CITY OF LAS VEGAS
REGULAR CITY COUNCIL MEETING
August 11, 2021–Wednesday– 5:30 p.m.
City Chambers
1700 North Grand Avenue
Las Vegas, NM 87701

Public comments can be made in person at the meeting **OR** submitted in writing to the City Clerk no later than 4:30 p.m. on August 11, 2021, via email to cfresquez@lasvegasnm.gov or faxed to (505) 425-7335.

AGENDA
City Council Meetings are
Available via YouTube
https://www.youtube.com/channel/UCNGDVGRRAL0qVevel5JYeRw?view_as=subscriber

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

V. APPROVAL OF AGENDA

VI. PUBLIC INPUT(comments limited to topics on current agenda; not to exceed 3 minutes per person and individuals must sign up at least fifteen (15) minutes prior to meeting.) Public Input submitted to the City Clerk via email or fax will be read into the record.

VII. MAYOR'S APPOINTMENTS/REPORTS AND RECOGNITIONS/PROCLAMATIONS

- Appointment of April Morrell to the Library Board
- Recognition of City employees that have served 20 years plus

David Ulibarri
Councilor Ward 1
Michael L. Montoya
Councilor Ward 2
Elaine Rodriquez
Councilor Ward 3
David G. Romero
Councilor Ward 4

VIII. COUNCILORS' REPORTS

IX. CITY MANAGER'S REPORT

X. APPROVAL OF MINUTES (July 21, 2021)

XI. BUSINESS ITEMS

1. Request approval of Resolution No. 21-34 to apply for the American Rescue Plan Act (ARPA) grant offer in the amount of $22,000.00 for the City of Las Vegas Municipal Airport.

Maria Gilvarry, Utilities Director This grant provides economic relief to airports in response to the COVID-19 pandemic. Funds to be used for costs related to operations, personnel, cleaning and sanitization in combating the spread of pathogens at the airport.

2. Request approval to award request for proposals, RFP #2021-23 for Waste Water planning, design and construction phase engineering services to Molzen Corbin and Souder Miller & Associates.

Maria Gilvarry, Utilties Director RFP was advertised in the Las Vegas Optic, Albuquerque Journal and City website. There were a total of five (5) proposers.

3. Request approval to award request for proposals, RFP #2021-24 for Solid Waste facility planning, design and construction phase engineering services to Souder Miller & Associates and Molzen Corbin.

Maria Gilvarry, Utilities Director RFP was advertised in the Las Vegas Optic, Albuquerque Journal and City website. There were a total of five (5) proposers.

4. Request approval to award request for proposals, RFP #2021-25 for pump, motor, mechanical and electrical services to all three bidders; The Electric Horseman, Inc., Alpha Southwest, Inc. and JCH, Inc.

Maria Gilvarry, Utilities Director RFP was advertised in the Las Vegas Optic, Albuquerque Journal and City website. There were a total of three (3) proposers.

5. Request for Mayor and Council's consideration of a salary increase for City Attorney, Scott Aaron.

Scott Aaron, City Attorney The term of the current contract is from April 13, 2020 and will continue in effect until the date of the Governing Body's Organizational Meeting which is anticipated to be held in April or May of 2022 after the 2022 City Municipal election.

XII. EXECUTIVE SESSION

THE COUNCIL MAY CONVENE INTO EXECUTIVE SESSION IF SUBJECT MATTER IS EXEMPT PURSUANT TO THE OPEN MEETINGS ACT.

XIII. ADJOURN

ATTENTION PERSONS WITH DISABILITIES: The meeting room and facilities are accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office prior to the meeting so that arrangements may be made.

ATTENTION PERSONS ATTENDING COUNCIL MEETING: By entering the City Chambers you consent to photography, audio recording, video recording and its/their use for inclusion on the City of Las Vegas website and to be broadcast on YouTube.

NOTE: A final agenda will be posted 72 hours prior to the meeting. Copies of the Agenda may be obtained from City Hall, Office of the City Clerk, 1700 N. Grand Avenue, Las Vegas, NM 87701 or the City's website at **www.lasvegasnm.gov**

MINUTES OF THE CITY OF LAS VEGAS REGULAR COUNCIL MEETING HELD ON WEDNESDAY, JULY 21, 2021 AT 5:30 P.M. IN THE CITY OF LAS VEGAS COUNCIL CHAMBERS

MAYOR:	Louie A. Trujillo
COUNCILORS:	Elaine Rodriquez David Romero David Ulibarri, Jr. Michael Montoya
ALSO PRESENT:	Leo Maestas, City Manager Casandra Fresquez, City Clerk Scott Aaron, City Attorney Kenneth Stumberg, Sergeant at Arms

CALL TO ORDER

Mayor Trujillo called the meeting to order at 5:30 p.m.

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Mayor Trujillo took the opportunity to recognize the City's hardworking employees as public servants and stated they were doing a great job and to keep them in prayer as they keep the City moving.

Councilor Ulibarri, Jr. asked for prayers for the family of District Attorney and public servant Luis Juarez, who had recently passed away.

APPROVAL OF AGENDA

Councilor Romero made a motion to approve the agenda as presented. Councilor Montoya seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David Ulibarri, Jr.	Yes	Elaine Rodriquez	Yes
Michael Montoya	Yes	David Romero	Yes

City Clerk Fresquez advised the motion carried.

PUBLIC INPUT

City Clerk Fresquez advised there was no public input at this time.

MAYOR'S APPOINTMENTS/REPORTS AND RECOGNITIONS/PROCLAMATIONS

- Appointment of April Morrell to the Library Board

Councilor Montoya asked who had made the recommendation to appoint April Morrell and if she had met all the criteria required.

Mayor Trujillo advised that he did not know who April Morrell was.

Brief discussion and questions took place in regards to who had presented the names for the appointments and the need for more information and clarification regarding appointments for board members.

Councilor Romero made a motion to table the appointment of April Morrell until they received more clarification. Councilor Ulibarri, Jr. seconded the motion. Mayor Trujillo asked for roll call.

Councilor Montoya stated that whoever was in charge of board appointments should provide a briefing on the people they are appointing to ensure they meet all criteria and that every ward be represented.

City Clerk Fresquez advised she would make sure they would turn in all the information requested by Council.

Roll Call Vote was taken and reflected the following:

Elaine Rodriquez	Yes	David Romero	Yes
Michael Montoya	Yes	David Ulibarri, Jr.	Yes

City Clerk Fresquez advised that the motion carried.

- Appointment of Rosita Ellis to the Parks and Recreation Advisory Committee

Councilor Romero clarified that Rosita Ellis resided in Ward 4 and had been a part of the Recreation Center in the past. He made a motion to approve the appointment of Rosita Ellis to the Recreation Advisory Committee. Councilor Montoya seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

David Ulibarri, Jr.	Yes	David Romero	Yes
Elaine Rodriquez	Yes	Michael Montoya	Yes

City Clerk Fresquez advised the motion carried.

Mayor Trujillo took the opportunity to invite everyone to the Drug Crisis Roundtable that would take place next Wednesday at 2:00-5:00 p.m. at the NMHU Student Union Building Theater. He added that several agencies invited were NM State Police, SM County Sheriff, LV City Police, the District Attorney, the SM Corrections Department Warden and several other agencies. He stated discussion would be on the drug crisis, how to tackle it in the community and encouraged everyone to attend.

- Recognition of Dr. Jesus Tafoya and Robert Gonzales (Gonzalo)

Mayor Trujillo advised that during the pandemic, Dr. Tafoya was always available and helpful with advice, information about the virus, mask mandates and also offered much more assistance to him and the Council when needed. He advised that he was available to the community and at the same time running his Family Practice. Mayor Trujillo thanked him by presenting him with a Bueno Vecino Recognition Certificate.

Dr. Tafoya stated that the City did a great job as a community in dealing with something we had never seen before, in making decisions only with expert opinion and keeping the community's safety in mind. His goal was always to come back to Las Vegas to serve not only as a doctor but to help the community as a whole. Dr. Tafoya advised we were not out of the woods yet in regards to the delta variant, although praised everyone's efforts regarding vaccinations, he thanked Leo Maestas for his efforts through a hard year. He encouraged everyone to get vaccinated and stated he was honored to serve this community.

Councilor Montoya expressed his appreciation to Dr. Tafoya for helping so many people in the community through the time of Covid.

COUNCILORS' REPORTS

Councilor Montoya thanked City Manager Maestas for getting City staff out to work on the weed issues and stated that Code Enforcement was scheduled to work on several areas in the community regarding overgrown weeds. He added that potholes and overgrown weeds can contribute to mosquito problems and thanked City Manager Maestas for his direction to staff on addressing many complaints coming in from the 311 system.

POLICE CHIEF'S REPORT

Mayor Trujillo advised that in the absence of Police Chief Crespin, Deputy Police Chief Kenneth Stumberg would be presenting the Police Chief's Report.

Deputy Police Chief Stumberg wanted to first of all thank all the Police Department Officers, dispatchers, San Miguel County and State Police for their help with a tragic incident over the weekend and for their duties in keeping the community safe when dealing with incidents of that nature.

Mr. Stumberg presented the Police Department Report for the month of June 2021 reporting on the following:

I. Field Operations Division (patrol) dates from June 2021.
II. Street Crimes Unit and Evidence section dates from June 2021.
III. Training, New Hires and Recruiting from June 2021.

Discussion and questions took place regarding average calls taken by the Police Dispatch, number of vacant Police Officer positions and the need of recruitment for police officers. Also discussed were concerns of motorcycle noise control and speeding and installation of overweight trucks signage on Grand and Baca streets.

Councilor Romero stated that he hoped the disconnect between Human Resource Department and the Police Department had improved, he questioned a camera at the Plaza, on Bridge Street facing West bound traffic and also mentioned the draft Police Oversight Ordinance he had worked on.

Brief discussion took place regarding the review and changes that were needed to the PD Oversight Ordinance by City Attorney Aaron, Mayor Trujillo and the Police Advisory Committee.

Mayor Trujillo advised of drag racing issues on Grand Avenue that he had previously witnessed and suggested that the Police Department address the issue with more enforcement.

Lengthy discussion and questions took place in regards to the legislation of Cannabis and the reasons for the need of the Law Enforcement Assisted Diversion Program (LEAD).

FINANCE REPORT

Finance Director Jesus Baquera advised the Governing Body that there had not been any accruals done to the figures on the report and that the Finance Department needed to approve Payroll, Accounts Payable, Absentees and Revenues although the numbers would be changing.

Mayor Trujillo asked why the accruals were not reflected on the report.

Mr. Baquera advised that it would probably not be done until August.

Finance Director Jesus Baquera presented the Finance Report for the month ending June 30, 2021, reporting the General Fund revenue was at 122%, the expenditures were at 87% and had a surplus of 225 million. Enterprise Funds revenue came in at 102%, expenditures at 85% with the surplus at $925,098.

Recreation Department revenue was at 90%, expenditures at 82% and with a surplus of $44,512.00. Lodgers Tax revenue came in at 119%, expenditures at 46% and had a surplus of $328,731.

Mayor Trujillo asked Mr. Baquera if the Recreation Department surplus total of $44,512 should be considered a red flag?

Finance Director Baquera advised that it should not, due to it being a Covid year and that FY 22 would be very different.

Councilor Romero asked Mr. Baquera, regarding procurement, how he handled bids and proposals that had been submitted.

Mr. Baquera advised that currently bids were submitted to Purchasing Specialist, Helen Vigil and she reviewed all bids.

Councilor Romero stated that he was receiving calls about concerns regarding some bids that had been issued and where we did not go with the better price and asked if that had happened and was there justification?

Mr. Baquera advised that if you do not go with the lowest price, you have to submit a memo justifying it. He stated that he would check with Helen if there were any of those bids and if there was anything justifying that.

Discussion and questions took place regarding the persons qualified to review bids and some concerns of contractor favoritism.

City Manager Maestas stated that once there is concern on a bid, he is made aware of it and will review the bid to see if the proper procurement has taken place. He advised there had been one that they did not go with the lowest due to the other two not meeting the scope of work and that was the only one he had come in contact with.

Councilor Ulibarri, Jr. mentioned he had heard of favoritism of contractors and recommended to City Manager Maestas to have others review bids.

City Manager Maestas expressed that Purchasing Specialist Helen Vigil did a great job filtering those who did not meet state procurement, red flagging and bringing them to his attention and felt she was a great asset to the Office of Procurement.

Discussion and questions took place regarding the 3 million dollars the City would receive for Covid relief and how those monies would be spent.

City Manager Maestas informed that the monies could only be spent on the following 4 items: Utilities Assistance Program, Premium Pay for Employees that worked through Covid, Revenue Loss ($387,000 cap) and Water, Sewer or Broadband Infrastructure.

Further lengthy discussion took place regarding the expenses for the funding provided by the federal funding for covid relief.

Councilor Romero asked Finance Director Baquera if he could send an accountability report to the Council showing all expenditures regarding Covid funding.

Finance Director Baquera advised that he would send that to the Council.

City Manager Maestas advised Councilor Romero that the Cares Act money that was given to the City as well as the County had to get approved by the state and their website before we could spend it.

Mayor Trujillo asked Finance Director Baquera if there was anything in the Finance Report that the Governing Body should be aware of.

Mr. Baquera advised that there were no concerns regarding the Finance Budget to report.

PRESENTATIONS

Mr. Talley with Spectra Solar gave a lengthy detailed presentation regarding opportunities for solar for the City of Las Vegas.

Lengthy discussion and questions took place regarding competitive services in the area, bankruptcy options for the purchaser and acquiring additional data from other municipalities to reference Spectra Solar services.

BUSINESS ITEMS

1. Request approval of Resolution No. 21-31 establishing the location of election day polling places for the Municipal Officer Election conducted in 2022.

City Clerk Casandra Fresquez advised that Resolution 21-31 is pursuant to the New Mexico Statutes Annotated 1978, Section 1-3-2 (2019) and Section 1-3-4 (2019). She stated that a Municipal Election was coming up on March 1, 2022 and the City is required by State statute to approve a resolution and send it to the New Mexico Secretary of State.

City Clerk Fresquez advised the resolution was standard with the same two convenience centers which were the two school gyms; West Las Vegas High School and Robertson High School and resolution needed to be turned in by June or July. She informed that in November she would bring another resolution that would list the positions held for that election.

Councilor Romero made a motion to approve Resolution No. 21-31 establishing the location of election day polling places for the Municipal Officer Election conducted in 2022. Councilor Rodriquez seconded the motion. Mayor Trujillo asked for roll call.

Councilor Montoya asked if the Clerk's Office had already checked with the schools regarding the availability of the gyms due to having basketball tournaments around that time.

City Clerk Fresquez advised that the schools have always worked with the City and their election schedule. City Clerk Fresquez advised the City was unable to opt into the local election administered by the County this year due to the needed amendments to the City Charter and hopefully would be able to opt in on the next election in 2024 which would save the City some tax dollars.

Roll Call Vote was taken and reflected the following:

David Ulibarri, Jr.	Yes	Michael Montoya	Yes
Elaine Rodriquez	Yes	David Romero	Yes

City Clerk Fresquez advised the motion carried.

Councilor Romero asked if the Ward 3 position would be a 2 or 4 year term.

City Clerk Fresquez advised that it would be a 2 year term because Ward 3 was an appointment and as per the City Charter, the City would have to administer a Special Election concurrent with the next Regular Election, however both positions would be on the same ballot.

EXECUTIVE SESSION

Councilor Romero made a motion to go into Executive Session to discuss personnel matters as permitted by Section 10-15-1 (H)(2) of the New Mexico Open Meetings Act, NMSA 1978, to discuss Police personnel. Councilor Rodriquez seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael Montoya	Yes	David Ulibarri, Jr.	Yes
David Romero	Yes	Elaine Rodriquez	Yes

City Clerk Fresquez advised the motion carried.

Councilor Romero made a motion to reconvene to Regular Session and informed that only discussion specified in the motion took place and no action was taken. Councilor Rodriquez seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Michael Montoya	Yes	David Ulibarri, Jr.	Yes
Elaine Rodriquez	Yes	David Romero	Yes

City Clerk Fresquez advised the motion carried.

ADJOURN

Councilor Romero made a motion to adjourn. Councilor Ulibarri, Jr. seconded the motion. Mayor Trujillo asked for roll call. Roll Call Vote was taken and reflected the following:

Elaine Rodriquez	Yes	David Romero	Yes
Michael Montoya	Yes	David Ulibarri, Jr.	Yes

City Clerk Fresquez advised the motion carried.

_____

Mayor Louie A. Trujillo

ATTEST:

_____

Casandra Fresquez, City Clerk

CITY OF LAS VEGAS
COUNCIL MEETING AGENDA REQUEST FORM

Meeting Date: August 11, 2021

Date Submitted: 7/30/21 **Department:** Public Works/Utilities

Item Topic: Request of approval Resolution 21-34 to apply for the American Rescue Plan Act (ARPA) grant offer in the amount of $22,000.00 for the City of Las Vegas Municipal Airport, to provide economic relief to airports in response to the COVID-19 pandemic. Funds to be used for costs related to operations, personnel, cleaning and sanitization in combating the spread of pathogens at the airport.

Fiscal Impact: Providing City funds in the amount of $22,000.00

Attachments: Application

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.

Approved for submittal by:

Department Director

City Manager 8/4/21

Reviewed by:

Finance Director

City Attorney (Approved as to Form)

CITY CLERK'S USE ONLY
COUNCIL ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Contract No. _____
Approved _____

Continued To: _____
Referred To: _____
Denied _____
Other _____

CITY OF LAS VEGAS, NEW MEXICO
Resolution No. 21-34

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR THE AIRPORT RESCUE GRANT PROGRAM ("ARGP")

WHEREAS, the City of Las Vegas Municipal Airport is eligible to apply for the Federal Aviation Administration's American Rescue Plan Act of 2021 ("ARPA") grant offer in the amount of Twenty Two Thousand Dollars ($22,000); and

WHEREAS, the grant will provide economic relief to airports in response to the COVID-19 pandemic; and

WHEREAS, the grant offering will be used for costs related to operations, personnel, cleaning and sanitization within the City of Las Vegas Municipal Airport upon FAA approval.

THEREFORE, BE IT RESOLVED by the City Council of the City of Las Vegas that the recitals are hereby incorporated herein by reference, and the City Council hereby approves the submission of an application for the FAA ARPA grant offer for the City's municipal airport.

PASSED, APPROVED AND ADOPTED this _____ day of August, 2021.

_____
Louie A. Trujillo, Mayor

ATTEST:

_____
Casandra Fresquez, City Clerk

Reviewed and approved as to legal sufficiency only:

_____
Scott Aaron, City Attorney

CITY OF LAS VEGAS
COUNCIL MEETING AGENDA REQUEST FORM

Meeting Date: August 11, 2021

Date Submitted: 07/30/2021 **Department:** Utilities

Item/Topic: Award request for proposals #2021-23 for Waste Water planning, design and construction phase engineering services to Molzen Corbin and Souder Miller & Associates.

Advertised: 06/02/21; Las Vegas Optic, Albuquerque Journal and City Website
Proposal Opening: 07/07/21
Number of Proposers: 5 – HDR Engineering, Inc.
NV5 (WH Pacific, Inc.)
Bohannan Huston, Inc.
Molzen Corbin
Souder Miller & Associates

Fiscal Impact: 610-0000-610-7305

Attachments: Original proposal, proposal opening sheet, proposals received and proposal scoring,

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.

Approved For Submittal By:

Department Director

City Manager 8/4/21

Reviewed By:

Finance Director

City Attorney (Approved as to Form)

CITY CLERK'S USE ONLY
COUNCIL ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Contract No. _____
Approved _____

Continued To: _____
Referred To: _____
Denied _____
Other _____

Revised October 2020

REQUEST FOR PROPOSALS

The City of Las Vegas, New Mexico will open Sealed Proposals at 2:30 am/pm, July 7, 2021, at the City Council Chambers, 1700 North Grand Avenue, Las Vegas, New Mexico, or other designated area at the City Offices; ON THE FOLLOWING:

WASTE WATER PLANNING, DESIGN AND CONSTRUCTION PHASE ENGINEERING SERVICES

Proposal Forms and Specifications may be obtained from the following location:
City Clerk's office at 1700 N GRAND AVE, LAS VEGAS, NM 87701

Mailed proposals should be addressed to the City Clerk, 1700 N. Grand Ave., Las Vegas, New Mexico 87701; with the envelope marked
WASTE WATER PLANNING, DESIGN AND CONSTRUCTION PHASE ENGINEERING SERVICES
Opening No. 2021-23 ; on the lower left-hand corner of the submitted envelope. It shall be the responsibility of the Offeror to see that their proposal is delivered to the City Clerk by the date and time set for the proposal request. If the mail or delivery of proposal request is delayed beyond the opening date and time, proposal thus delayed will not be considered. Proposals will be reviewed at a later date with possible negotiations to follow.

The City of Las Vegas reserves the right to reject any/or all proposals submitted.

CITY OF LAS VEGAS,

William Taylor
WILLIAM TAYLOR, CITY MANAGER

Scott Aaron 5/19/2021
SCOTT AARON, CITY ATTORNEY

Casandra Fresquez
CASANDRA FRESQUEZ, CITY CLERK

5-19-21
JESUS BAQUERA, FINANCE DIRECTOR

HELEN VIGIL, PURCHASING OFFICER

Opening No. 2021-23 Date Issued: 5/24/2021

Published:
LAS VEGAS OPTIC June 2 ,2021
ALBUQUERQUE JOURNAL June 2 ,2021
www.lasvegasnm.gov June 2 ,2021

OFFEROR INFORMATION

OFFEROR: _____

AUTHORIZED AGENT: _____

ADDRESS: _____

TELEPHONE NUMBER (____)_____

FAX NUMBER (____)_____

DELIVERY: _____

STATE PURCHASING RESIDENT CERTIFICATION NO.: _____

NEW MEXICO CONTRACTORS LICENSE NO.: _____

SERVICE (S): **WASTE WATER PLANNING, DESIGN AND CONSTRUCTION PHASE ENGINEERING SERVICES**

THE CITY OF LAS VEGAS RESERVES THE RIGHT REJECT ANY OR ALL PROPOSALS AND TO WAIVE ANY TECHINCAL IRREGULARITY IN THE FORM.

AFFIDAVIT FOR FILING WITH COMPETITIVE PROPOSAL

STATE OF _____ }

COUNTY OF _____ }

I, _____ state under penalty of perjury that I am at least 18 years old, and am of the agent authorized by the offerors to submit the attached proposal. Affiant further states that the offeror has not been a party to any collusion among offerors in restraint of freedom of competition by agreement to a fixed price or to refrain from submitting a proposal; or with any city official or employee as to the quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussion between offerors with any City official concerning an exchange of money or any other thing of value for special consideration in the letting of a contract.

_____
Signature

Subscribed and sworn to before me, this _____ day of _____, 20_____.

(SEAL)

_____
Notary Public Signature
My Commission Expires: _____

AWARDED PROPOSAL

Awarding of proposal shall be made to the responsible offeror whose proposal best meets the specification. The City of Las Vegas (City) reserves the right to reject any or all proposals submitted.

TIMETABLE

Proposal pursuant to this request must be received at the City Clerk's Office at 1700 North Grand Avenue, Las Vegas, New Mexico, on or before: July 7, 2021; 2:30 am/(pm) at which time all proposal received will be opened. The opening will occur at the City Council Chambers or other designated area at the City Offices. Awarding of proposal is projected for: _____, 2021. The successful offeror will be notified by mail.

ENVELOPES

Sealed proposal envelopes shall be clearly marked on the lower left-hand corner, identified by the Proposal Name and Opening Number. Failure to comply with this requirement may result in the rejection of the submitted proposal.

COPIES

Enclose one (1) original and five (5) copies of Proposal documents. Failure to comply with this requirement may result in the rejection of the submitted Proposal.

LABELS

Offeror is required to tab pages which include the following: Notarized Affidavit, Signed Campaign Contribution form, Subcontractor list if applicable, and total bid amount page.

BRIBERY AND *KICKBACK*

The Procurement Code of New Mexico (Section 13-1-28 through 13-1-199 N.M.S.A. 1978) imposes a third degree felony penalty for bribery of a public official or public employee. In addition, the New Mexico Criminal Statutes (Section 30-24-1 and 30-24-2, N.M.S.A. 1978) states that it is a third degree felony to commit the offense of demanding or receiving a bribe by a public official or public employee, and it is a fourth degree felony to commit the offense of soliciting or receiving illegal kickbacks. In addition Section 30-41-1 through 30-41-3, N.M.S.A. 1978 state that it is a fourth degree felony to commit the offense of offering or paying illegal kickbacks.

RESPONSIBILITY OF OFFEROR

At all times it shall be the responsibility of the offeror to see that their proposal is delivered to the City Clerk by the Date and Time scheduled for the opening. If the mail or delivery of said proposal is delayed beyond the scheduled opening date and time set, this proposal will not be considered.

NON-COLLUSION

In signing of their proposal and affidavit the offeror certifies that he/she has not, either directly or indirectly entered into action of restraint of free competition in connection with the submitted proposal.

CLARIFICATION OF PROPOSAL

Offeror requiring clarification or interpretation of the proposal specifications shall make a written request to the Department involved in the proposal request at least five (5) days prior to the scheduled proposal opening date; with a copy forwarded to the Finance Department. Any interpretations, corrections, or changes (not part of the negotiation stage) of said proposal specifications shall be made by "ADDENDUM" only; including any Opening Dates or Time Change. Interpretations, corrections, or changes of said proposal made in any other manner (before opening and negotiation stage) will not be binding and offeror shall not rely upon such interpretations, corrections, and changes.

MODIFICATION OR WITHDRAWAL OF PROPOSAL

A proposal may not be withdrawn or cancelled by the offeror following the scheduled opening date and time; the offeror does so agree in submitting their proposal. Prior to the scheduled time and date of opening, proposals submitted early may be withdrawn but may not be re-submitted.
Pursuant to (Section 13-1-21 and 13-1-22, N.M.S.A. 1978), any New Mexico resident business or resident manufacturer who wishes to receive the benefit of an "Application of Preference" must provide their Certificate Number (issued by N.M. State Purchasing); with their proposal on the "OFFEROR INFORMATION/AFFIDAVIT" form.

APPLICATION OF PREFERENCE

FEDERAL TAX IDENTIFICATION NUMBER

Pursuant to IRS requirements, offerors shall provide their Federal Tax ID Number if offeror is incorporated. If offeror is a sole proprietorship or partnership, then shall provide their Social Security Number.

FEDERAL TAX ID NUMBER: _____

SOCIAL SECURITY NUMBER: _____

NEW MEXICO TAX IDENTIFICATION NUMBER

Payment may be withheld under Section 7-10-5, N.M.S.A. 1978 if you are subject to New Mexico Gross Receipts Tax and have not registered for New Mexico (CRS) Tax Identification Number. Contact the New Mexico Taxation & Revenue Department at (505) 827-0700 for registering instructions.

SPECIAL NOTICE

Proposals will be opened and all submitted copies will be checked for accuracy of Department's specific amount of copies requested. Any price or other factors of the submitted proposals will not be read out loud to anyone in attendance at the proposal opening. All factors of the submitted proposals are not public record to other offerors or interested parties before the negotiation or awarding process. The department involved in the proposal request will evaluate all proposals submitted according to the evaluation criteria indicated in the proposal specifications.

NEGOTIATION

Pursuant to the City of Las Vegas Purchasing Rules and Regulations (section 6.7); discussions or negotiations may be conducted with a responsible offeror who submits an acceptable or potentially acceptable proposal. Negotiations of price will be done after all evaluation criteria have been met.

CONTRACT

When the City issues a purchase order in response to an awarded proposal, a binding contract is created (unless a specific contract has been created).

TAXES:

Bidder must pay all applicable taxes.

NOTE:

If bidder is from outside the City of Las Vegas, the successful bidder must pay Gross Receipts Tax in the City of Las Vegas.

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to the Procurement Code, NMSA 13-1-28, *et al*, as amended, a prospective contractor subject to this section shall disclose all campaign contributions given by the prospective contractor or a family member or representative of the prospective contractor to an applicable public official of the state or a local public body during the two years prior to the date on which a proposal is submitted or, in the case of a sole source or small purchase contract, the two years prior to the date on which the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor or a family member or representative of the prospective contractor to the public official exceeds two hundred fifty dollars ($250.00) over the two-year period. A prospective contractor submitting a disclosure statement pursuant to this section who has not contributed to an applicable public official, whose family members have not contributed to an applicable public official or whose representatives have not contributed to an applicable public official shall make a statement that no contribution was made.

A prospective contractor or a family member or representative of the prospective contractor shall not give a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or during the pendency of negotiations for a sole source or small purchase contract.

Furthermore, a solicitation or proposed award for a proposed contract may be canceled pursuant to NMSA 13-1-181 or a contract that is executed may be ratified or terminated pursuant to NMSA 13-1-18 if a prospective contractor fails to submit a fully completed disclosure statement pursuant to this section; or a prospective contractor or family member or representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process.

The state agency or local public body that procures the services or items of tangible personal property shall indicate on the form the name or names of every applicable public official, if any, for which disclosure is required by a prospective contractor.

THIS FORM MUST BE INCLUDED IN THE REQUEST FOR PROPOSALS AND MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

"**Applicable public official**" means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source of small purchase contract that may be awarded without submission of a sealed competitive proposal.

"**Campaign Contribution**" means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to statewide or local office. "Campaign Contribution" includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

"**Family member**" means a spouse, father, mother, child, father-in-law, mother- in-law, daughter-in-law or son-in-law of (a) a prospective contractor, if the prospective contractor is a natural person; or (b) an owner of a prospective contractor;

"**Pendency of the procurement process**" means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

"**Prospective contractor**" means a person or business that is subject to the competitive sealed proposal process set forth in the Procurement Code [NMSA 13-1-28 through 13-1-199] or is not required to submit a competitive sealed proposal because that person or business qualifies for a sole source or small purchase contract.

"**Representative of a prospective contractor**" means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

Name(s) of Applicable Public Official(s) if any:_____
(Completed by State Agency or Local Public Body)

DISCLOSURE OF CONTRIBUTIONS BY PROSPECTIVE CONTRACTOR:

Contribution Made By: _____

Relation to Prospective Contractor: _____

Date Contribution(s) Made: _____

_____

Amount(s) of Contribution(s) _____

Nature of Contribution(s) _____

Purpose of Contribution(s) _____

(Attach extra pages if necessary)

_____ _____
Signature Date

_____
Title (position)

--OR—

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS ($250.00) WERE MADE to an applicable public official by me, a family member or representative.

_____ _____
Signature Date

_____
Title (Position)

REQUEST FOR PROPOSALS FOR WASTE WATER SYSTEM PLANNING, DESIGN AND CONSTRUCTION PHASE ENGINEERING SERVICES

The City of Las Vegas, New Mexico is requesting proposals for Professional Engineering Services for City of Las Vegas defined in the scope of work.

1. SCOPE OF WORK

The Offeror shall perform Professional Engineering Services on an as needed basis, as hereafter stated, for customary and incidental services for the City of Las Vegas Waste Water System. The Contractor shall fully and timely provide all deliverables described herein in strict accordance with the terms, covenants, and conditions of the Contract. The agreement term will be for one year with the option for renewal up to four (4) years. The contract, including renewals and amendments thereof, may not exceed a total duration of four (4) years. The contract will begin upon final approval by the City Manager.

The duties of the offeror shall include but are not limited to the following services:

a. Provide day to day consultation as requested by the City Utility Director or designee. Attendance at necessary staff and/or Council meetings may be required.
b. Facilitate meetings with City staff as needed to develop the planning of projects as requested by the City Utility Director or designee.
c. Complete architectural, structural, mechanical, electrical, plumbing, and civil design services.
d. Attend coordination meetings with City staff and any pertinent external agencies (County, State and Federal) as required to determine and gain approvals from all pertinent entities.
e. Prepare and submit construction documents, cost estimates, specifications and schedules for review and approval.
f. Provide technical assistance completing environmental reviews.
g. Provide assistance completing applications and obtain funding as needed.
h. Provide construction observation and inspection on various projects as requested by the City Utility Director or designee.
i. Provide technical assistance on various City projects being performed in-house as required and directed.
j. Provide technical information concerning specific projects to designated professional engineers upon request by the City of Las Vegas, and request technical information from specific engineers when authorized to do so by the City of Las Vegas.
k. Provide construction phase engineering services.
l. Provide Review of, assessment and approval of submittals and invoices.
m. Additional services as may be specifically requested by the City of Las Vegas.

2. CRITERIA FOR ACCEPTANCE AND EVALUATION OF PROPOSALS

2.1 Content and Format of Proposal: Proposals should provide information that addresses the ranking criteria listed hereinafter. Information should be provided to demonstrate understanding of the scope of services, experience in related projects, personnel and equipment available to perform work, technical approach to the project and references from other clients.

The format for proposals shall be a maximum of twenty (20) pages, including title page and index to include the front and back cover. Proposals shall be printed on one side only, 8 ½" x 11", and bound on the left margin. A transmittal letter, if any, will be included in the twenty (20) page limit. No other material is to be included.

2.2 Submittal of Proposals: Five (5) copies of proposals must be delivered to the City Clerk, City of Las Vegas, 1700 North Grand Avenue, Las Vegas, New Mexico 87701 no later than the date and time listed. Sealed proposal envelopes shall be clearly marked **"WASTE WATER SYSTEM PLANNING, DESIGN AND CONSTRUCTION PHASE ENGINEERING SERVICES"** on the outside of the envelope; this information shall be placed on the lower left-hand corner of the envelope. Failure to comply with this requirement may result in the rejection of the proposals.

2.3 Ranking Criteria: The City of Las Vegas will use a technical advisory committee made up of City personnel and/or City Consultants to evaluate each proposal submitted. All proposals shall be reviewed for compliance with the mandatory requirements as stipulated in the Request for Proposals. Proposals found not to comply will be rejected from further consideration. Proposals which are not rejected will then be evaluated based upon the following weighted values. Proposal should address each of the following criteria as necessary.

1. **Specialized Services as defined in the scope of work**– Offeror's personal experience in the field of the scope of service listed. The Offeror should be able to briefly address specific examples of related projects.
2. **Capacity & Capability**– Offeror's willingness, capacity and capability to perform assigned duties and tasks on short notice and in a timely manner,
3. **Past Record of Performance**– Offeror should provide a list of references with names and phone numbers.
4. **Familiarity with the City of Las Vegas** - Offeror's familiarity with the area the project may be located and the system to which the work pertains.
5. **Current volume of work with the City that is less than 75% complete**– The volume of work previously done for the entity requesting proposals which is not seventy-five percent complete with respect to professional design services [through bidding phase], with the objective of effecting an equitable distribution of contracts among qualified businesses and of assuring the interest of the public in having available a substantial number of qualified businesses is protected; however, that the principal of selection of the most highly qualified business is not violated.
6. **Required certifications** – Certification levels and information on the personnel that hold the required certifications including years of experience.
7. **Resident Preference** – Offeror's proximity to the City of Las Vegas
8. **Veterans Preference** – Business owners status as a US Military Veteran.

*Note: Price cannot be a factor

3. COST OF PREPARING AND SUBMITTING PROPOSALS

The City of Las Vegas will not pay for any costs associated with the preparation or submission of proposals.

4. AWARD OF CONTRACT

The award shall be made to the responsible offeror and/or offertory whose proposal is the most advantageous to the City of Las Vegas, taking into consideration the evaluation factors set forth in this Request for Proposals. The proposal will be ranked by a committee. It is anticipated that ranking will be completed within one week of the opening of proposals. After initial ranking of proposals, at the City's sole option, the City may decide to interview the top two (2) or three (3) ranked offertory proposals to develop final rankings or may consider the rankings based on the proposals as being final. The City reserves the right to negotiate with multiple Offerors and award multiple contracts.

5. RESPONSIBILTY OF OFFEROR

5.1 BONDS (If Applicable)

a. The successful offeror will be required to furnish a Performance Bond (if applicable), in an amount equal to $100,000 and a labor and Materials Payment Bond in an equal amount, such bonds to be executed in four (4) original Counterparts by a Corporate Surety authorized to do business in the State of New Mexico, and acceptable to the Owner. The Bonds must be executed on forms contained in these Contract Documents. The form of Agreement with the successful Offeror, as Contractor, will be required to execute also included herewith.

5.2 INSURANCE CERTIFICATE

a. The Offeror must always hold General Liability insurance of at least $1,000,000.00 per occurrence. The successful Offeror will be required to furnish Proof of Compliance with this insurance requirement to the City upon execution of the Contract.

6. INSTRUCTIONS TO OFFEROR

6.1. REQUEST FOR PROPOSAL DOCUMENTS

6.1.1 Copies of Request for Proposals

a. A complete set of the Request for Proposals may be obtained from the City.
b. A complete set of the Request for Proposals shall be used in preparing proposals; the City assumes no responsibility for errors or misinterpretations resulting from the use of an incomplete set of the Request for Proposals.
c. The City in making copies of Request for Proposals available on the above terms, does so only for the purpose of providing proposals on the described project and does not confer a license or grant for any other use.
d. A copy of the Request for Proposals shall be made available for public inspection.

6.1.2 Interpretations

a. All questions about the meaning or intent of the Request for Proposals shall be submitted to the Utilities Department, in writing with a copy forwarded to the finance department. Replies will be issued by Addendum mailed or delivered to all parties recorded by the City as having received the Request for Proposals. Questions received less than five (5) days prior to the date for opening of proposals will not be answered. Only questions answered by formal written addendum will be binding. Oral and other interpretations or clarifications will be without legal effect.
b. Offerors should promptly notify the City of any ambiguity, inconsistency, or error, which they may discover upon examination of the Request for Proposals.

6.1.3 Addendum

a. Addendum will be sent certified mail return receipt requested or hand delivered to all who are known by the City to have received a complete set of Request for Proposals.
b. Copies of the addendum will be made available for inspection wherever Requests for Proposals are on file for that purpose.
c. No addendum will be issued later than five (5) days prior to the date for the receipt of Proposals, except an Addendum withdrawing the Request for Proposals or one which includes postponement of the date for receipt of Proposals.
d. Each Offeror shall ascertain, prior to submitting the Proposal, that the Offeror has received all Addendum issued and shall acknowledge their receipt in the Proposal transmittal letter.

6.2 PROPOSAL SUBMITTAL PROCEDURES

6.2.1 Format and Section Requirements of Proposals

a. Offerors shall provide five (5) copies of their proposal to the location specified on the cover page on or before the closing date and time for receipt of proposals.
b. All proposals must be typewritten on standard 8 ½" x 11" paper and bound on the left-hand margin.
c. A maximum of twenty (20) pages, including title, index, etc., including front and back covers.
d. The proposal must be organized in the following format and must contain, as a minimum, all listed items in the sequence indicated:
    1. Offeror's Identification
        i. Notarized affidavit that states name and address of your organization of office and nature of organization (individual, partnership or corporation, private or public, profit or non-profit). Subcontractors, if any, must be listed with license numbers. Describe individual staff and subcontractor's responsibilities with line of authority and interface with City staff. Include the name and telephone number of person(s) authorized for preparation and execution of the contract. The City has the authority to reject any or all Subcontractors. Respond to this section as Section A of Offeror's proposal.
    2. Campaign Contributions Disclosure Form
        i. Fill out and attach the Campaign Contribution Disclosure Form. Respond to this section as Section B in Offeror's proposal.
    3. Personnel Experience
        i. Describe the experience and qualifications of company principles, supervisors and other employees who will be actively engaged in the work required under the contract, including experience of subcontractors if applicable. Experience qualifications must reference any of the servicing provided to the City of Las Vegas Utilities System. Respond to this section as Section C of Offeror's proposal.
    4. Licenses (if applicable)
        i. The Offeror shall show that he has a New Mexico general contractor's license and/or any other licenses required by law to perform the work required by this contract. All such licenses shall be held by the offeror or his subcontractors at the time the proposal is submitted. Respond to this section as Section D in Offeror's proposal.
    5. Experience in Specialized Services referenced in scope

i. The Offeror shall demonstrate at least five (5) years of experience. Indicate name, address and phone number of past customer and individual references who can be contacted regarding the work. Respond to this section as Section E in Offeror's proposal.

6. Documentation
   i. The Offeror shall provide documentation of education, certifications and qualifications. Respond to this section as Section F in the Offeror's proposal.
7. Financial (If Applicable)
   i. The Offeror shall provide a letter from a financial institution regarding the Offeror's credit rating. Respond to this section as Section G in the Offeror's proposal.
8. Additional Information
   i. Describe any expectations and/or clarifications to this Request for Proposal. Also include any additional information you believe to be pertinent to the proposal but not requested elsewhere such as Veterans business or New Mexico Resident business status. Respond to this section as Section H in Offeror's proposal.
9. Contractors Bonds (if applicable)
   i. Successful offeror will be required to furnish a performance bond.
10. Cost
    i. The Offeror shall provide in a **sealed envelope** the hourly rates for employees by title and the cost breakdown of for potential lodging, mileage and other miscellaneous expenses.

e. Any proposals that do not adhere to this format, and which does not address each specification and requirement within the RFP may be deemed non-responsive and rejected on that basis.
f. Offerors may request in writing nondisclosure of confidential data. Such data should accompany the proposal and should be readily separable from the proposal in order to facilitate eventual public inspection of the non-confidential portion of the proposal. A request that clearly states that the entire proposal must be kept confidential will not be acceptable. Only matters, which are clearly confidential in nature, will be considered.
g. Any cost incurred by the Offeror for preparation, transmittal, presentation of any proposal or material submitted in response to this RFP shall be the sole responsibility of the Offeror.

6.2.2 SUBCONSULTANTS

a. The Offeror shall list and state the qualifications for each sub-consultant the Offeror proposes to use for all sub-contracted work.
b. The Offeror is specifically advised that any person or other party to whom it is proposed to award a sub-contract under this proposal, must be acceptable by the City after verification of eligibility status, including but not limited to suspension or debarment of the City.

6.2.3 PREQUALIFICATION PROCESS

a. A business may be pre-qualified by the Purchasing Agent as an Offeror for particular types of service. Mailing lists of potential Offerors shall include but shall not be limited to such prequalified businesses (§13-1-134 NMSA 1978). For

purposes of this RFP, if prequalification is utilized, special instructions will be attached as an exhibit to this RFP.

6.2.4 DEBARRED OR SUSPENDED CONTRACTOR

a. A business (contractor, subcontractor or supplier) that has either been debarred of suspended to the requirements of §13-1-177 through §13-1-180, and §13-3-11 through §13-4-17 NMSA 1978, as amended, shall not be permitted to do business with the City and shall not be considered for award of the contract during the period for which it is debarred of suspended with the City.

6.2.5 REJECTION OF SUBMITTED PROPOSALS

a. Oral, telephonic or telegraphic proposals are invalid and will not receive consideration. Rejected proposals shall be returned to the Offeror unopened. Failure to meet the following submittal of proposal requires shall result in a rejection of a proposal:
    1. Proposals shall be submitted at the time and place indicated in the Notice of Request for Proposals and shall be included in a **sealed envelope** marked with the project title and the name and address of the Offeror and accompanied by the documents outlined in the Request for Proposal.
    2. At all times, Offeror shall assume full responsibility for timely delivery of proposals at the City Clerk's office, including those proposals submitted by mail. Hand-delivered proposals shall be submitted to the City Clerk or the City Clerk's Designee and will be clocked in/time stamped at the time received, which must be prior to the time specified.

6.2.6 NOTICE OF CONTRACT REQUIREMENTS BINDING ON OFFEROR

a. In submitting this proposal, the Offeror represents that the Offeror has familiarized him/herself with the nature and extent of the Request for Proposals dealing with the federal, state and local requirements, which are a part of these Requests for Proposals.
b. Laws and Regulations: The Offeror's attention is directed to all applicable federal and state laws, local ordinances and regulations and the rules and regulations of all authorities having jurisdiction over the services for the project.

6.2.7 REJECTION OR CANCELLATION OF PROPOSALS

a. This Request for Proposals may be canceled, or any or all proposals may be rejected in whole or in part, when it is in the best interest of the City. A determination containing the reasons therefore shall be made part of the project file (§13-1-131 NMSA 1978).

7. CONSIDERATION OF PROPOSALS

7.1 RECEIPT, OPENING AND PROPOSALS:

a. Proposals, modifications and addendums shall be time-stamped upon receipt and held in a secure place until the established date.
b. Proposals shall not be opened publicly and shall not be open to public inspection until after award of a contract. An offeror may request in writing nondisclosure of confidential data. Such data shall accompany the proposal and shall be readily separable from the proposal in order to facilitate eventual public inspection of the non-confidential portion of the proposal.

c. The names of all businesses submitting proposals and the names of all businesses, if any, selected for an interview shall be public information. After an award has been made, final ranking and evaluation scores for all proposals shall become public information (§13-1-120 NMSA 1978). The contents of any proposal shall not be disclosed so as to be available to competing Offerors during the negotiation process (§13-1-116 NMSA 1978).

7.2 PROPOSAL EVALUATION

a. Proposals shall be evaluated on the basis demonstrated competence and qualifications for the type of service required and shall be based on the evaluation factors set forth in this RFP. For the purpose of conducting discussions, proposals may initially be classified as:
    1. Acceptable
    2. Potentially acceptable, that is, reasonably assured of being made acceptable
    3. Unacceptable (Offerors whose proposals are unacceptable shall be notified promptly)

b. The City shall have the right to waive technical irregularities in the form of the proposal of the Offeror, which do not alter the quality of the service (§13-1-132 NMSA 1978).

c. If an Offeror who otherwise would have been awarded a contract is found not to be a responsible Offeror; a determination that the Offeror is not a responsible Offeror, setting forth the basis of the finding shall be prepared by the Purchasing Agent/Procurement Manager. The unreasonable failure of the Offeror to promptly supply information in the connection with any inquiry with respect to the responsibility is grounds for a determination that the Offeror is not a responsible Offeror (§13-1-133 NMSA 1978). Businesses, which have not been selected, shall be notified in writing within twenty-one (21) days after an award is made (§13-1-12 NMSA 1978).

d. Selection Process (§13-1-120 NMSA 1978):
    1. An evaluation committee composed of representatives selected by the City will perform an evaluation of proposals. The committee shall evaluate statements of qualifications and performance data submitted regarding the particular project and may conduct interviews with and may require public presentations by all businesses applying for selection regarding their qualifications, their approach to the project and their ability to furnish the required services.
    2. If fewer that three (3) businesses have submitted a statement of qualifications for a project, the committee may:
        i. Rank in order of qualifications and submit to the local governing body for award, those businesses which have submitted a statement of qualifications; or
        ii. Recommend termination of the selection process and sending out new notices of the proposed procurement pursuant to §13-1-104 NMSA 1978.

7.3 NEGOTIATIONS (§13-1-122 NMSA 1978)

a. The City's designee shall negotiate a contract with the highest qualified business for the services contemplated under this RFP at the compensation determined in writing to be fair and reasonable. In making this decision, the designee shall

consider the estimated value of the services to be rendered and the scope, complexity and professional nature of the services.

b. Should the designee be unable to negotiate a satisfactory contract with the business considered to be the most qualified at the price determined to be fair and reasonable, negotiations with that business shall be formally terminated. The designee shall then undertake negotiations with the second most qualified business. Failing accord with the second most qualified business, the designee shall formally terminate negotiations with that business.
c. The designee shall then take undertake negotiations with the third most qualified business.
d. Should the designee be unable to negotiate a contract with any of the businesses selected by the committee, additional businesses shall be ranked in order of their qualifications and the designee shall continue negotiations in accordance with this section until a contract is signed with a qualified business or the procurement process is terminated, and a new Request for Proposals is initiated.
e. The City shall publically announce the business(es) selected for award.

7.4 NOTICE OF AWARD

a. After award by the local governing body, a written notice of award shall be issued by the City after review and approval of the Proposal and related documents by the City with reasonable promptness (§13-1-100 and §13-1-108 NMSA 1978).

8. POST PROPOSAL INFORMATION

8.1 PROTESTS

a. Any Offeror who is aggrieved in connection with a solicitation or award of an Agreement may protest to the City's Purchasing Agent and the City Clerk, in accordance with the requirements of the City's Procurement Regulations and the State of New Mexico Procurement Code. The protest should be made in writing within twenty-four (24) hours after the facts or occurrences giving rise thereto (§13-1-172 NMSA 1978).
b. In the event of a timely protest under this section, the Purchasing Agent and the City shall not proceed further with the procurement unless the Purchasing Agent makes a determination that the award of Agreement is necessary to protect substantial interests of the City (§13-1-173 NMSA 1978).
c. The Purchasing Agent or the Purchasing Agent's designee shall have the authority to take any action reasonably necessary to resolve a protest of an aggrieved Offeror concerning procurement. This authority shall be exercised in accordance with adopted regulations but shall not include the authority to award money damages or attorney's fees (§13-1-174 NMSA 1978).
d. The Purchasing Agent or the Purchasing Agent's designee shall promptly issue a determination relating to the protest. The determination shall:
    1. State the reasons for the action taken; and
    2. Inform the protestant of the right to judicial review of the determination pursuant to §13-1-183 NMSA 1978
e. A copy of the determination issued under §13-1-175 NMSA 1978 shall immediately be mailed to the protestant and other Offerors involved in the procurement (§13-1-176 NMSA 1978).

8.2 EXECUTION AND APPROVAL OF AGREEMENT

a. The Agreement shall be signed by the successful Offeror and returned within an agreed time frame after the date of the Notice of Award. No Agreement shall be effective until it has been fully executed by all the parties.

8.3 NOTICE TO PROCEED

a. The City will issue a written Notice to Proceed to the Consultant.

8.4 OFFEROR'S QUALIFICATION STATEMENT

a. Offeror to whom award of an Agreement is under consideration shall submit, upon request, information and data to prove that their financial resource, production or service facilities, personnel and service reputation and experience are adequate to make satisfactory delivery of the service described in the Request for Proposals (§13-1-82 NMSA 1978).

9. EXECUTION OF CONTRACT

The Contract, Performance Bond and Labor and Material Payment Bond (as needed) shall be executed in three (3) original counter parts. The forms and Contract Documents will be as herein included and will be furnished by the Owner. Distribution of the executed forms will be as follows:

1. Contractor
2. Owner
3. As Needed

10. CONTRACT DOCUMENTS

The complete Contract Documents may include the following: (As Needed)

1. Scope of Services
2. Professional Standards
3. Compensation
4. Term of Agreement
5. Amendment
6. Status of Contractor
7. Assignment
8. Subcontracting
9. Records, Audits and Reporting
10. Conflict of Interest
11. Stoppage of Work
12. Amendment
13. Applicable Law
14. Scope of Agreement, Merger
15. Waiver
16. Insurance
17. Notice
18. Subject to Other Documents
19. Indemnification
20. New Mexico Tort Claims Act
21. Bribery and Kickbacks
22. Discrimination Prohibited
23. Third Party Beneficiaries

11. OTHER INSTRUCTIONS TO OFFERORS

11.1 OFFERORS INTERESTED IN MORE THAN ONE PROPOSAL

a. No person, firm or corporation shall be allowed to make, or file, or be interested in more than one proposal for the same work unless alternate proposals are specifically called for. A person, firm, or corporation that has submitted a sub-proposal to an Offeror, or that has quoted prices of materials to an Offeror is not thereby disqualified from submitting a sub-proposal or quoting prices to other Offerors or making a prime proposal.

12. GENERAL TERMS AND CONDITIONS

12.1 DEFINITIONS

a. *Addendum*: a written or graphic instrument issued prior to the opening of proposals, which clarifies, corrects or changes the Request for Proposals. Plural: addenda.
b. *Determination*: means in the written documentation of a decision of the procurement officer including findings of fact required to support a decision. A determination becomes part of the procurement file to which it pertains (§13-1-52 NMSA 1978).
c. *Offeror*: any person, corporation or partnership legally licensed to provide design professional services in this state who chooses to submit a proposal in response to this Request for Proposals.
d. *Purchasing Agent*: means the person or designee authorized by the city to manage or administer a procurement requiring the evaluation of proposals.
e. *Request for Proposals*: or "RFP" means all documents, including those attached or incorporated by reference, used for soliciting purposes (§13-1-81 NMSA 1978).
f. *Responsible Offeror of Proposer*: means an offeror or proposer who submits a responsive proposal and who has furnished, when required, information and data to prove that the proposer's financial resources, production or service facilities, personnel, service reputation and experience are adequate to make satisfactory delivery of the services described in proposal (§13-1-83 NMSA 1978).
g. *Responsive Offer or Proposal*: means an offer or proposal that conforms in all material respects to the requirements set forth in the request for proposals. Material respects of a request for proposals include, but are not limited to, price, quality, quantity or delivery requirements (§13-1-85 NMSA 1978).

12.2 TERMS

a. The terms *must, shall, will is required* or *are required*, identify a mandatory item or factor that will result in rejection of the Offeror's proposal.
b. The terms *can, may, should, preferably* or *prefers* identify a desirable discretionary item or factor.

12.3 CONTRACTUAL TERMS

a. *Amendment*: This contract will not be altered, changed, or amended except by a written document signed by the parties of this Contract.
b. *Assignability*: The Consultant shall not assign, sublet or transfer their interests in this Contract without the written agreement of the City. If such an assignment is allowed, the Consultant shall be ultimately responsible to ensure that the work is performed satisfactorily. Any sub-contractors assigned must be approved by the City.
c. *Authority to Bind the City*: The Consultant shall not have the authority to enter into any contracts binding upon the City or to create any obligations on the part of the City, except such as shall be specifically authorized by the City's representative, acting pursuant to authority granted by the City.

d. *Binding Effect*: This contract shall be binding and shall insure to the benefit of the successors and assignees of the City and the Offeror.
e. *Business License*: Prior to commencement of work, Offeror must secure a business license from the City of Las Vegas and submit proof thereof.
f. *Conflict of Interest*: The consultant warrants that it presently has no interest and will not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services under this Contract.
g. *Communication with the City of Las Vegas*: The consultant shall be required to periodically update the City of Las Vegas of the status of any project.
h. *Funding*: This solicitation is subject to the availability of funds to accomplish the work. Payment and performance obligations for succeeding fiscal years shall be subject to the appropriation of funds. Therefore, when funds are not appropriated, or otherwise made available to support continuation of performance of the contract in a subsequent fiscal period, the contract will be terminated.
i. *Gross Receipts Tax*: Unless otherwise agreed, Offeror is responsible for payment of gross receipts tax.
j. *Indemnification*: The Consultant will indemnify, keep and hold harmless the City, its agents, officials and employees, against all suits or claims that may be based on injury to persons or property that is a result of an error, omission, or negligent act of the Consultant or any person employed by or acting on behalf of the Consultant.
k. *Insurance*: (If Applicable) The Consultant must at all times hold errors and omissions liability insurance of at least $1,000,000.00 and list the City of Las Vegas as an additional insured. Proof of compliance with this insurance requirement is to be provided to the City upon execution of this contract.
l. *Method of Payment*: The Consultant shall submit itemized monthly statements of work performed on behalf of each City department as outlined herein. The City will then make payment by the 15th of the following month.
m. *Notices*: Any notice required to be given under this Contract shall be deemed sufficient if given in writing by mail or hand-delivered to the City Clerk's office or by mail or hand-delivered to the Consultant's office.
n. *Professional Standards*: The Consultant agrees to abide by and perform its duties in accordance with the Code of Ethics as established by the City of Las Vegas and/or its designee(s).
o. *Scope of Contract*: This Contract incorporates all the agreements, covenants and understandings between the parties concerning the subject matter of this Contract, and all such agreements, covenants, or understandings, oral or written, of the parties or their agents shall not be valid or enforceable, unless embodied into this contract.
p. *Subject to Other Documents*: This Contract is subject to the terms and conditions of the statues of the State of New Mexico and Ordinances of the City of Las Vegas, New Mexico as they exist at the time that this Contract is signed or as they are hereafter amended. All such statues and ordinances are incorporated by reference to this agreement.
q. *Term*: The term of this agreement shall be for a period of one (1) year, which may be extended, upon written agreement of both parties, not to exceed a period of four (4) years.
r. *Termination*: Either party may terminate this contract by giving written notice to the other party thirty (30) days in advance. However, if the Offeror is adjudged as bankrupt or insolvent, or defaults in any way, the City may, without prejudice to any other right or remedy, and after giving Offeror a minimum of ten (10) days from the delivery of a written notice, terminate the services of the Offeror.

s. *Timelines*: All work shall be performed in a timely manner, as requested. Compensation for services not completed with agreed upon timelines will not be paid.

t. *Work Stoppage*: The City of Las Vegas retains a unilateral right to order, in writing, temporary stoppage of the work or delay of the performance of the work, with a ten (10) day notice to the Offeror.

12.4 CONDITIONS

a. *Bribes, Gratuities and Kick-Backs*: Pursuant to §13-1-191 NMSA 1978, reference hereby made to the criminal laws of New Mexico (including §30-14-1, §30-24-2 and §30-41-1 through §30-41-3 NMSA 1978) which prohibits bribes, kick-backs and gratuities, violation of which is a felony. Furthermore, the Procurement Code (§13-1-28 through §13-1-199 NMSA 1978) imposes civil and criminal penalties for its violation.

b. *Design Professional Registration*: All work shall be under the direction of the applicable design professional legally licensed and registered by the State of New Mexico.

c. *Fees*: A lump sum fixed fee for Basic Service will be negotiated with the Offeror selected.

d. *Funding*: The solicitation is subject to availability of funds to accomplish the work.

e. *Governing Law*: The Agreement shall be governed exclusively by the laws of the State of New Mexico as the same from time to time exists.

f. *Independent Contractors*: The Consultant and the Consultant's agents and employees are independent contractors and are not employees of the City. The Consultant and the Consultant's Agents and employees shall not accrue leave, retirement, insurance, bonding, use of City vehicles or any other benefits afforded to employees of the City as a result of the Agreement.

g. *Professional Liability Insurance*: The Offeror will be required to carry professional liability (errors and omissions) insurance. The amount of coverage will be $1,000,000.00.

h. *Standard Form of Agreement between City and Consultant:* The form of agreement required by the funding agency or issued by the City will be used for this project. Copies are available upon request.

Copies of Request for Proposals can be obtained in person at the office of the City of Las Vegas' Clerk's Office at 1700 North Grand Avenue, Las Vegas, New Mexico 87701, 505.426.3262

EVALUATION SHEET

Offerors:

Proposal must address each of the following criteria to receive points.

Rating Sheet For (applicant name):		
Item	**Possible Points**	**Points Awarded**
1. Specialized Services as defined in the Scope of work	30	
2. Capacity and Capability	15	
3. Past Record and Performance	15	
4. Familiarity with City of Las Vegas and related services	20	
5. Current volume of work with City of Las Vegas is less than 75%	10	
6.Resident / Veterans Preference	10	
Subtotal Proposals for Scope of Services	**100**	

CITY OF LAS VEGAS
RFP/BID/OPENING

DATE: 7-Jul-2021

OPENING NO.: 2021-23

TIME: 2:30 PM

DEPARTMENT: WASTE WATER

LOCATION: City of Las Vegas Chambers
1700 N. Grand Ave.
Las Vegas, NM 87701

ITEM(S): WASTE WATER PLANNING DESIGN AND CONSTRUCTION PHASE ENGINEERING SERVICES

	RECEIVED FROM:		AMOUNT	SUB CONTRACTOR LIST	BID BOND	AFFIDAVIT NOTARIZED	CAMPAIGN DISC. FORM
1	HDR Engineering Inc					✓	✓
2	NV5 (WH Pacific Inc)					✓	✓
3	Bohannan Huston Inc					✓	✓
4	Molzen Corbin					✓	✓
5	Souder Miller & Associates					✓	✓
6							

	COMPANY REPRESENTATIVE	COMPANY NAME
1	Eric Tapia	utilities PM
2	Travis Armijo	utilities PM
3		CLV Purchasing
4	M Margaret Sylvia	CLV Inventory
5		
6		
7		
8		
9		
10		

(use other side of form when full)

ORIGINALS TAKEN BY CITY CLERK: Reynalda Day

DATE: 7-7-21

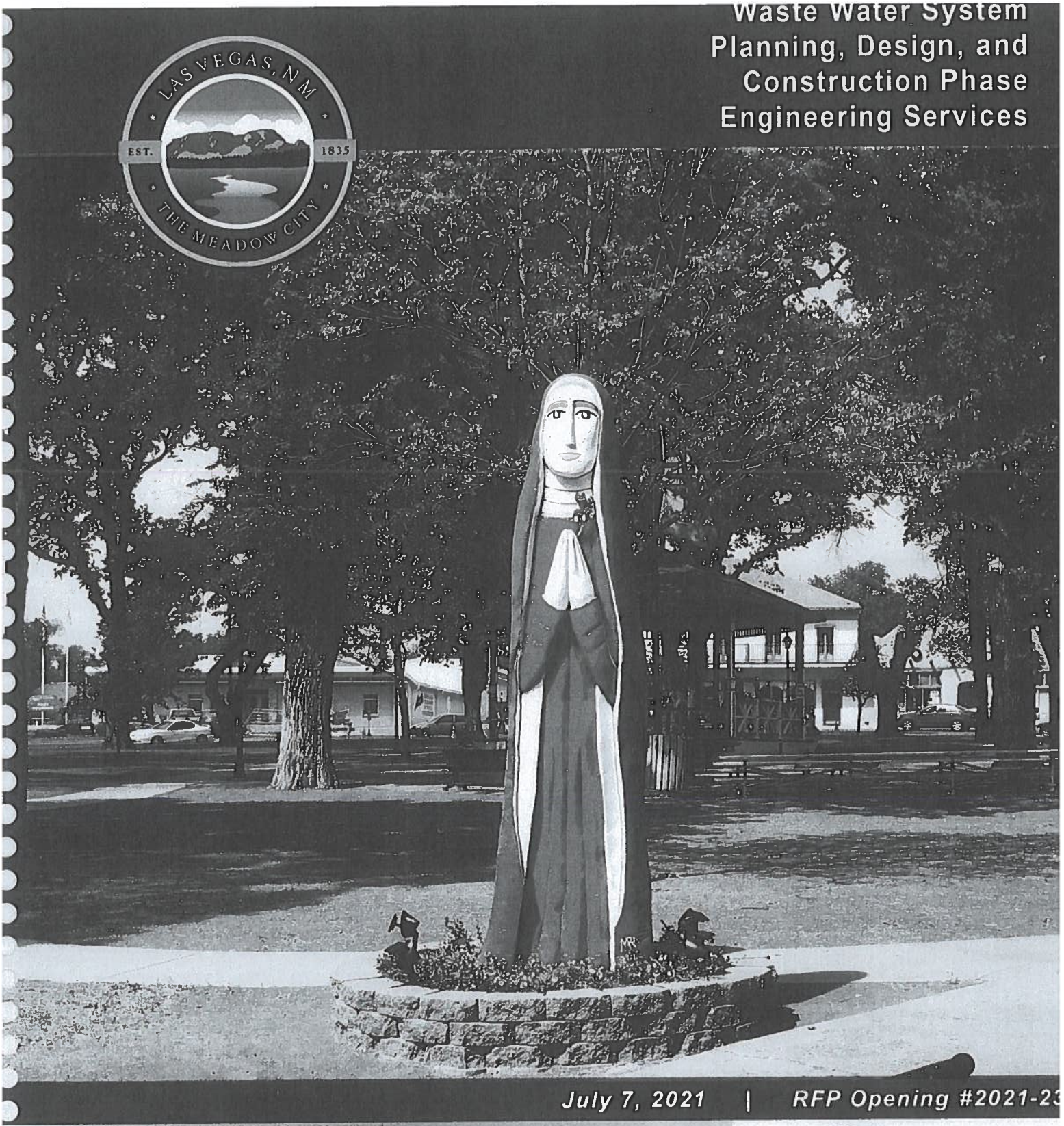
OPENED BY: FINANCE DEPARTMENT M Margaret Sylvia

DATE: 7-7-2021

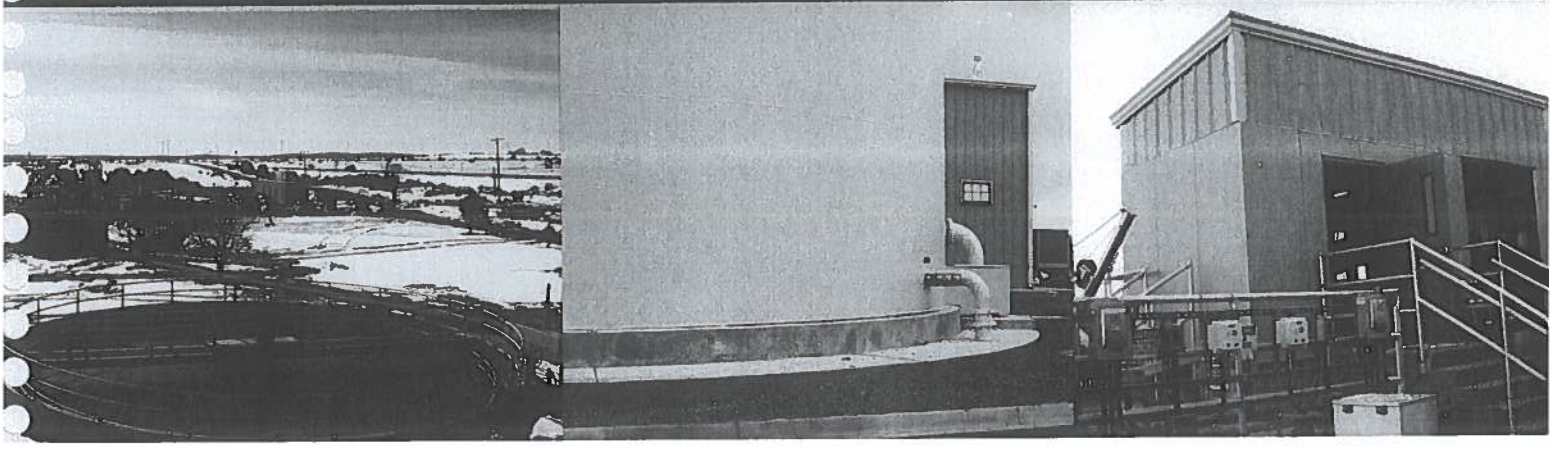
COPIES TAKEN BY DEPT: L J Lopez

DATE: 7/7/2021

Waste Water System Planning, Design, and Construction Phase Engineering Services



July 7, 2021 | RFP Opening #2021-23



July 7, 2021

MOLZENCORBIN
ENGINEERS | ARCHITECTS | PLANNERS
2701 Miles Road, SE | Albuquerque, NM 87106

Casandra Fresquez
City Clerk
City of Las Vegas
1700 North Grand Avenue
Las Vegas, NM 87701

RE: Waste Water System Planning, Design, and Construction Phase Engineering Services, Opening No. 2021-23 (We are in receipt of Addendum No. 1 dated 6/02/21)

Dear Ms. Fresquez and Members of the Selection Committee:

Molzen Corbin understands the challenges the City faces over the next four years in completing the highest quality projects to provide the best, most reliable waste water system to its customers and provide for minimal cost and maintenance requirements for the City. With our 61 years of diverse project experience, depth of staff, and past working relationship with the City, we believe that Molzen Corbin is the ideal choice for this contract. Please consider the following:

1. **We know Las Vegas.** Molzen Corbin has been working with the City of Las Vegas for five decades. Our proposed core team members (including Mr. Clayton Ten Eyck, PE; Mr. Ken Muller, PE; and Mr. Jonah Ruybalid, PE, CFM) have extensive experience in Las Vegas, including the Waste Water System Master Plan, Cinder Road Sewer System Improvements, the WWTP Sludge Thickener, and the Entrance Works Enclosure.
2. **We specialize in on-call services.** Since 1960, the core of our business has consisted of open-end, on-call (as-needed) contracts with municipalities and other public entities. No other engineering firm in New Mexico has the same experience with on-call contracts as Molzen Corbin. We are specifically structured and staffed for this type of work, and we pride ourselves on meeting the needs of our on-call clients quickly and efficiently.
3. **We offer a highly experienced, multi-discipline project team.** Molzen Corbin employs 88 professionals in the field of public works engineering and architecture. This includes planning, design, and construction-phase services for water, wastewater, street/roadway, storm water, recreation/park, and municipal facility projects. In addition we offer construction observation, environmental assessment, regulatory compliance/permitting assistance, electrical engineering, mechanical engineering, surveying, and grants administration. We have teamed with GeoTest, Epsilon, and QPEC in order to provide the City with a full complement of services and engineering options that may be anticipated over the course of this on-call contract.
4. **We provide responsive, personalized service.** Molzen Corbin is specifically structured and staffed to provide rapid response to the day-to-day project needs of the City. We complete weekly status and review meetings with City personnel in Las Vegas for your projects, as we know that the success of any project hinges on communication with the City and the community. We are experienced in completing presentations before committees and City Councils on a regular basis to keep the community informed, and provide for a complete understanding of all project elements.

We welcome the opportunity to use our experienced and talented project team to assist the City of Las Vegas to realize your short-term goals and long-term vision.

Sincerely,
MOLZEN CORBIN

Kevin W. Eades, PE
Chief Executive Officer

Table of Contents

Transmittal Letter/Table of Contents
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Contractor's Bonds (Contractor Only) ..... Not Applicable
Cost ..... (Sealed Envelope)

A. Offerer's Identification

Notarized Affidavit

Molzen Corbin's signed and notarized affidavit is included on the next page (page 2) of this proposal.

About Molzen Corbin

Molzen Corbin is a local, nationally-ranked professional architecture and engineering firm. Established in Albuquerque in 1960, we employ 88 staff members who believe that New Mexico is a great place to live and work. We appreciate the challenges that our clients undertake on behalf of their communities and we respect their goals as our own.

Name, Address, Telephone Number and Date When Firm Was Established

Molzen Corbin was established in 1960 and is an employee-owned company. Our corporate offices are located at 2701 Miles Road SE, Albuquerque, New Mexico, 87106, (505) 242-5700.

Federal Tax ID & NM Tax Identification Number

Molzen Corbin's Federal Tax ID number is 85-0166212. Our New Mexico Combined Reporting System (CRS) number is 01305771005. Our Resident Business Certificate Number is L1340229584.

Person Authorized to Contract

Mr. Jerry Paz, PE, Chief Operations Officer at Molzen Corbin will be responsible for the preparation and execution of the contract.

Organizational Chart

Our organization chart reflecting responsibilities and interface with City staff is highlighted in **Figure 1.** It clearly delineates lines of authority within Molzen Corbin.

Subcontractors

Subcontractors that may be used during the course of this contract are as follows:

- **Geotechnical:** GeoTest, Patrick Byres, PE (NM PE #8126)
- **Structural Engineering:** QPEC, Richard Pfeiffer, PE (NM PE #11155)
- **Environmental Engineering:** Epsilon, Brad Beacham, MA, RPA

These subcontractors are included in the organization chart below, and their experience is listed in **Section C: Personnel Experience** and applicable licenses are included in **Section D: Licenses**.

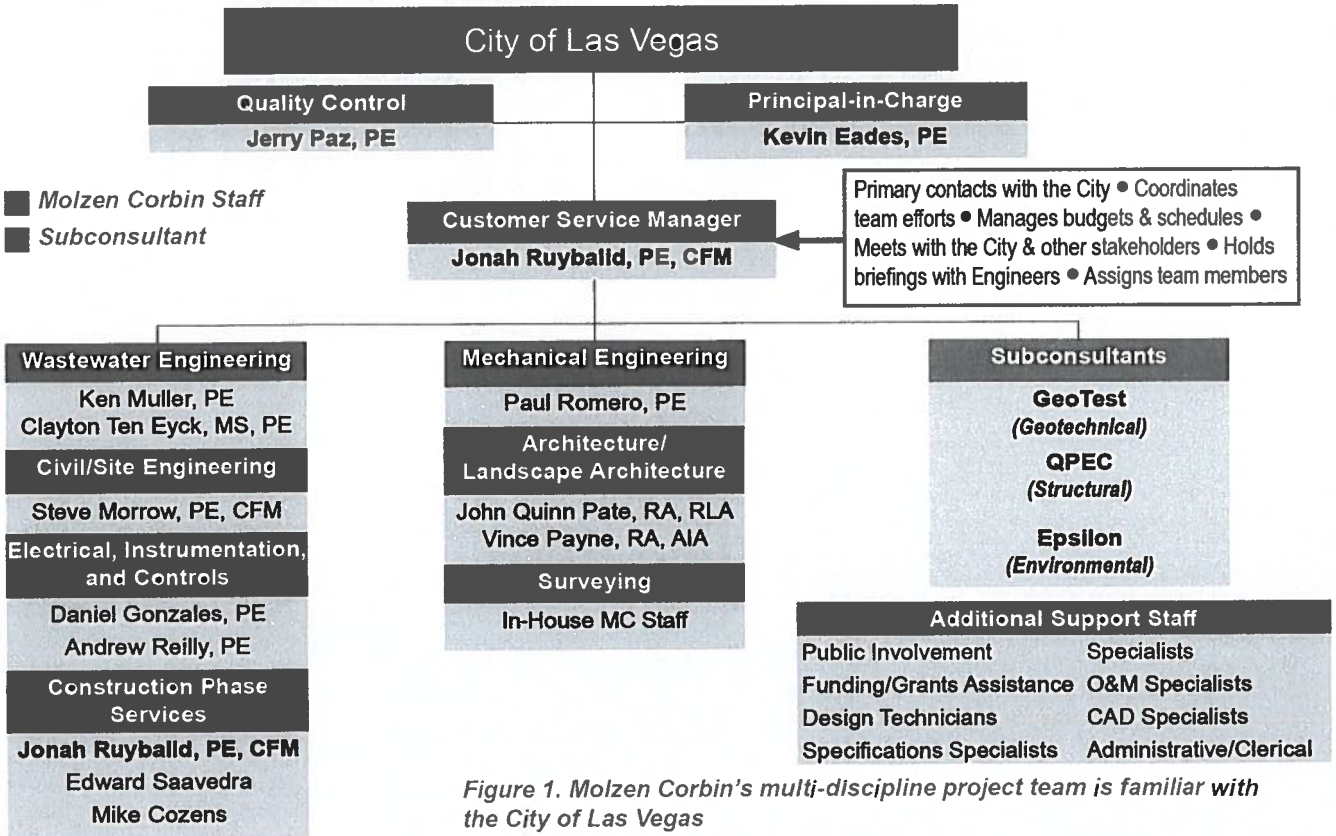


Figure 1. Molzen Corbin's multi-discipline project team is familiar with the City of Las Vegas

OFFEROR INFORMATION

OFFEROR: Molzen Corbin

AUTHORIZED AGENT: Kevin W. Eades, PE

ADDRESS: 2701 Miles Road SE

TELEPHONE NUMBER (505) 242-5700

FAX NUMBER (505) 242-0673

DELIVERY: July 7, 2021

STATE PURCHASING RESIDENT CERTIFICATION NO.: L1755217584

NEW MEXICO CONTRACTORS LICENSE NO.: NA

SERVICE (S): **WASTE WATER PLANNING, DESIGN AND CONSTRUCTION PHASE ENGINEERING SERVICES**

THE CITY OF LAS VEGAS RESERVES THE RIGHT REJECT ANY OR ALL PROPOSALS AND TO WAIVE ANY TECHINCAL IRREGULARITY IN THE FORM.

AFFIDAVIT FOR FILING WITH COMPETITIVE PROPOSAL

STATE OF New Mexico }

COUNTY OF Bernalillo }

I, Kevin W. Eades, PE state under penalty of perjury that I am at least 18 years old, and am of the agent authorized by the offerors to submit the attached proposal. Affiant further states that the offeror has not been a party to any collusion among offerors in restraint of freedom of competition by agreement to a fixed price or to refrain from submitting a proposal; or with any city official or employee as to the quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussion between offerors with any City official concerning an exchange of money or any other thing of value for special consideration in the letting of a contract.

K. W. Eades
Signature

Subscribed and sworn to before me, this 6th day of July, 2021.

(SEAL)
OFFICIAL SEAL
Teresita I. Gallegos
NOTARY PUBLIC
STATE OF NEW MEXICO
My Commission Expires: 7/6/21

Teresita I. Gallegos
Notary Public Signature
My Commission Expires: 7/6/2021

B. Campaign Contribution Form

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to the Procurement Code, NMSA 13-1-28, *et al*, as amended, a prospective contractor subject to this section shall disclose all campaign contributions given by the prospective contractor or a family member or representative of the prospective contractor to an applicable public official of the state or a local public body during the two years prior to the date on which a proposal is submitted or, in the case of a sole source or small purchase contract, the two years prior to the date on which the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor or a family member or representative of the prospective contractor to the public official exceeds two hundred fifty dollars ($250.00) over the two-year period. A prospective contractor submitting a disclosure statement pursuant to this section who has not contributed to an applicable public official, whose family members have not contributed to an applicable public official or whose representatives have not contributed to an applicable public official shall make a statement that no contribution was made.

A prospective contractor or a family member or representative of the prospective contractor shall not give a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or during the pendency of negotiations for a sole source or small purchase contract.

Furthermore, a solicitation or proposed award for a proposed contract may be canceled pursuant to NMSA 13-1-181 or a contract that is executed may be ratified or terminated pursuant to NMSA 13-1-18 if a prospective contractor fails to submit a fully completed disclosure statement pursuant to this section; or a prospective contractor or family member or representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process.

The state agency or local public body that procures the services or items of tangible personal property shall indicate on the form the name or names of every applicable public official, if any, for which disclosure is required by a prospective contractor.

THIS FORM MUST BE INCLUDED IN THE REQUEST FOR PROPOSALS AND MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

"**Applicable public official**" means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source of small purchase contract that may be awarded without submission of a sealed competitive proposal.

