



JOB ANNOUNCEMENT

General Public

OPEN DATE: June 10, 2022

CLOSE DATE: Until Filled

JOB TITLE: Locate Person

PAY RATE: \$14.42/hour

DEPARTMENT: Utility Services

DIVISION: Field Customer Service

SUMMARY

Performs under the direction of the Field Services Supervisor. Performs utility line locates as requested by utility companies, contractors, or private individuals. Locates are performed on city owned lines to include natural gas, water and waste water.

DUTIES AND RESPONSIBILITIES

- Line locates-Understand and evaluates city utility maps to determine general locations of underground city mains and services.
- Utilizes proper line locating equipment and assures proper operation of such equipment. Communicates with individuals requesting line locates and communicates with directors of respective utilities.
- Properly performs field identification of lines and services utilizing proper color coding adhering to the laws governing utility line locates.
- Documents all work performed and maintains a weekly log of work and locates performed.
- Must become familiar with the blue stake law (chapter 156).

MINIMUM JOB REQUIREMENTS

- High school diploma or equivalent.

EMPLOYMENT REQUIREMENTS

- Must possess and maintain a New Mexico Class D Driver's License.

CERTIFICATIONS

- Must become certified by New Mexico Regulation Commission or Pipeline Safety.

KNOWLEDGE, SKILLS, ABILITIES

- Must have education and/or experience in understanding and reading maps, particularly utility maps.
- Must have considerable knowledge of all aspects of the utility systems.
- Must be familiar with the physical location of all local streets and addresses.
- Must have the capability of learning the operation of mechanical devices.
- Must have good communication, writing skills and good grammar skills.

WORK ENVIRONMENT

- Work is performed primarily in an outdoor setting about 80% of the time.
- Working surface is on asphalt, concrete and dirt areas.
- Work is performed in all types of inclement weather conditions.

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- Some travel may be likely, field work required, operates city vehicles and must have excellent eyesight for quality control.
- Occasionally, may be required to work beyond the normal work day to complete assignments.
- Some work is performed in an office setting 20% of the time.

In an emergency situation employee will be expected to report to work when called.

NOTE: This position is subject to drug testing both pre-employment and random as set forth in the City of Las Vegas Drug Policy.

APPLICATION PROCEDURE – Interested applicants must submit a City of Las Vegas Employment Application.

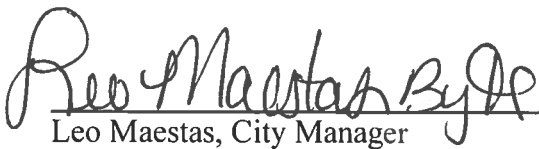
The employment application is available at:

http://lasvegasnm.gov/departments/human_resource_department

Application Materials can be sent to: Human Resources Department
1700 N Grand Avenue
Las Vegas, NM 87701

OR send via email to: mgarcia@lasvegasnm.gov

Reviewed and approved for publishing by:


Leo Maestas, City Manager


Human Resource Director