

# KEEP AMERICA BEAUTIFUL COMMITTEE MEETING MINUTES

Wednesday, June 3, 2021

10:00 a.m.

- I. **MEETING CALL TO ORDER:** The meeting was called to order at 10:19 a.m.
- II. **ROLL CALL:** Members present provided a quorum and were Aaron Gallegos, Rose Contreras-Taylor, Gilbert Jaramillo and Maria Gilvarry.
- III. **APPROVAL OF AGENDA:** Aaron made a motion for approval of the agenda with a second by Rose and the motion carried.
- IV. **APPROVAL OF MINUTES:** There were no minutes for approval. A meeting was held on February 12, 2021. There was not a recording of the meeting and minutes were not generated. Those in attendance at the meeting were Aaron Gallegos, Rose Contreras-Taylor, Alvin Jiron, Yvette Arellanes and Maria Gilvarry. The following items were discussed at that meeting:
  - Alvin Jiron reviewed KAB informational and educational items.
  - By laws were presented.
  - Decisions to select president, secretary and treasurer were deferred to this meeting.
  - Everyone was given a notebook with information and an overview of the KAB program.
- V. **PUBLIC INPUT:** None. Now that the City has gone back to in person meeting, the public is allowed to come to the meetings or they can submit public input via email or fax. The notice of the meeting is posted on the City website a few days before the meeting takes place.
- VI. **BUSINESS ITEMS:**
  1. Select Board president – Rose nominated Aaron to be president with a second by Gilbert and the motion carried. Aaron accepted the president position.
  2. Select Board Secretary – Aaron nominated Yvette Arellanes with a second by Rose and the motion carried.
  3. Select board treasurer – Aaron nominated Rose with a second by Gilbert and the motion carried. Rose accepted the treasurer position. The treasurer will oversee the accounting portion for the committee in association with the City to determine where money needs to be put and how to spend the money in the budget. Finance oversees the KAB budget but it is under utilities. All members on the committee will need to help in seeking funding. The national KAB program does provide some funding so it is important that we are a member in good standing. They can also help us to continue to seek funding.
  4. Approval of Bylaws – These bylaws were provided to the committee at the February meeting for review. The bylaws were reviewed by the City attorney. If there are any changes to these bylaws later on then they will have to be taken back to the City Attorney and possibly the City Manager. The original will be in the City Clerks possession. Should a different format present itself then they will be brought back to the committee for signature without changes. Aaron made a motion for approval of the bylaws with a second by Gilbert and the motion carried.

5. Determine regular meeting time and members responsibilities – Starting in July, all committee meeting will be held at City council chambers unless that directive changes. There were two date choices for the meeting which included the second Monday of the month or the last Wednesday. The bylaws require monthly meetings so the committee will hold monthly meetings. The committee decided by consensus that the meetings would be held on the second Monday of every month at 10:00 a.m. Emergency meetings can be held as needed but will need to be published in the paper.

Member responsibilities will include developing the meeting agendas and getting them placed on the website through City staff, taking meeting minutes and distribution of packets before each meeting to committee members. Aaron stated that he can create the agenda and Yvette can do the minutes. City staff will provide templates of the agenda and the minutes. Should the member responsible for these two items be absent another option will be sought out to get them done. Discussion of meeting minutes needs to be added to the next agenda.

Members will also be responsible for talking to the community and performing outreach to see where clean up needs to take place, how often clean up needs to take place and recruitment of volunteers and perhaps another committee member. Committee members have been doing clean up on their own. KAB can come together with the City to coordinate clean ups through Loretta Martin in the Mayor's office.

## **VII. DISCUSSION ITEMS:**

1. Announcements – There is a cleanup event scheduled for tomorrow Friday, June 4<sup>th</sup>. Aaron has a Facebook page and he posts about the volunteer litter patrol that takes place every Friday. Tomorrow they will be meeting at Plaza Park and cleaning up the business district. Maria stated that keeping track and logging all these clean up events will help with funding for KAB. She asked if they could take pictures so she can post them on the City's website and the Utilities Facebook page.

The official City clean up event is scheduled for Saturday, June 12<sup>th</sup> at 9:00 a.m. Ward 1 is going to be the target of the clean up. The committee was provided with a map of City wards. These clean up events will take place on the first Saturday of every month. Aaron stated that he is usually busy until 2:00 on Saturdays and it is difficult to get people together after 2:00. Changing the date to during the week would be hard for people who want to participate but have to work. This is the Mayor's initiative and he is also looking for feedback. The next agenda should include a discussion on how to conduct regular clean ups. The first Saturday was picked because it is easier to remember. Solid Waste has to participate in the clean up events as well because they haul refuse at the transfer station on Saturdays in addition to cleaning up the refuse at the transfer station. Because they are also open to the public on Saturday's, Solid Waste has to figure out a way to continue to provide the support for the first Saturday clean up without making it harder on staff. Aaron asked how KAB could work with Solid Waste to make their job easier. Gilbert is to coordinate with Aaron on the clean up events. SW is providing bags, gloves, etc. KAB can help to make SW job easier.

City is planning on having concerts the 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> of July. If they close off the plaza Solid Waste will put containers out but if they do not then Solid Waste will put roll out containers.

Rose announced that there will be a fundraiser picnic on June 19<sup>th</sup> by the Rotary Club to benefit unity orchard. It will be on the river walk behind the Skillet restaurant.

She stated that a permit was submitted and they may need two rollout containers. Maria informed her that the City does charge for the containers but will pick them up and throw the trash after. The cost is \$27.40 per roll out. The Rotary Club can bring their own trash bags and take the trash home and they will not be charged.

The river walk has already purchased trash cans and is waiting for City to put them out there. Maria will contact the Parks department and find out the status of the trash cans.

2. Members Contact Information – a list of member contact information was provided to the committee.
3. Member Comments – Kings Stadium needs to be cleaned up. City has met with county and they are starting to come up with some ideas. The land belongs to the land grant and is in the County. The National Guard has neighboring property. The City can only pick up trash on their portion. Each portion is the responsibility of the property owner. The estimate for labor, equipment and disposal to clean it up is approaching \$100,000. If all entities don't try to do something collectively to clean it up and find a solution to the problem then it will just continue. Rose suggested cameras. All representatives have been reaching out to each other to see how each entity can help. Maria stated that spending a large amount of money to clean it up can't be justified if it is going to keep happening. There needs to be a solution. Aaron suggested making the people pay to dump because they are going to do it either way. Maria said she is looking at how much is spent to clean it up to include labor, equipment, etc. and then divide the cost amongst all City customers and add that to each bill so it will all be included. There needs to be a critical, long term solution so that the stadium can maybe be used for something. The committee agreed that this should be a monthly topic on agenda.

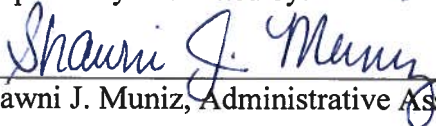
Maria wants to help and is willing to help this committee in any way that she can. An RFP will be put out for a KAB coordinator. Aaron said he may submit a proposal.

4. Upcoming Events
  1. Discuss/Plan Upcoming Events
    - A. First Saturday's Clean Up – this item was discussed under announcements.

**VIII. NEXT REGULAR MEETING DATE: July 12, 2021 10:00 a.m.**

**IX. ADJOURN: The meeting was adjourned at 11:31 a.m.**

Respectfully submitted by:

  
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Shawni J. Muniz, Administrative Asst. II

Approved by:

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Aaron Gallegos, President