"**Campaign Contribution**" means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to statewide or local office. "Campaign Contribution" includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

"**Family member**" means a spouse, father, mother, child, father-in-law, mother- in-law, daughter-in-law or son-in-law of (a) a prospective contractor, if the prospective contractor is a natural person; or (b) an owner of a prospective contractor;

"**Pendency of the procurement process**" means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

"**Prospective contractor**" means a person or business that is subject to the competitive sealed proposal process set forth in the Procurement Code [NMSA 13-1-28 through 13-1-199] or is not required to submit a competitive sealed proposal because that person or business qualifies for a sole source or small purchase contract.

"**Representative of a prospective contractor**" means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

Name(s) of Applicable Public Official(s) if any: _____
(Completed by State Agency or Local Public Body)

DISCLOSURE OF CONTRIBUTIONS BY PROSPECTIVE CONTRACTOR:

Contribution Made By: _____

Relation to Prospective Contractor: _____

Date Contribution(s) Made: _____

_____

Amount(s) of Contribution(s) _____

Nature of Contribution(s) _____

Purpose of Contribution(s) _____

(Attach extra pages if necessary)

_____ _____
Signature Date

_____
Title (position)

--OR—

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS ($250.00) WERE MADE to an applicable public official by me, a family member or representative.

K-W. E / July 2, 2021
Signature *Kevin W. Eades, PE* Date

President and Chief Executive Officer
Title (Position)

C. Personnel Experience

Capacity & Capability to Perform Work within Time Frame

We employ talented professionals in the fields of engineering—civil, transportation, airport, water resources, electrical, and mechanical—architecture, and landscape architecture. Our 88 staff members believe that New Mexico is a great place to live and work. These include 20 professional engineers, 30 technical staff (including engineer interns), 8 drafters, three architects, and 27 support staff (administrative, clerical, funding, public involvement, construction observers, surveyors, etc.).

In addition to the Molzen Corbin staff, we have carefully compiled a team of three subconsultant firms for this on-call contract, all of which we have worked with numerous times, including on City of Las Vegas projects. Molzen Corbin has a solid track record of meeting project schedules, including condensed schedules. Our project experience, depth of staff and technical expertise enable us to quickly mobilize our resources to align them with concurrent activities on complex projects.

Based on our extensive experience in supporting on-call professional engineering contracts, our depth of staff, and our familiarity with your processes, administration, and infrastructure, we can unequivocally state that we will be able to accommodate the City's project needs, including any and all specialized services, to meet any necessary time limitations.

Qualifications/Competence of Key Personnel

We propose a highly qualified project team, whose members have completed successful projects on an on-call basis for municipalities throughout NM, and who have special project experience and knowledge specific to the City of Las Vegas. Mr. Jonah Ruybalid, PE, CFM, will serve as Customer Service Manager. Mr. Ruybalid currently supports the City of Las Vegas Utilities Department and Public Works Department On-call contracts. He brings unmatched knowledge and experience with the City of Las Vegas, providing an efficient, responsive, and coordinated engineering solution for all City of Las Vegas infrastructure and utility projects.

An organizational chart is shown in Figure 1 (page 1). Below are the qualifications/competence of key personnel who would be assigned to City of Las Vegas projects, including their professional background, education, and experience. We also include this information for known subcontractors.

Kevin Eades, PE: Principal-in-Charge

- **Years of Experience:** 27 years
- **Registration:** NM PE #14481
- **Education:** B.S., Civil Engineering, NMSU
- **Qualifications:** Mr. Eades is Molzen Corbin's President and Chief Executive Officer. He brings 27 years of experience in engineering and project management to this contract. He has extensive experience managing contracts, coordinating projects and master plans, and working with communities across New Mexico. Mr. Eades is especially talented in working with clients on a one-to-one basis to ensure that their organizational needs are being met.

  Mr. Eades has extensive experience managing "on-call" contracts. He has served as the Technical Services Manager for the City of Belen (25 years), Village of Los Lunas (25 years), Village of Tijeras (21 years), and the Town of Bernalillo (15 years), covering tasks across all engineering disciplines.
- **Project Experience:** NM 314 Pedestrian Improvements and Crossings, Village of Los Lunas; Tank 7 and Booster Station, Village of Los Lunas; Goff Boulevard Improvements, Bernalillo County; and NM 47 through Peralta, New Mexico Department of Transportation (NMDOT).

Jerry B. Paz, PE: QA/QC

- **Years of Experience:** 38
- **Registration:** NM PE #10521
- **Education:** B.S., Civil Engineering, New Mexico State University
- **Qualifications:** Mr. Paz is Molzen Corbin's Chief Operations Officer with 38 years of experience, including 17 combined years as Executive Vice President, Vice President, and Branch Manager of Molzen Corbin's Las Cruces office. His experience includes management, planning, and design of projects for residential street drainage studies, storm sewer design, retention and detention pond designs, paving, residential streets, rural highway design, urban arterials, traffic control, roadway alignment studies, right-of-way acquisition, hydrologic modeling, park facilities, waterlines, sewer lines, and special assessment districts. He has been responsible for

the planning and design of over $350 million in infrastructure improvements to New Mexico. Mr. Paz is a Region 6 Director for the American Society of Civil Engineers, is on the American Council of Engineering Companies Board of Directors, a member of the New Mexico Society of Professional Engineers, and past president of the Academy of Civil Engineers at NMSU. Because he is not a member of the design team, Mr. Paz will provide an unbiased perspective during the quality assurance and quality control processes.

- **Project Experience:** Grand Avenue (City of Las Vegas), NMDOT; I-25/Cerrillos Road Interchange, NMDOT; Mills Avenue Reconstruction, City of Las Vegas; Triviz Drive Improvements, City of Las Cruces; West Hadley Avenue Storm Drain and Street Reconstruction, City of Las Cruces; 14th Street Improvements, City of Las Cruces; I-10 Six-Lane Improvements Project, NMDOT.

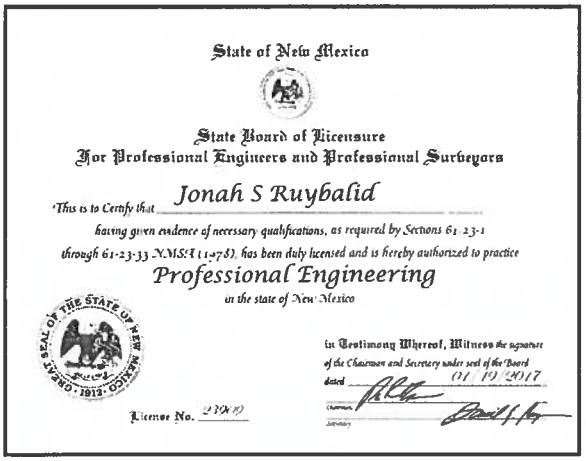
Jonah Ruybalid, PE, CFM: Customer Services Manager/Utilities

- **Years of Experience:** 8
- **Registrations/Certifications:** NM PE #23909, NM CFM #12-00315
- **Education:** B.S. in Civil Engineering, NMSU
- **Qualifications:** Mr. Ruybalid is a Licensed Professional Engineer and Certified Floodplain Manager with 8 years of experience in civil and water resources engineering, including roadway, drainage, site development, sewer line, and water line planning and design. Prior to Molzen Corbin, he spent two years with the Doña Ana County Flood Commission where he assisted with flood control projects, reviews for building permits, drainage analyses, and other applications for compliance with the most current standards and specifications. At Molzen Corbin, Mr. Ruybalid's experience includes serving as the project manager for our on-call contracts with the City of Las Vegas (multiple on-call contracts).
- **Project Experience: City of Las Vegas** – 2018-2019 MAP Improvements, 2018-2019 COOP Improvements, Taos Street Waterline Crossing, Storrie Lake Waterline Crossing, Water System Master Plan, Cinder Road Water Improvements, Cabin Site Tank Rehabilitation, Camp Luna Water Tank Altitude Control Valve Replacement, North Grand Waterline Improvements, Water Model Updates, North Gonzales Waterline Replacement, Waste Water Collection System Master Plan, and Lift Station No. 3 Rehabilitation. **NMDOT** – I-25/NM 14 Drainage Analysis and Design, NM 47 Roadway Improvements Drainage Analysis and Design, Lemitar Milepost 155.5 Bridge Scour Analysis. **City of Las Cruces** – Sand Hill Arroyo Dam (Office of the State Engineer) Emergency Action Plan and O&M Manual, and Evaluation and Design of Storm Drain and Sanitary Sewer Crossings.

Key Project Team Members		
Wastewater Engineering	**Ken Muller, PE** **Registration:** NM PE #12548 **Education:** B.S., Civil Engineering, Cal State Polytechnic University	Mr. Muller has **49 years** of experience with wastewater projects including designing filtration, effluent reuse, transmission, pumping, lift stations, storage, disinfection systems, and piping; conducting odor-mitigation studies. Water projects include designing raw and finished water transmission lines, pressure-reducing stations, booster pump stations, storage, and systems to remove organics. Relevant projects for the City of Las Vegas include the new Wastewater Treatment Facility; the Water-Treatment Portion of the Water System PER; and the Effluent Reuse Filtration, Pumping, and Storage Facilities.
	Clayton Ten Eyck, MS, PE **Registration:** NM PE #18866 **Education:** M.S. Environmental Engineering, Utah State University; B.S. Civil Engineering, Northern Arizona University	Mr. Ten Eyck has **14 years** of experience developing improvements to water systems of all sizes, designing modifications to wastewater treatment facilities, developing O&M manuals, assisting with plant startup, providing construction administration services, and assisting communities with regulatory paperwork. Project experience with the City of Las Vegas includes: Finished Water PER, Groundwater Discharge Permits/Renewals, Medite Water Line Repair, Gallinas River Water Meter Replacement, Water Storage Tank Rehabilitation, Cabin Site Supplemental Water Tank, Camp Luna Water System Improvements, East Waterline Loop—Segment A Jack and Bores, Well No 7 Blending—Phase II, Wastewater Treatment Plant Renovations/Entrance Works Enclosure, Cinder Road Sewer, Effluent Reuse Tank, and North Grand Effluent Reuse.
Electrical/Mechanical	**Daniel Gonzales, PE** **Registration:** NM PE #19969 Education: B.S., Electrical Engineering Technology, NMSU	Mr. Gonzales has **14 years of experience** and is vice president of Molzen Corbin's Electrical Engineering Division. He has design experience in power, instrumentation and controls (I&C), renewable energy, specifications, pre-design analysis and reports, cost estimates, and construction coordination. Relevant projects include Joe Harvey Boulevard Streetscape Lighting (at NM 18), Hobbs; I-25 Beautification Project Lighting, Los Lunas; and Camino Primera Agua Street Improvements Lighting (near I-40), Tijeras.
	Paul Romero, PE **Registration:** NM PE #14932 **Education:** B.S., Mechanical Engineering, UNM	Mr. Romero has **24 years of experience** in the design of HVAC, plumbing, process piping, and fire protection systems, as well as engineering analysis, project management, planning, and construction cost estimation. He is skilled in sustaining, optimizing, and improving existing facilities while ensuring design and construction meet building codes and client requirements.

Electrical/Mechanical	**Andrew Reilly, PE** **Registration:** NM PE #26915 **Education:** B.S., Electrical Engineering, Pennsylvania State University	Mr. Reilly has **16 years of experience** in design of instrumentation and controls (I&C), renewable energy, power, specifications, pre-design analysis and reports, cost estimates, and construction coordination. Relevant project experience includes: Lift Station Electrical Design, City of Las Vegas; Effluent Load Out Station, Los Lunas; Metropolital Detention Center Wastewater Memorandum for Controls Upgrade, Griegos Booster Pump Station Rehab, and Four Hills Booster Pump Station Rehab, ABCWUA
Civil	**Steve Morrow, PE, CFM** **Registration:** NM PE #13679; NM CFM #11-00288 **Education:** B.S., Civil Engineering, NMSU	Mr. Morrow has **26 years of experience** as a design and construction engineer. He manages a wide variety of design projects for Molzen Corbin in both the Water Resources and Civil Departments. He has a strong background in transportation, drainage, water, sewer, and storm drain design as well as construction management. Relevant project experience includes Jacob A. Hands Wastewater Treatment Plant Odor Control Project, City of Las Cruces; Wastewater Treatment Plant Expansion Site/Civil Design, Pueblo of Santa Ana; Comparison of Regional Regulations (CORR) Online Manual for Public Works Project Design in Bernalillo County (Author).
Architecture	**John Quinn Pate, RA, RLA** **Registration:** RA NM #1784; RLA NM #87 **Education:** B.A. Architecture, University of New Mexico	Mr. Pate has more than **44 years of experience** in architectural design. He has extensive hands-on experience in master planning and design of architectural and landscape architectural projects, which he has completed for numerous municipalities throughout the State of New Mexico. His water resources experience includes architectural design support for wastewater treatment facilities in numerous communities, including the Cities of Carlsbad and Albuquerque, Villages of Bosque Farms and Los Lunas, and Towns of Taos and Bernalillo.
	Vince Payne, RA **Registration:** RA NM #5008 **Education:** M.A. and B.A. Architecture, University of New Mexico	Mr. Payne has more than **35 years of experience** in the construction, construction management, and architecture industry. He brings his vast knowledge of structural systems, construction materials, and construction methods to architectural designs to assure quality and constructability. His expert knowledge of critical and obscure building codes is often tapped to verify that architectural designs protect the public's safety. Extensive knowledge of civil, structural, mechanical, electrical, and plumbing systems ensures that construction documents have been orchestrated into meaningful construction direction that solidifies the design intent.
Subconsultants	**Brad Beacham, MA, RPA, Epsilon: Environmental Engineering** **Education:** M.A. Anthropology, Eastern New Mexico University; B.A. Archaeology, Hamilton College	Mr. Beacham has **16 years of experience** in archaeological survey, testing, and data recovery throughout New Mexico; public involvement, data collection, and document preparation related to the National Environmental Policy Act (NEPA). He currently serves as manager of Epsilon's Cultural Resource Program in New Mexico.
	Patrick Byres, PE, Geo-Test: Geotechnical **Registration:** NM PE #8126 **Education:** Civil Engineering, UNM	Mr. Byres' **45 years of project experience** includes planning, supervision, analysis and design for a variety of projects including design studies of streets and highways, railroad bridges, commercial complexes, high-rise structures, embankments and earth dams. Engineering analysis and design have been performed for spread footings, drilled piers, piles, excavations, and slope stability.
	Richard Pfeiffer, PE, QPEC: Structural Engineering **Registration:** NM PE #11155 **Education:** BS in Civil Engineering, NMSU	Mr. Pfeiffer has over **33 years of experience** in structural design, including experience in educational facilities, hospitals, commercial office and retail buildings, and government office buildings. He has vast experience in the preparation of construction documents, design reports, and construction phase services.

D. Licenses



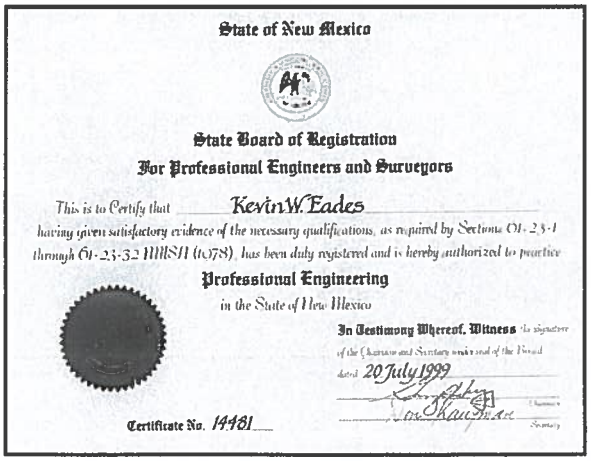
State of New Mexico

State Board of Licensure
For Professional Engineers and Professional Surveyors

This is to Certify that Jonah S Ruybalid
having given evidence of necessary qualifications, as required by Sections 61-23-1 through 61-23-33 NMSA (1978), has been duly licensed and is hereby authorized to practice
Professional Engineering
in the state of New Mexico

In Testimony Whereof, Witness the signature of the Chairman and Secretary under seal of the Board dated 01/19/2017

License No. 23909



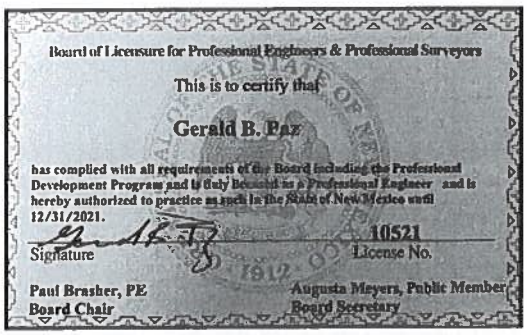
State of New Mexico

State Board of Registration
For Professional Engineers and Surveyors

This is to Certify that Kevin W. Eades
having given satisfactory evidence of the necessary qualifications, as required by Sections 61-23-1 through 61-23-32 NMSA (1978), has been duly registered and is hereby authorized to practice
Professional Engineering
in the State of New Mexico

In Testimony Whereof, Witness the signature of the Chairman and Secretary under seal of the Board dated 20 July 1999

Certificate No. 14481



Board of Licensure for Professional Engineers & Professional Surveyors

This is to certify that

Gerald B. Paz

has complied with all requirements of the Board including the Professional Development Program and is duly licensed as a Professional Engineer and is hereby authorized to practice as such in the State of New Mexico until 12/31/2021.

Signature — 10521 License No.

Paul Brasher, PE, Board Chair — Augusta Meyers, Public Member, Board Secretary

State of New Mexico

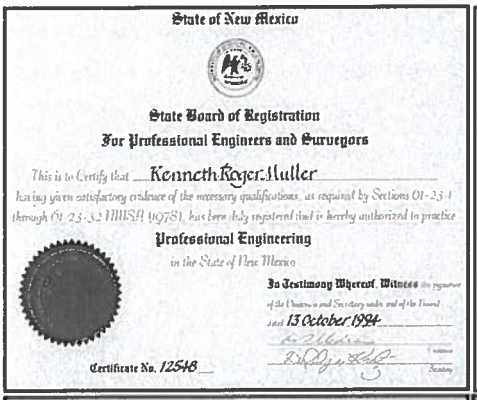
Board of Examiners for Architects

The person whose name appears on this certificate has complied with the laws of the State of New Mexico regulating the practice of architecture in this state

LICENSE NO: 005008 — EXPIRES: December 31, 2022

Vincent Earl Payne

Milan M. Gonzales, Executive Director



State of New Mexico

State Board of Registration

For Professional Engineers and Surveyors

This is to Certify that Kenneth Roger Muller

having given satisfactory evidence of the necessary qualifications, as required by Sections 61-23-1 through 61-23-32 NMSA (1978), has been duly registered and is hereby authorized to practice

Professional Engineering

in the State of New Mexico

In Testimony Whereof, Witness the signature of the Chairman and Secretary under seal of the Board

Dated 13 October 1994

Certificate No. 12548

State of New Mexico

State Board of Licensure

For Professional Engineers and Professional Surveyors

This is to Certify that Clayton H. Ten Eyck

having given evidence of the necessary qualifications, as required by Sections 61-23-1 through 61-23-32 NMSA (1978), has been duly licensed and is hereby authorized to practice

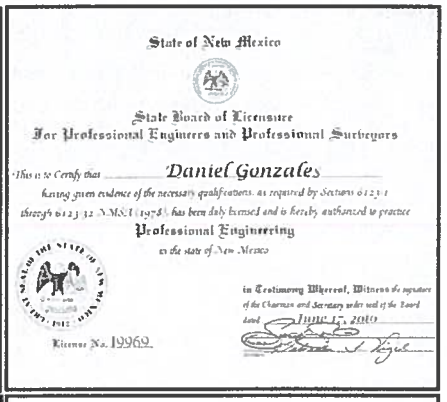
Professional Engineering

in the State of New Mexico

In Testimony Whereof, Witness the signature of the Chairman and Secretary under seal of the Board

Dated October 31, 2000

License No. 14557



State of New Mexico

State Board of Licensure

For Professional Engineers and Professional Surveyors

This is to Certify that Daniel Gonzales

having given evidence of the necessary qualifications, as required by Sections 61-23-1 through 61-23-32 NMSA (1978), has been duly licensed and is hereby authorized to practice

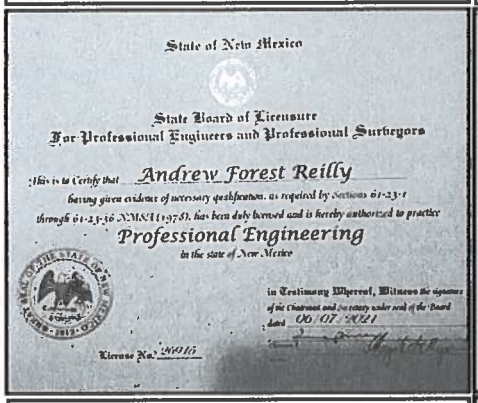
Professional Engineering

in the State of New Mexico

In Testimony Whereof, Witness the signature of the Chairman and Secretary under seal of the Board

Dated June 17, 2010

License No. 19969



State of New Mexico

State Board of Licensure

For Professional Engineers and Professional Surveyors

This is to Certify that Andrew Forest Reilly

having given evidence of necessary qualifications, as required by Sections 61-23-1 through 61-23-36 NMSA (1978), has been duly licensed and is hereby authorized to practice

Professional Engineering

in the State of New Mexico

In Testimony Whereof, Witness the signature of the Chairman and Secretary under seal of the Board

Dated 06/07/2021

License No. 20016

Architect

registered in

New Mexico

Pursuant to an Act by the Legislature of the State of New Mexico approved March 18, 1931, entitled "An Act to Provide for the Registration of Architects and Regulate the Practice of Architecture in the State of New Mexico", the New Mexico State Board of Examiners for Architects, after due examination, hereby grants a certificate to

John Quinn Pate

to practice Architecture in the State of New Mexico in accordance with the provisions of said Act. Issued and attested to by the New Mexico State Board of Examiners for Architects this 12th day of September, 1985

Certificate No. 1783

CHAIRMAN — SECRETARY

State of New Mexico

State Board of Registration

For Professional Engineers and Surveyors

This is to certify that Steven K. Morrow

having given satisfactory evidence of the necessary qualifications, as required by Sections 61-23-1 through 61-23-32 NMSA (1978), has been duly registered and is hereby authorized to practice

Professional Engineering

in the State of New Mexico

In Testimony Whereof, Witness the signature of the Chairman and Secretary under seal of the Board

Dated 16 July 1997

Certificate No. 13679

State of New Mexico

State Board of Registration

For Professional Engineers and Surveyors

This is to Certify that Richard Scott Pfeiffer

having given satisfactory evidence of the necessary qualifications, as required by Sections 61-23-1 through 61-23-32 NMSA (1978), has been duly registered and is hereby authorized to practice

Professional Engineering

in the State of New Mexico

In Testimony Whereof, Witness the signature of the Chairman and Secretary under seal of the Board

Dated 17 May 1990

Certificate No. 11155

Generated by CamScanner from intsig.com

Registered in the State of

NEW MEXICO

John Quinn Pate

LANDSCAPE ARCHITECT

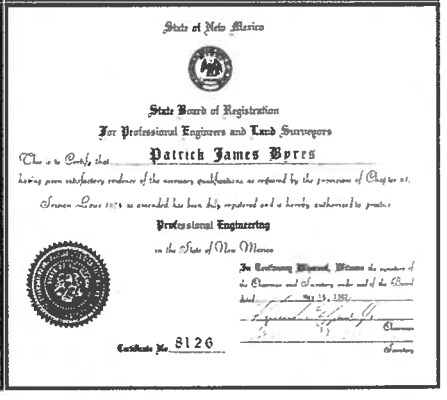
In accordance with the provisions of the Landscape Architects Act, approved by the legislature of the State of New Mexico on April 3, 1985, the New Mexico Board of Landscape Architects, after careful examination and consideration of qualifications, hereby grants a certificate to the above as practice Landscape Architecture in the State of New Mexico in strict compliance with the act.

Issued and certified by the New Mexico Board of Landscape Architects this 15th day of August, 1986

NEW MEXICO Board of Landscape Architects

Chairman — Secretary

87



State of New Mexico

State Board of Registration

For Professional Engineers and Land Surveyors

This is to Certify that Patrick James Byres

having given satisfactory evidence of the necessary qualifications, as required by the provisions of Chapter 61, Session Laws 1978 as amended has been duly registered and is hereby authorized to practice

Professional Engineering

in the State of New Mexico

In Testimony Whereof, Witness the members of the Chairman and Secretary under seal of the Board

Dated July 25, 1991

Certificate No. 8126

Chairman — Secretary

State Board of Registration

For Professional Engineers and Surveyors

This is to Certify that Paul M Romero

having given satisfactory evidence of the necessary qualifications, as required by Sections 61-23-1 through 61-23-32 NMSA (1978), has been duly registered and is hereby authorized to practice

Professional Engineering

in the State of New Mexico

In Testimony Whereof, Witness the signature of the Chairman and Secretary under seal of the Board

Dated 15 July 2000

Certificate No. 14932

E. Specialized Services Experience

About Molzen Corbin

Molzen Corbin is a nationally ranked firm with deep roots in this State. Established in Albuquerque in 1960, we employ 88 staff members who believe that New Mexico is a great place to live and work. We appreciate the challenges that our clients undertake on behalf of their communities and we respect their goals as our own.

Serving as a trusted extension of their staff, Molzen Corbin applies decades of technical expertise, institutional knowledge, and project experience to develop solutions tailored to the needs of each client.

Molzen Corbin's Leadership in Municipal Consulting

Molzen Corbin is structured and staffed to provide highly responsive services to our clients, regardless of their location. On-call contracts have been the core of our business for 61 years (see **Figure 2**), as a large percentage of our projects are for municipalities and government agencies who work with us on a retainer basis. Please consider the following:

- We currently hold on-call contracts with 39 entities across New Mexico, providing fast, highly responsive services from the Village of Chama in the north to the southern City of Sunland Park. Molzen Corbin's ability to mobilize quickly and go the extra mile for our clients has been proven again and again.
- We offer a specialized project team consisting of a customer service manager familiar with the City of Las Vegas and lead engineers in all required disciplines to meet your day-to-day and long-term engineering and planning needs.
- We offer 88 professional, technical, and support personnel in civil, water resources, electrical, and mechanical engineering; architecture and landscape architecture; planning; and grants administration. We have the depth of staff to complete multiple projects simultaneously to meet all of your project needs.

As a service-oriented firm, we consider responsiveness to our clients, regardless of their location, our highest priority. We have the flexibility and depth of staff to respond quickly and efficiently to all of your project needs under this consulting services contract.

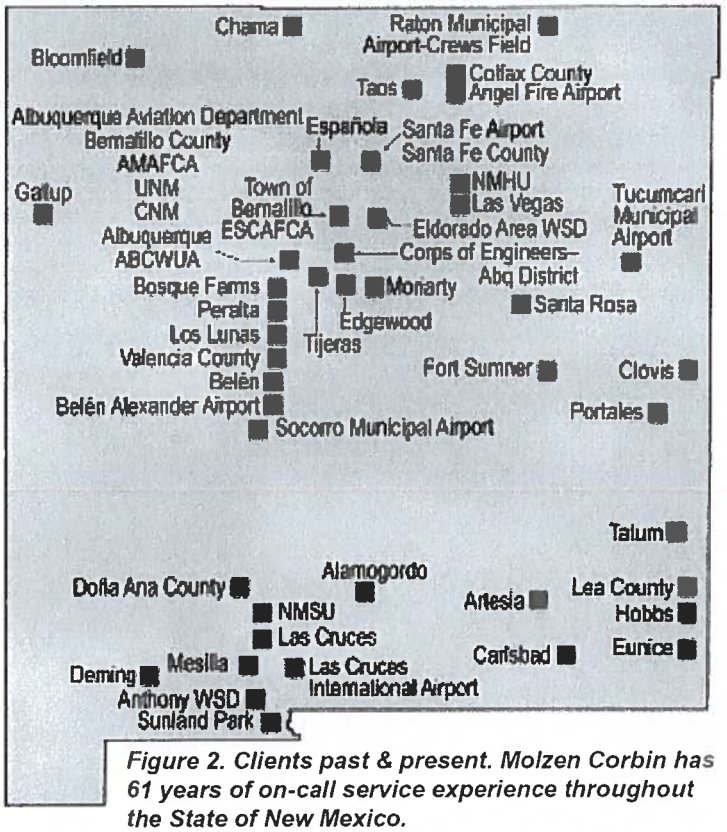


Figure 2. Clients past & present. Molzen Corbin has 61 years of on-call service experience throughout the State of New Mexico.

Leadership in Wastewater Engineering

Molzen Corbin has remained at the forefront of wastewater treatment technologies, making the most appropriate systems accessible to communities across the State. We have designed numerous new wastewater treatment plants throughout the State, along with wastewater treatment plant rehabilitation projects and plant expansion projects.

Molzen Corbin has experience in all areas of wastewater treatment and facilities, including all areas requested by the City of Las Vegas. In many communities, we have not only designed the original wastewater treatment and collection system, but over the years have provided upgrades and improvements, expanded facilities, and addressed needs for new wastewater treatment facilities. Figure 3 on the next page shows the extent of wastewater and related work we have provided to communities across throughout New Mexico, and reflects decades of service to many of our clients.

We have not only designed traditional treatment facilities that have consistently performed at or above Environmental Protection Agency (EPA) standards, but we have also designed facilities that pioneer the

Client	Wastewater Treatment Fac.	Wastewater Collection System	Lift Station Design	Wastewater Facilities Master Planning	Collection System Planning	Regional Planning	EPA Regulations and Permits	User Rate Evaluations	Funding Evaluations	Cost Estimates/Life Cycle Costing	Innovative/Alternative Facilities	Evaluation of Existing Facilities	Environmental Information Document	Cost Effective Alternative Analysis	Design Criteria Determination	Energy Considerations	Water Reuse Evaluations	Reuse of Existing Facilities	Tight Project Schedules	Construction Management	**Award Winning Facilities**
City of Belen	•	•	•	•	•		•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
City of Alamogordo	•			•	•		•	•	•	•	•	•	•	•	•	•	•	•	•	•	
City of Albuquerque	•	•	•	•	•		•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Anthony Water & San. Dist.	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
City of Artesia	•	•	•				•		•	•	•	•	•		•	•	•	•			
City of Bayard	•		•	•		•	•		•	•			•	•	•	•	•	•			
City of Belen	•	•	•	•	•		•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Town of Bernalillo	•	•	•	•	•		•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Village of Bosque Farms	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	
City of Carlsbad	•	•	•	•	•		•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Village of Chama		•	•	•	•		•		•	•	•	•		•	•	•		•		•	
Doña Ana County		•	•	•	•	•	•	•	•	•			•	•	•	•				•	
City of Española	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
City of Gallup	•	•		•	•		•		•	•	•	•	•	•	•	•	•	•	•	•	
City of Las Cruces	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
City of Las Vegas	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Village of Los Lunas	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
City of Moriarty	•		•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	
City of Raton	•	•					•	•	•	•	•	•	•	•	•	•	•	•	•	•	
Village of Ruidoso	•	•	•	•	•	•	•		•	•	•	•	•	•	•	•	•	•	•	•	
City of Sunland Park	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	
Town of Silver City	•	•		•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Town of Taos	•	•		•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	
Pueblo of Zuni	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•		

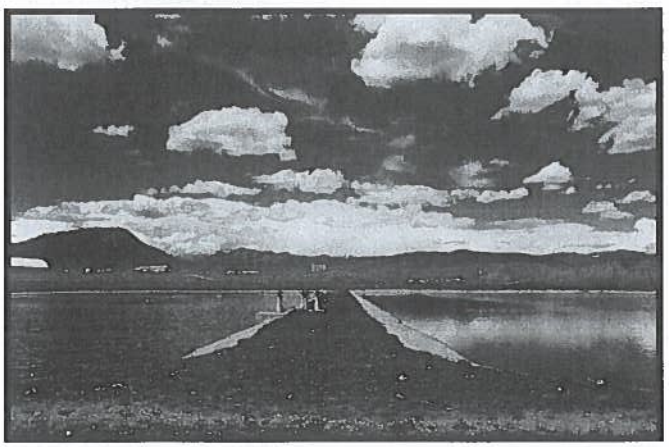
Figure 3. Molzen Corbin offers diverse, statewide project experience in wastewater design.

use of innovative new technology. In addition, Molzen-Corbin's wastewater treatment facilities designs have won numerous awards from the EPA and other entities for innovation and excellence.

The following wastewater project descriptions, many of which were completed under on-call contracts, demonstrate our capabilities per your outlined scope of work.

Sewer System Evaluation and Improvements, Village of Chama

Molzen Corbin has provided on-call engineering services to the Village of Chama for over 15 years. The wastewater projects that the Village has entrusted to Molzen Corbin include the 10th Street Sewer Rehabilitation, the 22nd Street Sewer Rehabilitation, Lift Stations No. 2 and 3, the Rabbit Peak Water Tank, the Sewer System Evaluation, and the design of a new WWTP. Two of these projects are highlighted on the following pages.



New Wastewater Treatment Plant

The Village of Chama has two aerated lagoons providing wastewater treatment for the community. The receiving stream is designated for high quality aquatic life usage and therefore has very stringent limits for nitrogen and phosphorus. With the limited treatment capabilities of the lagoon system, the Village has been in non-compliance for many years. Molzen Corbin was hired to plan and design a new treatment plant capable of both biological and chemical removal of nutrients. With a limited budget and challenging design criteria, Molzen Corbin had to apply creativity and value engineering to make the project successful. A new treatment plant with nutrient removal capabilities was completed in 2017.

Contact: Mr. Levi Sandoval, Water/Wastewater Supervisor, (575) 929-2939

Santa Fe Community College – Gravity Sewer and Force Main

Inititally, for this project, Molzen Corbin was contracted by Santa Fe Community College to design a lift station to transport wastewater over a hill and around the outer boundaries of the campus' property. However, as Molzen Corbin was in the process of designing the lift station, our engineering team determined that, as the elevation on the opposite side of the hill was lower than that of the treatment plant, the wastewater could be transported more efficiently and sustainably by gravity without the need for a lift station.

Molzen Corbin coordinated extensively with Santa Fe Community College staff and campus planners to re-design this project and instead re-route the wastewater to be carried around the hill by gravity and around the boundaries of the campus to connect to the Rancho Viejo wastewater system, avoiding any future conflicts with campus development and ensuring our team provided the College with the best and most efficient solution possible.

This project involved the design and installation of a gravity sewer and force main, including approximately 2,330 Linear Feet of sewer line. Molzen Corbin was able to deliver this project under budget and ensure the college will recieve the benefit of lower long-term maintenance costs over those of a lift station.

Contact: Ms. Andrea Mueller, Assistant Campus Planner, (505) 428-1873

Village of Los Lunas – Wastewater System Improvements

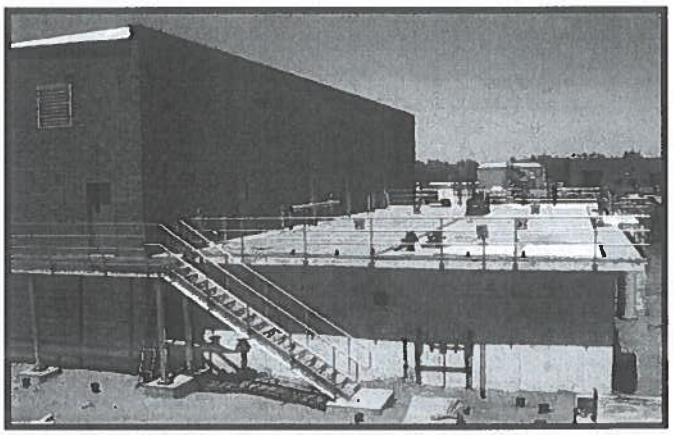
Since 1962, Molzen Corbin has been working with the Village of Los Lunas to improve and expand their wastewater collection and treatment infrastructure. As one of the fastest growing communities in the state, we have assisted Los Lunas with multiple Preliminary Engineering Reports and Master Plans to have a strategic path to follow. In the collection system, we have designed gravity collector and interceptor pipe lines as well as lift stations. At the treatment plant, we have helped the Village to develop their liquid and solids treatment facilities. Recent projects with Los Lunas have included the following.

Membrane Bioreactor No. 1

Driven by the need to increase treatment capacity, Molzen Corbin worked with the Village to select a preferred technology for implementation. With limitation of available property, the selected approach was to use Membrane Bioreactors (MBR) for treatment. MBR No. 1 was first installed with a capacity of 0.9 mgd, but expandable to 1.8 mgd with the installation of additional cassettes. Recent development in the community resulted in the upper cassettes being installed, doubling the capacity, for less than $2 million.

Interceptor Improvements

Molzen Corbin prepared a Sewer System Improvement Study and the design of the improvements. In order to streamline the project, it was separated into two phases. Common elements amongst the two phases included easement acquisition, agency coordination and permitting (NMDOT, Middle Rio Grande Conservancy District [MRGCD], and Valencia County), and significant dewatering for installation of the sewer lines and lift stations.



Los Lunas Wastewater Treatment Plant, master planned and designed by Molzen Corbin

The Phase I project included approximately 9,000-ft of 8-in to 30-in diameter gravity sewer line (most being 18-in and 24-in diameter) and a new lift station to accept nearly half of the flows from the entire Village. An innovative design equipped the lift station with three pumps for current flows, and includes the infrastructure and instrumentation to accommodate future growth with three additional pumps. Phase I also included the installation of the forcemain from the Morris Road Lift Station to the Village's WWTP, which was carefully constructed through a residential area requiring multiple easements.

The Phase II project involved a significant amount of sewer line, the new Tondre Road lift station, and rehabilitation to an existing lift station. The new sewer line (over 25,000-ft of 8-in to 24-in diameter piping) included both relocation and in-situ rehabilitation using pipe bursting. Molzen Corbin worked closely with the Village to select the most appropriate method for improvements for each segment of the new sewer line. Construction was strategically timed with that of the new wastewater treatment plant and the completion of the Morris Road Lift Station, to ensure that flows could be conveyed to the WWTP with minimal interruption.

Solids Handling Improvements

The Village was in need of an upgrade to the solids handling facilities at the WWTP and requested to improve diversity in their disposal options. Molzen Corbin is preparing to advertise a project for bid that will accomplish all of the Village's goals.

The existing aerobic digesters are being completely renovated with new aeration equipment, blowers, and mixers. The new system will be able to cycle aerobic/anoxic to promote total nitrogen removal thereby increasing the capacity of the land application site.

A belt filter press will be added to allow the Village to haul excess sludge in cake form to the landfill. Ultimately, Los Lunas will also implement a composting operations using the cake sludge for a Class A biosolid that can be beneficially reused.

Contact: Mr. Michael Jaramillo, Public Works Director, (505) 352-7629

Phase II Wastewater Collection System Improvements, Village of Bosque Farms

The Village of Bosque Farms is a rural community located approximately 15 miles south of Albuquerque, New Mexico. The Village currently has approximately **1,500 sewer service connections/grinder pumps and is the largest pressure sewer system in the State of New Mexico.**

Wastewater in the community formerly was treated using onsite septic/leach field systems. To address the ground water contamination from these onsite systems, the Village asked Molzen Corbin to prepare a Wastewater Facilities Plan and Environmental Information Document in EPA format to determine the most appropriate alternative to address the potential threat to the drinking water in the area.

The recommended alternative was to construct a centralized wastewater treatment plant and low pressure sewers to collect and convey the wastewater to the plant. The entire collection system was constructed in 13 phases over seven years. Phase II included approximately 41,000 feet of two-inch pressure sewer pipe and 6,400 feet of four-inch pressure sewer pipe along with fittings, valves, and installation of Environment/One grinder pump units. The grinder pump units were installed to intercept the flow from the residence or business to the septic tank and pump the wastewater to the collection line in the street. The Village's entire wastewater collection system is comprised of pressure sewers, with the source of the pressure derived from each of the individual grinder pump units throughout the community.

Contact: Mr. Kevin Fryhover, Public Works Director, (505) 869-2358

The circular grinder pump lid for Peralta Elementary is shown in the above picture. The grinder pump underneath the ground is part of the Bosque Farms low-pressure system that was designed by Molzen Corbin.

F. Documentation

Documentation of education, certifications and qualifications are featured under Section C. Personnel Experience. Professional Licenses are provided in Section D. Licenses.

G. Financial

BANK OF ALBUQUERQUE

100 Sun Avenue NE, Suite 500
Albuquerque, NM 87109

June 23, 2021

City of Las Vegas, NM
1700 N. Grand Avenue
Las Vegas, NM 87701

RE: Molzen-Corbin & Associates, Inc.

To Whom it May Concern:

The above referenced company has been an exemplary client of Bank of Albuquerque since July 2004. The Company is run by individuals who are very knowledgeable, experienced, and of high integrity. Overall, we feel Molzen-Corbin & Associates, Inc. conducts its banking business in a satisfactory manner and is well managed.

The Bank's depository relationship with the Company consists of several depository accounts with total average balance over the last year in the high seven figures.

This letter is given in strict confidence for the benefit of Molzen-Corbin & Associates, Inc. for reference purposes only. Please feel free to contact me if you require additional information.

Sincerely,

Jeremy Oswald,
SVP, Commercial Banking Manager
100 Sun Avenue NE, Suite 500
Albuquerque, NM 87109
505-222-8406
joswald@bankofalbuquerque.com

H. Additional Information

Familiarity with the City of Las Vegas

There is no engineering consultant more thoroughly familiar with the City of Las Vegas than Molzen Corbin. Since 1964, we have provided consultation, planning, design, and construction inspection services to the City of Las Vegas in the areas of street improvements, drainage, airport planning and design, industrial park planning and design, grant procurement and administration, utility rate studies, wastewater collection and treatment, and water supply, storage, and distribution planning. We have sustained this high level of dedication, commitment, and ongoing support for the City of Las Vegas for more than 55 years. This dedicated partnership with the City continues today with the on-call contract we have with the Utilities and Public Works Departments.

Proximity to the City of Las Vegas

Molzen Corbin's Albuquerque office is 122 miles from the City of Las Vegas, and we can be on-site in less than two hours. We will continue to provide responsive, personalized services to the City under this on-call contract. The Molzen Corbin team makes weekly trips to Las Vegas in support of our current on-call contracts.

Project Experience with the City

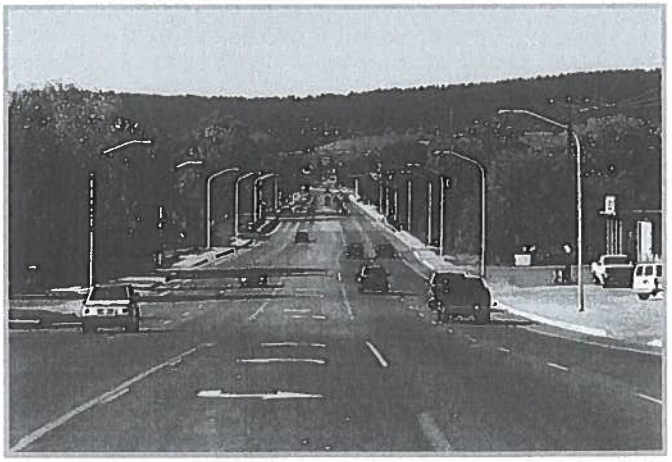
In addition to our water and wastewater project history with the City of Las Vegas as shown in Figure 4, we also have a long history of providing civil and drainage engineering support for the City as shown in Figure 5. These projects further illustrate our knowledge and familiarity with the City, its infrastructure, and its regulations and policies. Brief examples of a few of these relevant projects, which highlight our familiarity with the City of Las Vegas, are provided on the following pages.

Mills Avenue Reconstruction and Gallinas Bridge Hydrologic and Hydraulic Analysis, Las Vegas (NMDOT)

Molzen Corbin designed this project (the southern terminus of the NM 518 project) to NMDOT criteria and standards. The design included the complete reconstruction of the City of Las Vegas' main east/west arterial roadway from a two-lane rural section to a five-lane urban section. The 1.5-mile-long project included more than 7,000' of storm sewer (varying from 18" diameter to 66" diameter reinforced concrete pipe) and new and relocated utilities. This project also included an NMDOT-designed bridge structure

Molzen Corbin's Water and Wastewater Project History in Las Vegas	
Planning/ Studies/ PERs	• 2017 Water Master Plan • 2018 Waste Water Master Plan • 2011 Finished Water PER • 1988 Water Master Plan • Water Treatment Facility Plant Phase II Design Study • Water Supply Alternatives Evaluation • Raw Water Storage Alternatives Evaluation • Water Loss Evaluation and Implementation Plan • Hydraulic Capacity Evaluation of Northern Service Area • Taylor Well Field Evaluations • Water Supply Needs & Alternatives Summary Report • Utility Rate Analysis • State Police Building Needs Architectural Technical Assessment
Water Supply	• Taylor Well No. 4: Tank, Booster Pump Station, Well Trans. Line • Taylor Well No. 2: Well, Well Building, Well Transmission Line • Taylor Well No. 7 Phase I and Phase II • Solid Waste Transfer Station Water Tank
Water Distribution	• Cinder Road Water Improvements • Cabin Site Tank Rehabilitation • Camp Luna Altitude Control Valve Replacement • NM 518 Utility Improvements from Legion Drive to Storrie Lake • Mills Avenue Utility Improvements • East Loop Segment A and Segment B • Westside Water Improvements • Solid Waste Transfer Station Water System
Water Transmission	• 12" Transmission Line from Camp Luna to Valencia Tank • 8-inch Water Line from Taylor Well No. 4 to Valencia Tank
Wastewater Treatment	• North Grand Effluent – Phase I • Supplemental Facilities Plan/PER for Improvements to • Wastewater Treatment Plant • Wastewater Treatment Plant Renovations Study • Wastewater Treatment Plant Improvements • Operations Services • Sludge Disposal Facilities • Sludge Thickener • Entrance Works Enclosure • PNM Effluent Tank
Effluent Reuse	• Cinder Road Effluent Line • Rodriguez Park Effluent Reuse • New Mexico Avenue Effluent Line Crossing • Gallinas River Effluent Line • North Grand Effluent – Phase I
Sewer	• 2002 Sewer System Improvements • Cinder Road Sewer Interceptor

Figure 4. Molzen Corbin is very familiar with the City of Las Vegas though our continuing support of water and wastewater projects for the Utilities Department.

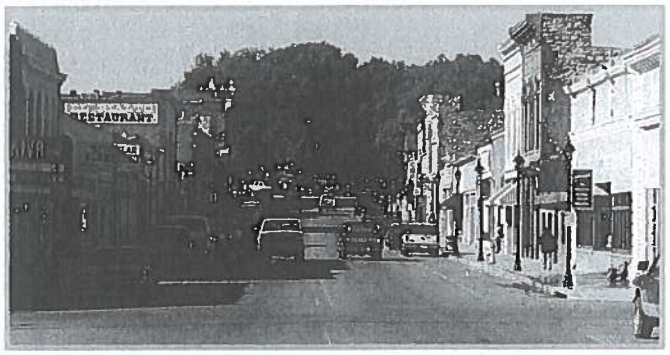


Mills Avenue, Las Vegas

that spans the Gallinas River. Molzen Corbin furnished detailed hydrologic and hydraulic analysis of the 60-square-mile watershed for this crossing structure. The project required close coordination with the NMDOT Drainage and Bridge Sections and the City of Las Vegas. Molzen Corbin also provided design for landscaping, retaining walls, traffic control, signalization, roadway lighting, and permanent signing.

Other Street Improvements, City of Las Vegas

- **Plaza, Bridge, and National Street Roadway and Pedestrian Improvements** – Involved complete reconstruction of three streets within the central business district of downtown Las Vegas, including an underground drainage system.
- **Williams Drive Improvements, Phase 1** – State- and City-funded projects; complete underground drainage system and utility improvements.
- **Mountain View Drive Extension** – Involved reconstruction and extension of Mountain View Drive from Seventh Street to Grand Avenue (US 314), with new underground drainage system, drainage detention pond and new utilities. Molzen Corbin is currently working on a project with the City for pavement improvements.
- **Alamo Street Improvements** – Included complete reconstruction of the Alamo Street roadway with drainage improvements. This project is located between New Mexico Avenue (ALT. 85) and Grand Avenue (US 314).
- **US 314 (85)** – Involved the reconstruction of Grand Avenue in Las Vegas from a two-lane rural section into a four-lane urban arterial with a continuous left-turn lane.



National Avenue looking west.

Past Project Performance

Molzen Corbin has sustained a strong track record for delivering quality projects on time and within budget. Figure 6 illustrates our successes in cost estimating and in the timely delivery of projects. Our strategies to control costs, meet schedules, and ensure quality are detailed below.

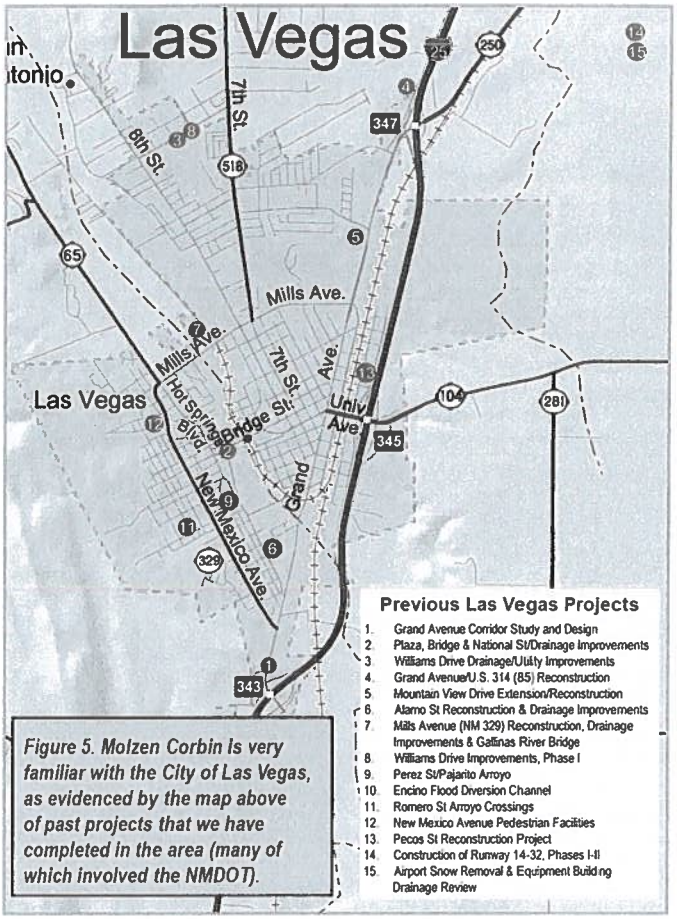


Figure 5. Molzen Corbin is very familiar with the City of Las Vegas, as evidenced by the map above of past projects that we have completed in the area (many of which involved the NMDOT).

Cost Control

Control of construction costs is a critical element that is very important to the success of a project. Although we cannot control the inflationary costs that affect labor and materials involved in construction, we pride ourselves in assisting our clients in controlling costs to the maximum extent possible. Based on our nearly 61 years of experience, we have found that there are critical elements that are key to cost control, including:

- **Production of an Excellent Set of Plans:** The most important item in receiving a fair bid and avoiding construction change orders is an excellent set of plans and technical specifications. It is critical that the Contract Documents are clear about what is expected from the Contractor. We are proud of our track record in producing clear and thorough plans and specifications and we have historically been highly complimented by contractors and our clients for the clarity and thoroughness of our plans and specifications.
- **Communication Throughout Design and Construction:** Communication with the client and the contractor throughout design and construction is a critical element to cost control. We establish a budget early on and use meeting milestones to communicate project progress and estimated costs. In

this way, project costs do not get out of control. In addition, several meetings are held throughout the construction phase to discuss issues in advance of them potentially becoming problems which result in change orders.

- **Use of Design Team to Manage Construction:** It is critical that the design project manager continues with the project to manage the construction. There is nobody more familiar with what is required during construction than the designer. Such active involvement during construction helps to ensure the Contractor complies with all details in the Contract Documents without processing unwarranted change orders.
- **Field Anticipation by Construction Observer:** The construction observer must be proactive to anticipate the next construction activity prior to its start. In this way, the observer can help anticipate and possibly mitigate any conflicts which can many times be avoided prior to construction. This saves unnecessary change orders.

Schedule Control

Molzen Corbin's success in delivering projects on time is due primarily to three important factors:

- **Detailed Project Schedule:** A detailed project schedule is developed and includes critical milestones and activities required of all stakeholders including project production and review. The schedule is used as a tool to help manage project progress and regularly scheduled meetings are used to secure valuable input.
- **Local Project Control:** Because Molzen Corbin is a New Mexico-based company and is locally-owned and operated, project control is established effectively and efficiently. The local control allows dedication of all resources needed to meet critical deadlines while providing the agility needed for unanticipated changes.
- **Team Experience:** Our team has been working together on many past projects for many years. As a result, we have honed our work processes to maximize efficiency and minimize costs for the client. We have honed our work processes to maximize efficiency and minimize costs for the client.

Quality Control

Quality Control (QC) as practiced at Molzen Corbin is a preventive system rather than a detection system. A preventive system allows for inspection concurrent with production.

Quality expectations are made clear to team members at the project kickoff meeting. At 60% and 90% design completion, plans move through a three-level quality assurance program:

- **Level I:** The design team will review each plan for quality, accuracy, and adherence to design standards.
- **Level II:** Plans will be reviewed by Mr. Jerry Paz, PE. Any plan not meeting quality standards will be returned to the project team for rework.
- **Level III:** Plans that pass Level I and II will undergo a final, in-depth quality review for accuracy, adherence to design standards, readability, and overall quality. Any plan not meeting our strict quality standards will be reworked and re-reviewed.

This system minimizes error and rework, allows for immediate adjustment of faulty premises, and enables the effective adoption of process improvements. **The benefits of this system are cost savings to the City of Las Vegas and improved (shortened) schedules.**

References

The best proof of the quality of our services lies with our clients. We strongly encourage the City to contact the our references provided in **Section E. Specialized Services Experience** for a first-hand account of our ability to deliver high-quality projects on time and within budget.

Plan to Perform Services

Management Approach

Molzen Corbin is committed to delivering maximum value with every conversation, task and project. We have more municipal "on-call" experience than any other consultant or team. We are aware that the key to any good relationship is to provide outstanding

Project/Client	Estimate	Bid	Closeout	Owner's Deadline	Completion Date
Double Eagle Phase 3 Water System Improvements, Carlsbad	$11,062,166	$11,546,746	$11,621,305	October 2020	October 2020
Cinder Road Water System Improvements, City of Las Vegas	$586,000.00	$521,988	$462,405	February 2018	February 2018
Applebay Way Road Improvements, City of Moriarty	$308,600	$234,326	$301,600	August 2015	August 2015
Public Safety Building, Town of Mesilla	$776,767	$726,500	$737,376*	October 2015	September 2015

** Added scope by City to use funding; $10,876*

Figure 6. History of past performance on similar projects.

service at a reasonable cost. We will provide services in the following manner:

- **We Will Provide a Highly Knowledgeable Customer Service Manager.** Mr. Jonah Ruybalid, PE, CFM, is very knowledgeable with our on-call clients and processes. He currently serves as our project manager for our on-call contracts with both the Utility and Public Works Departments in the City of Las Vegas, as well as our on-call contract with the City of Belen. A single point of contact provides the City with efficient access to our project team, whether the request involves engineering, architecture, grants assistance, or other services. However, you are always welcome to contact anyone on our staff directly.
- **We Work "On-Call."** We stand ready to assist the City at a moment's notice on both large scale and smaller work that is performed on a day-to-day basis, including legislative requests, cost estimates, miscellaneous reviews and technical consultations. We understand that these services are commonly paid from a "General Fund" and try to minimize these hours whenever feasible.
- **Ongoing Communication.** As we do with all our clients, we will consistently visit the City to review and discuss your upcoming projects and to take care of any issues that require direction or discussion.

Technical Approach

Below is our approach to accomplish tasks under the Pueblo's engineering services on-call, which demonstrates Molzen Corbin's capabilities. Our engineering and architectural professionals constantly evaluate every element of every task to create cost savings, cost deferrals, and/or lower lifecycle costs.

- **Project Scoping/Programming:** Work with the City to fully define the scope for each project. This may be the most important step in any project. To fully understand your needs, we will continue to work closely with the City in an open exchange of ideas. Using your input, we will develop a project scope that is a full and accurate reflection of your needs and goals.
- **Studies:** Gather data including on-site measurement, drainage studies, master plans, utility rate studies, and other pertinent information.
- **Preliminary and Final Design:** Prepare complete working drawings, technical specifications, contract documents for bidding (e.g., bonds, insurance, etc.), quantity take-offs, and cost estimates.
- **Bidding:** Provide assistance in advertising for bids, distributing plans and documents for bidding, receiving and tabulating bids, recommending award, checking bond and insurance forms, and issuing notice to proceed for construction.
- **Construction:** Provide project/construction observers and inspection services if desired.
- **Project Closeout:** Prepare drawings for permanent records, including changes. Provide O&M manuals and operator training for treatment plants or electrical system projects.

Molzen Corbin is in a unique position based on our previous experience with the City to complete improvements at the WWTP, sewerline replacements within the City, or design of sewer line extensions and lift station replacements.

Ability to Conduct Public Meetings and Presentations

Nearly all of Molzen Corbin's infrastructure projects have involved public outreach efforts. We have worked with committees, focus groups, special interests and municipal/public staff to develop comprehensive analyses of critical local issues. Our approach focuses on raising public awareness and then encouraging and documenting community input.

Current Volume of Work

Molzen Corbin currently has the following projects with the City of Las Vegas Utilities Department that are less than 75% complete:

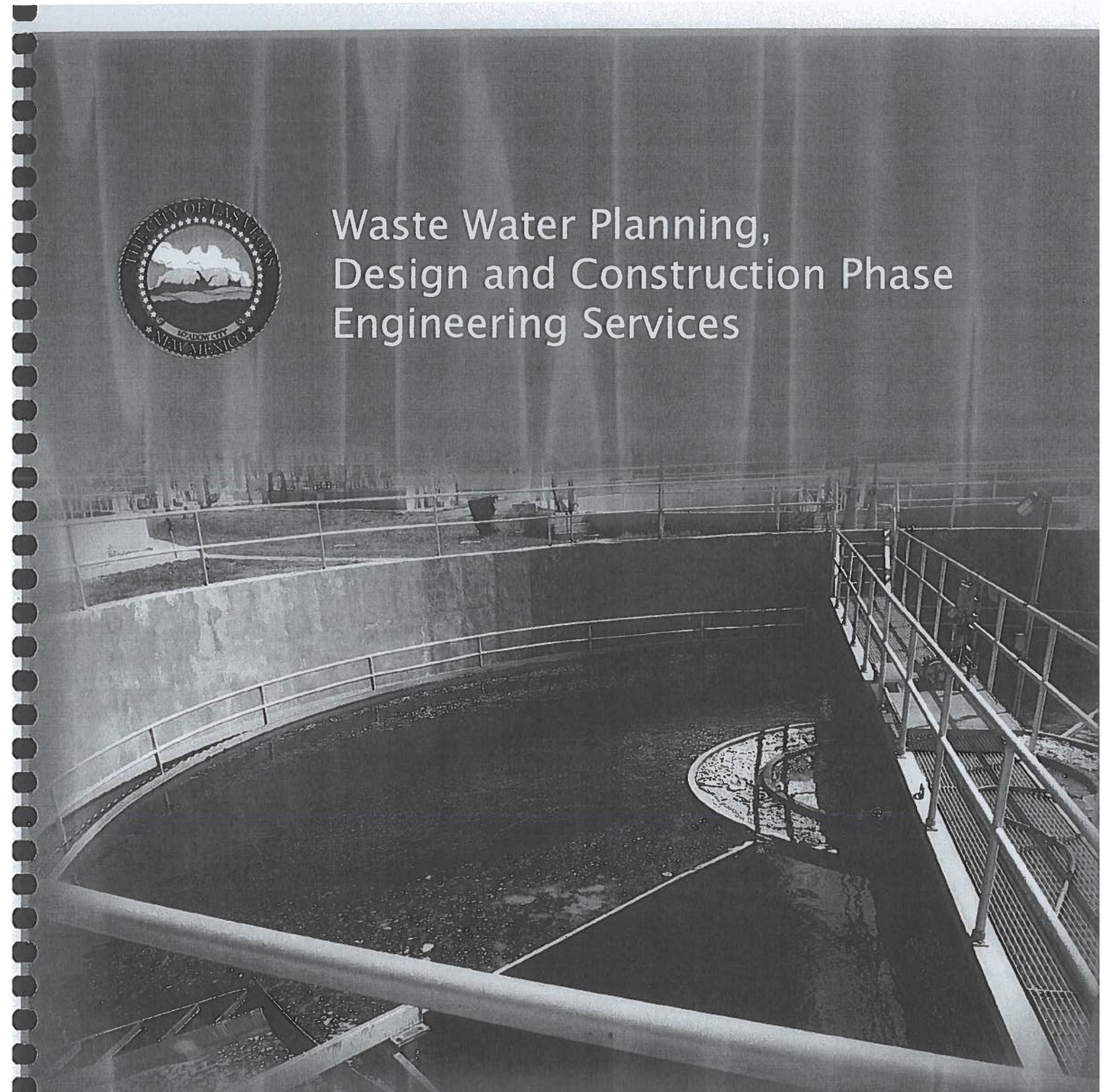
Molzen Corbin currently has the following projects with the City of Las Vegas that are less than 75% complete:

- Taylor Well No. 4 Rehab (45%)
- PRV Design (50%)
- Lift Station No. 3 Rehab, NMDOT Constr. Phase (30%)
- Hanna Park Effluent Constr. Phase (5%)
- North Gonzales Waterline Replacement Constr. Phase (10%)

Cost

Per the RFP, Molzen Corbin's current hourly rates are included in a separate sealed envelope.

Waste Water Planning, Design and Construction Phase Engineering Services



RFP #2021-23 | July 7, 2021 | 2:30 PM

SMA
Since 1985

Souder, Miller & Associates ♦ 2904 Rodeo Park Drive East, Bldg. 100 ♦ Santa Fe, NM 87505
(505) 473-9211 ♦ (800) 460-5366 ♦ fax (505) 471-6675

July 7, 2021

City Clerk
City of Las Vegas
1700 N. Grand Avenue
Las Vegas, NM 87701

RE: Waste Water Planning, Design and Construction Phase Engineering Services, Opening No. 2021-23

The attached proposal has been prepared by Miller Engineers, Inc. d/b/a Souder, Miller & Associates (SMA) in accordance with the City of Las Vegas (City) request for proposals to provide waste water planning, design, and construction phase engineering services.

SMA is a 200-person engineering, environmental, and surveying consulting company with a local office in Santa Fe. Over the past 35 years, SMA staff have completed planning, surveying, environmental and engineering infrastructure projects in New Mexico, Colorado and Arizona. To best serve the City, SMA is presenting a team that includes key staff and subconsultants with the specific skills and experience required to effectively complete the anticipated scope of work. SMA will primarily serve the City from our Santa Fe and Albuquerque offices but can utilize personnel from our other offices in the region, if necessary.

The SMA team offers:

- An outstanding depth and breadth of local professional resources.
- Timely response to local needs – SMA can respond in less than one hour from our Santa Fe office.
- Familiarity with the City including specific project knowledge through our Principal-in-Charge, Tod Phinney, P.E., Project Manager, Paul Kennedy, P.E., and Senior Geoscientist, Scott McKitrick, all of whom have hands-on, direct experience with the City of Las Vegas.

As requested in the RFP, SMA respectfully submits the following information: Federal Tax ID Number: 85-0336964 and New Mexico Tax ID Number (CRS): CRS 02-040132-009. SMA further acknowledges that no addenda have been issued.

We thank you for the opportunity to propose on this project, the ability to add value to the community, and to continue to build our relationship with the City of Las Vegas. If you have any questions about this proposal or would like to meet at your convenience, please contact our office at 505-299-0942.

Sincerely,
Miller Engineers, Inc. d/b/a
Souder, Miller & Associates

Tod L. Phinney, P.E.
Senior Vice President | Principal-in-Charge

Paul Kennedy, P.E.
Senior Engineer | Project Manager

I. Specialized Design and Technical Competence

Introduction

Miller Engineers, Inc. d/b/a Souder, Miller & Associates (SMA) appreciates this opportunity to provide waste water planning, design and construction phase engineering services as described in the City of Las Vegas (City) RFP. SMA is an incorporated, employee-owned engineering, environmental and surveying consulting firm serving clients throughout the Mountain West for more than 35 years.

SMA was established in 1985 and is an employee-owned, 200-person consulting firm with offices throughout New Mexico and surrounding states. Our staff successfully provides professional engineering services to clients throughout New Mexico, emphasizing close working relationships and frequent interaction, allowing us to provide the highest quality product tailored to our client's needs while closely managing project costs and timelines.

SMA staff have worked with the City on planning, design, and construction on several recent waste water projects through the existing On-Call contract. Our team members, including Tod Phinney and Project Manager Paul Kennedy have developed a valued working relationship with several City staff members, including the City's Utility Project Management Team.

SMA offers comprehensive professional services including planning, asset management, preliminary and final project design (including any necessary environmental support, surveying and right-of-way acquisition), regulatory plan reviews, bid administration, permitting, construction administration, construction observation and support services, including grant administration and funding applications.

SMA has more than three decades of specialized design and technical experience pertinent to the services requested by the City of Las Vegas and has successfully completed similar wastewater planning and design work with numerous clients throughout New Mexico and Colorado. Our project team members are well-versed in the requirements of the various regulatory agencies anticipated to be involved in the City's projects, including the New Mexico Environment Department's Surface Water Quality Bureau and Ground Water Quality Bureau, and the Environmental Protection Agency's (EPA) National Pollutant Discharge Elimination System (NPDES) program.

Subconsultants

In order to provide the highest quality services and technical diversity to the City of Las Vegas, we have enhanced our project team with the following subconsultant:

Geotest

Geo-Test, Inc. has provided consulting services in geotechnical and material engineering throughout New Mexico and the Southwest since the company was founded in 1983. Fully staffed and equipped offices and laboratories are located conveniently in Albuquerque, Santa Fe and Las Cruces, New Mexico along with a branch engineering office in Tucson, Arizona. Our Professional Engineers are registered to do business in the states of New Mexico, Arizona, and Colorado. Principals of the firm each have over 40 years extensive experience in New Mexico and provide management and technical oversight of all projects. We have wide-ranging geotechnical engineering experience in foundation design, retaining structure design, water resource projects including earthen and rock dams, subterranean utilities, photovoltaic solar arrays and heavy civil projects. We focus on providing practical, cost effective and site-specific solutions to design and construction challenges as well as providing integrated engineering, and construction services supported by our in-house drilling and laboratory capabilities.

Other Subconsultants

SMA has worked with multiple subconsultants and specialists for wastewater engineering support services and will bring them on as needed for specific task orders with the City's approval in each case.

Waste Water Planning, Design and Construction Phase Engineering Services

Relevant On-Call Project Experience

SMA has successfully performed professional engineering and consulting services for numerous infrastructure projects utilizing multiple disciplines both as basic services and on an as-needed task order basis. The following represents some of the clients for which the SMA project team has recently provided and/or is currently providing on-call engineering services:

- City of Las Vegas
- City of Albuquerque
- City of Artesia
- City of Carlsbad
- City of Clovis
- City of Deming
- City of Las Cruces
- City of Rio Rancho
- City of Santa Fe
- Bernalillo County
- Doña Ana County
- Otero County
- Grant County
- Sandoval County
- La Plata County, CO
- Pueblo of Isleta
- Town of Mesilla
- Village of Corona
- NMDOT
- NM General Services Department
- NM Office of the State Engineer
- New Mexico Environment Department
- Texas Commission on Environmental Quality
- U.S. Army Corps of Engineers

SMA Wastewater Project Experience

SMA has provided wastewater engineering services to numerous cities, counties, state agencies and tribal agencies throughout the Mountain West region, including the City of Las Vegas. The following project descriptions represent a small sampling of SMA's experience with the services associated with the City's RFP.

City of Las Vegas On-Call Professional Engineering Services

Contact: Maria Gilvarry, Utility Director 505.454.3832

The City of Las Vegas selected SMA for multiple on-call professional engineering services contracts in 2017, and they have renewed the contracts for three consecutive years. The City's infrastructure systems covered by the three task order contracts include: Solid Waste Facility, Water Distribution System, and Wastewater System. The scope of these contracts encompasses all technical services SMA offers including planning, design, bidding, and construction phase engineering services. Staff from multiple SMA offices have worked on multiple task orders issued by the City over course of the contracts. In response to an RFP in 2019, the City selected SMA Operations, LLC, a wholly owned subsidiary of SMA, to provide Operations and Management Services for their Water Treatment Plant (WTP) and Waste Water Treatment Plant (WWTP). The City renewed that contract in 2020 and again in 2021 for the third consecutive year. Representative projects SMA has undertaken for the City via the on-call contracts are listed below. The highlighted projects are described in further detail.

WASTEWATER SYSTEM
Detention Center Lift Station Improvements*
WWTP Discharge NPDES Permit Renewal*
WWTP O&M Services* (through SMA Operations, LLC)

SOLID WASTE FACILITIES
Solid Waste Transfer Station
Landfill Closure and Groundwater Monitoring
Transfer Station Drainage Evaluation
Transfer Station Fire Suppression System Replacement
Transfer Station Permit Renewal

WATER SYSTEM
Raw Water Conveyance – Phase 1 and Phase 2 Pipeline
FEMA Flood Repairs

Detention Center Lift Station Improvements

The City has experienced problems with the Detention Center lift station (Lift Station) due to the high volume of ground solids that are produced by the Detention Facility and its lift station upstream of the City lift station that currently employs a grinder pump. These solids pass through the City lift station and interfere with the waste water treatment plant downstream of the lift station. The Owner has asked SMA to design a lift station rehabilitation (LS Rehab) project that includes a like-kind replacement of the mechanical equipment, including the pumps, piping, valves, power disconnect, control panel, float switches, rails, chains, new wet well lid and hatches, and safety grill. In addition, the LS Rehab design will include replacing the existing trash basket by one with improved design features.

Waste Water Treatment Plant NPDES Permit Renewal

In 2016, SMA assisted the City in the NPDES permit renewal process for the Waste Water Treatment Plant. The portion of the effluent from the WWTP that is not used as reclaimed water for irrigation at City recreational facilities is discharged to the Gallinas River, and is therefore regulated by the EPA under their surface discharge regulations. SMA worked with the WWTP Operators and Management Staff to compile the data needed for the permit renewal application and assure that the application was accepted by EPA.

Las Vegas Solid Waste Transfer Station, Las Vegas, NM

Beginning in 1996, SMA and Joe Lewandowski of Operational Consultants worked with the City of Las Vegas to develop a regional solid waste authority, close the City's landfill, develop transfer stations for each of the Authority's members, and determine a landfill/disposal option. The City started with a location on Commerce Street, but site conditions forced the switch to the present location. With the change in locations, an interim transfer station was constructed on top of the closed landfill to allow time to permit a new location.

SMA and Operational Consultants completed the permitting and design of the present facilities in 1999 and worked with Franken Construction to get the building constructed within the available budget. Construction began in December of 1999 and was completed in October of 2000, when the facility became operational. Concurrently with facility design, SMA completed the solid waste facility permit application for submittal to the NMED-SWB, which was approved (permit SWM-250605) on October 19, 1999. SMA completed the permit renewal for the facility in May 2021, and the current expiration date for the solid waste facility permit is May 13, 2041.

The facility, which encompasses 37.5 acres, receives solid waste from commercial haulers and the public. The solid waste originates primarily from the City of Las Vegas and San Miguel County. Solid waste is placed in 110-cubic yard walking-floor trailers and transported to the North Eastern New Mexico Regional Landfill near Wagon Mound.

Landfill Closure and Groundwater Monitoring

The Las Vegas Landfill covered approximately 46 acres. The facility was closed in 1997. SMA has provided environmental and engineering services to the City of Las Vegas for the facility since 1996, including completion of the Closure/Post Closure Care Plan for the facility and landfill closure activities in 1999. Following closure, SMA completed an investigation of the nature and extent of groundwater contamination related to the landfill, based on a scope of work negotiated with the NMED-SWB. The landfill was constructed in an arroyo, and the lower portions of solid waste in the landfill are saturated, with groundwater contamination extending down-gradient of the landfill.

Following completion of the site investigation, SMA completed an Assessment of Corrective Measures Report in 2005. This report described site conditions, evaluated alternatives for closure and remediation of the landfill site

(cost, effectiveness, timeliness, etc.), and proposed a corrective measure. The corrective measures proposed were comprised of source water diversion and effluent removal and disposal. SMA proposed to fill a pond at the head of the landfill, complete minor regrading of the landfill surface, and improve drainage around the landfill, all to minimize infiltration into the landfill. SMA also proposed to design and construct a French drain system at the toe of the landfill to collect impacted water from the landfill, with discharge to the City sewer. SMA completed a public meeting to gather comment on the proposed remediation alternative in 2005, and then completed pilot testing of the discharge of impacted water to the City sewer and waste water treatment plant.

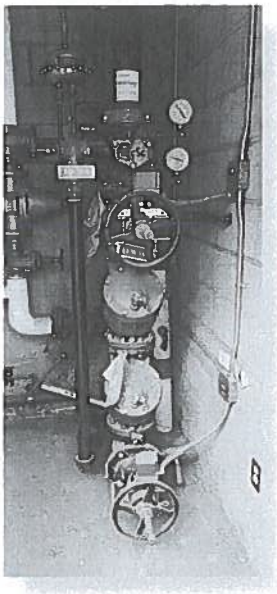
Following approval of the proposed corrective measure, SMA completed engineering design of the water diversion and impacted water collection system, which was constructed in 2015. The photo above shows construction of the French Drain collector system, which is now operational.

ACEC 2016 Engineering Excellence Award, Small Projects

Solid Waste Transfer Station Drainage Evaluation and Design

Mr. Marvin Cordova, Project Manager, City of Las Vegas (505) 454-3832

The City requested that SMA perform an evaluation and analysis of the existing drainage conditions at the transfer station due to its age and subsequent erosion. SMA prepared an evaluation and drainage report in 2019 and provided recommended improvements. The City assigned SMA a new task order for the design of the recommended improvements and that design is being finalized for construction, which is anticipated to start in July 2021.



Solid Waste Transfer Station Fire Suppression Replacement

Mr. Marvin Cordova, Project Manager, City of Las Vegas (505) 454-3832

SMA and our sub consultant, Bridgers & Paxton provided an evaluation of the existing fire suppression system in the tipping floor building at the solid waste transfer station. That evaluation led to the design and construction of a replacement system. The design was completed in 2019 and construction is now wrapping up.

City of Carlsbad, NM On-Call Professional Engineering Services

Contact: Ron Myers, Director of Utilities 575.885.6313

SMA is currently providing utilities engineering and related services to the City of Carlsbad under our second consecutive multi-year on-call contract. The scope of services are similar to those requested by the City of Las Vegas, and they are provided using our in-house professional and technical staff. SMA staff from multiple offices have worked on 20 task orders over the past 24 months for the City. The task orders have included planning, review of private development design documents, hydraulic modeling, design, bidding, and construction administration relating to the City's drinking water and sanitary sewer systems. Representative projects are listed below.

Waste Water Planning, Design and Construction Phase Engineering Services

SANITARY SEWER SYSTEM

- West Cherry Sewer Extension
- West Orchard Sewer Upsize
- South Interceptor Upgrades
- Arrowstone Apartments Sewer Analysis
- Farmview, Oasis, and Martin Farms Sewer Analysis
- National Parks Highway Sewer
- Skyline Commercial Development Sewer & Belva LS Upgrades
- Rose Street Sewer Improvements
- West Shaw Street Sewer Line Canal Crossing
- Lift Station Detail Drawings and Specifications
- Smart Covers Support
- WWTP Laboratory Assessment
- WWTP SWPPP Renewal

WATER SYSTEM

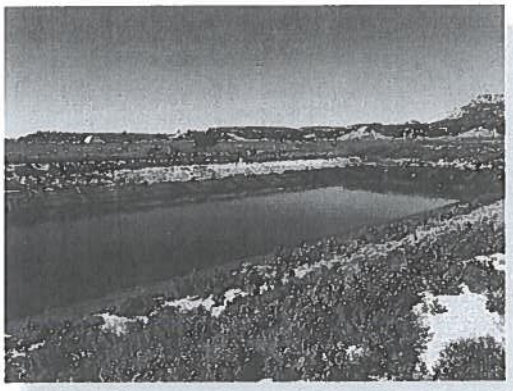
- Capitan and Ogallala Water Blending Study
- East Greene Street Water Line
- Carlsbad Water System Hydraulic Model
- Old Cavern Highway Water and Sewer Line Improvements
- Blodgett Street Water Line Canal Crossing
- Sandpoint Landfill Water Line
- Water Line Isolation Valves (Insert-a-Valves)
- Water System Risk Resilience Assessment

VILLAGE OF CUBA WASTEWATER TREATMENT PLANT EFFLUENT REUSE

Contacts: Mayor Richard Velarde; 505.240.0001

During the Cuba Wastewater Treatment Plant Effluent Reuse Project (Phase 2), SMA worked with the Village of Cuba to navigate a complex effluent discharge problem. The Village's NPDES permit restricts effluent discharge to the Rio Puerco in the summer months. Prior to SMA's help with NPDES permitting modifications and completion of Phase 2, the Village had designed a WWTF that could not meet their newly imposed TMDL restrictions. SMA helped them navigate the permitting process and developed a solution that enabled them to minimize their costs but still meet their requirements.

