



CITY OF LAS VEGAS
1700 North Grand Avenue
Las Vegas, New Mexico 87701
Phone: (505) 454-1401 Fax: (505) 454-8027

PURCHASE ORDER

PO Number: 240271

Date: 07/18/2023

Request #: 400316

Vendor #: 02215

ISSUED TO: MILLER ENGINEERING CONSULTANTS
3500 COMANCHE NE, BUILDING F
ALBUQUERQUE, NM 87107

SHIP TO: CITY OF LAS VEGAS
Attn:PUBLIC WORKS
1700 N GRAND AVE
LAS VEGAS, NM 87701

Vendor Fax #: (505) 888-3800

ITEM	UNITS	DESCRIPTION	PRICE	PROJ	GL ACCOUNT NUMBER	AMOUNT
1	0	University Ave. Reconstruction Project Emergency;1 Sectionas 13-1-127 State Procurement Code Pld PO# 230993	0.00		214-0000-720-8142	217,964.27

DEPARTMENT ORDER

Approved By:

Date:

7/21/23

SUBTOTAL:	217,964.27
TAX:	0.00
SHIPPING:	0.00
TOTAL	217,964.27

1. Original invoice plus one copy must be sent to: City of Las Vegas, 1700 North Grand Avenue, Las Vegas, NM 87701.
2. Payment may be expected within 30 days of receipt of goods, unless otherwise stated.
3. C.O.D. shipment will not be accepted.
4. Purchase Order numbers must appear on all shipping containers, packing slips and invoices. Failure to comply with the above request may delay payment.
5. All goods are to be shipped F.O.B. Destination unless otherwise stated.
6. All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the City.
7. All goods and equipment must meet or exceed all necessary city, state and federal standards and regulations.
8. Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
9. Seller acknowledges that the buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
10. The City is exempt from all federal excise and state tax - ID# 85-6000149

Finance Dept. (505) 454-1401 FAX (505) 454-8027

B.P.V.

PURCHASE ORDER NO.: _____

DATE: 07.11.2023

PINK COPY: DEPARTMENT



City of Las Vegas

1700 N. Grand Avenue | Las Vegas, NM 87701 | T 505.454.1401 | lasvegasnm.gov

Mayor Louie A. Trujillo

MEMORANDUM

TO: Helen Vigil, Procurement Officer

From:

Daniel Gurule, Public Works Manager

DATE: July 17, 2023

RE: Emergency Determination

I am requesting a purchase order be issued to Miller Engineering in the amount of \$217,964.27 for the ongoing University Avenue Reconstruction Project. This purchase order will be in place until a competitive RFP process is completed.

If you should have any questions please feel free to contact me at your convenience.

David Ulibarri
Councilor Ward I

Michael Montoya
Councilor Ward 2

Barbara Casey
Councilor Ward 3

David G. Romero
Councilor Ward 4

STATE OF NEW MEXICO
EMERGENCY DETERMINATION FORM

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person .

I. Name of Agency: **City of Las Vegas**

Agency Chief Procurement Officer: *Helen Vigil*

Telephone Number: **505-454-1401**

II. Name of Contractor: **Miller Engineering Consultants, Inc**

Address of Contractor: **3500 Comanche NE, Bldg. F
Albuquerque, NM 87107**

Amount of prospective contract: **City of Las Vegas University Avenue Reconstruction
Project \$217,964.27**

Term of prospective contract: **3 Months**

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract: **Basic engineering services, project management, project development, civil engineering, environmental engineering, structural engineering, mechanical engineering.**


IV. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable competition utilized in compliance with NMSA 1978, Section 13-1-127. **Contract # 3808-21 expired on October 29, 2022. City of Las Vegas University Avenue Reconstruction Project**

V. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.).

