ROOF COATING WET/DRY FIBERED	EACH	\$ 10.29		
RF-041	SEALANT SILICONE	EACH	\$ 3.29		
RF-042	SHEET PROPANEL INDUSTRIAL GAUGE	EACH	\$ 4.39		
RF-043	SHINGLE 3-TAB ---- ASSORTED COLOR	EACH	NO BID		
RF-044	SHINGLE T-LOCK ----- ASSORTED COLOR	EACH	NO BID		
RF-045	U FLASHING 24" VALLEY ----- MOCHA BROWN	EACH	\$ 152.99		
RF-046	UNIVERSAL RIDGE 14" 12'-6" ----- MOCHA BROWN	EACH	\$ 17.99		
RF-047	FLASHING - 4"	EACH	NO BID		
RF-048	FLASHING - 8"	EACH	NO BID		
RP-001	BIT --- NUT DRIVER 1/4"	EACH	\$ 1.69		
RP-002	BIT --- NUT DRIVER 5/16"	EACH	\$ 1.79		
RP-003	BIT --- PHILLIPS NO. 2	EACH	\$ 0.29		
RP-004	BIT --- ROTOZIP 1/8" SABER CUT/WOOD --- ZBSC5	EACH	\$ 7.39		
RP-005	BIT --- ROTOZIP 1/8" TILE CUT/CERAMIC --- RZ125	EACH	\$ 6.49		
RP-006	BLADE --- 10" CARBIDE 24 TPI	EACH	\$ 13.29		
RP-007	BLADE --- 10" CARBIDE 40 TPI	EACH	\$ 25.79		
RP-008	BLADE --- 10" CARBIDE 60 TPI	EACH	\$ 22.49		
RP-009	BLADE --- 10" CARBIDE 80 TPI	EACH	\$ 51.89		
RP-010	BLADE --- CIRCULAR 7 1/4" 140 TPI PLYWOOD	EACH	\$ 4.39		
RP-011	BLADE --- CIRCULAR SAW 7 1/4" 24 CARBIDE	EACH	\$ 7.69		
RP-012	BLADE --- CIRCULAR 7 1/4" 40 CARBIDE	EACH	\$ 9.69		
RP-013	BLADE --- CIRCULAR SAW 7 1/4" MASONRY	EACH	\$ 1.89		
RP-014	BLADE --- CIRCULAR 7 1/4" METAL CUTTING	EACH	\$ 2.19		
RP-015	BLADE --- HACK SAW 12" 18 TPI	EACH	\$ 1.19		
RP-016	BLADE --- HACK SAW 12" 24 TPI	EACH	\$ 1.19		
RP-017	BLADE --- HACK SAW 12" 32 TPI	EACH	\$ 1.19		
RP-018	BLADE --- JIG SAW 12" 10-14 TPI REC	EACH	\$ 18.99		
RP-019	BLADE --- JIG SAW 3" 24 TPI JIG	EACH	NO BID		
RP-020	BLADE --- JIG SAW 4 1/2" 10 TPI JIG	EACH	\$ 5.99		
RP-021	BLADE --- JIG SAW 4 1/2" 14 REC	EACH	\$ 12.89		
RP-022	BLADE --- JIG SAW 4" 18 TPI REC	2 PACK	NO BID		
RP-023	BLADE --- JIG SAW 6" 14 TPI REC	EACH	NO BID		
RP-024	BLADE --- JIG SAW 6" 18 TPI REC	EACH	NO BID		
RP-025	BLADE --- JIG SAW 6" 24 TPI REC	EACH	NO BID		
RP-026	BLADE --- JIG SAW 6" 6 TPI REC	EACH	NO BID		
RP-027	BLADE --- JIG SAW 8" 10-14 TPI REC	EACH	NO BID		
RP-028	BLADE --- JIG SAW 8" 18 TPI REC	EACH	NO BID		
RP-029	BLADE --- JIG SAW 9" 6 TPI REC	EACH	NO BID		
RP-030	BLADE --- SAWZALL 12" 18 TPI	EACH	NO BID		
RP-031	BLADE --- SAWZALL 12" 24 TPI	EACH	NO BID		
RP-032	BLADE --- SAWZALL 12" 32 TPI	EACH	NO BID		
RP-033	BLADE --- SAWZALL 12" 6 TPI	EACH	\$ 3.49		
RP-034	BLADE --- SAWZALL 6" 10 TPI	EACH	\$ 2.29		
RP-035	BLADE --- SAWZALL 12" 14 TPI	EACH	NO BID		
RP-036	BLADE --- SAWZALL 6" 24 TPI	EACH	\$ 4.99		
RP-037	BLADE --- SAWZALL 6" 24 TPI	EACH	\$ 4.99		
RP-038	BLADE --- SAWZALL 6" 6 TPI	EACH	\$ 2.29		
RP-039	BLADE SCRAPER (WALL PAPER) REPLACEMENT	4 PACK	NO BID		
RP-040	SANDING BELT BI-DIRECTIONS 3" X 21" MED. GRIT 80	EACH	\$ 3.29		
RP-041	UTILITY KNIFE REPLACEMENT BLADE	5 PACK	\$ 2.39		
RP-042	BLADE --- CLOSE QUARTER SAW BLADE 6"	10 PACK	NO BID		
RP-043	SAFETY GLASSES	EACH	\$ 2.49		
RP-044	GLOVES	PAIR	\$ 1.79		
RP-045	METAL CUTTING RECIPROCATING 4" 18 TPI BLADES	2 PACK	\$ 3.99		
RP-046	WOOD CUTTING RECIPROCATING 12" 6 TPI BLADES	2 PACK	\$ 9.19		
RP-047	BI-METAL RECIPROCATING 12" 5/7 TPI BLADES	2 PACK	\$ 9.19		
RP-048	BI-METAL RECIPROCATING 8" 14 TPI BLADES	2 PACK	\$ 7.49		
RP-049	NAIL-EMBEDDED RECIPROCATING 6" 10 TPI BLADES	2 PACK	NO BID		