SMA designed Phase 2 to reuse effluent to grow feed crops during the summer months on a property adjacent to the plant. The Phase 2 improvements enable the Village to comply with their NPDES permit and utilize effluent to grow feed crops. Phase 2 also included improvements to process, dry, and land apply biosolids at the effluent reuse site. Combining effluent reuse and biosolids land application maximizes the Village's purchase of the reuse site.



ACEC 2019 Engineering Excellence Award, Water and Stormwater projects

SANTA CLARA PUEBLO WASTEWATER SYSTEM PLANNING & COLLECTION SYSTEM IMPROVEMENTS

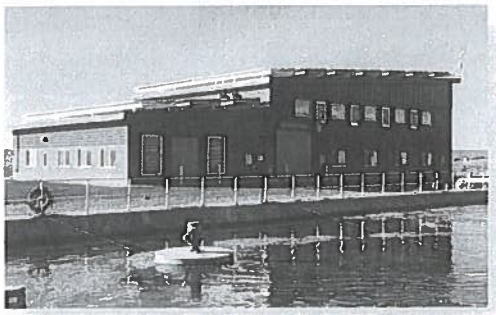
Contact: Mr. Mel Tafoya, Tribal Administrator; 505.753.7326

SMA conducted a comprehensive condition assessment for the wastewater collection system, including CCTV survey of existing sewer lines, documenting system components that had reached the end of their expected useful lives and thereby requiring increased maintenance, causing backups into homes, and increasing risks to public health. A Preliminary Engineering Report was prepared to identify and recommend phasing for the build out of improvements, demonstrating a Master Plan for the entire wastewater system, including treatment alternatives. The phased system improvements presented in the Preliminary Report established the basis for the design and construction of the Wastewater Collection System Improvements project.

SMA, working together with the Pueblo, secured approximately $6.6 million in state and federal grant funding to date to plan, design, and construct collection system improvements split into a phased project and based on the Preliminary Engineering Report recommendations. Since 2015, the Pueblo has been completing construction of the phased improvements, which includes pipe replacement; sewer realignment; pipe rehabilitation using cured-in-place lining and pipe bursting; jack and bore crossings of roadways and waterways; installation and coating of manholes; and installation of service connections to residential and tribal buildings.

Town of Taos Collection System Improvements and Taos Valley Regional Wastewater Treatment Facility Improvements

Contact: Mr. Francisco Espinoza, Public Works Director; 575.751.2047



Wastewater Operations Facility

Over the last ten years, SMA has provided engineering services to support the Town's drinking water and wastewater systems. As part of the 2012 development of the Town's wastewater treatment plant (WWTP) Membrane Biological Reactor facility, SMA designed and oversaw installation of a net-metered 77 kW solar PV net-system that offsets WWTP operation and maintenance (O&M) costs. Beginning in 2015, SMA coordinated with the Town's Public Works Director and City Manager to facilitate a discussion about the project goals. SMA then coordinated with Town and electric utility staff to compile electric WWTP usage data. SMA performed technical and financial analyses of two different distributed solar PV system alternatives using the NREL System Advisor Model: a net-metered commercial-scale system and a utility-scale system that generates revenue from energy sales under a PPA. Based on this analysis, SMA developed a project funding strategy for the utility-scale project. On behalf of the Town, in 2015 SMA submitted a $2 million funding request to the EPA's Clean Water State Revolving Fund, administered by NMED. This funding request was approved in mid-2015, consisting of a 57.5% grant and a 42.5% loan, at 2% interest over 25 years. The Town has approved a resolution accepting the subsidized loan financing for the project.

SMA has completed the following for the Town: refined the financial and technical analyses with changing market conditions; presented the findings of these analyses to the Town Council; coordinated the analysis of the use of battery storage at the WWTP by Sandia National Laboratory; facilitated negotiation of the PPA between the Town and Kit Carson Electric Cooperative; and planned the procurement of the solar developer. In February 2018, SMA was been selected by the Town to serve as the project manager to oversee development of the project.

Approach to On-Call Contracts

SMA's approach to managing On-Call contracts is to be responsive to our Clients to keep projects moving forward at a quick pace: we strive to ensure once the contract is in place it can be used to benefit our Client's schedule and project turnaround. By establishing a multi-disciplined team with our in-house staff and subconsultants, we can call upon resources from our various regions to ensure tasks are addressed with suitable skill sets. Moreover, SMA's size and structure allow us to divide tasks among our various offices and teams to respond more rapidly.

Once a specific task has been assigned, successfully monitoring and managing the major constraints of a project—scope, budget, and schedule—are at the forefront of SMA's management approach. SMA's project managers will utilize their expertise and experience with similar projects to effectively plan and execute the project, focusing on scope, schedule, and cost management; quality and resource control; communication with Clients and the project team; and managing risk.

Quality Assurance/Quality Control (QA/QC)

SMA has a management philosophy that focuses on quality throughout a project's lifecycle. This philosophy is held by the senior management of the company, requiring quality performance from every project team member, supported by sound project management practices that are deliberately and systematically applied to every project. Often QA/QC programs focus only on a defect-free product/design; however, within SMA we believe that a QA/QC program is much more that. While defect-free designs are important to SMA, it is believed that a sound and manageable QA/QC program begins with a clear understanding of the project's scope and the client's goals and objectives, and that these elements are delivered in a defect-free design package.

SMA's staff places a high value on, and is committed to, providing high-quality engineering services to our clients. SMA holds weekly internal project meetings to review project status and will rely on its project team, as well as the QA/QC Manager, to assure that the quality of design and construction for the project will meet design specifications and applicable construction standards, as outlined or referenced in contract documents or as per industry standards.

Work Plan

Phase	Key Tasks	Summary
1 & 2 – Planning and Preliminary Engineering	• Project Management • Surveying of existing facilities • Preliminary design • Preliminary opinion of probable costs • Client and agency review	Technical specifications and contract documents are prepared, with the final task being the preparation of the preliminary opinion of probable construction costs. Although a specific project may not include the Planning Phase, SMA revisits planning efforts within the preliminary design phase of the project so as to confirm the project still meets the needs and goals originally established by our clients. The client, as well as the New Mexico Environment Department, New Mexico Department of Transportation, County authorities and funding agencies, as applicable, complete reviews of construction plans for the preliminary design phase.
3 – Final Design	• Project Management • Construction plans • Technical specifications • Permitting • Final construction cost estimate	Final design phase activities include project management tasks while incorporating comments from client and agency review. Final construction plans, technical specifications, and contract documents are prepared. Wage decisions and any remaining permits are acquired with a finalized opinion of construction cost.
In those cases where SMA is not involved in the planning and design phases of a project, a brief value -engineering / design review ensures familiarity with the project and helps ensure the best project outcome for the Owner.		
4 – Bidding	• Project Management • Bid administration • Pre-bid conference • Bid evaluation • Recommendation	SMA also offers electronic web-based bidding services through our website at www.soudermiller.com. If the Owner has the capacity to perform these tasks, SMA will assist in whichever ways necessary during the bidding of a project.
5 – Construction Administration	• Project Management • Pre-construction conference • Contract execution • Construction management & administration	This phase includes coordination and correspondence with Contractor and Owner, review and processing contractor payment applications, processing requests for information from the Contractor, preparation and processing of Change Orders and Field Orders as needed, review of submittals, holding regular project progress meetings and conducting site visits.
6 – Construction Observation	• Field reports • QA/QC of record drawings	For the duration of construction, SMA provides either full-time or partial project representation at the Owner's preference. The Project Manager reviews field reports for internal quality control/quality assurance, compiles regular summary files and transmits these to the Owner and Agency. This task also includes the completion, review, and QA/QC of final record drawings at the conclusion of construction and often the conversion of CAD files into GIS format if requested by the Owner.
7 – Project Closeout	• Certifications • Required documentation for funding agencies • O&M manual	SMA also prepares the project closeout documentation for preparation of certifications of substantial and final completion, project acceptance and any closeout documents required by applicable funding agencies. Finally, SMA provides an O&M manual which contains material and equipment specifications, O&M instructions, guidelines, procedures and schedules specific to the materials and equipment of the project. An 11-month warranty review of the project is included if desired.

Assistance with Funding Sources

SMA understands and appreciates the arduous work the City goes through to secure the economic resources to complete projects. As you know, over recent years, there have been a tremendous number of changes from a regulatory and funding perspective. SMA has many years of experience assisting with the grant application process, administration and financial management of various grant programs and providing the necessary project coordination required by each funding agency. We have a great deal of experience assisting clients in obtaining funding from various State and Federal infrastructure funding agencies and programs including. While not all funding sources support wastewater infrastructure, the breadth of the list displays SMA's capacity:

- Clean Water State Revolving Fund (CWSRF) - NMED
- Community Development Block Grant (CDBG) – DFA-LGD
- NM Finance Authority (NMFA) – Local Planning Grant Fund
- Public Project Revolving Fund (PPRF) - NMFA
- Rural Infrastructure Program (RIP) - NMED
- State of NM Capital Outlay (SAP)
- U.S. Department of Agriculture Rural Development USDA RD)
- Water SMART – Bureau of Reclamation (BOR)
- Water Trust Board (WTB) – NMFA
- Border Environment Cooperation Commission and North American Development Bank (BECC-NADB)
- Drinking Water State Revolving Fund (DWSRF) - NMFA
- Colonias Infrastructure Fund (CIF) - NMFA
- NMDOT MAP Funding - NMDOT
- Solid Waste Grants - NMED
- State and Tribal Assistance Grant (STAG) - EPA
- Tribal Infrastructure Fund (TIF) – Indian Affairs Department (IAD)

Public Meetings and Presentations

If needed, SMA can assist the City with public meetings and presentations. During the last year, we have developed systems for our clients to hold remote meetings to maintain social distancing and eliminate gatherings to meet public health orders. SMA's team has professional staff to present issues and moderate meetings as needed.

II. Capacity and Capability

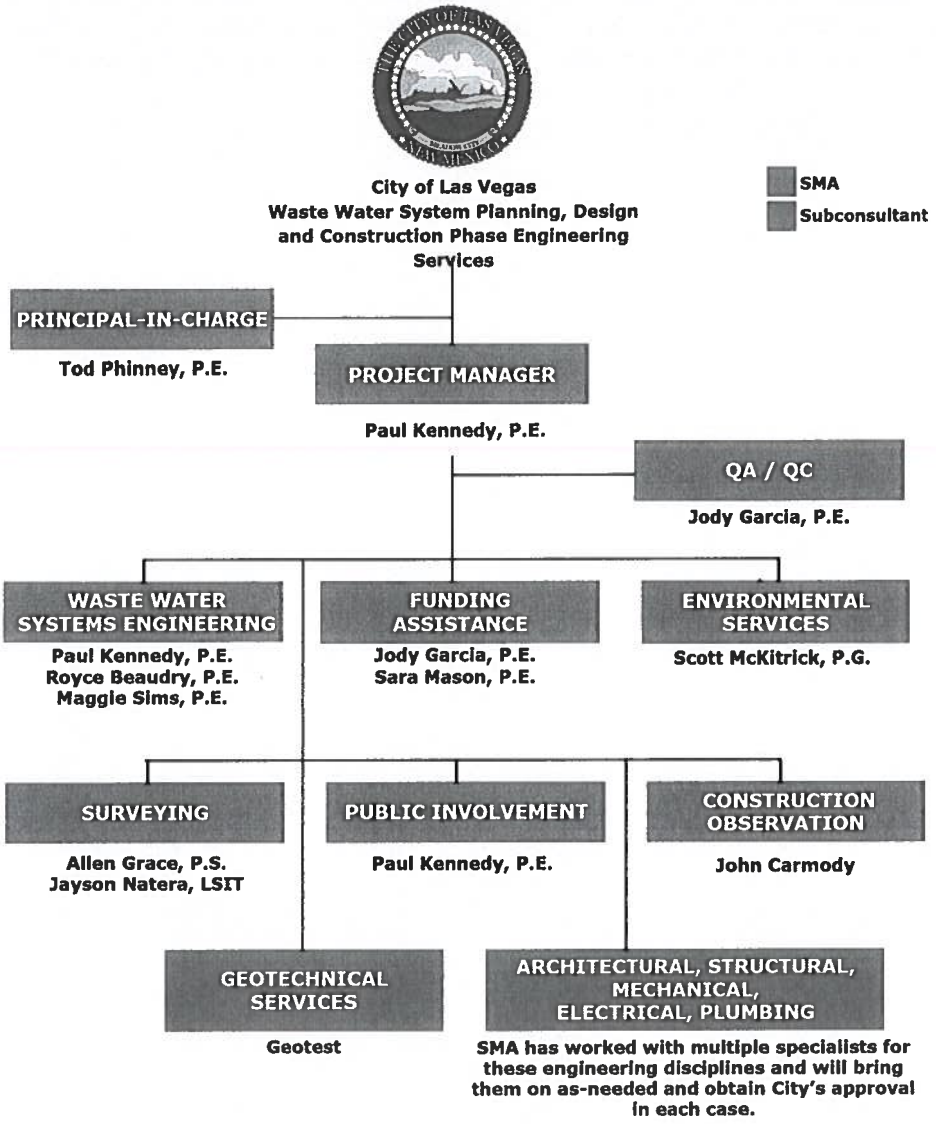
Ability to Perform Assignments on Short Notice

SMA has the resources in place to perform all necessary tasks associated with the City's waste water collection system and treatment plant improvement projects, including planning, funding assistance, permitting, design, bidding, construction administration and construction observation of improvements for the City. SMA's data gathering and engineering analysis process focuses on client involvement, allowing the team to provide attention to detail afforded by a small firm and pull from the depth of experience and resources of a large firm. This allows SMA to come up to speed quickly with the current and immediate concerns of the City and address any unresolved issues from prior planning efforts.

Project Team

Assignments from the City will be managed by Mr. Paul Kennedy, P.E. He will coordinate activities with the project team and assign task managers to individual task orders. Many project team members have worked together on previous projects, including area projects with various aspects of project management, environmental documentation, public involvement and coordination, utility coordination, right-of-way and easement acquisition, survey and design. These individuals have a history of successful projects within the Las Vegas area and around the state. Our proposed project organization chart, (see following page), depicts the lines of communication and key personnel assigned to the project. Due to page limitations of the RFP, we have only included resumes for our Principal-in-Charge, Senior Engineer/QA/QC, Project Manager and Environmental Services Manager. Resumes of the additional key staff selected for this project are available upon request by the City.

Waste Water Planning, Design and Construction Phase Engineering Services



TOD L. PHINNEY, P.E. | PRINCIPAL-IN-CHARGE

B.S.-Civil Engineering (Magna Cum Laude), North Carolina State University, Raleigh, NC, 1995
Professional Engineer-New Mexico (#19860); Professional Engineer-Florida (#55985)

As an accomplished engineer with more than 27 years of experience in planning, designing, and managing water and wastewater projects ranging in size from small water systems to complex water and wastewater transmission and treatment facilities, Mr. Phinney has gained a high degree of technical expertise through his work for both public and private entities. He has a deep understanding of how these entities work together most effectively and how to keep all parties communicating and working toward a common goal during the entire project. He has managed numerous projects and project teams and has had great success in exceeding client's expectations and meeting budgets and tight schedules. Tod has a natural talent for creating excellent client relationships through his concentrated efforts in addressing a client's issues and concerns as a priority. This level of satisfaction is reflected in the large number of repeat clients.

Mr. Phinney has worked with the City of Las Vegas on a variety of projects over the years, including Raw Water Conveyance Project, On-Call Engineering Services, Raw Water System Preliminary Engineering Report, Gallinas Diversion Structure Rehabilitation, and the EAPs/O&Ms for Peterson Dam and Bradner Dam.

Waste Water Planning, Design and Construction Phase Engineering Services

Jody Garcia, P.E. | Senior Engineer / QA/QC

M.S., Hydraulic and Water Resources Engineering; B.S.-Civil Engineering
Professional Engineer: New Mexico (#17622)

SMA's proposed Senior Engineer / QA/QC, Mr. Jody Garcia, P.E., is a Senior Engineer in the Water/ Wastewater Division with 18 years of experience in water, wastewater and transportation projects. He is experienced in municipal engineering, including utility, drainage, and street design and rehabilitation, construction administration, project management, and development review. Mr. Garcia has substantial experience in water and wastewater system improvements, water treatment systems, and civil infrastructure design and construction document preparation. Specific experience includes: water transmission and distribution systems, utility system design, water storage, wastewater collection system design, drainage analysis and drainage facility design, well collector lines, pressure-reducing valve stations, sewer interceptor and collection lines that included vacuum sewer lines, and geographic information system (GIS)-based schematics.

Paul Kennedy, P.E. | Project Manager

M.S.-Environmental Engineering; B.S.-Civil Engineering
Professional Engineer-New Mexico (#20137)

Mr. Kennedy's role as a Senior Engineer at SMA includes planning, design and management of water and wastewater engineering projects, as well as managing the water and wastewater facility operations group. These engineering projects have included preparation of planning documents for water and wastewater system improvements, design of structures to house treatment and pumping equipment, water distribution and storage improvements, sanitary collection system and lift station design, site development, construction observation and construction administration. Operations projects include overseeing staff for ongoing operations and maintenance at water and wastewater treatment plants and assisting in facility assessments and equipment upgrades.

Mr. Kennedy has worked with the City of Las Vegas on the Peterson Dam Pumpback Project and manages the staff for the Water Treatment Plant and Waste Water Treatment Plant Operations and Maintenance contracts.

Scott A. McKitrick, P.G. | Environmental Services

M.S.-Geology, B.S.-Geological Engineering
Professional Geologist – Utah (5554599-2250); 40-Hour OSHA Hazardous Waste Site Worker Training; MSHA Surface Miner

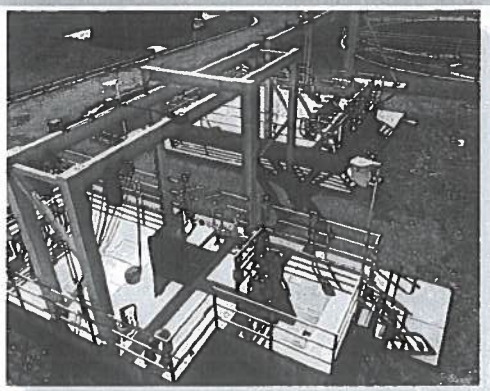
Mr. McKitrick is a highly experienced professional geologist with nearly 30 years of experience in geology, hydrogeology, and environmental engineering. Mr. McKitrick has worked on over 25 solid waste projects throughout New Mexico that have included various aspects of solid waste management and environmental issues. Projects have included methane and groundwater monitoring, on- and off-site methane investigations, groundwater investigations to determine the nature and extent of contamination related to closed landfills, and preparation of a variety of reports including Assessment of Corrective Measures Report to define the most cost-effective alternate to address groundwater contamination, cell design, bidding, and construction quality assurance inspection, landfill permitting, modification of permits to accept special waste, groundwater and methane monitoring, closure plan development and design.

Mr. McKitrick supervises, provides project management, quality assurance and quality control for all aspects of environmental projects throughout New Mexico. He is currently the Senior Manager for solid waste projects for the City of Las Vegas, City of Santa Fe, City of Roswell, Valencia County and the Taos Regional Landfill. He is very knowledgeable of the Las Vegas landfill systems, having provided services since 1996 to the City.

Additional Services

One of SMA's subsidiaries, SMA Operations, LLC (SMA Ops) is a purpose-driven company providing outsourced water and wastewater system operations support at a wide range of facilities. SMA Ops will be called upon during projects for their knowledge of the existing wastewater collection system and wastewater treatment plant, and to

assist in design review for operability. SMA Ops currently manages operations of seven water and wastewater facilities in New Mexico, including the City of Las Vegas Water Treatment Plant and Waste Water Treatment Plant. SMA Ops has the full knowledge and the skills for operating a variety of water and wastewater treatment facilities, and distribution and collection systems, including compliance monitoring, routine maintenance, and repair of equipment. Our Operator's combined years of experience with various systems around the state allow us to provide facility assessments and recommend improvements.



Our operators are hands on, but if repairs fall outside of our skillset, we have access to equipment suppliers and local services which will allow for a quick turnaround as necessary. SMA provides administrative and technical support to SMA Ops from our Santa Fe and Albuquerque offices. Support staff include engineers, finance, and administrative staff. Mr. Paul Kennedy, P.E. provides oversight of the SMA Ops projects.

III. Past Record of Performance

SMA has successfully completed planning, design and construction services for a number of wastewater projects throughout the state, including:

- Las Vegas Detention Center Lift Station Improvements
- City of Carlsbad Collection System Improvements
- Santa Clara Pueblo Wastewater System Planning & Collection System Improvements
- Town of Taos Collection System Improvements and Taos Valley Regional Wastewater Treatment Facility Upgrades
- Village of Cuba Wastewater Treatment Plant
- City of Portales Lift Station Improvements
- Tesuque Pueblo Wastewater System Improvements
- San Felipe Pueblo Collection System Improvements
- San Ildefonso Pueblo Wastewater System Improvements

References

The following is a list of references which the Consultant Selection Committee can contact to ascertain our responsiveness and quality of work:

Maria Gilvarry, Utilities Director
City of Las Vegas
505.454.3832

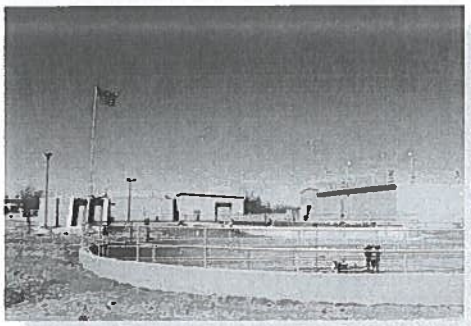
Ron Myers, Director of Utilities
City of Carlsbad
575.885.6313

Mr. Mel Tafoya, Tribal Administrator
Santa Clara Pueblo Multiple Projects
505-753-7326

Mr. Francisco Espinoza
Town of Taos Public Works Director
575-751-2047

Mayor Richard Velarde
Village of Cuba
505.240.0001

IV. Familiarity With the City of Las Vegas



SMA has worked closely with the City of Las Vegas to complete a variety of infrastructure projects over the past eight years. These projects have spanned over several of SMA's technical sectors to include services for planning, engineering design, surveying, environmental, bid phase and construction phase services. The collaboration between City staff and SMA staff have repeatedly produced successful projects that continue to improve the lives of the residents of Las Vegas and its surrounding areas. A sampling of these projects include:

- WWTP NPDES Permit renewal
- Utility Rate Study
- Solid Waste Services (Landfill and Transfer Station)
- Peterson Pump Back System
- Water System PER
- Flood Damage Repairs
- Raw Water Conveyance Line
- SWTF Planning
- FEMA response and support during flooding

In addition, SMA Operations, LLC, a subsidiary of SMA, provides Operation and Management Services for the City of Las Vegas Water Treatment Plant and Waste Water Treatment Plant. The Operations staff have completed internal assessments and prioritization for improvements at the treatment facilities, in addition to gaining general knowledge of the City's overall water distribution system and waste water collection system.

V. Current Volume of Work Less Than 75% Complete

SMA currently has two projects that are less than 75% complete as shown in the table below

Project	Contract Amount	Billed	Remaining Balance	% Complete
Transfer Station Drainage Design	$54,305.00	$31,110.00	$23,195.00	57%
Landfill Environmental Monitoring	$48,524.00	$27,946.00	$20,578.00	58%

VI. Resident Preference

Proximity to the City of Las Vegas

SMA has eight New Mexico offices including the nearby offices in Santa Fe and Albuquerque, where project management and the majority of work for the City will take place. SMA staff has completed numerous projects with the City and has the ability of cost-effective mobilization to Las Vegas for face-to-face project meetings, site visits and ongoing project work.

A copy of SMA's New Mexico Resident Business Certificate is included on the following page.

SMA does not qualify for a NM Veterans Preference.

STATE OF NEW MEXICO

TAXATION AND REVENUE DEPARTMENT

RESIDENT BUSINESS CERTIFICATE

Issued to: **MILLER ENGINEERS, INC.**

DBA: **SOUDER, MILLER & ASSOCIATES**
5454 VENICE AVENUE NE STE D
ALBUQUERQUE, NM 87113-1948

Expires: **03-Nov-2023**

Certificate Number:

L0976895664

Stephanie Schardin Clarke
Cabinet Secretary

THIS CERTIFICATE IS NOT TRANSFERABLE

OFFEROR INFORMATION

OFFEROR: Souder, Miller & Associates

AUTHORIZED AGENT: Tod Phinney, P.E., Senior Vice President

ADDRESS: 5454 Venice Avenue NE, Suite D, Albuquerque, NM 87113

TELEPHONE NUMBER (505)299-0942

FAX NUMBER (_____)

DELIVERY: _____

STATE PURCHASING RESIDENT CERTIFICATION NO.: L0976895664

NEW MEXICO CONTRACTORS LICENSE NO.: CRS 02-040132-009

SERVICE (S): **WASTE WATER PLANNING, DESIGN AND CONSTRUCTION PHASE ENGINEERING SERVICES**

THE CITY OF LAS VEGAS RESERVES THE RIGHT REJECT ANY OR ALL PROPOSALS AND TO WAIVE ANY TECHINCAL IRREGULARITY IN THE FORM.

AFFIDAVIT FOR FILING WITH COMPETITIVE PROPOSAL

STATE OF New Mexico }

COUNTY OF Bernalillo }

I, Tod Phinney, P.E., Sr. Vice President state under penalty of perjury that I am at least 18 years old, and am of the agent authorized by the offerors to submit the attached proposal. Affiant further states that the offeror has not been a party to any collusion among offerors in restraint of freedom of competition by agreement to a fixed price or to refrain from submitting a proposal; or with any city official or employee as to the quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussion between offerors with any City official concerning an exchange of money or any other thing of value for special consideration in the letting of a contract.

Tod L. Phinney
Signature

Subscribed and sworn to before me, this 6th day of July, 2021.

(SEAL)

Aspen-Rose Doyle
Notary Public Signature
My Commission Expires: May 17, 2025

OFFICIAL SEAL
Aspen-Rose Doyle
NOTARY PUBLIC - State of New Mexico
My Commission Expires May 17, 2025

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to the Procurement Code, NMSA 13-1-28, *et al*, as amended, a prospective contractor subject to this section shall disclose all campaign contributions given by the prospective contractor or a family member or representative of the prospective contractor to an applicable public official of the state or a local public body during the two years prior to the date on which a proposal is submitted or, in the case of a sole source or small purchase contract, the two years prior to the date on which the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor or a family member or representative of the prospective contractor to the public official exceeds two hundred fifty dollars ($250.00) over the two-year period. A prospective contractor submitting a disclosure statement pursuant to this section who has not contributed to an applicable public official, whose family members have not contributed to an applicable public official or whose representatives have not contributed to an applicable public official shall make a statement that no contribution was made.

A prospective contractor or a family member or representative of the prospective contractor shall not give a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or during the pendency of negotiations for a sole source or small purchase contract.

Furthermore, a solicitation or proposed award for a proposed contract may be canceled pursuant to NMSA 13-1-181 or a contract that is executed may be ratified or terminated pursuant to NMSA 13-1-18 if a prospective contractor fails to submit a fully completed disclosure statement pursuant to this section; or a prospective contractor or family member or representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process.

The state agency or local public body that procures the services or items of tangible personal property shall indicate on the form the name or names of every applicable public official, if any, for which disclosure is required by a prospective contractor.

THIS FORM MUST BE INCLUDED IN THE REQUEST FOR PROPOSALS AND MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

"**Applicable public official**" means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source of small purchase contract that may be awarded without submission of a sealed competitive proposal.

"**Campaign Contribution**" means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to statewide or local office. "Campaign Contribution" includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

"**Family member**" means a spouse, father, mother, child, father-in-law, mother- in-law, daughter-in-law or son-in-law of (a) a prospective contractor, if the prospective contractor is a natural person; or (b) an owner of a prospective contractor;

"**Pendency of the procurement process**" means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

"**Prospective contractor**" means a person or business that is subject to the competitive sealed proposal process set forth in the Procurement Code [NMSA 13-1-28 through 13-1-199] or is not required to submit a competitive sealed proposal because that person or business qualifies for a sole source or small purchase contract.

"**Representative of a prospective contractor**" means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

Name(s) of Applicable Public Official(s) if any:_____
(Completed by State Agency or Local Public Body)

DISCLOSURE OF CONTRIBUTIONS BY PROSPECTIVE CONTRACTOR:

Contribution Made By: _____

Relation to Prospective Contractor: _____

Date Contribution(s) Made: _____

_____

Amount(s) of Contribution(s) _____

Nature of Contribution(s) _____

Purpose of Contribution(s) _____

(Attach extra pages if necessary)

_____ _____
Signature Date

_____
Title (position)

--OR—

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS ($250.00) WERE MADE to an applicable public official by me, a family member or representative.

Rod L. Phinney 07/07/2021
Signature Date

SR. VICE PRESIDENT
Title (Position)

NV5

City of Las Vegas

Waste Water Planning, Design, and Construction Phase Engineering Services

RFP No. 2021-13

July 7, 2021

Prepared for

City of Las Vegas
City Clerk
1700 N. Grand Ave.
Las Vegas, NM 87701

Submitted by

WHPacific, Inc. an NV5 Company
6501 America's Parkway #400
Albuquerque, NM 87110

July 7, 2021

City of Las Vegas
City Clerk
1700 N. Grand Ave.
Las Vegas, NM 87701

RE: Waste Water Planning, Design, and Construction Phase Engineering Services

Dear Mr. Cordova and Selection Committee Members,

WHPacific, Inc., an NV5 Company (WHPacific), appreciates this opportunity to submit our proposal for Waste Water Planning, Design, and Construction Phase Services to the City of Las Vegas.

WHPacific offers a full range of engineering and architectural services through our 55-person New Mexico office. We have the right team of professionals to assist with on-call assignments and to produce successful projects for the City. The team brings years of experience of working together and solving our clients' challenges. Our team offers the following benefits to the City:

Multi-Discipline In-House Team — The WHPacific team provides a unique advantage to the City of Las Vegas in that nearly all of the anticipated services requested under the on-call contract will be provided by in-house staff. Our team is uniquely qualified in that we offer multi-discipline services under one roof and our team has decades of experience working together across the various disciplines. In addition to our in-house services, we have teamed with CSTi, whose office is collocated with ours, to perform any required survey and subsurface utility engineering (SUE) work.

Experience with the City of Las Vegas — WHPacific has provided design services for the City of Las Vegas in the past. We are familiar with your procurement process and have successfully executed water/wastewater, public works, aviation, transportation, and facility projects for the City through prior on-call contracts. We recognize that you will require a responsive, readily available partner to address your needs for this contract. WHPacific is that partner.

On-Call Experience — Our team has held numerous on-call and indefinite delivery indefinite quantity (IDIQ) contracts with municipalities and agencies throughout New Mexico. Our clients include federal, state, and local governments, Native American Tribes, and professional consulting firms.

Knowledge of Grant Requirements — Our team routinely works with cities, counties, and Tribal governments to obtain state and federal awards for a broad spectrum of projects. Our infrastructure funding specialist, Mr. Gilbert Gallegos, served as the Department of Agriculture Water/Wastewater Program Director and is familiar with the federal and state grant/loan programs available to the City.

Ability to Respond Quickly — Our proposed team has a proven, successful track record of responding quickly to design or construction issues on projects across New Mexico. The City will have direct access to our project manager, Arvind Patel, and members of the design team so when the City needs us, we will be there.

Our team is dedicated to meeting your needs and expectations. We look forward to working with you on current or future infrastructure challenges. If you have any questions, please feel free to contact me or our proposed project manager, Arvind Patel. Thank you for your consideration of our proposal.

Sincerely,
WHPacific, Inc., an NV5 Company

Jon Peña, PE
Operations Manager, Albuquerque
Direct 505.830.8753 Fax 505.242.4845
Jonathan.Pena@nv5.com

Arvind Patel
Director of Water Resources, Project Manager
Direct 505.830.8805 Fax 505.242.4845
Arvind.Patel@nv5.com

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A. Offeror's Identification

OFFEROR INFORMATION

OFFEROR: WHPacific, Inc., an NV5 Company

AUTHORIZED AGENT: Jonathan Pena, Operations Manager

ADDRESS: 6501 America's Parkway, Suite 400, Albuquerque, NM 87110

TELEPHONE NUMBER (505) 830-8753

FAX NUMBER (505) 242-4845

DELIVERY: 6501 America's Parkway, Suite 400, Albuquerque, NM 87110

STATE PURCHASING RESIDENT CERTIFICATION NO.: L0089549232

NEW MEXICO CONTRACTORS LICENSE NO.: N/A

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AFFIDAVIT FOR FILING WITH COMPETITIVE PROPOSAL

STATE OF New Mexico }

COUNTY OF Bernalillo }

I, Jonathan Pena state under penalty of perjury that I am at least 18 years old, and am of the agent authorized by the offerors to submit the attached proposal. Affiant further states that the offeror has not been a party to any collusion among offerors in restraint of freedom of competition by agreement to a fixed price or to refrain from submitting a proposal; or with any city official or employee as to the quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussion between offerors with any City official concerning an exchange of money or any other thing of value for special consideration in the letting of a contract.

OFFICIAL SEAL
Kenneth G. McCullough
NOTARY PUBLIC
STATE OF NEW MEXICO
My Commission Expires: 8/27/21

Jon Pen
Signature

Subscribed and sworn to before me, this 2nd day of July, 2021.

(SEAL)

Notary Public Signature
My Commission Expires: 8/27/2021

B. Campaign Contribution Disclosure Form

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The following definitions apply:

"**Applicable public official**" means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source of small purchase contract that may be awarded without submission of a sealed competitive proposal.

"**Campaign Contribution**" means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to statewide or local office. "Campaign Contribution" includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

"**Family member**" means a spouse, father, mother, child, father-in-law, mother- in-law, daughter-in-law or son-in-law of (a) a prospective contractor, if the prospective contractor is a natural person; or (b) an owner of a prospective contractor;

"**Pendency of the procurement process**" means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

"**Prospective contractor**" means a person or business that is subject to the competitive sealed proposal process set forth in the Procurement Code [NMSA 13-1-28 through 13-1-199] or is not required to submit a competitive sealed proposal because that person or business qualifies for a sole source or small purchase contract.

"**Representative of a prospective contractor**" means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

Name(s) of Applicable Public Official(s) if any:_____
(Completed by State Agency or Local Public Body)

DISCLOSURE OF CONTRIBUTIONS BY PROSPECTIVE CONTRACTOR:

Contribution Made By: _____

Relation to Prospective Contractor: _____

Date Contribution(s) Made: _____

_____

Amount(s) of Contribution(s) _____

Nature of Contribution(s) _____

Purpose of Contribution(s) _____

(Attach extra pages if necessary)

_____ _____
Signature Date

_____
Title (position)

--OR—

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS ($250.00) WERE MADE to an applicable public official by me, a family member or representative.

_____ July 7, 2021
Signature Date

Operations Manager
Title (Position)

C. Personnel Experience

Describe the experience and qualifications of company principles, supervisors and other employees who will be actively engaged in the work required under the contract, including experience of subcontractors if applicable. Experience qualifications must reference any of the servicing provided to the City of Las Vegas Utilities System.

75
YEARS IN BUSINESS

WHPacific is both highly experienced and widely recognized for its accomplishments in the study, evaluation, master planning, design and construction of water improvement projects in New Mexico.

WHPacific is the evolution of a 75-year legacy of providing engineering, public works, surveying and mapping, environmental, and architectural services in New Mexico, that began with Gordon Herkenhoff & Associates in 1944. **We develop and implement solutions for clients like the City of Las Vegas throughout New Mexico and are proud to have a successful track record that demonstrates our commitment to excellence and customer service.** Our prior experience in and around the City and our experiences throughout the state and the region demonstrate our ability to provide comprehensive services to our clients with the enthusiasm, diligence and creativity they deserve.

WHPacific has assisted communities across New Mexico with water/wastewater and infrastructure improvements projects for over 75 years. Our Project Manager, Arvind Patel, was the former Executive Director of the Pueblo of Acoma Utility Authority and offers significant insight and understanding of water and wastewater needs and challenges from an owner/operator perspective.

Experience with Waste Water Planning, Design, and Construction Phase Services

Our team members bring decades of experience completing water and wastewater infrastructure projects for public agencies. We provide full service planning, engineering design, grantsmanship, construction administration and inspection for water and wastewater utilities employing the latest in design and modeling software for water and wastewater treatment, water distribution, wastewater collection and hydraulic modeling of water and wastewater system.

Water Systems Design and Construction for New Mexican Communities

WHPacific's experience with waste water system planning, design and construction administration for other northern New Mexican communities includes (but is not limited to) Watrous MDWCA, Village of Abiquiu, Quemado MW&SWA and El Rito RW&WWA. Our past projects provide us the experience and skills necessary for working with community waste water systems and the ability to evaluate similar challenges faced by the City of Las Vegas.

Our water resources team is dedicated to providing the best solutions to complex problems in order to preserve and enhance a vital resource – our water.

A selected list of our satisfied clients includes:

- Abiquiu MDWCSWA
- Albuquerque Bernalillo County Water Utility Authority
- AMAFCA
- Canjilon MDWC&MSWA
- Cerro RMDWA
- City of Albuquerque
- City of Carlsbad
- City of Truth or Consequences
- El Rito RW&WWA
- NMDOT
- Pueblo of Acoma
- Pueblo of Laguna
- Pueblo of Ohkay Owingeh
- Pueblo of Santa Ana
- Quemado MW&SWA
- Ramah Navajo School Board
- SSCAFCA
- The University of New Mexico
- Village of Questa
- Village of Tularosa
- Watrous MDWCA

Our key team members are highly qualified, experienced, and competent individuals passionate about delivering exceptional water resources projects within New Mexico:

ARVIND PATEL | PROJECT MANAGER

BS, Environmental Science, College of Santa Fe; Level 4 Water and Wastewater Operator: #08218

15 years of infrastructure development, utility management and grant writing experience. As a double level 4 operator, and former Pueblo of Acoma Utility Authority Executive Director, Arvind brings significant experience in oversight of wastewater development initiatives such as planning, designing, constructing and operating a new wastewater treatment facility, collection systems, lagoon construction, lift stations, community septic to sewer conversions and establishment of collections and treatment maintenance plans. He is a former section President and active member of the New Mexico Water & Wastewater Association. His project experience includes:

*North Acomita Waste Water Treatment Facility *; North Acomita Waste Water Treatment Facility Expansion Project*; Skyline Interceptor Project*; Acomita Wastewater System Improvements Project*; Abiquiu Wastewater PER; Watrous Water PER; El Rito PER & Water System Improvements; Cabresto Road Waterline, Questa, NM; Village of Questa Sewer Expansion Planning, Questa, NM; Fort Sill Akela Flats Wastewater Facility*

CRAIG TOM | PROJECT ENGINEER

BS, Civil Engineering, New Mexico Institute of Mining and Technology; Professional Engineer: NM #26352

5 years of experience as a CAD/GIS designer and engineer for water system and wastewater utility planning and design, hydraulic analysis for water distribution systems. Software experience includes Storm and Sanitary Analysis, EPAnet water modeling, AutoCAD, ArcGIS, HEC-HMS, and HEC-RAS. His project experience includes:

I-25 Business Loop – Water and Sewer Relocation, City of Truth or Consequences, NM; ABCWUA Americas Parkway Sanitary Sewer Extension, Albuquerque, NM; PER - Sanitary Sewer Improvements, Quemado, NM; Cabresto Road Waterline Replacement, Questa, NM; PER – Water System Improvements El Rito, NM; Asset Management Plan, Questa, NM

JANET RUPLEY | DESIGNER/ENG. SUPPORT

Certificate, Civil & Surveying Technology, Central New Mexico Community College

35 years of experience as a CAD/GIS designer for water and sanitary sewer projects. Experience in production of detailed construction drawings, bidding, close out, implementation of various CAD standards, creation of report exhibits, production of Asset Management Plans and exhibits, quantity determination, and cost estimating for Preliminary Engineering Reports. Her project experience includes:

Tularosa Sewer Improvements, Tularosa, NM; Ohkay Owingeh Water Conveyance and Water Meter Project, Ohkay Owingeh, NM; I-25 Business Loop - Water and Sewer Relocation, City of Truth or Consequences, NM

SHEILA JOHNSON, PE, CFM | QA/QC MANAGER

MS/BS, Civil Engineering, University of New Mexico; Professional Engineer: NM #19758; Certified Flood Plain Manager: NM #13-00325

25 years of experience providing hydrology, hydraulics, and utility design, as a designer and engineer. She has designed facilities that include water distribution and wastewater collection systems, storm drain systems, storm water storage facilities, urban or rural roadway drainage, and floodplain mapping. Her project experience includes:

Wastewater Treatment Plant Building Repairs, Las Vegas, NM; AMR Meter Register Replacement, Las Vegas, NM; ABCWUA SAS Rehabilitation/Relocation at Ira Sprecher and Tijeras Arroyo, NM; Tularosa Sewer Improvements, Tularosa, NM; Asset Management Plan, Preliminary Engineering Report - Sanitary Sewer Improvements, PER - Water System Improvements El Rito, NM

JULIAN PALACIOS, PE | PROJECT ENGINEER

MS, Environmental Engineering, BS, Civil Engineering, ITESM, Monterrey Tech, Mexico; Professional Engineer: CA #67735

19 years of experience completing water and wastewater infrastructure projects for local public agencies including planning, engineering design, construction services and feasibility studies for water and wastewater treatment, water distribution, wastewater collection, and hydraulic modeling of water and wastewater systems. His project experience includes:

Sanitary Sewer Management Plan, City of Oceanside, CA; Water and Wastewater Master Plan, City of El Centro, CA; San Luis Rey Water Reclamation Facility Planning & Preliminary Design, City of Oceanside, CA; Lake Boulevard Sewer Improvements, City of Oceanside, CA

**experience prior to WHPacific*

RUSSELL "RUSTY" RODKE, PE | PROJECT ENGINEER

MA, Public Administration, University of New Mexico; BS, Civil Engineering, New Mexico State University; Professional Engineer: NM #10659

31 years of experience managing a variety of infrastructure projects and programs with New Mexico state and local government. He performs engineering duties in planning, designing, and overseeing construction and maintenance of building structures, transportation systems, and utility systems. His project experience includes:

UNM Taos Klauer Campus Water System Improvements, Taos, NM; Akela Flats Truck Stop and Resort Development Master Plan

AUSTIN SCHMIDT | ASSISTANT ENGINEER

BS, Civil Engineering, University of Oklahoma; Engineer in Training, NM

Engineer in Training with experience in wastewater and water system planning and design including hydrology and hydraulic analysis for facility rehabilitations, erosion control, and highway drainage. His project experience includes:

Preliminary Engineering Report - Water System Improvements El Rito, NM; Cabresto Road Waterline Replacement Project, Questa, NM; Albuquerque Bernalillo County Water Utility Authority Inline Grit Chamber, Albuquerque, NM; Forts Sill Akela Flats Masterplan, NM; Village of Corrales Loma Larga Drainage, Corrales, NM

GILBERT GALLEGOS | GRANTS MANAGER

BS, Civil Engineering, New Mexico State University

39 years of funding experience as a former program director and state engineer for U.S. Department of Agriculture, Rural Development (USDA-RD) where he administered approximately $25M in loan and grant funding for rural communities and $50M for designated Colonias communities. He has secured grants for:

El Rito MDWCA; Watrous MDWCA; Ohkay Owingeh Pueblo; Village of Cuba; Village of Questa; Cerro RMDWC & SWA; Village of Tularosa; Village of Wagon Mound; Village of Quemado; Abiquiu MDWCSWA

PHILLIP SITGES, PE, LEED AP BD+C | ELECTRICAL ENGINEER

BS, Electrical and Computer Engineering, University of New Mexico; Professional Engineer: NM #22284

17 years of experience as an electrical engineer, including 10 years of facilities design experience, in building construction and design of electrical, power generation, and transmission systems. His project experience includes:

City of Las Vegas On-Call, Las Vegas, NM; Kirtland Air Force Base IDIQ, Albuquerque, NM; Repair Hangar 1080 QF-16, Holloman Air Force Base, NM; Repair Fire System Deficiencies, Multiple Tenant Hangars, Holloman Air Force Base, NM

ERIC JOHNSON, AICP, CHMM | ENVIRONMENTAL PROJECT MANAGER

MPCD, University of Colorado at Denver; BS, Range Ecology, Colorado State University; American Institute of Certified Planners: #42448; Certified Hazardous Materials Manager: #11632

25 years of experience with National Environmental Policy Act (NEPA), public involvement, and hazardous materials projects. He has prepared numerous categorical exclusions, environmental assessments, and environmental impact statements for linear infrastructure, transportation, utilities, and infrastructure projects. His project experience includes:

Bluewater Wastewater Treatment Improvement Project, Bluewater, NM; Chama Wastewater Treatment Improvement Project, Chama, NM; Los Lunas Wastewater Treatment Plant Improvements, Los Lunas, NM

RALPH L. ABEYTA, PE | GEOTECHNICAL ENGINEER

MS, Civil Engineering, University of Texas at Arlington; BS, Civil Engineering, New Mexico State University; Professional Engineer: NM #10852

37 years of experience providing expertise in Geotechnical Engineering, Foundation Analysis and Design, Site Investigations, Field Inspection, Pavement Design, Project Management, and Technical Quality Control. His project experience includes:

Cutter Intertie Water Supply Project, Jicarilla Apache Nation, NM; NGWSP Reach 21 Wash Crossings, Navajo Nation, Bloomfield, NM; Dry Sludge Pond Assessment of South Industrial Storm Treatment Plant, Dallas Fort Worth International Airport, TX

DAVID FALCO, ICC | CONSTRUCTION ADMINISTRATION

BS, Urban and Regional Planning, New Mexico State University; Residential and Commercial Building Inspector: International Code Council #1107083-10

28 years of code enforcement, project management, construction management, and construction experience. Dave prepares and provides field reports, field observations, and communications. Communicates daily with project teams and assures that commitments are being met and project requirements are satisfied. His project experience includes:

Los Alamos County CDD, Los Alamos, NM; On-Site Building Inspections, Pueblo of Santa Ana, NM; La Casa Ski Lodge Addition Remodel, Santa Fe, NM*; Moenkopi Development Legacy Inn Hotel, Tuba City, AZ*; IPFDC Office Buildings, BIA, Albuquerque, NM**

PAUL BROWNE, AIA, MBA, PMP | PROJECT MANAGER/ARCHITECT

MA Architecture and MBA, Rensselaer Polytechnic Institute; BA, Architecture, University of Notre Dame; Registered Architect: NM #4260; Project Management Professional

30 years of experience as a professional architect. His project experience includes team coordination, establishing budgets and schedules, scope development, planning, feasibility studies, bidding coordination, contract negotiation, and document management. His project experience includes:

City of Las Vegas On-Call, Las Vegas, NM; Albuquerque International Sunport & Double Eagle Airport On-Call, Albuquerque, NM; West Airport Improvements On-Call, Albuquerque International Sunport, Albuquerque, NM; Terminal Optimization On-Call, Albuquerque International Sunport, Albuquerque, NM

JACKY LIN, PE | CIVIL ENGINEER

BS, Civil Engineering, University of New Mexico; Professional Engineer NM #20068

13 years of experience providing site development designs including roadway, parking, utilities, grading, drainage and storm water management. His project experience includes:

On-Call Engineering Services, City of Grants; On-Call Engineering Services, Taos County; Cabresto Water Line, Questa, NM; On-Call Engineering Services KAFB; On-Call Engineering Services Pueblo of Laguna; NM6 ADA and Rehabilitation Project, NMDOT; Los Cordovas Road Paving and Drainage Project, Taos County

PAMELA LENTINI, PE, CBCP | MECHANICAL ENGINEER

BS, Mechanical Engineering Technology, New Mexico State University; Professional Engineer, NM #14255; Certified Building Commissioning Professional

31 years of experience designing plumbing, piping, fire protection systems, and heat, ventilation, and air conditioning systems for new and remodeled buildings. She prepares computer modeling to estimate annual energy consumption, evaluate energy conservation measures. She performs facility evaluations and programs, and site utility design. Her project experience includes:

City of Las Vegas On-Call, Las Vegas, NM; City of Albuquerque On Call MEP Engineering, Albuquerque, NM; City of Albuquerque Aviation Department On Call, Albuquerque, NM; Albuquerque International Sunport, Mechanical & Electrical Upgrades, Albuquerque, NM

WESLEY MEYER, PE | STRUCTURAL ENGINEER

BS, Civil Engineering, University of New Mexico; Professional Engineer: NM #26170

5 years of structural engineering experience including bridge and structural design and detailing, roadway design and modeling, signing and striping design, pedestrian and ADA design, construction traffic control, and drainage system design. His project experience includes:

I-25 Business Loop (Date Street) Reconstruction, Truth or Consequences, NM; Aguas Calientes Bridge Preservation, NMDOT, Pilar, NM; Owl Springs Way Bridge Replacement, Pueblo of Jemez, Jemez, NM; NM 566 Bridge Replacement over BNSF Railroad, NMDOT, Church Rock, NM; NM 68 Roadway and Bridge Reconstruction and Rehabilitation, NMDOT, Rio Arriba County, NM; Blueberry Hill Roadway Project, Taos County, NM; 2nd Street Phase IV & V, Grants, NM

DAVID ACOSTA, PS | SURVEY/SUE (CSTi)

BS, Surveying Engineering, New Mexico State University; Professional Surveyor: NM #21082

17 years of experience in Land Surveying and Geomatics including Boundary, ALTA/NSPS Surveys, Construction Staking, and UAV Mapping. David has worked with the NV5 team on numerous water system and drainage projects. His project experience includes:

On-Call Engineering Services, Taos County, Taos County, NM; Survey of Storm Drain Systems, City of Albuquerque, NM; Survey of Control Monuments, City of Albuquerque, NM

D. Licenses

The Offeror shall show that he has a New Mexico general contractor's license and/or any other licenses required by law to perform the work required by this contract. All such licenses shall be held by the offeror or his subcontractors at the time the proposal is submitted.

Name	Role	License #	Name	Role	License #
Jonathan Pena	Principal in Charge	NM #17632	Sheila Johnson	QA/QC Manager	NM #19758
Craig Tom	Waste Water Engineer	NM #26352	Rusty Rodke	Waste Water Engineer	NM #10659
Julian Palacios	Waste Water Engineer	CA #67735	Pamela Lentini	Mechanical Engineer	NM #14255
Paul Browne	Architect	NM #4260	Phillip Sitges	Electrical Engineer	NM #22284
Jacky Lin	Civil Engineer	NM #20068	Ralph Abeyta	Geotechnical Engineer	NM #10852
Wesley Meyer	Structural Engineer	NM #26170	David Acosta	Surveyor	NM #21082

E. Experience in Specialized Services Referenced in Scope

The Offeror shall demonstrate at least five (5) years of experience. Indicate name, address and phone number of past customer and individual references who can be contacted regarding the work.

WATER TREATMENT PLANT BUILDING REPAIRS

CITY OF LAS VEGAS, NM

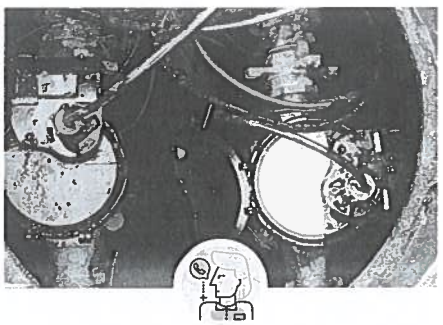
The City of Las Vegas Water Treatment Plant site had several separate yet distinct issues onsite.

- As a result of the filtration building settling, there were large cracks in the north and west walls and the roof was leaking. In addition, the exhaust fans were not working.
- The sludge lagoon for the drain had a maintenance issue. Sediment was settling in the pond instead of staying suspended to drain.
- The alum storage tank had a cloth/fabric cover that was very expensive yet deteriorated rapidly in the high elevation UV.

Helical piers drilled along the north side of the filtration building were added to provide support and prevent further settling. The building was not leveled to past elevations due to underlying conditions and existing conditions. The cracks were sealed, the roof was repaired and the exhaust fans were replaced. The sludge lagoon needed additional mixing, so a floating and moveable mixer was added. Anchors were added along with additional electrical service to provide needed power. The mixer can be moved and anchored at new locations within the lagoon dependent on where sediment settles. A metal canopy was designed and constructed for the alum storage tank, replacing the cloth cover while leaving adequate space for maintenance and filling of the tank.

Project Relevance
City of Las Vegas project, On-Call Task Order

Client Reference
Maria Gilvarry, Utility Director; 505.454.3832 Ext. 2000; 1335 1st Street, Las Vegas, NM 87701



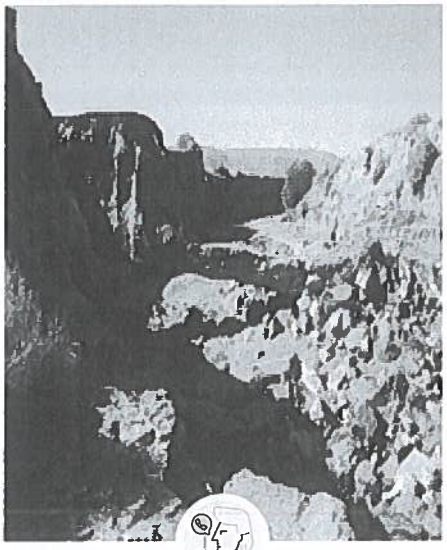
AMR METER REGISTER REPLACEMENT

CITY OF LAS VEGAS, NM

WHPacific developed specifications for procurement of meter registers for the 6,400 City water meters. The registers needed to be compatible with the existing meters, be automated for meter reading with drive-by meter reading and work with existing software. The City purchased and installed new registers including, antenna, software, laptop computer, hand-held readers and software. WHPacific worked with the City and the Funding Agency assisting with the bidding, construction certification and pay applications.

Project Relevance
City of Las Vegas project

Client Reference
Ken Garcia, Former Utility Director
505.454.1401



Client Reference
Jon Ertsgaard, PE, Principal Engineer,
Albuquerque Bernalillo County Water
Utility Authority
jertsgaard@abcwua.org
505.289.3255

ALBUQUERQUE BERNALILLO COUNTY WATER UTILITY AUTHORITY (ABCWUA) SAS REHABILITATION/ RELOCATION

IRA SPRECHER AND TIJERAS ARROYO, NM

For this task order, WHPacific designed a relocation of an 8-inch sanitary sewer line (SAS) that crossed the Tijeras Arroyo using a siphon configuration. The Tijeras Arroyo had eroded to the point that the sewer line was exposed roughly five feet in the air. If left in place as it was, any damage to the line may have caused a sewage spill in the arroyo. WHPacific joined the Water Authority and their on-call contractor (AUI Inc.) at the site within several hours of the phone request from the Water Authority. As an interim measure, the Water Authority instructed AUI Inc. to direct storm flow in the arroyo to the north, away from the free hanging sewer. WHPacific then surveyed the existing and surrounding sewer lines, and performed an evaluation of the line and the surroundings to determine if the sewer line should remain in the same location (only deeper) or move to a more stable location. The recommendation and subsequent design were to move the sewer crossing location farther upstream to more stable and protected location. A siphon design was still required and directional drilling was used to enable construction across the arroyo without actually impacting the surface and no permitting was required. WHPacific also provided construction support.

Project Relevance
On-Call Task Order

Client Reference
Jon Ertsgaard, PE, Principal Engineer,
Albuquerque Bernalillo County Water
Utility Authority
jertsgaard@abcwua.org
505.289.3255

ALBUQUERQUE BERNALILLO COUNTY WATER UTILITY AUTHORITY (ABCWUA) LOVE WELL 8

ALBUQUERQUE, NM

This project was an on-call task to rehabilitate many varied problems in the Well House for Love Well 8. When the request came from the WUA, NV5 met on site with all of the relevant disciplines including structural, mechanical, electrical, architectural, and civil, to develop scope for this multi-discipline project.

The project included structural remediation to the building, load calculations and design for exhaust fans, heater, additional, but separate ductwork to the disinfection room to minimize cross contamination of the corrosive environment, sanitary sewer drain realignment and connection, and electrical improvements.

Part of the challenge of this project was coordination of the different disciplines and ensuring all of the work would fit within the area available in the tight confines of the well house.

ABCWUA subsequently called on NV5 for a new task order to rehabilitate the well house for Thomas Well as it was similar in nature to Love Well 8.

Project Relevance
On-Call Task Order

F. Documentation

The Offeror shall provide documentation of education, certifications and qualifications.

State of New Mexico
The New Mexico Board of Licensure for
Professional Engineers & Professional Surveyors
Santa Fe, New Mexico
This is certify that
Sheila K. Johnson License No: 19758
Professional Engineer
Issue Date: 02/09/2010 Expiration Date: 12/31/2020
THIS CERTIFICATE IS FOR DISPLAY PURPOSES ONLY.

Sheila Johnson, Civil Engineer
Professional Engineer No. 19758

State of New Mexico
The New Mexico Board of Licensure for
Professional Engineers & Professional Surveyors
Santa Fe, New Mexico
This is certify that
Craig J Tom License No: 26352
Professional Engineer
Issue Date: 07/15/2020 Expiration Date: 12/31/2020
THIS CERTIFICATE IS FOR DISPLAY PURPOSES ONLY.

Craig Tom, Civil Engineer
Professional Engineer No. 26352

State of New Mexico
The New Mexico Board of Licensure for
Professional Engineers & Professional Surveyors
Santa Fe, New Mexico
This is certify that
Russell R Rodke License No: 10659
Professional Engineer
Issue Date: 02/03/1989 Expiration Date: 12/31/2021
THIS CERTIFICATE IS FOR DISPLAY PURPOSES ONLY.

Rusty Rodke, Civil Engineer
Professional Engineer No. 10659

State of New Mexico
The New Mexico Board of Licensure for
Professional Engineers & Professional Surveyors
Santa Fe, New Mexico
This is certify that
Jonathan E. Pena License No: 17632
Professional Engineer
Issue Date: 06/30/2006 Expiration Date: 12/31/2020
THIS CERTIFICATE IS FOR DISPLAY PURPOSES ONLY.

Jonathan Pena, Civil Engineer
Professional Engineer No. 17632

State of New Mexico
The New Mexico Board of Licensure for
Professional Engineers & Professional Surveyors
Santa Fe, New Mexico
This is certify that
Minxuan Lin License No: 20068
Professional Engineer
Issue Date: 08/13/2010 Expiration Date: 12/31/2020
THIS CERTIFICATE IS FOR DISPLAY PURPOSES ONLY.

Minxuan 'Jacky' Lin, Civil Engineer
Professional Engineer No. 20068

State of New Mexico
Board of Examiners for Architects
LICENSE NO. 004260 EXPIRES 12/31/2020
Paul W. Browne
Executive Director

Paul Browne, Architect
Registered Architect No. 4260

State of New Mexico
The New Mexico Board of Licensure for
Professional Engineers & Professional Surveyors
Santa Fe, New Mexico
This is certify that
Phillip J. Sitges License No: 22284
Professional Engineer
Issue Date: 09/30/2014 Expiration Date: 12/31/2020
THIS CERTIFICATE IS FOR DISPLAY PURPOSES ONLY.

Phillip Sitges, Electrical Engineer
Professional Engineer No. 22284

State of New Mexico
The New Mexico Board of Licensure for
Professional Engineers & Professional Surveyors
Santa Fe, New Mexico
This is certify that
Wesley Alan Meyer License No: 26170
Professional Engineer
Issue Date: 04/22/2020 Expiration Date: 12/31/2022
THIS CERTIFICATE IS FOR DISPLAY PURPOSES ONLY.

Wesley Meyer, Structural Engineer
Professional Engineer No. 26170

State of New Mexico
The New Mexico Board of Licensure for
Professional Engineers & Professional Surveyors
Santa Fe, New Mexico
This is certify that
Pamela M. Salazar-Lentini License No: 14255
Professional Engineer
Issue Date: 02/16/1999 Expiration Date: 12/31/2021
THIS CERTIFICATE IS FOR DISPLAY PURPOSES ONLY.

Pam Lentini, Mechanical Engineer
Professional Engineer No. 14255

BOARD FOR PROFESSIONAL
ENGINEERS AND LAND SURVEYORS
Julian Oscar Palacios
PROFESSIONAL ENGINEER
IN
CIVIL ENGINEERING
WITNESS OUR HAND AND SEAL
BOARD FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS

Julian Palacios, Civil Engineer
Professional Engineer No. 67735

State of New Mexico
The New Mexico Board of Licensure for
Professional Engineers & Professional Surveyors
Santa Fe, New Mexico
This is certify that
Ralph L. Abeyta License No: 10852
Professional Engineer
Issue Date: 07/05/1989 Expiration Date: 12/31/2023
THIS CERTIFICATE IS FOR DISPLAY PURPOSES ONLY.

Ralph Abeyta, Geotechnical Engineer
Professional Engineer No. 10852

State of New Mexico
The New Mexico Board of Licensure for
Professional Engineers & Professional Surveyors
Santa Fe, New Mexico
This is certify that
David P. Acosta License No: 21082
Professional Surveyor
Issue Date: 05/28/2013 Expiration Date: 12/31/2020
THIS CERTIFICATE IS FOR DISPLAY PURPOSES ONLY.

David Acosta, Surveyor
Professional Surveyor No. 21082

G. Financial

BANK OF AMERICA

Bank of America Merrill Lynch
Treasury Fulfillment Service Operations
9000 Southside Blvd Building 200
Jacksonville, FL 32256
888.400.9009
myserviceteam@bankofamerica.com

June 23, 2021

NV5 INC

Regarding: Account/Routing Number Confirmation

Please accept this letter as confirmation that, according to our records, the account referenced below is maintained at Bank of America, N.A. with the following information:

Account number:	898052466590
Active ACH Blocks/Filters on file	Yes
Routing number ACH/EFT	063000047
Routing number DOM. WIRES	026009593
SWIFT Code INTL WIRES	BOFAUS3N (BOFAUS6S if incoming wire is in foreign currency)
Account Name:	NV5 INC
Account Address:	200 S PARK RD STE 350 HOLLYWOOD FL 33021-8798
Lockbox Address:	P.O. Box 74008680, Chicago, IL 60674-8680

The information set forth above is as of June 23, 2021. Please note that the information provided by the Bank in this letter is given as of the date of this letter and is subject to change without notice, and is provided in strict confidence to you for your own use only, without any responsibility, guarantee, representation, warranty (expressed or implied), commitment or liability on the part of the Bank, its parents, subsidiaries or affiliates or any of its or their directors, officers or employees to you or any third party, and none of them assumes any duties or obligations to you in connection herewith. This letter is not to be quoted or referred to without the Bank's prior written consent. The Bank has no duty and undertakes no responsibility to update or supplement the information set forth in this letter.

If you have any questions, or require further assistance, please do not hesitate to contact us at 888.400.9009.

NV5, Inc.
200 S. Park Road Suite 350
Hollywood, FL 33021
Phone: 954-495-2112 Fax: 954-495-2101
www.nv5.com

Company Information:

NV5, Inc.
a subsidiary of NV5 Holdings, Inc. **(NASDAQ-NVEE)**
State of Incorporation: Delaware Corp, 2009
SIC Code: 8711- SERVICES-ENGINEERING SERVICES
DUNS# 962002684
FEIN# 27-1979486

Bank Information:

Bank of America
Account #898052466590
Bank Officer: Marcos Cordero
401 E Las Olas Blvd STE 110, Fort Lauderdale, FL 33301
954.765.2202

Credit References:

Enterprise Fleet Management
Paul J Lane
PO Box 800089
Kansas City, MO 64180-0089
954-354-5411

Cavignac & Associates
Celia Mondfrans
450 B. St. Suite 1800
San Diego, CA 92101
619-234-6868
619.234.8601 (Fax)

EMSL Analytical, Inc.
200 Route 10 North
Cinnaminson, NJ 08077
1-800-220-3675
1-813- 280-8753 (Fax)

Officers:

Dickerson Wright
Chief Executive Officer and Chairman
200 S. PARK ROAD, STE 350
HOLLYWOOD, FL 33021

Alexander Hockman
President
200 S. PARK RD., STE 350
HOLLYWOOD, FL 33021

Richard Tong
Executive Vice President and General Counsel
200 S. PARK RD., STE 350
HOLLYWOOD, FL 33021

Edward Codispoti
Chief Financial Officer
200 S. PARK RD., STE 350
HOLLYWOOD, FL 33021

MaryJo O'Brien
Executive Vice President and Chief Administrative Officer
200 S. PARK RD., STE 350
HOLLYWOOD, FL 33021

H. Additional Information

Describe any expectations and/or clarifications to this Request for Proposal. Also include any additional information you believe to be pertinent to the proposal but not requested elsewhere such as Veterans business or New Mexico Resident business status.

CAPACITY AND CAPABILITY

WHPacific has assembled a team of highly qualified professionals to meet your project needs. Our team members have been selected based upon their experience with similar project types, their knowledge of the local area, and their ability to serve the City of Las Vegas' needs for this contract. Each of our team members are available and committed to work on this contract. The staff proposed for this contract represent just a sampling of the deep in-house resources available; WHPacific has the ability to provide additional staff to meet any project need.

WHPacific is structured so that we can act quickly in responding to your requests. We are flexible and able to address your needs not only to meet schedules and time constraints but to also meet budget and staffing requirements. WHPacific will provide you and your project with a high degree of attention to detail, follow-through, client service, and clear communication. It is what you can expect from your WHPacific team. As an NV5 Company, WHPacific has access to over 4,000 professionals in more than 100 offices globally to supplement our staffing for this contract, if needed.

WHPacific prides itself in completing project deliverables on time. Our proposed team of professionals will have ample time and resources to perform the tasks required on any project you may assign under this on-call.

Mills Building, Las Vegas, NM

FAMILIARITY WITH THE CITY OF LAS VEGAS

WHPacific has a well-established relationship with the City of Las Vegas, developed through various projects by multiple WHPacific Departments over the years. Our familiarity with the City of Las Vegas and surrounding area stems from WHPacific's past experience providing full services, including Architecture, Mechanical Engineering, Electrical Engineering, Civil Engineering, Structural Engineering, Water Resources, Aviation, and Transportation under previous past contracts with the City. Additionally, our team works with communities across northern New Mexico; we are currently working with the nearby community of Watrous on a Preliminary Engineering Report for water system improvements. Our past experience with the City includes:

Water/Waste Water

WHPacific's Water/Environment group has previously held several on-call contracts with the utilities department as well as performed individual projects for the City of Las Vegas. We are familiar with the City's infrastructure and we know that the water and wastewater systems are a high priority with the City and its stakeholders. WHPacific' s work on the listed projects has demonstrated a solid commitment to the City of Las Vegas.

- Automated Water Meter Replacement Project
- Raw Water Preliminary Engineering Report
- Gallinas Diversion Structure Rehabilitation
- Water Treatment Building Repairs
- Peterson-Bradner Dams, Hydrology Analysis

Grand Ave. Ribbon Cutting, Las Vegas, NM

Transportation

WHPacific is recently completed planning and design services for the reconstruction of 1.7 miles of Grand Avenue in Las Vegas. This project was developed by NMDOT and coordinated with the City of Las Vegas. Through our work on this project, we have gained familiarity with the City Public Works and Utilities Departments, including an understanding of the city street network and utility and storm drainage systems. As part of our public involvement efforts on the project, we conducted public meetings and individual meetings with business owners and residents to understand issues of concern within the corridor and in the broader community overall.

Abe Montoya Community Center. Las Vegas, NM

Facilities (Architecture, Mechanical, Electrical, Civil, Structural)

WHPacific's Facilities Department (Architecture, Mechanical, Electrical, Civil and Structural) has worked with the City of Las Vegas on:

- Abe Montoya Recreation Center Renovation
- The Airport Terminal Building
- Snow Removal Equipment Building
- Mills Building

CURRENT VOLUME OF WORK

WHPacific is not currently working on any project for the City of Las Vegas.

STATE OF NEW MEXICO

TAXATION AND REVENUE DEPARTMENT

RESIDENT BUSINESS CERTIFICATE

Issued to: **WHPACIFIC, INC.**

DBA: **WHPACIFIC, INC.**
200 S PARK RD STE 350
HOLLYWOOD, FL 33021-8798

Expires: **08-Apr-2024**

Certificate Number:

L0089549232

Stephanie Schardin Clarke
Cabinet Secretary

THIS CERTIFICATE IS NOT TRANSFERABLE

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

5/1/2022

DATE (MM/DD/YYYY): 4/30/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: Lockton Companies 3280 Peachtree Road NE, Suite #250 Atlanta GA 30305 (404) 460-3600	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED 1491108 WHPacific, Inc. NV5 Global, Inc., NV5, Inc. 200 South Park Road, Su Hollywood, FL 33021	INSURER A: The Continental Insurance Company	35289
	INSURER B: National Fire Insurance Co of Hartford	20478
	INSURER C: Transportation Insurance Company	20494
	INSURER D: Berkley Insurance Company	32603
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: 17538140 REVISION NUMBER: XXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X Contractual Liab X Cross Liab Incl GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC OTHER:	N	N	7014856125	5/1/2021	5/1/2022	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 1,000,000 $ 1,000,000 $ 15,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY	N	N	7014842659	5/1/2021	5/1/2022	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 1,000,000 $ XXXXXXX $ XXXXXXX $ XXXXXXX $ XXXXXXX
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ $0	N	N	7014841883	5/1/2021	5/1/2022	EACH OCCURRENCE AGGREGATE $	$ 20,000,000 $ 20,000,000 $ XXXXXXX
B C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	N	7014842824(AOS) 7014842810(CA)	5/1/2021 5/1/2021	5/1/2022 5/1/2022	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
D A A	Prof Liab Bus Per Prop Leased/Rented Equip	N	N	AEC-9044114-05 7014856125 7014900785	5/1/2021 5/1/2021 5/1/2021	5/1/2022 5/1/2022 5/1/2022	Ea Claim/Agg $10mil/$20mil Limit $19,429,515 Limit $100,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Excess/Umbrella policy follows form over underlying policies: General Liability, Auto Liability & Employers Liability (additional insured and waiver of subrogation apply). Professional Liability - Claims made form, defense costs included within limit.

CERTIFICATE HOLDER

17538140
WHPacific Inc.
6501 Americas Parkway NE
Suite 400
Albuquerque NM 87110

CANCELLATION See Attachments

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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NON-COLLUSION

In signing of their proposal and affidavit the offeror certifies that he/she has not, either directly or indirectly entered into action of restraint of free competition in connection with the submitted proposal.

CLARIFICATION OF PROPOSAL

Offeror requiring clarification or interpretation of the proposal specifications shall make a written request to the Department involved in the proposal request at least five (5) days prior to the scheduled proposal opening date; with a copy forwarded to the Finance Department. Any interpretations, corrections, or changes (not part of the negotiation stage) of said proposal specifications shall be made by "ADDENDUM" only; including any Opening Dates or Time Change. Interpretations, corrections, or changes of said proposal made in any other manner (before opening and negotiation stage) will not be binding and offeror shall not rely upon such interpretations, corrections, and changes.

MODIFICATION OR WITHDRAWAL OF PROPOSAL

A proposal may not be withdrawn or cancelled by the offeror following the scheduled opening date and time; the offeror does so agree in submitting their proposal. Prior to the scheduled time and date of opening, proposals submitted early may be withdrawn but may not be re-submitted.
Pursuant to (Section 13-1-21 and 13-1-22, N.M.S.A. 1978), any New Mexico resident business or resident manufacturer who wishes to receive the benefit of an "Application of Preference" must provide their Certificate Number (issued by N.M. State Purchasing); with their proposal on the "OFFEROR INFORMATION/AFFIDAVIT" form.

APPLICATION OF PREFERENCE

FEDERAL TAX IDENTIFICATION NUMBER

Pursuant to IRS requirements, offerors shall provide their Federal Tax ID Number if offeror is incorporated. If offeror is a sole proprietorship or partnership, then shall provide their Social Security Number.

FEDERAL TAX ID NUMBER: 27-1979486

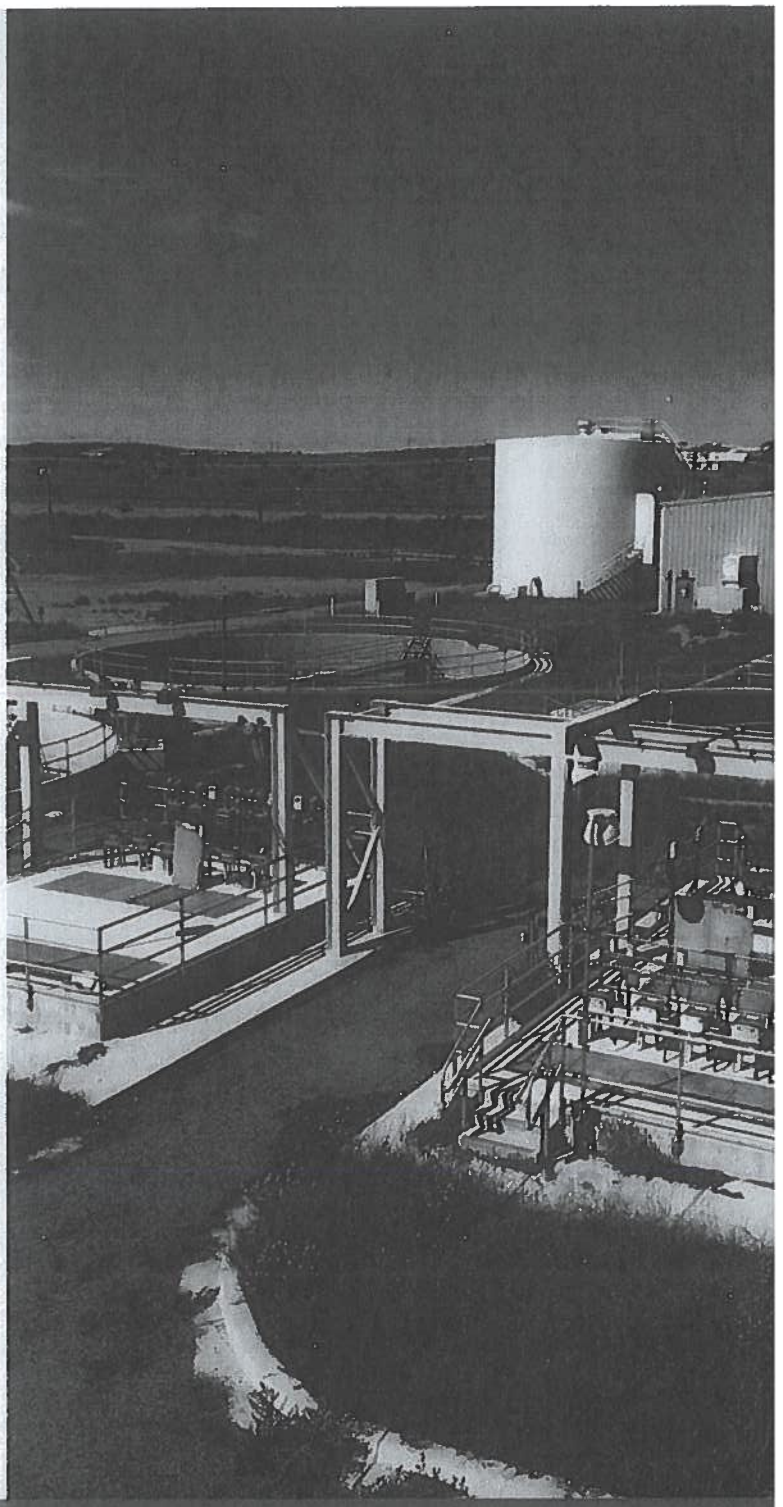
SOCIAL SECURITY NUMBER: _____

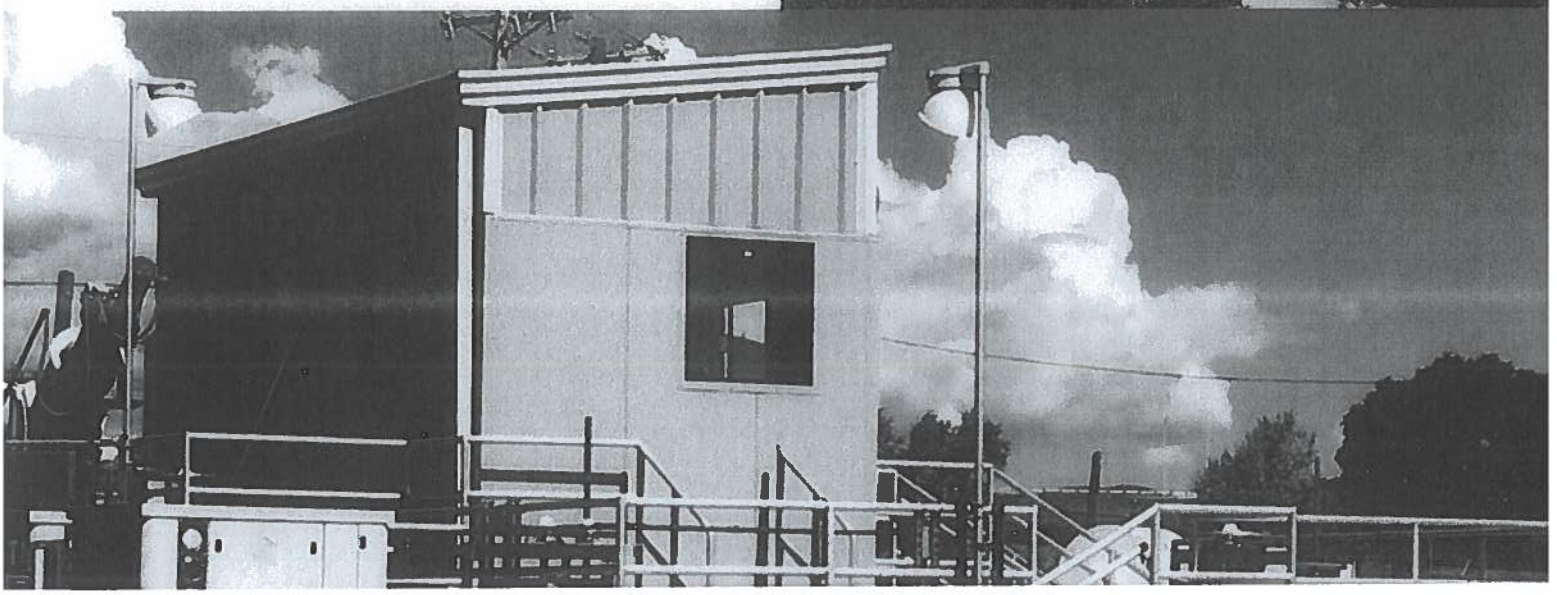
Request for Proposals

Waste Water System Planning, Design, and Construction Phase Services

City of Las Vegas, New Mexico | 2021-23

July 7, 2021





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July 7, 2021

City Clerk
City of Las Vegas
1700 N. Grand Avenue
Las Vegas, NM 8770

Re: RFP No. 2021-23, Waste Water System Planning, Design, and Construction Phase Engineering Services

Dear Members of the Selection Committee:

We appreciate the opportunity to continue our positive working relationship with the City through the Waste Water System Planning, Design and Construction Phase Engineering Services project. HDR has developed a unique knowledge of the City's waste water system through our involvement with the water treatment plant advanced oxidation project, which also evaluated advanced treatment of waste water effluent for indirect potable reuse. We also completed a preliminary assessment of the City's utility information management system, including the City's waste water facilities.

