

CITY OF LAS VEGAS REQUISITION FOR PURCHASE

PURCHASE ORDER NO.:

300555

REQUIREMENTS

CHECK APPROPRIATE BOX

DATE:

8/5/2022

PURCHASES UNDER RESOLUTION #14-18 STATE PROCUREMENT CODE:

- ☐ \$0 TO \$19,999.99 Best Obtainable Price; Requires 3 telephoned, written, faxed or e-mailed quotes;
- ☐ \$20,000.00 TO \$59,999.99 Requires 3 written and signed quotes; (Goods or services)
- ☐ \$60,000.00 AND OVER Formal Process (Requires RFQ, RFP, RFB, etc.)

☐ BID NO.: _____ - _____ AWARDED: _____ / _____ / _____; CONTRACT NO.: _____ EXPIRES: _____ / _____ / _____
(RECORD BID NUMBER, AWARDED DATE, AND CONTRACT NUMBER ABOVE)

- ☐ SPD CONTRACT; SPD NO.: _____ EXPIRES: _____ / _____ / _____
- ☐ EXEMPT PURCHASE; Provide Section No.: _____
- ☐ GSA CONTRACT; GSA NO.: _____ - _____ EXPIRES: _____ / _____ / _____
- ☐ PROFESSIONAL SERVICES; _____
- ☐ SOLE SOURCE: REQUIRES DETERMINATION AND MUST BE POSTED ON CLV WEBSITE FOR 30 DAYS
PRIOR TO PROCURING GOODS AND/OR SERVICES.

☐ OTHER CITY CONTRACT: NO: _____ EXPIRES: _____ / _____ / _____

☒ EMERGENCY; _____ SECTIONS 13-1-127 STATE PROCUREMENT CODE

STATEMENT OF NEED: (Must Complete)

EMERGENCY PROCUREMENT NEEDED FOR FEMALE CANINE. SHE HAD CLITORAL HYPERTROPHY & PER THE VET NEEDED TO BE SPAYED IMMEDIATELY. MOU FOR VETERINARY CARE IS NOT AVAILABLE AT THIS TIME.

* IN COMPLIANCE WITH THE PROCUREMENT CODE # 14-18 THE FOLLOWING QUOTES WERE OBTAINED*

DATE	NAME OF VENDOR	PHONE NUMBER	PERSON CONTACTED	PRICE QUOTED

(If needed, attach additional quote documentation to this requisition)

LINE	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	SUB TOTAL
1	1	EACH	SPAY OF CANINE "MILLEY"	184.55	184.55
2					
3					
4					
5					-
6					-
7					-
8					-
9					-
10					-
11					-

VENDOR: VCA ARRIGHETTI ANIMAL HOSPITAL

TOTAL: \$

184.55

ADDRESS:

NM CRS NO.:

FEDERAL TAX NO.:

I CERTIFY THAT THIS PURCHASE IS NECESSARY AND THAT THE REQUESTED ITEMS WILL BE PURCHASED AT THE LOWEST BID OR BEST OBTAINABLE PRICE.

BUDGET \$ 10,000.00

EXPENDED TO DATE \$ -

CURRENT EXPENSE \$ 184.55

BALANCE \$ 9,815.45

SIGNATURE OF PERSON REQUESTING

101.4900.710.7108

FUND

DEPARTMENT

ACTIVITY

APPROVED BY: D. Chavez 8/2/2021

BUDGET AVAILABLE YES: _____ NO: _____

WHITE COPY: ACCOUNTS PAYABLE

YELLOW COPY: PURCHASING

PINK COPY: DEPARTMENT

**VCA Arrighetti Animal Hospital**

1882 Plaza del Sur Drive | Santa Fe, NM 87505 | (505) 471 - 2888

Sullivan DVM, Dallas | Date: 8/3/2022 at 16:21 | Invoice: 86660717 | Cashier: Linda M

Client

The Animal Care Center 2022 The Animal Care
Center 2022 (#30141)
Bea Gallegos
1680 N Grand Ave
Las Vegas, NM 87701

Patient

Millie (#73687)
Species: Canine (Pitbull Mix)
Sex: Female Spayed | Color: Black And White
Birth: 07/29/2021 | Age: 1y | Weight: 46 lb