2021-2022
MAINTENANCE INVENTORY BID

CODE	DESCRIPTION	UNIT	PRICE	
RP-050	BIT --- 1/2 CARBIDE ROUTER TIP	2 PACK	NO BID	
RP-051	1 1/2 HP ROUTER	EACH	\$ 167.99	
RP-052	BIT --- 1/4 X 16" MASONRY DRILL	EACH	NO BID	
RP-053	BIT --- 7/16 X 6" MASONRY DRILL	EACH	\$ 3.09	
RP-054	BIT --- 3/8 X 6" MASONRY DRILL	EACH	\$ 2.99	
RP-055	ARBOR HOE 2-3/4" KNOTTED WIRE CUP BRUSH	EACH	\$ 4.99	
RP-056	MOWER BELT --- 139573	EACH	NO BID	
RP-057	WEED EATER TWINE .095 5LB SPOOL	EACH	\$ 38.99	
RP-058	BIT --- SPADE 3/4 X 6"	EACH	\$ 2.09	
RP-059	BIT --- SPADE 3/4 X 16"	EACH	\$ 8.59	
RP-060	2 CYCLE OIL HASKAVARNA	8 OZ	NO BID	
RP-060A	BLADE - HACKSAW MIDGET	EACH	NO BID	
RP-061	BLADE - SAW CIRC PLYWOOD 7-1/4"	EACH	\$ 4.89	
RP-062	WET SAW DIAMOND WHEEL 1/2 HP 110V	EACH	NO BID	
RP-063	BIT - DRILL SET SIDEWINDER 13PC	EACH	\$ 6.79	
RP-064	SANDSCREEN DW 4-3/8" X 11" FINE 2PCK	EACH	\$ 2.29	
RP-065	SANDSCREEN DW 4-3/8" X 11" MED 2PCK	EACH	\$ 2.29	
RP-066	CHAIN PROOF COIL 5/16" (8MM)	FOOT	\$ 2.09	
TL-001	SNIPS METALMSTR STRAIGHT CUT	EACH	\$ 10.29	
TL-002	CHALK REEL 100'	FEET	\$ 4.89	
TL-003	LEVEL TORPEDO MAGNETIC 9" 3 VAIL	EACH	\$ 5.09	
TL-004	LEVEL MAGNETIC TOP READ 24" 3 VAIL	EACH	\$ 23.39	
TL-005	TAPE MEASURE YELLOW PLST 1"X25'	EACH	\$ 8.89	
TL-006	SNIP LEFT CUT (DO-IT)	EACH	\$ 10.29	
TL-007	SNIP RIGHT CUT (DO-IT)	EACH	\$ 10.29	
TL-008	WRENCH ADJ CHR/BLK 6"	EACH	\$ 5.29	
TL-009	WRENCH ADJ CHR/BLK 8"	EACH	\$ 7.19	
TL-010	WRENCH ADJ CHR/BLK 10"	EACH	\$ 8.79	
TL-011	WRENCH ADJ 12"	EACH	\$ 18.69	
TL-012	PLIERS GROOVE JOINT 12" (DO-IT)	EACH	\$ 12.09	
TL-013	PLIERS RIB GROOVE JOINT 8"	EACH	\$ 7.79	
TL-014	PLIERS LOCKING 10" (DO-IT)	EACH	\$ 5.99	
TL-015	HEX KEY SET SAE FOLDING 9PC (DO-IT)	EACH	\$ 5.39	
TL-016	HEX KEY SET METRIC FOLDING 7PC (DO-IT)	EACH	\$ 3.49	
TL-017	SAW TOOLBOX SHORTCUT 9 PT 15"	EACH	\$ 8.99	
TL-018	SCREWDRIVER STD MECHANIC 5/16" X 6" (DO-IT)	EACH	\$ 4.79	
TL-019	SCREWDRIVER STD CABINET 3/16" X 3" (DO-IT)	EACH	\$ 3.19	
TL-020	SCREWDRIVER PHILLIPS 3" 1 PT (DO-IT)	EACH	\$ 3.19	
TL-021	SCREWDRIVER PHILLIPS 4" 2 PT (DO-IT)	EACH	\$ 3.69	
TL-022	PLANE SURFORM POCKET 5-1/2"	EACH	\$ 8.59	
TL-023	CHISEL WOOD SET	EACH	\$ 8.39	
TL-024	NUTDRIVER SET 6PC	EACH	\$ 15.39	
TL-025	STAPLE GUN HAMMER HEAVY DUTY	EACH	\$ 29.59	
TL-026	HACK SAW 3-7/8" DEPTH RUBBER GRIP 12	EACH	\$ 6.79	
TL-027	HACKSAW MIDGET	EACH	\$ 3.19	
TL-028	SAW WALLBOARD 6" ERGONOMIC GRIP	EACH	\$ 5.89	
TL-029	SET NAIL SQ HEAD 4" 3 PC SET	EACH	\$ 4.99	
TL-030	CHALK RED	8 OZ	\$ 1.19	
TL-031	FLOAT MAGNESIUM 3-1/8" X 16" B-END	EACH	\$ 21.69	
TL-032	TROWEL OS EDGER STNLS STEEL 6"X3"	EACH	\$ 7.99	
TL-033	TROWEL GROOVER UNIV STNLS STL 6"	EACH	\$ 4.49	
TL-034	TROWEL CONCRETE FINISHING 4"X16"	EACH	\$ 8.89	
TL-035	TROWEL CONCRETE FINISHING 4"X18"	EACH	\$ 9.59	
TL-036	MASON LINE GOLD TWIST 270'	EACH	\$ 5.89	
TL-037	WHEEL CUT-OFF 4-1/2 X 1/4 X 7/8	EACH	\$ 1.69	
TL-038	SANDER DW 48" POLE ALUM BASE	EACH	\$ 15.29	
TL-039	T-SQUARE DRYWALL 48" WAL-PRO	EACH	\$ 13.59	
TL-040	MIXER DRYWALL DRILL 24"	EACH	\$ 7.29	
TL-041	MIXER PAINT/MUD 3"	EACH	\$ 2.59	
TL-042	TAPE POLLY YELLOW CAUTION 300'	ROLL	\$ 4.39	
TL-043	BAR WONDER 13-3/8"	EACH	\$ 6.99	