HDR has identified the following key factors, our approach and the benefits the City will gain by selecting HDR:

A proven and experienced team in the waste water industry with the completion of numerous waste water collection and treatment projects in NM.

- ✓ **HDR Approach:** We will provide the City with a highly qualified and experienced team in the waste water industry both locally and nationally to develop cost-effective, operator friendly and practical solutions for your waste water system planning concerns.
- ✓ **Benefit to City:** New, innovative and practical ideas/alternatives to resolve your waste water challenges with the goal of minimizing project capital costs and operations and maintenance (O&M) costs that will alleviate increased rates and associated financial burden to the City and rate payers.

A team that can anticipate challenges and develop effective solutions.

- ✓ **HDR Approach:** HDR is familiar with the City's waste water facilities and has extensive experience with all of the project elements (i.e. sewer mains and interceptors; lift stations; and waste water treatment including entrance works and primary treatment, aeration, solids handling and UV disinfection) the City has identified in the RFP.
- ✓ **Benefit to City:** Innovative ideas coupled with practical experience with various types of waste water infrastructure improvements will allow us to develop comprehensive solutions to address all of the City's needs related to the waste water collection and treatment systems

Dedicated and responsive team.

- ✓ **HDR Approach:** Provide the City with a project team that is readily available to execute planning, design, and construction management of your waste water needs.
- ✓ **Benefit to City:** The City will have a dedicated Contract Manager in Chris Rodriguez, PE, and Task Order Manager in Wade Chacon, PE. Chris and Wade will maintain frequent communication with the City PM so that the team stays on budget and tasks are completed on time. They will be supported by a comprehensive project team to meet the City's variety of waste water system improvement needs

As you evaluate our proposal, we encourage you to examine HDR's ongoing commitment to innovation, quality, service, and responsiveness. We look forward to working in partnership with the City to improve your waste water system infrastructure and your community.

Sincerely,

HDR Engineering, Inc.

Chris Rodriguez, PE
Associate Vice President

Wade Chacon, PE
Project Manager

Section A Offeror's Identification

Section B Campaign Contribution Disclosure Form

SECTION A - Offeror's Identification

OFFEROR INFORMATION

OFFEROR: HDR Engineering, Inc.

AUTHORIZED AGENT: Chris Rodriguez, PE

ADDRESS: 2155 Louisiana Boulevard NE, Suite 9500, Albuquerque, NM 87110

TELEPHONE NUMBER (505) 830-5400

FAX NUMBER (505) 830-5454

DELIVERY: UPS overnight delivery

STATE PURCHASING RESIDENT CERTIFICATION NO: L1785399728

NEW MEXICO CONTRACTORS LICENSE NO.: N/A

SERVICE (S): **WASTE WATER SYSTEM PLANNING, DESIGN AND CONSTRUCTION PHASE ENGINEERING SERVICES**

THE CITY OF LAS VEGAS RESERVES THE RIGHT REJECT ANY OR ALL PROPOSALS AND TO WAIVE ANY TECHINCAL IRREGULARITY IN THE FORM.

AFFIDAVIT FOR FILING WITH COMPETITIVE PROPOSAL

STATE OF New Mexico }

COUNTY OF Bernalillo }

I, Chris Rodriquez, state under penalty of perjury that I am at least 18 years old, and am of the agent authorized by the offerors to submit the attached proposal. Affiant further statesthat the offeror has not been a party to any collusion among offerors in restraint of freedom of competition by agreement to a fixed price or to refrain from submitting a proposal; or with any city official or employee as to the quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussion between offerors with any City official concerning an exchange of money or any other thing of value for special consideration in the letting of a contract.

Signature

Subscribed and sworn to before me, this 2nd day of July, 2021

(SEAL) OFFICIAL SEAL
Maria D. Carroll
NOTARY PUBLIC
STATE OF NEW MEXICO
My Commission Expires: 12/16/2021

Maria Carroll
Notary Public Signature
My Commission Expires: December 16, 2021

Subconsultants

We choose our subconsultants based on technical skill, previous professional relationships, and a history of successful project completion. The following subconsultants will be called upon (if services are required).

Firm Name/Role	Benefit to City of Las Vegas
CobbFendley and Associates **Survey/Mapping** **NM Contractor's License No. 369520** **NM Resident Business Certificate No. L0961986096**	CobbFendley is a multidisciplinary firm of more than 540 professionals with a local office located in Albuquerque, NM. CobbFendley has successfully completed thousands of surveys for public and private sector clients, including boundary, topographic, engineering design, and utility surveys. They use innovative techniques, including aerial photogrammetry, real-time kinematic (RTK), Global Positioning Systems (GPS), and 3D scanning technology to provide cost-effective solutions.
Terracon, Inc. **Geotechnical Services** **NM Resident Business Certificate No. L0318487504**	Terracon, an employee-owned company, provides geotechnical, environmental, facilities engineering, and construction materials testing services to public and private entities throughout the U.S. They place a strong emphasis on the development and application of new geotechnical technologies. Terracon's geotechnical engineers specialize in developing comprehensive assessment and evaluation programs that provide dependable design and construction recommendations. Terracon has completed geotechnical work for HDR projects throughout the Southwest and has established an effective working relationship.

Section C, Capacity and Capability provides individual staff and subconsultant's responsibilities with line of authority and interface with City Staff.

For more than 30 years HDR has been successfully providing engineering services throughout the state of New Mexico that includes the experience and disciplines required for the scope of work identified in the RFP.

SECTION B - Campaign Contributions Disclosure Form

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to the Procurement Code, NMSA 13-1-2b, *et al*, as amended, a prospective contractor subject to this section shall disclose all campaign contributions given by the prospective contractor or a family member or representative of the prospective contractor to an applicable public official of the state or a local public body during the two years prior to the date on which a proposal is submitted or, in the case of a sole source or small purchase contract, the two years prior to the date on which the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor or a family member or representative of the prospective contractor to the public official exceeds two hundred fifty dollars ($250.00) over the two-year period. A prospective contractor submitting a disclosure statement pursuant to this section who has not contributed to an applicable public official, whose family members have not contributed to an applicable public official or whose representatives have not contributed to an applicable public official shall make a statement that no contribution was made.

A prospective contractor or a family member or representative of the prospective contractor shall not give a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or during the pendency of negotiations for a sole source or small purchase contract.

Furthermore, a solicitation or proposed award for a proposed contract may be canceled pursuant to **NMSA** 13-1-181 or a contract that is executed may be ratified or terminated pursuant to NMSA 13-1-18 if a prospective contractor fails to submit a fully completed disclosure statement pursuant to this section, or a prospective contractor or family member or representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process.

The state agency or local public body that procures the services or items of tangible personal property shall indicate on the form the name or names of every applicable public official, if any, for which disclosure is required by a prospective contractor.

THIS FORM MUST BE INCLUDED IN THE REQUEST FOR PROPOSALS AND MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

"Applicable public official" means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

"Campaign Contribution" means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to statewide or local office. "Campaign Contribution" includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

"Family member" means a spouse, father, mother, child, father-in-law, mother- in-law, daughter-in-law or son-in-law of (a) a prospective contractor, if the prospective contractor is a natural person; or (b) an owner of a prospective contractor.

"Pendency of the procurement process" means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

"Prospective contractor" means a person or business that is subject to the competitive sealed proposal process set forth in the Procurement Code [NMSA 13-1-28 through 13-1-199] or is not required to submit a competitive sealed proposal because that person or business qualifies for a sole source or small purchase contract.

"Representative of a prospective contractor" means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

Name(s) of Applicable Public Official(s) if any: _____
(Completed by State Agency or Local Public Body)

DISCLOSURE OF CONTRIBUTIONS BY PROSPECTIVE CONTRACTOR:

Contribution Made By: _____

Relation to Prospective Contractor: _____

Date Contribution(s) Made: _____

_____

Amount(s) of Contribution(s) _____

Nature of Contribution(s) _____

Purpose of Contribution(s) _____

(Attach extra pages if necessary)

_____ _____
Signature Date

_____
Title (position)

--OR-

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS ($250.00 WERE MADE to an applicable public official by me, a family member or representative.

_____ July 6, 2021
Signature Date

Area Manager, Vice President
Title (Position)

Section C Personnel Experience

Section D Licenses

Section E Experience in Specialized Services-Past Record of Performance

Section F Documentation

Section G Financial

Section H Additional Information

SECTION C - Personnel Experience

Specialized Planning, Design, and Technical Competence

Expertise in Designing Waste Water Systems

HDR engineers and scientists are helping communities throughout NM and the nation to find cost-effective means to improve their waste water systems while minimizing costs. The issues of rising construction costs, additional water/waste water regulations, water conservation, and the lack of funding to support these requirements further complicate the situation.

We understand these complex issues and look forward to working in partnership with the City of Las Vegas (City) to provide practical, operator-friendly solutions, while providing a cost-effective approach that is consistent with available funding, permitting requirements, and schedules.

Our local Albuquerque personnel have completed numerous waste water projects throughout the state that included planning, permitting, funding assistance, design, construction and start-up services. We have the experience, qualifications, and skills to provide the services requested in your RFP. Our team's recent experience provides you with a knowledgeable and uniquely qualified team.

For more than 100 years, HDR has been delivering professional engineering and architectural services to clients around the globe, adding value to local communities, pushing boundaries, and uncovering new possibilities. We have served NM since 1985, providing quality designs and creative solutions, and assisting state and local agencies, including the City of Las Vegas (City), to improve public safety and quality of life by enhancing and improving the City's infrastructure. We are committed to helping you build a better future.

HDR successfully provided a multitude of professional waste water engineering services to the many clients identified in the map below.

Current NM On-Call Clients include:

- ✓ *City of Las Vegas*
- ✓ Village of Angel Fire
- ✓ City of Santa Fe
- ✓ City of Albuquerque
- ✓ City of Clovis
- ✓ City of Roswell
- ✓ City of Las Cruces
- ✓ Santa Fe County
- ✓ Bernalillo County
- ✓ Town of Bernalillo
- ✓ SSCAFCA
- ✓ AMAFCA
- ✓ MRCOG
- ✓ NM Department of Transportation
- ✓ NM Interstate Stream Commission
- ✓ NM Department of Game & Fish

BENEFITS OF CHOOSING HDR

LEADERSHIP

EXPERIENCE

QUALITY and COMMITMENT

Chris Rodriguez, PE, our proposed Contract Manager, has worked on numerous projects with the City of Las Vegas, will work closely with Wade Chacon, PE, our proposed Task Order Manager, to deliver task order assignments. Wade has led multidisciplinary teams on many successful public works projects.

The HDR Team provides the City with a depth of staff resources with specialized experience and expertise to successfully meet all of the City's needs and deliver each on-call assignment. Wade will lead the HDR team in expediting task orders and producing accurate and quality deliverables, with assistance from Chris to identify and dedicate the required staff resources.

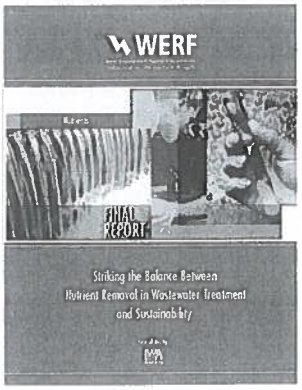
HDR has a strong history of providing the City, as well as other municipalities quality services and deliverables. This is the result of understanding your standards and expectations, and maintaining consistent approaches and procedures on all of our projects. We are committed to your vision and take pride in what we do.

DID YOU KNOW?
As evidence that our clients increasingly trust us to solve their largest and most complex challenges, we continue to see our overall ENR rankings improve every year.

According to *ENR Magazine*...
We are
No. 2
Top Southwest Design firms!

- No. 4 - ENGINEERING
- No. 5 - SEWER & WASTE
- No. 5 - WATER
- No. 5 - WASTE WATER TREATMENT PLANTS

Knowledge and Familiarity with Industry Standard Practices | HDR is an industry leader that specializes in all phases of waste water treatment systems including planning, design, and construction. We are familiar with leading industry waste water standards such as the Water Environment Research Foundation (WERF) Wastewater Design Manuals of Practices used by industry professionals for planning and design of waste water treatment facilities, as well as our national experts are also responsible for developing these standards.



In 2003, HDR led the efforts to revise and update NMED's 20-year old guidelines "Recommended Standards for Wastewater Facilities". Chris Rodriguez participated in this effort and became very familiar with industry references such as WERF and 10 States Standards for Wastewater. Our proposed project team includes industry experts that have literally "written the book" on nutrient removal guidance used by industry professionals for nutrient studies such as the City's.

Capacity and Capability

Key Personnel Experience and Org Chart

We believe that making a difference begins with selecting the right people with proven expertise, who have a shared purpose and the enthusiasm to realize your vision. We offer an integrated team that consists of highly qualified professionals. Our collective history, expertise, and knowledge allows us to identify and mitigate risks; reduce the unknowns; develop cost-effective solutions; bring efficiency relative to schedule and budget; and, most importantly, meet and exceed the City's goals, creating the "best value" team.

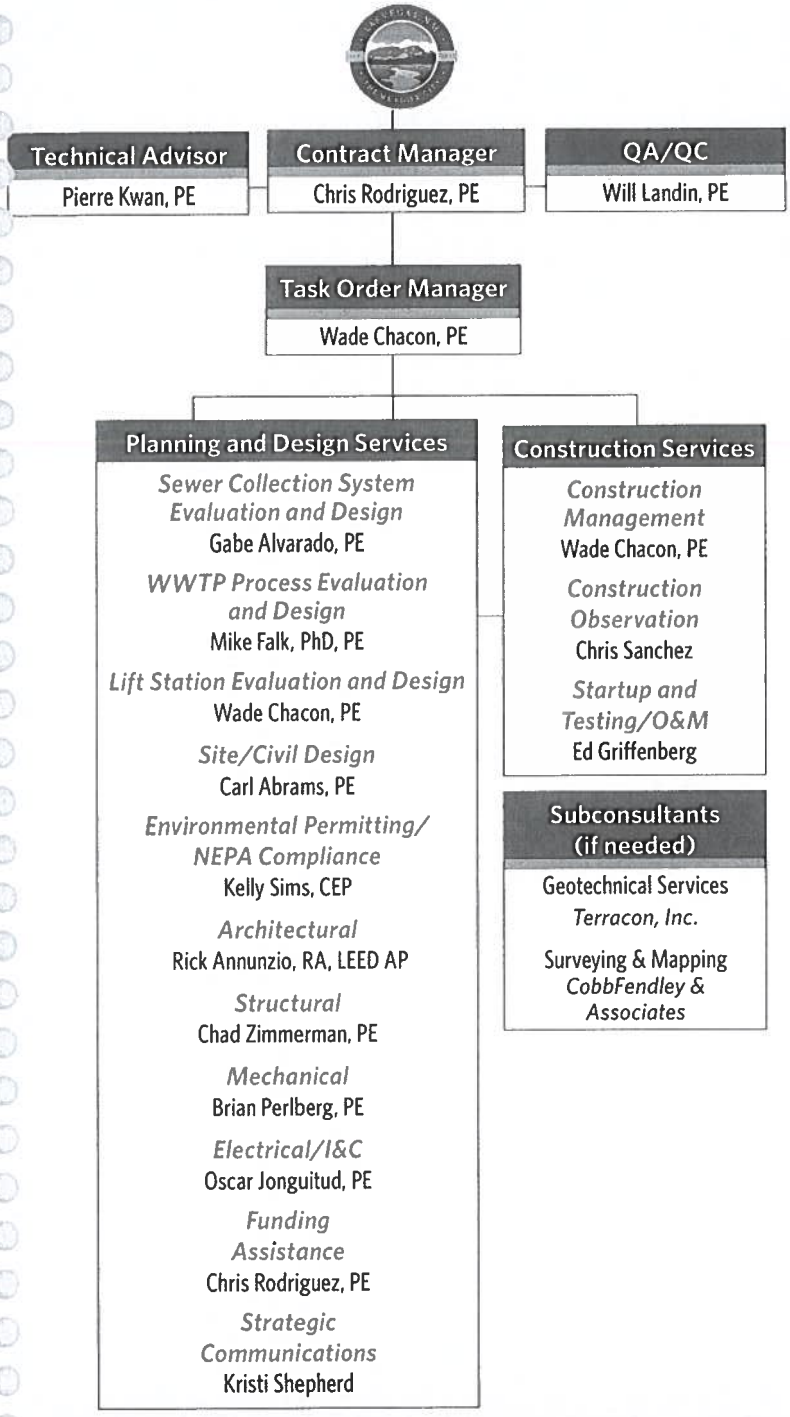
HDR's proposed Contract Manager, Chris Rodriguez, PE, will lead the project team. Chris is the managing principal in HDR's Albuquerque office, and has successfully managed City projects and has completed over a dozen wastewater treatment plant improvement projects throughout the state. He possesses effective project management and communication skills, and his practical design and construction experience will benefit the City in completing any of the City's wastewater needs successfully.

HDR's extensive New Mexico wastewater collection and treatment experience throughout the state and the country will provide the City with a diverse project team capable of meeting any of the City's wastewater needs.

We have assembled a multi-disciplinary team,including wastewater industry leading experts, capable of meeting any of the City's wastewater challenges. Team members and assigned roles are shown in the organizational chart on the next page, Qualifications of key staff follow the org chart.

HDR Has Extensive Expertise Waste Water Systems	
Facilities Master Planning Capabilities	
✓ Preliminary Engineering Reports (PER)	✓ Hydraulic modeling
✓ Infrastructure planning	✓ Flow metering studies
✓ Capacity project identification	✓ Process selection
✓ Site selection and acquisition	✓ Preliminary design
✓ CIP development and capacity assurance	✓ Pilot studies
✓ Regulatory compliance support	✓ Sustainable/green design
✓ Process modeling	✓ Security measures
✓ Demand and flow projection	✓ Utility rate studies
	✓ Funding assistance
Preliminary and Primary Treatment Capabilities	
✓ Flow measurement and equalization	✓ Grit removal
✓ Influent pumping	✓ Primary clarification
✓ Headworks screenings	✓ Waste receiving facilities
	✓ Odor Control Systems
Secondary Treatment Capabilities	
✓ Attached growth	✓ Pumping and mixing
✓ Suspended growth	✓ Aeration systems
✓ Sequencing batch reactor (SBR)	✓ Membrane bioreactors (MBR)
✓ Secondary clarification	✓ Side-stream treatment
✓ Biological nutrient removal (BNR) (phosophorous/nitrogen, etc)	✓ Stabilization ponds/lagoons
	✓ Activated sludge
Tertiary/Advanced Treatment Capabilities	
✓ Absorption/ion exchange	✓ Post aeration
✓ Desalination	✓ Chemical addition
✓ Tertiary filtration	✓ Ultraviolet (UV) disinfection
✓ Membrane processes	
Facility Optimization and Energy Conservation Capabilities	
✓ Operator training	✓ Plant/facility audit
✓ Energy optimization	✓ O&M manuals
Water Reuse Capabilities	
✓ Planning and Market Development	✓ Treatment Technology
✓ Regulatory Compliance	✓ Distribution and Storage
Biosolids/Sludge Capabilities	
✓ Biosolids management planning	✓ Energy recovery and utilization
✓ Biosolids stabilization	✓ Thermal and composting processes
✓ Anaerobic and aerobic digestion	✓ Pasteurization, incineration, and composting
✓ Biogas utilization and handling	✓ Biosolids reuse for land application
✓ Biosolids thickening and dewatering	

ORGANIZATION CHART



Our team's proven responsiveness on past on-call projects exemplifies our ability to deliver efficient, comprehensive, and accurate professional services. Our qualified staff have a thorough knowledge of project delivery and City design requirements. Deliverables will meet the project scope requirements, cost constraints, and exceed the City's expectations.

CHRIS RODRIGUEZ, PE (NM PE #16239) | CONTRACT MANAGER, FUNDING ASSISTANCE

Chris will be responsible for the administration of the contract. He has a thorough knowledge and understanding of the City's standards and procedures and will work closely with Wade so that appropriate resources are committed to the project. He will also make certain the projects are meeting your goals and expectations, as he has done on the Advanced Oxidation at your Water Treatment Plant (WTP) and the Testing of Emerging Contaminants at your Waste Water Treatment Plant (WWTP).

Background: Chris has over 26 years of experience with water and wastewater projects. His experience includes planning, engineering design, cost estimating, preparation of construction contract documents (including plans and specifications), technical report preparation, funding assistance, regulatory agency coordination and permitting, construction management, and start-up services. Chris has completed the planning, design, and construction of more than a dozen wastewater treatment plant improvement and expansion projects. He recently served as HDR's project manager for the completion of wastewater treatment plant improvements for the City of Rio Rancho and City of Santa Fe. Chris served as the project for the City of Las Vegas WTP Advanced Oxidiation Project to evaluate treating the City's wastewater treatment plant effluent for greater flexibility to reuse the reclaimed water.

Relevant Experience:

- ✓ ***City of Las Vegas: Advanced Oxidation at the Water Treatment Plant; Testing of Emerging Contaminants at WWTP***
- ✓ **City of Santa Fe:** WWTP Expansion, Composting Facility and Anaerobic Digesters
- ✓ **City of Carlsbad:** WWTF Renovations
- ✓ **Los Alamos National Laboratory:** Sanitary Effluent Reclamation Project
- ✓ **Town of Clayton:** Business Park Water and Sewer Improvements
- ✓ **Village of Logan:** Waste Water Collection and Treatment System Improvements Phase I and II
- ✓ **San Juan County:** Lower Valley Lagoon Design and Decommissioning
- ✓ **Glorieta MDWCA:** PER for wastewater collection system
- ✓ **Village of Angel Fire:** WWTP PER

WADE CHACON, PE (NM PE #17857) | TASK ORDER MANAGER, LIFT STATION EVALUATION AND DESIGN, CONSTRUCTION MANAGEMENT

Wade has local experience with design and construction management of numerous wastewater systems and WWTPs in NM. As the task order manager, Wade will also serve as a secondary point of contact for the City. He will uphold HDR's contract commitments and will work closely with the technical leads to make sure tasks are completed effectively.

Background: Wade has over 22 years of experience and has served as a Project Manager/Engineer with experience in preliminary engineering reports, cost estimating, design services and construction administration services. Previous projects include design of wastewater treatment facilities (WWTF), water distribution systems, sanitary sewer pump stations, gravity and vacuum sewer systems, pipelines, and odor control stations.

Relevant Experience:

- ✓ **City of Santa Fe:** WWTP Expansion, Composting Facility and Anaerobic Digesters
- ✓ **City of Roswell:** WWTP Expansion; Influent Pump Station and Headworks Improvements; Digested Sludge Dewatering Facility
- ✓ **City of Santa Rosa:** WWTF Improvements and Reuse Project
- ✓ **San Juan County:** Lower Valley Lagoon Decommissioning Project; Harper Valley WWTP Decommissioning; Flora Vista Waste Water Collection System;
- ✓ **City of Farmington:** WWTP Improvements; Various Lift Stations
- ✓ City of Rio Rancho: WWTP 6 Expansion; Lift Station No. 1 Improvements and New Force Main

GABE ALVARADO, PE (NM PE #17297) | SEWER COLLECTION SYSTEM EVALUATION AND DESIGN

Gabe's recent experience conducting bench scale and pilot scale testing for the City provides unique insight for developing cost-effective and viable solutions to your waste water challenges.

Background: Gabe is the Utility Management Services Business Class Manager for HDR's Albuquerque office. He has over 23 years of experience in the planning, analysis, and design of water distribution systems and waste water collection systems. Previous projects have included the completion of hydraulic modeling, technical reports, preliminary design reports, plan and profile drawings, mechanical drawings, specifications and contract documents, cost estimating, and project scheduling.

Relevant Experience:

- ✓ ***City of Las Vegas: Advanced Oxidation at the Water Treatment Plant; Testing of Emerging Contaminants at the Waste Water Treatment Plant; IT Master Plan***
- ✓ **City of Carlsbad:** Sanitary Sewer Interceptor Hydraulic Model and Master Plan; WWTF Effluent Reuse; SSI 118 Upgrades; Church Street Lift Station and Oder Control; Sewer Evaluation for Montclair Master Planned Community
- ✓ **City of Farmington:** East Sanitary Sewer Interceptor Rehab - Ph 1; WWTP TDS Study
- ✓ **Bernalillo County:** On-Call Sewerline Extension; Isleta Blvd Ph 2 - SAS Interceptor Rehab; Arenal Storm Drain and Waterline Relocation Project
- ✓ **ABCWUA:** Odor Control System Master Plan; 2nd and Griegos Chemical Feed Station; Central-Yucca Biofilter and Biofilter Modifications

PIERRE KWAN, PE | TECHNICAL ADVISOR

Pierre has extensive experience in the evaluation, design, and permitting of wastewater treatment and conveyance facilities.

Background: Pierre's experience includes sewer capacity evaluations, pipeline routing alternatives development and selection, capacity and sizing analyses for both offline and inline storage facilities, design of dechlorination facilities, and rehabilitation of aging lift stations.

Relevant Experience:

- ✓ ***City of Las Vegas: Advanced Oxidation at the Water Treatment Plant; Testing of Emerging Contaminants at WWTP; WTP Oxidation Filtration Building Rehabilitation Improvements; Montezuma WTP;***
- ✓ City of Billings, MT: WWTP/ WTP Improvements
- ✓ City of Coeur D'Alene, ID: Advanced Wastewater Treatment Facility Membrane Filtration and Improvements
- ✓ Clean Water Services, Durham, OR: Advanced Wastewater Treatment Facility
- ✓ Navajo Gallup Water Supply Project: Technical Analysis and Review
- ✓ Aamodt Water Pilot Study
- ✓ Bureau of Reclamation: Cutter Reservoir WTP Bench-Scale Testing, Phase I and II
- ✓ City of Meridian,ID: Secondary Effluent Coagulation/ Flocculation Tank
- ✓ City of Sweetwater, WY: Lost Creek Project Feed and Wastewater Treatment
- ✓ LOTT Clean Water Alliance, WA: : Reclaimed Water Infiltration Study,
- ✓ Mammoth Community Water District, CA: Arsenic Removal Evaluation

MIKE FALK, PE (CA PE#C-77787| WWTP PROCESS EVALUATION AND DESIGN

Mike regularly works with our local NM team, as well as HDR offices throughout the nation to develop the best waste water treatment approach for projects.

Background: Mike has more than 12 years of water and waste water engineering experience, with specialized expertise in nutrient removal process design, nutrient regulations, and energy optimization at waste water treatment facilities. His experience is exceptionally broad with background on master planning, nutrient regulations, process design, energy audits and optimization, plant wide modeling, emerging technologies evaluation, and developing strategies for meeting low level nutrient discharge permits.

Relevant Experience:

- ✓ **City of Carlsbad:** WWTF Renovations
- ✓ **City of Santa Fe:** Wastewater Treatment Plant Expansion and Composting Facility; WWTP Master Plan
- ✓ **City of Santa Rosa:** WWTF PER; Improvements and Reuse Project
- ✓ **City of Farmington:** WWTP Expansion Phases I, II and III
- ✓ **City of Roswell:** Digester Sludge Dewatering Facility
- ✓ **Village of Ruidoso:** WWTP Study
- ✓ **City of Hobbs:** Aerobic Digester Evaluation
- ✓ **Village of Angel Fire:** WWTF PER; VAF O/C Core Area Study
- ✓ **Town of Edgewood:** WWTF Evaluation
- ✓ **City of Rio Rancho:** WWTP #6 Upgrades

CARL ABRAMS, PE (NM PE #17297) | SITE/CIVIL DESIGN

Carl has 31 years of experience in the design and construction oversight of civil projects, including site grading and development, water and waste water treatment and conveyance systems, assessment and remediation of water and soils, and onsite septic systems.

Background: Carl's responsibilities include client coordination, construction scheduling and cost estimating, bid administration services, construction administration and construction observation. He also has extensive experience with the preparation of contract documents, including plans, specifications, bid documents, and record drawings.

Relevant Experience:

- ✓ **City of Farmington:** WWTP Phase III Improvements; WWTP On-Call Contract
- ✓ **Bernalillo County:** Arenal Storm Drain; Pajarito Vacuum Sewer System
- ✓ **City of Albuquerque:** Coors Odor Control Station; Ferrous Chloride Odor Control and Rail Spur Design
- ✓ **City of Carlsbad:** WWTF Effluent Reuse Phase 5A/5B
- ✓ **City of Clovis:** Sewer Utility Line Study
- ✓ **City of Santa Fe:** WWTP Expansion, Composting Facility and Anaerobic Digesters; Belt Filter Press
- ✓ **City of Santa Rosa:** WWTP Improvements PER; GWDP and Sludge Plan
- ✓ **City of Tucumcari:** WWTF Permitting
- ✓ **Town of Clayton:** WW Reuse; Clayton Business Park Water and Sewer Improvements
- ✓ **Las Campanas Water & Sewer Cooperative:** WWTP Effluent Storage Pond Liner

WILL LANDIN, PE, PMP (NM PE #11774) | QUALITY ASSURANCE/ QUALITY CONTROL

Will brings 35 years of experience in managing, planning, designing, and constructing large and complex wastewater, water, and water reuse infrastructure projects. He is highly skilled in project management practices, technical oversight, quality reviews, communications, risk management, change management, and close-out.

Background: Will's experience includes five years as Engineering Supervisor for the City of Santa Fe's Wastewater Management Division, overseeing wastewater plant and collection system improvements design and construction projects, as well as 3 years with the City of Albuquerque Public Works Department. He lived and worked in NM from 1985-2003, providing wastewater engineering to municipalities throughout the state,

Relevant Experience:

- ✓ **City of Santa Fe:** Engineering Supervisor for the City Wastewater Management Division; Water Reuse projects; Wastewater Collection System Improvements
- ✓ **City of Rio Rancho:** Recycled Water and Wastewater Treatment Master Plan; Water Reuse Pilot Treatment Evaluation and Water Reuse Master Plan; Water Reclamation Facility #1 Replacement Design-Build Project
- ✓ **City Albuquerque:** Wastewater Collection System Improvements
- ✓ **Fort Carson Army Base, CO:** Nutrient Limit Study, Evaluation and Capacity Assessment Projects
- ✓ **Colorado Springs Utilities, Colorado Springs, CO:** Program Manager, Sanitary Sewer Evaluation and Rehabilitation Program

Familiarity with the City

In 2017, the City selected HDR as one of the engineering firms to provide Engineering Services for the Water Treatment Plant (WTP). In 2013, we were chosen to provide On-Call Design Professional Services Contract for Water, Waste Water, Gas, and Solid Waste and for the PER WTP Improvement Projects.

Through this work, HDR has gained familiarity and insight into the City's infrastructure needs. HDR has completed multiple projects in support of the contract for the PER WTP Improvements Project. As a part of the Water and Waste Water Advanced Oxidation Treatment Project, HDR performed both bench scale and pilot scale testing for the surface water treatment plant along with recycled water using conventional treatment process and advanced oxidation treatment processes.

HDR also completed a preliminary assessment of the City's utility information management system including waste water in an effort to improve the City's ability to manage vital utility assets through an effective asset management and computer maintenance management system (CMMS).

HDR's recent work with the City provides you with a knowledgeable and experienced team ready to provide effective and feasible solutions to your water and wastewater challenges.

Current Volume of Work

HDR holds a contract with the City for on-call water engineering services. As of July 6, 2021 HDR is not under contract for any work for the City of Las Vegas that is not 75% complete.

SECTION D - Licenses

Contractor's Bonds are not applicable to this proposal.

SECTION E - Experience in Specialized Services/Past Record of Performance

Plan to Perform Services - Project Approach

HDR is committed to providing high-quality project support for the task orders anticipated to be required for this On-Call contract. Delivering projects on schedule will require:

- ✓ Managing our team's resources and schedule
- ✓ Providing sufficient staff resources and the proper mix of technical expertise
- ✓ Communicating with the City and team members on a consistent basis throughout each task

Outlining an overall management approach is a more appropriate response to this RFQ, rather than attempting to discuss how each specific task order could be approached from a technical viewpoint. HDR's Contract Manager, Chris Rodriguez, PE, will be the primary of contact initiation of any assignment with Wade Chacon, PE, as a secondary contact to be responsive to the City's needs. We will meet with City staff to discuss particular needs of each task order and determine the appropriate HDR technical discipline lead.

Task Development Approach | The diversified nature of on-call assignments requires a creative approach based on the individual needs of each assignment. The task order development process noted below demonstrates HDR's general approach. At a minimum, this work plan includes the steps below for successful task completion.

Project Completion | We maintain the following steps to complete your tasks successfully:

Data Acquisition: HDR will gather site and intended function design information as applicable.

Coordination: At a minimum, HDR will maintain coordination with City staff through typical study documents and plan submittals; however, frequency of coordination will be tailored to fit the specific nature of each project.

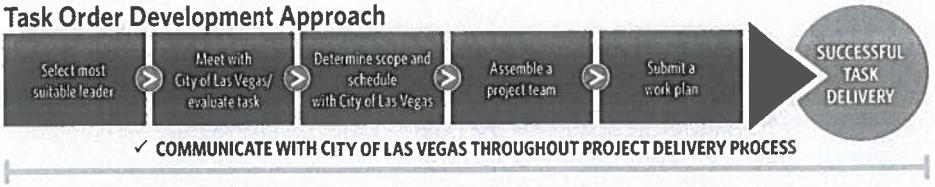
Plan Production: Design plans will conform to applicable code specifications, engineering standards of practice, and City guidelines and requirements.

Construction Services: HDR's Construction Administration and Observation staff will oversee field work, and design personnel will also be available during construction to answer any questions or aid in the resolution of issues.

Project Team Meetings | HDR conducts regular project team meetings that include members of the required disciplines to discuss the project status and schedule. This provides the opportunity to identify and resolve project issues that might otherwise become problematic. **We find these discussions streamline communication within a well-rounded team and assist in successful project completion.**

Monthly Reviews | A brief monthly review of the project goals, status, and objectives is conducted by our Managing Principal and Business Group Manager who are not intimately involved in the project. This gives our team members a "fresh look" that may redirect project development to a clearer, more efficient path. **These reviews have prevented potential problems and/or strengthened the approach on other projects.**

Task Order Development Approach



Our general work plan facilitates the project delivery process for typical assignments, which has been structured to best utilize our staff and company resources, and maintains HDR's responsiveness for successful results.

Capability to Meet Project Schedules and Budgets

HDR has developed a management plan that is applied to all our projects. Within this plan, there are several elements that assist in meeting our client's objectives and goals including achieving the owner's desired schedule. Internally, our project managers and design teams utilize two valuable tools to meet project schedules:

Pronto | HDR program used to schedule staff, as well as quality assurance/quality control (QA/QC) reviews and client deliverables. This tool helps project managers identify which staff is available far in advance so staff can be adjusted as needed.

Engaged Manaement Team | Our most powerful project management tool is our vast pool of management staff available to assist project teams in identifying critical paths for successfully meeting project schedules. Technical leaders from across the country work with project managers to provide adequate resources and reviewers to supply you with quality deliverables on time.

PROJECT MANAGEMENT APPROACH

We are committed to meeting and exceeding your expectations. We will take great care in defining and developing a proper management plan for each task order.

Our project management approach is built on trust, a clear definition of shared goals, and the mutual understanding of the necessary steps to achieve those goals and exceed your expectations. Our team is custom-fit to your contract, including experts in the required disciplines identified in this RFP, who are bound together by a commitment to work as a true partner with common goals.

The successful tools we employ have been tried and tested in managing scope, schedule, and budget on past projects, including a Project Management Plan (PMP), management reviews, and team meetings.

The PMP offers a road map for how HDR will complete the tasks required for all projects. Through management reviews and team meetings, the team will continually monitor their progress to remain on track for budget and schedule.

QUALITY MANAGEMENT SYSTEM (QMS)

Our QMS includes programs, policies, and business processes, and has four key objectives:

Management Responsibility | HDR's senior management demonstrates its commitment to quality through establishing responsibilities for quality at all levels of the or company, from our company president, to members of management, to project team members.

Resource Management | Talented and dedicated staff has a positive impact on quality products and services.

Professional Service Delivery | HDR's QMS promotes prevention rather than detection and being proactive instead of reactive. Our QMS promotes professional service delivery through QA/QC, technical procedures, and best practices.

Measurement, Analysis, and Improvement | HDR's culture of continual improvement provides our clients with confidence that products and services are delivered efficiently and effectively.

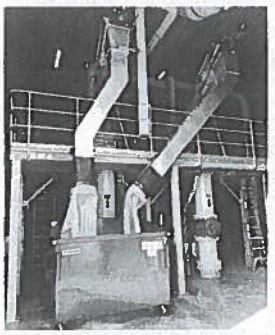
Effective Team Communication Results in Client Satisfaction

HDR's extensive and positive working history with numerous municipalities and agencies, including the City, has resulted in a unique understanding of the importance of open and honest communication regarding project schedules. Implementing **effective communication measures** provides a clear understanding of project scope and deliverables. **We have found that implementating an effective communication program is valuable in completing projects on time and within budget, which directly relates to our client's overall satisfaction.**

Past Record of Performance

Wastewater Treatment Plant No. 6 Expansion/Improvements

City of Rio Rancho, NM



HDR provided professional engineering services for the expansion of the City of Rio Rancho WWTP 6 Membrane Bioreactor (MBR) from an average rated capacity of 1.2 MGD to 1.8 MGD. The project included planning, design, and construction the for both the liquid and solids treatment process and included the following:

- ✓ Modification to existing influent magnetic flow meters used for flow measurement
- ✓ New headworks facility consisting of two new stainless steel 6 mm cylindrical type perforated screens each rated for 4 MGD each equipped with a washer/compactor enclosed in CMU building with in-bed biofilter for odor control
- ✓ Modification to the existing ultra-fine screen drums retrofitting the screens to 2 mm perforated type
- ✓ New 0.6 MGD concrete MBR process including anoxic and aerobic activated sludge biological basins, submerged membrane filters, membrane filter chemical cleaning system with feed pumps, WAS/RAS pumps, mixers, fine bubble diffusers, permeate pumps, and blower equipment
- ✓ A new aerated WAS storage basin with positive displacement blowers and associated submersible WAS pumps
- ✓ New CMU solids handling building for dewatering biosolids with 2 m belt filter presses, polymer feed system, belt type sludge conveyor, and truck loading facility
- ✓ Associated Instrumentation and Controls for new SCADA system

Reference:
Stephanie DuBois, PM
City of Rio Rancho Utilities
3200 Civic Center Circle NE
Suite 250
Rio Rancho NM 87144
505.896.8776
sdubois@rrnm.gov

WWTP Improvements and Composting Facility

City of Santa Fe, NM

HDR has been providing professional planning, engineering, and construction services to the City of Santa Fe at their WWTP since 2004. Project have included multi-phased improvements, modifications, and expansions to the existing WWTP, which currently treats an average wastewater flow of 6 mgd. HDR has completed the following work for the City WWTP:

- ✓ Facility Master Plan for the City's WWTP
- ✓ Wastewater treatment master plan and asset inventory using SQL database. Master plan included process analysis to meet current and future nutrient requirements as well as plan for future growth.
- ✓ Biological process basin improvements including biological nutrient removal optimization, air and process piping additions/ replacement
- ✓ New Dissolved Air Flotation (DAF) process unit for sludge thickening in a CMU building and associated process equipment; headworks improvements; two new rectangular clarifiers and associated chain and flight sludge removal equipment; three new tertiary disc filters, UV disinfection equipment, hydraulic structures, biological process basin modifications including air and process piping additions/replacement
- ✓ New solids handling facility consisting of a sludge dewatering with belt filter press technology in a CMU building and an enclosed 11 ton/day Biosolids Compost Facility in a 90,000 sf free standing building
- ✓ Ferric chloride injection system for beneficial use of methane gas for existing anaerobic digester, new mixing and pumping equipment; emergency cover repair for the fixed cover anaerobic digester
- ✓ Currently completing the design and construction of a new anaerobic digester facility with 2 new floating covers, new digester equipment building with sludge pumping, sludge mixing, and associated equipment.

Reference:
Mark Dozier
Wastewater Division Director
City of Santa Fe
73 Paseo Real
Santa Fe NM
(505) 955-4642
mldozier@santafenm.gov

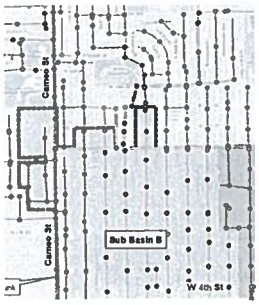
Various Lift Stations
City of Farmington, NM

The City of Farmington has implemented a program to rehab their existing sanitary sewer lift stations due to increasing flows, age, and operator safety concerns. HDR has been working with the City since 2007 for the various lift station designs ranging in pumping capacity size from 0.5 MGD up to 3.10 MGD in either duplex or triplex pump configuration. Improvements for the lift stations included new Flygt submersible pumps, valves, accessories and piping, wet well mixers, rehab of existing wet wells, protective coatings, new electrical equipment with standby generators, confirming lift station flows, bypass pumping plan and specifications, improvements to incoming sewer line and discharge force mains and other miscellaneous site improvements. The City also worked closely with Jacobs, who provides contract operations for the City's water and wastewater facilities. To date, HDR has provided design services for the following lift stations for the City of Farmington:

- ✓ Lift Station No. 2—Completed in 2015
- ✓ Lift Station No. 3—Completed in 2015
- ✓ Lift Station No. 5—Completed in 2014
- ✓ Lift Station No. 8—Completed in 2009
- ✓ Lift Station No. 9—Completed in 2019
- ✓ Lift Station No. 11—Completed in 2011
- ✓ Lift Station No. 13—Completed in 2009

HDR is currently working with the City to complete the construction phase for Lift Stations No. 12 and 14 which should be completed by end of July 2021.

Reference:
Jeff Smaka, PE
Water / Wastewater Administrator
800 Municipal Drive
Farmington, NM 87401
505.599.1283
jsmaka@fmtn.org



City Engineering Services On-Call Contract
City of Clovis, NM

HDR completed a Sewer Utility Line Study for the City of Clovis to develop and evaluate multiple alternatives to resolve conflicts between the existing sewer system and a new storm drain system that will be constructed as part of the NMDOT US 60/84 Improvements Project.

The US 60/84 Improvements Project includes full re-build of US 60/84 between Martin Luther King Jr Boulevard and Prince Street. The project also includes significant improvement of the storm drainage system. The proposed storm drain system is in conflict with the existing sewer system so it will be necessary to re-route and relocate a portion of the existing sewer system or build new sewer pipes to avoid the conflicts.

As part of the Sewer Utility Line Study, HDR identified alignments for relocating the existing 1st Street Trunk that is a 12-inch and 18-inch SAS interceptor within the project area of the US 60/84 Improvements Project.

HDR completed a summary technical memorandum detailing the recommended improvements, including preliminary plan and profile drawings, and planning level construction cost estimates for each alternative.

Reference:
Justin Howalt
City Manager
City of Clovis
321 N. Connelly Street
Clovis, NM 88101
575.769.7828
jhowalt@cityofclovis.com

WWTP Expansion, Phase 3
City of Farmington, NM

HDR performed evaluation of alternative treatment technologies for the City of Farmington's 5.5 mgd WWTP, developed a plan to increase capacity to 6.67 mgd, and prepared preliminary plans for major plant improvements, including replacement of the existing headworks with an enclosed facility. Preliminary treatment consists of screening, grit removal, primary clarification, and sludge pumping. Secondary treatment is comprised of two trains, each consisting of a trickling filter followed by rotating biological contactors, a final clarifier, and disinfection using chlorine gas; treated effluent is then discharged to the San Juan River. Solids are processed with two-stage anaerobic digestion, followed by dewatering and placement on drying beds. Dried solids are landfilled. Phase III included two new MRAS Basins, two new Secondary Clarifiers, new solids handling facility for WAS thickening and digested sludge dewatering, convert chlorine disinfection to UV disinfection, addition of two new turbo blowers, new aeration system and controls, replace Sanitaire membranes within existing MRAS basin, and other miscellaneous improvements.

Reference:
Jeff Smaka, PE
Water / Wastewater Administrator
800 Municipal Drive
Farmington, NM 87401
505.599.1283
jsmaka@fmtn.org

SECTION F - Documentation

Proposed Person	Project Role	Education	Registrations/Certifications
Chris Rodriguez, PE	Contract Manager, Funding Assistance	MS, Environmental Engineering, Georgia Institute of Technology, 1994 BSCE, NMSU, 1992	PE - Civil, NM #16239
Wade Chacon, PE	Task Order Manager, Lift Station Evaluation and Design, Construction Management	BSCE, UNM, 2000	PE - Civil, NM #17857
Gabe Alvarado, PE	Sewer Collection System Evaluation and Design	BSCE , NMSU, 1998	PE - Civil, NM # 17297
Pierre Kwan, PE	Technical Advisor	MSCE, University of WA, 1999 BSCE, Ohio State University, 1998	PE - Civil, NM #24493
Mike Falk, PE	WWTP Process Evaluation and Design	PhD, Civil & Environmental Engineer, UC Davis, 2009 MS, Environmental Engineering, U of Mass, 2002 BSCE, Virginia Tech, 1999	PE - Civil and Environmental, CA# C77787 ISI Envision Sustainability Professional
Carl Abrams, PE	Site Civil Design	BSCE, NMSU, 1989	PE, NM #13617
Will Landin, PE	Quality Assurance/ Quality Control	BS/BSC, Northern Arizona University, 1985	PE, NM #11774; PMP
Kelly Sims, CEP-IT	Environmental Permitting/ NEPA Compliance	BA, Sociology, UNM, 1998 MPA, UNM, 2006	Certified Environmental Professional
Rick Annunzio, RA, LEEP AP	Architectural	BA, Architecture, Kent State University, 2003 BS, Architecture, UofT-San Antonio, 2002	Architect - NM # 5411 LEED AP Building Design + Construction, No. 10244129 NCARB, #100800
Chad Zimmerman, PE	Structural	MCE, Structural Engineering, UT-San Antonio, 2013 BA, Business Mgmt, Texas Lutheran University, 2004 BSCE, UT-San Antonio, 2007	PE - Structural, NM# 23995
Brian Perlberg, PE	Mechanical	BS, Engineering, Iowa State University, 2001	PE - Mechanical, NM #23176
Oscar Jonguitud, PE	Electrical/I&C	BSEE, UT-San Antonio, 2013	PE- Electrical, NM #25469
Kristi Shepherd	Strategic Communications	BBA, Marketing, Drury University, 2014	N/A
Chris Sanchez	Construction Observation	BS, Construction Management, UNM, 2005	OSHA 10-Hour Construction Safety ACI 4 - Concrete Field Testing Technician - Grade I No. 00943326
Ed Griffenberg	Startup and Testing/O&M	AAS, Waste Water Treatment Tech, Green River Community College, 2011	WWTP Operator, Group IV 3246

SECTION G - Financial

BANK OF AMERICA

CONFIDENTIAL

January 19, 2021

To Whom It May Concern

RE: HDR, Inc.

Ladies & Gentlemen:

Please accept this letter as reference for our client, HDR, Inc., ("HDR" or the "Customer", including, HDR Architecture, Inc., HDR Engineering, Inc., and HDR Environmental Operations and Construction, Inc.) HDR has been a client of Bank of America, N.A. (the "Bank") for a period of over fourteen (14) years. During this period, the Customer has satisfactorily fulfilled its obligations to the Bank.

The Bank is the administrative agent with respect to the Customer's multi-lender, nine (9) figure, credit facility (the "Credit Facility"). The availability of funds under the Credit Facility is subject to certain terms, conditions and covenants set forth in the Credit Facility.

The Customer currently has cash, marketable securities or other investments on deposit with the Bank and its affiliates in the eight (8) figure range.

This letter is being provided as a matter of courtesy at the request of the Customer. Please note that the information provided by the Bank in this letter is given as of the date of this letter and is subject to change without notice, and is provided in strict confidence to you for your own use only, without any responsibility, guarantee, representation, warranty (expressed or implied), commitment or liability on the part of the Bank, its parents, subsidiaries or affiliates or any of its or their directors, officers or employees to you or any third party, and none of them assumes any duties or obligations to you in connection herewith or any transaction between you or your affiliates and the Customer. This letter is not to be quoted or referred to without the Bank's prior written consent. The Bank cannot provide any opinions of the creditworthiness of the Customer or any of its affiliates, and the above information does not constitute an opinion of the Bank of the ability of the Customer to successfully perform its obligations under any agreement it may enter into with you, the Bank or any other person or entity.

The Bank has no duty and undertakes no responsibility to update or supplement the information set forth in this letter.

Very truly yours,

By: _____
Phillip A. Worden
Senior Vice President

SECTION H - Additional Information

STATE OF NEW MEXICO

TAXATION AND REVENUE DEPARTMENT

RESIDENT BUSINESS CERTIFICATE

Issued to: HDR ENGINEERING INC
DBA: HDR ENGINEERING INC
8404 INDIAN HILLS DR
OMAHA, NE 68114-4049

Expires: 18-Mar-2024

Certificate Number:
L1785399728

Stephanie Schardin Clarke
Cabinet Secretary

THIS CERTIFICATE IS NOT TRANSFERABLE

CITY OF LAS VEGAS, NEW MEXICO

BUSINESS LICENSE/REGISTRATION

BUSINESS: HDR ENGINEERING, INC.
LICENSE # 3197
ADDRESS: LAS VEGAS, NEW MEXICO 87701

2020 2021

APPROVED
COMMUNITY DEVELOPMENT

BUSINESS OWNER

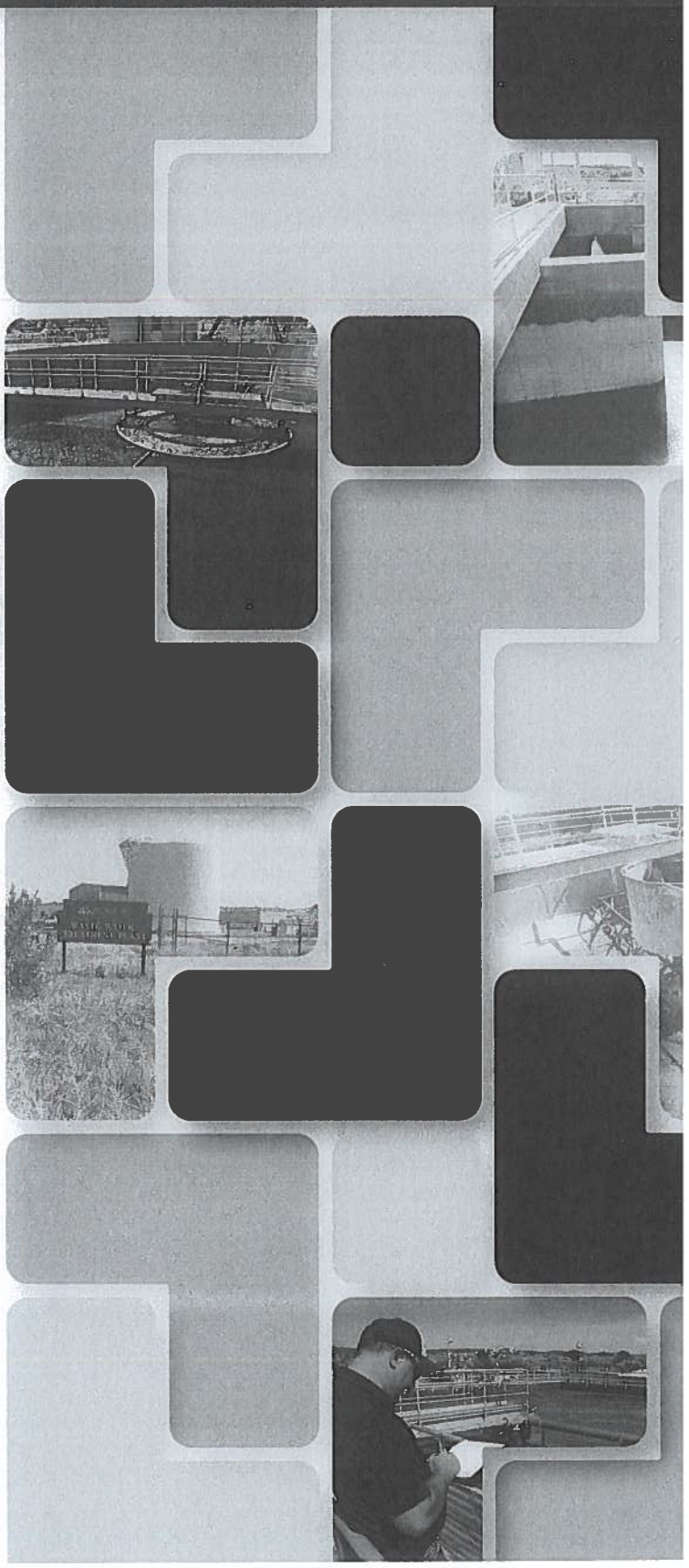
LAS VEGAS
NEW MEXICO
Old Trails, New Adventures

Tonita Gurulé-Girón
MAYOR

Waste Water System Planning, Design, and Construction Phase Engineering Services

Opening No. 2021-23

July 7, 2021



Submitted by:

Bohannan Huston

Bohannan Huston

7500 Jefferson St. NE
Albuquerque, NM
87109-4335

www.bhinc.com

voice: 505.823.1000
facsimile: 505.798.7988
toll free: 800.877.5332

Cover Letter

July 7, 2021

City of Las Vegas, City Clerk's Office
1700 North Grand Ave
Las Vegas, New Mexico 87701

Re: Waste Water System Planning, Design, and Construction Phase Engineering Services | Opening No. 2021-23

The City of Las Vegas owns and operates the municipal wastewater treatment facilities that have a long track record of successfully serving the City's residential and commercial sanitary waste demands. All parts of this infrastructure will eventually require corrective maintenance, repair, or replacement work to sustain the high-quality services the City staff are committed to! The City seeks professional engineering on-call support to work closely with City Operations staff to define the scopes, select alternatives, evaluate field information, make technical recommendations, support operations staff, design improvements, assist in the bidding process, supplement project administration, and provide project observation, acceptance, closeout, startup, training, and other services as requested.

Bohannan Huston, Inc., (BHI) and our team of engineering specialists are excited for this opportunity to work closely with the City staff to design affordable, reliable, efficient, and operator-friendly infrastructure improvements to meet the City's needs for the next several decades.

As your chosen consultant for other on-call contracts, you know that BHI offers a "right-sized" team approach, ensuring maximum value and economy for the City. This is achieved through judicious utilization of proven processes and design specialists. Our design team, working under a seasoned manager, will continue to treat Las Vegas staff and projects as a top priority.

Because of our familiarity with your staff and ongoing efforts with the wastewater treatment facilities, we are ready to deliver efficient work plans based on our understanding of the project needs. The experience our established strategic partner (AQUA Engineering) brings, recent discussions with your staff, our tour and evaluation of the facilities, and our previous work with the City of Las Vegas ensure that we have the knowledge, resources, and familiarity to immediately focus on approaches to achieve your wastewater treatment and reuse objectives.

Our team offers you a unique combination of local familiarity and a regional perspective and experience, including teaming partner AQUA Engineering and a long-established wastewater treatment process specialist. Our efforts will include the fresh perspective of specialized professional staff who have delivered successful and innovative solutions throughout the western states. This combination allows us to bring the right balance of local needs, expertise, and best practices to create solutions that are appropriate, effective, and economical. You can read more about our established technical team in the following proposal.

BHI looks forward to working with the City of Las Vegas team under this on-call contract opportunity. Please contact us with any questions you may have. Your primary contacts and their contact information can be found underneath their signatures below. BHI acknowledges receipt of Addendum #1.

Sincerely,

Todd Burt, PE
Principal-in-Charge
tburt@bhinc.com
505.823.1000

Donzil Worthington
Client Manager
dworthington@bhinc.com
505.823.1000

Engineering ▲
Spatial Data ▲
Advanced Technologies ▲

Section A. Offeror Information

OFFEROR INFORMATION

OFFEROR: **Bohannan Huston, Inc.**

AUTHORIZED AGENT: **Todd Burt, PE | Senior Vice President**

ADDRESS: **7500 Jefferson St NE | Albuquerque, NM 87109**

TELEPHONE NUMBER **505 823-1000**

FAX NUMBER (**505 798-7988**

DELIVERY: **7500 Jefferson St NE | Albuquerque, NM 87109**

STATE PURCHASING RESIDENT CERTIFICATION NO.: **L1058291376**

NEW MEXICO CONTRACTORS LICENSE NO.: **N/A**

SERVICE (S): **WASTE WATER PLANNING, DESIGN AND CONSTRUCTION PHASE ENGINEERING SERVICES**

THE CITY OF LAS VEGAS RESERVES THE RIGHT REJECT ANY OR ALL PROPOSALS AND TO WAIVE ANY TECHINCAL IRREGULARITY IN THE FORM.

AFFIDAVIT FOR FILING WITH COMPETITIVE PROPOSAL

STATE OF New Mexico }

COUNTY OF Bernalillo }

I, **Todd Burt** state under penalty of perjury that I am at least 18 years old, and am of the agent authorized by the offerors to submit the attached proposal. Affiant further states that the offeror has not been a party to any collusion among offerors in restraint of freedom of competition by agreement to a fixed price or to refrain from submitting a proposal; or with any city official or employee as to the quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussion between offerors with any City official concerning an exchange of money or any other thing of value for special consideration in the letting of a contract.

Signature

Subscribed and sworn to before me, this 22 day of June, 2021.

(SEAL)

Official Seal
MARGARET RAMIREZ
Notary Public
State of New Mexico
My Comm. Expires 1/30/25

Notary Public Signature
My Commission Expires: 1/30/25

Introduction

Designing the future of New Mexico since 1959, Bohannan Huston, Inc., (BHI) is a *New Mexico Resident Business* (Certificate #L1058291376) and *locally founded for-profit corporation* that has become a regionally recognized service provider. We take pride in working with clients to visualize projects, optimize resources, and realize the best solutions. We serve both public and private clients, specializing in the fields of Engineering, Spatial Data, and Advanced Technologies. Currently, we are more than 200 employees strong with our main office located in Albuquerque and branch offices in Las Cruces and Denver.

BHI is proud to have been selected by the City of Las Vegas to provide other on-call engineering services over the most recent three years. Our Albuquerque office is just a quick, 90-minute drive away, which will provide the City with rapid access to our team of wastewater resource experts.

Federal Tax ID Number: 85-0202170

NM Tax ID Number: 01-503914-005

STATE OF NEW MEXICO

TAXATION AND REVENUE DEPARTMENT

RESIDENT BUSINESS CERTIFICATE

28-Oct-2023

Subconsultants

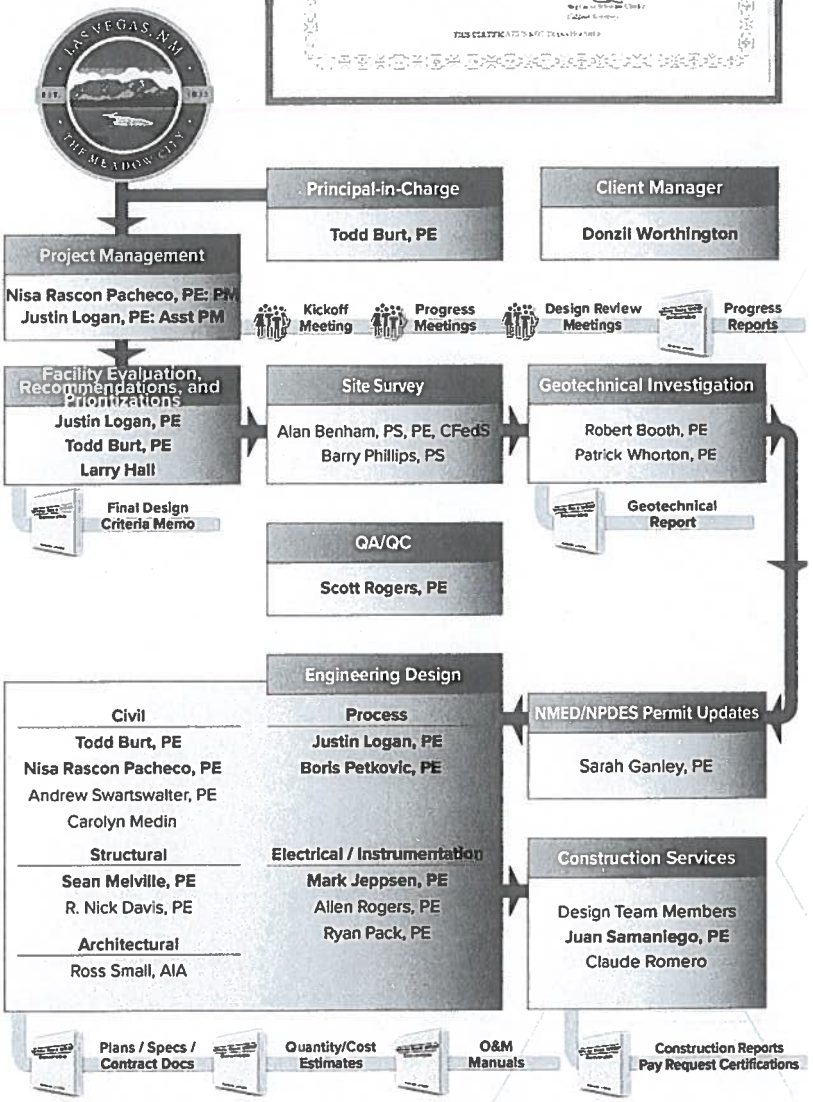
AQUA Engineering delivers cost-effective, innovative solutions in the areas of water and wastewater treatment. Their designs focus on resource recovery, and their designs include state-of-the art systems and processes.

Geo-Test is a local firm offering geotechnical engineering services and materials testing. Their principals each have over 40 years of experience and wide-ranging geotechnical engineering expertise.

Pathfinder Environmental is an environmental compliance consulting firm based in Santa Fe, New Mexico. Pathfinder conducts biological surveys and prepares the associated reports necessary for this type of work.

Architects Studio has focused on providing commercial architectural services throughout the state and for clients located in the Southwest U.S. They have experience working with BHI on the small structures involved with wastewater treatment facilities.

Staff Responsibilities and Lines of Authority



The City of Las Vegas can count on the BHI team to assist with professional wastewater services from process evaluation to design of new facilities or modifications to existing facilities. We have organized a strong project team that will keep your facility in focus. Under the direction of Todd Burt as Principal-in-Charge and Nisa Pacheco-Rascon and Justin Logan (AQUA Engineering) as Project Managers, our team will be able to address your needs to evaluate the operation of the existing facilities, recommend modification to address operational issues, or identify improvements to increase efficiency and safety of the facilities. Over the course of this contract, Todd and Donzil Worthington will be your primary points of contact for developing project scopes, schedules, and budgets. They will work in close coordination with the project managers to commit the right team resources to completing your projects efficiently, just as we have established over recent years through our other on-call contracts.

Authorized Contact: Todd Burt, PE, is BHI's authorized contact for preparing an executing the contract for this work.

Section B. Campaign Contribution Disclosure

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to the Procurement Code, NMSA 13-1-28, *et al*, as amended, a prospective contractor subject to this section shall disclose all campaign contributions given by the prospective contractor or a family member or representative of the prospective contractor to an applicable public official of the state or a local public body during the two years prior to the date on which a proposal is submitted or, in the case of a sole source or small purchase contract, the two years prior to the date on which the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor or a family member or representative of the prospective contractor to the public official exceeds two hundred fifty dollars ($250.00) over the two-year period. A prospective contractor submitting a disclosure statement pursuant to this section who has not contributed to an applicable public official, whose family members have not contributed to an applicable public official or whose representatives have not contributed to an applicable public official shall make a statement that no contribution was made.

A prospective contractor or a family member or representative of the prospective contractor shall not give a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or during the pendency of negotiations for a sole source or small purchase contract.

Furthermore, a solicitation or proposed award for a proposed contract may be canceled pursuant to NMSA 13-1-181 or a contract that is executed may be ratified or terminated pursuant to NMSA 13-1-18 if a prospective contractor fails to submit a fully completed disclosure statement pursuant to this section; or a prospective contractor or family member or representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process.

The state agency or local public body that procures the services or items of tangible personal property shall indicate on the form the name or names of every applicable public official, if any, for which disclosure is required by a prospective contractor.

THIS FORM MUST BE INCLUDED IN THE REQUEST FOR PROPOSALS AND MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

"**Applicable public official**" means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source of small purchase contract that may be awarded without submission of a sealed competitive proposal.

"**Campaign Contribution**" means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to statewide or local office. "Campaign Contribution" includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

"**Family member**" means a spouse, father, mother, child, father-in-law, mother- in-law, daughter-in-law or son-in-law of (a) a prospective contractor, if the prospective contractor is a natural person; or (b) an owner of a prospective contractor;

"**Pendency of the procurement process**" means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

"**Prospective contractor**" means a person or business that is subject to the competitive sealed proposal process set forth in the Procurement Code [NMSA 13-1-28 through 13-1-199] or is not required to submit a competitive sealed proposal because that person or business qualifies for a sole source or small purchase contract.

"**Representative of a prospective contractor**" means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

Name(s) of Applicable Public Official(s) if any:_____
(Completed by State Agency or Local Public Body)

DISCLOSURE OF CONTRIBUTIONS BY PROSPECTIVE CONTRACTOR:

Contribution Made By: _____

Relation to Prospective Contractor: _____

Date Contribution(s) Made: _____

_____

Amount(s) of Contribution(s) _____

Nature of Contribution(s) _____

Purpose of Contribution(s) _____

(Attach extra pages if necessary)

_____ _____
Signature Date

_____
Title (position)

--OR--

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS ($250.00) WERE MADE to an applicable public official by me, a family member or representative.

_____ July 7, 2021
Signature Date

Senior Vice President
Title (Position)

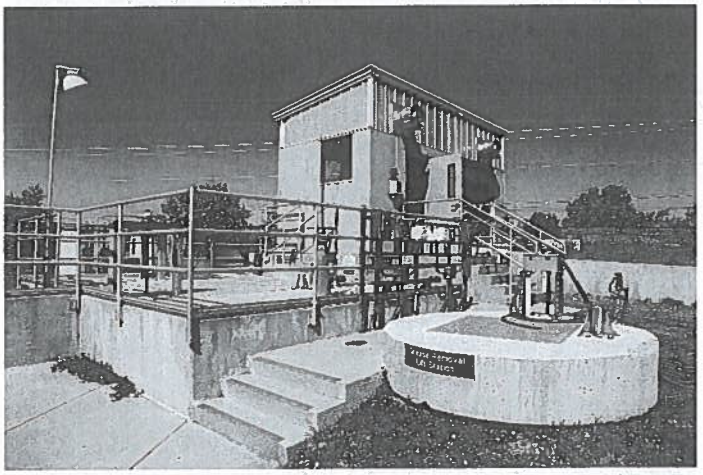
Section C. Personnel Experience

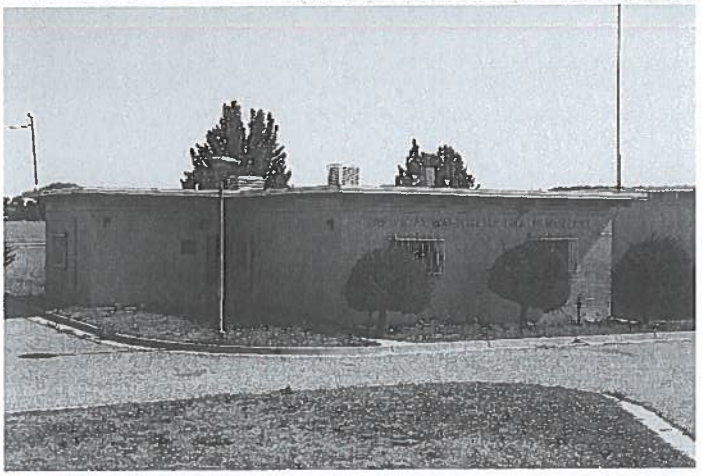
BHI's adept team will help you improve and maintain your treatment and collection facilities for years to come. Our team brings you strengths in competence, experience, and ability to multi-task. This combination of team traits means the City will be continually informed of what is going on, and you can trust our team will create the right solutions for all your system needs.

Principal-in-Charge	*Todd Burt, PE*		
		• *Professional Engineer:* ***NM #16654*** • *MS Hydrology* • *BS Environmental Engineering* • ***22 years' experience***	Todd has worked with communities throughout the state on a variety of issues ranging from water distribution design to water/wastewater treatment. **Much of his experience takes place within developed areas that have existing utilities** and are heavily utilized by the neighboring public. **Todd will serve as a direct link between our team and yours, helping to ensure that your expectations are being met.**
Client Manager	*Donzil Worthington*		
		• ***Successfully assisted New Mexico communities in obtaining $30,000,000 in funding*** • *University Studies* • ***44 years' experience***	***Donzil brings over four decades of infrastructure design & construction experience, in addition to a solid track record of New Mexico-specific infrastructure funding success.*** *He assists clients in all aspects for project support, including design, bidding, construction support services, project administration, and funding support.*
Project Manager	*Nisa Rascon Pacheco, PE*		
		• *Professional Engineer:* ***NM #26790*** • *BS Environmental Engineering* • ***4 years' experience***	***Nisa has experience in wastewater collection systems and the rehabilitation of wastewater treatment facilities.*** *Working as both a modeling engineer and a design engineer on various projects, she has comprehensive knowledge of designing improvements for wastewater systems small and large.* ***Nisa also has construction inspection experience as an observer for many of her projects. As Project Manager, she will be responsible for overall improvement and designs.***
Assistant Project Manager	*Justin Logan, PE (AQUA Engineering)*		
		• *Professional Engineer:* ***NM #15875*** • *MS/BS Civil & Environmental Engineering* • ***20 years' experience***	***Justin specializes in the planning and design of wastewater collection and treatment systems.*** *Adding to his wide range of experience, he has served as design engineer, construction inspection engineer, and project manager for projects resulting in construction of* ***wastewater lift stations and wastewater treatment plants. His experience from headworks, treatment process, and solids handling qualifies him to make sound recommendations to improve the quality and operability of any WWTP.***
QA/QC	*Scott Rogers, PE (AQUA Engineering)*		
		• *Professional Engineer: UT, ID, NV, WY* • *BS Civil Engineering* • ***39 years' experience***	*Scott is the founding partner of AQUA Engineering. He has been heavily involved in developing wastewater treatment projects and investigating innovative waste-to-energy technologies for both municipal and agricultural installations.* ***He is known for his ability to improve and upgrade water and wastewater treatment plants innovatively, resulting in lowered capital and operational costs.***

Process Engineer	*Boris Petkovic, PE (AQUA Engineering)*	• *Professional Engineer: UT* • *BS Civil & Environmental Engineering* • ***11 years' experience***	***Boris has over a decade of experience in water resources and wastewater engineering with a focus on wastewater treatment facility design.*** *Boris has established a reputation for his extensive expertise in designing headworks, clarification/sedimentation facilities, biological reactors, tertiary treatment processes, disinfection facilities, and biosolids stabilization and handling facilities.*
Electrical & Instrumentation	*Mark Jeppsen, (AQUA Engineering)*	• *Professional Engineer: UT* • *BS Electrical Engineering* • ***21 years' experience***	***Mark is an electrical, instrumentation, and controls engineer with 21 years of experience in*** *power design, industrial network design, construction oversight, radio and telemetry systems, SCADA system design and integration, and PLC and HMI design and integration. He has designed and integrated multiple potable water, secondary water, water treatment, wastewater collection, and wastewater treatment systems.*
Structural Engineer	*Sean Melville, PE*	• *Professional Engineer:* ***NM #17400*** • *MS Structural Engineering* • *BS Civil Engineering* • ***25 years' experience***	*Sean's extensive structural engineering design experience includes bridges, buildings, drainage structures, retaining walls, and sound walls as well as* ***hydraulic structures, water bearing structures, flood control structures, and earth retaining systems.*** *He has also participated in structural feasibility studies of building construction materials and methods, supplied structural evaluation inspections for damaged structures, and provided construction inspection services.*
Construction Inspection	*Juan Samaniego, PE*	• *Professional Engineer:* ***NM #19830*** • *BS Civil Engineering Technology* • ***16 years' experience***	***Juan has spent much of his career designing and inspecting water and wastewater infrastructure including lift stations and treatment plans*** *for various communities throughout New Mexico. Recent experience allowed him to oversee wastewater treatment plant improvements at an existing facility that included headwork and process improvements as well as completing the start-up and commissioning of the facility.* ***His experience is directly relatable to this contract.***
Operations Manager	*Larry Hall*	• *Grade IV, Wastewater Treatment Plant Operator: UT, NV, ID* • *Grade IV Drinking Water Plant Operation/ Distribution: UT* • ***30 years' experience***	*Larry has 30 years' experience in the Water and Wastewater industry. He has worked in many capacities at a variety of both public and private facilities as well as municipal and industrial treatment plants.* ***Larry has been an operator, lead operator, facility manager, project manager, department head and consultant in wastewater treatment and collections****, as well as drinking water treatment and distribution. He has personally operated and managed many types of wastewater and drinking water He is currently the acting lab director for a small water lab and has set up several labs. He has trained analysts in Utah, Nevada, New Mexico, and Idaho.*

Experience with City of Las Vegas Utilities Systems





We at Bohannan Huston are very proud of the opportunity the City of Las Vegas has made available for us to provide on-call utility engineering services to the utility's division over the last three years. Through the last three years of working together, we have established valued relationships with the utilities project management and administrative staff. Bi-weekly project meetings on Tuesdays and monthly summary reports to Mr. Cordova, Ms. Gilvarry, and project management staff comprise our project communication procedure. Additionally, we have an established understanding of City personnel and lines of communication, which ensures the availability of BHI staff to promptly respond to calls, emails, and text messages, including after hours, weekends, holidays, or vacation periods. Our BHI team takes pride in the fact we are accessible to Las Vegas staff virtually anytime.

Not only is our team pleased to be a part of the Las Vegas utility group, but we enjoy the people and the projects and look forward to additional opportunities.

A sampling of project tasks that BHI has provided to the City include the following:

- analysis of a cover for the water plant clarifier
- technical memo for replacement of the clear well high-speed pumps and motors
- technical memo for the replacement of the clarifier flocculation basin sludge removal track-vac system
- technical memo for the SCADA improvements for the water plant facility
- design and bid documents for the water plant SCADA priority and phase one projects
- construction support services for the water plant SCADA priority and phase one projects
- Colmor regulation station improvements for the City's Natural Gas division
- land surveying services for the Colmor regulator station right-of-way task

Our team is excited to provide additional on-call services for the City of Las Vegas and asks for your consideration to continue to work with you to address your wastewater treatment challenges!

We feel we are uniquely positioned to provide exceptional support to the City of Las Vegas staff due to our familiarity and understanding of the City's current facilities and specific areas targeted to improve and optimize.

Volume of Work with Las Vegas

Currently, BHI has two projects with the City that are less than 75% complete: the SCADA System Emergency Elements and the SCADA System Priority-Only Elements.

Section D. Licenses

BHI staff maintain appropriate licenses for all services to be performed under this contract. Copies of the Professional Engineering licenses for key staff are included in *Section F: Documentation*. Additional team licenses can be verified on the website for the New Mexico Board of Licensure for Professional Engineers and Professional Surveyors: www.sblpes.state.nm.us/.

Section E. Experience in Specialized Services

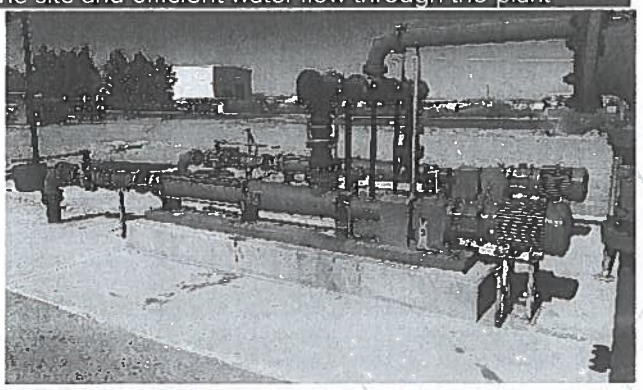
Past Record of Performance

The BHI Team brings an exceptional Past Record of Performance on previous wastewater treatment plants and facilities around New Mexico. We have discussed several of these projects below and included the client references who are familiar with our work. The projects selected are to emphasize our experience with different treatment processes for wastewater needs. With the BHI team, we are well positioned to evaluate and existing process and make sound recommendations for improvement based on strong technical (chemical, mechanical, and operational) experience. This provides us the ability to sharpen our recommendations and to educate our clients with what will be expected and required once the recommendations are incorporated into the system. This aspect allows us to balance capital costs with the needs of the City.