Emergency is only in place until a competitive RFP process can be completed

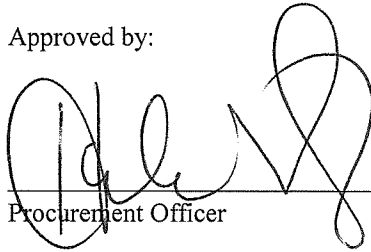
VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances. **Will advertise a Will Advertise a Request for Proposal sooner than expiration date.**

Certified by:


Department Director

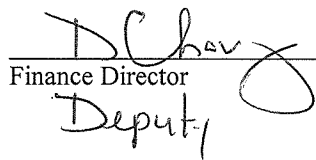
Date: 7-17-23

Approved by:


Procurement Officer

Date: 7/19/2023

Approved:


Finance Director
Deputy

Date: 7/19/23

Purchase Order: 230993

3500 COMANCHE NE, BUILDING F
ALBUQUERQUE, NM 87107
U.S.A

Vendor Name: MILLER ENGINEERING CONSULTANTS

Vendor Number: 02215

Vendor Set: 01

Ordered	\$268,332.93
Invoiced	\$50,368.66
Voided	\$217,964.27
Variance	\$0.00
Outstanding	\$0.00

General

Items

Items Distributions

Encumbrances

Notes

PO Notices

History

TCM

User Defined

Description

University Avenue, 18th Street Project

Vendor

MILLER ENGINEERING CONSULTANTS

Status

Completed

Requisition

301311

Ship To

PUBLIC WORKS - PUBLIC WORKS

Attention To

Issued Date

11/29/2022

Blanket PO

Delivery Date

12/13/2022

Financial Summary

	Amount	Sales Tax	Shipping	Total	Trade Discount
Ordered	\$268,332.93	\$0.00	\$0.00	\$268,332.93	\$0.00
Invoiced	\$50,368.66	\$0.00	\$0.00	\$50,368.66	
Voided	\$217,964.27	\$0.00	\$0.00	\$217,964.27	
Variance	\$0.00	\$0.00	\$0.00	\$0.00	
Outstanding	\$0.00	\$0.00	\$0.00	\$0.00	

Detailed Description

11 141040

02215

PUBLIC WORKS Completed

3/11/95

10/18/2013

11/1/2013

MILLER ENC



CITY OF LAS VEGAS
1700 North Grand Avenue
Las Vegas, New Mexico 87701
Phone: (505) 454-1401 Fax: (505) 454-8027

PURCHASE ORDER

PO Number: 230993

Date: 11/29/2022

Request #: 301311

Vendor #: 02215

ISSUED TO: MILLER ENGINEERING CONSULTANTS
3500 COMANCHE NE, BUILDING F
ALBUQUERQUE, NM 87107

SHIP TO: CITY OF LAS VEGAS
Attn: PUBLIC WORKS
1700 N GRAND AVE
LAS VEGAS, NM 87701

Vendor Fax #: (505) 888-3800

ITEM	UNITS	DESCRIPTION	PRICE	PROJ	GL ACCOUNT NUMBER	AMOUNT
1	0	Construction Admin & Observ. Services (incl. grts) Bid No.: 2022-11 Awarded: 10/29/2021 Contract No.: 3808-21 exp: 10/21/2023	0.00		214-0000-720-8142	69,680.00
2	0	GRT(CONSTRUCTION)	0.00		214-0000-720-8142	5,763.09
3	0	GRT (FOR DESIGN)	0.00		214-0000-720-8142	14,734.84
4	0	UNIVERSITY & 8TH 60%, 90%, 100% design	0.00		214-0000-720-8142	178,155.00

DEPARTMENT ORDER

Approved By: 

Date: 12/2/2022

SUBTOTAL:	268,332.93
TAX:	0.00
SHIPPING:	0.00
TOTAL	268,332.93

1. Original invoice plus one copy must be sent to: City of Las Vegas, 1700 North Grand Avenue, Las Vegas, NM 87701.
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9. Seller acknowledges that the buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
10. The City is exempt from all federal excise and state tax - ID# 85-6000149