2021-2022
MAINTENANCE INVENTORY BID

CODE	DESCRIPTION	UNIT	PRICE		
TL-044	HAMMER RIP CLAW NEON FG HDL 16OZ	EACH	\$ 6.99		
TL-045	CROWBAR GOOSENECK 3/4" X 24"	EACH	\$ 9.69		
TL-046	WRENCH PIPE HVY DTY 14"	EACH	\$ 11.49		
TL-047	SPADE DRAIN LS TOUGH D-HDL 16"	EACH	\$ 16.49		
TL-048	SHOVEL LHSP	EACH	\$ 9.49		
TL-049	SHOVEL LHRP	EACH	\$ 9.29		
TL-050	BAR DIGGING 16LB 67"	EACH	\$ 34.49		
TL-051	LOPPER ALUM HANDLE 28" LONG	EACH	\$ 16.59		
TL-052	RAKE LEAF/LAWN DLX SPG BR 24"	EACH	\$ 10.49		
TL-053	KNEEPADS (MONSTER)	EACH	\$ 11.69		
TL-054	TOOLBOX W/LIFT OUT TRAY GRAY 20"	EACH	\$ 12.39		
TL-055	GREASE GUN LEVER	EACH	\$ 12.29		
TL-056	GREASE WHEEL BEARING 14.5 OZ	EACH	\$ 5.19		
TL-057	OIL 3-IN-1HOUSEHOLD 3 OZ	EACH	\$ 2.69		
TL-058	DRILL BIT SET 1/16 TO 1/4 X 1/64	EACH	\$ 22.79		
TL-059	HACKSAW REPLACEMENT BLADE 10" 19TPI	EACH	NO BID		
TL-060	TROWEL V-NOTCH 3/16 SKU 73156043	EACH	\$ 2.99		
TL-061	PANDA PAW BRUSH	EACH	\$ 7.49		
TL-062	2" GALVANIZED NIPPLES (Lengths 2,4,6,inch)	EACH	NO BID		
TL-063	2" TRHEADED GALVANIZED COUPLINGS	EACH	\$ 4.69		
TL-064	2" GALVANIZED 45 DEGREE ELBOWS	EACH	\$ 7.39		
TL-065	2" GALVANIZED 90 DEGREE ELBOWS	EACH	\$ 5.59		
TL-066	1/2, 3/4, and 1 INCH CHASE NIPPLES GALVANIZED	EACH	NO BID		
TL-067	SINGLE GANG REMODEL BOXES METAL WITH EARS	EACH	NO BID		
TL-068	INTERIOR PAINT	GALLON	NO BID		
TL-069	JUNCTION BOXES METAL 6X8X8	EACH	NO BID		
TL-070	REDUCING WASHERS FROM 1/2 - 3/4, 3/4-1", 1"-1 1/4, 1 1/4-2"	EACH	NO BID		
TL-071	90 DEGREE 3/8 CONNECTOR FOR M/C CABLE	EACH	NO BID		
TL-072	SADDLE SET CONNECTOR FOR 3/8- STRAIGHT	EACH	NO BID		
TL-073	BLACK DUCT TAPE- 2"X60YDS	EACH	\$ 7.79		
TL-074	FILLER PLATES CO	EACH	\$ 4.73		
TL-075	4' T-8 FLOURESCENT BULBS	EACH	\$ 3.29		
TL-076	S-CHAIN 1/4, 3/8, 1/2 INCH	EACH	NO BID		
TL-077	CAP GALVANIZED 1" THREADED	EACH	\$ 1.49		
TL-078	ACETYLENE GAS BOTTLE EXCHANGE	EACH	NO BID		
TL-079	K/O SNAPS 1/2, 3/4, 1", 1 1/4, 1 1/2, 2"	EACH	NO BID		
TL-080	RIDGING BUSHINGS 1/2-3/4, 3/4-1", 1"-1 1/4	EACH	NO BID		
TL-081	1" BOLT SNAP-TN-15122	EACH	NO BID		
TL-082	SINGLE GANG RECEPTACLE INDUSTRIAL COVER	EACH	NO BID		
TL-083	TWO GANG RECEPTACLE INDUSTRIAL COVER	EACH	NO BID		
TL-084	SINGLE GANG RECEPTACLE INDUSTRIAL COVER	EACH	NO BID		
TL-085	TWO GANG SWITCH INDUSTRIAL COVER	EACH	NO BID		
TL-086	ONE GANG GFCI INDUSTRIAL COVER	EACH	NO BID		
TL-087	TWO GANG GFCI INDUSTRIAL COVER	EACH	NO BID		
TL-088	SNOW SEAL ROOFING MATERIAL	GALLON	\$ 23.79		
TL-089	SILICONE CONCRETE CAULKING	TUBE	\$ 3.29		
TL-090	MEDIUM BASE LED LIGHT BULBS	EACH	NO BID		
TL-091	MOBIL BASE LED LIGHT BULBS	EACH	NO BID		
	ALL LUMBER SALES WILL BE AT CURRENT PRICES				