References:		
Camino Real Rural Utility Authority (CRRUA)	Brent Westmoreland	4950 McNutt Road, Sunland Park, NM 88063 575.589.1175
City of Alamogordo	Nancy Beshaler	1376 East 9th Street, Alamogordo, NM 88310 575.439.4230
Western Riverside County Regional Wastewater Authority (WRCRWA) **AQUA Engineering reference*	Tony Pollak	14634 River Road, Corona, CA 92880 951.789.5114
City of Orem Public Works **AQUA Engineering Reference*	Dan Olsen	90 North Main Street, Tooele, UT 84074 435.882.1952
Tooele City **AQUA Engineering Reference*	Chris Tschirki	1450 W 550 N Street, Orem, UT 84057 801.229.7500

CRRUA North Wastewater Treatment Plant Replacement

- New facility has a design flow rate of 1 MGD with the ability to expand to 2 MGD when needed
- Design includes improvements to the existing View Pointe lift station, a new headworks, process basins, UV disinfection, a new effluent pump station, and solids handling facilities using a belt press
- Energy consumption was a large consideration, and the design minimizes the energy usage for this facility type and the flow rate while still meeting the discharge permit requirements
- Conducted multiple design iterations to optimize site arrangement, resulting in a configuration that allows for easy use by the maintenance vehicles that move through the site and efficient water flow through the plant



The existing CRRUA North Wastewater Treatment Plant was constructed in the 1970s as an extended aeration plant to treat domestic sewage generated from the northern area of Sunland Park and Santa Teresa. The plant has been unable to consistently meet the requirements of its NPDES Discharge Permit issued. An administrative compliance order was issued in 2003 to force compliance with the NPDES permit. As a result of the compliance order, the plant ceased discharging into the West Drain in 2003. When operating, the plant serves only as a pretreatment facility that provides treatment in the existing aerated lagoons and secondary clarifier. Pretreated effluent is mixed with raw sewage at the View Pointe Lift Station and is then pumped to the Sunland Park Wastewater Treatment Plant for final treatment and discharge to the Rio Grande.

Starting in February 2013, BHI led the design team to replace the existing facility with a new treatment plant. The new

facility has a design flow rate of 1 MGD with the ability to expand to 2 MGD when needed. The design includes improvements to the existing View Pointe lift station, a new headworks, process basins, UV disinfection, a new effluent pump station, and solids handling facilities using a belt press.

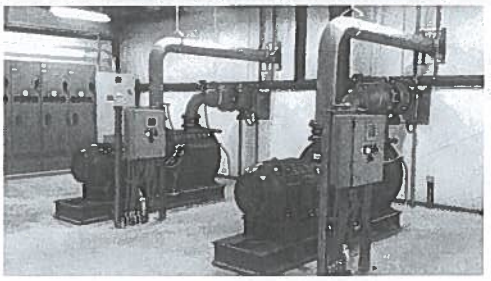
The project team addressed challenges and implemented innovative ideas. Utilizing the existing site required a detailed analysis of the hydraulic profile and site grading to create a site arrangement that provided efficient operations without having structures that were too far out of the ground or paving surfaces that were too steep. After multiple iterations, a site configuration was created that allows for ease of use by the maintenance vehicles that move through the site and efficient water flow through the plant.

The project design leveraged the long-term reliability of positive displacement blowers to provide the process air and the use of variable frequency drives and a sequentially alternating air delivery scheme to maximize the efficiency of the aeration system. Energy consumption is typically a large portion of the daily cost of any treatment facility. The design will ensure the energy usage for this facility type and the flow rate being treated is low enough to meet the discharge permit requirements.

Reference: Brent Westmoreland, Executive Director I 4950 McNutt Road, Sunland Park, NM 88063 I 575.589.1175

Alamogordo Wastewater Reclamation Facility (Phases I & II)

- Upgrade of secondary treatment and other unit processes
- Facility remained fully operational throughout the construction phase without disruption or a permit violation
- Design phase included a Constructability Analysis, Energy Efficiency Analysis, Quantity/Cost Estimates, and a Final Design Report as separate deliverables in addition to PS&E and contract documents
- Partially buried concrete treatment basin (process volume 3MG)
- Upgrades to headworks, including modifications to 15' high mechanical bar screen



Portions of the City of Alamogordo wastewater treatment plant were more than 35 years old and still in operation in their original configuration. The need for replacement and installing a more efficient secondary treatment configuration drove the City's effort to upgrade the facility. After an extensive evaluation of each of the unit processes at the plant, BHI completed the Preliminary Engineering Report (PER) in 2010 and developed a project phasing plan to replace the existing aeration basin/digester configuration to divide funding needs into manageable sizes over the life of the project.

In addition to being suitable from a wastewater process standpoint, the new secondary treatment system had to fit into an existing hydraulic profile and had to provide maximum efficiency in terms of power consumption and demand. The first completed project phase included upgrading the existing primary treatment units; replacing the existing aeration basins with a new Sequencing Batch Reactor (SBR)/ICEAS ABJ ® Treatment system designed to remove BOD, TSS, and Nitrogen; construction of a new blower building; the complete reconstruction of the power distribution and control system to meet current code requirements; construction of new effluent storage lagoons; and miscellaneous improvements to the treatment plant site and administration/laboratory building. Completing the construction of the new SBR basin with a 3-million-gallon capacity on time was the key to integrating the replacement of the existing bar screen and grit removal system without interrupting the continuous treatment inflow. Adding two effluent storage lagoons improved availability of re-use irrigation water, critical to the City to meet consumption and demand throughout periods of drought and water limitation.

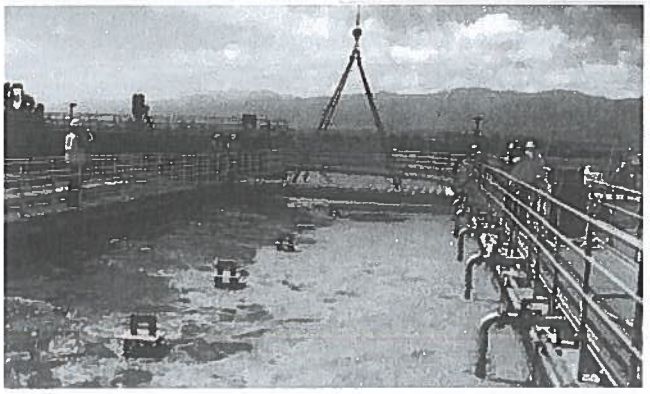
Phase 2 of the treatment system improvements includes a new aerobic digester with fine bubble aeration, new controls to the existing disinfection system, reconstruction and improvements to sludge drying beds, and upgrades to the plant reclaimed water pump station. The old secondary treatment basins will be converted to a new aerobic digester. This design takes advantage of the existing concrete tankage that was thoroughly evaluated for structural integrity and includes remedial improvements to the structure to ensure its continued use.

BHI conducted an extensive evaluation of aeration systems and commercially available blowers to provide process air to the new aeration basin. The evaluation included a detailed analysis of multiple blowers and control schemes to determine the best alternative on a life-cycle cost basis. A promising new turbo blower technology promised significant savings in energy consumption but with substantially higher capital costs and control requirements. Our analysis showed that any real savings from this technology would only be realized in the latter stages of the system life and only if the growth projections were achieved. This evaluation allowed the design team to select a blower configuration that will best serve the facility throughout its entire design life, not just at the end.

Reference: Nancy Beshaler, Project Manager I 1376 East 9th Street, Alamogordo, NM 88310 I 575.439.4230

WRCRWA Plant Aeration Improvements (AQUA)

- Aeration upgrade adding diffusers and blowers to the existing process to improve efficiency and restore capacity of oxidation ditch
- Worked with client after other consultant designs had proved unsuccessful to develop a cost-effective solution that could be put in place quickly
- Reduced system horsepower requirements by 33% while increasing throughput capacity by 23%



AQUA worked with the Authority, specifically with their operations group, to identify potential solutions to oxygen capacity issues with the existing treatment plant. The facility was designed to treat 8 mgd and included three 250 hp surface aerators in the existing oxidation ditch. However, oxygen shortages were occurring in the plant. Through another contract and engineer, additional surface aerators had been added, including a total addition of 900 hp worth of mixing and aeration, to augment and provide needed additional oxygen for the process. This approach did not work. A second engineer was hired and provided a costly solution that the Authority did not choose to implement.

AQUA was then hired to provide a cost-effective solution that could be implemented quickly at the plant because they were at the capacity limit of the current facility and equipment. AQUA designed a simple fine bubble diffused aeration system with high-efficiency blowers to provide the necessary oxygen and reduce the overall power usage at the plant. Prior to finalizing the design, both the diffusers and blowers were selected through a competitive equipment selection process and procured by the Authority. This allowed the design to be completed with final equipment submittals and also get the equipment manufacturing in process prior to selecting a contractor, thus reducing the overall timeline of this time sensitive upgrade.

Three 200 hp blowers were installed in a 2-duty 1-standby configuration to replace/augment the surface aerators in providing oxygen to the process. Diffuser grids were designed to be removable and allow for installation without the ditch being taken offline. The design incorporated the existing aerators to provide velocity in the ditch with the diffuser grids being able to supply all the air required in the future. The design intent was to remove the surface aerators and install subsurface mixers that could provide velocity in the ditch while the diffuser grids and blowers provided all the oxygen for the process. This approach would reduce the overall horsepower of the system from the current 750 hp (with an additional 900 hp installed but not being used) to around 500 hp, a 33% reduction in hp while increasing capacity by at least 23%.

A small blower building was constructed with an adjacent associated electrical room to house the blower equipment, requiring a small footprint and being constructed without removing any processes from operation. The blowers were installed and powered up while the diffuser grids were assembled. The diffusers were tested in a small temporary pool to allow for adequate testing of the diffuser assemblies prior to their installation in the oxidation ditch. Then, the grids were installed in the oxidation ditch without taking it offline. All 19 diffuser grids were installed in less than 2 days.

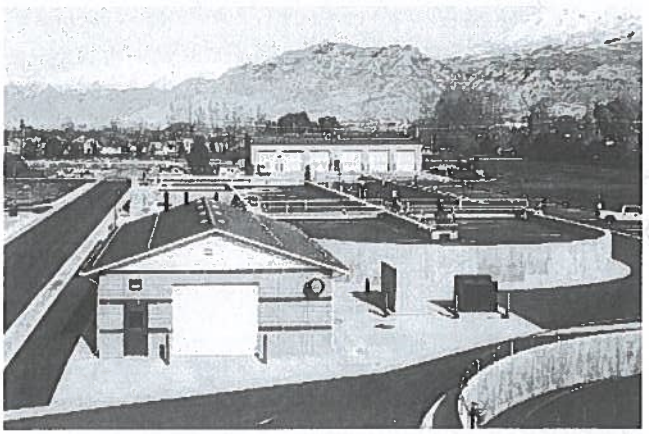
Reference: Tony Pollak, Wastewater Operations Manager I 14634 River Road, Corona, CA 92880 I 951.789.5114

Orem Wastewater Treatment Facility Upgrade Project (AQUA)

- Master planning, funding assistance, design, pre-purchase major equipment, bidding services, construction management, start-up, SCADA/telemetry

AQUA Engineering has worked with the Orem Water Reclamation Facility since 1994. During the 1990's, AQUA was involved with several upgrades at the facility, including a biosolids dewatering facility, oxidation ditch upgrades, and an upgrade to the aerobic digesters. Facility planning followed these upgrades and was completed around 2000, providing the City with a tool for upgrading the facility through 2020. Using the planning document, the City and AQUA designed and constructed the Clarifier and Dissolved Air Flotation (DAF) upgrade. Major components of this upgrade included a new 120' diameter secondary clarifier, a DAF thickener, upgrades to the oxidation ditch aerators, and other miscellaneous improvements. SCADA/telemetry improvements to the plant were also completed at this time and have continued to be upgraded as required by the City.

In 2009, AQUA planned, designed, and oversaw the conversion and expansion of the existing wastewater treatment facility from 8 mgd to 13.5 mgd. The expansion included the removal of trickling filters and conversion of secondary clarifiers on the trickling filter side of the plant to primary clarifiers for the entire plant. The existing extended aeration portion of the plant (two oxidation ditches) was expanded with the addition of a third bioreactor. Blowers and fine bubble diffusers were added to each bioreactor to improve process efficiency and provide greater control over oxygen levels in the process. The addition of a new bioreactor and implementation of anaerobic and anoxic zones enhanced biological nutrient removal. One additional secondary clarifier was also added to achieve the capacity upgrade. The project also included the conversion of chlorine disinfection to UV disinfection and provided for the addition of a recycled water facility.



"No one understands wastewater like AQUA. They know how to design economically."
- Lawrence Burton, Orem Wastewater Reclamation Facility

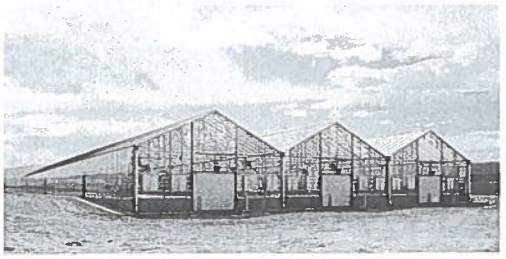
The solids handling process was upgraded to a two-stage anaerobic digestion process to produce Class A biosolids right out of the digestion system. This improvement eliminates the need and cost of hauling bio-solids to the landfill and provides for many land application opportunities along with additional solids reduction and improved dewatering. The solids can be dewatered and used by the public or local farmers to greatly reduce the annual cost of solids disposal at a landfill. This project increased the plant's capacity to 13.5 mgd for $12 million. This project increased the facilities biological capacity from 20,000 lbs of BOD per day to 40,000 lbs of BOD per day for just over $1/gallon.

Reference: Chris Tschirki, Orem Public Works | 1450 W 550 N Street, Orem, UT 84057 | 801.229.7500

Tooele Phase 1A and 1B Expansion Project UV Conversion and Solar Drying Biosolids (AQUA)

- Headworks replacement, oxidation ditch capacity & efficiency, secondary clarifier, aerated sludge holding tank, two screw presses, and a three bay, greenhouse type solar drying system

AQUA planned, designed, and oversaw the conversion and expansion of the existing facility from 2 mgd to 3.4 mgd in two major phases. The first phase (1A) included improvements to restore and increase the plant's hydraulic capacity. These improvements included replacing the headworks screens, increasing oxidation ditch capacity and efficiency, modifying splitting structure to secondary clarifiers to recover hydraulic capacity, and adding a secondary clarifier.



These improvements were implemented at the facility, restoring previous design hydraulic capacity, and expanding the capacity to 3.4 MGD. Biological modeling was used to determine the existing oxidation ditch capacity and how the ditches could be modified to increase the biological capacity. The capacity was expanded by installing diffused aeration coupled with high-speed turbo blowers, while removing the brush aerators. With these improvements the overall plant power usage was decreased, and capacity was increased.

Hypochlorite generation was removed as the disinfection process was replaced with UV disinfection by converting a portion of the chlorine contact chamber to a UV disinfection channel. Furthermore, the solids treatment system using lime stabilization was removed. An aerated sludge holding tank, two screw presses, and a three-bay, greenhouse-type solar drying system was installed to replace the solids treatment process. It produces Class B biosolids in the winter and Class A in the summer. The Class B biosolids are able to be stored with no odors and are land applied in nearby agricultural fields, and the Class A biosolids are used for landscaping purposes by the City during most of the year, allowing them to continue land application to multiple sites in the city.

Reference: Dan Olsen | 90 North Main Street, Tooele, UT 84074 | 435.882.1952

Specialized Services as Defined in the Scope of Work

The BHI Team's engineering experience includes all aspects of collection and treatment, as described below.

Wastewater Collection: As is frequently the case in small communities, sewer collection areas can be long distances from treatment facilities. When that happens, conveyance systems are needed to transport wastewater from one to the other. Lift station and forcemain design is a specialty at BHI. We have a broad range of experience in negotiating both flat and hilly terrain; planning for redundancy of critical elements in pressure systems; designing smart control and power systems; crossing highways, roads, canals, and other utilities; planning for horizontal clean-out stations; and mitigating odor control issues that are inherent to long sewer pipelines.

BHI's far-reaching experience with rural sewer collection systems is showcased by our design of several miles of gravity collection and forcemains throughout New Mexico in the last 25 years. Our team has extensive experience with critical collection system design considerations, including defining property lines, defining street soil profiles, accounting for dewatering, recording pre-construction conditions, advising residents on access impact, addressing local drainage, using HDPE or fiberglass manholes, installing future services, planning for redundancy, anticipating system power connection problems, and planning for horizontal clean-out stations.

Wastewater Treatment: BHI has provided services for various types of wastewater treatment systems, including conventional activated sludge with biological nutrient removal, clarification, SBRs, lagoon pond systems, recirculating sand filtration systems, and septic systems with leach fields. BHI also has extensive experience with design of gravity sewer collection systems, pressure sewer systems, lift stations, and force mains.

Between BHI and AQUA, the City will have a team that has completed over 250 wastewater treatment facility projects combined. Our experience in wastewater treatment engineering goes well beyond textbook designs and is based on years of touring treatment facilities, talking with operators, and providing operation and maintenance services for treatment facilities. The combination of BHI's experience working on New Mexico WWTPs and AQUA's regional expertise provides the City a well-qualified, experienced, locally-based team to complete this project.

Bohannan Huston Prior Wastewater Projects:

- *Los Alamos County White Rock WRRF*
- *CRRUA – West Mesa Wastewater Treatment Plant*
- *CRRUA – North Wastewater Treatment Plant*
- *City of Alamogordo – Water Reclamation Facility*
- *City of Moriarty – Wastewater Treatment Plant*
- *City of Las Cruces – Jacob Hands WWTP West Primary Clarifier*
- *City of Las Cruces – University Ave Sewer Lift Station*
- *City of Rio Rancho Plant #2, Lift Station 14.2*
- *Sierra County Regional WWTP and Collection System*
- *Mariposa Wastewater Collection System*
- *Chaparral WWTP and Collection System, Phase 1A / 1B*
- *Milagro Wastewater Collection System*
- *Montana Vista Wastewater Collection System*
- *Village of Hatch WWTP and Collection System*
- *Town of Carrizozo WWTP Expansion*
- *City of Elephant Butte Wastewater System Phasing*
- *Salem/Ogaz WWTP and Collection System*
- *Village of Reserve WWTP Improvements*
- *Chaparral Elementary School WWTP*
- *Estancia Wastewater WWTP / Collection System*
- *Mariposa Wastewater Feasibility Study*
- *Rincon WWTP and Collection System*
- *Sierra County Regional Wastewater Master Plan*
- *Organ Water and Wastewater System Improvements*
- *West Mesa Industrial Park – WWTP / Collection*
- *Gadsden Central WWTP Rehabilitation*
- *Hobbs Aerobic Digester*
- *Bloomfield WWTP*

AQUA Engineering Prior Wastewater Projects:

- *Los Alamos County White Rock WRRF*
- *Gallup Wastewater Treatment Plant*
- *Edgewood WWTP*
- *Paa-ko WWTP*
- *San Felipe Pueblo WWTP*
- *Town of Taos WTP Expansion*
- *Wasatch Resource Recovery Facility, Salt Lake City*
- *WRCRWA WWTP Expansion, Riverside, CA*
- *Colorado River Resort Water & WWTF, Moab, UT*
- *City of Driggs WWTP Expansion*
- *Rexburg City WWTP Expansion*
- *Heber Valley, UT, Wastewater Treatment Facility*
- *City of West Wendover, NV, Water Reuse Facility*
- *Tooele City WTP Expansion, Tooele, UT*
- *Town of Mancos WTP Expansion*
- *Mountain Regional Signal Hill WTP Upgrade*
- *Springville City Wastewater Treatment Plant Upgrade*
- *Provo City Wastewater Treatment Facility*
- *Jerome City Wastewater Treatment Plant Upgrade*
- *Wolfcreek Water Reclamation Facility*
- *Moroni City, UT, Wastewater Treatment Plant*
- *Springer Wastewater Treatment Plant*
- *Tucumcari Wastewater Treatment Plant*
- *City of Imperial, CA, WWTP*
- *City of Imperial, CA, Headworks Upgrade*
- *Inscription Canyon Ranch WWTP, Prescott, AZ*
- *Las Gallinas Valley Sanitary District Secondary Treatment Upgrade, San Rafael, CA*
- *The Cliffs WWTP, Boise, ID*
- *Oakley WRF, Oakley, UT*

Project Understanding

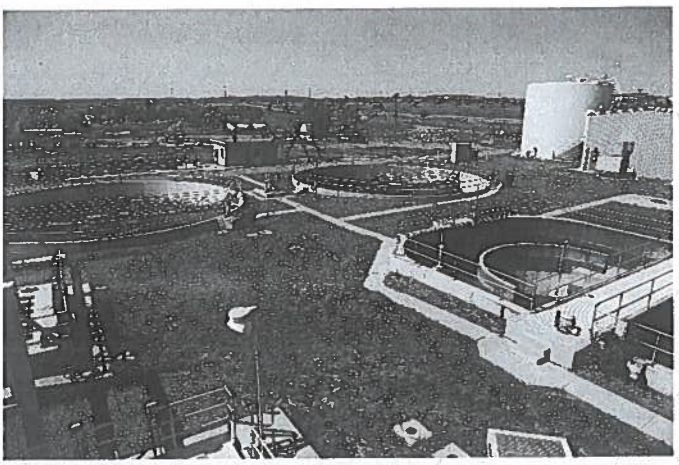
The City of Las Vegas wastewater treatment facility is located along the Gallinas River, approximately 1/2 mile east of the City's south interstate exit. While the plant has been in this location and operational for several decades, the most recent plant upgrade, a substantial one, was completed in 2006. The plant's current design capacity is 2.5 MGD; current typical operating capacities (May 2021) were an average daily flow of 1.2 MGD and a peak flow of approximately 2.1 MGD. The facility operates under the NPDES permit number NM0028827, and the reuse water under the NMED Groundwater Quality Bureau Discharge (GWQB) permit number DP- 1118. The facility produces Class 1A treated effluent for local reuse, generally for irrigation of parks and the city golf course. In the month of May, effluent reuse was approximately 10 million gallons. The plant includes lab facilities staffed with a water quality technician that not only supports the wastewater plant facility but also the city's municipal water plant as well as various other area water facilities.

The plant receives raw sewage by gravity flow to the entrance works. The entrance works includes a Parshall Flume flowmeter, manual bar screen, rotary solids removal system, aerated grit chamber, and grease removal lift station. The flows are then lifted to the above-ground aeration basin composed of two parallel treatment trains. The in-ground basins for two primary clarifiers and the original racetrack oxidation ditch are still intact, but largely drained and are not currently in service. A prior screw pump station has been abandoned and decommissioned, but its structure is still in place. The aeration basins are 22 feet deep and designed for three zones of treatment. Solids are wasted to the Parkson Rotary Drum Thickener and/or to the aerobic digester. The wastewater is decanted to the two parallel secondary clarifiers, then on to the disc filter system, and finally ultraviolet disinfection before either being discharged to the Gallinas Creek branch of the Pecos watershed or, for a portion of the year, being used as much as possible for various city irrigation uses such as parks, the golf course, etc.

The sludge wasted from the aeration basin can be processed through the Parkson Rotary Drum sludge thickener or wasted to the digester. Sludge from the digester can be poured to the sand drying beds, utilized in the TerraGator at the airport, or hauled to the landfill. A septage receiving station is located at the plant site and includes a manual bar screen and pump to convey the septage to the digester. Effluent reuse water is disinfected and can be pumped into the effluent transmission system and storage is available on site with a 150,000-gallon steel storage reservoir. Standby generators are available through two on-site units. RAS/WAS and wastewater lift stations are also located on site.

The plant is performing well for the age and condition, which is a testament to the hard work and abilities of the operations staff! However, with age and changes through the years, we observed some issues and were made aware of some items of concern and/or areas in need of improvement by the plant staff.

Our Approach

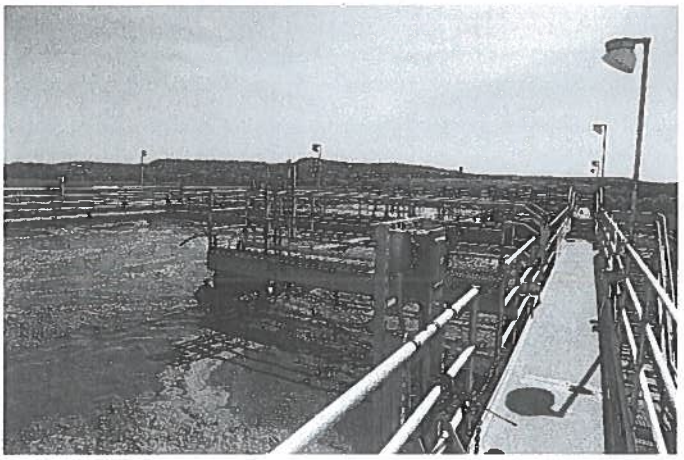


The plant is well operated and is producing good water quality, obviously due to hardworking and knowledgeable staff. However, the plant is aging and in need of various improvements to reduce operations labor effort and costs. The savings in City dollars in reduced operating labor, cost, and materials costs can be used to improve, rehab, repair, or replace controls and equipment that could further improve plant operations and further increase operations economy. With the recent emphasis by the state funding agencies of "fix it first" and the substantial investment made by the City for the 2006 improvements, we feel both engineering and operations support of the

plant facility will result in tangible improvements without a large sum of additional City capital investment, particularly considering anticipated increases in state and federal funding opportunities!

It is our belief that funds can be accessed to enhance and optimize areas of the plant in need of improvement without starting over. This approach would allow ongoing plant support and improvements to equipment and process performance without immediate large capital investments and ideally utilizing the anticipated infrastructure funding available through state and federal sources, rather than City enterprise and general funds.

Our plan to accomplish this fiscally-prudent approach is to have our multidisciplined wastewater plant specialist team work closely with the City operating staff to develop a road map of priorities for improvements. These priorities will be ranked and include estimated costs and schedules. Whether this is completed through a series of technical memorandums or a single engineering report, this process will provide the basis for a systematic program to budget, fund, and accomplish needed improvements in a logical and cost-effective approach.

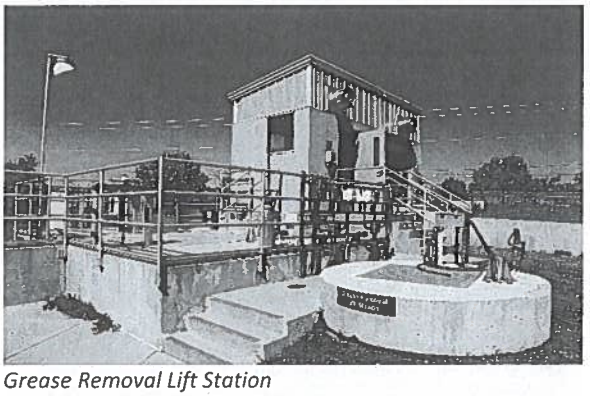


This approach allows our engineering specialists to be a contributing part of the City's wastewater operations team and create value on an as-requested or as-needed basis.

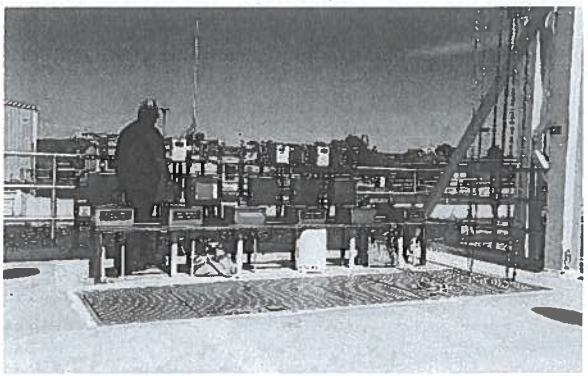
The City operations staff has intimate knowledge of the needs of the plant based on their qualified list of wants, needs, and preferences for plant improvements. While the list below is just an informal list of some of the items discussed with plant staff, this approach would result in the development of a more formal improvement plan, discussed briefly above.

A summary of these items of consideration follows:

- The entrance work screen could be improved to more effectively remove inorganic material currently not captured by the equipment. This increases operational effort throughout the plant process.
- The aerated grit removal system is not as efficient as desired, which increases operations effort.
- The grease removal lift station is currently only able to be operated manually and is largely ineffective in capturing grease, which creates ongoing impacts on the operation and efficiency throughout the plant.
- Remaining sludge and standing water from storm events is difficult to remove from the primary clarifiers and oxidation ditch, which are currently out-of-service.
- The aeration basin utilizes the original diffusers installed when new. It is likely in-plant operations performance can be improved through replacement of these aged diffusers.
- Plant wash water is inadequate in both pressure and volume. It is often not available, particularly due to winter temperatures and associated freezing.
- Foam scum reduction at the aeriation basins could be improved.
- Plant air blowers are not VFD controlled; therefore, it is difficult to adjust the air to optimize treatment.
- The inability to control the plant blowers creates potential for energy conservation by operating the blowers through a VFD.
- Plant air blowers are throttled to restrict air to create optimal air for plant operation. This increases unit heat generation, resulting in shortened equipment life as well as increased maintenance for burying slash bushing replacements.

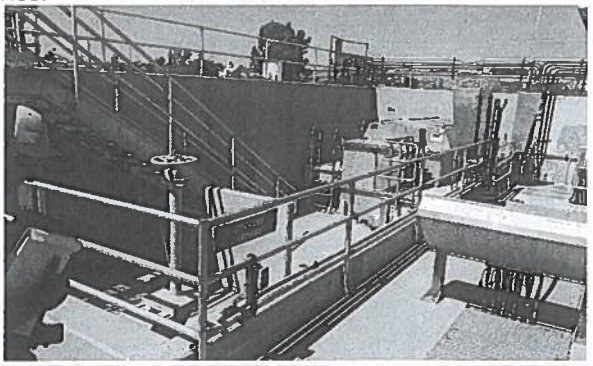


Grease Removal Lift Station

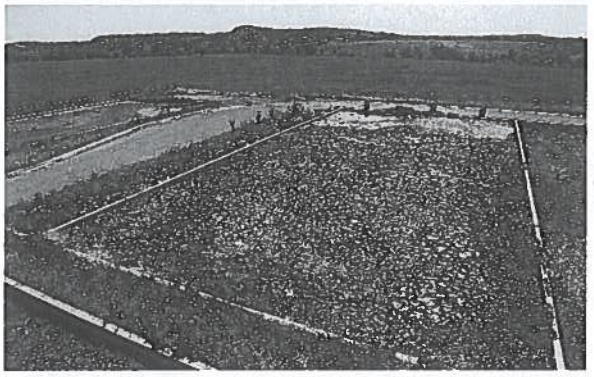


Aeration Basin Pumps

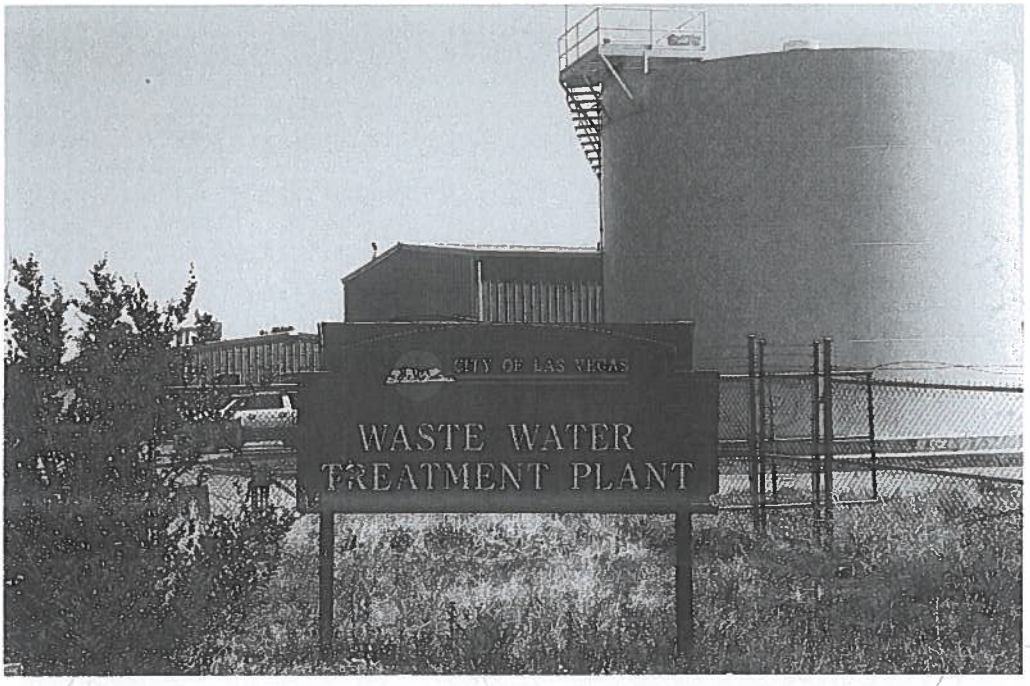
- Secondary clarifiers are not self-cleaning, and therefore precious staff time is required to reduce algae growth and clean the weirs.
- The secondary clarifier has excess inorganic material floating in the inner ring, apparently not removed by the entrance works screen. Filters and UV disinfection were installed in the old chlorination contact basin, so access is limited to these facilities.
- Filters do not have redundancy or bypass ability for maintenance.
- UV disinfection equipment is aged and is currently operated manually as well as cleaned and maintained manually by operations staff.
- The Parkson Rotary Drum Thickener is very labor intensive to clean and to ensure the polymer feed works after a break in use; therefore, it is not efficient for plant staff to operate.
- The septic receiving stations green is a manual screen and is ineffective.
- Septage receiving station does not pump to the entrance works; therefore, the material is not screened.
- The drying beds are aged and in need of improvement or enhancement.
- There is interest in exploring potential for composting using available sludge.
- Secondary clarifiers have no redundancy and are very difficult to drain and clean. The gearboxes in the bottom of the mechanisms are original and have only had oil changes for maintenance through the years.
- Lift station transducers do not consistently operate effectively, particularly in winter weather.
- The sludge thickness is inconsistent, creating operations inefficiencies.
- There is no freeze protection for the Grundfos pumps.
- The standby generator is only functional with capacity to maintain the very minimum of plant equipment and marginally keep the plant operational.
- Turbidity meters on the reuse system need improvement.
- While the operators keep the plant in compliance with the current permit, there is concern with being able to meet it with more-rigid future standards.



Ultraviolet Disinfection Equipment

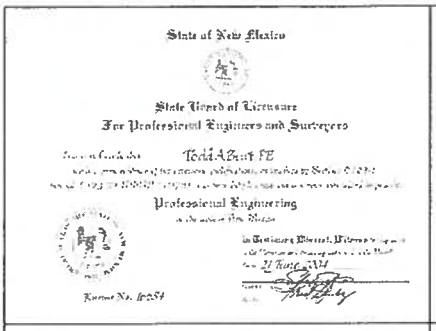


Sludge Drying Beds



Section F. Documentation

Below are copies of our primary technical staff members' professional licenses; these can be verified online at http://www.sblpes.state.nm.us/. We included applicable certifications for our out-of-state team members.

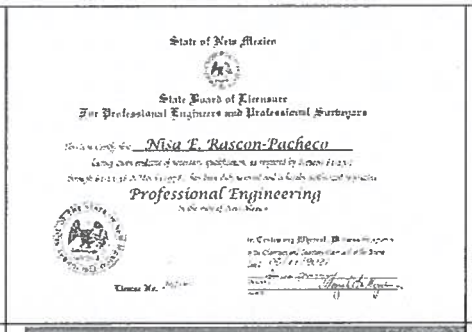


State of New Mexico

State Board of Licensure
For Professional Engineers and Surveyors

Todd A. Swift PE

Professional Engineering

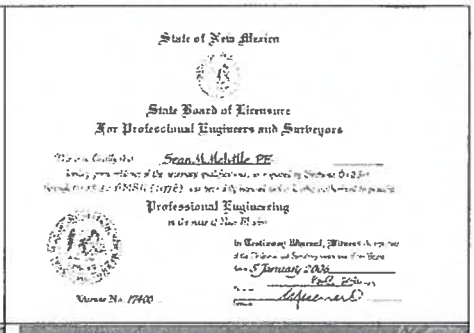


State of New Mexico

State Board of Licensure
For Professional Engineers and Professional Surveyors

Nisa E. Rascon-Pacheco

Professional Engineering



State of New Mexico

State Board of Licensure
For Professional Engineers and Surveyors

Sean M. Melville PE

Professional Engineering

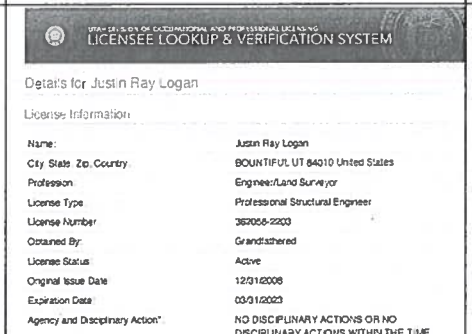
State of New Mexico

State Board of Licensure
For Professional Engineers and Professional Surveyors

Juan Calderon Samaniego

Professional Engineering

License No. 19810



UTAH DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSING
LICENSEE LOOKUP & VERIFICATION SYSTEM

Details for Justin Ray Logan

License Information

Name:	Justin Ray Logan
City, State, Zip, Country:	BOUNTIFUL UT 84010 United States
Profession:	Engineer/Land Surveyor
License Type:	Professional Structural Engineer
License Number:	362058-2203
Obtained By:	Grandfathered
License Status:	Active
Original Issue Date:	12/31/2008
Expiration Date:	03/31/2023
Agency and Disciplinary Action*:	NO DISCIPLINARY ACTIONS OR NO DISCIPLINARY ACTIONS WITHIN THE TIME FRAME ESTABLISHED IN UTAH CODE 63G-4-106 AND 107
Docket Number:	N/A

Education

School Name	Major	Graduation Date	Degree
BRIGHAM YOUNG UNIVERSITY	Civil/Envir Engineering	1998-04-01	Bachelor of Science
BRIGHAM YOUNG UNIVERSITY	Civil/Envir Engineering	1999-04-01	Master of Science

UTAH DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSING
LICENSEE LOOKUP & VERIFICATION SYSTEM

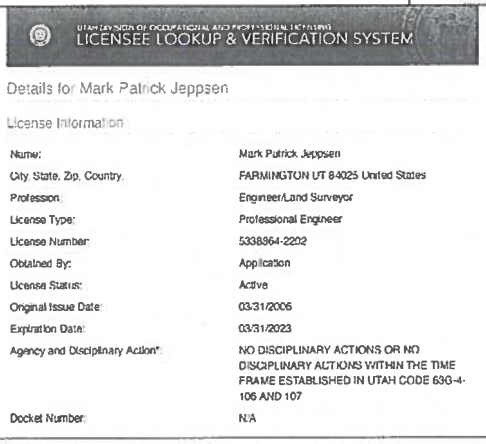
Details for Borislav Petkovic

License Information

Name:	Borislav Petkovic
City, State, Zip, Country:	SALT LAKE CITY UT 84106 United States
Profession:	Engineer/Land Surveyor
License Type:	Professional Engineer
License Number:	7439057-2202
Obtained By:	Application
License Status:	Active
Original Issue Date:	09/09/2009
Expiration Date:	03/31/2023
Agency and Disciplinary Action*:	NO DISCIPLINARY ACTIONS OR NO DISCIPLINARY ACTIONS WITHIN THE TIME FRAME ESTABLISHED IN UTAH CODE 63G-4-106 AND 107
Docket Number:	N/A

Education

School Name	Major	Graduation Date	Degree
UNIVERSITY OF UTAH	Civil Engineering	2006-05-02	Master of Science
UNIVERSITY OF UTAH	Civil Engineering	2005-05-06	Bachelor of Science



UTAH DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSING
LICENSEE LOOKUP & VERIFICATION SYSTEM

Details for Mark Patrick Jeppsen

License Information

Name:	Mark Patrick Jeppsen
City, State, Zip, Country:	FARMINGTON UT 84025 United States
Profession:	Engineer/Land Surveyor
License Type:	Professional Engineer
License Number:	5338964-2202
Obtained By:	Application
License Status:	Active
Original Issue Date:	03/31/2006
Expiration Date:	03/31/2023
Agency and Disciplinary Action*:	NO DISCIPLINARY ACTIONS OR NO DISCIPLINARY ACTIONS WITHIN THE TIME FRAME ESTABLISHED IN UTAH CODE 63G-4-106 AND 107
Docket Number:	N/A

Section G. Financial

BANK OF ALBUQUERQUE

100 Sun Avenue NE, Suite 500
Albuquerque, New Mexico 87109

www.bankofalbuquerque.com

June 30, 2021

To Whom It May Concern:

Bohannan Huston, Inc. established its banking relationship with Bank of Albuquerque in January 2012 and is a valued customer of the bank. The company maintains a loan and depository relationship with us consisting of a low seven figure revolving line of credit and deposit accounts with a combined average balance in the mid seven figure range.

Bohannan Huston, Inc. is managed by individuals who are very knowledgeable, experienced, and of high integrity. Overall, Bohannan Huston, Inc. has handled its banking relationship in an exemplary manner. The Bank does not provide a credit rating, but has determined by our underwriting standards that Bohannan Huston, Inc. is credit worthy as evidenced by our past and current lending activity.

If I may be of any further assistance, please feel free to contact me at 505-222-8421.

Sincerely,

John Valentine
Senior Vice President
jvalentine@bokf.com

Section H. Additional Information

None.

10. Cost

Please find in separate, sealed envelope.

SCORING MATRIX

RFP 2021-23 Waste Water Planning Design and Construction Phase Engineering Services

0	Mozen Corbin	NV5 (WHPacific Inc.)	Bohannan Huston Inc.	HDR Engineering Inc.	Souder Miler & Associates
1. **Specialized Services as defined in the Scope of Work** 30 points	Evaluator #1---28 Evaluator #2---30 Evaluator #3---30 Evaluator #4---28 Evaluator #5---30	Evaluator #1---23 Evaluator #2---15 Evaluator #3---20 Evaluator #4---25 Evaluator #5---20	Evaluator #1---25 Evaluator #2---25 Evaluator #3---25 Evaluator #4---27 Evaluator #5---25	Evaluator #1---20 Evaluator #2---20 Evaluator #3---20 Evaluator #4---25 Evaluator #5---20	Evaluator #1---28 Evaluator #2---25 Evaluator #3---25 Evaluator #4---27 Evaluator #5---30
2. **Capacity and Capability** 15 points	Evaluator #1---15 Evaluator #2---10 Evaluator #3---15 Evaluator #4---14 Evaluator #5---10	Evaluator #1---12 Evaluator #2---5 Evaluator #3---10 Evaluator #4---13 Evaluator #5---10	Evaluator #1---13 Evaluator #2---10 Evaluator #3---10 Evaluator #4---13 Evaluator #5---15	Evaluator #1---10 Evaluator #2---10 Evaluator #3---10 Evaluator #4---12 Evaluator #5---10	Evaluator #1---15 Evaluator #2---10 Evaluator #3---15 Evaluator #4---13 Evaluator #5---15
3. **Past Record and Performance** 15 Points	Evaluator #1---15 Evaluator #2---15 Evaluator #3---15 Evaluator #4---14 Evaluator #5---10	Evaluator #1---12 Evaluator #2---5 Evaluator #3---10 Evaluator #4---13 Evaluator #5---10	Evaluator #1---13 Evaluator #2---10 Evaluator #3---10 Evaluator #4---14 Evaluator #5---10	Evaluator #1---10 Evaluator #2---10 Evaluator #3---10 Evaluator #4---11 Evaluator #5---10	Evaluator #1---15 Evaluator #2---10 Evaluator #3---15 Evaluator #4---13 Evaluator #5---10
4. **Familiarity with City of Las Vegas and related services** 20 Points	Evaluator #1---20 Evaluator #2---15 Evaluator #3---20 Evaluator #4---19 Evaluator #5---20	Evaluator #1---15 Evaluator #2---10 Evaluator #3---10 Evaluator #4---17 Evaluator #5---15	Evaluator #1---16 Evaluator #2---15 Evaluator #3---20 Evaluator #4---18 Evaluator #5---15	Evaluator #1---15 Evaluator #2---15 Evaluator #3---15 Evaluator #4---17 Evaluator #5---10	Evaluator #1---20 Evaluator #2---15 Evaluator #3---20 Evaluator #4---18 Evaluator #5---20
5. **Current Volume of Work with the City of Las Vegas is less than 75%** 10 Points	Evaluator #1---10 Evaluator #2---10 Evaluator #3---10 Evaluator #4---10 Evaluator #5---10	Evaluator #1---10 Evaluator #2---10 Evaluator #3---10 Evaluator #4---10 Evaluator #5---10	Evaluator #1---10 Evaluator #2---10 Evaluator #3---10 Evaluator #4---10 Evaluator #5---10	Evaluator #1---10 Evaluator #2---10 Evaluator #3---10 Evaluator #4---10 Evaluator #5---10	Evaluator #1---10 Evaluator #2---10 Evaluator #3---10 Evaluator #4---10 Evaluator #5---10
6. **Resident/Veterans Preference** 10 Points	Evaluator #1---0 Evaluator #2---0 Evaluator #3---0 Evaluator #4---0 Evaluator #5---0	Evaluator #1---0 Evaluator #2---0 Evaluator #3---0 Evaluator #4---0 Evaluator #5---0	Evaluator #1---0 Evaluator #2---0 Evaluator #3---0 Evaluator #4---0 Evaluator #5---0	Evaluator #1---0 Evaluator #2---0 Evaluator #3---0 Evaluator #4---0 Evaluator #5---0	Evaluator #1---0 Evaluator #2---0 Evaluator #3---0 Evaluator #4---0 Evaluator #5---0
Totals					
	Evaluator #1---88 Evaluator #2---80 Evaluator #3---90 Evaluator #4---85 Evaluator #5---80	Evaluator #1---72 Evaluator #2---45 Evaluator #3---60 Evaluator #4---78 Evaluator #5---55	Evaluator #1---77 Evaluator #2---70 Evaluator #3---75 Evaluator #4---82 Evaluator #5---75	Evaluator #1---65 Evaluator #2---65 Evaluator #3---65 Evaluator #4---75 Evaluator #5---60	Evaluator #1---88 Evaluator #2---70 Evaluator #3---85 Evaluator #4---81 Evaluator #5---85
	84.6	62	75.8	66	81.8

CITY OF LAS VEGAS
COUNCIL MEETING AGENDA REQUEST FORM

Meeting Date: August 11, 2021

Date Submitted: 07/30/2021 **Department:** Utilities

Item/Topic: Award request for proposals #2021-24 for Solid Waste facility planning, design and construction phase engineering services to Souder Miller & Associates and Molzen Corbin.

Advertised: 06/02/21; Las Vegas Optic, Albuquerque Journal and City Website
Proposal Opening: 07/07/21
Number of Proposers: 5 – Souder Miller & Associates
Molzen Corbin
Engineering Solutions & Design, Inc.
Parkhill
Weaver Consultants Group

Fiscal Impact: 630-0000-610-7305

Attachments: Original proposal, proposal opening sheet, proposals received and proposal scoring,

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.

Approved For Submittal By:

Department Director

City Manager 8/4/21

Reviewed By:

Finance Director

City Attorney (Approved as to Form)

CITY CLERK'S USE ONLY
COUNCIL ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Contract No. _____
Approved _____

Continued To: _____
Referred To: _____
Denied _____
Other _____

Revised October 2020

REQUEST FOR PROPOSALS

The City of Las Vegas, New Mexico will open Sealed Proposals at 3:00 am/pm, July 7, 2021, at the City Council Chambers, 1700 North Grand Avenue, Las Vegas, New Mexico, or other designated area at the City Offices; ON THE FOLLOWING:

SOLID WASTE FACILITY PLANNING, DESIGN AND CONSTRUCTION PHASE ENGINEERING SERVICES

Proposal Forms and Specifications may be obtained from the following location:
City Clerk's office at 1700 N GRAND AVE, LAS VEGAS, NM 87701

Mailed proposals should be addressed to the City Clerk, 1700 N. Grand Ave., Las Vegas, New Mexico 87701; with the envelope marked **"SOLID WASTE FACILITY PLANNING, DESIGN AND CONSTRUCTION PHASE ENGINEERING SERVICES"**
Opening No. 2021-24 ; on the lower left-hand corner of the submitted envelope. It shall be the responsibility of the Offeror to see that their proposal is delivered to the City Clerk by the date and time set for the proposal request. If the mail or delivery of proposal request is delayed beyond the opening date and time, proposal thus delayed will not be considered. Proposals will be reviewed at a later date with possible negotiations to follow.

The City of Las Vegas reserves the right to reject any/or all proposals submitted.

CITY OF LAS VEGAS,

William Taylor
WILLIAM TAYLOR, CITY MANAGER

Scott Aaron 5/19/2021
SCOTT AARON, CITY ATTORNEY

Casandra Fresquez
CASANDRA FRESQUEZ, CITY CLERK

5-19-21
JESUS BAQUERA, FINANCE DIRECTOR

HELEN VIGIL, PURCHASING OFFICER

Opening No. 2021-24 Date Issued: 5/24/2021

Published:
LAS VEGAS OPTIC June 2 ,2021
ALBUQUERQUE JOURNAL June 2 ,2021
www.lasvegasnm.gov June 2 ,2021

OFFEROR INFORMATION

OFFEROR: _____

AUTHORIZED AGENT: _____

ADDRESS: _____

TELEPHONE NUMBER (_____)_____

FAX NUMBER (_____)_____

DELIVERY: _____

STATE PURCHASING RESIDENT CERTIFICATION NO.: _____

NEW MEXICO CONTRACTORS LICENSE NO.: _____

SERVICE (S): **SOLID WASTE FACILITY PLANNING, DESIGN AND CONSTRUCTION PHASE ENGINEERING SERVICES**

THE CITY OF LAS VEGAS RESERVES THE RIGHT REJECT ANY OR ALL PROPOSALS AND TO WAIVE ANY TECHINCAL IRREGULARITY IN THE FORM.

AFFIDAVIT FOR FILING WITH COMPETITIVE PROPOSAL

STATE OF _____ }

COUNTY OF _____ }

I, _____ state under penalty of perjury that I am at least 18 years old, and am of the agent authorized by the offerors to submit the attached proposal. Affiant further states that the offeror has not been a party to any collusion among offerors in restraint of freedom of competition by agreement to a fixed price or to refrain from submitting a proposal; or with any city official or employee as to the quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussion between offerors with any City official concerning an exchange of money or any other thing of value for special consideration in the letting of a contract.

_____
Signature

Subscribed and sworn to before me, this _____ day of _____, 20_____.

(SEAL)

_____
Notary Public Signature
My Commission Expires: _____

AWARDED PROPOSAL

Awarding of proposal shall be made to the responsible offeror whose proposal best meets the specification. The City of Las Vegas (City) reserves the right to reject any or all proposals submitted.

TIMETABLE

Proposal pursuant to this request must be received at the City Clerk's Office at 1700 North Grand Avenue, Las Vegas, New Mexico, on or before: July 7, 2021; 3.00 am/pm; at which time all proposal received will be opened. The opening will occur at the City Council Chambers or other designated area at the City Offices. Awarding of proposal is projected for: _____, 2021. The successful offeror will be notified by mail.

ENVELOPES

Sealed proposal envelopes shall be clearly marked on the lower left-hand corner, identified by the Proposal Name and Opening Number. Failure to comply with this requirement may result in the rejection of the submitted proposal.

COPIES

Enclose one (1) original and five (5) copies of Proposal documents. Failure to comply with this requirement may result in the rejection of the submitted Proposal.

LABELS

Offeror is required to tab pages which include the following: Notarized Affidavit, Signed Campaign Contribution form, Subcontractor list if applicable, and total bid amount page.

BRIBERY AND *KICKBACK*

The Procurement Code of New Mexico (Section 13-1-28 through 13-1-199 N.M.S.A. 1978) imposes a third degree felony penalty for bribery of a public official or public employee. In addition, the New Mexico Criminal Statutes (Section 30-24-1 and 30-24-2, N.M.S.A. 1978) states that it is a third degree felony to commit the offense of demanding or receiving a bribe by a public official or public employee, and it is a fourth degree felony to commit the offense of soliciting or receiving illegal kickbacks. In addition Section 30-41-1 through 30-41-3, N.M.S.A. 1978 state that it is a fourth degree felony to commit the offense of offering or paying illegal kickbacks.

RESPONSIBILITY OF OFFEROR

At all times it shall be the responsibility of the offeror to see that their proposal is delivered to the City Clerk by the Date and Time scheduled for the opening. If the mail or delivery of said proposal is delayed beyond the scheduled opening date and time set, this proposal will not be considered.

NON-COLLUSION

In signing of their proposal and affidavit the offeror certifies that he/she has not, either directly or indirectly entered into action of restraint of free competition in connection with the submitted proposal.

CLARIFICATION OF PROPOSAL

Offeror requiring clarification or interpretation of the proposal specifications shall make a written request to the Department involved in the proposal request at least five (5) days prior to the scheduled proposal opening date; with a copy forwarded to the Finance Department. Any interpretations, corrections, or changes (not part of the negotiation stage) of said proposal specifications shall be made by "ADDENDUM" only; including any Opening Dates or Time Change. Interpretations, corrections, or changes of said proposal made in any other manner (before opening and negotiation stage) will not be binding and offeror shall not rely upon such interpretations, corrections, and changes.

MODIFICATION OR WITHDRAWAL OF PROPOSAL

A proposal may not be withdrawn or cancelled by the offeror following the scheduled opening date and time; the offeror does so agree in submitting their proposal. Prior to the scheduled time and date of opening, proposals submitted early may be withdrawn but may not be re-submitted.
Pursuant to (Section 13-1-21 and 13-1-22, N.M.S.A. 1978), any New Mexico resident business or resident manufacturer who wishes to receive the benefit of an "Application of Preference" must provide their Certificate Number (issued by N.M. State Purchasing); with their proposal on the "OFFEROR INFORMATION/AFFIDAVIT" form.

APPLICATION OF PREFERENCE

FEDERAL TAX IDENTIFICATION NUMBER

Pursuant to IRS requirements, offerors shall provide their Federal Tax ID Number if offeror is incorporated. If offeror is a sole proprietorship or partnership, then shall provide their Social Security Number.

FEDERAL TAX ID NUMBER: _____

SOCIAL SECURITY NUMBER: _____

NEW MEXICO TAX IDENTIFICATION NUMBER

Payment may be withheld under Section 7-10-5, N.M.S.A. 1978 if you are subject to New Mexico Gross Receipts Tax and have not registered for New Mexico (CRS) Tax Identification Number. Contact the New Mexico Taxation & Revenue Department at (505) 827-0700 for registering instructions.

SPECIAL NOTICE

Proposals will be opened and all submitted copies will be checked for accuracy of Department's specific amount of copies requested. Any price or other factors of the submitted proposals will not be read out loud to anyone in attendance at the proposal opening. All factors of the submitted proposals are not public record to other offerors or interested parties before the negotiation or awarding process. The department involved in the proposal request will evaluate all proposals submitted according to the evaluation criteria indicated in the proposal specifications.

NEGOTIATION

Pursuant to the City of Las Vegas Purchasing Rules and Regulations (section 6.7); discussions or negotiations may be conducted with a responsible offeror who submits an acceptable or potentially acceptable proposal. Negotiations of price will be done after all evaluation criteria have been met.

CONTRACT

When the City issues a purchase order in response to an awarded proposal, a binding contract is created (unless a specific contract has been created).

TAXES:

Bidder must pay all applicable taxes.

NOTE:

If bidder is from outside the City of Las Vegas, the successful bidder must pay Gross Receipts Tax in the City of Las Vegas.

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to the Procurement Code, NMSA 13-1-28, *et al*, as amended, a prospective contractor subject to this section shall disclose all campaign contributions given by the prospective contractor or a family member or representative of the prospective contractor to an applicable public official of the state or a local public body during the two years prior to the date on which a proposal is submitted or, in the case of a sole source or small purchase contract, the two years prior to the date on which the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor or a family member or representative of the prospective contractor to the public official exceeds two hundred fifty dollars (S250.00) over the two-year period. A prospective contractor submitting a disclosure statement pursuant to this section who has not contributed to an applicable public official, whose family members have not contributed to an applicable public official or whose representatives have not contributed to an applicable public official shall make a statement that no contribution was made.

A prospective contractor or a family member or representative of the prospective contractor shall not give a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or during the pendency of negotiations for a sole source or small purchase contract.

Furthermore, a solicitation or proposed award for a proposed contract may be canceled pursuant to NMSA 13-1-181 or a contract that is executed may be ratified or terminated pursuant to NMSA 13-1-18 if a prospective contractor fails to submit a fully completed disclosure statement pursuant to this section; or a prospective contractor or family member or representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process.

The state agency or local public body that procures the services or items of tangible personal property shall indicate on the form the name or names of every applicable public official, if any, for which disclosure is required by a prospective contractor.

THIS FORM MUST BE INCLUDED IN THE REQUEST FOR PROPOSALS AND MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

"**Applicable public official**" means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source of small purchase contract that may be awarded without submission of a sealed competitive proposal.

"**Campaign Contribution**" means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to statewide or local office. "Campaign Contribution" includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

"**Family member**" means a spouse, father, mother, child, father-in-law, mother- in-law, daughter-in-law or son-in-law of (a) a prospective contractor, if the prospective contractor is a natural person; or (b) an owner of a prospective contractor;

"**Pendency of the procurement process**" means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

"**Prospective contractor**" means a person or business that is subject to the competitive sealed proposal process set forth in the Procurement Code [NMSA 13-1-28 through 13-1-199] or is not required to submit a competitive sealed proposal because that person or business qualifies for a sole source or small purchase contract.

"**Representative of a prospective contractor**" means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

Name(s) of Applicable Public Official(s) if any:_____
(Completed by State Agency or Local Public Body)

DISCLOSURE OF CONTRIBUTIONS BY PROSPECTIVE CONTRACTOR:

Contribution Made By: _____

Relation to Prospective Contractor: _____

Date Contribution(s) Made: _____

_____

Amount(s) of Contribution(s) _____

Nature of Contribution(s) _____

Purpose of Contribution(s) _____

(Attach extra pages if necessary)

_____ _____
Signature Date

_____
Title (position)

--OR--

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS ($250.00) WERE MADE to an applicable public official by me, a family member or representative.

_____ _____
Signature Date

_____
Title (Position)

REQUEST FOR PROPOSALS FOR SOLID WASTE FACILITY PLANNING, DESIGN AND CONSTRUCTION PHASE ENGINEERING SERVICES

The City of Las Vegas, New Mexico is requesting proposals for Professional Engineering Services for The City of Las Vegas defined in the scope of work.

1. SCOPE OF WORK

The Offeror shall perform Professional Engineering Services on an as needed basis, as hereafter stated, for customary and incidental services for the City of Las Vegas Solid Waste Facility. The agreement term will be for one year with the option for renewal up to four (4) years. The contract, including renewals and amendments thereof, may not exceed a total duration of four (4) years. The contract will begin upon final approval by the City Manager.

The duties of the offeror shall include the following services:

a. Provide day to day consultation as requested by the City Utility Director or designee. Attendance at necessary staff and/or Council meetings may be required.
b. Facilitate meetings with City staff as needed to develop the planning of projects as requested by the City Utility Director or designee.
c. Complete architectural, structural, mechanical, electrical, plumbing, and civil design services.
d. Attend coordination meetings with City staff and any pertinent external agencies (County, State and Federal) as required to determine and gain approvals from all pertinent entities.
e. Prepare and submit construction documents, cost estimates, specifications and schedules for review and approval.
f. Provide technical assistance completing environmental reviews.
g. Provide assistance completing applications and obtain funding as needed.
h. Provide construction observation and inspection on various projects as requested by the City Utility Director or designee.
i. Provide technical assistance on various City projects being performed in-house as required and directed.
j. Provide technical information concerning specific projects to designated professional engineers upon request by the City of Las Vegas, and request technical information from specific engineers when authorized to do so by the City of Las Vegas.
k. Provide construction phase engineering services.
l. Provide review of, assessment and approval of submittals and invoices.
m. Additional services as may be specifically requested by the City of Las Vegas.

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2. CRITERIA FOR ACCEPTANCE AND EVALUATION OF PROPOSALS

2.1 Content and Format of Proposal: Proposals should provide information that addresses the ranking criteria listed hereinafter. Information should be provided to demonstrate understanding of the scope of services, experience in related projects, personnel and equipment available to perform work, technical approach to the project and references

from other clients.
The format for proposals shall be a maximum of twenty (20) pages, including title page and index to include the front and back cover. Proposals shall be printed on one side only, 8 ½" x 11", and bound on the left margin. A transmittal letter, if any, will be included in the twenty (20) page limit. No other material is to be included.

2.2 Submittal of Proposals: Five (5) copies of proposals must be delivered to the City Clerk, City of Las Vegas, 1700 North Grand Avenue, Las Vegas, New Mexico 87701 no later than the date and time listed. Sealed proposal envelopes shall be clearly marked **"SOLID WASTE FACILITY PLANNING, DESIGN AND CONSTRUCTION PHASE ENGINEERING SERVICES "** on the outside of the envelope; this information shall be placed on the lower left-hand corner of the envelope. Failure to comply with this requirement may result in the rejection of the proposals.

2.3 Ranking Criteria: The City of Las Vegas will use a technical advisory committee made up of City personnel and/or City Consultants to evaluate each proposal submitted. All proposals shall be reviewed for compliance with the mandatory requirements as stipulated in the Request for Proposals. Proposals found not to comply will be rejected from further consideration. Proposals which are not rejected will then be evaluated based upon the following weighted values. Proposal should address each of the following criteria as necessary.

1. **Specialized Services as defined in the scope of work**– Offeror's personal experience in the field of the scope of service listed. The Offeror should be able to briefly address specific examples of related projects.
2. **Capacity & Capability**– Offeror's willingness, capacity and capability to perform assigned duties and tasks on short notice and in a timely manner,
3. **Past Record of Performance**– Offeror should provide a list of references with names and phone numbers.
4. **Familiarity with the City of Las Vegas** - Offeror's familiarity with the area the project may be located and the system to which the work pertains.
5. **Current volume of work with the City that is less than 75% complete**– The volume of work previously done for the entity requesting proposals which is not seventy-five percent complete with respect to professional design services [through bidding phase], with the objective of effecting an equitable distribution of contracts among qualified businesses and of assuring the interest of the public in having available a substantial number of qualified businesses is protected; however, that the principal of selection of the most highly qualified business is not violated.
6. **Required certifications** – Certification levels and information on the personnel that hold the required certifications including years of experience.
7. **Resident Preference** – Offeror's proximity to the City of Las Vegas
8. **Veterans Preference** – Business owners status as a US Military Veteran.

*Note: Price cannot be a factor

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3. COST OF PREPARING AND SUBMITTING PROPOSALS

The City of Las Vegas will not pay for any costs associated with the preparation or submission of proposals.

4. AWARD OF CONTRACT

The award shall be made to the responsible offeror and/or offertory whose proposal is the most advantageous to the City of Las Vegas, taking into consideration the evaluation factors set forth in this Request for Proposals. The proposal will be ranked by a committee. It is anticipated that ranking will be completed within one week of the opening of proposals. After initial ranking of proposals, at the City's sole option, the City may decide to interview the top two (2) or three (3) ranked offertory proposals to develop final rankings or may consider the rankings based on the proposals as being final. The City reserves the right to negotiate with multiple Offerors and award multiple contracts.

5. RESPONSIBILTY OF OFFEROR

5.1 BONDS (If Applicable)

a. The successful offeror will be required to furnish a Performance Bond (if applicable), in an amount equal to $100,000 and a labor and Materials Payment Bond in an equal amount, such bonds to be executed in four (4) original Counterparts by a Corporate Surety authorized to do business in the State of New Mexico, and acceptable to the Owner. The Bonds must be executed on forms contained in these Contract Documents. The form of Agreement with the successful Offeror, as Contractor, will be required to execute also included herewith.

5.2 INSURANCE CERTIFICATE

a. The Offeror must always hold General Liability insurance of at least $1,000,000.00 per occurrence. The successful Offeror will be required to furnish Proof of Compliance with this insurance requirement to the City upon execution of the Contract.

6. INSTRUCTIONS TO OFFEROR

6.1. REQUEST FOR PROPOSAL DOCUMENTS

6.1.1 Copies of Request for Proposals

a. A complete set of the Request for Proposals may be obtained from the City.
b. A complete set of the Request for Proposals shall be used in preparing proposals; the City assumes no responsibility for errors or misinterpretations resulting from the use of an incomplete set of the Request for Proposals.
c. The City in making copies of Request for Proposals available on the above terms, does so only for the purpose of providing proposals on the described project and does not confer a license or grant for any other use.
d. A copy of the Request for Proposals shall be made available for public inspection.

6.1.2 Interpretations

a. All questions about the meaning or intent of the Request for Proposals shall be submitted to the Utilities Department, in writing with a copy forwarded to the finance department. Replies will be issued by Addendum mailed or delivered to all parties recorded by the City as having received the Request for Proposals. Questions received less than five (5) days prior to the date for opening of proposals will not be answered. Only questions answered by formal written addendum will be binding. Oral and other interpretations or clarifications will be without legal effect.
b. Offerors should promptly notify the City of any ambiguity, inconsistency, or error, which they may discover upon examination of the Request for Proposals.

6.1.3 Addendum

a. Addendum will be sent certified mail return receipt requested or hand delivered to all who are known by the City to have received a complete set of Request for Proposals.

b. Copies of the addendum will be made available for inspection wherever Requests for Proposals are on file for that purpose.
c. No addendum will be issued later than five (5) days prior to the date for the receipt of Proposals, except an Addendum withdrawing the Request for Proposals or one which includes postponement of the date for receipt of Proposals.
d. Each Offeror shall ascertain, prior to submitting the Proposal, that the Offeror has received all Addendum issued and shall acknowledge their receipt in the Proposal transmittal letter.

6.2 PROPOSAL SUBMITTAL PROCEDURES

6.2.1 Format and Section Requirements of Proposals

a. Offerors shall provide five (5) copies of their proposal to the location specified on the cover page on or before the closing date and time for receipt of proposals.
b. All proposals must be typewritten on standard 8 ½" x 11" paper and bound on the left-hand margin.
c. A maximum of twenty (20) pages, including title, index, etc., including front and back covers.
d. The proposal must be organized in the following format and must contain, as a minimum, all listed items in the sequence indicated:
    1. Offeror's Identification
        i. Notarized affidavit that states name and address of your organization of office and nature of organization (individual, partnership or corporation, private or public, profit or non-profit). Subcontractors, if any, must be listed with license numbers. Describe individual staff and subcontractor's responsibilities with line of authority and interface with City staff. Include the name and telephone number of person(s) authorized for preparation and execution of the contract. The City has the authority to reject any or all Subcontractors. Respond to this section as Section A of Offeror's proposal.
    2. Campaign Contributions Disclosure Form
        i. Fill out and attach the Campaign Contribution Disclosure Form. Respond to this section as Section B in Offeror's proposal.
    3. Personnel Experience
        i. Describe the experience and qualifications of company principles, supervisors and other employees who will be actively engaged in the work required under the contract, including experience of subcontractors if applicable. Experience qualifications must reference any of the servicing provided to the City of Las Vegas Utilities System. Respond to this section as Section C of Offeror's proposal.
    4. Licenses (if applicable)
        i. The Offeror shall show that he has a New Mexico general contractor's license and/or any other licenses required by law to perform the work required by this contract. All such licenses shall be held by the offeror or his subcontractors at the time the proposal is submitted. Respond to this section as Section D in Offeror's proposal.
    5. Experience in Specialized Services referenced in scope
        i. The Offeror shall demonstrate at least five (5) years of experience. Indicate name, address and phone number of past customer and

individual references who can be contacted regarding the work. Respond to this section as Section E in Offeror's proposal.

6. Documentation
    i. The Offeror shall provide documentation of education, certifications and qualifications. Respond to this section as Section F in the Offeror's proposal.
7. Financial (If Applicable)
    i. The Offeror shall provide a letter from a financial institution regarding the Offeror's credit rating. Respond to this section as Section G in the Offeror's proposal.
8. Additional Information
    i. Describe any expectations and/or clarifications to this Request for Proposal. Also include any additional information you believe to be pertinent to the proposal but not requested elsewhere such as Veterans business or New Mexico Resident business status. Respond to this section as Section H in Offeror's proposal.
9. Contractors Bonds (if applicable)
    i. Successful offeror will be required to furnish a performance bond.
10. Cost
    i. The Offeror shall provide in a **sealed envelope** the hourly rates for employees by title and the cost breakdown of for potential lodging, mileage and other miscellaneous expenses.

e. Any proposals that do not adhere to this format, and which does not address each specification and requirement within the RFP may be deemed non-responsive and rejected on that basis.

f. Offerors may request in writing nondisclosure of confidential data. Such data should accompany the proposal and should be readily separable from the proposal in order to facilitate eventual public inspection of the non-confidential portion of the proposal. A request that clearly states that the entire proposal must be kept confidential will not be acceptable. Only matters, which are clearly confidential in nature, will be considered.

g. Any cost incurred by the Offeror for preparation, transmittal, presentation of any proposal or material submitted in response to this RFP shall be the sole responsibility of the Offeror.

6.2.2 SUBCONSULTANTS

a. The Offeror shall list and state the qualifications for each sub-consultant the Offeror proposes to use for all sub-contracted work.

b. The Offeror is specifically advised that any person or other party to whom it is proposed to award a sub-contract under this proposal, must be acceptable by the City after verification of eligibility status, including but not limited to suspension or debarment of the City.

6.2.3 PREQUALIFICATION PROCESS

a. A business may be pre-qualified by the Purchasing Agent as an Offeror for particular types of service. Mailing lists of potential Offerors shall include but shall not be limited to such prequalified businesses (§13-1-134 NMSA 1978). For purposes of this RFP, if prequalification is utilized, special instructions will be attached as an exhibit to this RFP.

6.2.4 DEBARRED OR SUSPENDED CONTRACTOR

a. A business (contractor, subcontractor or supplier) that has either been debarred of suspended to the requirements of §13-1-177 through §13-1-180, and §13-3-11 through §13-4-17 NMSA 1978, as amended, shall not be permitted to do business with the City and shall not be considered for award of the contract during the period for which it is debarred of suspended with the City.

6.2.5 REJECTION OF SUBMITTED PROPOSALS

a. Oral, telephonic or telegraphic proposals are invalid and will not receive consideration. Rejected proposals shall be returned to the Offeror unopened. Failure to meet the following submittal of proposal requires shall result in a rejection of a proposal:
    1. Proposals shall be submitted at the time and place indicated in the Notice of Request for Proposals and shall be included in a **sealed envelope** marked with the project title and the name and address of the Offeror and accompanied by the documents outlined in the Request for Proposal.
    2. At all times, Offeror shall assume full responsibility for timely delivery of proposals at the City Clerk's office, including those proposals submitted by mail. Hand-delivered proposals shall be submitted to the City Clerk or the City Clerk's Designee and will be clocked in/time stamped at the time received, which must be prior to the time specified.

6.2.6 NOTICE OF CONTRACT REQUIREMENTS BINDING ON OFFEROR

a. In submitting this proposal, the Offeror represents that the Offeror has familiarized him/herself with the nature and extent of the Request for Proposals dealing with the federal, state and local requirements, which are a part of these Requests for Proposals.
b. Laws and Regulations: The Offeror's attention is directed to all applicable federal and state laws, local ordinances and regulations and the rules and regulations of all authorities having jurisdiction over the services for the project.

6.2.7 REJECTION OR CANCELLATION OF PROPOSALS

a. This Request for Proposals may be canceled, or any or all proposals may be rejected in whole or in part, when it is in the best interest of the City. A determination containing the reasons therefore shall be made part of the project file (§13-1-131 NMSA 1978).

7. CONSIDERATION OF PROPOSALS

7.1 RECEIPT, OPENING AND PROPOSALS:

a. Proposals, modifications and addendums shall be time-stamped upon receipt and held in a secure place until the established date.
b. Proposals shall not be opened publicly and shall not be open to public inspection until after award of a contract. An offeror may request in writing nondisclosure of confidential data. Such data shall accompany the proposal and shall be readily separable from the proposal in order to facilitate eventual public inspection of the non-confidential portion of the proposal.
c. The names of all businesses submitting proposals and the names of all businesses, if any, selected for an interview shall be public information. After an award has been made, final ranking and evaluation scores for all proposals shall become public information (§13-1-120 NMSA 1978). The contents of any proposal shall

not be disclosed so as to be available to competing Offerors during the negotiation process (§13-1-116 NMSA 1978).

7.2 PROPOSAL EVALUATION

a. Proposals shall be evaluated on the basis demonstrated competence and qualifications for the type of service required and shall be based on the evaluation factors set forth in this RFP. For the purpose of conducting discussions, proposals may initially be classified as:
    1. Acceptable
    2. Potentially acceptable, that is, reasonably assured of being made acceptable
    3. Unacceptable (Offerors whose proposals are unacceptable shall be notified promptly)
b. The City shall have the right to waive technical irregularities in the form of the proposal of the Offeror, which do not alter the quality of the service (§13-1-132 NMSA 1978).
c. If an Offeror who otherwise would have been awarded a contract is found not to be a responsible Offeror; a determination that the Offeror is not a responsible Offeror, setting forth the basis of the finding shall be prepared by the Purchasing Agent/Procurement Manager. The unreasonable failure of the Offeror to promptly supply information in the connection with any inquiry with respect to the responsibility is grounds for a determination that the Offeror is not a responsible Offeror (§13-1-133 NMSA 1978). Businesses, which have not been selected, shall be notified in writing within twenty-one (21) days after an award is made (§13-1-12 NMSA 1978).
d. Selection Process (§13-1-120 NMSA 1978):
    1. An evaluation committee composed of representatives selected by the City will perform an evaluation of proposals. The committee shall evaluate statements of qualifications and performance data submitted regarding the particular project and may conduct interviews with and may require public presentations by all businesses applying for selection regarding their qualifications, their approach to the project and their ability to furnish the required services.
    2. If fewer that three (3) businesses have submitted a statement of qualifications for a project, the committee may:
        i. Rank in order of qualifications and submit to the local governing body for award, those businesses which have submitted a statement of qualifications; or
        ii. Recommend termination of the selection process and sending out new notices of the proposed procurement pursuant to §13-1-104 NMSA 1978.

7.3 NEGOTIATIONS (§13-1-122 NMSA 1978)

a. The City's designee shall negotiate a contract with the highest qualified business for the services contemplated under this RFP at the compensation determined in writing to be fair and reasonable. In making this decision, the designee shall consider the estimated value of the services to be rendered and the scope, complexity and professional nature of the services.
b. Should the designee be unable to negotiate a satisfactory contract with the business considered to be the most qualified at the price determined to be fair and reasonable, negotiations with that business shall be formally terminated. The

designee shall then undertake negotiations with the second most qualified business. Failing accord with the second most qualified business, the designee shall formally terminate negotiations with that business.

c. The designee shall then take undertake negotiations with the third most qualified business.
d. Should the designee be unable to negotiate a contract with any of the businesses selected by the committee, additional businesses shall be ranked in order of their qualifications and the designee shall continue negotiations in accordance with this section until a contract is signed with a qualified business or the procurement process is terminated, and a new Request for Proposals is initiated.
e. The City shall publically announce the business(es) selected for award.

7.4 NOTICE OF AWARD

a. After award by the local governing body, a written notice of award shall be issued by the City after review and approval of the Proposal and related documents by the City with reasonable promptness (§13-1-100 and §13-1-108 NMSA 1978).

8. POST PROPOSAL INFORMATION

8.1 PROTESTS

a. Any Offeror who is aggrieved in connection with a solicitation or award of an Agreement may protest to the City's Purchasing Agent and the City Clerk, in accordance with the requirements of the City's Procurement Regulations and the State of New Mexico Procurement Code. The protest should be made in writing within twenty-four (24) hours after the facts or occurrences giving rise thereto (§13-1-172 NMSA 1978).
b. In the event of a timely protest under this section, the Purchasing Agent and the City shall not proceed further with the procurement unless the Purchasing Agent makes a determination that the award of Agreement is necessary to protect substantial interests of the City (§13-1-173 NMSA 1978).
c. The Purchasing Agent or the Purchasing Agent's designee shall have the authority to take any action reasonably necessary to resolve a protest of an aggrieved Offeror concerning procurement. This authority shall be exercised in accordance with adopted regulations but shall not include the authority to award money damages or attorney's fees (§13-1-174 NMSA 1978).
d. The Purchasing Agent or the Purchasing Agent's designee shall promptly issue a determination relating to the protest. The determination shall:
    1. State the reasons for the action taken; and
    2. Inform the protestant of the right to judicial review of the determination pursuant to §13-1-183 NMSA 1978
e. A copy of the determination issued under §13-1-175 NMSA 1978 shall immediately be mailed to the protestant and other Offerors involved in the procurement (§13-1-176 NMSA 1978).

8.2 EXECUTION AND APPROVAL OF AGREEMENT

a. The Agreement shall be signed by the successful Offeror and returned within an agreed time frame after the date of the Notice of Award. No Agreement shall be effective until it has been fully executed by all the parties.