Detailed Visit Information

Date	Description	Qty	Price	Discount	Tax	Total Price
8/3/2022	Exam/Consultation Well Patient	1.00	\$88.50	-\$88.50	\$0.00	\$0.00
	Rabies Vaccine 1yr Canine	1.00	\$41.15	-\$31.15	\$0.83	\$10.83
	Spay	1.00	\$276.70	-\$176.70	\$8.31	\$108.31
	Anesthesia EP	1.00	\$116.80	-\$116.80	\$0.00	\$0.00
	Includes: The veterinarian's assessment of the patient to determine the anesthetic protocol for the procedure about to be performed Pre-anesthetic Medications Anesthesia Induction Anesthesia Maintenance Anesthesia Monitoring Recovery Monitoring and Care					
	Fluids EP	1.00	\$118.55	-\$118.55	\$0.00	\$0.00
	Includes fluid support of the anesthetized patient					
	Hospitalization EP	1.00	\$0.00		\$0.00	\$0.00
	Includes patient care while at the hospital					
	Pain Management EP	1.00	\$51.80	-\$51.80	\$0.00	\$0.00
	Includes the oral and injected pain medications administered to the patient to control pain while in the hospital.					
	Carprofen (Rovera) 75mg CwTab	5.00	\$34.80	-\$6.96	\$2.31	\$30.15
	Elizabethan Collar Clear 25cm	1.00	\$9.44	-\$1.89	\$0.63	\$8.18
	HomeAgain NoTemp Microchip Package	1.00	\$39.99	-\$14.99	\$2.08	\$27.08

Subtotal:**\$184.55**

Discounts	Shelters/PetStore	-\$592.35
Discounts	Courtesy	-\$14.99

**VCA Arrighetti Animal Hospital**

1882 Plaza del Sur Drive | Santa Fe, NM 87505 | (505) 471 - 2888

Sullivan DVM, Dallas | Date: 8/3/2022 at 16:21 | Invoice: 86660717 | Cashier: Linda M

A Message from VCA

Some fun and new information on our Facebook page, so don't forget to "Like" us . . . AND ask us about our new CareClub program today to experience the value of having your pet on the path to ideal wellness, as well as enjoying access to our healthcare team all year-round.

Have your medications mailed to you by visiting our online store at store.vcaarrighetti.com

We offer a Preventive Care Clinic on Tuesdays and Thursdays from 8:00am to 6:00pm. Vaccines are discounted with exam only during our PCC hours!

We offer VCA CareClub wellness plans to help your pet live a happy, healthy life. Offered with convenient monthly payments, they are an affordable way to protect your pet's health and help prevent illness. By offering you greater peace of mind, it allows you to focus on what really matters in your pet's life: their Happiness. Ask us about VCA CareClub and to learn more go to VCACareClub.com.

Invoice Summary

Patient Name	Total Price	Total Discount	Total Tax	Total Due
Millie	\$777.73	-\$607.34	\$14.16	\$184.55

Prev Balance:	\$0.00
Total Due:	\$184.55
Amount Paid:	\$0.00
Amount Due:	\$184.55

W9 and Medical Info

1 message

Beatriz Gallegos <bgallegos@lasvegasnm.gov>
To: June Tafoya <jtafoya@lasvegasnm.gov>

Fri, Aug 5, 2022 at 2:16 PM

Hi June,

Attached is the W9 from VCA and the medical information regarding Millie's urgent spay. They noted it was due to clitoral hypertrophy. Let me know if you need anything else.

Thank you,


Beatriz

The City of Las Vegas values responsiveness and commits to respond to all email and phone calls within 24 hours

This communication is the property of [The City of Las Vegas](#) and may contain confidential or privileged information. Unauthorized use of this communication is strictly prohibited and may be unlawful. If you have received this communication in error, please immediately notify the sender by reply e-mail and destroy all copies of the communication and any attachments.