**CITY OF LAS VEGAS
COUNCIL MEETING AGENDA REQUEST FORM**

Meeting Date: June 9, 2021

Date Submitted: 5/25/21

Department: City Clerk

Item/Topic: Request approval of Resolution No. 21-26 A resolution establishing reasonable notice of City Council Meetings in compliance with the Open Meetings Act (OMA). This resolution repeals and replaces all previous City of Las Vegas resolutions regarding "Reasonable notice of City Council Meetings in compliance with the open meetings act".

Only those Boards, Commissions and Committees that are subject to OMA are listed on the Open Meetings Act Resolution.

Resolution will be effective July 1, 2021.

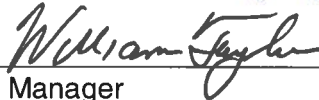
Fiscal Impact: Cost to publish the entire resolution in a newspaper of general circulation twice, one (1) week apart is approximately \$700.00.

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.

Approved For Submittal By:



Department Director



City Manager

Reviewed By:

Finance Director

City Attorney (Approved as to Form)

**CITY CLERK'S USE ONLY
COUNCIL ACTION TAKEN**

Resolution No. _____
Ordinance No. _____
Contract No. _____
Approved _____

Continued To: _____
Referred To: _____
Denied _____
Other _____

CITY OF LAS VEGAS, NEW MEXICO

Resolution No. 21-2620-33

A RESOLUTION ESTABLISHING REASONABLE NOTICE OF CITY COUNCIL MEETINGS IN COMPLIANCE WITH THE OPEN MEETINGS ACT; ~~REPEALSSCINDS~~ AND REPLACES ALL PREVIOUS CITY OF LAS VEGAS RESOLUTIONS REGARDING "REASONABLE NOTICE OF CITY COUNCIL MEETINGS IN COMPLIANCE WITH THE OPEN MEETINGS ACT."

WHEREAS, Section 10-15-1 (B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to 10-15-4) provides that, except as may be otherwise provided in the New Mexico Constitution or the provisions of the Open Meetings Act, all meetings or a quorum of members of any board, council, commission, administrative adjudicatory body or other policy-making body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body are declared to be public meetings open to the public at all times; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs and at which a majority of a quorum of the body is in attendance, and any closed meeting shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1 (D) of the Open Meetings Act requires the City council to determine at least annually what constitutes reasonable notice of its public meetings.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Las Vegas that the recitals are incorporated herein by reference and the Governing Body authorizes and approves the following:

1. Regular Business Meeting. Pursuant to Article II, Section 2.07 (B) of the City of Las Vegas Municipal Charter, all Regular Business Meetings of the Las Vegas City Council shall be held on the second and third Wednesday of each month at 5:30 p.m. at the City Council Chambers, 1700 North Grand Avenue, Las Vegas, New Mexico. The agenda will be available at least seventy-two hours prior to the meetings from the City Clerk whose office is located at the George Arellanes Municipal Complex, 1700 North Grand Avenue, Las Vegas, New Mexico. Notice of said meetings will be posted on the City's website, www.lasvegasnm.gov and shall be printed in a newspaper(s) of general circulation one (1) time, at the beginning of the fiscal year; and shall be telephoned, e-mailed or faxed to broadcast stations licensed by the federal communications commission and newspapers of general circulation that have provided a written request for such

notice. If a regular meeting is postponed, notice of the new time and date of said meeting may be printed in a newspaper(s) of general circulation; and shall be telephoned, emailed or faxed to broadcast stations licensed by the federal communications commission and newspapers of general circulation that have provided a written request for such notice at least seventy-two hours to the specific time of the meeting or at the earliest date and time possible. If the date and time of the Regular meeting permanently changed, the new date and time shall be printed in a newspaper(s) of general circulation twice, one (1) week apart.