8.3 NOTICE TO PROCEED

a. The City will issue a written Notice to Proceed to the Consultant.

8.4 OFFEROR'S QUALIFICATION STATEMENT

a. Offeror to whom award of an Agreement is under consideration shall submit, upon request, information and data to prove that their financial resource, production or service facilities, personnel and service reputation and experience are adequate to make satisfactory delivery of the service described in the Request for Proposals (§13-1-82 NMSA 1978).

9. EXECUTION OF CONTRACT

The Contract, Performance Bond and Labor and Material Payment Bond (as needed) shall be executed in three (3) original counter parts. The forms and Contract Documents will be as herein included and will be furnished by the Owner. Distribution of the executed forms will be as follows:

1. Contractor
2. Owner
3. As Needed

10. CONTRACT DOCUMENTS

The complete Contract Documents may include the following: (As Needed)

1. Scope of Services
2. Professional Standards
3. Compensation
4. Term of Agreement
5. Amendment
6. Status of Contractor
7. Assignment
8. Subcontracting
9. Records, Audits and Reporting
10. Conflict of Interest
11. Stoppage of Work
12. Amendment
13. Applicable Law
14. Scope of Agreement, Merger
15. Waiver
16. Insurance
17. Notice
18. Subject to Other Documents
19. Indemnification
20. New Mexico Tort Claims Act
21. Bribery and Kickbacks
22. Discrimination Prohibited
23. Third Party Beneficiaries

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11. OTHER INSTRUCTIONS TO OFFERORS

11.1 OFFERORS INTERESTED IN MORE THAN ONE PROPOSAL

a. No person, firm or corporation shall be allowed to make, or file, or be interested in more than one proposal for the same work unless alternate proposals are specifically called for. A person, firm, or corporation that has submitted a sub-proposal to an

Offeror, or that has quoted prices of materials to an Offeror is not thereby disqualified from submitting a sub-proposal or quoting prices to other Offerors or making a prime proposal.

12. GENERAL TERMS AND CONDITIONS

12.1 DEFINITIONS

a. *Addendum*: a written or graphic instrument issued prior to the opening of proposals, which clarifies, corrects or changes the Request for Proposals. Plural: addenda.

b. *Determination*: means in the written documentation of a decision of the procurement officer including findings of fact required to support a decision. A determination becomes part of the procurement file to which it pertains (§13-1-52 NMSA 1978).

c. *Offeror*: any person, corporation or partnership legally licensed to provide design professional services in this state who chooses to submit a proposal in response to this Request for Proposals.

d. *Purchasing Agent*: means the person or designee authorized by the city to manage or administer a procurement requiring the evaluation of proposals.

e. *Request for Proposals*: or "RFP" means all documents, including those attached or incorporated by reference, used for soliciting purposes (§13-1-81 NMSA 1978).

f. *Responsible Offeror of Proposer*: means an offeror or proposer who submits a responsive proposal and who has furnished, when required, information and data to prove that the proposer's financial resources, production or service facilities, personnel, service reputation and experience are adequate to make satisfactory delivery of the services described in proposal (§13-1-83 NMSA 1978).

g. *Responsive Offer or Proposal*: means an offer or proposal that conforms in all material respects to the requirements set forth in the request for proposals. Material respects of a request for proposals include, but are not limited to, price, quality, quantity or delivery requirements (§13-1-85 NMSA 1978).

12.2 TERMS

a. The terms *must, shall, will is required* or *are required*, identify a mandatory item or factor that will result in rejection of the Offeror's proposal.

b. The terms *can, may, should, preferably* or *prefers* identify a desirable discretionary item or factor.

12.3 CONTRACTUAL TERMS

a. *Amendment*: This contract will not be altered, changed, or amended except by a written document signed by the parties of this Contract.

b. *Assignability*: The Consultant shall not assign, sublet or transfer their interests in this Contract without the written agreement of the City. If such an assignment is allowed, the Consultant shall be ultimately responsible to ensure that the work is performed satisfactorily. Any sub-contractors assigned must be approved by the City.

c. *Authority to Bind the City*: The Consultant shall not have the authority to enter into any contracts binding upon the City or to create any obligations on the part of the City, except such as shall be specifically authorized by the City's representative, acting pursuant to authority granted by the City.

d. *Binding Effect*: This contract shall be binding and shall insure to the benefit of the successors and assignees of the City and the Offeror.

e. *Business License*: Prior to commencement of work, Offeror must secure a business license from the City of Las Vegas and submit proof thereof.

f. *Conflict of Interest*: The consultant warrants that it presently has no interest and will not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services under this Contract.

g. *Communication with the City of Las Vegas*: The consultant shall be required to periodically update the City of Las Vegas of the status of any project.

h. *Funding*: This solicitation is subject to the availability of funds to accomplish the work. Payment and performance obligations for succeeding fiscal years shall be subject to the appropriation of funds. Therefore, when funds are not appropriated, or otherwise made available to support continuation of performance of the contract in a subsequent fiscal period, the contract will be terminated.

i. *Gross Receipts Tax*: Unless otherwise agreed, Offeror is responsible for payment of gross receipts tax.

j. *Indemnification*: The Consultant will indemnify, keep and hold harmless the City, its agents, officials and employees, against all suits or claims that may be based on injury to persons or property that is a result of an error, omission, or negligent act of the Consultant or any person employed by or acting on behalf of the Consultant.

k. *Insurance*: (If Applicable) The Consultant must at all times hold errors and omissions liability insurance of at least $1,000,000.00 and list the City of Las Vegas as an additional insured. Proof of compliance with this insurance requirement is to be provided to the City upon execution of this contract.

l. *Method of Payment*: The Consultant shall submit itemized monthly statements of work performed on behalf of each City department as outlined herein. The City will then make payment by the 15th of the following month.

m. *Notices*: Any notice required to be given under this Contract shall be deemed sufficient if given in writing by mail or hand-delivered to the City Clerk's office or by mail or hand-delivered to the Consultant's office.

n. *Professional Standards*: The Consultant agrees to abide by and perform its duties in accordance with the Code of Ethics as established by the City of Las Vegas and/or its designee(s).

o. *Scope of Contract*: This Contract incorporates all the agreements, covenants and understandings between the parties concerning the subject matter of this Contract, and all such agreements, covenants, or understandings, oral or written, of the parties or their agents shall not be valid or enforceable, unless embodied into this contract.

p. *Subject to Other Documents*: This Contract is subject to the terms and conditions of the statues of the State of New Mexico and Ordinances of the City of Las Vegas, New Mexico as they exist at the time that this Contract is signed or as they are hereafter amended. All such statues and ordinances are incorporated by reference to this agreement.

q. *Term*: The term of this agreement shall be for a period of one (1) year, which may be extended, upon written agreement of both parties, not to exceed a period of four (4) years.

r. *Termination*: Either party may terminate this contract by giving written notice to the other party thirty (30) days in advance. However, if the Offeror is adjudged as bankrupt or insolvent, or defaults in any way, the City may, without prejudice to any other right or remedy, and after giving Offeror a minimum of ten (10) days from the delivery of a written notice, terminate the services of the Offeror.

s. *Timelines*: All work shall be performed in a timely manner, as requested. Compensation for services not completed with agreed upon timelines will not be paid.

t. *Work Stoppage*: The City of Las Vegas retains a unilateral right to order, in writing, temporary stoppage of the work or delay of the performance of the work, with a ten (10) day notice to the Offeror.

12.4 CONDITIONS

a. *Bribes, Gratuities and Kick-Backs*: Pursuant to §13-1-191 NMSA 1978, reference hereby made to the criminal laws of New Mexico (including §30-14-1, §30-24-2 and §30-41-1 through §30-41-3 NMSA 1978) which prohibits bribes, kick-backs and gratuities, violation of which is a felony. Furthermore, the Procurement Code (§13-1-28 through §13-1-199 NMSA 1978) imposes civil and criminal penalties for its violation.

b. *Design Professional Registration*: All work shall be under the direction of the applicable design professional legally licensed and registered by the State of New Mexico.

c. *Fees*: A lump sum fixed fee for Basic Service will be negotiated with the Offeror selected.

d. *Funding*: The solicitation is subject to availability of funds to accomplish the work.

e. *Governing Law*: The Agreement shall be governed exclusively by the laws of the State of New Mexico as the same from time to time exists.

f. *Independent Contractors*: The Consultant and the Consultant's agents and employees are independent contractors and are not employees of the City. The Consultant and the Consultant's Agents and employees shall not accrue leave, retirement, insurance, bonding, use of City vehicles or any other benefits afforded to employees of the City as a result of the Agreement.

g. *Professional Liability Insurance*: The Offeror will be required to carry professional liability (errors and omissions) insurance. The amount of coverage will be $1,000,000.00.

h. *Standard Form of Agreement between City and Consultant:* The form of agreement required by the funding agency or issued by the City will be used for this project. Copies are available upon request.

Copies of Request for Proposals can be obtained in person at the office of the City of Las Vegas' Clerk's Office at 1700 North Grand Avenue, Las Vegas, New Mexico 87701, 505.426.3262

EVALUATION SHEET

Offerors:

Proposal must address each of the following criteria to receive points.

Rating Sheet For (applicant name):		
Item	**Possible Points**	**Points Awarded**
1. Specialized Services as defined in the Scope of work	30	
2. Capacity and Capability	15	
3. Past Record and Performance	15	
4. Familiarity with City of Las Vegas and related services	20	
5. Current volume of work with City of Las Vegas is less than 75%	10	
6.Resident / Veterans Preference	10	
Subtotal Proposals for Scope of Services	**100**	

CITY OF LAS VEGAS
RFP/BID/OPENING

DATE: 7-Jul-2021

OPENING NO.: 2021-24

TIME: 3:00 PM

DEPARTMENT: SOLID WASTE

LOCATION: City of Las Vegas Chambers
1700 N. Grand Ave.
Las Vegas, NM 87701

ITEM(S): SOLID WASTE FACILITY PLANNING AND CONSTRUCTION PHASE ENGINEERING SERVICES

	RECEIVED FROM:		AMOUNT	SUB CONTRACTOR LIST	BID BOND	AFFIDAVIT NOTARIZED	CAMPAIGN DISC. FORM
1	Park Hill		✓			✓	✓
2	Molzen Corbin		✓			✓	✓
3	Engineering Solutions & Design Inc.		✓			✓	✓
4	Souder Miller & Associates		✓			✓	✓
5	Weaver Consultants Group		✓			✓	✓
6							

	COMPANY REPRESENTATIVE	COMPANY NAME
1	Eric Tapia	Utilities PM
2	Tony Martinez	Utilities PM
3	[illegible]	CLV Purchasing
4	M. Vasquez	C.L.V. Finance Dept
5		
6		
7		
8		
9		
10		

(use other side of form when full)

ORIGINALS TAKEN BY CITY CLERK: [signature]

DATE: 7-7-21

COPIES TAKEN BY DEPT: [signature]

DATE: 7/7/2021

OPENED BY: FINANCE DEPARTMENT M. Vasquez

DATE: 7.7.2021

Solid Waste Facility Planning, Design and Construction Phase Engineering Services

RFP #2021-24 | July 7, 2021 | 3:00 PM

SMA
Since 1985

Souder, Miller & Associates ♦ 2904 Rodeo Park Drive East, Bldg. 100 ♦ Santa Fe, NM 87505
(505) 473-9211 ♦ (800) 460-5366 ♦ fax (505) 471-6675

July 7, 2021

City Clerk
City of Las Vegas
1700 N. Grand Avenue
Las Vegas, NM 87701

RE: Solid Waste Facility Planning, Design and Construction Phase Engineering Services, Opening No. 2021-24

The attached proposal has been prepared by Miller Engineers, Inc. d/b/a Souder, Miller & Associates (SMA) in accordance with the City of Las Vegas (City) request for proposals to provide solid waste planning, design, and construction phase engineering services.

SMA is a 200-person engineering, environmental, and surveying consulting company with a local office in Santa Fe. Over the past 35 years, SMA staff have completed planning, surveying, environmental and engineering infrastructure projects in New Mexico, Colorado and Arizona. To best serve the City, SMA is presenting a team that includes key staff and subconsultants with the specific skills and experience required to effectively complete the anticipated scope of work. SMA will primarily serve the City from our Santa Fe and Albuquerque offices but can utilize personnel from our other offices in the region, if necessary.

The SMA team offers:

- An outstanding depth and breadth of local professional resources.
- Timely response to local needs – SMA can respond in less than one hour from our Santa Fe office.
- Familiarity with the City including specific project knowledge through our Principal-in-Charge, Tod Phinney, P.E., Project Manager, Ray Smith, P.E., and Senior Geoscientist, Scott McKitrick, all of whom have hands-on, direct experience with the City of Las Vegas.

As requested in the RFP, SMA respectfully submits the following information: Federal Tax ID Number: 85-0336964 and New Mexico Tax ID Number (CRS): CRS 02-040132-009. SMA further acknowledges that no addendums have been issued.

We thank you for the opportunity to propose on this project, the ability to add value to the community, and to continue to build our relationship with the City of Las Vegas. If you have any questions about this proposal or would like to meet at your convenience, please contact our office at 505-299-0942.

Sincerely,
Miller Engineers, Inc. d/b/a
Souder, Miller & Associates

Tod L. Phinney

Tod L. Phinney, P.E.
Senior Vice President | Principal-in-Charge

Ray Smith

Ray Smith, P.E.
Project Manager

I. Specialized Design and Technical Competence

SMA staff have worked with the City on planning, design and management of the City landfill and transfer station since their construction. Our team members, Tod Phinney, Ray Smith, Scott McKitrick and Paul Kennedy have developed a valued working relationship with several City staff members, including Solid Waste Manager, Lucas Marquez.

Introduction

Miller Engineers, Inc. d/b/a Souder, Miller & Associates (SMA) appreciates this opportunity to provide solid waste facility improvements planning, design and construction phase engineering services as described in the City of Las Vegas (City) RFP. SMA is an incorporated, employee-owned engineering, environmental and surveying consulting firm serving clients throughout the Mountain West for more than 35 years.

SMA was established in 1985 and is an employee-owned, 200-person consulting firm with offices throughout New Mexico and surrounding states. Our staff successfully provides professional engineering services to clients throughout New Mexico, emphasizing close working relationships and frequent interaction, allowing us to provide the highest quality product tailored to our client's needs while closely managing project costs and timelines.

SMA offers comprehensive professional services including planning facilitation, asset management, preliminary and final project design (including any necessary environmental support, surveying and right-of-way acquisition), regulatory plan reviews, bid administration, permitting, construction administration, construction observation and support services, including grant administration and funding applications.

SMA has more than three decades of specialized design and technical experience pertinent to the services requested by the City of Las Vegas and has successfully completed similar solid waste planning and design work with numerous clients throughout New Mexico and Colorado. Our project team members are well-versed in the requirements of the various regulatory agencies anticipated to be involved in the City's projects, including the New Mexico Environment Department, Solid Waste Bureau (NMED-SWB).

Subconsultants

In order to provide the highest quality services and technical diversity to the City of Las Vegas, we have enhanced our project team with the following subconsultants; Operational Consultants for transfer station operational and management assistance; Bridgers & Paxton for Mechanical, Electrical and Plumbing (MEP) services; Chaves-Grieves for structural engineering, Studio Southwest Architects for architectural services, and Hall Environmental Analysis Laboratory for analysis of environmental samples required for the landfill. Each of them will be included in task orders as necessary for the tasks associated with this contract.

Operational Consultants

Operational Consultants is a New Mexico-based solid waste consulting firm with operations and staff in Alamogordo, Albuquerque, Estancia, and Silver City. Since the company was founded in 1994, it has provided a wide range of solid waste services, management services, and hazardous waste management services to primarily local government clients throughout the state. The firm's experience in private solid waste enterprises goes back to 1980.

Specific solid waste experience includes; planning and developing effective solid waste management authorities; acquiring grant and loan funding for projects; purchasing and maintaining waste hauling equipment; developing landfill cells; designing and constructing solid waste facilities; managing day-to-day solid waste operations; developing solid waste permits and closure plans; and creating public education programs and award winning recycling programs.

BRIDGERS AND PAXTON (B&P)

Bridgers & Paxton Consulting Engineers, Inc. (B&P) is a full-service mechanical, electrical, plumbing, controls, technology and energy consulting engineering firm. B&P is headquartered in New Mexico with offices in Albuquerque, Colorado Springs and Phoenix. We are owned and operated by 12 Principals that are full-time practicing engineers involved in the design and management of all projects. Our staff possesses credentials ranging from, registered mechanical, electrical, & fire protection professional engineers (PE), Certified in Plumbing Engineering (CIPE), Certified Plumbing Design Technician (CPDT), Certified Plumbing Designers (CPD), Certified Technology Specialists (CTS), Healthcare Facilities Design Professional (HFDP), LEED Accredited Professionals (LEED AP), NCQLP Certified Lighting Consultant (LC), RCDD Electronic Safety and Security (ESS), RCDD Network Transport Systems (NTS), RCDD Outside Plant (OSP), Registered Communications Distribution Designer (RCDD) and Registered Telecommunications Project Manager (RTPM), Data Center Infrastructure Specialist (DCIS), Data Center Engineering Specialist (DCES), Data Center Infrastructure Expert (DCIE).

B&P has been involved in SMA's current on-call contract for the design and construction phase services for the replacement of the fire suppression system at the solid waste transfer facility. B&P is also included in the proposal for the design of the new fire suppression system at the City utilities building.

CHAVES-GRIEVES

Established in 1980, **Chavez-Grieves Consulting Engineers** is a full-service structural engineering firm that provides unparalleled customer service to architects, owners and general contractors. We combine design excellence and effective innovation with cutting edge technology in order to provide our clients with the most cost-effective and constructible construction solutions for a given application. All of our structural designs are developed utilizing Building Information Modeling (BIM) software that interfaces directly with our 3-dimensional analysis software. Our proven, time-tested processes enhance efficiency, accelerate delivery time and greatly increase the quality and accuracy of our designs.

STUDIO SOUTHWEST

Studio Southwest Architects (Studio SW) is a minority-owned small business that fosters creative thinking and collaboration from their Albuquerque-based design studio. Studio SW has significant experience designing utility buildings and managing on-call projects for clients such as Bernalillo County, the City of Albuquerque, the US Postal Service, the Corps of Engineers, the State of New Mexico, PNM, Indian Pueblo Marketing Inc., and the University of New Mexico. They currently have on-call contracts with Bernalillo County, the City of Albuquerque, and Sargent & Lundy for a contract with Sandia National Laboratories (SNL).

HALL ENVIRONMENTAL ANALYSIS LABORATORY (HEAL)

SMA intends to use **Hall Environmental Analysis Laboratory (HEAL)** in Albuquerque, New Mexico as the primary laboratory for water testing, as has been practiced for previous compliance monitoring for the Las Vegas Landfill. HEAL is a commercial, full-service analytical testing laboratory with more than 30 chemists, technicians and administrative personnel that SMA has used to perform laboratory testing at landfills and other sites throughout New Mexico for over 25 years. HEAL offers volatile organic, semi-volatile organic, and metals analysis in-house. HEAL is nationally certified through the National Environmental Laboratory Accreditation Program (NELAP), New Mexico Department of Health, NMED - Drinking Water Bureau, and the State of Arizona. HEAL is a locally owned small business that was established in 1991 to serve the New Mexico environmental testing market. HEAL has since expanded its services into Texas, Colorado and Arizona and now supports all of these states from its Albuquerque location. HEAL is experienced in the analysis of air, soil, water, oil, sludge, wastes and solid materials. HEAL is a production-oriented laboratory emphasizing high quality results, competitive prices and quick turnaround times. HEAL will conduct all analyses in accordance with NMED requirements and within all parameters listed in 20 NMAC Chapter 9.

RELEVANT ON-CALL PROJECT EXPERIENCE

SMA has successfully performed professional engineering and consulting services for numerous infrastructure projects utilizing multiple disciplines both as basic services and on an as-needed task order basis. The following represents some of the clients for which the SMA project team has recently provided and/or is currently providing on-call engineering services:

- City of Las Vegas
- Bernalillo County
- Doña Ana County
- Otero County
- Grant County
- Sandoval County
- La Plata County, CO
- Pueblo of Isleta
- Town of Mesilla
- Village of Corona
- NMDOT
- NM General Services Department
- NM Office of the State Engineer
- New Mexico Environment Department
- Texas Commission on Environmental Quality
- U.S. Army Corps of Engineers
- City of Albuquerque
- City of Artesia
- City of Carlsbad
- City of Clovis
- City of Deming
- City of Las Cruces
- City of Rio Rancho
- City of Santa Fe

SMA Solid Waste Project Experience

SMA has provided solid waste engineering services to numerous cities, counties, state agencies and tribal agencies throughout the Mountain West region, including the City of Las Vegas. SMA designed the existing solid waste transfer facility in 1999 and has been involved in numerous projects for the City since then. The following project descriptions represent a small sampling of SMA's experience with the services associated with the City's RFP.

City of Las Vegas On-Call Professional Engineering Services

Contact: Maria Gilvarry, Utility Director 505.454.3832

The City of Las Vegas selected SMA for multiple on-call professional engineering services contracts in 2017, and they have renewed the contracts for three consecutive years. The City's infrastructure systems covered by the three task order contracts include: Solid Waste Facility, Water Distribution System, and Wastewater Collections System. The scope of these contracts encompasses all technical services SMA offers including planning, design, bidding, and construction phase engineering services. Staff from multiple SMA offices have worked on multiple task orders over the past three years. Also, in response to an RFP in 2019, the City selected SMA to provide Operations and Management Services for their Water Treatment Plant (WTP) and Wastewater Treatment Plant (WWTP). The City renewed that contract in 2020 and is in the process of renewing it for the third consecutive year. Representative projects SMA has undertaken for the City via the on-call and O&M contracts are listed below. The highlighted projects are described in further detail.

SOLID WASTE FACILITIES
Solid Waste Transfer Station*
Landfill Closure and Groundwater Monitoring*
Transfer Station Drainage Evaluation*
Transfer Station Fire Suppression System Replacement*
Transfer Station Permit Renewal

WASTEWATER SYSTEM
Detention Center Lift Station Improvements
WWTP O&M Services
WWTP Discharge Permit Renewal

WATER SYSTEM
WTP O&M Services

Las Vegas Solid Waste Transfer Station, Las Vegas, NM

Beginning in 1996, SMA and Joe Lewandowski of Operational Consultants worked with the City of Las Vegas to develop a regional solid waste authority, close the City's landfill, develop transfer stations for each of the Authority's members, and determine a landfill/disposal option. The City

started with a location on Commerce Street, but site conditions forced the switch to the present location. With the change in locations, an interim transfer station was constructed on top of the closed landfill to allow time to permit a new location.

SMA and Operational Consultants completed the permitting and design of the present facilities in 1999 and worked with Franken Construction to get the building constructed within the available budget. Construction began in December of 1999 and was completed in October of 2000, when the facility became operational. Concurrently with facility design, SMA completed the solid waste facility permit application for submittal to the NMED-SWB, which was approved (permit SWM-250605) on October 19, 1999. SMA completed the permit renewal for the facility in May 2021, and the current expiration date for the solid waste facility permit is May 13, 2041.

The facility, which encompasses 37.5 acres, receives solid waste from commercial haulers and the public. The solid waste originates primarily from the City of Las Vegas and San Miguel County. Solid waste is placed in 110-cubic yard walking-floor trailers and transported to the North Eastern New Mexico Regional Landfill near Wagon Mound.

LANDFILL CLOSURE AND GROUNDWATER MONITORING

(Project was completed under previous utilities director.)

The Las Vegas Landfill covered approximately 46 acres. The facility was closed in 1997. SMA has provided environmental and engineering services to the City of Las Vegas for the facility since 1996, including completion of the Closure/Post Closure Care Plan for the facility and landfill closure activities in 1999. Following closure, SMA completed an investigation of the nature and extent of groundwater contamination related to the landfill, based on a scope of work negotiated with the NMED-SWB. The landfill was constructed in an arroyo, and the lower portions of solid waste in the landfill are saturated, with groundwater contamination extending down-gradient of the landfill.

ACEC 2016 Engineering Excellence Award, Small Projects

Following completion of the site investigation, SMA completed an Assessment of Corrective Measures Report in 2005. This report described site conditions, evaluated alternatives for closure and remediation of the landfill site (cost, effectiveness, timeliness, etc.), and proposed a corrective measure. The corrective measures proposed were comprised of source water diversion and effluent removal and disposal. SMA proposed to fill a pond at the head of the landfill, complete minor regrading of the landfill surface, and improve drainage around the landfill, all to minimize infiltration into the landfill. SMA also proposed to design and construct a French drain system at the toe of the landfill to collect impacted water from the landfill, with discharge to the City sewer. SMA completed a public meeting to gather comment on the proposed remediation alternative in 2005, and then completed pilot testing of the discharge of impacted water to the City sewer and wastewater treatment plant.

Following approval of the proposed corrective measure, SMA completed engineering design of the water diversion and impacted water collection system, which was constructed in 2015. The photo above shows construction of the French Drain collector system, which is now operational.

Solid Waste Transfer Station Drainage Evaluation and Design

Mr. Marvin Cordova, Project Manager, City of Las Vegas (505) 454-3832

The City requested that SMA perform an evaluation and analysis of the existing drainage conditions at the transfer station due to its age and subsequent erosion. SMA prepared an evaluation and drainage report in 2019 and provided recommended improvements. The City assigned SMA a new task order for the design of the recommended improvements and that design is being finalized for construction, which is anticipated to start in July 2021.

City of Las Vegas Solid Waste Transfer Station Fire Suppression Replacement

Mr. Marvin Cordova, Project Manager, City of Las Vegas (505) 454-3832

SMA and our sub consultant, Bridgers & Paxton provided an evaluation of the existing fire suppression system in the tipping floor building at the solid waste transfer station. That evaluation led to the design and construction of a replacement system. The design was completed in 2019 and construction is now wrapping up.

Otero-Greentree Regional Landfill and Transfer Station, Otero County, NM

The predecessor to the Greentree Solid Waste Authority, the Lincoln County Solid Waste Authority (LCSWA) worked with SMA to assist in the preparation of a Master Plan for LCSWA's new 8.5-acre Solid Waste Transfer Station, Recycling and Administrative Facility. SMA's project team was responsible for:
Aerial Mapping: Acquiring the aerial mapping of the proposed site, including: black-and-white negative aerial photography, black-and-white digital orthophotos, digital terrain model (DTM), and one-foot contour maps created from the DTM. SMA also provided the field survey utilizing the GPS Control Network System established for U.S. 70 construction to establish the horizontal and vertical control for the aerial mapping.

- Planning for management and operations, and providing development option alternatives for the property, including: proposed lot split for future sales; property requirements for the new transfer station; proposed building, building pads, parking areas, roads and drainage reserves.
- Site planning and creation of a conceptual grading plan to accommodate new and future facilities, including a transfer station facility, transfer building, administrative building, a new proposed site for the animal control building, truck scales, roads, parking areas and drainage/ponds.
- Designing conceptual building layouts for both the administrative building and the transfer station, showing building plan layouts, elevations, building styles, and visual aids for public presentations.
- Providing cost estimates for planned and future site improvements.
- Building design for transfer station, an administrative building, and small building for container repair and pump station.
- Site grading, retaining wall, traffic circulation, and drainage design for the entire 8.5-acre site.
- Preparation of bid documents and construction cost estimate for all buildings and site improvements.
- Planning for current waste stream, as well as expansions expected over the next 20 years.
- Designing a recycling center and developing equipment specifications.
- Developing funding and bid specifications.
- Providing process and Contractor oversight.

In addition to work at the transfer station, SMA has also provided cell closure and leachate line repair engineering services at the Authority landfill located south of Alamogordo. These activities are being completed primarily to allow for partial closure of the facility with an eye towards release of a portion of the closure bond.

North Central Solid Waste Authority - Tierra Amarilla Landfill and Transfer Station, Rio Arriba County, NM

SMA provided a broad range of services to the North Central Solid Waste Authority, which required unique solutions to each member's solid waste disposal needs. Members include Rio Arriba County, the City of Española, the Santa Clara Pueblo, and the San Juan Pueblo.

As part of this project, SMA designed and provided construction management for a large regional convenience center/transfer station at the Tierra Amarilla Landfill. This structure opened for operation in 2000 and among other improvements, includes an enclosed 15-foot high retaining wall and tipping floor.

Additionally, for the Authority, we provided alternate designs for cover materials for closure of four landfills; extended operating periods for two landfills; extended closure timelines for six landfills; and helped obtain groundwater monitoring exemptions for two landfills.

Approach to On-Call Contracts

Successfully monitoring and managing the major constraints of a project—scope, budget, and schedule—are at the forefront of SMA's management approach. SMA's project managers will utilize their expertise and experience with similar projects to effectively plan and execute project planning, scope, schedule, cost, quality, resources, communications, reporting, risk management, and construction oversight.

Quality Assurance/Quality Control (QA/QC)

SMA has a management philosophy that focuses on quality throughout a project's lifecycle. This philosophy is held by the senior management of the company, requiring quality performance from every project team member, supported by sound project management practices that are deliberately and systematically applied to every project. Often QA/QC programs focus only on a defect-free product/design; however, within SMA we believe that a QA/QC program is much more than that. While defect-free designs are important to SMA, it is believed that a sound and manageable QA/QC program begins with a clear understanding of the project's scope and the client's goals and objectives, and that these elements are delivered in a defect-free design package. SMA has recently begun implementing Bluebeam Revu software to improve tracking of design QA/QC comments and revision to help ensure that designs are complete and accurate.

Project Management Plan

In accordance with the "Planning the Project" section of the SMA Project Management Manual, a Project Management Plan (PMP) will be prepared by the Project Manager specifically for each task assigned under an on-call contract. The PMP is a living document throughout the duration of the project and is updated and amended as necessary as the project proceeds. It is the first of many QA/QC procedures that SMA initiates during a project. The main sections of the PMP are:

- Project Overview and Critical Issues
- Work Scope/Budget/Schedule
- Project Team Roles and Responsibilities
- Communication/Document Distribution Plan
- Quality Control Plan
- Risk Management/Contingency Plan

SMA's general approach to various projects are outlined in the Work Plan chart on the following page.

Work Plan

Phase	Key Tasks	Summary
1 & 2 – Planning and Preliminary Engineering	• Project Management • Surveying of existing facilities • Preliminary design • Preliminary opinion of probable costs • Client and agency review	Technical specifications and contract documents are prepared, with the final task being the preparation of the preliminary opinion of probable construction costs. Although a specific project may not include the Planning Phase, SMA revisits planning efforts within the preliminary design phase of the project so as to confirm the project still meets the needs and goals originally established by our clients. The client, as well as the New Mexico Environment Department, New Mexico Department of Transportation, County authorities and funding agencies, as applicable, complete reviews of construction plans for the preliminary design phase.
3 – Final Design	• Project Management • Construction plans • Technical specifications • Permitting • Final construction cost estimate	Final design phase activities include project management tasks while incorporating comments from client and agency review. Final construction plans, technical specifications, and contract documents are prepared. Wage decisions and any remaining permits are acquired with a finalized opinion of construction cost.
In those cases where SMA is not involved in the planning and design phases of a project, a brief value -engineering / design review ensures familiarity with the project and helps ensure the best project outcome for the Owner.		
4 – Bidding	• Project Management • Bid administration • Pre-bid conference • Bid evaluation • Recommendation	SMA also offers electronic web-based bidding services through our website at www.soudermiller.com. If the Owner has the capacity to perform these tasks, SMA will assist in whichever ways necessary during the bidding of a project.
5 – Construction Administration	• Project Management • Pre-construction conference • Contract execution • Construction management & administration	This phase includes coordination and correspondence with Contractor and Owner, review and processing contractor payment applications, processing requests for information from the Contractor, preparation and processing of Change Orders and Field Orders as needed, review of submittals, holding regular project progress meetings and conducting site visits.
6 – Construction Observation	• Field reports • QA/QC of record drawings	For the duration of construction, SMA provides either full-time or partial project representation at the Owner's preference. The Project Manager reviews field reports for internal quality control/quality assurance, compiles regular summary files and transmits these to the Owner and Agency. This task also includes the completion, review, and QA/QC of final record drawings at the conclusion of construction and often the conversion of CAD files into GIS format if requested by the Owner.
7 – Project Closeout	• Certifications • Required documentation for funding agencies • O&M manual	SMA also prepares the project closeout documentation for preparation of certifications of substantial and final completion, project acceptance and any closeout documents required by applicable funding agencies. Finally, SMA provides an O&M manual which contains material and equipment specifications, O&M instructions, guidelines, procedures and schedules specific to the materials and equipment of the project. An 11-month warranty review of the project is included if desired.

Public Meetings and Presentations

Public Involvement would include preparing a Public Involvement Plan (PIP) and conducting at least one public involvement meeting or opportunity for input. Because of the recent health emergency, SMA improved our capabilities to hold virtual public involvement meetings. This flexibility allows us to conduct meetings however the City would like and the public is most comfortable with. The virtual public involvement process would include public notification, an internet site to display project information supplemented with a detailed written newsletter for those without internet, and an organized method to receive and respond to comments and questions. Our team has successfully used this process for the US 60 project through Mountainair and the NM 41 Phase III project through Galisteo, both for the NMDOT.

The PIP would follow the NMDOT's and FHWA's CSS practices and would include various strategies to provide information about the project and obtain input and ideas from the public. Agencies and other stakeholders affected by the project would be identified and invited to participate in the public involvement process. The PIP will be developed at the beginning of the project to include a virtual public input process and be flexible to adapt to changing conditions.

Interactive 360 Degree Website for NM 41

The virtual public involvement process will include a webpage to display project information supplemented with a detailed written newsletter. The virtual meeting will be conducted by posting a narrated PowerPoint presentation and other information for a set period of time on the project website. During this period, the public can review and comment on the presentation at their own convenience. At the City's discretion, we could also organize a live presentation/question and answer event via an internet-based platform such as Broadnet, GoTo Meeting, or Teams. During this event the PowerPoint slides would be presented, and the public would have an opportunity to provide comments via phone or email. A newsletter with the presentation material, including a written project description and comment forms, would also be available at key locations and upon request for those without internet. Comments and questions will be received by mail, email, and/or a questionnaire/comment form on the website.

Assistance with Funding Sources

SMA understands and appreciates the arduous work the City goes through to secure the economic resources to complete projects. As you know, over recent years, there have been a tremendous number of changes from a regulatory and funding perspective. SMA has many years of experience assisting with the grant application process, administration and financial management of various grant programs and providing the necessary project coordination required by each funding agency. We have a great deal of experience assisting clients in obtaining funding from various State and Federal infrastructure funding agencies and programs including:

- Border Environment Cooperation Commission and North American Development Bank (BECC-NADB)
- Clean Water State Revolving Fund (CWSRF) - NMED
- Colonias Infrastructure Fund (CIF) - NMFA
- Community Development Block Grant (CDBG) – DFA-LGD
- Drinking Water State Revolving Fund (DWSRF) - NMFA
- NM Finance Authority (NMFA) – Local Planning Grant Fund
- Public Project Revolving Fund (PPRF) - NMFA
- Rural Infrastructure Program (RIP) - NMED
- Solid Waste Grants - NMED
- State and Tribal Assistance Grant (STAG) - EPA
- State of NM Capital Outlay (SAP)
- Tribal Infrastructure Fund (TIF) – Indian Affairs Department (IAF)
- U.S. Department of Agriculture Rural Development USDA RD)
- Water SMART – Bureau of Reclamation (BOR)
- Water Trust Board (WTB) – NMFA

PROJECT UNDERSTANDING

SMA has been involved in the planning, design and operation of the City's solid waste transfer stations and landfill since they were constructed. The following is our history of that involvement as well as our understanding of the City's plans for future improvements.

- SMA completed a Planning Report for the City of Las Vegas Solid Waste Transfer Station in 2017, which evaluated facility maintenance issues, modifications and upgrades to improve facility operations, addressed site health and safety issues, and actions to ensure the facility life is extended to the maximum possible. The Planning Report was based on a site inspection by SMA staff and Joe Lewandowski of Operational Consultants, and interviews with City staff.
- SMA completed a drainage analysis for the transfer station in 2019, which evaluated the existing drainage conditions and made recommendations for improvements.
- SMA worked with our subconsultant, Bridgers & Paxton to evaluate the transfer station fire suppression system in 2019 and prepare the design for its replacement.
- SMA has completed the renewal of the NMED Solid Waste Operating Permit for the transfer station.
- SMA submitted a proposal to prepare an engineering report for the expansion of the transfer station and is preparing to execute that task upon receipt of the purchase order.

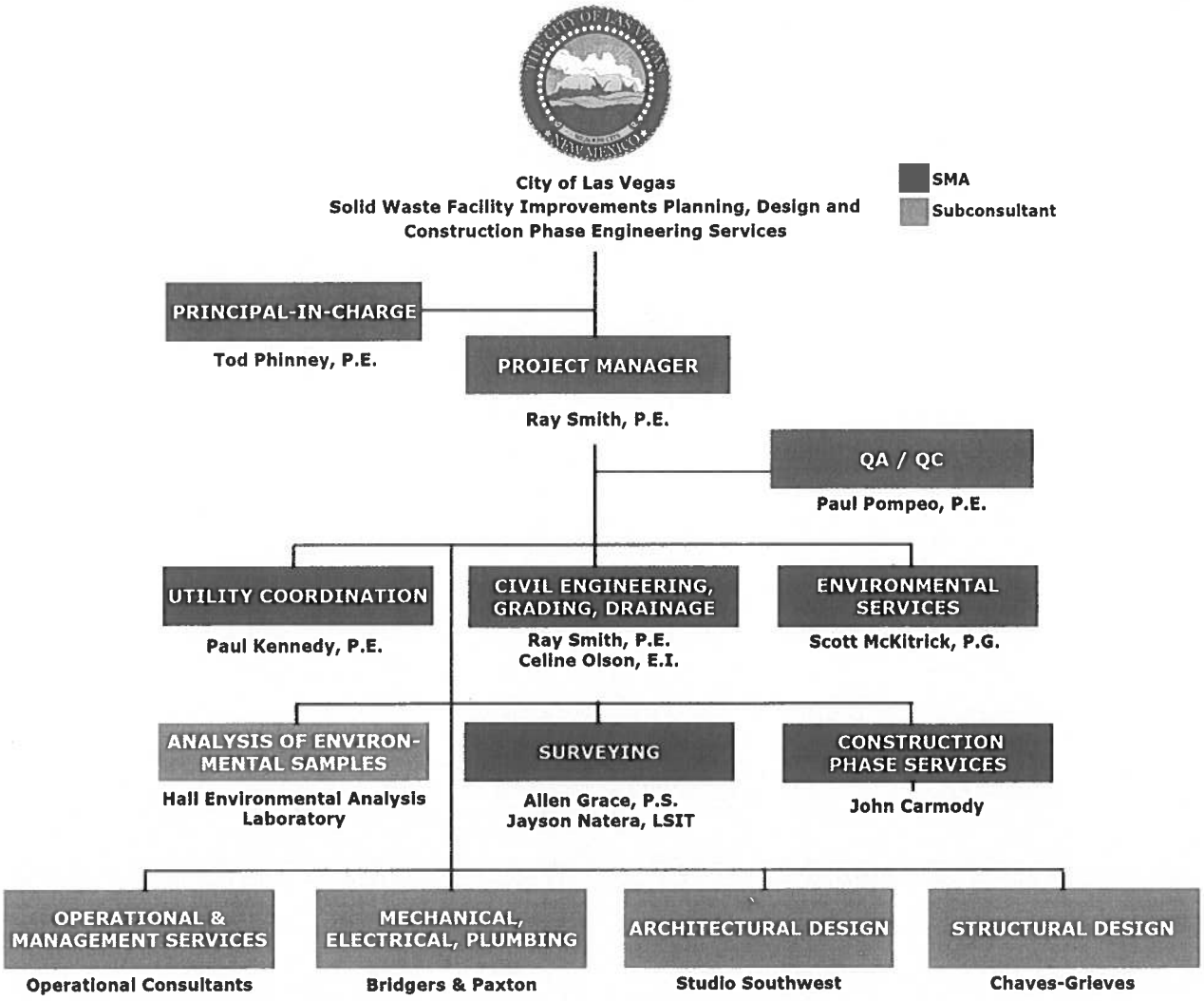
Given this work, SMA is intimately familiar with the City of Las Vegas' needs for their solid waste facilities and stands ready to begin design and construction of facility improvements as prioritized by the City.

II. Capacity and Capability

Ability to Perform Assignments on Short Notice

SMA has the resources in place to perform all necessary tasks associated with these solid waste facility improvement projects, as well as any potential associated future tasks, including planning, design, bidding, construction administration and construction observation of improvements for the City. SMA's data gathering, and engineering analysis process focuses on client involvement, allowing the team to provide attention to detail afforded by a small firm and pull from the depth of experience and resources of a large firm. This allows SMA to come up to speed quickly with the current and immediate concerns of the City and address any unresolved issues from prior planning efforts.

Assignments from the City will be managed by Mr. Ray Smith, P.E. He will coordinate activities with the project team and assign task managers to individual task orders. Many project team members have worked together on previous projects, including area projects with various aspects of project management, environmental documentation, public involvement and coordination, utility coordination, right-of-way and easement acquisition, survey and design. These individuals have a history of successful projects within the Las Vegas area, including the City's landfill and transfer station. We have included resumes for the Key Staff assigned to the City below:



Tod L. Phinney, P.E. | Principal-in-Charge

B.S.-Civil Engineering (Magna Cum Laude), North Carolina State University, Raleigh, NC, 1995
Professional Engineer-New Mexico (#19860); Professional Engineer-Florida (#55985)

As an accomplished engineer with more than 27 years of experience in planning, designing, and managing water and wastewater projects ranging in size from small water systems to complex water and wastewater transmission and treatment facilities, Mr. Phinney has gained a high degree of technical expertise through his work for both public and private entities. He has a deep understanding of how these entities work together most effectively and how to keep all parties communicating and working toward a common goal during the entire project. He has managed numerous projects and project teams and has had great success in exceeding client's expectations and meeting budgets and tight schedules. Mr. Phinney has a natural talent for creating excellent client relationships through his concentrated efforts in addressing a client's issues and concerns as a priority. This level of satisfaction is reflected in the large number of repeat clients.

Mr. Phinney has worked with the City of Las Vegas on a variety of projects over the years, including Raw Water Conveyance Project, On-Call Engineering Services, Raw Water System Preliminary Engineering Report, Gallinas Diversion Structure Rehabilitation, and the EAPs/O&Ms for Peterson Dam and Bradner Dam.

Ray Smith, P.E. | Project Manager

B.S.-Engineering Technology (Mechanical),
Professional Engineer-New Mexico (#18738)

Mr. Smith brings 25 years of experience as a Professional Engineer and Project Manager responsible for developing project scoping; handling client interactions; conducting drainage studies; performing transportation, drainage, and utility designs; preparing project proposals, plans, bidding documents, and specifications; overseeing the bidding and construction phases of projects; and providing project closeout and review services. Mr. Smith has worked with the City of Las Vegas on the following:

<u>City of Las Vegas Projects</u>
City FEMA Flood Repairs
Transfer Station Fire Suppression
Transfer Station Drainage Study
Transfer Station Drainage Design

Scott A. McKitrick, P.G. | Environmental Services

M.S.-Geology, B.S.-Geological Engineering
Professional Geologist – Utah (5554599-2250); 40-Hour OSHA Hazardous Waste Site Worker Training; MSHA Surface Miner

Mr. McKitrick is a highly experienced professional geologist with nearly 30 years of experience in geology, hydrogeology, and environmental engineering. Mr. McKitrick has worked on over 25 solid waste projects throughout New Mexico that have included various aspects of solid waste management and environmental issues. Projects have included methane and groundwater monitoring, on- and off-site methane investigations, groundwater investigations to determine the nature and extent of contamination related to closed landfills, and preparation of a variety of reports including Assessment of Corrective Measures Report to define the most cost-effective alternate to address groundwater contamination, cell design, bidding, and construction quality assurance inspection, landfill permitting, modification of permits to accept special waste, groundwater and methane monitoring, closure plan development and design.

Mr. McKitrick supervises, provides project management, quality assurance and quality control for all aspects of environmental projects throughout New Mexico. He is currently the Senior Manager for solid waste projects for the City of Las Vegas, City of Santa Fe, City of Roswell, Valencia County and the Taos Regional Landfill. He is very knowledgeable of the Las Vegas landfill systems, having provided services since 1996 to the City.

PAUL KENNEDY, P.E. | UTILITY COORDINATION

M.S.-Environmental Engineering; B.S.-Civil Engineering
Professional Engineer-New Mexico (#20137)

Mr. Kennedy's role as a Senior Engineer at SMA includes planning, design and management of water and wastewater engineering projects, as well as managing the water and wastewater facility operations group. These engineering projects have included preparation of planning documents for water and wastewater system improvements, design of structures to house treatment and pumping equipment, water distribution and storage improvements, sanitary collection system and lift station design, site development, construction observation and construction administration. Operations projects include overseeing staff for ongoing operations and maintenance at water and wastewater treatment plants and assisting in facility assessments and equipment upgrades.

Mr. Kennedy has worked with the City of Las Vegas on the Peterson Dam Pumpback Project and manages the staff for the Water Treatment Plant and Waste Water Treatment Plant Operations and Maintenance contracts.

III. Past Record of Performance

SMA has successfully completed planning, design and construction services for a number of solid waste projects throughout the state, including:

- Las Vegas Detention Center Lift Station Improvements
- Las Vegas Raw Water Conveyance Project
- Las Vegas WTP and WWTP Operations & Management
- Las Vegas Raw Water System Preliminary Engineering Report
- Las Vegas Landfill Closure
- Tri-City Landfill & Transfer Station
- Greentree Transfer Station
- Otero County Chaparral Convenience Center
- Tierra Amarilla Transfer Station & Recycling Facility
- Eldorado Transfer Station & Recycling Facility
- La Cienega Convenience Center & Recycling Facility
- Los Lunas Transfer Station & Recycling Facility
- Santa Clara Pueblo Convenience Center & Recycling Facility
- Otero County La Luz Transfer Station
- Otero County Cloudcroft Convenience Center
- Otero County Weed Convenience Center

REFERENCES

Ms. Melissa McDonald
City of Santa Fe River and Watershed Manager
& Acting Parks Director
505.955.6840

Mr. Francisco Espinoza
Town of Taos Public Works Director
575.751.2047

Mr. Fernando Valdez
City of Roswell, Landfill Supervisor
575.624.6746

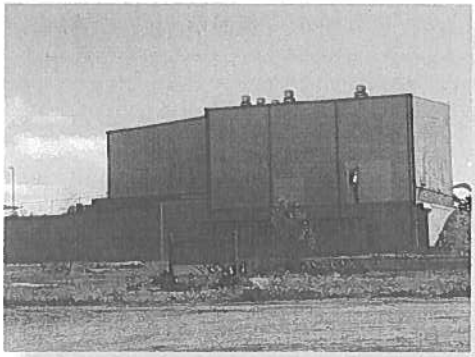
Ms. Debra Ingle
Otero-Greentree Regional Landfill, Supervisor
575.439.4241

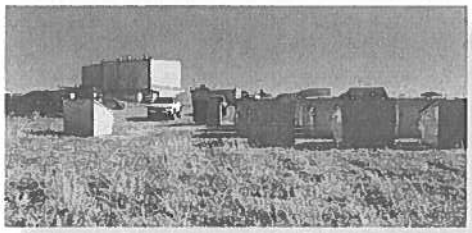
Mr. Tomas Campos
Rio Arriba County Manager (for NCSWA)
505.753.2992

Mr. Jesse Masten
Eagle County, CO Solid Waste & Recycling Manager
970.471.1848

IV. Familiarity of the City of Las Vegas

SMA has worked closely with the City of Las Vegas to complete a variety of infrastructure projects over the past eight years. These projects have spanned over several of SMA's technical sectors to include services for planning, engineering design, surveying, environmental, bid phase and construction phase services. The collaboration between City staff and SMA staff have repeatedly produced successful projects that continue to improve the lives of the residents of Las Vegas and its surrounding areas.





A sampling of these projects include:

- Utility Rate Study
- Solid Waste Services (Landfill and Transfer Station)
- Pump Back System
- Water System PER
- WWTP O&M and Upgrades
- Flood Damage Repairs
- Bradner Fill Line
- NPDES Permitting
- SWTF Planning

In addition, SMA has been on-site in Las Vegas in a responsive manner and on short notice. When the City experienced historic flooding in 2013, SMA responded in a matter of hours to help with damage evaluation and preparation of project worksheets to obtain FEMA funding for repairs and mitigation. SMA also provided assistance in the form of design, construction oversight and project closeout.

V. Current Volume of Work Less Than 75% Complete

SMA currently has two projects that are less than 75% complete as shown in the table below

Project	Contract Amount	Billed	Remaining Balance	% Complete
Transfer Station Drainage Design	$54,305.00	$31,110.00	$23,195.00	57%
Landfill Environmental Monitoring	$48,524.00	$27,946.00	$20,578.00	58%

VI. Resident Preference

Proximity to the City of Las Vegas

SMA has eight New Mexico offices including the nearby offices in Santa Fe and Albuquerque, where project management and the majority of work for the City will take place. SMA staff has completed numerous projects with the City and has the ability of cost-effective mobilization to Las Vegas for face-to-face project meetings, site visits and ongoing project work.

A copy of SMA's New Mexico Resident Business Certificate is included on the following page.

SMA does not qualify for a NM Veterans Preference.

STATE OF NEW MEXICO

TAXATION AND REVENUE DEPARTMENT

RESIDENT BUSINESS CERTIFICATE

Issued to: **MILLER ENGINEERS, INC.**

DBA: **SOUDER, MILLER & ASSOCIATES**
5454 VENICE AVENUE NE STE D
ALBUQUERQUE, NM 87113-1948

Expires: **03-Nov-2023**

Certificate Number:

L0976895664

Stephanie Schardin Clarke
Cabinet Secretary

THIS CERTIFICATE IS NOT TRANSFERABLE

OFFEROR INFORMATION

OFFEROR: Souder, Miller & Associates

AUTHORIZED AGENT: Tod Phinney, P.E. Senior Vice President

ADDRESS: 5454 Venice Avenue NE, Suite D, Albuquerque, NM 87113

TELEPHONE NUMBER (505) 299-0942

FAX NUMBER (_____)_____

DELIVERY: _____

STATE PURCHASING RESIDENT CERTIFICATION NO.: L0976895664

NEW MEXICO CONTRACTORS LICENSE NO.: CRS 02-040132-009

SERVICE (S): **SOLID WASTE FACILITY PLANNING, DESIGN AND CONSTRUCTION PHASE ENGINEERING SERVICES**

THE CITY OF LAS VEGAS RESERVES THE RIGHT REJECT ANY OR ALL PROPOSALS AND TO WAIVE ANY TECHINCAL IRREGULARITY IN THE FORM.

AFFIDAVIT FOR FILING WITH COMPETITIVE PROPOSAL

STATE OF New Mexico }

COUNTY OF Bernalillo }

I, Tod Phinney, P.E., Sr. Vice President state under penalty of perjury that I am at least 18 years old, and am of the agent authorized by the offerors to submit the attached proposal. Affiant further states that the offeror has not been a party to any collusion among offerors in restraint of freedom of competition by agreement to a fixed price or to refrain from submitting a proposal; or with any city official or employee as to the quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussion between offerors with any City official concerning an exchange of money or any other thing of value for special consideration in the letting of a contract.

Tod R. Phinney
Signature

Subscribed and sworn to before me, this 16th day of July, 2021.

(SEAL)

Aspen-Rose Doyle
Notary Public Signature
My Commission Expires: May 17, 2025

OFFICIAL SEAL
Aspen-Rose Doyle
NOTARY PUBLIC - State of New Mexico
My Commission Expires May 17, 2025

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to the Procurement Code, NMSA 13-1-28, *et al*, as amended, a prospective contractor subject to this section shall disclose all campaign contributions given by the prospective contractor or a family member or representative of the prospective contractor to an applicable public official of the state or a local public body during the two years prior to the date on which a proposal is submitted or, in the case of a sole source or small purchase contract, the two years prior to the date on which the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor or a family member or representative of the prospective contractor to the public official exceeds two hundred fifty dollars ($250.00) over the two-year period. A prospective contractor submitting a disclosure statement pursuant to this section who has not contributed to an applicable public official, whose family members have not contributed to an applicable public official or whose representatives have not contributed to an applicable public official shall make a statement that no contribution was made.

A prospective contractor or a family member or representative of the prospective contractor shall not give a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or during the pendency of negotiations for a sole source or small purchase contract.

Furthermore, a solicitation or proposed award for a proposed contract may be canceled pursuant to NMSA 13-1-181 or a contract that is executed may be ratified or terminated pursuant to NMSA 13-1-18 if a prospective contractor fails to submit a fully completed disclosure statement pursuant to this section; or a prospective contractor or family member or representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process.

The state agency or local public body that procures the services or items of tangible personal property shall indicate on the form the name or names of every applicable public official, if any, for which disclosure is required by a prospective contractor.

THIS FORM MUST BE INCLUDED IN THE REQUEST FOR PROPOSALS AND MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

"**Applicable public official**" means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source of small purchase contract that may be awarded without submission of a sealed competitive proposal.

"**Campaign Contribution**" means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to statewide or local office. "Campaign Contribution" includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

"**Family member**" means a spouse, father, mother, child, father-in-law, mother- in-law, daughter-in-law or son-in-law of (a) a prospective contractor, if the prospective contractor is a natural person; or (b) an owner of a prospective contractor;

"**Pendency of the procurement process**" means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

"**Prospective contractor**" means a person or business that is subject to the competitive sealed proposal process set forth in the Procurement Code [NMSA 13-1-28 through 13-1-199] or is not required to submit a competitive sealed proposal because that person or business qualifies for a sole source or small purchase contract.

"**Representative of a prospective contractor**" means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

Name(s) of Applicable Public Official(s) if any:_____
(Completed by State Agency or Local Public Body)

DISCLOSURE OF CONTRIBUTIONS BY PROSPECTIVE CONTRACTOR:

Contribution Made By: _____

Relation to Prospective Contractor: _____

Date Contribution(s) Made: _____

_____

Amount(s) of Contribution(s) _____

Nature of Contribution(s) _____

Purpose of Contribution(s) _____

(Attach extra pages if necessary)

_____ _____
Signature Date

_____
Title (position)

--OR--

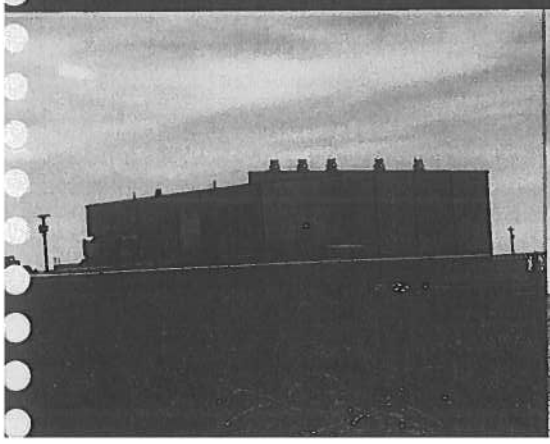
NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS ($250.00) WERE MADE to an applicable public official by me, a family member or representative.

Todd L. Phinney 07/07/2021
_____ _____
Signature Date

SR. VICE PRESIDENT
_____
Title (Position)

Solid Waste Facility Planning, Design, and Construction Phase Engineering Services

July 7, 2021 | RFP Opening #2021-24



July 7, 2021

MOLZENCORBIN
ENGINEERS | ARCHITECTS | PLANNERS
2701 Miles Road, SE | Albuquerque, NM 87106

Casandra Fresquez
City Clerk
City of Las Vegas
1700 North Grand Avenue
Las Vegas, NM 87701

RE: Solid Waste Facility Planning, Design, and Construction Phase Engineering Services, Opening No. 2021-24

Dear Ms. Fresquez and Members of the Selection Committee:

Molzen Corbin understands the challenges the City faces over the next four years in completing the highest quality projects to provide for safe, efficient, solid waste disposal at the transfer station. With our 61 years of diverse project experience, depth of staff, and past working relationship with the City, we believe that Molzen Corbin is the ideal choice for this contract. Please consider the following:

1. **We know Las Vegas.** Molzen Corbin has been working with the City of Las Vegas for five decades. Our proposed core team members (including Mr. Kevin Eades, PE; Mr. John Pate, RA, RLA; and Mr. Jonah Ruybalid, PE, CFM) have extensive experience in Las Vegas, including the Solid Waste Transfer Station Water System, the Storm Water Pollution Prevention Plan at the Wastewater Treatment Plant, and the Solid Waste Transfer Station Water Tank.
2. **We specialize in on-call services.** Since 1960, the core of our business has consisted of open-end, on-call (as-needed) contracts with municipalities and other public entities. No other engineering firm in New Mexico has the same experience with on-call contracts as Molzen Corbin. We are specifically structured and staffed for this type of work, and we pride ourselves on meeting the needs of our on-call clients quickly and efficiently.
3. **We offer a highly experienced, multi-discipline project team.** Molzen Corbin employs 88 professionals in the field of public works engineering and architecture. This includes planning, design, and construction-phase services for water, wastewater, street/roadway, storm water, recreation/park, and municipal facility projects. In addition we offer construction observation, environmental assessment, regulatory compliance/permitting assistance, electrical engineering, mechanical engineering, surveying, and grants administration. We have teamed with GeoTest and QPEC in order to provide the City with a full complement of services and engineering options that may be anticipated over the course of this on-call contract.
4. **We provide responsive, personalized service.** Molzen Corbin is specifically structured and staffed to provide rapid response to the day-to-day project needs of the City. We complete weekly status and review meetings with City personnel in Las Vegas for your projects, as we know that the success of any project hinges on communication with the City and the community. We are experienced in completing presentations before committees and City Councils on a regular basis to keep the community informed, and provide for a complete understanding of all project elements.

We welcome the opportunity to use our experienced and talented project team to assist the City of Las Vegas to realize your short-term goals and long-term vision.

Sincerely,
MOLZEN CORBIN

Kevin W. Eades, PE
President and Chief Executive Officer

Table of Contents

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Contractor's Bonds (Contractor Only) ..... Not Applicable
Cost ..... (Sealed Envelope)

A. Offerer's Identification

Notarized Affidavit

Molzen Corbin's signed and notarized affidavit is included on the next page (page 2) of this proposal.

About Molzen Corbin

Molzen Corbin is a local, nationally-ranked professional architecture and engineering firm. Established in Albuquerque in 1960, we employ 88 staff members who believe that New Mexico is a great place to live and work. We appreciate the challenges that our clients undertake on behalf of their communities and we respect their goals as our own.

Name, Address, Telephone Number and Date When Firm Was Established

Molzen Corbin was established in 1960 and is an employee-owned company. Our corporate offices are located at 2701 Miles Road SE, Albuquerque, New Mexico, 87106, (505) 242-5700.

Federal Tax ID & NM Tax Identification Number

Molzen Corbin's Federal Tax ID number is 85-0166212. Our New Mexico Combined Reporting System (CRS) number is 01305771005. Our Resident Business Certificate Number is L1340229584.

Person Authorized to Contract

Mr. Jerry Paz, PE, Chief Operations Officer at Molzen Corbin will be responsible for the preparation and execution of the contract.

Organizational Chart

Our organization chart reflecting responsibilities and interface with City staff is highlighted in **Figure 1.** It clearly delineates lines of authority within Molzen Corbin.

Subcontractors

Subcontractors that may be used during the course of this contract are as follows:

- **Geotechnical:** GeoTest, Patrick Byres, PE (NM PE #8126)
- **Structural Engineering:** QPEC, Richard Pfeiffer, PE (NM PE #11155)

These subcontractors are included in the organization chart below, and their experience is listed in **Section C: Personnel Experience** and applicable licenses are include in **Section D: Licenses**.

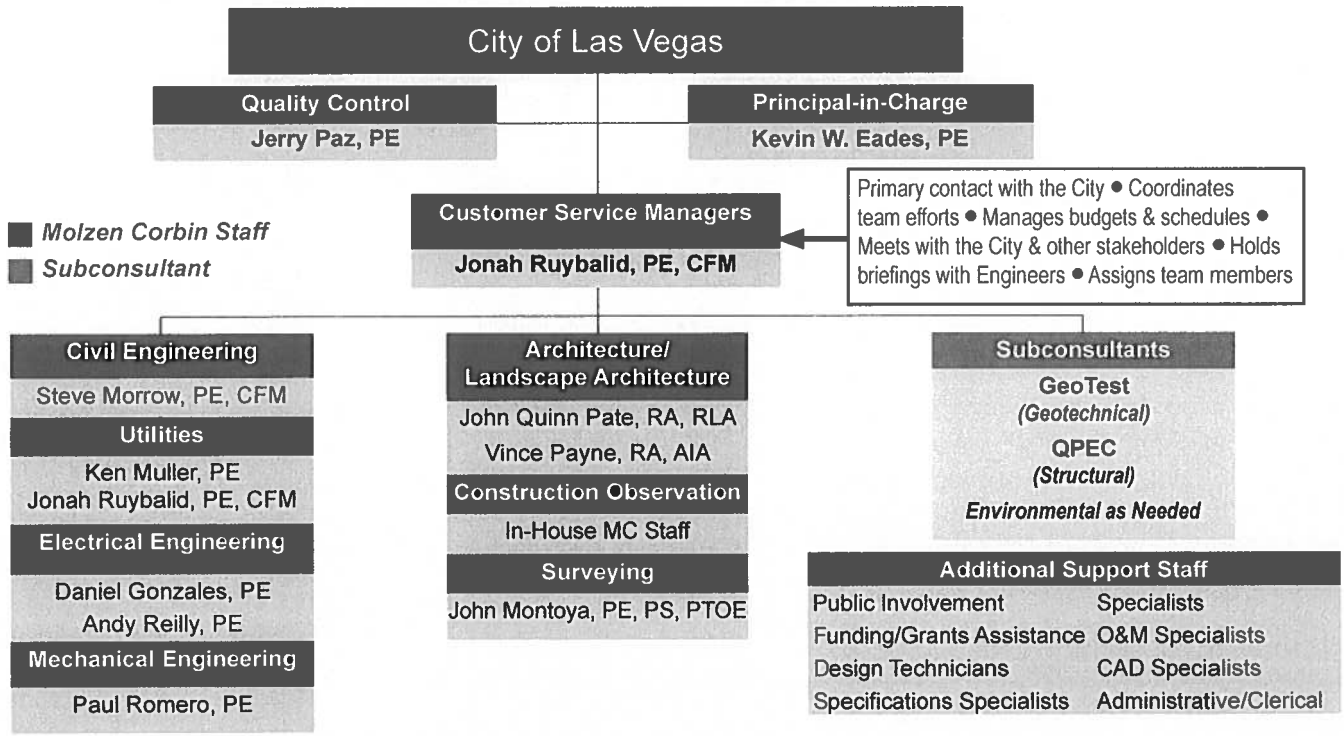


Figure 1. Molzen Corbin's multi-discipline project team is familiar with the City of Las Vegas

OFFEROR INFORMATION

OFFEROR: Molzen Corbin

AUTHORIZED AGENT: Kevin W. Eades, PE

ADDRESS: 2701 Miles Road SE

TELEPHONE NUMBER (505) 242-5700

FAX NUMBER (505) 242-0673

DELIVERY: July 7, 2021

STATE PURCHASING RESIDENT CERTIFICATION NO.: L1755217584

NEW MEXICO CONTRACTORS LICENSE NO.: NA

SERVICE (S): **SOLID WASTE FACILITY PLANNING, DESIGN AND CONSTRUCTION PHASE ENGINEERING SERVICES**

THE CITY OF LAS VEGAS RESERVES THE RIGHT REJECT ANY OR ALL PROPOSALS AND TO WAIVE ANY TECHINCAL IRREGULARITY IN THE FORM.

AFFIDAVIT FOR FILING WITH COMPETITIVE PROPOSAL

STATE OF New Mexico }

COUNTY OF Bernalillo }

I, Kevin W. Eades, PE state under penalty of perjury that I am at least 18 years old, and am of the agent authorized by the offerors to submit the attached proposal. Affiant further states that the offeror has not been a party to any collusion among offerors in restraint of freedom of competition by agreement to a fixed price or to refrain from submitting a proposal; or with any city official or employee as to the quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussion between offerors with any City official concerning an exchange of money or any other thing of value for special consideration in the letting of a contract.

Signature K. W. E.

Subscribed and sworn to before me, this 2nd day of July, 2021.

(SEAL)
OFFICIAL SEAL
Teresita I. Gallegos
NOTARY PUBLIC
STATE OF NEW MEXICO
My Commission Expires: 7/6/21

Notary Public Signature
My Commission Expires: 7/6/2021

B. Campaign Contribution Form

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to the Procurement Code, NMSA 13-1-28, *et al*, as amended, a prospective contractor subject to this section shall disclose all campaign contributions given by the prospective contractor or a family member or representative of the prospective contractor to an applicable public official of the state or a local public body during the two years prior to the date on which a proposal is submitted or, in the case of a sole source or small purchase contract, the two years prior to the date on which the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor or a family member or representative of the prospective contractor to the public official exceeds two hundred fifty dollars ($250.00) over the two-year period. A prospective contractor submitting a disclosure statement pursuant to this section who has not contributed to an applicable public official, whose family members have not contributed to an applicable public official or whose representatives have not contributed to an applicable public official shall make a statement that no contribution was made.

A prospective contractor or a family member or representative of the prospective contractor shall not give a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or during the pendency of negotiations for a sole source or small purchase contract.

Furthermore, a solicitation or proposed award for a proposed contract may be canceled pursuant to NMSA 13-1-181 or a contract that is executed may be ratified or terminated pursuant to NMSA 13-1-18 if a prospective contractor fails to submit a fully completed disclosure statement pursuant to this section; or a prospective contractor or family member or representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process.

The state agency or local public body that procures the services or items of tangible personal property shall indicate on the form the name or names of every applicable public official, if any, for which disclosure is required by a prospective contractor.

THIS FORM MUST BE INCLUDED IN THE REQUEST FOR PROPOSALS AND MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

"**Applicable public official**" means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source of small purchase contract that may be awarded without submission of a sealed competitive proposal.

"**Campaign Contribution**" means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to statewide or local office. "Campaign Contribution" includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

"**Family member**" means a spouse, father, mother, child, father-in-law, mother- in-law, daughter-in-law or son-in-law of (a) a prospective contractor, if the prospective contractor is a natural person; or (b) an owner of a prospective contractor;

"**Pendency of the procurement process**" means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

"**Prospective contractor**" means a person or business that is subject to the competitive sealed proposal process set forth in the Procurement Code [NMSA 13-1-28 through 13-1-199] or is not required to submit a competitive sealed proposal because that person or business qualifies for a sole source or small purchase contract.

"**Representative of a prospective contractor**" means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

Name(s) of Applicable Public Official(s) if any:_____
(Completed by State Agency or Local Public Body)

DISCLOSURE OF CONTRIBUTIONS BY PROSPECTIVE CONTRACTOR:

Contribution Made By: _____

Relation to Prospective Contractor: _____

Date Contribution(s) Made: _____

_____

Amount(s) of Contribution(s) _____

Nature of Contribution(s) _____

Purpose of Contribution(s) _____

(Attach extra pages if necessary)

_____ _____
Signature Date

_____
Title (position)

--OR—

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS ($250.00) WERE MADE to an applicable public official by me, a family member or representative.

K-W.E. July 2, 2021
Signature *Kevin W. Eades, PE* Date

President and Chief Executive Officer
Title (Position)

C. Personnel Experience

Capacity & Capability to Perform Work within Time Frame

We employ talented professionals in the fields of engineering—civil, transportation, airport, water resources, electrical, and mechanical—architecture, and landscape architecture. Our 88 staff members believe that New Mexico is a great place to live and work. These include 20 professional engineers, 30 technical staff (including engineer interns), 8 drafters, three architects, and 27 support staff (administrative, clerical, funding, public involvement, construction observers, surveyors, etc.).

In addition to the Molzen Corbin staff, we have carefully compiled a team of two subconsultant firms for this on-call contract, all of which we have worked with numerous times, including on City of Las Vegas projects. Molzen Corbin has a solid track record of meeting project schedules, including condensed schedules. Our project experience, depth of staff and technical expertise enable us to quickly mobilize our resources to align them with concurrent activities on complex projects.

Based on our extensive experience in supporting on-call professional engineering contracts, our depth of staff, and our familiarity with your processes, administration, and infrastructure, we can unequivocally state that we will be able to accommodate the City's project needs, including any and all specialized services, to meet any necessary time limitations.

Qualifications/Competence of Key Personnel

We propose a highly qualified project team, whose members have completed successful projects on an on-call basis for municipalities throughout NM, and who have special project experience and knowledge specific to the City of Las Vegas. Mr. Jonah Ruybalid, PE, CFM, will serve as Customer Service Manager. Mr. Ruybalid currently supports the City of Las Vegas Utilities Department and Public Works Department On-call contracts. He brings unmatched knowledge and experience with the City of Las Vegas, providing an efficient, responsive, and coordinated engineering solution for all City of Las Vegas infrastructure and utility projects.

An organizational chart is shown in Figure 1 (page 1). Below are the qualifications/competence of key personnel who would be assigned to City of Las Vegas projects, including their professional background, education, and experience. We also include this information for known subcontractors.

Kevin Eades, PE: Principal-in-Charge

- **Years of Experience:** 27 years
- **Registration:** NM PE #14481
- **Education:** B.S., Civil Engineering, NMSU
- **Qualifications:** Mr. Eades is Molzen Corbin's President and Chief Executive Officer. He brings 27 years of experience in engineering and project management to this contract. He has extensive experience managing contracts, coordinating projects and master plans, and working with communities across New Mexico. Mr. Eades is especially talented in working with clients on a one-to-one basis to ensure that their organizational needs are being met.

  Mr. Eades has extensive experience managing "on-call" contracts. He has served as the Technical Services Manager for the City of Belen (25 years), Village of Los Lunas (25 years), Village of Tijeras (21 years), and the Town of Bernalillo (15 years), covering tasks across all engineering disciplines.
- **Project Experience:** National Street, City of Las Vegas; New Mexico Avenue, City of Las Vegas; NM 314 Pedestrian Improvements and Crossings, Village of Los Lunas; Tank 7 and Booster Station, Village of Los Lunas; Goff Boulevard Improvements, Bernalillo County; NM 47 through Peralta, New Mexico Department of Transportation (NMDOT).

Jerry B. Paz, PE: QA/QC

- **Years of Experience:** 38
- **Registration:** NM PE #10521
- **Education:** B.S., Civil Engineering, New Mexico State University
- **Qualifications:** Mr. Paz is Molzen Corbin's Chief Operations Officer with 38 years of experience, including 17 combined years as Executive Vice President, Vice President, and Branch Manager of Molzen Corbin's Las Cruces office. His experience includes management, planning, and design of projects for residential street drainage studies, storm sewer design, retention and detention pond designs, paving, residential streets, rural highway design, urban arterials, traffic control, roadway alignment studies, right-of-way acquisition, hydrologic modeling, park facilities, waterlines, sewer lines, and special assessment districts. He has been responsible for

the planning and design of over $350 million in infrastructure improvements to New Mexico. Mr. Paz is a Region 6 Director for the American Society of Civil Engineers, is on the American Council of Engineering Companies Board of Directors, a member of the New Mexico Society of Professional Engineers, and past president of the Academy of Civil Engineers at NMSU. Because he is not a member of the design team, Mr. Paz will provide an unbiased perspective during the quality assurance and quality control processes.

- **Project Experience:** Grand Avenue (City of Las Vegas), NMDOT; I-25 Cerrillos Road Interchange, NMDOT; Mills Avenue Reconstruction, Las Vegas; Triviz Drive Improvements, City of Las Cruces; West Hadley Avenue Storm Drain and Street Reconstruction, City of Las Cruces; 14th Street Improvements, City of Las Cruces; I-10 Six-Lane Improvements Project, NMDOT.

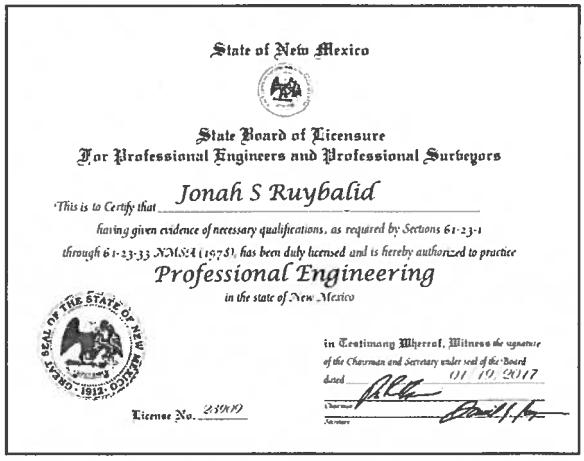
Jonah Ruybalid, PE, CFM: Customer Services Manager/Utilities

- **Years of Experience:** 8
- **Registrations/Certifications:** NM PE #23909, NM CFM #12-00315
- **Education:** B.S. in Civil Engineering, NMSU
- **Qualifications:** Mr. Ruybalid is a Licensed Professional Engineer and Certified Floodplain Manager with 8 years of experience in civil and water resources engineering, including roadway, drainage, site development, sewer line, and water line planning and design. Prior to Molzen Corbin, he spent two years with the Doña Ana County Flood Commission where he assisted with flood control projects, reviews for building permits, drainage analyses, and other applications for compliance with the most current standards and specifications. At Molzen Corbin, Mr. Ruybalid's experience includes serving as the project manager for our on-call contracts with both the City of Las Vegas (multiple on-call contracts) and City of Belen.
- **Project Experience: City of Las Vegas** – 2018-2019 MAP Improvements, 2018-2019 COOP Improvements, Taos Street Waterline Crossing, Storrie Lake Waterline Crossing, Water System Master Plan, Cinder Road Water Improvements, Cabin Site Tank Rehabilitation, Camp Luna Water Tank Altitude Control Valve Replacement, North Grand Waterline Improvements, Water Model Updates, North Gonzales Waterline Replacement, Waste Water Collection System Master Plan, and Lift Station No. 3 Rehabilitation. **NMDOT** – I-25/NM 14 Drainage Analysis and Design, NM 47 Roadway Improvements Drainage Analysis and Design, Lemitar Milepost 155.5 Bridge Scour Analysis. **City of Las Cruces** – Sand Hill Arroyo Dam (Office of the State Engineer) Emergency Action Plan and O&M Manual, and Evaluation and Design of Storm Drain and Sanitary Sewer Crossings.

Key Project Team Members		
Civil	**Steve Morrow, PE, CFM** **Registration:** NM PE #13679; NM CFM #11-00288 **Education:** B.S., Civil Engineering, NMSU	Mr. Morrow has **24 years of experience** as a design and construction engineer. He manages a wide variety of design projects for Molzen Corbin in both the Water Resources and Civil Departments. He has a strong background in transportation, drainage, water, sewer, site development, and storm drain design as well as construction management. **Relevant Project Experience:** Jacob A. Hands Wastewater Treatment Plant Odor Control Project, City of Las Cruces; Wastewater Treatment Plant Expansion Site/Civil Design, Pueblo of Santa Ana; Sanitary Sewer System Repair and Rehabilitation Project, Village of Ruidoso; Eagle Creek Well Field, Village of Ruidoso; Aviation Center of Excellence, City of Albuquerque; Neighborhood Park Site/Civil Design, Village of Los Lunas; Fire Station No. 2, Village of Los Lunas; and Landfill Closure Plan, Valencia County.
Utilities	**Ken Muller, PE** **Registration:** NM PE #12548 **Education:** B.S., Civil Engineering, Cal State Polytechnic University	Mr. Muller has **50 years** of experience with water and wastewater projects including designing filtration, effluent reuse, transmission, pumping, lift stations, storage, disinfection systems, and piping; conducting odor-mitigation studies. Water projects include designing raw and finished water transmission lines, pressure-reducing stations, booster pump stations, storage, and systems to remove organics. **Relevant Project Experience:** Wastewater Treatment Facility, City of Las Vegas; the Water-Treatment Portion of the Water System PER, City of Las Vegas; and the Effluent Reuse Filtration, Pumping, and Storage Facilities, City of Las Vegas.
Electrical/Mechanical	**Daniel Gonzales, PE** **Registration:** NM PE #19969 **Education:** B.S., Electrical Engineering Technology, NMSU	Mr. Gonzales has **15 years of experience** and is vice president of Molzen Corbin's Electrical Engineering Division. He has design experience in power, instrumentation and controls (I&C), renewable energy, specifications, pre-design analysis and reports, cost estimates, and construction coordination. **Relevant Project Experience:** Wells and Meter Replacement, City of Las Vegas; WWTP, Dewatering Facility, Reuse Booster Station, Reuse System SCADA, City of Las Vegas; Joe Harvey Boulevard Streetscape Lighting (at NM 18), City of Hobbs; and I-25 Beautification Project Lighting, Village of Los Lunas.
	Andrew Reilly, PE **Registration:** NM PE #26915 **Education:** B.S., Electrical Engineering, Pennsylvania State University	Mr. Reilly has **16 years of experience** as an electrical engineer and design specialist focusing on technical and conceptual design elements to meet safety, code, and client requirements. He is experienced in solar analysis and engineering, project management, and technical troubleshooting. **Relevant Project Experience:** Lift Station Electrical Design, City of Las Vegas; Four Hills Booster Pump Station Rehabilitation, ABCWUA; Griegos Booster Pump Station Rehabilitation, ABCWUA; and Rail Park Booster Station, Los Lunas.