2 attachments

 **VCA W-9.pdf**
279K

 **The Animal Care Cent-Millie__Medical history 2022-08-03 to 2022-08-03.pdf**
1021K

Invoice for Yesterday's Spay Appointment

4 messages

Beatriz Gallegos <bgallegos@lasvegasnm.gov>
To: June Tafoya <jtafoya@lasvegasnm.gov>

Thu, Aug 4, 2022 at 1:06 PM

The City of Las Vegas values responsiveness and commits to respond to all email and phone calls within 24 hours

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 **Scan (1).pdf**
127K

June Tafoya-Cordova <jtafoya@lasvegasnm.gov>
To: Beatriz Gallegos <bgallegos@lasvegasnm.gov>
Bcc: Antonio Salazar <asalazar@lasvegasnm.gov>

Thu, Aug 4, 2022 at 1:25 PM

Beatriz,

I will need a justification email or memo as to why this is an emergency invoice. This information will need to be submitted to purchasing within 3 days so I will need it by tomorrow morning.

Also, please have this vendor fill out the attached documents. This company will need to be set up as a vendor with the City of Las Vegas. Please forward me this information.

Should you have any questions or concerns, please contact me.


Thank you,


June Tafoya

Financial Specialist
City of Las Vegas, NM
Police Department
Phone (505)425-7504 ext. 3115
Fax (505)425-6346
jtafoya@lasvegasnm.gov

[Quoted text hidden]

2 attachments

 **form w-9.pdf**
130K

 **vendor info request 1.doc**
32K

Beatriz Gallegos <bgallegos@lasvegasnm.gov>
To: jtafoya@lasvegasnm.gov

Thu, Aug 4, 2022 at 1:40 PM

Your message

To: Beatriz Gallegos
Subject: Re: Invoice for Yesterday's Spay Appointment
Sent: 8/4/22, 1:25:12 PM MDT

was read on 8/4/22, 1:40:01 PM MDT

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The City of Las Vegas values responsiveness and commits to respond to all email and phone calls within 24 hours

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This communication is the property of The City of Las Vegas <<http://lasvegasnm.gov>> and may contain [Quoted text hidden]

Beatriz Gallegos <bgallegos@lasvegasnm.gov>
To: June Tafoya-Cordova <jtafoya@lasvegasnm.gov>

Thu, Aug 4, 2022 at 1:45 PM

I will work on getting those items from them, thank you!
[Quoted text hidden]

MEDICAL HISTORY

03-Aug-2022 to 03-Aug-2022

Client**The Animal Care Center 2022 The Animal Care Center 2022** (30141)**Bea Gallegos**

Other: (505) 426-3289

Patient**Millie** (73687)

Canine

Pitbull Mix

1y (29-Jul-2021)

Black And White

Female / Spayed

46 lb (03-Aug-2022)

Most recent visit date: 03-Aug-2022

Microchip No.: 985113006738397

Rabies tag ID / date : 22970 / 03-Aug-2022

Current medical overview: as of 05-Aug-2022**Service Reminders****Due Date**

K9 Rabies	03-Aug-2023
K9 Distemper	Doctor to assess
K9 Bordetella	Review
K9 Heartworm Test	Review
K9 Coronavirus	Review
K9 Parvo	Review
K9 Dental Cleaning	Review
K9 Heartworm RX	Review
Physical Exam	03-Aug-2023
Fecal Exam	Review
K9 Flea Prevention	Review

Weight by Age**Wt.****Record date**

n/a

Active Concerns**Established**

OVH	03-Aug-2022
Clitoral hypertrophy	03-Aug-2022
Wellness/Preventive care	03-Aug-2022

Inactive Concerns**Established**

n/a

Resolved Concerns (since 03-Aug-2022)**Established****Resolved**

n/a

Medications (since 03-Aug-2021)**Amount****Disp. Date****Carprofen (Rovera) 75mg CwTab**

5.00 tab 03-Aug-2022

DISPMED

Give 1/2 tablet by mouth every 12 hours for 4 days. Give with food and discontinue if any vomiting, diarrhea or if not eating. ***Next dose due tomorrow at 12pm (8/4/22)***



MEDICAL HISTORY: 03-Aug-2022 to 03-Aug-2022

Outpatient visit (03-Aug-2022 to 03-Aug-2022)

Appointment Type: **Surgery** Provider: **Sullivan DVM, Dallas** Sex / age / weight: **Female - Spayed / 1y / 46 lb** (03-Aug-2022)

Concerns (Problem List)

Active

- **OVH** (03-Aug-2022)
- **Clitoral hypertrophy** (03-Aug-2022)
- **Wellness/Preventive care** (03-Aug-2022)