2. Other Meetings Not Regularly Scheduled. Special meetings may be called by the Mayor or a majority of the members of the City Council by giving notice to each member of the Council, personally served or left at his/her usual place of residence seventy-two hours prior to the meeting. Notice of said special meeting will be posted on the City's website, www.lasvegasnm.gov and may be printed in a newspaper(s) of general circulation at least seventy-two hours before the meeting date or on the earliest date possible prior to the date of the meeting. Notice of said special meeting shall be telephoned, emailed or faxed to broadcast stations licensed by the federal communications commission and newspapers of general circulation that have provided a written request for such notice for public announcement at least seventy-two hours prior to the specific time of the meeting or on the earliest date possible prior to the time of the meeting.

3. Emergency Meetings. Emergency meetings shall be called only under unforeseen circumstances that demand immediate action to protect the health, safety and property of citizens or to protect the public body from substantial financial loss. The City Council will avoid emergency meetings whenever possible. Emergency meetings may be called by the Mayor or a majority of the members upon notice as practical under the circumstances. If time permits, notice of said meeting may be printed in a newspaper(s) of general circulation on the earliest date possible as soon as the meeting is called. If time permits, notice of said meeting shall also be telephoned, emailed or faxed to broadcast stations licensed by the federal communications commission and newspapers of general circulation that have provided a written request for such notice for public announcements on the earliest date and time possible prior to the time of the meeting. The notice for emergency meetings will be posted on the City's website, www.lasvegasnm.gov and shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda.

4. All notices shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least seventy-two hours before any meeting or at the earliest possible time in case of emergency meetings. The City Council may be flexible on agenda postings under considerable circumstances.

5. The City Council may close a meeting to the public if the subject matter of such discussion or action is exempt from the open meetings requirement pursuant to NMSA Section 10-15-1(H) of the Open Meetings Act.

a. If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the City Council taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting.

b. If a closed meeting is conducted when the City Council is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity is given to the members and to the general public.

c. Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.

d. Except as provided in NMSA Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussion in a closed meeting shall be made by vote of the City Council in an open meeting.

6. All notices shall also contain the following language: If you are an individual with a disability, who is in need of an auxiliary aid or service to attend or participate in a meeting, please contact the City Clerk at (505) 454-1401 at least one week in advance.

7. The regular scheduled meetings of the City of Las Vegas' Permanent Boards and Commissions, Advisory Boards and Committees subject to the Open Meetings Act are as follows:

- Planning & Zoning Commission/Board of Adjustments - Last Monday of the month at 4:00 p.m. - City Council Chambers;
- Design Review Board – Third Monday of the month at 4:00 p.m. – City Council Chambers;
- Lodger's Tax Advisory Board – (Quarterly), (January, April, July, October) Second Tuesday of the month at 2:00 p.m. - City Council Chambers;

- Police Advisory Commission – Third Thursday of the month at 3:00 p.m. – ~~Police Department~~City Council Chambers;
- Extra-Territorial Zoning Commission – Third Tuesday of the month at 4:00 p.m. – City Council Chambers; (will meet once appointed)
- ~~➤ Public Housing Authority Board of Commissioners – Third Wednesday of each month at 5:00 p.m. – City Council Chambers;~~
- Campaign and Ethics Board -Last Thursday of the Month at 5:30p.m.- City Council Chambers; (will meet once appointed)
- Library Board – (Quarterly), (January, April, July, October) Last Tuesday of the month at 10:00 a.m.-~~Carnegie Library~~City Council Chambers;
- Museum Board - (Quarterly), (February, May , August, November) Second Thursday of the month at 12:00 p.m. – ~~Las Vegas Museum & Rough Riders Memorial Collection~~ City Council Chambers;
- Airport Board – (Quarterly), (January, April, July, October) Second Tuesday of the Month at 10:00 a.m. – City Council Chambers
- ~~➤ Tree Board – Last Tuesday of the month at 3:30 p.m. – Tierra Y Montes Conference Room; They don't meet in November or December;~~
- ~~➤ Film Commission – (Quarterly), (January , April, July, October) First Wednesday of the month at 4:00 p.m. – City Council Chambers;~~
- Charter Commission – First Thursday of the Month at 1:30 p.m. – City Council Chambers;
- ~~➤ Youth Advisory Committee – (February, April, June, August, October, December) First Tuesday every other month at 2:00 p.m. – Traveler's Cafe;~~
- ~~➤ Fiesta Advisory Committee – (March, May, July) Third Thursday every other month at 1:00p.m. – Community Development Department;~~
- ~~➤ Finance Advisory Committee – Last Thursday at 3:30 p.m. the month following the end of the quarter (April, July, October) – City Council Chambers;~~