Electrical/Mechanical	**Paul Romero, PE** **Registration:** NM PE #14932 **Education:** B.S., Mechanical Engineering, UNM	Mr. Romero has **25 years of experience** in the design of HVAC, plumbing, process piping, and fire protection systems, as well as engineering analysis, project management, planning, and construction cost estimation. He is skilled in sustaining, optimizing, and improving existing facilities while ensuring design and construction meet building codes and client requirements. **Relevant Project Experience:** Stadium Skybox Addition, NMSU; Border Patrol Office Facility, Sunland Park; Fire Station, Town of Mesilla; and City Hall Annex Office Facility, City of Artesia.
Surveying	**John Montoya, PE, PS, PTOE** **Registration:** NM PE #12423, NM PS #13057, PTOE #3426 **Education:** B.S., Civil Engineering Tech, NMSU	Mr. Montoya has **36 years of experience.** Serves as project manager, design engineer/technician, surveyor, and construction observer on public works projects across the Southwest. Projects include site development and the design of drainage and grading, stormwater detention basins, storm sewers, water transmission lines, water tanks, water system booster stations, sanitary sewer interceptors/collection lines, sanitary sewer lift stations, and sanitary sewer modeling. **Relevant Project Experience:** I-10 Six Lane Improvements,NMDOT; Aggie Memorial Football & Askew Baseball Turf & Drainage, NMSU; Bowman Avenue Survey/Roadway Reconstruction, Town of Mesilla; Calle Segunda Roadway Reconstruction, Town of Mesilla; Harrelson Street Reconstruction, City of Las Cruces; and Reynolds Drive Reconstruction (Two Phases), City of Las Cruces.
Architecture	**John Quinn Pate, RA, RLA** **Registration:** RA NM #1784; RLA NM #87 **Education:** B.A. Architecture, University of New Mexico	Mr. Pate has more than **45 years of experience** in architectural design. He has extensive hands-on experience in master planning and design of architectural and landscape architectural projects, which he has completed for numerous municipalities throughout the State of New Mexico. His water resources experience includes architectural design support for wastewater treatment facilities in numerous communities, including the Cities of Carlsbad and Albuquerque, Villages of Bosque Farms and Los Lunas, and Towns of Taos and Bernalillo. **Relevant Project Experience:** Community Center, Phase I–III, Town of Mesilla; Youth Center at Daniel Fernandez Park, Village of Los Lunas; Aquatic Center, City of Raton; New Chlorination Station, City of Eunice; WWTP Administration Building, City of Eunice; Fire Station #1, City of Belen.
	Vince Payne, RA, AIA **Registration:** RA NM #1784; RLA NM #87 **Education:** B.A. Architecture, University of New Mexico	Mr. Payne has over 35 years of experience in the construction, construction management, and architecture industry. He brings his vast knowledge of structural systems, construction materials, and construction methods to architectural designs to assure quality and constructability. His expert knowledge of critical and obscure building codes is often tapped to verify that architectural designs protect the public's safety. Extensive knowledge of civil, structural, mechanical, electrical, and plumbing systems ensures that construction documents have been orchestrated into meaningful construction direction that solidifies the design intent.. **Relevant Project Experience:** Aircraft Hangars, Colfax County, Angel Fire Airport; Snow Removal Equipment Storage Building, City of Socorro Airport; Electrical Generator Replacement, Albuquerque Sunport; Youth Center Gymnasium Addition at Daniel Fernandez Park, Village of Los Lunas; Terminal Improvements Project, Albuquerque Sunport.
Subconsultants	**Patrick Byres, PE, Geo-Test: Geotechnical** **Registration:** NM PE #8126 **Education:** Civil Engineering, UNM	Mr. Byres' **46 years of project experience** includes planning, supervision, analysis and design for a variety of projects including design studies of streets and highways, railroad bridges, commercial complexes, high-rise structures, embankments and earth dams. Engineering analysis and design have been performed for spread footings, drilled piers, piles, excavations, and slope stability.
	Richard Pfeiffer, PE, QPEC: Structural Engineering **Registration:** NM PE #11155 **Education:** BS in Civil Engineering, NMSU	Mr. Pfeiffer has over **34 years of experience** in structural design, including experience in educational facilities, hospitals, commercial office and retail buildings, and government office buildings. He has vast experience in the preparation of construction documents, design reports, and construction phase services.

D. Licenses



State of New Mexico

State Board of Licensure
For Professional Engineers and Professional Surveyors

This is to Certify that Jonah S Ruybalid

having given evidence of necessary qualifications, as required by Sections 61-23-1 through 61-23-33 NMSA (1978), has been duly licensed and is hereby authorized to practice

Professional Engineering

in the state of New Mexico

In Testimony Whereof, Witness the signature of the Chairman and Secretary under seal of the Board dated 01/19/2017

License No. 23909

State of New Mexico

State Board of Registration
For Professional Engineers and Surveyors

This is to Certify that Kevin W. Eades

having given satisfactory evidence of the necessary qualifications, as required by Sections 61-23-1 through 61-23-32 NMSA (1978), has been duly registered and is hereby authorized to practice

Professional Engineering

in the State of New Mexico

In Testimony Whereof, Witness the signature of the Chairman and Secretary under seal of the Board dated 20 July 1999

Certificate No. 14481

Board of Licensure for Professional Engineers & Professional Surveyors

This is to certify that

Gerald B. Paz

has complied with all requirements of the Board including the Professional Development Program and is duly licensed as a Professional Engineer and is hereby authorized to practice as such in the State of New Mexico until 12/31/2021.

Signature — 10521 License No.

Paul Brasher, PE, Board Chair — Augusta Meyers, Public Member, Board Secretary

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State of New Mexico

Board of Examiners for Architects

005008 — December 31, 2022

Vincent Earl Payne

Executive Director

State of New Mexico

State Board of Registration

For Professional Engineers and Surveyors

This is to Certify that Kenneth Roger Muller

having given satisfactory evidence of the necessary qualifications, as required by Sections 61-23-1 through 61-23-32 NMSA (1978), has been duly registered and is hereby authorized to practice

Professional Engineering

in the State of New Mexico

In Testimony Whereof, Witness ... dated 13 October 1994

Certificate No. 12548

State of New Mexico

State Board of Registration

For Professional Engineers and Surveyors

This is to Certify that John T. Montoya

having given satisfactory evidence of the necessary qualifications, as required by Sections 61-23-1 through 61-23-32 NMSA (1978), has been duly registered and is hereby authorized to practice

Professional Engineering

in the State of New Mexico

In Testimony Whereof, Witness ... dated 14 July 1994

Certificate No. 12423

State of New Mexico

State Board of Licensure

For Professional Engineers and Professional Surveyors

This is to Certify that Daniel Gonzales

having given evidence of the necessary qualifications, as required by Sections 61-23-1 through 61-23-32 NMSA (1978), has been duly licensed and is hereby authorized to practice

Professional Engineering

in the State of New Mexico

License No. 19969

In Testimony Whereof, Witness ... dated June 17, 2010

State of New Mexico

State Board of Licensure

For Professional Engineers and Professional Surveyors

This is to Certify that Andrew Forest Reilly

having given evidence of necessary qualifications, as required by Sections 61-23-1 through 61-23-36 NMSA (1978), has been duly licensed and is hereby authorized to practice

Professional Engineering

in the State of New Mexico

In Testimony Whereof, Witness ... dated 06 / 17 / 2021

License No. 20013

Architect

registered in

New Mexico

Pursuant to an Act by the Legislature of the State of New Mexico approved March 18, 1931, entitled "An Act to Provide for the Registration of Architects and Regulate the Practice of Architecture in the State of New Mexico", the New Mexico State Board of Examiners for Architects, after due examination, hereby grants a certificate to

John Quinn Pate

to practice Architecture in the State of New Mexico in accordance with the provisions of said Act. Issued and attested to by the New Mexico State Board of Examiners for Architects this 12th day of September, 1984

Certificate No. 1984

CHAIRMAN — SECRETARY

State of New Mexico

State Board of Registration

For Professional Engineers and Surveyors

This is to Certify that Steven K. Morrow

having given satisfactory evidence of the necessary qualifications, as required by Sections 61-23-1 through 61-23-32 NMSA (1978), has been duly registered and is hereby authorized to practice

Professional Engineering

in the State of New Mexico

In Testimony Whereof, Witness ... dated 10 July 1997

Certificate No. 13679

State of New Mexico

State Board of Registration

For Professional Engineers and Surveyors

This is to Certify that John T. Montoya

having given satisfactory evidence of the necessary qualifications, as required by Sections 61-23-1 through 61-23-32 NMSA (1978), has been duly registered and is hereby authorized to practice

Professional Surveying

in the State of New Mexico

In Testimony Whereof, Witness ... dated 9 February 1996

Certificate No. 15057

Registered in the State of

NEW MEXICO

John Quinn Pate

LANDSCAPE ARCHITECT

In accordance with the provisions of the Landscape Architects Act, approved by the Legislature of the State of New Mexico on April 5, 1965, the New Mexico Board of Landscape Architects, after careful examination and consideration of qualifications, hereby grants a certificate to the above to practice Landscape Architecture in the State of New Mexico in strict compliance with the Act.

Issued and certified by the New Mexico Board of Landscape Architects this 15th day of August 1980

NEW MEXICO Board of Landscape Architects

Registration Number 87

State of New Mexico

State Board of Registration

For Professional Engineers and Land Surveyors

This is to Certify that Patrick James Byres

having given satisfactory evidence of the necessary qualifications, as required by the provisions of Chapter 61, Session Laws 1978 as amended has been duly registered and is hereby authorized to practice

Professional Engineering

in the State of New Mexico

In Testimony Whereof, Witness ... dated May 15, 1992

Certificate No. 8126

State Board of Registration

For Professional Engineers and Surveyors

This is to Certify that Paul M. Romero

having given satisfactory evidence of the necessary qualifications, as required by Sections 61-23-1 through 61-23-32 NMSA (1978), has been duly registered and is hereby authorized to practice

Professional Engineering

in the State of New Mexico

In Testimony Whereof, Witness ... dated 15 July 2000

Certificate No. 14932

State of New Mexico

State Board of Registration

For Professional Engineers and Surveyors

This is to Certify that Richard Scott Pfeiffer

having given satisfactory evidence of the necessary qualifications, as required by Sections 61-23-1 through 61-23-32 NMSA (1978), has been duly registered and is hereby authorized to practice

Professional Engineering

in the State of New Mexico

In Testimony Whereof, Witness ... dated 17 May 1990

Certificate No. 11155

E. Specialized Services Experience

About Molzen Corbin

Molzen Corbin is a nationally ranked firm with deep roots in this State. Established in Albuquerque in 1960, we employ 88 staff members who believe that New Mexico is a great place to live and work. We appreciate the challenges that our clients undertake on behalf of their communities and we respect their goals as our own.

Serving as a trusted extension of their staff, Molzen Corbin applies decades of technical expertise, institutional knowledge, and project experience to develop solutions tailored to the needs of each client.

Molzen Corbin's Leadership in Municipal Consulting

Molzen Corbin is structured and staffed to provide highly responsive services to our clients, regardless of their location. On-call contracts have been the core of our business for 61 years (see **Figure 2**), as a large percentage of our projects are for municipalities and government agencies who work with us on a retainer basis. Please consider the following:

- We currently hold on-call contracts with 39 entities across New Mexico, providing fast, highly responsive services from the Village of Chama in the north to the southern City of Sunland Park. Molzen Corbin's ability to mobilize quickly and go the extra mile for our clients has been proven again and again.
- We offer a specialized project team consisting of a customer service manager familiar with the City of Las Vegas and lead engineers in all required disciplines to meet your day-to-day and long-term engineering and planning needs.
- We offer 88 professional, technical, and support personnel in civil, water resources, electrical, and mechanical engineering; architecture and landscape architecture; planning; and grants administration. We have the depth of staff to complete multiple projects simultaneously to meet all of your project needs.

As a service-oriented firm, we consider responsiveness to our clients, regardless of their location, our highest priority. We have the flexibility and depth of staff to respond quickly and efficiently to all of your project needs under this consulting services contract.

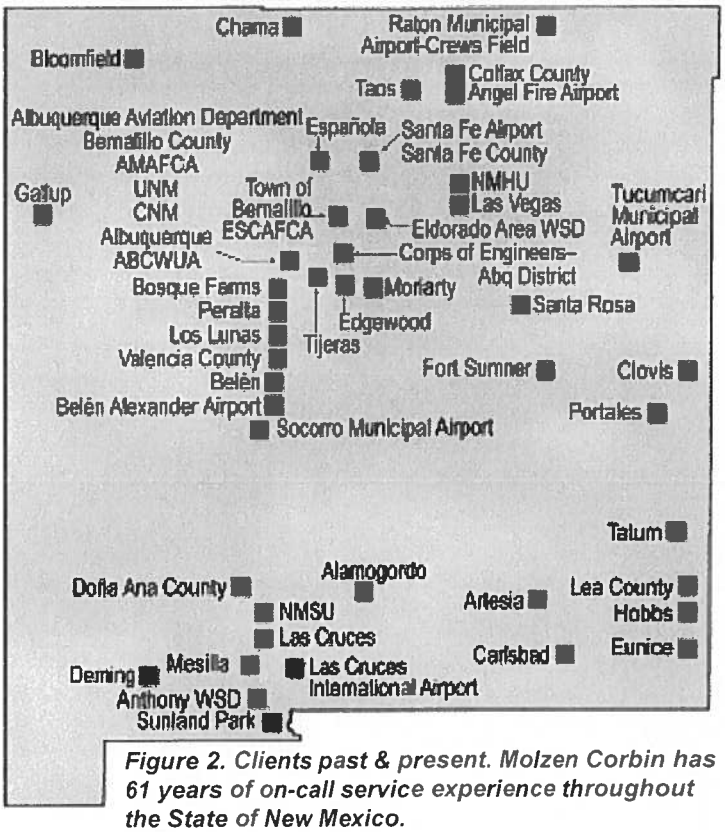


Figure 2. Clients past & present. Molzen Corbin has 61 years of on-call service experience throughout the State of New Mexico.

Solid Waste Engineering

Molzen Corbin's solid waste project team members have a strong record of regulatory knowledge and in-depth technical experience in landfill design. Molzen Corbin has addressed landfill and solid waste facilities and related projects for Sandoval, Valencia, Mora, and Eddy Counties; the Cities of Belen and Las Vegas; and the Village of Los Lunas.

In addition to the specialized consideration required for landfill evaluation and analysis projects, the Molzen Corbin project team is fully capable of, and competent at providing, the necessary engineering and technical support services required for all phases of landfill projects. These support services include civil, drainage control, structural, mechanical, electrical, and architectural design; preparation of bid documents; construction observation; and materials testing.

Solid Waste Facilities and Transfer Stations

Molzen Corbin has provided architectural services on numerous occasions for the design of facilities that require accommodation and specialized layouts for materials handling, including solid waste transfer stations for the Villages of Los Lunas and Ruidoso. We have also assisted with site selection, programming,

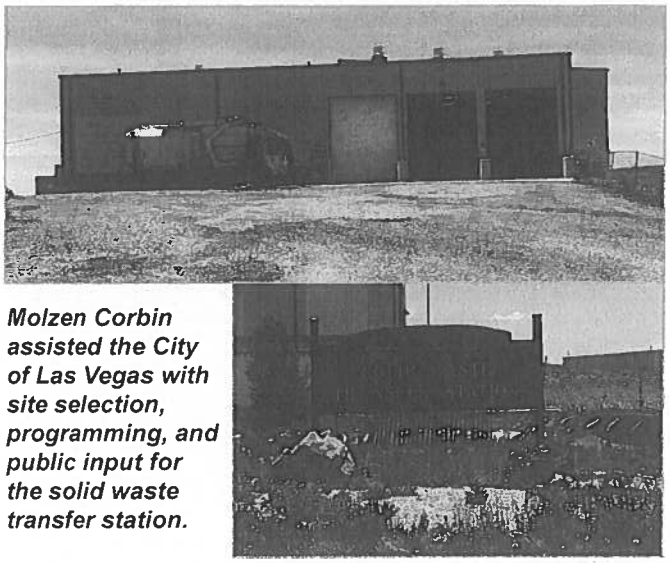
and public input for a solid waste transfer station for the City of Las Vegas.

Molzen Corbin's architectural experience includes the City of Albuquerque's Soils Amendment Facility's laboratory, administrative offices, and garage for repairing special vehicles used in the composting process. Our Vice President of Architecture, Mr. John Pate, RA, also designed the site circulation for transport class and private vehicles that use the facility, including a computerized weigh station. In another subsequent phase of the same project, he was a member of the design team and performed site development planning for the composting building, a 182,000-square-foot building that required the approval of special interest groups because of the building's proximity to the Petroglyphs. He was also on the design team for a sludge dewatering building and a water quality lab for the City of Albuquerque and project architect for improvements to digesters 1-10 at the Southside Water Reclamation Plant. All of these projects were industrial in nature and required Mr. Pate to frequently coordinate with the City of Albuquerque, special interest groups, and neighborhood organizations to make the buildings aesthetically acceptable.

Relevant project samples, along with references for each project, that further demonstrate our experience with solid waste facilities follow.

Transfer Station, Village of Los Lunas

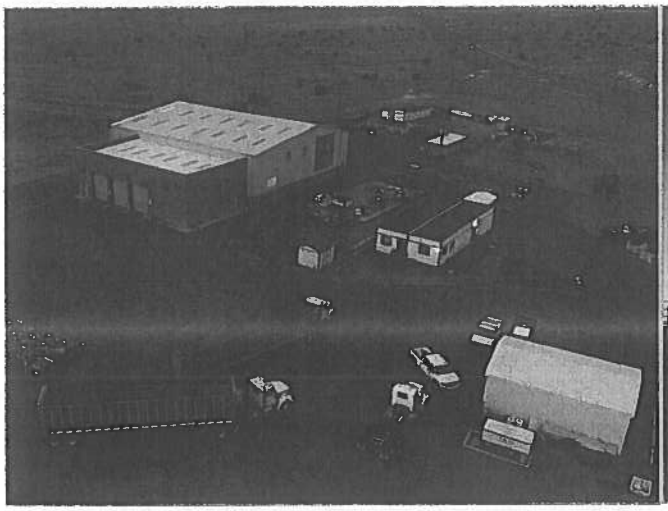
In 2011, Molzen Corbin led the remodel and design of the Los Lunas Transfer Station, including building remodel, site development, drainage, and electrical. The facility is comprised of two main buildings: Staff Administration Building and the Transfer Station Building. The Staff Administration Building contains offices, bathrooms, and a break area for personnel. The Transfer Station Building consists of a tipping area containing two bays where Solid Waste Department collection trucks unload solid waste throughout the day, a recycled cardboard processing and baling area, a transport vehicle dock below the tipping floor where Municipal Solid Waste (MSW) is pushed and loaded into the waste transport vehicle, as well as an office with a computer, electrical control panel, and file cabinets containing various forms, documents, and records.

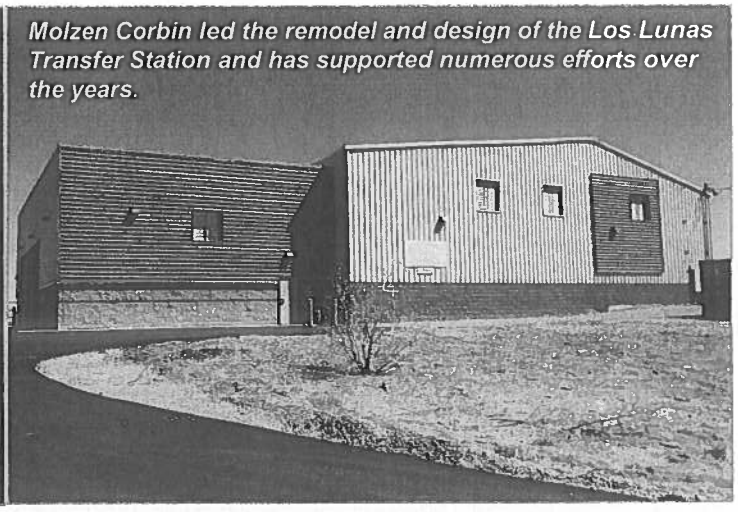


Molzen Corbin assisted the City of Las Vegas with site selection, programming, and public input for the solid waste transfer station.

Most recently, Molzen Corbin has assisted the Village with two projects at the Transfer Station: a new Composting Facility (2020) and NMED Permitting (2021). Construction was just completed on the Village's new Composting Facility, which is an aerated, containerized composting system. The Composting Facility allows for green waste to be processed on-site. In addition, Molzen Corbin is currently working with the Solid Waste Department on renewal of the Transfer Station's NMED permit.

Contact: Mr. Michael Jaramillo, Public Works Director, Village of Los Lunas, (505) 975-9131





Molzen Corbin led the remodel and design of the Los Lunas Transfer Station and has supported numerous efforts over the years.

Soils Amendment Facility, City of Albuquerque

The Soils Amendment Facility (SAF) was a master planned facility for the management of wastewater sludge by land application and composting. Molzen Corbin was responsible for the planning and design of the SAF Complex, which included 3.3 miles of access road, site drainage control, power, telecommunications, water, sanitary sewer, fencing, and buildings with associated parking and landscaping. Developed over a period of two years, the SAF had three principle structures to support the City's sludge management program:

- A 600-square-foot Water Pump Station constructed of concrete foundation and CMU walls which houses the SAF's service and fire water pumping system
- A 2,000-square-foot Administration Building including laboratory and compost sales area constructed of concrete foundation and light gauge steel frame structure
- A 3,000-square-foot Vehicle Garage for storage and maintenance of land application equipment. This building is constructed of pre-engineered metal building components resting on a concrete foundation.

Some of the Vehicle Garage's pertinent features and equipment include:

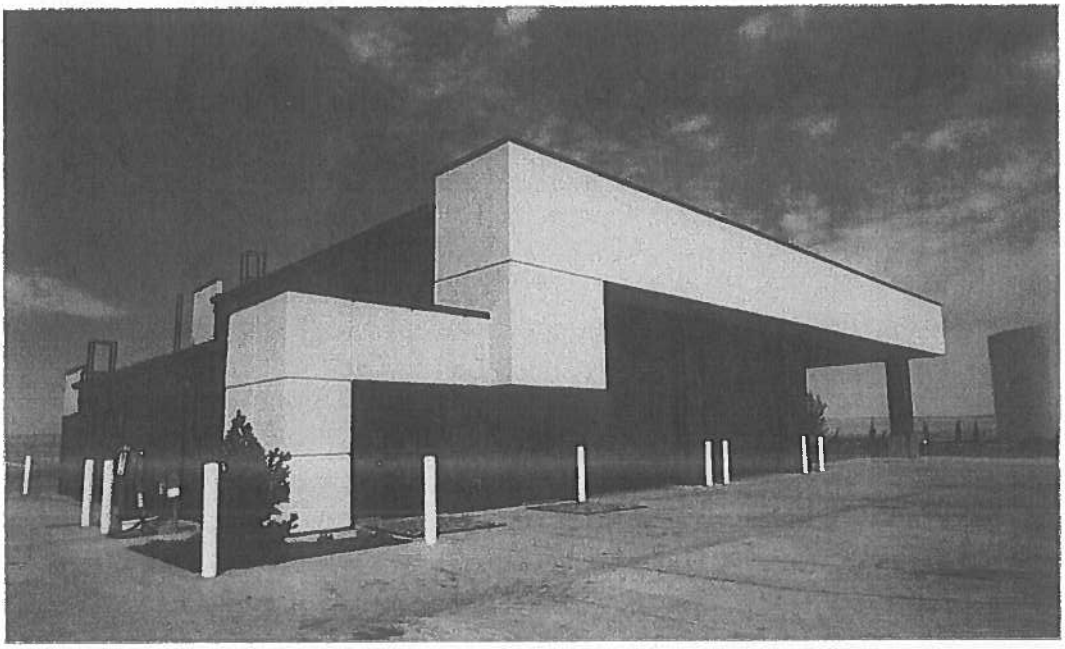
- Central, high-pressure hot water supply and distribution system to aid in routine housekeeping.
- Sub-floor pits with structural grating at floor level to contain incidental spills and vehicle wash water.
- Motorized bridge crane for vehicle maintenance.
- Central compressed air supply system.
- Underground tanks for diesel fuel and waste lubricant storage including leak detection instrumentation and controls.
- Drive-through scale for weighing inbound/outbound trucks.

The fourth major structure is a 182,000-square-foot, pre-engineered metal building in which compost is produced from wastewater sludge. This building features an extensive odor control system for compost process off-gas including collector fans and ducts and treatment via two-stage packed bed scrubber system. The scrubber system includes bulk storage and feed equipment for hazardous materials including sodium hypochlorite, sulfuric acid, and caustic soda.

Contact: Mr. Charles Leder, PE, Principal Engineer at Albuquerque Bernalillo County Water Utility Authority, P.O. Box 568, Albuquerque, NM 87103, (505) 842-9187

Valencia County Landfill Rehabilitation

When Valencia County recognized severe erosion problems at their landfill, they called Molzen Corbin to design a remedy. We assembled a team of engineers to scope the needed improvements, prepare an opinion of probable cost, and manage the design fix. The effort is ongoing and required us to survey and map the site in order to determine the existing topography as well as perform a location survey in order to accurately delineate existing surface features to assist in developing the C/PC Plan. We are currently preparing a design to address the erosion of soil cover over the facility. The work will include



Molzen Corbin master planned and designed the Soils Amendment Facility located on the west mesa for the City of Albuquerque's Liquid Waste Division of the Public Works Department. The SAF included 3.3 miles of access road, site drainage control, power, telecommunications, water, sanitary sewer, fencing, and buildings with associated parking and landscaping.

geotechnical considerations for soil type, erosional potential of the soil, soil hydraulic conductivity to meet permit requirements, and slope stability within the facility.

Contact: Ms. Lina Benavidez, Public Works Director, (505) 866-2475

Sunport Boulevard/South Yale Landfill Closure

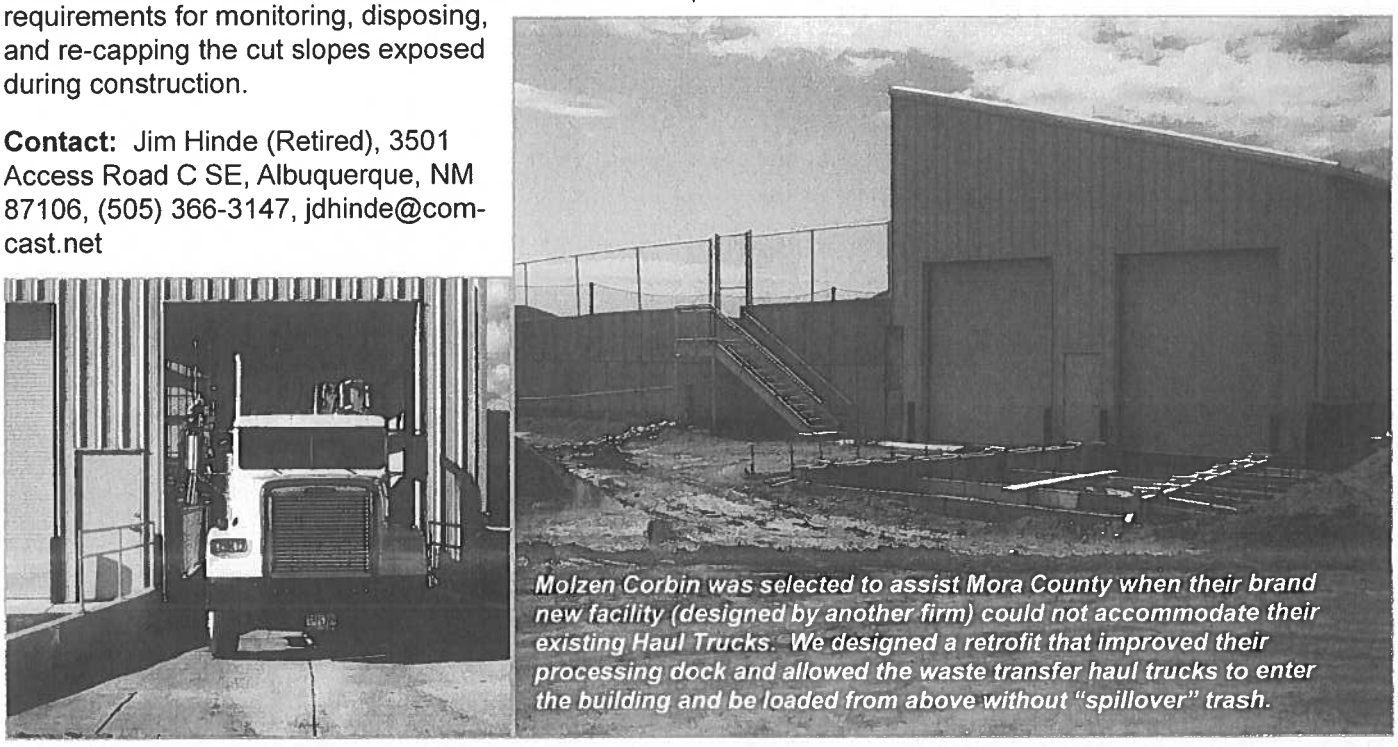
Molzen Corbin completed a challenging landfill closure project with some unique features that would challenge any landfill designer. The alignment of Sunport Boulevard from I-25 to the Albuquerque International Sunport crosses approximately 2,600-feet of the old South Yale Landfill, which was operated by the City from 1948 to 1965.

The landfill contains approximately 31 million cubic yards (CY) of mixed municipal and industrial wastes, which were deposited in excavated pits and naturally occurring arroyos before hazardous wastes were regulated or before records or inventories were required. Based on a borehole investigation and landfill characterization program undertaken by Molzen Corbin, it was determined that approximately 180,000-tons (260,000-CY) of waste would need to be removed for two roadways and a stormwater detention basin in the Sunport project. At the time of our design, there still were no EPA regulatory guidelines for dealing with re-opening and re-closing an old, unpermitted landfill, so Molzen Corbin worked closely with the NMED in establishing new design requirements for monitoring, disposing, and re-capping the cut slopes exposed during construction.

Contact: Jim Hinde (Retired), 3501 Access Road C SE, Albuquerque, NM 87106, (505) 366-3147, jdhinde@comcast.net

Additional Projects

- **Sandoval County Landfill and Solid Waste Transfer Stations Design, Sandoval County:** The Molzen Corbin project team conducted a thorough analysis of the landfill operations and drainage considerations for the Sandoval County landfill. The scope of the project included preparation and submittal of a preliminary site assessment, a closure and post-closure plan for the existing landfill, and a run-on/run-off drainage control system. Plans also called for the permitting of a new landfill adjacent to the existing site, along with a network of transfer stations strategically located throughout the County.
- **City of Belen and Valencia County Landfill:** The Molzen Corbin project team completed the preliminary site assessments for the Valencia County and the City of Belen landfills. This included a complete review of available literature pertaining to the landfills and nearby areas, including groundwater and water well information, structural geology, potential for seismic activity, geomorphology, soil surveys, geotechnical reports and logs, and historical climatological data. Molzen Corbin completed a closure plan for the Belen landfill that was reviewed and accepted by the New Mexico Environment Department. A detailed borrow site investigation on the landfill cover material was conducted, and construction and final cap and drainage structure was completed. Also included in this project were construction administration, quality control and construction observation. Additionally we are conducting baseline groundwater sampling, methane monitoring and associated reporting.



Molzen Corbin was selected to assist Mora County when their brand new facility (designed by another firm) could not accommodate their existing Haul Trucks. We designed a retrofit that improved their processing dock and allowed the waste transfer haul trucks to enter the building and be loaded from above without "spillover" trash.

F. Documentation

Documentation of education, certifications and qualifications are featured under **Section C. Personnel Experience**. Professional Licenses are provided in **Section D. Licenses**.

G. Financial

BANK OF ALBUQUERQUE

100 Sun Avenue NE, Suite 500
Albuquerque, NM 87109

June 23, 2021

City of Las Vegas, NM
1700 N. Grand Avenue
Las Vegas, NM 87701

RE: Molzen-Corbin & Associates, Inc.

To Whom it May Concern:

The above referenced company has been an exemplary client of Bank of Albuquerque since July 2004. The Company is run by individuals who are very knowledgeable, experienced, and of high integrity. Overall, we feel Molzen-Corbin & Associates, Inc. conducts its banking business in a satisfactory manner and is well managed.

The Bank's depository relationship with the Company consists of several depository accounts with total average balance over the last year in the high seven figures.

This letter is given in strict confidence for the benefit of Molzen-Corbin & Associates, Inc. for reference purposes only. Please feel free to contact me if you require additional information.

Sincerely,

Jeremy Oswald,
SVP, Commercial Banking Manager
100 Sun Avenue NE, Suite 500
Albuquerque, NM 87109
505-222-8406
joswald@bankofalbuquerque.com

H. Additional Information

Familiarity with the City of Las Vegas

There is no engineering consultant more thoroughly familiar with the City of Las Vegas than Molzen Corbin. Since 1964, we have provided consultation, planning, design, and construction inspection services to the City of Las Vegas in the areas of street improvements, drainage, airport planning and design, industrial park planning and design, grant procurement and administration, utility rate studies, wastewater collection and treatment, and water supply, storage, and distribution planning. We have sustained this high level of dedication, commitment, and ongoing support for the City of Las Vegas for more than 55 years. This dedicated partnership with the City continues today with the on-call contract we have with the Utilities and Public Works Departments.

Proximity to the City of Las Vegas

Molzen Corbin's Albuquerque office is 122 miles from the City of Las Vegas, and we can be on-site in less than two hours. We will continue to provide responsive, personalized services to the City under this on-call contract. The Molzen Corbin team makes weekly trips to Las Vegas in support of our current on-call contracts.

Project Experience with the City

In addition to our water and wastewater project history with the City of Las Vegas as shown in Figure 3, we also have a long history of providing civil and drainage engineering support (similar to the scope of tasks provided in the RFP) for the City as shown in Figure 4. These projects further illustrate our knowledge and familiarity with the City, its infrastructure, and its regulations and policies. Brief examples of a few of these relevant projects, which highlight our familiarity with the City of Las Vegas, are provided on the following pages.

Molzen Corbin's Water and Wastewater Project History in Las Vegas	
Planning/ Studies/ PERs	• 2011 Finished Water PER • 1988 Water Master Plan • Water Treatment Facility Plant Phase II Design Study • Water Supply Alternatives Evaluation • Raw Water Storage Alternatives Evaluation • Water Loss Evaluation and Implementation Plan • Hydraulic Capacity Evaluation of Northern Service Area • Taylor Well Field Evaluations • Water Supply Needs & Alternatives Summary Report • Utility Rate Analysis • State Police Building Needs Architectural Technical Assessment
Water Supply	• Taylor Well No. 4: Tank, Booster Pump Station, Well Trans. Line • Taylor Well No. 2: Well, Well Building, Well Transmission Line • Taylor Well No. 7 Phase I and Phase II • Solid Waste Transfer Station Water Tank
Water Distribution	• NM 518 Utility Improvements from Legion Drive to Storrie Lake • Mills Avenue Utility Improvements • East Loop Segment A and Segment B • Westside Water Improvements • Solid Waste Transfer Station Water System
Water Transmission	• 12" Transmission Line from Camp Luna to Valencia Tank • 8-inch Water Line from Taylor Well No. 4 to Valencia Tank
Wastewater Treatment	• North Grand Effluent – Phase I • Supplemental Facilities Plan/PER for Improvements to • Wastewater Treatment Plant • Wastewater Treatment Plant Renovations Study • Wastewater Treatment Plant Improvements • Operations Services • Sludge Disposal Facilities • Sludge Thickener • Entrance Works Enclosure • PNM Effluent Tank
Effluent Reuse	• Cinder Road Effluent Line • Rodriguez Park Effluent Reuse • New Mexico Avenue Effluent Line Crossing • Gallinas River Effluent Line • North Grand Effluent – Phase I
Sewer	• 2002 Sewer System Improvements • Cinder Road Sewer Interceptor

Figure 3. Molzen Corbin is very familiar with the City of Las Vegas though our continuing support of water and wastewater projects for the Utilities Department.

Mills Avenue Reconstruction and Gallinas Bridge Hydrologic and Hydraulic Analysis, Las Vegas (NMDOT)

Molzen Corbin designed this project (the southern terminus of the NM 518 project) to NMDOT criteria and standards. The design included the complete reconstruction of the City of Las Vegas' main east/west arterial roadway from a two-lane rural section to a five-lane urban section. The 1.5-mile-long project included more than 7,000' of storm sewer (varying from 18" diameter to 66" diameter reinforced concrete pipe) and new and relocated utilities. This project

Mills Avenue, Las Vegas

also included an NMDOT-designed bridge structure that spans the Gallinas River. Molzen Corbin furnished detailed hydrologic and hydraulic analysis of the 60-square-mile watershed for this crossing structure. The project required close coordination with the NMDOT Drainage and Bridge Sections and the City of Las Vegas. Molzen Corbin also provided design for landscaping, retaining walls, traffic control, signalization, roadway lighting, and permanent signing.

Other Street Improvements, City of Las Vegas

- **Plaza, Bridge, and National Street Roadway and Pedestrian Improvements** – Involved complete reconstruction of three streets within the central business district of downtown Las Vegas, including an underground drainage system.
- **Williams Drive Improvements, Phase 1** – State- and City-funded projects; complete underground drainage system and utility improvements.
- **Mountain View Drive Extension** – Involved reconstruction and extension of Mountain View Drive from Seventh Street to Grand Avenue (US 314), with new underground drainage system, drainage detention pond and new utilities. Molzen Corbin is currently working on a project with the City for pavement improvements on Mountain View Drive.
- **Alamo Street Improvements** – Included complete reconstruction of the Alamo Street roadway with drainage improvements. This project is located between New Mexico Avenue (ALT. 85) and Grand Avenue (US 314).
- **US 314 (85)** – Involved the reconstruction of Grand Avenue in Las Vegas from a two-lane rural section into a four-lane urban arterial with a continuous left-turn lane.

National Avenue looking west.

Past Project Performance

Molzen Corbin has sustained a strong track record for delivering quality projects on time and within budget. Figure 5 illustrates our successes in cost estimating and in the timely delivery of projects. Our strategies to control costs, meet schedules, and ensure quality are detailed below.

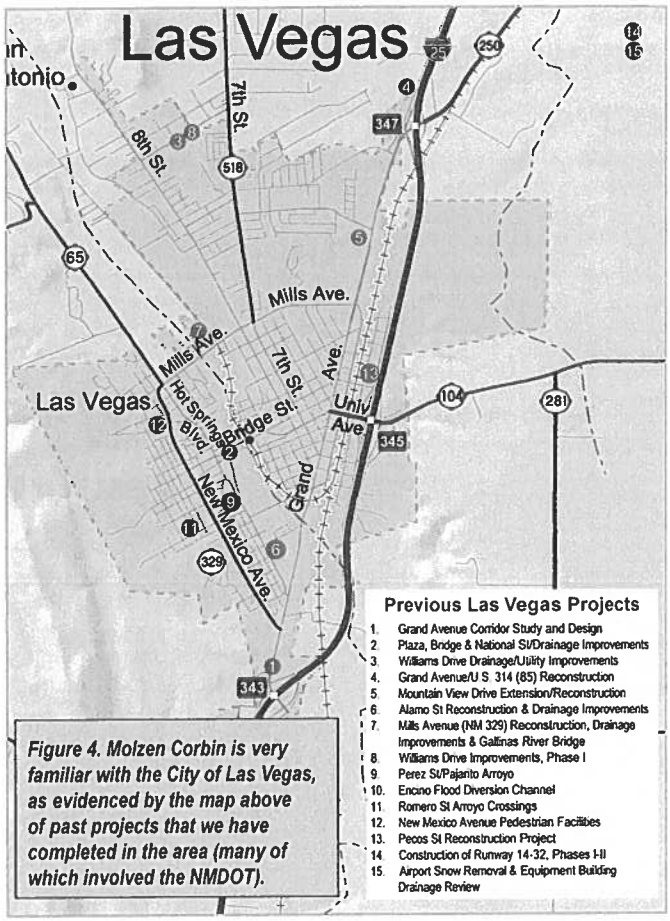


Figure 4. Molzen Corbin is very familiar with the City of Las Vegas, as evidenced by the map above of past projects that we have completed in the area (many of which involved the NMDOT).

Cost Control

Control of construction costs is a critical element that is very important to the success of a project. Although we cannot control the inflationary costs that affect labor and materials involved in construction, we pride ourselves in assisting our clients in controlling costs to the maximum extent possible. Based on our nearly 61 years of experience, we have found that there are critical elements that are key to cost control, including:

- **Production of an Excellent Set of Plans:** The most important item in receiving a fair bid and avoiding construction change orders is an excellent set of plans and technical specifications. It is critical that the Contract Documents are clear about what is expected from the Contractor. We are proud of our track record in producing clear and thorough plans and specifications and we have historically been highly complimented by contractors and our clients for the clarity and thoroughness of our plans and specifications.
- **Communication Throughout Design and Construction:** Communication with the client and the contractor throughout design and construction is a critical element to cost control. We establish a budget early on and use meeting milestones to communicate project progress and estimated costs. In

this way, project costs do not get out of control. In addition, several meetings are held throughout the construction phase to discuss issues in advance of them potentially becoming problems which result in change orders.

- **Use of Design Team to Manage Construction:** It is critical that the design project manager continues with the project to manage the construction. There is nobody more familiar with what is required during construction than the designer. Such active involvement during construction helps to ensure the Contractor complies with all details in the Contract Documents without processing unwarranted change orders.
- **Field Anticipation by Construction Observer:** The construction observer must be proactive to anticipate the next construction activity prior to its start. In this way, the observer can help anticipate and possibly mitigate any conflicts which can many times be avoided prior to construction. This saves unnecessary change orders.

Schedule Control

Molzen Corbin's success in delivering projects on time is due primarily to three important factors:

- **Detailed Project Schedule:** A detailed project schedule is developed and includes critical milestones and activities required of all stakeholders including project production and review. The schedule is used as a tool to help manage project progress and regularly scheduled meetings are used to secure valuable input.
- **Local Project Control:** Because Molzen Corbin is a New Mexico-based company and is locally-owned and operated, project control is established effectively and efficiently. The local control allows dedication of all resources needed to meet critical deadlines while providing the agility needed for unanticipated changes.
- **Team Experience:** Our team has been working together on many past projects for many years. As a result, we have honed our work processes to maximize efficiency and minimize costs for the client. We have honed our work processes to maximize efficiency and minimize costs for the client.

Quality Control

Quality Control (QC) as practiced at Molzen Corbin is a preventive system rather than a detection system. A preventive system allows for inspection concurrent with production.

Quality expectations are made clear to team members at the project kickoff meeting. At 60% and 90% design completion, plans move through a three-level quality assurance program:

- **Level I:** The design team will review each plan for quality, accuracy, and adherence to design standards.
- **Level II:** Plans will be reviewed by Mr. Jerry Paz, PE. Any plan not meeting quality standards will be returned to the project team for rework.
- **Level III:** Plans that pass Level I and II will undergo a final, in-depth quality review for accuracy, adherence to design standards, readability, and overall quality. Any plan not meeting our strict quality standards will be reworked and re-reviewed.

This system minimizes error and rework, allows for immediate adjustment of faulty premises, and enables the effective adoption of process improvements. **The benefits of this system are cost savings to the City of Las Vegas and improved (shortened) schedules.**

References

The best proof of the quality of our services lies with our clients. We strongly encourage the City to contact the our references provided in **Section E. Specialized Services Experience** for a first-hand account of our ability to deliver high-quality projects on time and within budget.

Plan to Perform Services

Management Approach

Molzen Corbin is committed to delivering maximum value with every conversation, task and project. We have more municipal "on-call" experience than any other consultant or team. We are aware that the key to any good relationship is to provide outstanding

Project/Client	Estimate	Bid	Closeout	Owner's Deadline	Completion Date
Double Eagle Phase 3 Water System Improvements, Carlsbad	$11,062,166	$11,546,746	$11,621,305	October 2020	October 2020
Cinder Road Water System Improvements, City of Las Vegas	$586,000.00	$521,988	$462,405	February 2018	February 2018
Applebay Way Road Improvements, City of Moriarty	$308,600	$234,326	$301,600	August 2015	August 2015
Public Safety Building, Town of Mesilla	$776,767	$726,500	$737,376*	October 2015	September 2015

** Added scope by City to use funding; $10,876*

Figure 5. History of past performance on similar projects.

service at a reasonable cost. We will provide services in the following manner:

- **We Will Provide a Highly Knowledgeable Customer Service Manager.** Mr. Jonah Ruybalid, PE, CFM, is very knowledgeable with our on-call clients and processes. He currently serves as our project manager for our on-call contracts with both the Utility and Public Works Departments in the City of Las Vegas. A single point of contact provides the City with efficient access to our project team, whether the request involves engineering, architecture, grants assistance, or other services. However, you are always welcome to contact anyone on our staff directly.
- **We Work "On-Call."** We stand ready to assist the City at a moment's notice on both large scale and smaller work that is performed on a day-to-day basis, including legislative requests, cost estimates, miscellaneous reviews and technical consultations. We understand that these services are commonly paid from a "General Fund" and try to minimize these hours whenever feasible.
- **Ongoing Communication.** As we do with all our clients, we will consistently visit the City to review and discuss your upcoming projects and to take care of any issues that require direction or discussion.

Technical Approach

Below is our approach to accomplish tasks under the City's on-call contract, which demonstrates Molzen Corbin's capabilities. Our engineering and architectural professionals constantly evaluate every element of every task to create cost savings, cost deferrals, and/or lower lifecycle costs.

- **Project Scoping/Programming:** Work with the City to fully define the scope for each project. This may be the most important step in any project. To fully understand your needs, we will continue to work closely with the City in an open exchange of ideas. Using your input, we will develop a project scope that is a full and accurate reflection of your needs and goals.
- **Studies:** Gather data including on-site measurement, drainage studies, master plans, utility rate studies, and other pertinent information.
- **Preliminary and Final Design:** Prepare complete working drawings, technical specifications, contract documents for bidding (e.g., bonds, insurance, etc.), quantity take-offs, and cost estimates.
- **Bidding:** Provide assistance in advertising for bids, distributing plans and documents for bidding, receiving and tabulating bids, recommending award, checking bond and insurance forms, and issuing notice to proceed for construction.
- **Construction:** Provide project/construction observers and inspection services if desired.
- **Project Closeout:** Prepare drawings for permanent records, including changes. Provide O&M manuals and operator training for treatment plants or electrical system projects.

Planning for the Future

Molzen Corbin has supported improvement to the City's transfer station and completed many projects for the City that are similar in scope to planned improvements. We are in a unique position to leverage our experience and expertise to assist the City with any projects assigned under this contract, including the following:

- **Grading and Drainage:** Currently, drainage issues exist site wide at the transfer station. Molzen Corbin is experienced in developing grading and drainage plans for a variety of projects including roadways, well housing, and site development to name a few.
- **Asphalt Paving:** We understand that the existing asphalt at the transfer station site is in poor condition and requires attention. Molzen Corbin is experienced in access, roadway, and parking lot design for fire stations and other heavy truck traffic facilities and would utilize a similar approach when designing asphalt paving improvements.
- **Building Improvements:** Based on our past experience, we understand that the City would like to complete several building improvements, including electrical upgrades and potentially a storage shop. Molzen Corbin is experienced in developing the most efficient, aesthetically pleasing buildings and building improvements. Our architecture department has been designing buildings with community use in mind for decades. In addition, Molzen Corbin employs a highly experienced electrical engineering staff that can assist with diagnosing, planning, and developing electrical upgrades.

Current Volume of Work

Molzen Corbin currently has the following projects with the City of Las Vegas that are less than 75% complete:

- Taylor Well No. 4 Rehab (45%)
- PRV Design (50%)
- Lift Station No. 3 Rehab, NMDOT Constr. Phase (30%)
- Hanna Park Effluent Constr. Phase (5%)
- North Gonzales Waterline Replacement Constr. Phase (10%)

Cost

Per the RFP, Molzen Corbin's current hourly rates are included in a separate sealed envelope.

Proposal to Provide
Solid Waste Facility Planning, Design and Construction Phase Engineering Services
Opening No. 2021-24

COPY

Submitted to

City of Las Vegas
1700 N. Grand Avenue
Las Vegas, NM 87701

Submitted by

Engineering Solutions & Design, Inc.
6565 Americas Pkwy NE, Ste 200
Albuquerque, New Mexico 87110
(505) 298-1851

July 7, 2021

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NOTARIZED AFFIDAVIT - OFFEROR'S INFORMATION

OFFEROR: Engineering Solutions & Design, Inc. (a *corporation* headquartered in New Mexico)

AUTHORIZED AGENT: Jack P. Chappelle, P.E. * President

ADDRESS: 6565 Americas Pkwy NE, Ste 200 * Albuquerque, NM 87110

TELEPHONE NUMBER: (505) 298-1851 **FAX NUMBER:** Not Applicable

DELIVERY: Engineering Services

STATE PURCHASING RESIDENT CERTIFICATION NO.: Not Applicable

NEW MEXICO CONTRACTORS LICENSE NO.: Not Applicable

FEDERAL TAX ID NO.: 85-0459068 **NEW MEXICO TAX ID NO.:** 02-388451-00-7

SERVICE(S): SOLID WASTE FACILITY PLANNING, DESIGN AND CONSTRUCTION PHASE ENGINEERING SERVICES

THE CITY OF LAS VEGAS RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS AND TO WAIVE ANY TECHNICAL IRREGULARITY IN THE FORM.

AFFIDAVIT FOR FILING WITH COMPETITIVE PROPOSAL

STATE OF New Mexico }
} ss
COUNTY OF Bernalillo }

I, Jack P. Chappelle, P.E. state under penalty of perjury that I am at least 18 years old, and am the agent authorized by the offerors to submit the attached proposal. Affiant further states that the offeror has not been a party to any collusion among offerors in restraint of freedom of competition by agreement to a fixed price or to refrain from submitting a proposal; or with any city official or employee as to the quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussion between offerors with any City official concerning an exchange of money or any other thing of value for special consideration in the letting of a contract.

Signature

Subscribed and sworn to before me, this 28th day of June, 2021.

(SEAL)

OFFICIAL SEAL
Brandon Kehl
NOTARY PUBLIC - STATE OF NEW MEXICO
My Commission Expires 5-19-2024

Notary Public Signature
My Commission Expires: 5-19-2024

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to the Procurement Code, NMSA 13-1-28, *et al*, as amended, a prospective contractor subject to this section shall disclose all campaign contributions given by the prospective contractor or a family member or representative of the prospective contractor to an applicable public official of the state or a local public body during the two years prior to the date on which the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor or a family member or representative of the prospective contractor to the public official exceeds two hundred fifty dollars ($250.00) over the two-year period. A prospective contractor submitting a disclosure statement pursuant to this section who has not contributed to an applicable public official, whose family members have not contributed to an applicable public official or whose representatives have not contributed to an applicable public official shall make a statement that no contribution was made.

A prospective contractor or a family member or representative of the prospective contractor shall not give a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or during the pendency of negotiations for a sole source or small purchase contract.

Furthermore, a solicitation or proposed award for a proposed contract may be canceled pursuant to NMSA 13-1-181 or a contract that is executed may be ratified or terminated pursuant to NMSA 13-1-18 if a prospective contractor fails to submit a fully completed disclosure statement pursuant to this section; or a prospective contractor or family member or representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process.

The state agency or local public body that procures the services or items of tangible personal property shall indicate on the form the name or names of every applicable public official, if any, for which disclosure is required by a prospective contractor.

THIS FORM MUST BE INCLUDED IN THE REQUEST FOR PROPOSALS AND MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

"Applicable public official" means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

"Campaign contribution" means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official, or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to statewide or local office. "Campaign Contribution" includes the payment of a debt incurred in an election campaign but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

"Family member" means spouse, father, mother, child, father-in-law, mother-in-law, daughter-in-law, or son-in-law of (a) a prospective contractor, if the prospective contractor is a natural person; or (b) an owner of a prospective contractor.

"Pendency of the procurement process" means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

"Prospective contractor" means a person who is subject to the competitive sealed proposal process set forth in the Procurement Code [NMSA 13-1-28 through 13-1-199] or is not required to submit a competitive sealed proposal because that person or business qualifies for a sole source or a small purchase contract.

"Representative of a prospective contractor" means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

Names of Applicable Public Officials: ANY

DISCLOSURE OF CONTRIBUTIONS:

Contribution Made By: _____

Relation to Prospective Contractor: _____

Date Contribution(s) Made: _____

_____

Amount(s) of Contribution(s): _____

_____

Nature of Contribution(s): _____

_____

Purpose of Contribution(s): _____

_____

(Attach extra pages if necessary)

_____ _____
Signature Date

_____
Title (position)

– OR –

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS ($250) WERE MADE to an applicable official by me, a family member or representative.

_____ July 6, 2021
Signature Date

Jack P. Chappelle, P.E., President

INTRODUCTION

Engineering Solutions & Design, Inc. (ES&D) is pleased to present our qualifications and experience for professional solid waste engineering services for the City of Las Vegas (City). ES&D was founded in 1995 to specifically address public entities' solid waste issues. Throughout our 26-year history we have provided comprehensive solid waste engineering services for a variety of solid waste programs in Northern New Mexico, including:

- San Miguel County
- Town of Taos
- Village of Angel Fire
- Northeastern New Mexico Landfill
- Los Alamos County
- North Central New Mexico Solid Waste Planning Committee
- Rio Arriba County

Some of the solid waste services ES&D provided these clients encompass:

- Evaluating transfer station design options.
- Designing solid waste facilities and overseeing construction.
- Providing management and operational support for solid waste facilities and systems.
- Identifying optimal locations for recycling collection and drop-off centers.
- Preparing solid waste facility permit applications and permit modifications.
- Developing comprehensive programs for solid waste systems.
- Preparing solid waste management plans and assisting with their implementation.
- Conducting collection vehicle routing studies, feasibility studies, and cost analyses.

This proposal presents ES&D's capabilities and experience along with a distinct and precise description of the approach we will undertake to meet and exceed the City's solid waste needs and expectations. We have provided professional engineering services to a variety of solid waste clients in New Mexico and throughout the Southwest and Midwest United States. These projects have allowed us to expand our knowledge and capabilities and have enhanced our ability to provide projects that are complete, technologically advanced, and accurate.

SPECIALIZED SERVICES

ES&D has successfully completed a variety of solid waste projects during our 26-year history, including the permitting and re-permitting of solid waste facilities, transfer station designs, site assessments, feasibility studies, facility assessments, and cost analyses. We have also developed designs for solid waste facilities; prepared operation plans and closure plans for existing transfer stations, drop-off centers, recycling centers, and landfills; and conducted waste characterization, recycling, and waste reduction studies.

ES&D has previously worked in the Las Vegas area and is familiar with the City's facilities and operations. We have made several visits to the City's transfer station site and completed an initial conceptual design for a vehicle/wash bay building. We also planned, designed, and provided operations support for the San Miguel County Transfer Station.

The breadth of ES&D's solid waste experience has resulted in establishing positive working relationships with a variety of state and federal regulatory agencies. We will rely on this experience while conducting projects for the City; and we are prepared to provide consultation regarding solid waste issues or challenges facing the City. We will be available to attend and, if requested, facilitate meetings with City staff, council members, and state and federal regulatory agencies.

ES&D understands the City's desire to retain a multi-disciplined team. Our project team includes engineers and architects, each with more than 35 years of technical experience. These individuals include:

Jack P. Chappelle, PE – Project Manager & Senior Civil Engineer – who, for the past 30-plus years, has focused exclusively on solid waste facility designs, operations, and construction oversight and management. His relevant technical experience encompasses preparing construction drawings, specifications, schedules, and cost estimates for transfer station, recycling, and landfill facilities. Jack's project management experience is wide ranging. He has managed teams as small as four individuals to more than 75 and construction projects costing from $50,000 to more than $130 million.

Charlie M. Otero, AIA – Architect – who has collaborated with Jack Chappelle on transfer station and building designs for more than 30 years. Some of his notable designs include a material recovery facility in Albuquerque, a transfer station in Angel Fire, and the landfill scale house and administration building at the Cerro Colorado Landfill in Albuquerque.

Donald MacCornack, PE – Structural Engineer – who has been practicing structural engineering in New Mexico for more than 40 years. His extensive design and construction experience includes contract document preparation, construction observation, and experience with the rehabilitation of existing structures.

Terry Walker, PE – Mechanical Engineer – whose experience includes production and support facility designs along with heating, ventilation, and air conditioning (HVAC) systems and plumbing systems. Terry's computer capabilities, combined with his practical experience, enable him to determine effective combinations for building systems.

Harvey Peel, PE – Electrical Engineer – who designed electrical systems for the vehicle shredding and crushing operations at the City of Albuquerque's recycling and disposal facility and a medium voltage loop feed system for Amazon's new warehouse facility in Albuquerque as well as lighting systems and controls for Highland University.

In addition to these highly qualified professionals, ES&D's team members possess wide-ranging experience that includes preparing feasibility studies, cost analyses, and solid waste management plans as well as assisting clients with completing funding applications. These team members also support our technicians and engineers by organizing and initially analyzing submittals and invoices so they can be easily and efficiently assessed and approved.

Some examples of the professional solid waste engineering services we have provided our Northern New Mexico clients include successfully completing:

- Design and construction phase engineering services for the McKinley Paper Materials Recovery facility in Albuquerque.
- Engineering support and design services for the Angel Fire Transfer Station.
- Solid waste system development projects for San Miguel County and the Taos Intergovernmental Council.
- Solid waste permits for the Taos Regional Landfill and receiving regulatory agency (NMED) approval for construction.
- Landfill engineering support services for the Los Alamos County Landfill.
- Solid waste engineering and planning support for the North Central Solid Waste Planning Committee.

Additionally, we addressed compliance order issues for the Town of Taos; established solid waste drop-off centers in Rio Arriba County; and provided guidance to Harold Daniels regarding the landfill north of Wagon Mound.

ES&D enjoys a reputation as a leading solid waste firm in New Mexico. This leadership is exhibited in our involvement in the New Mexico Chapter of the Solid Waste Association of North America and the New Mexico Recycling Association as well as our interaction with the New Mexico Environment Department's Solid Waste Bureau. This involvement and interaction allow us to maintain our cutting-edge knowledge base and our positive interaction with state and federal regulatory agencies.

The matrix on the following page provides a list of selected New Mexico solid waste projects ES&D has completed that encompass our understanding of the services the City may require.

PROJECT	CLIENT	System Development	Planning	Public Education and Participation	Permitting	Design	Closure Plans	Transfer Station or MRF	Support Services	Construction Engineering Services	Financial Analysis
Develop and Design MRF	McKinley Paper, New Mexico	✓				✓		✓	✓	✓	✓
Design Transfer Station	Angel Fire, New Mexico					✓		✓	✓	✓	
Construction Oversight	McKinley Paper, New Mexico							✓	✓	✓	
Vehicle/Wash Bay Conceptual Design	Las Vegas, New Mexico		✓			✓					
Regional SW System Development	Taos, New Mexico			✓	✓						
Public Hearing	Taos, New Mexico		✓	✓							✓
Public Hearing	New Mexico Environment Department		✓			✓			✓		✓
Convenience Center	Rio Arriba County, New Mexico		✓			✓			✓		✓
Convenience Center	Socorro County, New Mexico		✓			✓				✓	
Landfill Engineering Services	Los Alamos County, New Mexico					✓	✓		✓	✓	
Convenience Center Siting	Rio Arriba County, New Mexico	✓	✓			✓			✓		
Convenience Center Siting	Santa Clara Pueblo, New Mexico	✓	✓			✓			✓		
Convenience Center Siting	San Juan Pueblo, New Mexico	✓	✓			✓			✓		
Operations Plan	Rio Arriba, New Mexico	✓	✓	✓					✓		
Value Engineering	New Mexico Environment Department		✓	✓					✓		✓
Solid Waste Planning	North Central NM SW Planning Comm.	✓	✓			✓	✓		✓	✓	✓
Transfer Station Analysis	Los Alamos County, New Mexico	✓	✓								✓
Analysis of Landfill vs. Transfer Station	Taos, New Mexico		✓								✓
Landfill Expansion Cost Analysis	Socorro, New Mexico		✓			✓	✓				✓
Public Education Program	Taos, New Mexico		✓	✓							
Recycling Operations	Rio Arriba County, New Mexico			✓							
Transfer Station Analysis	Taos, New Mexico		✓	✓							

ES&D has conducted a wide variety of projects for clients throughout New Mexico as well as the Southwest and Midwest United States. Brief descriptions for some of these projects follow.

VEHICLE/WASH BAY BUILDING CONCEPTUAL DESIGN
City of Las Vegas, New Mexico

The City considered several potential solid waste related projects during the past four-year contract period. On project the City expressed interest in having was a new vehicle/wash bay facility built on its transfer station site; and ES&D team members completed an initial conceptual design for a building to function as such. The conceptual design included a collection vehicle garage and a wash bay area and presented a layout of the building and associated electrical, mechanical, and plumbing components. In addition, team members evaluated the building's location in relationship to the site's leachate pond as any contact water from the building must be properly contained.

MATERIAL RECOVERY FACILITY
Private Client, Albuquerque

ES&D planned, designed, and oversaw construction of a multi-bay material recovery facility located in southeast Albuquerque. The facility includes a 35,000 square-foot material recovery building, scale house, separate office building, and on-site utilities. In addition to designing the facility for efficient ingress and egress operations, a rail spur was designed and constructed to service the facility. A multi-disciplined team of professionals completed this project and included civil, structural, mechanical, and electrical engineers along with a project architect. The facility has been in operation for several years and currently processes approximately 4,500 tons of materials monthly.

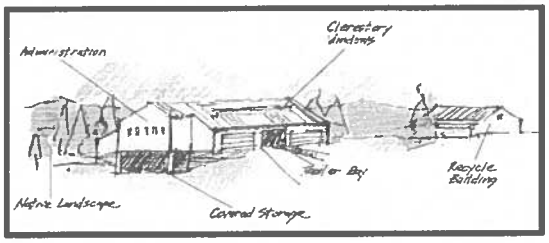
TRANSFER STATION
Private Client, Arizona

ES&D evaluated an existing recycling and transfer facility in Phoenix, Arizona to determine potential operations procedures. This analysis focused on utilizing existing equipment while recognizing there was limited funding available for the operation. We identified three operating procedures that resulted in accelerated unloading of collection vehicles and transfer trailer loading along with maximizing the existing baler. Implementation of these operating procedures increased the transfer station's efficiency by 25% and the need for new equipment was postponed for an additional three years.

ON-CALL ENGINEERING SERVICES
Taos Intergovernmental Council, New Mexico

After overseeing the successful construction of the first cell of the Taos Regional Landfill, ES&D was retained to be the landfill engineer. During this time, we addressed various issues at the landfill, including cell design, operations improvements, landfill capacity analyses, drainage controls, erosion controls, stormwater pollution prevention activities, groundwater monitoring, landfill gas monitoring, and responding to New Mexico Environment Department (NMED) concerns. Further, a new cell was designed and constructed, the on-site access road was improved, gas monitoring wells were installed, and issues regarding daily cover and on-site soil management were addressed.

TRANSFER STATION DESIGN
Angel Fire, New Mexico



ES&D team members developed and designed a new transfer station for the Village of Angel Fire. The facility includes areas for equipment storage, recycling drop-off and handling, and office space. It was designed to blend with its surroundings and provide easy access for citizens and village staff. The building is a prefabricated 8,000 square-foot metal structure that accommodates more than 100 tons of solid waste daily.

COLLECTION SYSTEM
Seward County, Kansas

ES&D completed a routing study for Seward County's rural collection program. This routing study identified methods for improved collection and extended the length of routes. The system was based on sector collection which reduced doubling back and retracing steps. In addition, this method allowed for adjustments necessary because of inclement weather and equipment availability. The routing program was both computer and paper based to allow for ease of use by all operators and managers. The program was implemented in 2014 and has been successful in reducing driving times by 32%.

MULTI-DISCIPLINE PROJECT
Taos Intergovernmental Council, New Mexico

ES&D has conducted several multi-disciplined projects for the Taos Intergovernmental Council that required a broad spectrum of expertise. For example, ES&D prepared construction drawings for the landfill that included: three miles of roadway, sewer lines, water lines; surveying of property boundaries and site works; two buildings including a maintenance building; stormwater controls including swales, drainage channels, berms, and dikes; and electrical and mechanical designs for water well pumps, leachate pumps, lighting for the structures and the site; and controls for site security. ES&D oversaw all design work completed by a multi-discipline team comprised of our personnel and separate consulting firms.

ON-CALL ENGINEERING
Private Client, Arizona

ES&D provided on-call engineering services for a private solid waste collection service company that owns and operates a transfer station, material recovery facility, landfill, and truck depots. The engineering services provided for these facilities encompassed all aspects of civil, structural, traffic, and mechanical engineering as well as architectural services. ES&D directed the activities of this multi-disciplined team and ensured the client's needs were succinctly and efficiently addressed. Some of the engineering services provided included the expansion of structures, widening and lengthening of landfill roads, remodeling and expansion of the transfer station, environmental monitoring including both groundwater and air, addressing permit modification requests, identifying funding sources for small and large projects, collection and transfer trucks routing, and a number of on-site designs relative to stormwater drainage, the addition or removal of equipment, and operations.

ON-CALL ENGINEERING SERVICES
Los Alamos County, New Mexico

Throughout this project ES&D addressed drainage controls, erosion controls, and stormwater pollution prevention activities at the Los Alamos County Landfill along with responding to NMED concerns. Specific efforts included the design of a holding pond for stormwater at various locations on site, updating the stormwater pollution plan for the facility, and assessing options for reducing sediment discharge from the landfill.

LANDFILL PERMIT MODIFICATION
Seward County, Kansas

ES&D prepared a permit modification for the Seward County Landfill as a part of a series of projects conducted at the landfill. This modification addressed changes that had occurred at the site and identified improvements to the landfill's operation. Throughout the permit modification process, ES&D addressed improvements at the site that allowed for more cost-effective approaches to operations, leachate control, alternative daily and final cover, and site development. The permit modification process took less than a year to complete. The permit modification process was successful because ES&D and the client interacted with the regulatory agency on a regular and proactive basis.

LANDFILL SITING, PERMITTING, DESIGN, AND CONSTRUCTION OVERSIGHT
Private Client, Arizona

ES&D completed siting, permitting, design, and construction oversight services for a new landfill in Central Arizona. This project involved assessing the property and included an evaluation of the feasibility of the site to meet all Arizona Department of Environmental Quality requirements. The landfill's permit was completed and approved within a nine-month period and the landfill opened less than 15 months after initial site investigations.

ON-CALL ENGINEERING SERVICES
Various Clients

ES&D has provided on-call engineering services for several clients. These on-call projects encompass transfer stations and landfills and address all aspects of operations and engineering. The breadth of challenges these projects present require access to a multi-disciplined team that can be easily accessed to address clients' needs. Some of the on-call engineering services ES&D has provided include: designs to extend on-site roads; designs to expand transfer station facilities; conducting environmental monitoring including both groundwater and air; preparing permit modification requests; identifying funding sources for needed facility projects; and stormwater drainage designs, along with providing recommendations to add or remove equipment as well as improvements to operations. We have provided on-call engineering services to some of our clients for more than 15 years.

CAPACITY & CAPABILITY

ES&D has been in business for more than 26 years. As a New Mexico Corporation, we are proud of our record of service to the state's solid waste community. Our exemplary record of completing projects on time and within budget stems from our commitment to addressing each client's specific needs while exceeding their expectations.

ES&D will complete the City's proposed projects from our offices in Albuquerque. Team members can be in Las Vegas within three hours of notification of a problem or the need to attend an unscheduled meeting. We are committed to providing the City with professional and timely solid waste consulting services. In addition, we understand that the City may require our services with short notice and we can, and will, accommodate any of these types of requests.

ES&D utilizes scheduling and tracking techniques that maintain a continuous update for each project. Regularly scheduled reviews of each team member's availability are conducted utilizing our in-house project control system. We have found this tool to be exceptionally valuable as it allows our team members to be aware of their availability. In addition to scheduling, ES&D utilizes this project control system to track costs associated with our projects as well as a tool for estimating and tracking services provided by other parties.

The proposed work schedule for this project will be as dictated by specific tasks the City identifies. ES&D has the manpower to address each of the services as identified on the Request for Proposals and should the need arise, has access to additional highly skilled and well qualified solid waste planning and design professionals.

ES&D identifies the group of technical experts that best meet each project's specific needs. We are project-focused and not personnel-focused, which ensures positive project outcomes for our clients. ES&D's understanding of the City's solid waste issues and our unique knowledge of the area guided our selection of the key technical professionals that comprise our team.

The project team is led by Jack Chappelle, PE. As the project manager, he will be responsible for all project activities and the coordination of personnel and equipment as well as quality assurance and quality control. As the team's senior civil engineer, Jack will be responsible for directing and overseeing all potential site improvements and environmental services (i.e., drainage systems, leachate treatment and management, ingress and egress routes, etc.)

The team's lead architect is Charlie Otero, AIA. Charlie and Jack have worked together for more than 30 years. For example, they collaborated on projects at the Cerro Colorado Landfill in Albuquerque, provided design and construction oversight services for McKinley Paper Company's material recovery facility in Albuquerque as well as the transfer station and maintenance building in Angel Fire.

Our project team is further strengthened with Donald MacCornack, PE who will lead all structural engineering tasks; Harvey Peel, PE who will lead all electrical engineering work; and Terry Walker, PE who will direct all mechanical engineering efforts. Designers for the project are Michael Kuehn and Ed St. Martin. Field and construction phase activities will be conducted by George Coiner and Christopher Chappelle under the direction of our professional engineers and architect.

These individuals' brief resumes delineating their educational and certification credentials can be found in the *Required Certifications* section of this proposal.

PAST RECORD OF PERFORMANCE

As noted previously in this proposal, ES&D has an exemplary record of completing projects on time and within budget. This outstanding record is a hallmark of the firm and our professional staff. Applicable examples of ES&D's success with time and budget control are provided in the following table.

Project	Initial Design Budget	Final Design Budget	Initial Construction Budget	Final Construction Budget
Two-Bay Transfer Station	$86,000	$81,500	$745,600	$715,789
Three-Bay Transfer Station	$110,000	$110,000	$1,134,000	$989,765
Leachate Pond	$23,500	$23,000	$325,000	$318,495
Solid Waste Convenience Center	$62,375	$62,375	$216,795	$212,899
Recyclables Convenience Center	$48,750	$42,545	$88,155	$97,985*
Recycling Sorting Facility	$88,750	$87,890	$345,000	$342,198
Stormwater Pond	$10,125	$9,795	$55,025	$61,235*
Solid Waste Collection Vehicle Fueling Station	$124,189	$109,134	$450,000	$475,890*

** Owner requested modifications that impacted the final construction costs.*

ES&D has developed a series of management tools that project team members utilize to control costs. These tools provide easy-to-use inputs and formulas that allow for quick and accurate project tracking. These tools have been an integral part of ES&D's project management since the inception of the firm.

Another key to ES&D's success is quality control. Quality is ES&D's focus for every project and quality permeates every aspect of our projects. Our quality assurance/quality control program functions as follows:

- **Project Startup:** All technical, written, and production aspects of the project are reviewed. Individuals are assigned for initial and final reviews and project milestones are established.
- **Project Milestones:** All technical, written, and production elements of the project are reviewed. A meeting of reviewers and project team members is held to discuss pertinent issues.
- **Submittals:** All aspects of each submittal are reviewed for completeness and accuracy. The results of the review are presented, and all issues are addressed.
- **Final Product:** The final document is reviewed in a similar fashion as the submittals. No deliverable is distributed to the client until reviews are complete and all issues are satisfactorily addressed.

The following references are provided as an example of ES&D's capacity and capability to successfully complete projects. Given the broad spectrum of potential projects the City is considering, ES&D has identified a number of clients for whom we have completed a variety of projects. Please feel free to contact these references.

Project	Contact Name and Location	Telephone and Email
MRF Design & Operations	*Frank Sanchez, Vice President Town Recycling, LLC Albuquerque, New Mexico **Former Operations Manager for BioPappel International, Inc.*	(505) 400-1038 frank@townnm.com
MRF Operations	Rick Sisneros, Plant Manager McKinley Paper Company Albuquerque, New Mexico	(505) 873-0440 rsisneros@biopappel.com
Solid Waste Planning	William Sutton, Director Shawnee County Solid Waste Department Topeka, Kansas Andy Graham, Program Manager Shawnee County Environmental Health Dept. Topeka, Kansas	(785) 233-4774 William.Sutton@snco.us (785) 251-5750 Andy.Graham@snco.us
Solid Waste Study	Sam McCord, Program Manager Sandia National Laboratories Albuquerque, New Mexico	(505) 844-8916 samccor@sandia.gov
Operations and Planning	Brock Theiner, Director Seward County Landfill Liberal, Kansas	(620) 626-3266 btheiner@sewardcountyks.org

FAMILIARITY WITH THE CITY OF LAS VEGAS

ES&D team members completed an initial conceptual design for a vehicle storage/wash bay building at the City's transfer station site and we provided professional engineering services for several projects for San Miguel County. Given our knowledge and familiarity with the area coupled with our previous work in the area, we are up-to-speed and ready to commence work for the City immediately upon project award.

ES&D and our project team members are prepared to tackle the City's solid waste engineering challenges expeditiously and professionally. Without hesitation, our team members would respond to any request and provide information or support as needed.

CURRENT VOLUME OF WORK WITH CITYOF LAS VEGAS

ES&D does not presently have any project work with the City of Las Vegas.

REQUIRED CERTIFICATIONS

All **Solid Waste Facility Planning, Design and Construction Phase Engineering Services** to be performed for the City will be completed under the direction of Jack Chappelle, PE. Brief resumes for our project team's key professionals follow. These project team members have a long-standing and close working relationship and have developed a team synergy that allows them to anticipate project obstacles and quickly implement solutions.

JACK CHAPPELLE, PE

Project Responsibility: Project Manager & Senior Civil Engineer
Technical Experience: 43 years
Education: BS – Civil Engineering; MBA – Business Administration
Registration: Professional Engineer (New Mexico No. 10065)
Application to This Project: With Jack's extensive knowledge of solid waste in New Mexico, the workings of the New Mexico Environment Department, and his experience with a variety of stakeholders, he is well suited and prepared to meet the challenges of the City's solid waste projects. His capabilities in utilizing a variety of management tools will be essential in keeping the project focused and attuned to its goals and milestones. Jack's success in working with the New Mexico Environment Department will be vital to minimizing costs for the City. Jack also has extensive experience facilitating meetings and he has made numerous presentations to local, state, national, and international groups.

Jack's civil and environmental engineering experience includes transfer station, material recovery facility, and landfill designs in New Mexico, Kansas, Colorado, and Arizona. He led the engineering efforts for the design of the McKinley Paper Company's material recovery facility, Angel Fire transfer station, and Cerro Colorado Landfill in New Mexico as well as more than ten solid waste facilities in other states.

Jack's project management and engineering experience are unparalleled. This extensive experience assures the City that any solid waste projects it identifies for analysis, design, or construction phase engineering will be environmentally sound and completed efficiently and cost-effectively.

CHARLIE OTERO, AIA

Project Responsibility: Project Architecture
Technical Experience: 43 years
Education: BFA – Architecture
Registration: Licensed Architect (New Mexico No. 1614)
Application to This Project: Charlie's architectural experience includes building designs at a variety of solid waste facilities as previously outlined in this proposal (MRF, transfer stations, scale house buildings, and maintenance buildings). In addition, Charlie completed a conceptual design of a vehicle storage/wash bay building at the City's transfer station site. During this process, he also developed options for the design of a new transfer station building and improvements to the current transfer station building. Charlie's budgeting and estimating experience will be of considerable value when completing projects the City identifies for implementation. He uses national building cost data publications, up-to-date RS Means construction cost data, and his institutional cost knowledge when developing construction cost estimates for his designs.

DONALD MacCORNACK, PE

Project Responsibility: Structural Engineer
Technical Experience: 42 years
Education: BS – Civil Engineering
Registration: Professional Engineer (New Mexico No. 8638)
Application to This Project: Donald's structural design expertise includes the development of construction documents and construction oversight services for multi-story commercial, industrial, and institutional buildings as well as parking structures, bridges, and specialized structures. His designs encompass the use of many different materials – steel, concrete, precast concrete, masonry, and timber – and structural systems. Donald also has extensive experience in the investigation and rehabilitation of existing structures as well as providing facility inventories to improve the structural integrity of existing buildings.

HARVEY PEEL, PE

Project Responsibility: Electrical Engineer
Technical Experience: 46 years
Education: BFA – Architecture
Registration: Professional Engineer (New Mexico No. 8251)
Application to This Project: In addition to the projects previously delineated in this proposal, Harvey's electrical and illumination designs include the New Mexico State Capitol building, a co-generation facility at New Mexico State University, the Bernalillo County/Albuquerque west-side detention facility, a 1.6 million square foot mall in Arizona, and medium voltage campus modifications at the Santa Ana Casino. Harvey's expertise will be essential when designing new facilities or retrofitting existing buildings for the City.

TERRY WALKER, PE

Project Responsibility: Mechanical Engineer
Technical Experience: 39 years
Education: BS – Mechanical Engineering; MS – Mechanical Engineering
Registration: Professional Engineer (New Mexico No. 5209)
Application to This Project: Terry's mechanical engineering experience includes scale system designs, glass crushing operations, HVAC systems for maintenance buildings and transfer stations, and building retrofitting designs. His plumbing design experience includes complete on-site utility systems, domestic and wastewater systems, natural and liquefied petroleum gas systems, and heat transfer piping. Terry has designed HVAC systems varying in size and up to $13 million in construction costs. Terry also has a wide variety of construction contracting experience. This breadth of experience will be invaluable to projects the City identifies for implementation.