03-Aug-2022 Exam

Sullivan DVM, Dallas

08:08

VITALS

	Temp (F)	HR (/min)	RR (/min)	SBP (mmHg)	CRT (s)	MM color	Pain ([0-4])	BCS (/9)	Wt (kg)
09:31	102.9	160	pant	--	< 2	Pink	0	5	20.87

PATIENT HISTORY

Presenting concerns	Admit for spay
Appetite history	Normal appetite
Digestive history	No vomiting
Defecation history	Normal defecation
Water consumption	Normal water consumption
Urinary history	Normal urination
Respiratory history	No coughing or sneezing

EXAM FINDINGS

Whole body	Mentation	Bright, alert and responsive
	Hydration	Hydration WNL - Normal skin turgor and moist mucous membranes.
	Attitude	Friendly
Eyes	Cornea	Clear - OU
	Conjunctiva	No discharge noted - OU
Ears	External ear canal	Clean and free of debris - AU
Mouth	Teeth	No calculus
	Gingiva	No gingivitis
Thorax	Respiratory effort	Eupnea
Abdomen	Abdominal palpation	No pain on palpation; No organomegaly; No palpable mass
Pelvic region	Inguinal skin	Abrasion - Superficial abrasion on medial aspect of right thigh. Mild erythema. No discharge noted
Cardiovascular	Heart	Synchronous Pulses - Strong femoral pulses bilaterally; No murmur; No arrhythmia
Integument	Hair coat	Healthy hair coat; No alopecia
	Skin	No pruritus; No ectoparasites; No masses
Lymphatic system	Peripheral lymph nodes	No lymphadenopathy
Musculoskeletal	Ambulation	Normal - All four limbs
	Body conformation	Normal conformation
Reproductive	Vulva	Clitoral hypertrophy - Mild

*Documents are available as separate attachments or files.

VCA Arrighetti Animal Hospital

1000 Bluffview Dr., Suite 100, Fort Worth, TX 76107-5505 | (817) 471-3000

MEDICAL HISTORY: 03-Aug-2022 to 03-Aug-2022**03-Aug-2022 Exam****Sullivan DVM, Dallas****08:08**

Respiratory

All lung fields

Normal bronchovesicular sounds - Bilaterally

ASSESSMENTS**Wellness/Preventive care**

Ddx: Apparently healthy

Gave RV (RH SQ)

OVH

PA, IVC and induction with propofol. Intubated and maintained on isoflurane gas and oxygen mix. Patient placed in dorsal recumbency and was instrumented with anesthetic monitoring devices. A ventral abdominal midline clipping & surgical prep was performed. A local line block was administered then the patient was moved to surgical suite, placed in dorsal recumbency and secured on circulating heated water blanket covered with towel. The patient was prepped aseptically with chlorhexidine scrub and alcohol and then a surgical drape was placed.

Cutting cautery was used to make an incision through the skin then a #10 blade was used for sharp dissection through fat and subcutaneous tissues to approach level of the linea. Using thumb forceps to tent the linea, the #10 blade scalpel was inserted into the linea to create an opening. A guided push cut technique was used to extend the linea incision cranially and caudally. The urinary bladder was distended and a cystocentesis was performed using a #22 gauge needle to allow for appropriate visualization of the remaining abdominal contents. The left ovary was exposed. A clamp was placed on the proper ligament of the ovary. Three clamps were placed on the suspensory ligament. The lowest clamp was released and a transfixing suture of 2-0 Monocryl was double ligated. The suspensory ligament was transected between the remaining two clamps. The clamps were released & the stump was visually inspected for bleeding. When satisfied there was no bleeding, the stump was replaced in the abdomen. This process was repeated for the right ovary. Then 2 transfixing sutures of 2-0 Monocryl were placed around uterine pedicle just below the bifurcation & double ligated. The pedicle was cut between two clamps. The clamps were released & the pedicle was observed for bleeding. The linea alba was sutured with 2-0 Monocryl in a simple continuous pattern. The subcutaneous layer was closed with a simple continuous pattern using 2-0 Monocryl. The subcuticular layer was closed with 2-0 Monocryl. One drop of skin glue was placed to close any defects in the incision. Isoflurane turned off then Dexdomitor reversed with Antisedan while oxygen continued to flow. Patient maintained on oxygen until awake and swallowing, then patient extubated. Patient recovered uneventfully from anesthesia. Administered microchip SQ on dorsum between scapula. Gave Carprofen Inj. SQ.