- ~~Utility Advisory Committee—Second Tuesday of the month at 1:30 p.m.—Utilities Department;~~
- ~~Housing Advisory Committee—Last Wednesday of the month at 10:00 a.m.—City Council Chambers;~~
- ~~Senior Center Advisory Committee—Third Wednesday of the month at 1:30 p.m.—Las Vegas Senior Center~~
- ~~Veteran's Advisory Committee—First Wednesday of the Month at 4:30 p.m.—Miguel Encinias Veterans Center~~

8. This resolution repeals and replaces all previous City resolutions regarding notice of public meetings for the City's Council, Boards, Commissions and Committees. Nothing in this resolution shall be construed, or is intended to be construed, to impose additional obligations upon any City Board, Commission or Committee regarding the Open Meetings Act, as all City Boards, Commissions and Committees are strictly advisory.

This Resolution shall be published in a newspaper(s) of general circulation twice, one (1) week apart after its adoption.

APPROVED AND ADOPTED this 9th ~~15th~~-day of June- 2021 ~~July, 2020~~.

Louie A. Trujillo, Mayor

ATTEST:

Reviewed and approved as to legal sufficiency only:

Casandra Fresquez, City Clerk

Scott Aaron, City Attorney

Publish: Las Vegas Optic – Wednesday, ~~June 16, 2021 and June 23, 2021~~ July 22, 2020 and July 29, 2020

CITY OF LAS VEGAS, NEW MEXICO
Resolution No. 21-26

A RESOLUTION ESTABLISHING REASONABLE NOTICE OF CITY COUNCIL MEETINGS IN COMPLIANCE WITH THE OPEN MEETINGS ACT; REPEALS AND REPLACES ALL PREVIOUS CITY OF LAS VEGAS RESOLUTIONS REGARDING "REASONABLE NOTICE OF CITY COUNCIL MEETINGS IN COMPLIANCE WITH THE OPEN MEETINGS ACT."

WHEREAS, Section 10-15-1 (B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to 10-15-4) provides that, except as may be otherwise provided in the New Mexico Constitution or the provisions of the Open Meetings Act, all meetings or a quorum of members of any board, council, commission, administrative adjudicatory body or other policy-making body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body are declared to be public meetings open to the public at all times; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs and at which a majority of a quorum of the body is in attendance, and any closed meeting shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1 (D) of the Open Meetings Act requires the City council to determine at least annually what constitutes reasonable notice of its public meetings.

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- Extra-Territorial Zoning Commission – Third Tuesday of the month at 4:00 p.m. – City Council Chambers; (will meet once appointed)
- Campaign and Ethics Board -Last Thursday of the Month at 5:30p.m.- City Council Chambers; (will meet once appointed)
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- Museum Board - (Quarterly), (February, May , August, November) Second Thursday of the month at 12:00 p.m. – City Council Chambers;
- Airport Board – (Quarterly), (January, April, July, October) Second Tuesday of the Month at 10:00 a.m. – City Council Chambers
- Charter Commission – First Thursday of the Month at 1:30 p.m. – City Council Chambers;

8. This resolution repeals and replaces all previous City resolutions regarding notice of public meetings for the City's Council, Boards, Commissions and Committees. Nothing in this resolution shall be construed, or is intended to be construed, to impose additional obligations upon any City Board, Commission or Committee regarding the Open Meetings Act, as all City Boards, Commissions and Committees are strictly advisory.

This Resolution shall be published in a newspaper(s) of general circulation twice, one (1) week apart after its adoption.

APPROVED AND ADOPTED this 9th day of June 2021.

Louie A. Trujillo, Mayor

ATTEST:

Reviewed and approved as to legal sufficiency only:

Casandra Fresquez, City Clerk

Scott Aaron, City Attorney

Publish: Las Vegas Optic – Wednesday, June 16, 2021 and June 23, 2021



**CITY OF LAS VEGAS
COUNCIL SPECIAL MEETING AGENDA REQUEST FORM**

Meeting Date: June 9, 2021

Date Submitted: 5/25/21

Department: Executive

Item: Request approval to confirm the appointment of Leo Maestas as City Manager for the City of Las Vegas and enter into a professional contract.

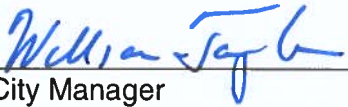
As per City of Las Vegas Municipal Charter, Article V, Officers, Directors and Employees, Section 5.01. City Manager, A. The City Manager shall be appointed by the Mayor, subject to Council approval. The Governing Body shall enter into a contract with the City Manager which shall establish, among other matters, compensation, benefits, duties and responsibilities.

Fiscal Impact:

Attachments: N/A

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.

