



STATE OF NEW MEXICO SOLE SOURCE REQUEST AND DETERMINATION FORM

A sole source *determination* is not effective until the *sole source request for determination* has been posted for thirty (30) calendar days without challenge, and subsequently approved in writing by the State Purchasing Agent or, for Professional Services Agreements, the Secretary of the Department of Finance and Administration. The foregoing requirement is regardless of whether the *sole source request/or determination* has been signed by the Agency and/or the Contractor.

I. Name of Agency: **City of Las Vegas**

Agency Chief Procurement Officer: **Jesus Baquera**

Telephone Number: **505-454-1401**

II. Name of prospective Contractor: **Syntech**

Address of prospective Contractor: **100 Four Points Way
Tallahassee, FL 32305**

Amount of prospective contract: **418.00**

Term of prospective contract: **One Time Purchas**

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the prospective contract:

Purchas of replacement analog modem for Fuel Master self serve Fuel pump

IV. Provide an explanation of the criteria developed and specified by the agency as necessary to perform and/or fulfill the contract and upon which the state agency reviewed available sources. (Do not use "technical jargon;" use plain English. Do not tailor the criteria simply to exclude other contractors if it is not rationally related to the purpose of the contract.)

The Fuel pump and operating software (Fuel Master) are manufactured by Synteh. The pump is proprietary to Syntech and parts and maintenance can only be purchased from Syntech.

- V. Provide a detailed, sufficient explanation of the reasons, qualifications, proprietary rights or unique capabilities of the prospective contractor that makes the prospective contractor *the one source* capable of providing the required professional service, service, construction or item(s) of tangible personal property. (Please do not state the source is the "best" source or the "least costly" source. Those factors do not justify a "sole source.")

The Fuel pump and operating software (Fuel Master) are manufactured by Syntech. The pump is proprietary to Syntech and parts and maintenance can only be purchased from Syntech.

- VI. Provide a detailed, sufficient explanation of how the professional service, service, construction or item(s) of tangible personal property is/are *unique and how this uniqueness is substantially related to the intended purpose of the contract*.

The current self serve fuel pumps installed at the Las Vegas Airport are Syntech Fuel Master Pumps. Currently there is a analog modem in the pump that is failing and needs replacement. Syntech fuel pumps are proprietary to Syntech so parts and maintenance are only available through Syntech.

- VII. Explain why other similar professional services, services, construction or item(s) of tangible personal property *cannot* meet the intended purpose of the contract.

The Fuel pumps and operating software would need to be replaced by a new vendor at a much greater cost

- VIII. Provide a narrative description of the agency's due diligence in determining the basis for the procurement, including procedures used by the agency to conduct a review of available sources such as researching trade publications, industry newsletters and the internet; reviewing telephone books and other advertisements; contacting similar service providers; and reviewing the State Purchasing Agent's vendor list. Include a list of businesses contacted (*do not state that no other businesses were contacted*), date of contact, method of contact (telephone, mail, e-mail, other), and documentation demonstrating an explanation of why those businesses could not or would not, under any circumstances, perform the contract; or an explanation of why the agency has determined that no businesses other than the prospective contractor can perform the contract.

The Fuel Pumps and operating software (FuelMaster) were originally purchased from Syntech several years back and have been functioning fine till recently when we started having trouble with an internal analog modem in the pump controller. Parts for the fuel pump system are only available through Syntech .

Certified by:


Date: 3-14-22



Agency Chief Procurement Officer

Agency Approval by:

Date: 3-11-22



Department Director

APPROVED:

Date: 3-14-22



Finance Director

If this sole source is being submitted by governmental agency or governmental entity not under the final authority of the State Purchasing Agent or the Department of Finance and Administration, neither the State Purchasing Agent's nor the Department of Finance and Administration Secretary's signature are required. The signature lines may be removed from this form or marked as N/A.



DATE:February 14, 2022

QUOTE:

COMPANY: LAS VEGAS NM AIRPORT

POC:EDDIE

PHONE: 505-454-0881

FUELMASTER TECHNCIAL SUPPORT CHARGE: \$0.00

DESCRIPTION OF WORK: N/A

PART: 1-941B0104C INTERNAL MODEM

PART COST: \$391

SHIPPING COST: \$15.00 FOR GROUND

HANDLING COST: \$12.00

TOTAL QUOTE: \$418

Thank you,

Darrius Johnson