PLANS**OVH**

Rx: Roversa

Sent home with aftercare instructions and e-collar.

Clitoral hypertrophy

Closely monitor post OVH - if no improvement noted in 1 month or signs worsen schedule recheck appointment.

03-Aug-2022 Order items

- Exam/Consultation Well Patient [1.1]: 1.00 each
- Rabies Vaccine 1yr Canine [9.214]: 1.00 vax
 - RH SQ
 - SNo: 562985. Tag: 22970. Mfg: Zoetis VANGUARD Rabies 1yr. Exp: 29-Aug-2023.
- Spay [201.16]
 - Spay [201.316]: 1.00 proc
 - Anesthesia EP [242.93]: 1.00 each
 - Includes:
 - The veterinarian's assessment of the patient to determine the anesthetic protocol for the procedure about to be performed
 - Pre-anesthetic Medications
 - Anesthesia Induction
 - Anesthesia Maintenance
 - Anesthesia Monitoring
 - Recovery Monitoring and Care

- Anesthesia/Sedation Drug (Pick List) LINK [242.179]: 1.00 each
 - Dexmedetomidine (Dexdomitor) 0.5mg/mL/mL [53.9052] - Dose: 0.05 mg (Amt: 0.1 mL)
 - Maropitant (Cerenia) 10mg/mL/mL [53.9081]: 2.10 mL
 - Morphine (gen) 10mg/mL/mL [53.9017] - Dose: 10 mg (Amt: 1 mL)
- Fluids EP [37.68]: 1.00 each
 - Includes fluid support of the anesthetized patient
- Hospitalization EP [49.165]: 1.00 each
 - Includes patient care while at the hospital
- Pain Management EP [242.94]: 1.00 each
 - Includes the oral and injected pain medications administered to the patient to control pain while in the hospital.
 - Pain Management Drug (Pick List) LINK [53.2000]: 1.00 mL
 - Carprofen (Rimadyl) 50mg/mL/mL [53.9507] - Dose: 90 mg (Amt: 1.8 mL)
- Carprofen (Rovera) 75mg CwTab [305.231]: 5.00 tab
 - Give 1/2 tablet by mouth every 12 hours for 4 days. Give with food and discontinue if any vomiting, diarrhea or if not eating.
 - ***Next dose due tomorrow at 12pm (8/4/22)***. Refills: 0. Exp: 03-Aug-2023.
- Elizabethan Collar Clear 25cm [341.34]: 1.00 each
- HomeAgain NoTemp Microchip Package [39.195]: 1.00 proc
 - Microchip #: 985113006738397.

STATE OF NEW MEXICO
EMERGENCY DETERMINATION FORM

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency conditions creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. The functioning of government;
2. The preservation or protection of property; or
3. The health or safety of any person

I. Name of Agency: City of Las Vegas

Agency Chief Procurement Officer: Helen Vigil

Telephone Number: (505)454-1401

II. Name of Contractor: VCA Arrighetti Animal Hospital

Address of Contractor: 1882 Plaza del Sur Drive Santa Fe, NM 87505

Amount of prospective contract: \$184.55

Term of prospective contract: Payment of invoice 86660717


III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract: Exam/consultation/Spay on August 3, 2022.

IV. Provide a explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable completion utilized in compliance with NMSA 1978, Section 13-1-127. Animal Care Center Manager took female canine taken to vet in Santa Fe for urgent spay procedure. The vet noted it was due to clitoral hypertrophy. Being that the City of Las Vegas now has management of the ACC, the procurement of Veterinary services has not been set up.

V. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.). We will only utilize this form of procurement when the situation deems it an emergency for animal health.


VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances. The ACC

Manager is/will seek veterinary care services to oversee all animal care services necessary for the Animal Care Center.


 Director's Signature Chief of Police 8.8.2022
 Title Date

Certified by:

 Agency Chief Procurement Officer 8/8/2022
 Date

Agency Approval by:
 Deputy Finance Director 8/9/2022
 Governmental Entity Head or Designee Title Date