Approved For Submittal By:
Mayor Louie Trujillo



City Manager

Reviewed By:

Finance Director

City Attorney (Approved as to Form)

**CITY CLERK'S USE ONLY
COUNCIL ACTION TAKEN**

Resolution No. _____
Ordinance No. _____
Contract No. _____
Approved _____

Continued To: _____
Referred To: _____
Denied _____
Other _____

706 Kay Lynn Dr.
Las Vegas, NM 87701

505- 362-9983
Lmaestas28@gmail.com

Leo J. Maestas

City Manager

Objective

Motivated administrative professional skilled at building strong working relationships with fellow staff, elected officials and community members. To acquire a position that allows me to bring expertise, problem solving skills and willingness to learn to make an organization successful.

Skills

Detailed oriented with exceptional communication skills.

Ability to multi-task complex projects while maintaining excellent customer service and producing quality results. Outstanding organizational, problem solving and time management skills

Ability to articulate, network and understand the needs of staff and citizens

Intermediate fluency of conversational Spanish

Office procedures and computer programs (Microsoft Office)

Experience

October 2016 to Present San Miguel County/City of Las Vegas Office of Emergency Management, Emergency Manager

- Coordination with Federal, State and local governments to manage complex incidents while managing personnel and federally funded resources.
- Reporting to and working closely with County Commission and City Council for transparency to implement goals and objectives.
- Applied, Received and managed 1.7 million dollars of federal aid and grant funding.
- Collaborated with but not limited to NMDOH, Alta Vista Hospital, Las Vegas Police and Fire departments, U.S. Department of Homeland Security, U.S. Army Corps of Engineers and State and Federal Forestry Services and local school districts.

July 2013 to 2016 Biomedical Research Institute of New Mexico, Production Control

- Management of drugs for pharmacists and biologists for global experimental research.
- Program and maintain pharmaceutical production equipment and secondary labeling machines.
- Packaging and distribution of study drugs and or experimental medical devices.
- Create and maintain inventory and disposition documents.

June 2010 to Present Maestas Creations, Owner

- Self-employed freelance residential remodeler: carpentry, electrical, all types of flooring, countertops, landscaping and outdoor structures
- Design, produce and prepare template layouts per customer/job specifications
- Install and produce materials to job and customer specifications
- Supervise all aspects of construction project: design, bidding, materials selection, installation and invoicing

December 2003 to May 2010 Richlan Granite, Assistant Manager

- Sales and customer service; estimation of all flooring types including: carpet, wood flooring, tile and window coverings.
- Foreman for all construction projects and supervised 10-20 work crew members to ensure superior craftsmanship
- Design, produce and prepare template layouts per customer/job specifications
- Customer outreach to conduct job follow-up, trouble shoot and address concerns and maintain accounts to ensure future business transactions
- Installation and fabrication of all home finishing's.

Education

August 2010 to April 2012

Central New Mexico Community College
Associates of Applied Science in Construction Technology
Residential/Commercial Electrical Certificate with Honors

January 2001 to May 2001

University Of New Mexico,
Albuquerque, New Mexico
Engineering

August 1999 to December 2000

Highlands University,
Las Vegas, New Mexico
Engineering

Achievements:

Completion of FEMA Emergency Management Academy 2018
New Mexico Association of Emergency Management award:
Advancement and Promotion of Emergency Management 2018

References:

Chris Emory
Bureau Chief
New Mexico Department of Health Emergency Management
(505)795-3321

Thelma Salazar
Associate Director
Cooperative Studies Program United States Veterans Affairs
(505)385-3384

Frank Luedeke
Cooperative Studies Program United States Veterans Affairs
(505) 401-8383

Miguel Suazo
Energy Attorney
(202) 251-7768

Melinda Carson Bailey
Director of Infection Prevention
(505)617-0365

PROFESSIONAL SERVICE CONTRACT CITY MANAGER

THIS CONTRACT, made and entered into this ____ day of _____, 2021, by and between the City of Las Vegas, a municipal corporation (hereinafter called “Employer” or the “City” and **LEO MAESTAS**, (hereinafter called “Employee or “City Manager”):

WHEREAS, pursuant to the City Charter, the Employee has been appointed as the City Manager for the City of Las Vegas, New Mexico by the Mayor and this appointment has been approved by the City Council at its meeting held and

WHEREAS, the City Charter requires that the Governing Body enter into a contract with the City Manager, which shall establish, among other matters compensation, benefits, duties and responsibilities;

NOW, THEREFORE, the parties hereto agree as follows:

1. TERM:

This Contract shall begin on _____ and will continue in effect until the date of the Governing Body’s Organizational Meeting which is anticipated to be held in April or May of 2022 after the 2022 City Municipal election.

2. DUTIES AND AUTHORITY:

- A. Employer agrees to employ **LEO MAESTAS** as the City Manager for the City to perform the functions and duties specified in this contract, any job description adopted by the City Council and the duties outlined in the Charter of the City of Las Vegas.
- B. Mayor and Council shall review and evaluate the performance of the City Manager, at least once annually following the adoption of the annual operating budget or at any other time, the Governing Body shall so determine. Said review and evaluation shall be in accordance with specific goals and performance, objectives as determined necessary for the operations of the City utilizing an evaluation form created by Mayor and Council.

3. COMPENSATION:

Employer agrees to pay Employee an annual base salary of \$100,000.00 per annum, payable in installments at the same time that the other management employees of the City are paid.

4. INSURANCE BENEFITS:

The Employer agrees to provide and pay the same City portions of the insurance benefits, which are provided to all other employees of the City.

5. VACATION, SICK, AND MILITARY LEAVE:

The Employee will accrue sick leave and vacation leave in accordance with the City Personnel Policy.

6. MISCELLANEOUS BENEFITS:

A. The City Manager may have the use of a City owned and maintained vehicle for City related purposes.

B. The Employer agrees to enroll the City Manager into the applicable state or local retirement system (P.E.R.A.) and to make the same contributions to such retirement as other City employees received.

7. GENERAL BUSINESS EXPENSES:

A. The Employer agrees to budget for and to pay for professional dues and subscriptions of the Employee necessary for continuation and full participation in organizations, if the Employer determines that these expenses are necessary for the Employee's professional participation and for the good of the City.

B. The City shall allow the City Manager to attend training programs with the NM Municipal League and other similar programs to allow the City Manager's professional advancement. The City shall defray tuition, per diem and mileage expenses if these trainings have been approved in advance by the Mayor and City Council.

C. The City shall provide sufficient support staff for the City Manager.

D. The Employer shall provide Employee with a computer, software, fax/modem/ and cell phone (or cell phone stipend of \$50.00 per month of relevant phone bill) as required for the Employee to perform the job and to maintain communication.

8. TERMINATION:

A. The City Manager understands and agrees that he/she serves at the will of the Governing Body of the City of Las Vegas pursuant to the terms of the City Charter and that he/she may be suspended or removed with or without cause at any time by the Mayor, subject to approval of the City Council, or by a majority of all members of the Governing Body.

B. Should the Employee be terminated as outlined herein, then this Contract will immediately become null and void.

C. At termination, the City Manager shall be entitled to receive pay for the hours he/she has worked to the point of termination, as well as for the accumulated vacation leave in the time and manner that all other City employees are paid such benefits. Under no circumstances shall the City Manager have a right to severance pay.

9. RESIGNATION:

In the event that Employee voluntarily resigns his/her position with the City, the Employee shall provide a minimum of 14 days notice in writing. The Employee is entitled to accrued annual leave in accordance with the City Personnel Ordinance.

10. SEVERABILITY:

The invalidity or partial invalidity of any portion of this Agreement will not affect the validity of any other provision.

11. HOURS OF WORK:

The Employee shall work a minimum of 40 hours per week plus be available for City needs outside the regular business hours without additional compensation.

12. BINDING EFFECT:

This Contract shall be binding upon and inure to the benefit of the successor and assigns of the parties hereto. No other person(s) shall have any right, benefit or obligation hereunder.

13. LAW THAT APPLIES:

It is mutually agreed by and between the parties hereto that this Agreement shall be performed in Las Vegas, San Miguel County, New Mexico, and further that any legal action or cause of action in connection herewith shall be within the jurisdiction of the appropriate court in San Miguel County, New Mexico, for all purposes.

14. ENTIRE AGREEMENT:

This Contract constitutes the entire agreement between the parties hereto; any prior agreement, whether written or oral, assertion or statement, understanding or other commitment antecedent to this Contract shall not have any force or effect whatsoever, unless the same is mutually agreed to by the parties hereto and reduced to writing. No changes or amendments to this Contract shall be effective, except those on written approval by both parties.

15. NO WAIVER:

No waiver of any of the provisions of this contract shall be deemed or shall constitute a waiver of any other provision hereof (whether or not

similar), nor shall such waiver constitute a continuing waiver unless otherwise expressly provided.

16. APPROPRIATIONS:

The terms of this Agreement are contingent upon sufficient appropriations and authorizations being made by the Legislature of New Mexico and the City for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Legislature of the City, this Agreement shall terminate immediately upon written notice being given by the City to Employee. The City's decision as to whether sufficient appropriations are available shall be accepted by the Employee and shall be final. If the City proposes an amendment to the Agreement unilaterally reduce funding, the Employee shall have the option to terminate the Agreement or to agree to the reduced funding, within thirty (30) days of receipt of the proposed amendment.

17. CONFLICT OF INTEREST; GOVERNMENTAL CONDUCT ACT.

The Employee warrants that he/she presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance or services required under the Agreement. The Employee certifies that the requirements of Governmental Conduct Act, Section 10-16-1 through 10-16-18, NMSA 1978, regarding contracting with a public officer or state employee or former state employee have been followed.

18. PENALTIES FOR VIOLATION OF LAW.

The Procurement Code, Section 13-1-28 through 13-1-199, NMSA 1978, Imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

Approved by the Governing Body on _____, 2021.

Louie A. Trujillo
Mayor of the City Of Las Vegas

ATTEST:

EMPLOYEE/CITY MANAGER

Casandra Fresquez, City Clerk

Approved as to Form

Scott Aaron, City Attorney