MICHAEL KUEHN

Project Responsibility: Designer
Technical Experience: 48 years
Education: BA – Philosophy and English
Application to This Project: Michael is an outstanding designer who has been involved in the development of several solid waste facilities in New Mexico, including the McKinley Paper Company's Material Recovery Facility and the conceptual layout of the San Miguel County Transfer Station. His design skills also include developing building layouts and graphics presentations. Michael's skills will be utilized throughout this project, with an emphasis in the development of planning and construction drawings, value analysis, and operation systems.

ED ST. MARTIN

Project Responsibility: Designer
Technical Experience: 36 years
Registration/Certification: Certified AutoCAD and AutoDesk Instructor
Application to This Project: Ed has exceptional skill in the design of a variety of solid waste facilities. His proficiency with three-dimensional drawings and three-dimensional videos adds another aspect to the team's presentation capabilities. Ed will also be utilized during the construction phase of this project; he provided construction oversight services for the scale house at the Socorro Landfill.

GEORGE COINER

Project Responsibility: Solid Waste Engineer
Technical Experience: 38 years
Education: BS – Agricultural Engineering
Application to This Project: George has extensive experience with solid waste facilities, as both a contractor and engineer. His exceptional experience will be utilized throughout the value engineering and construction phases of this project. His knowledge of transfer stations and solid waste collection systems will also be invaluable in addressing issues relating to the successful development of new facilities and operations.

CHRISTOPHER CHAPPELLE

Project Responsibility: Field and Construction Oversight
Technical Experience: 8 years
Education: AA – Liberal Arts
Certification: Certified Geosynthetic and Compacted Clay Liner Inspector
Application to This Project: Christopher's project experience spans a wide range of solid waste challenges. He has ample experience in both the office and the field, including data analysis and project oversight. His technical project experience includes construction oversight of landfill cells and closure activities for facilities in Kansas and Arizona as well as data collection, sample selection, and the training and direction of sort teams for waste characterization studies in Ohio, Nebraska, Kansas, and a U.S. Department of Energy national laboratory.

RESIDENT PREFERENCE

For this project, ES&D will utilize our corporate office which is located at:

6565 Americas Parkway NE, Ste 200 * Albuquerque, New Mexico 87110
Tel: (505) 298-1851 * Website: www.esdworks.com

It is approximately 124 miles from our office to Las Vegas. ES&D team members can be in Las Vegas within three hours of notification of a problem or the need to attend an unscheduled meeting. ES&D's offices are equipped with the tools needed to develop the work associated with this project.

OFFEROR'S CREDIT RATING

D&B D-U-N-S® CreditSignal®

June 25, 2021

Engineering Solutions & Design Inc. ACTIVE
Address: 6565 Americas Pkwy NE Ste 200, Albuquerque, NM, 87110, United States

SCORES AND RATINGS

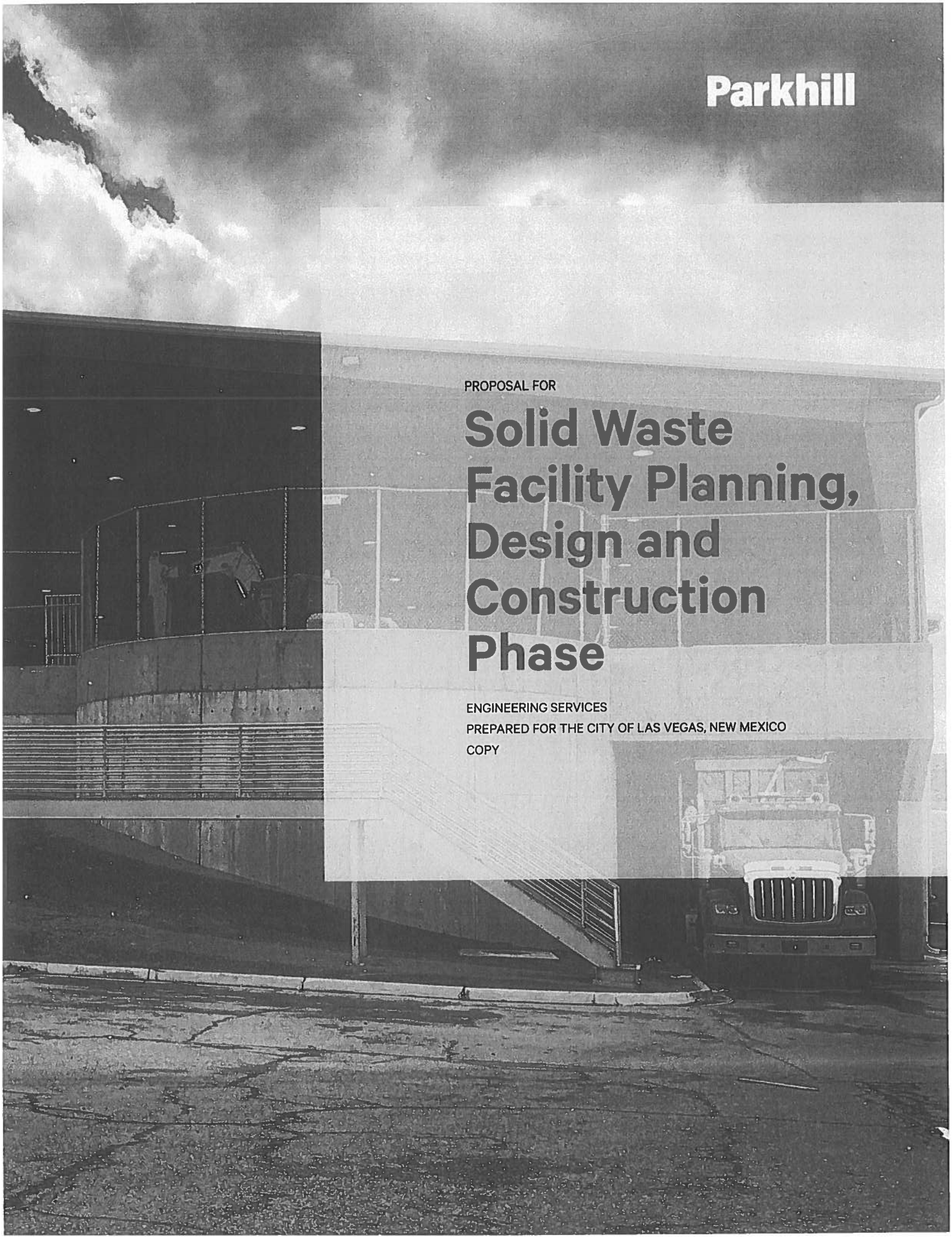
PAYDEX® Score	IMPROVED	SINCE 2021-03-13
Delinquency Predictor Percentile	IMPROVED	SINCE 2021-04-26
Financial Stress Percentile	**NO CHANGE**	SINCE 2020-08-03

COMPANY PROFILE

D-U-N-S:	83-877-0600	Website:	www.esdworks.com
Business Form:	Corporation	Annual Sales:	US $450,000
Date Incorporated:	February 12, 1999	Age (Year Started):	26 (1995)
State of Incorporation:	New Mexico	Named Principal:	Jack Chappelle, President
Ownership:	Not publicly traded	Line of Business:	Engineering Services
Telephone:	(505) 298-1851		

LEGAL EVENTS

Bankruptcies: 0 Judgments: 0 Liens: 0 Suits: 0



Parkhill

PROPOSAL FOR

Solid Waste Facility Planning, Design and Construction Phase

ENGINEERING SERVICES

PREPARED FOR THE CITY OF LAS VEGAS, NEW MEXICO

COPY

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Parkhill

LETTER OF INTEREST

July 2, 2021

City Clerk
City of Las Vegas
1700 North Grand Avenue
Las Vegas, New Mexico 87701

Re: City of Las Vegas, New Mexico | Solid Waste Facility Planning, Design and Construction Phase Engineering Services

Dear Mayor and City Council:

Parkhill is pleased to respond to your RFP with our engineering qualifications. We have thoroughly reviewed the RFP and are confident in our ability to meet all of your requirements and goals for solid waste facility planning, design and construction phase engineering services. Our team specializes in solid waste engineering, permitting, and facility design services. We also provide full support for all architectural, structural, mechanical, electrical, plumbing and civil design services through our in-house team of accomplished professional engineers and architects.

We are an accomplished solid waste team with relevant experience permitting and supporting a wide variety of MSW facilities in New Mexico. Our 20-plus years of working with NMED gives us an exceptional knowledge base that will be vital to your project.

Albuquerque is our home and our primary location for solid waste engineering. We are less than two hours from your facility, and we are available to commence services immediately upon contract award. Our team has the manpower available to get your project moving forward in the summer of 2021! We understand what is required and can hit the ground with proven results.

Developing trusted relationships is hallmark of our solid waste experience and follows Parkhill's philosophy of **Building Community**. We have just completed two public meetings with NMED municipal solid waste staff in the past several months that included potential opposition to these projects. We quickly respond to questions so that project owners maintain their original development goals without creating additional concerns for those in opposition.

Our most successful projects are those in which Parkhill has worked to obtain a "trusted advisor" relationship with the client. We cannot overstate the importance of partnering alongside our clients, and how an open, transparent dialogue along the way leads to better results in the end. The enclosed proposal demonstrates that Parkhill is capable of maintaining budget-conscious, successful solutions.

Thank you for your favorable consideration of our qualifications. Please contact us if you have any questions or need any additional information. We look forward to hearing from you.

Sincerely,

Matthew Kingsley

Matt Kingsley, PE
Senior Associate

Section 01

A. OFFERER'S IDENTIFICATION

OFFEROR INFORMATION

OFFEROR: Parkhill

AUTHORIZED AGENT: Matt Kingsley, PE

ADDRESS: 333 Rio Rancho Blvd. NE, Suite 400, Rio Rancho, New Mexico 87124

TELEPHONE NUMBER (505)504.7758

FAX NUMBER (NA)

DELIVERY: Fedex

STATE PURCHASING RESIDENT CERTIFICATION NO.: CRS: 02-000076-00-6

NEW MEXICO CONTRACTORS LICENSE NO.: Parkhill: N/A Matt Kingsley, PE: 25906

SERVICE (S): **SOLID WASTE FACILITY PLANNING, DESIGN AND CONSTRUCTION PHASE ENGINEERING SERVICES**

THE CITY OF LAS VEGAS RESERVES THE RIGHT REJECT ANY OR ALL PROPOSALS AND TO WAIVE ANY TECHINCAL IRREGULARITY IN THE FORM.

AFFIDAVIT FOR FILING WITH COMPETITIVE PROPOSAL

STATE OF Texas }

COUNTY OF Ector }

I, Matt Kingsley, P.E. state under penalty of perjury that I am at least 18 years old, and am of the agent authorized by the offerors to submit the attached proposal. Affiant further states that the offeror has not been a party to any collusion among offerors in restraint of freedom of competition by agreement to a fixed price or to refrain from submitting a proposal; or with any city official or employee as to the quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussion between offerors with any City official concerning an exchange of money or any other thing of value for special consideration in the letting of a contract.

Matt Kingsley

Signature

Subscribed and sworn to before me, this 1st day of July, 2021.

(SEAL)

ILENA CARRASCO
Notary Public,
State of Texas
Comm Expires 05-30-2023
Notary ID 132031433

Ilena Carrasco

Notary Public Signature

My Commission Expires: May 30, 2023

Online Notary Public. This notarial act involved the use of online audio/video communication technology

Section 02

B. CAMPAIGN CONTRIBUTIONS DISCLOSURE FORM

"**Prospective contractor**" means a person or business that is subject to the competitive sealed proposal process set forth in the Procurement Code [NMSA 13-1-28 through 13-1-199] or is not required to submit a competitive sealed proposal because that person or business qualifies for a sole source or small purchase contract.

"**Representative of a prospective contractor**" means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

Name(s) of Applicable Public Official(s) if any:_____
(Completed by State Agency or Local Public Body)

DISCLOSURE OF CONTRIBUTIONS BY PROSPECTIVE CONTRACTOR:

Contribution Made By: _____

Relation to Prospective Contractor: _____

Date Contribution(s) Made: _____

_____

Amount(s) of Contribution(s) _____

Nature of Contribution(s) _____

Purpose of Contribution(s) _____

(Attach extra pages if necessary)

_____ _____
Signature Date

_____
Title (position)

--OR—

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS ($250.00) WERE MADE to an applicable public official by me, a family member or representative.

Matt Kingsley July 6, 2021
Signature Date

Civil Engineer | Senior Associate
Title (Position)

Section 03

C. PERSONNEL EXPERIENCE

Matt Kinglsey, PE

Senior Associate | Project Manager

Matt Kingsley, PE, is a civil engineer with Parkhill's Environmental Sector in Albuquerque. He is an expert in landfill and transfer station operations, design, and construction. He has operated and developed over 10 Transfer Stations across the United States, in both arid and sub-tropical climates. He has also developed, expanded, and operated over 25 landfills from Phoenix to Philadelphia. Through Mr. Kingsley's diverse engineering design and operational experience, he has provided valuable insight for many of our clients. This has recently included operations consulting to both Sandoval County and the City of Albuquerque, two of the largest waste generators in New Mexico. Mr. Kingsley conducted a multiple-week assessment of operations for the City of Albuquerque, including their landfill and three transfer stations. After preparing an extensive report and summary of key safety and operational findings, Mr. Kingsley was asked to present this to the City's public works director and his staff.

EDUCATION

Valparaiso University
Bachelor of Science,
Civil Engineering

REGISTRATION

Licensed Professional Engineer
NM, TX, OK, CO,
AZ, WI, WY

NOTABLE PROJECTS

- Las Cruces Chaparral Transfer Station
- Albuquerque Eagle Rock CC Transfer Station
- Albuquerque Montessa Park Transfer Station
- Albuquerque Don Reservoir Transfer Station
- St Louis, Missouri, Transfer Station
- St Louis, Missouri, Roxana MRF
- Philadelphia Schulykill MRF & Transfer Station
- Phoenix Cave Creek Transfer Station
- Phoenix Mesa Transfer Station
- Phoenix Paradise Waste Transfer Station
- Phoenix Transfer Station

Charles Fielder, PE

Charles W. Fiedler, PE is a consulting expert in the field of environmental engineering with over forty years of solid waste management, waste minimization, recycling and environmental engineering experiences. These experiences have been acquired during his employment with public and private sector entities across the southwestern United States

Principal
41 Years of Experience

Master of Science, Civil Engineering
Texas A&M University

Licensed Professional Engineer
NM, TX

Carl King, PE

Carl King, PE, has over 32 years of experience managing environmental containment projects, including developing and constructing lined landfill cells, geosynthetic impoundments, transfer and material recovery projects and waste-to-energy facilities. Mr. King has served as a Site Construction Quality Assurance (CQA) Engineer for over 1,300 acres of Subtitle D municipal solid waste landfill cells and Subtitle C hazardous waste landfill cells in AZ, NM, OK and TX. Components included construction plan development, project technical specification, CQA Plans, etc.

Senior Project Manager
36 Years of Experience

Master of Science, Environmental Engineering
University of Texas at Arlington

Licensed Professional Engineer
NM, TX

Kim Hooker, AIA, LEED AP, RASD

Architect
30 Years of Experience

Master of Architecture
University of New Mexico

Registered Architect
NM, TX
LEED Accredited Professional
Certified
Document Technician

Mike Westbrook, PE

Structural Engineer
45 Years of Experience

Bachelor of Science in Architecture
Texas Tech University

Licensed
Professional Engineer
TX, AZ, CO
Registered Architect
NM, TX

Bradley Blount, PE

Mechanical Engineer
16 Years of Experience

Bachelor of Science, Mechanical Engineering
Texas Tech University

Licensed
Professional Engineer
NM, TX
Certified Plumbing Designer
Certified Building

Troy Swinney, PE

Electrical Engineer
35 Years of Experience

Bachelor of Science, Electrical Engineering
Texas Tech University

Licensed
Professional Engineer
NM, TX

Rene Franks, PE, CFM

Site Development & Planning
35 Years of Experience

Bachelor of Science, Civil Engineering
Rice University

Licensed
Professional Engineer
NM, TX, OK
Certified Floodplain Manager

Capacity & Capability

Firm's Capability to Meet Schedule, Budget and Project Administration Requirements

Parkhill is proud of the fact that over 85 percent of our business comes from repeat clients with which we have developed long-standing relationships. This is a testament to the firm's capability to meet project schedule, budget and project administration requirements. If we could not provide a level of professional service commensurate with a client's requirements, they would simply look elsewhere for their professional service needs.

We are also happy to report that our record for construction change orders is less than one half of one percent of contract value, indicating the high level of quality control over of our construction documents.

The Eagle Rock Transfer Station Project, discussed previously in this proposal, is an excellent example of Parkhill's capability to collaborate with the City and the public to renew the facility permit that meets the safety and aesthetic expectations of the public, while achieving the project schedule and remaining within the budget allocated for the project.

The Parkhill Team realizes that a significant key to effectively responding to a Client's needs is a thorough and multifaceted understanding of the client's organization, region, economy, workforce, climate, and a gamut of other issues. With our team, the City of Las Vegas has a key resource with twenty years of experience within New Mexico. Many of our team members call this region home and strive daily to carry out Parkhill's purpose of BUILDING COMMUNITY across the region. Parkhill's proven record of local and regional design, coupled with our project management experience on large, complex infrastructure projects, will serve Las Vegas well.

Design Consultants

Parkhill is well-positioned to provide a full range of solid waste design and support services for Las Vegas. We are not proposing to utilize any sub-consultants for this project.

Section 04

D. LICENSES

PARKHILL SMITH & COOPER INC
333 RIO RANCHO DR NE STE 400
RIO RANCHO, NM 87124-1460

June 20, 2019
CRS: 02-000076-00-6
Letter ID: L1953025200

STATE OF NEW MEXICO TAXATION AND REVENUE DEPARTMENT
REGISTRATION CERTIFICATE

Date ID Issued	IDENTIFICATION NUMBER	Business Start Date
10-Apr-1984	02-000076-00-6	01-Apr-1984
Business Location: 333 RIO RANCHO DR NE STE 400		Business End Date
City and State: RIO RANCHO, NM		Zip Code: 87124-1460
Taxpayer Name: PARKHILL SMITH & COOPER INC		Taxpayer Type: S Corp
Firm Name: PARKHILL SMITH & COOPER INC		Filing Frequency: Monthly
Mailing Address: 333 RIO RANCHO DR NE STE 400		
City and State: RIO RANCHO, NM		Zip Code: 87124-1460

Form Revised 02/2003

This Registration Certificate is issued pursuant to Section 7-1-12 NMSA 1978 for Gross Receipts, County Gross Receipts, Municipal Gross Receipts, Compensating and Withholding Taxes. This copy must be displayed conspicuously in the place of business. Any purchaser of the registrants business is subject to certain requirements under Section 7-1-61 NMSA 1978.

Cabinet Secretary

By

Any inquiries concerning your Identification Number should be addressed to the Audit & Compliance Division, P.O. Box 630, Santa Fe, New Mexico 87504-0630

THIS CERTIFICATE IS NOT TRANSFERABLE

STATE OF NEW MEXICO

TAXATION AND REVENUE DEPARTMENT

RESIDENT BUSINESS CERTIFICATE

Issued to: **PARKHILL SMITH & COOPER INC**

DBA: **PARKHILL SMITH & COOPER INC**
333 RIO RANCHO DR NE STE 400
RIO RANCHO, NM 87124-1460

Expires: **20-Jun-2022**

Certificate Number:

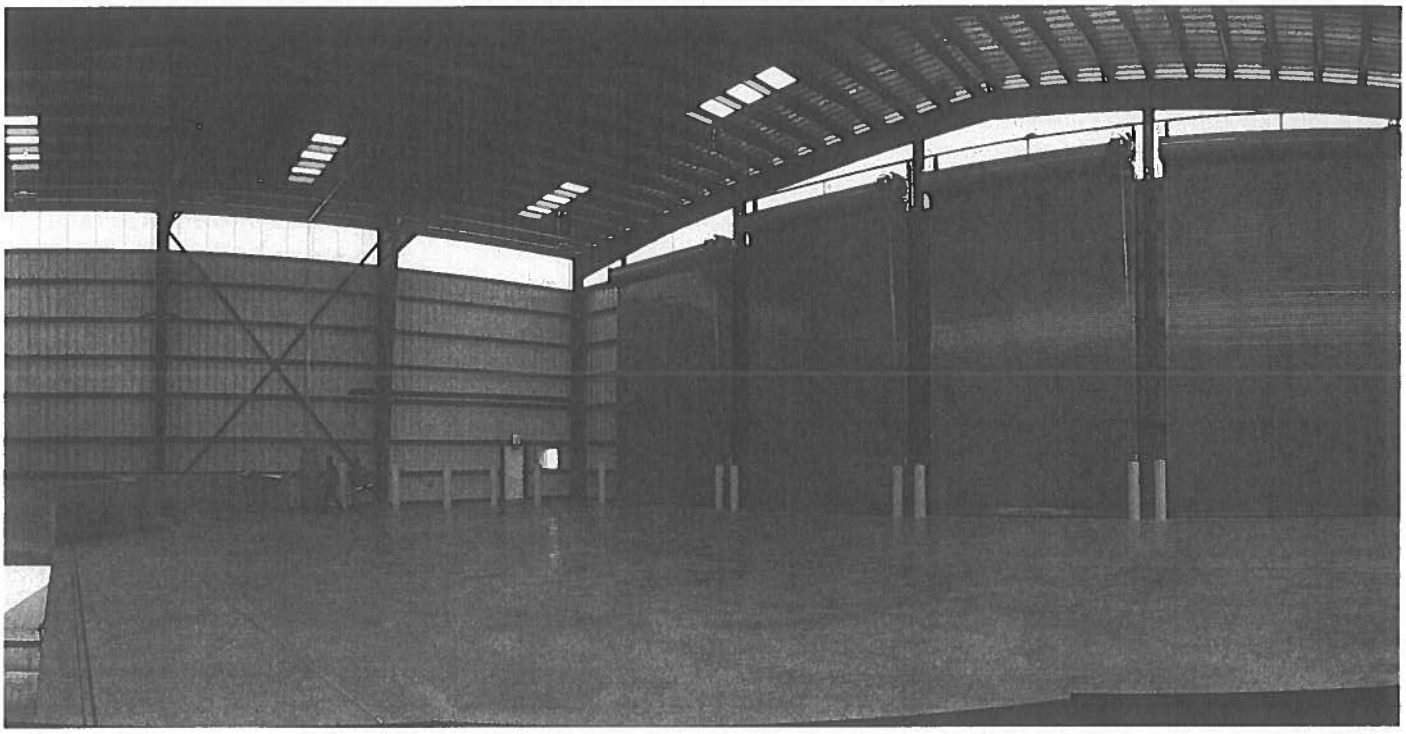
L0541193392

Stephanie Schardin Clarke
Cabinet Secretary

THIS CERTIFICATE IS NOT TRANSFERABLE

Section 05

E. EXPERIENCE IN SPECIALIZED SERVICES REFERENCED IN SCOPE



Alcalde Transfer and Recycling Facility

North Central Solid Waste Authority | Alcalde, New Mexico

REFERENCE
Gino Romero
Manager
505.747.8411

In 2010, the North Central Solid Waste Authority solicited proposals for the permitting, design and construction of a regional transfer station for Rio Arriba County. This facility was proposed to replace the collection stations in Espanola and Alcalde and to provide a collection point for all of the waste generated in the Rio Arriba County region. With a design capacity of > 250 tons/day, the Alcalde Facility would have sufficient capacity to manage current and future waste receipts throughout the 20-year proposed life of the facility. With limited opportunity for the development of a landfill in Rio Arriba County; and the challenges of direct haul to remote landfills, this approach represented a cost-effective alternative for the County. Parkhill was retained to design the new Transfer Station, through which all waste was to be processed before being hauled to the Landfill. In 2013/2014, we were responsible for site confirmation, permitting, development of construction plans/specifications, and construction management. Design features include:

- Five doors for the segregation of citizen and commercial unloading areas
- Tunnel scale to weigh transfer trailers while loading to maximize weights
- Public drop-off for yard waste and bulky goods, and bins for source-separated recyclables
- Waste receiving and inspection facilities; scale plaza
- Drive-through tunnel for efficient transfer trailer access

In 2014, Parkhill was retained by the Rio Arriba County (population 40,000) for assistance evaluating the County solid waste collection system operated by the North Central Solid Waste Authority. This effort resulted in a Preliminary Engineering Report that provided detailed recommendations regarding changes to the current collection system to enhance cost effectiveness and reduce illegal dumping.

Chaparral Collection Center South Central Solid Waste Authority

The Chaparral Collection Center | Chaparral, New Mexico

REFERENCE
Patrick Peck
2865 W Amador Ave, Las Cruces, NM 88005
575.528.3800

The Chaparral Collection Center was developed by the South Central Solid Waste Authority to service a significant need for solid waste disposal capacity in the unincorporated southeast corner of Doña Ana County. The facility was opened in July of 2017 and consists of a scalehouse and scale supporting a 4800SF transfer station comprised of a three sided metal building and a partial tunnel for waste load out. After only two months of operation, the Authority was operating this facility at its design capacity of 50 TPD, transporting material from Chaparral to the Corralitos Regional Landfill, 15 miles west of Las Cruces (a 104-mile roundtrip).

The SCSWA encourages recycling and accepts all classic recyclables without charge at the new Chaparral Center – papers, cardboard, metal cans, plastics 1-7. Customers are encouraged to recycle right! That means all recyclable materials must be clean and dry, no food contamination.

Yard waste is accepted at the facility where Customers pay to bring in tree trimmings, grass clippings, and other organic yard materials with their household trash, but the greenwaste is mulched onsite and will be given back to the community free. Mulch can be used for dust control, weed control, and to help keep moisture in the soil.

Clean and dry glass bottles and jars can also be dropped off for recycling at the new Chaparral Center. Glass is heavy; by diverting glass out of your trash, you reduce the weight and thereby reduce the cost you pay to drop off your trash.

Scrap metal and household hazardous waste items are welcomed and accepted without charge at the Chaparral Center. HHW includes paints, cleaners, chemicals, oils, batteries and pesticides – items that require special care when you dispose of them.

Eagle Rock Convenience Center Transfer Station

City of Albuquerque | Albuquerque, New Mexico

REFERENCE
Daniele Berardelli
505.761.8326
18000 Cerro Colorado SW
Albuquerque, NM

In 1992, the City of Albuquerque permitted the Eagle Rock Convenience Center Transfer Station in the highly desirable Northeast Heights area of Albuquerque. At the time of permitting the facility was surrounded by commercial and light industrial zoning. At the time of permit renewal in 2020, the Northeast Heights of Albuquerque had developed into a desirable residential destination for the citizens of Albuquerque. The Eagle Rock Facility found itself surrounded by upscale residential homes and neighborhoods. With a throughput of 400 vehicles per day, it was essential that the City maintain solid waste operations in this now densely populated location in order to best serve the citizens of Albuquerque.

Parkhill was retained by the City to renew the Transfer Station Permit. As a partner to the City of Albuquerque, we developed a comprehensive plan to win citizen buy-in and operate the facility with world class standards. This incorporated the key facets below:

- Upgrading the permit standards to the 2007 NMED regulations
- Upgrading the Operations Plan to enhance housekeeping standards
- Upgrading the Contingency Plan to re-assure citizens of the Northeast Heights
- Mitigating Noise and Dust nuisances
- Assisting with improvements to operational efficiency
- Hosting a voluntary Community Information Meeting with the City and NMED

After review of the application for permit renewal, the NMED deemed the application complete on March 8, 2021. A public hearing was held on July 6, 2021 with no citizen complaints. The renewed permit is now being drafted by the NMED. Only through partnering with the City and working through issues with the public was the facility able to be re-permitted in a streamlined manner. The Eagle Rock Transfer Station will now have it's permit extended for an additional 20 years.

Section 06

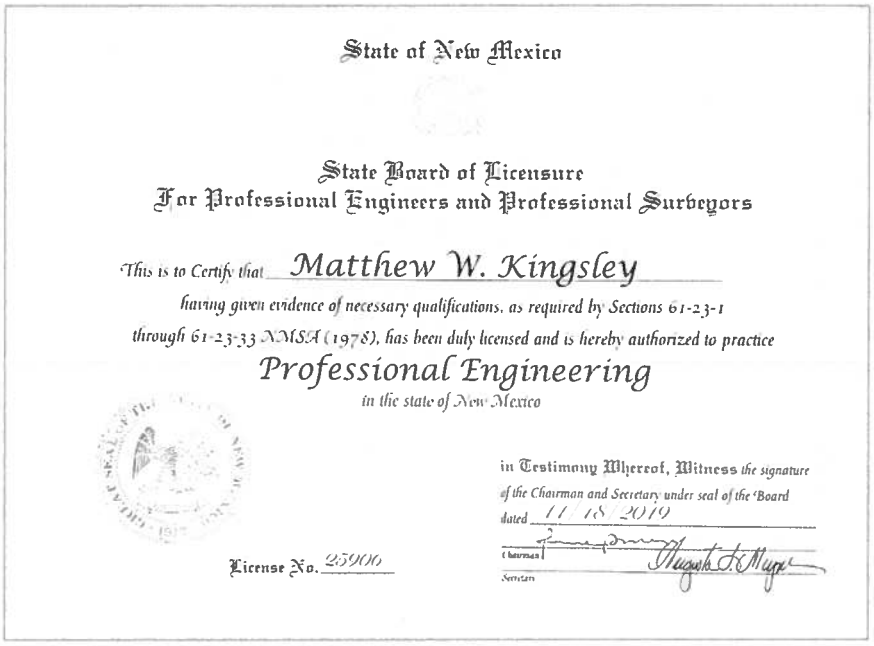
F. DOCUMENTATION

EDUCATION

Valparaiso University
Bachelor of Science,
Civil Engineering

REGISTRATION

Licensed
Professional Engineer
NM, TX, OK, CO, AZ



State of New Mexico

State Board of Licensure
For Professional Engineers and Professional Surveyors

This is to Certify that Matthew W. Kingsley
having given evidence of necessary qualifications, as required by Sections 61-23-1 through 61-23-33 NMSA (1978), has been duly licensed and is hereby authorized to practice
Professional Engineering
in the state of New Mexico

License No. 25900

In Testimony Whereof, Witness the signature of the Chairman and Secretary under seal of the Board dated 11/18/2019

Chairman

Secretary

Section 07

G. FINANCIAL

PlainsCapital Bank

June 22, 2021

City Clerk
City of Las Vegas
1700 North Grand Avenue
Las Vegas, New Mexico 87701

Re: Parkhill Smith & Cooper

We have been asked by the above referenced company to provide to you a letter regarding their relationship with PlainsCapital Bank. Parkhill Smith & Cooper has been a customer of this bank for over 20 years and has multiple deposit accounts with aggregate balances totaling a medium seven figures. They have a line of credit of a medium seven figures with nothing advanced at this time as well as a number of term loans. These loans total a medium seven figures. Parkhill Smith & Cooper has an excellent history with respect to their deposit and loan accounts and is considered one of our most valued relationships.

Should you have questions or need additional information concerning this customer, please do not hesitate to call.

Sincerely,

Barry Ballinger
West Texas Region Chairman

FEDERAL TAX IDENTIFICATION NUMBER

Pursuant to IRS requirements, offerors shall provide their Federal Tax ID Number if offeror is incorporated. If offeror is a sole proprietorship or partnership, then shall provide their Social Security Number.

FEDERAL TAX ID NUMBER: 75-1156936

Section 08

H. ADDITIONAL INFORMATION

Vision

The Parkhill Vision is TRANSFORMING COMMUNITY. This is what Parkhill imagines. We accomplish this by facilitating an extraordinary, enlightening client experience that results in bringing visions into a reality.

Mission

Our corporate Mission is **BUILDING COMMUNITY**. This is why Parkhill exists. We Build Community by creating inventive, relevant built environments together.

Business Philosophy

In 75 years of continuous professional practice, Parkhill has assembled an impressive portfolio of design solutions. Over that time we have built the foundation of our business around a set of collective values and key philosophical principles.

Our Firm's collective values include:

- Real Innovation – Intersection of creativity and relevance
- Engaging Collaboration – Overlap between individual aspirations and the common good
- Life Balance – Our work is important to us but it is not everything.
- Enduring Relationships – Long-term connections signal our +success in keeping people at the center of all we do.

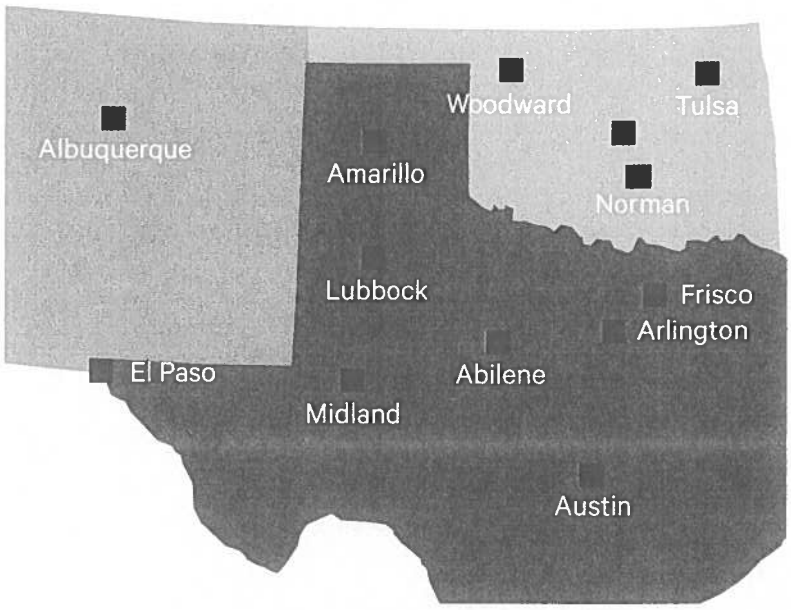
Our Key Project Management Philosophy is based upon several principles:

- We LISTEN to the needs and desires of the end user and they become an integral part of the design team.
- We encourage FREQUENT COMMUNICATION through regular meetings to review data gained and provide time for exchange of information and ideas.
- Your BUDGET is critical. A good design is useless to everyone involved if it is over budget and cannot be constructed for the dollars you have allocated for the project. We take budgets very seriously and want to leverage your dollars to the greatest extent possible.
- Parkhill integrates QUALITY CONTROL throughout the design process. Utilizing a review team not directly involved in the project, we review documents at intervals throughout the design process.

Parkhill believes in these principles and structures our design and management activities based on them. We are a client-driven and client-responsive firm that knows that our design and management approach is the basis for a long-term relationship for this contract, and hopefully more in the future.

Parkhill Office that will Provide Services / Ability to Respond Quickly to Off-Site Requirements

Parkhill's Albuquerque office is less than a two hour drive to Las Vegas, NM. Our team will be able to respond quickly and efficiently to any on-site needs at your facility.



Years of Experience

Parkhill has been providing service to this region for over 20 years out of our Rio Rancho office. Throughout that time we have been providing quality civil engineering solutions to clients in our New Mexico community. Some of these clients are as follows:

- City of Albuquerque
- Sandoval County
- Bernalillo County
- Lea County
- City of Tucumcari
- Estancia Valley Solid Waste Authority
- City of Santa Rosa
- Wagon Mound Landfill
- City of Santa Fe
- City of T or C
- City of Las Cruces
- South Central Solid Waste Authority
- City of Deming
- San Juan County Landfill
- Camino Real Landfill

Parkhill has a fully-staffed offices in Rio Rancho, so we can respond quickly to any project throughout Las Vegas. We have experience working on many past projects for municipalities in New Mexico and understand many of the constraints and procedures required to complete a successful project.

One of the firm's best practices is a dedicated construction management team for each project. The construction manager and Resident Project Representatives have a single dedicated focus to project construction administration. These are seasoned veterans of the trade who average more than 20 years of experience, not technician-level staff who are only deployed when fieldwork is required. These individuals are deployed on projects throughout New Mexico and help provide timely response and the expertise you require for City projects.

Other Best Practices of the firm include:

- We listen to the needs and desires of the users and the owner
- We consider the user and owner as an integral member of the design team
- We seek input and communication from all project stakeholders
- We integrate quality control throughout the design process

Amount of Work to be Completed in New Mexico

Parkhill will provide solid waste services in-house out of our Rio Rancho office. All professional services will be based in New Mexico. There may be ancillary services required to execute some of the projects listed in the scope of services. For these Parkhill proposes to utilize in-house expertise from adjacent offices within Parkhill.

Parkhill has a professional and support staff of over 450 employees. If the need arises and other engineering services are required, we can draw services from other disciplines and office locations if needed.

Volume of Work Previously Done that is Not 75% Complete

Parkhill has no projects underway that are less than 75 percent complete.

Veterans Preference

None of Parkhill's owners are US Military Veterans.

Section 09

I. CONTRACTORS BONDS

If awarded Parkhill will furnish a performance bond.

Weaver Consultants Group

ikg LLC

July 7, 2021

Ms. Sandra Fresquez, City Clerk
City of Las Vegas
1700 N. Grand Ave.
Las Vegas, New Mexico 87701

RE: Proposal for Solid Waste Facility Planning, Design and Construction Phase Engineering Services

Dear Ms. Fresquez:

Weaver Consultants Group is pleased to submit to the City of Las Vegas this proposal, which has been prepared in response to the City's *Request for Proposal for Solid Waste Facility Planning, Design and Construction Phase Engineering Services.*

Weaver Consultants Group (WCG) was founded in 1991 as a full-service engineering and surveying consulting firm that specializes in providing high quality services. The firm has successfully grown throughout 17 offices in the United States and has made strategic investments to provide complete solid waste engineering management, design, permitting, and compliance services. The Weaver team has a proven history providing these types of services to municipal and private clients throughout the United States.

To round out our services, WCG will be partnering with IKG, LLC as a subconsultant. IKG is based in New Mexico and has over 40 years of specialization in siting, permitting, design, and construction of solid waste facilities. IKG has been providing professional engineering services in New Mexico since 1988. Founder Keith Gordon is a national leader in designing award-winning, sustainable waste processing, transfer, and disposal facilities.

We thank you for this opportunity to submit our qualifications and looks forward to building a relationship with you.

Sincerely,

Weaver Consultants Group, LLC

Kyle Gould, PE
Principal/Senior Engineer

IKG, LLC

I. Keith Gordon, PE
Principal

CITY OF LAS VEGAS

PROPOSAL FOR SOLID WASTE FACILITY PLANNING, DESIGN AND CONSTRUCTION PHASE ENGINEERING SERVICES

Prepared for

July 2021

PREPARED BY

Weaver Consultants Group

ikg LLC Engineering Services

INTRODUCTION

History

From its inception in 1991, Weaver Consultants Group (WCG) and its affiliates have been founded upon the tenets of attentive and responsive customer service, strong project management, and solid internal financial controls. The quality of our people, our focus on understanding and responding to our clients' needs, and our application of good business management practices have resulted in most new projects originating from our existing customer base.

Over the years, WCG's professionals have faced the challenges of a constantly changing industry. Shifting federal and state regulations, cultural trends, and technical innovations have vastly impacted the way businesses work. Throughout it all, our team has remained dedicated to our clients, helping to identify pragmatic solutions to help them achieve their business objectives.

Firm's Philosophy

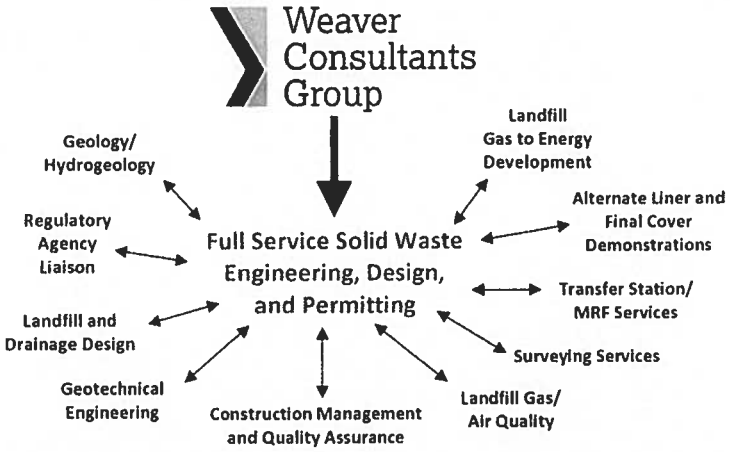
Personalized service is the heart of our philosophy, it's not just our corporate structure. The project manager and their team assigned to your project is your team throughout the life of your project. That enables WCG to better respond to the project's needs as they change from inception to implementation.

Types of Services

WCG is a full-service solid waste and engineering consulting firm that specializes in providing high-quality **solid waste engineering management, design, permitting and compliance, civil engineering, site development, surveying, and environmental management services.** The firm has successfully grown to over 450 employees strategically distributed throughout 20 offices.

Personnel and Resumes

Resumes for key senior leadership that will be involved in this project are provided on the following pages. WCG also has staff engineers/scientists and project managers who will be available to perform required tasks for successful completion of the projects included in this contact. In addition to the engineering staff, WCG has highly experienced AutoCAD technicians who work on a daily basis on projects similar to the ones included in this contract and an administrative staff that includes highly experienced word processor specialists to provide extraordinary support services.



In terms of the number of specialized solid waste engineers and scientists, as well as the number of clients served and projects completed, the WCG Fort Worth office is the largest solid waste consulting office in Texas. While other firms may have more employees

scattered nationally in numerous smaller offices, none has as many solid waste specialists with expertise in Texas solid waste regulations and consulting as the WCG Fort Worth office.

From an organizational perspective, WCG operates for the most part under a horizontally flat structure, with few or no layers between our engineering staff and our team of hands-on practicing principals and senior managers. To our client this means that their project is being executed with the input and oversight of our most senior professionals, which is a key factor in the success of WCG and our high client satisfaction.

SPECIALIZED SERVICES

Mr. Keith Gordon of IKG, LLC, is on our team. Mr. Gordon is one of the leading transfer station engineering experts in the nation, with five SWANA medals. Mr. Gordon resides in New Mexico, about 1-1/2 hours from Las Vegas. WCG has surrounded Mr. Gordon with specialized expertise in solid waste engineering.

Engineering teams led by Mr. Gordon, including WCG, have been responsible for the siting, design, permitting and CQA for 18 of the 22 active MSW landfills in New Mexico. This includes both of the landfills that are potential destinations for the Las Vegas transfer station. For GGH (Wagon Mound) and Estancia Valley, Mr. Gordon is the Engineer-of-Record for the most recent design and permitting efforts, including testimony at public hearing.

Mr. Gordon's teams, including WCG, designed the largest transfer station in New Mexico in Las Cruces. This project included permitting and construction CQA and parallel services for the Corralitos Landfill. The team also re-permitted two of the City of Albuquerque's transfer stations and redesigned the traffic flow at Eagle Rock. Mr. Gordon's team provided conceptual designs and full permitting for two transfer stations that have not been constructed. Mountain View Eco-station (WM) is permitted to accept 2000 tpd, and the City of Raton transfer station permit was issued with no comments by NMED. Mr. Gordon is also the Engineer-of-Record for the permit for the new Alcalde Transfer Station.

The team also designed and permitted the North Hobbs transfer station and three satellite facilities that are spokes to the regional Lea County Landfill. For Sierra County and T or C, we closed both of their landfills and designed, permitted, and constructed a new regional transfer station.

Below are additional project summaries.

Project Summaries

- **Seattle Public Utilities (SPU) North Transfer Station**: Due to its location in a dense residential community, reconstruction of the NTS includes every available environmental and nuisance abatement technology at a cost of over $100 million.
- **North Central Solid Waste Authority (NCSWA) N.M. Transfer Station**: The Amador Road T.S. has been the hub of the Las Cruces Solid Waste Authority Integrated MSN System, reducing costs of hauling up the west mesa slope to the new Corralitos Landfill.
- **Teton County (Jackson Hole, WY) Transfer Station**: The reconstruction of the Jackson Hole T.S. was necessary to accommodate increased waste volume and waste separation initiatives, with design capacity that is twenty times that generated by the local population.
- **Sarpy County Transfer Station (Omaha, NE)**: The County-owned Transfer Station was destroyed by fire, and Waste Connections constructed a new and expanded facility with innovative pitless scale technology in the tunnel.
- **City of Albuquerque**: The City of Albuquerque operates three high-capacity "convenience centers" (i.e., up to 400 tpd) classified by the state as WTS, that feed self-haul wastes to the Cerro Colorado Landfill hub sixteen miles up "9-mile hill".
- **Mountainview Eco-Station**: Waste Management planned the construction of a new 2000 tpd waste diversion/recycling/transfer facility in Albuquerque's South Valley, involving extensive public outreach and state/local permitting.

- **Sierra County/T or C**: Rural Sierra County, and the City of Truth or Consequences, were both required to close their unlined landfills simultaneously, resulting in a one-way hauling distance of ninety miles from the new WTS.
- **Glendale, AZ, MRF**: A private entity constructed a new $20 million high-tech MRF next to the existing City of Glendale MRF, requiring viability analyses and recommendations for both facilities.
- **Paris, TX, Hauling Facility:** Provided engineering design services to reconfigure an existing solid waste hauling truck facility, including boundary and topo survey, designing new parking lot, entrances, building pad, new metal building, on-site utilities, drainage, and paving.
- **Weatherford, TX, Transfer Station:** Permitting and design services for a greenfield Type V 1,500 ton/day transfer station, including development of a plat and zoning application, site civil and structural/architectural construction plans, and obtaining zoning and plat approvals.
- **Denton, TX, Public Drop Off Facility** Providing engineering design topographic survey, including FEMA-style flood study survey.
- **Plano, TX, Custer Road Transfer Station:** Designing site improvements to expand the traffic capacity of the facility, including geotech, paving design, striping, drainage, and survey.
- **Plano, TX, Custer Road Transfer Station:** Development of a permit modification to show the removal of the existing brush grinding operation office building and proposed location of the new brush grinding operation office building.
- **Plano, TX, Parkway Transfer Station:** Development of a Type V Permit Amendment Application to provide enhanced operations and means to transfer MSW and recyclable materials, including transfer station extension/truck loading tunnel, access tunnel improvements, and additional operational area to allow for expansion.
- **Plano, TX, Plano MRF:** Developed local permitting documents to amend existing zoning to allow for construction of 75,000 sq. ft. MRF building; also developed building and construction plans for improvements at the site. Noise barrier was also constructed along the property perimeter.
- **Fort Worth, TX, North Texas Recycling Complex:** Permitting, design, and construction services for the expansion of an existing Type V transfer station.

CAPACITY AND CAPABILITY

Proposed Methodology

WCG will complete the proposed scope of services in accordance with all local, state, and federal regulations and within the bounds of the industry standard of practice and care for such work.

Our team has years of experience working on similar projects which will allow us to provide these same quality services to the City of Las Vegas. The following approach demonstrates our knowledge of this process.

WCG has completed hundreds of projects pertaining to the permitting, design, compliance, and construction of solid waste facilities. Additionally, IKG LLC has specialized in similar services nationwide for more than 40 years. Together, WCG and IKG will provide the most qualified team to complete the proposed siting, permitting, design, and construction of new or existing facilities.

With the resources and direct experience on solid waste projects, WCG (along with IKG) has the ability and capacity to complete projects on time and within budget. All of WCG's team members understand that deadline and budget management is critical. WCG does all of our own billing and accounts receivable locally, so our project managers stay closely involved with project and task budgets.

Timeliness of Proposed Work Schedule

WCG will complete all project work per an agreed-upon schedule with the City. Any schedule impacts will be openly communicated with the City with appropriate justification for any amendments.

Quality Management Approach

Weaver Consultants Group (WCG) takes pride in the quality of work we produce. The principles that guide our active approach to Quality Assurance and Quality Control are:

- Safety
- Open and abundant communication
- Ongoing training
- Internal review by senior staff

Quality Assurance

WCG utilizes a number of Quality Assurance procedures and techniques to ensure quality and integrity of our products are maintained or improved over time. Our procedures consider every phase of a project, including job site safety, field/office communications, project scope and budget, client input, resources and staffing, and internal production standards.

Safety always comes first at WCG. Upon joining the firm, every WCG employee undergoes hours of safety training, harassment and discrimination courses, and are provided with Personal Protection Equipment (PPE) from the company. Creating a safe work environment eliminates distractions and allows employees to focus on their job.

Our approach emphasizes open and abundant communication between the Client, WCG managers, and support staff. Communicating early and often has proven to be the best way to prevent mistakes or misunderstandings in the final product. During project kickoff meetings with the Client, WCG will discuss scope, schedule, and budget to ensure appropriate time and budget are allocated for the specific work to be performed. Details of the scope, anticipated tolerances and standards, and any special requests from the Client or other stakeholders will be incorporated in this early stage of the project. WCG managers will communicate any unforeseen delays in

project schedule to the client as soon as the potential conflict is discovered. Throughout the project lifecycle our Project Manager will communicate regularly with the Client to discuss progress or other questions of the project as well as hold internal production meetings to ensure milestones are being met.

Quality Control

WCG also implements several steps to ensure quality is maintained on each deliverable. During the life of the project, WCG will set intermittent internal milestone deadlines (based on project schedule) to perform technical reviews of the work product. These frequent but manageable reviews ensure that support staff is following the predefined technical procedures and the project is staying on schedule and budget. Early detection is key to ensuring a project stays on track.

During these intermittent reviews, as well as during final review, WCG will utilize senior staff to technically review the work product. These technical reviews will compare the work product to any predetermined tolerances or standards. Prior to submitting final documents, our technical staff will review the documentation for completeness and accuracy.

After submittal, any City generated comments will be addressed in writing. The comment will either be noted as "addressed" and changes will be incorporated into the work product, or an explanation will be provided as to why it was not addressed.

The end result of managing quality this way tends to be very high-quality work products. While no one can guarantee perfection, we do stand behind our work and will work closely with the City to resolve any issues to ensure the City receives the expected project deliverables.

Responsibilities of Each Team Member

Kyle D. Gould, P.E. will be the Project Manager while partnering with IKG. He will assign task leaders that will be responsible for adhering to the project's goals and schedule for completion of the work. Task leaders will utilize appropriate support staff to achieve project completion.

Electronic Capabilities

In addition to the engineering, solid waste, air quality, O&M and surveying staff, WCG has highly experienced AutoCAD technicians who work on a daily basis on projects similar to the ones included in this contract. Also, WCG administrative staff includes highly experienced word processing specialists to provide extraordinary support services. Shown below is a list of the software utilized at the WCG Fort Worth Office.

- Rocscience Settle3 – Settlement analysis
- Rocscience Slide2 – Slope stability analysis
- Visual MODFLOW and MULTIMED – Contaminant fate and transport analysis
- HELP Model – Landfill liner, leachate collection system, and final cover analysis
- Hydrocalc – Channel and culvert analysis
- HEC-1, HEC-HMS, HEC-RAS – Drainage analysis
- AFT Fathom – Pipe and pump modeling
- Lakes AERMOD – Air dispersion modeling
- KYgas – Gas piping and flow modeling
- Sanitas – Groundwater statistical analysis
- AutoCAD – Draft, design, and volumetrics
- Microsoft Office Suite

JEFF YOUNG, P.E.
Managing Principal/ Senior Engineer

B.S., Civil Engineering
Texas Tech University

Professional Summary

Mr. Young is a Principal with Weaver Consultants Group (WCG). He has over 30 years of experience managing and directing waste management projects. Waste management project activity includes site compatibility studies, preparation of landfill permit applications, site development plans, the design of transfer stations and material recovery facilities, and the design of liquid waste processing facilities.

Mr. Young works closely with WCG's national and regional clients. He has completed solid waste, oil and gas waste, industrial and hazardous waste, and low-level radioactive waste projects for private and municipal clients. Projects typically have involved feasibility studies, due diligence investigations, facility siting, landfill expansions, site investigations, environmental studies, permitting, design, and construction services.

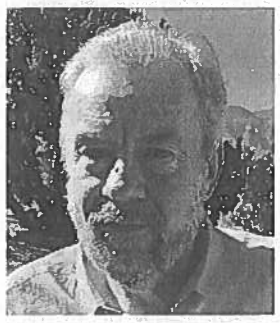
KYLE GOULD, P.E.
Principal/Senior Engineer

New Mexico P.E. No. 26388
B.S., Civil Engineering
Texas Tech University

Professional Summary

Mr. Gould has more than 15 years of experience in environmental and solid waste projects. He has been the Professional of Record (POR) for the liner and final cover construction at MSW and O&G waste disposal facilities.

Additionally, he has focused experience in project management for various MSW and O&G permitting, design, and construction projects. Projects range from construction level drawings, life of site planning, permit expansions and modifications, regulatory compliance, and leachate storage and management.



I. KEITH GORDON, PE
Principal, IKG, LLC

New Mexico P.E. 10984
B.S., Civil Engineering,
Geotechnical Specialty
Northwestern University

Professional Summary

Mr. Gordon has over 42 years of dedicated consulting experience and is a nationally recognized expert in the fields of environmental and geotechnical engineering. More specifically, he is a leader in designing sustainable waste processing, transfer and disposal facilities, often involving his core expertise in geosynthetics. He typically serves as senior designer/project manager for waste processing and containment facilities, including permitting and construction oversight.

Mr. Gordon has served as chairman of the Solid Waste Facilities Committee, Board of Governor's Representative (later Chapter Chair) for the NM Chapter of the National Waste & Recycling Association, and at the international level he has served as Vice Chairman on the SWANA Certification Board.

JOHN C. BRIEST, P.E.
Principal/Senior Engineer

New Mexico P.E. No. 21121
BS, Civil Engineering,
North Dakota State University
MBA, Business Administration,
University of Colorado

Professional Summary

Mr. Briest has over 25 years of varied experience in the Solid Waste industry, both as an engineering consultant and as an owner's agent. Mr. Briest has completed landfill designs, operations plans, and construction plans. He has managed environmental compliance and landfill construction activities for multiple sites covering multiple states. Mr. Briest has completed projects ranging from landfill design, mitigated issues between landfills and airports, completed landfill expansions, GCCS plans, and completed numerous cell development and closure activities, including CQA work, construction management, well field construction and surface water management.

Mr. Briest's professional experience includes serving as Engineer of Record for county-operated landfills, for landfills which are owned by privately held companies, and for landfills owned by the U.S. Department of Energy.

JONATHAN QUEEN, P.E.
Principal/Senior Engineer

New Mexico P.E. No. 25844
B.S., Civil Engineering
University of Oklahoma

Professional Summary

Mr. Queen has 16 years of experience in a variety of civil engineering and solid waste projects, including preparation of permit amendments, permit modifications, developing construction documents, preparing landfill development and build-out plans, airspace management and life of site planning, and assisting in pre-construction and construction activities.

Mr. Queen regularly acts as the Professional of Record (POR) for permitting activities in the Southwest and Midwest for WCG. His recent experience has been in the preparation of permits and construction plans and specifications for municipal solid waste sites. He has also provided engineering support for a variety of projects including landfill design and stormwater management.

CHUCK MARSH, P.E.
Project Director

New Mexico P.E. No. 22136
B.S., Civil Engineering,
University of Texas at Austin

Professional Summary

Mr. Marsh has over 16 years of experience in civil and environmental engineering projects, including preparation of master-planned communities; developing construction plans for commercial-residential joint use communities; preparing construction plans for pavement, utility, and drainage improvements for residential, commercial, and industrial developments; assisting in pre-construction and construction activities for landfills and solid waste facilities; preparing CLOMR and LOMR applications for FEMA; USACE permitting, mitigation, and coordination; permitting for solid waste facilities; Traffic impact analyses; and easement/plat/zoning change preparation with various municipalities.

His recent experience has been in the preparation of permits, construction plans, and specifications for landfills, transfer stations, and recycling centers.

MATT STUTZ, P.E.
Principal/Senior Engineer

B.S., Civil Engineering
U.T. Arlington

Professional Summary

Mr. Stutz has 25 years of experience in solid waste, air quality services, and landfill gas studies. Mr. Stutz has extensive work experience in landfill gas collection and control system design, leachate systems, air quality permitting and compliance, odor control, and landfill gas to energy projects.

Professional experience includes serving as an instructor for the Center of Environmental Research and Training at The University of Texas at Arlington. He also manages the Southwest Practice Group and serves on the SWANA Rules and Regulations Committee as Vice-Chair. Mr. Stutz has provided expert witness testimony in several landfill, air quality, and odor cases.

JASON EDWARDS, P.E.
Principal/Senior Engineer

B.S., Civil Engineering
Texas A&M University

Professional Summary

Mr. Edwards is the managing principal of the Weaver Consultants Group Fort Worth office. He has over 18 years of experience in a variety of civil engineering and solid waste projects, including preparation of permit amendments, permit modifications, developing construction documents, preparing landfill sequencing and build-out plans, airspace management and life of site planning, and assisting in pre-construction and construction activities in Texas.

His recent experience has been in the preparation of permits and construction plans and specifications for municipal solid waste sites.

NEVZAT TURAN, P.E.
Principal/Senior Engineer

M.S., Civil Environmental Engineering
Istanbul Technical University

Professional Summary

Mr. Turan is a principal and senior engineer with Weaver Consultants Group. He has extensive experience managing and directing municipal solid waste (MSW) related design, permitting, and construction projects including development of landfill permit applications, site development plans, construction plans and specifications, MSW transfer stations and material recovery facilities. Mr. Turan's technical expertise includes Environmental Water Resources Engineering, Hydraulics/Fluid Mechanics, Groundwater Modeling, Hydrology-Statistics and Stormwater Management, Geotechnical Engineering.

Over the last 20 years assisting several municipalities with their MSW facility designs, permitting, and construction, Mr. Turan has developed broad-based understanding of local government owned and operated MSW facilities.

RYNE SPICER, P.E.
Project Director

B.S., Civil Engineering
Texas Tech University

Professional Summary

Mr. Spicer has over 11 years of experience in a variety of civil engineering and solid waste projects, including preparation of permit amendments, permit modifications, developing construction documents, preparing landfill sequencing and build-out plans, airspace management and life of site planning, and assisting in pre-construction and construction activities.

His recent experience includes developing numerous short- and long-term landfill planning scenarios for various sites including annual buildouts over 5- and 10-year timeframes. Prepared annual construction cost estimates for landfill liner and final cover construction projects. He has also prepared numerous construction plans and bid packages for liner, leachate management systems, and final cover systems.

PAST RECORD OF PERFORMANCE

The Fort Worth office is specifically structured to perform all aspects of landfill gas and solid waste projects. The WCG Fort Worth office has extensive experience with municipal solid waste (MSW) projects and routinely provides the following services on an annual basis.

- Transfer station and hauling facility permitting, design, and construction
- Several major permit amendments for landfill expansions
- Over 20 landfill gas system design and construction projects
- Over 25 landfill airspace volume calculations
- Over 20 annual Solid Waste Reports
- Over 100 MSW permit modifications
- Over 15 sets of construction plans/bid packages and construction projects

Solid Waste Expertise

WCG has successfully become the largest and most recognized Solid Waste Consulting firm in the Southwest. WCG provides a full range of Solid Waste services, including:

- Transfer stations
- Hauling facilities
- Solid waste facilities engineering
- Permitting and regulatory support
- Strategic planning and program development
- Hydrogeology and environmental services
- Construction
- Site investigation and remediation
- Health and safety services
- Odor control
- Operation and maintenance

The Fort Worth office has completed hundreds of solid waste projects throughout the southwest since its inception. WCG has provided municipal landfill consulting services for the cities and private clients. Some of our solid waste projects include:

- Revising Landfill Configurations via Permit Amendments
- Leachate Management Planning and Irrigation Permitting
- Alternate Liner, Final Cover, and Drainage Designs
- Storm Water Management
- Cell Construction
- Spill Prevention Control Planning
- Landfill Air Quality Permitting
- Groundwater Sampling and Monitoring
- Statistical Analyses and Reporting
- Monitoring Well and Gas Probe Installations
- Subsurface Investigations
- All Phases of Environmental Site Assessments
- Regional Geologic Studies and Hydrogeologic Investigations
- Installation of Soil Vapor Extraction Systems
- Contamination case closures through risk assessments and voluntary cleanup programs

Landfill Gas Expertise

WCG is recognized as a leader in the LFG field, having provided LFG services at over 100 sites in the United States. WCG has the largest LFG engineering team in the Southwest and has proven experience providing practical solutions to a wide variety of LFG issues. WCG offers complete turnkey LFG services from project conception through construction and operation and maintenance. We also provide individual project components (e.g. feasibility studies, air permitting, design, construction, O&M, equipment, monitoring, and related services).

WCG has extensive project experience in LFG collection and control system planning and development, including field services, monitoring and remediation. Through its hands-on experience and knowledge of industry standards, WCG has gained the ability to recognize efficient and effective solutions to LFG management problems. This enables us to make accurate decisions that affect design, coordination, and site evaluation activities.

Our involvement in a variety of LFG projects has allowed the firm to develop all phases of LFG technology and management expertise. Our capabilities are outlined below in the key service areas of:

- Landfill gas control
- Landfill gas recovery project development
- Landfill gas recovery design and implementation
- Field services

WCG routinely designs LFG emissions and migration control systems consistent with regulatory requirements, site conditions, economic constraints, and environmental considerations. WCG is always aware of the link between LFG control and beneficial use of the LFG. Many LFG control projects later develop into profitable energy recovery programs. Key LFG control services include:

- Interpreting and implementing state and local regulations.
- Developing LFG monitoring and management plans.
- Assessing LFG hazards and site compliance with LFG control performance standards.
- Developing, designing, constructing, and operating perimeter and full site LFG control systems.

WCG also possesses extensive experience in evaluating potential LFG hazards to adjacent structures or nearby developments. Understanding the characteristics and kinetics of LFG migration and landfill settlement enables us to recognize potential problem areas and to determine the necessary degree of control for an appropriate remediation program.

Groundwater Expertise

WCG has expertise in groundwater sampling, compliance reporting, and statistical analyses of groundwater data. WCG has been involved in successful corrective action planning and implementation at several Texas landfills. WCG groundwater sampling technicians receive thorough training that assures accuracy and the attainment of data quality objectives. WCG's Senior Hydrogeologist has experience in groundwater sampling, laboratory data review, groundwater monitoring report preparation, and statistical analyses. Our groundwater samples are only analyzed by analytic laboratories having NELAC (National Environmental Laboratory Accreditation Conference), which minimizes the potential for false positive results.

WCG geologists have supervised the installation of 100s of monitoring wells and landfill gas probes. Properly designed and installed monitoring wells provide unbiased detection monitoring performance. WCG's senior hydrogeologists have completed numerous alternative source demonstrations that avoided expensive assessment monitoring at client landfills.

Air Quality Experience

WCG has more air permitting experience for landfills than any other engineering consulting firm in the Southwest. The Air Permitting Team in the Fort Worth Office has over 65 years of combined air permitting and compliance service experience specifically focused on landfill and landfill operations. WCG had been actively involved with the EPA on landfill air quality rules and regulations and has been invited several times to participate in regulator work groups as part of rule development.

Combining LFG, Solid Waste, Groundwater, and Air Quality services into one office has allowed WCG to able to provide an integrated "one-stop" approach to serving our clients. WCG has extensive experience in air quality permitting and compliance for landfills, industrial, manufacturing, and oil and gas exploration sources. Our Air Quality Services Groups provides the following services to our clients.

We know that the basis for ongoing compliance first starts with a logical air permit that accurately represents the needs of the site and provides for the flexibility needed for day-to-day operations. Given rule complexities and the new Greenhouse Gas rules we start each permitting project with a permitting strategy so that the permits not only provide for current needs but to also plan for the future. Our permitting services include the following:

- Permitting rule applicability
- Current permit evaluations
- Permitting planning and strategy
- Permit reviews
- NSR Permits
- PSD Permits
- Construction Air Permits
- Title V Operating Permits
- Minor and Significant Permit Modifications
- Annual Emission Inventories
- Greenhouse Gas calculations and reporting
- Deviation and Compliance reporting
- New Source Performance Standards
- National Emission Standards for Hazardous Air Pollutants
- NMOC testing and reporting
- Site inspection assistance
- Start-up, Shutdown, and Malfunction Plans and Reporting
- Landfill gas and emission generation modeling

WCG also has experience permitting all types of emission sources including:

- Transfer Stations
- Landfills
- Flares
- Engines
- Turbines
- Paint Operations
- Tub Grinders
- Solidification basins
- Bio-remediation pads
- Parts washers
- Storage Tanks
- Roads
- Construction activity
- Oil and Gas Exploration

REFERENCES

Stephanie Grantham
Lea Land, Inc. (MSW Landfill – Carlsbad)
Lea Land Landfill, LLC (OCD Landfill – Carlsbad)
leland.sgrantham@gmail.com

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Camino Real Landfill – Sunland Park, NM
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Gary Bartels
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817-705-6072
gary.bartels@wasteconnections.com

Brian Boerner
City of Denton
940-349-8021
brian.boerner@cityofdenton.com

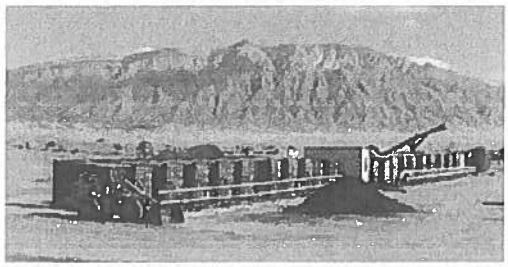
Mike Friesen
North Texas Municipal Water District
469-626-4339
mfriesen@ntmwd.com

Adam Hart
Republic Services
903-539-4065
ahart2@republicservices.com

Weaver Consultants Group

ikg LLC

Weaver Consultants Group and Keith Gordon of IKG have formed a joint venture to create an unparalleled team offering specialized engineering services in the solid waste and Oil & Gas Industries in the Southwest.



Weaver Consultants Group (WCG) has formed a partnership with IKG, LLC, a New Mexico-based environmental consulting firm specializing in solid waste engineering, permitting, environmental monitoring, and construction quality assurance (CQA). IKG leadership has been providing professional engineering services in New Mexico since 1988 with a growing clientele throughout the Southwest. Founder Keith Gordon is a National leader in designing award-winning, sustainable waste processing, transfer, and disposal facilities.

Founded in 1991, WCG offers over 100 professional services provided by an experienced team of engineers, geologists, environmental scientists, surveyors, and more. From planning and design to development and construction, WCG's time tested methodology produces solutions that work. With core values of safety, service, and quality, WCG has built a strong foundation for continued growth and industry innovation across the United States.

WCG and IKG were responsible for launching most of the major integrated regional solid waste systems resulting from the federal "Subtitle D" mandates:

- Lea County, NM (since 1998): New landfill, transfer station, convenience centers, recycling, 6 landfill cells CQA
- Sandoval County, NM (since 1998): Landfill expansion, new landfill, three convenience centers, recycling, 22 cells CQA, containerized composting facility
- City of Albuquerque (since 2000): Landfill expansion, three transfer stations, materials recovery, LFG recovery
- Lea Land, LLC Landfill (since 2004): Weaver/IKG is currently building a 10-acre, double-composite lined cell for solids disposal, permits for liquids management.
- South Central Solid Waste Authority (Las Cruses, since 1993): New landfill, cell CQA, new transfer station, recycling, convenience centers

WCG-NM@wcgrp.com

SOLID WASTE SERVICES

From design to engineering and permitting assistance, no engineering team offers a more comprehensive range of services to the Solid Waste and Oil and Gas industries than our diverse team of professionals.

We provide a variety of specialized services including:

Permitting
Combining in-depth technical experience with outstanding communication skills, the WCG/IKG team has an unparalleled record of successfully permitted solid waste landfills, transfer stations, liquid waste processing facilities, material recycling facilities, and composting operations across the country. Our permitting services include air quality, zoning/ local approvals, facility master planning, hydrogeological and geotechnical investigations, stormwater system design, wetland determination, LFG management plans, expert witness, and site operating plans.

Design
Our designs take operational concerns to heart, which is why our new landfill cells, LFG systems, leachate systems, and more are created to be efficient, constructible, and operable, maximizing your return on investment with long-term operational success.

Construction QA/QC Services
WCG has overseen construction on hundreds of waste containment facilities, impoundments, and ancillary waste management facilities. Our experts get your facility constructed on schedule and budget with quality you can trust.

Site Planning and Operations Support
Assisting you with detailed planning efforts is one of our specialties. Whether you need help with fill plans, access road configurations, personnel training, or more, we're here to assist in both short-term and long-term development planning, giving you the tools to enhance your site operations.

Monitoring and Compliance
Our services include air compliance, GCCS oversight, groundwater and surface water monitoring, and environmental monitoring plans, helping you navigate permit conditions and regulatory mazes with the foresight and efficiency that comes with proven experience.

VCMS™ Visual Compliance Monitoring System
Our remote monitoring systems are compatible with existing equipment, easy to use, and easily upgrade your facility to give you better and more reliable data to make more informed decisions. Revolutionize the way you monitor your facilities, creating a compliance centric infrastructure, all while increasing efficiency and eliminating the need for physical surveillance.

Integrated Services
When it's time to expand your team to include LFG or leachate system installation, control systems, or facility construction, our resources within the Weaver Family of Companies can meet your project needs.

Weaver Consultants Group | SLIGO SYSTEMS Controls & Pumping Systems | Landmarc Environmental Systems, LLC | Anchor Construction, LLC

WCG-NM@wcgrp.com

CURRENT VOLUME OF WORK

Based on our understanding of the RFP, this section is not applicable as we are not performing any work for the City of Las Vegas.

RESIDENT/VETERAN PREFERENCE

IKG, LLC is based in New Mexico in the City of Placitas. WCG is in the process of establishing our New Mexico presence by partnering with IKG.

SCORING MATRIX
RFP 2021-24 Solid Waste Planning and Construction Phase Engineering Services

	Park Hill	Molzen Corbin	Engineering Solutions & Design Inc.	Souder Miller & Associates	Weaver Consultants Group
1. **Specialized Services as defined in the Scope of Work** 30 points	Evaluator #1---20 Evaluator #2---20 Evaluator #3---22 Evaluator #4---21 Evaluator #5---20	Evaluator #1---30 Evaluator #2---25 Evaluator #3---27 Evaluator #4---27 Evaluator #5---28	Evaluator #1---28 Evaluator #2---15 Evaluator #3---25 Evaluator #4---25 Evaluator #5---23	Evaluator #1---30 Evaluator #2---30 Evaluator #3---27 Evaluator #4---28 Evaluator #5---28	Evaluator #1---10 Evaluator #2---20 Evaluator #3---26 Evaluator #4---25 Evaluator #5---20
2. **Capacity and Capability** 15 points	Evaluator #1---10 Evaluator #2---10 Evaluator #3---10 Evaluator #4---10 Evaluator #5---10	Evaluator #1---15 Evaluator #2---15 Evaluator #3---13 Evaluator #4---15 Evaluator #5---14	Evaluator #1---15 Evaluator #2---5 Evaluator #3---5 Evaluator #4---12 Evaluator #5---9	Evaluator #1---15 Evaluator #2---15 Evaluator #3---13 Evaluator #4---15 Evaluator #5---15	Evaluator #1---5 Evaluator #2---10 Evaluator #3---12 Evaluator #4---12 Evaluator #5---8
3. **Past Record and Performance** 15 Points	Evaluator #1---5 Evaluator #2---10 Evaluator #3---11 Evaluator #4---10 Evaluator #5---10	Evaluator #1---15 Evaluator #2---13 Evaluator #3---13 Evaluator #4---15 Evaluator #5---15	Evaluator #1---10 Evaluator #2---8 Evaluator #3---10 Evaluator #4---10 Evaluator #5---8	Evaluator #1---15 Evaluator #2---15 Evaluator #3---1 Evaluator #4---13 Evaluator #5---15	Evaluator #1---5 Evaluator #2---10 Evaluator #3---10 Evaluator #4---10 Evaluator #5---7
4. **Familiarity with City of Las Vegas and related services** 20 Points	Evaluator #1---3 Evaluator #2---15 Evaluator #3---13 Evaluator #4---5 Evaluator #5---5	Evaluator #1---20 Evaluator #2---20 Evaluator #3---19 Evaluator #4---19 Evaluator #5---18	Evaluator #1---10 Evaluator #2---15 Evaluator #3---10 Evaluator #4---15 Evaluator #5---9	Evaluator #1---20 Evaluator #2---20 Evaluator #3---18 Evaluator #4---18 Evaluator #5---15	Evaluator #1---0 Evaluator #2---5 Evaluator #3---5 Evaluator #4---10 Evaluator #5---5
5. **Current Volume of Work with the City of Las Vegas is less than 75%** 10 Points	Evaluator #1---10 Evaluator #2---10 Evaluator #3---10 Evaluator #4---10 Evaluator #5---10	Evaluator #1---10 Evaluator #2---10 Evaluator #3---10 Evaluator #4---10 Evaluator #5---10	Evaluator #1---10 Evaluator #2---10 Evaluator #3---10 Evaluator #4---10 Evaluator #5---10	Evaluator #1---10 Evaluator #2---10 Evaluator #3---10 Evaluator #4---10 Evaluator #5---10	Evaluator #1---10 Evaluator #2---10 Evaluator #3---10 Evaluator #4---10 Evaluator #5---10
6. **Resident/Veterans Preference** 10 Points	Evaluator #1---0 Evaluator #2---0 Evaluator #3---0 Evaluator #4---0 Evaluator #5---0	Evaluator #1---0 Evaluator #2---0 Evaluator #3---0 Evaluator #4---0 Evaluator #5---0	Evaluator #1---0 Evaluator #2---0 Evaluator #3---0 Evaluator #4---0 Evaluator #5---0	Evaluator #1---0 Evaluator #2---0 Evaluator #3---0 Evaluator #4---0 Evaluator #5---0	Evaluator #1---0 Evaluator #2---0 Evaluator #3---0 Evaluator #4---0 Evaluator #5---0
Totals					
	Evaluator #1---43 Evaluator #2---65 Evaluator #3---66 Evaluator #4---56 Evaluator #5---55	Evaluator #1---90 Evaluator #2---83 Evaluator #3---82 Evaluator #4---86 Evaluator #5---85	Evaluator #1---73 Evaluator #2---53 Evaluator #3---60 Evaluator #4---72 Evaluator #5---59	Evaluator #1---90 Evaluator #2---90 Evaluator #3---69 Evaluator #4---84 Evaluator #5---83	Evaluator #1---30 Evaluator #2---45 Evaluator #3---63 Evaluator #4---67 Evaluator #5---50
	57	85.2	63.4	83.2	45

CITY OF LAS VEGAS
COUNCIL MEETING AGENDA REQUEST FORM

Meeting Date: August 11, 2021

Date Submitted: 07/30/2021 **Department:** Utilities

Item/Topic: Award request for proposals #2021-25 for pump, motor, mechanical and electrical services to all three bidders; The Electric Horseman, Inc., Alpha Southwest, Inc. and JCH, Inc.

Advertised: 06/02/21; Las Vegas Optic, Albuquerque Journal and City Website
Proposal Opening: 07/07/21
Number of Proposers: 3 – The Electric Horseman, Inc.
Alpha Southwest, Inc.
JCH, Inc.

Fiscal Impact: Paid for through City funding by each individual department as utilized.

Attachments: Original proposal, proposal opening sheet, proposals received and proposal scoring,

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.

Approved For Submittal By:

Department Director

City Manager 8/4/21

Reviewed By:

Finance Director

City Attorney (Approved as to Form)

CITY CLERK'S USE ONLY
COUNCIL ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Contract No. _____
Approved _____

Continued To: _____
Referred To: _____
Denied _____
Other _____

REQUEST FOR PROPOSALS

The City of Las Vegas, New Mexico will open Sealed Proposals at 3:30 am/pm, July 7, 2021, at the City Council Chambers, 1700 North Grand Avenue, Las Vegas, New Mexico, or other designated area at the City Offices; ON THE FOLLOWING:

PUMP, MOTOR, MECHANICAL AND ELECTRICAL SERVICES

Proposal Forms and Specifications may be obtained from the following location:
City Clerk's office at 1700 N GRAND AVE, LAS VEGAS, NM 87701

Mailed proposals should be addressed to the City Clerk, 1700 N. Grand Ave., Las Vegas, New Mexico 87701; with the envelope marked

PUMP, MOTOR, MECHANICAL AND ELECTRICAL SERVICES

Opening No. 2021-25 ; on the lower left-hand corner of the submitted envelope. It shall be the responsibility of the Offeror to see that their proposal is delivered to the City Clerk by the date and time set for the proposal request. If the mail or delivery of proposal request is delayed beyond the opening date and time, proposal thus delayed will not be considered. Proposals will be reviewed at a later date with possible negotiations to follow.

The City of Las Vegas reserves the right to reject any/or all proposals submitted.

CITY OF LAS VEGAS,

William Taylor
WILLIAM TAYLOR, CITY MANAGER

Scott Aaron 5/11/2021
SCOTT AARON, CITY ATTORNEY

CASANDRA FRESQUEZ, CITY CLERK

5-21-21
JESUS BACQUERA, FINANCE DIRECTOR

HELEN VIGIL, PURCHASING OFFICER

Opening No. 2021-25 Date Issued: 5/24/2021

Published: LAS VEGAS OPTIC June 2 ,2021

ALBUQUERQUE JOURNAL June 2 ,2021

www.lasvegasnm.gov June 2 ,2021

OFFEROR INFORMATION

OFFEROR: _____

AUTHORIZED AGENT: _____

ADDRESS: _____

TELEPHONE NUMBER (_____)_____

FAX NUMBER (_____)_____

DELIVERY: _____

STATE PURCHASING RESIDENT CERTIFICATION NO.: _____

NEW MEXICO CONTRACTORS LICENSE NO.: _____

SERVICE (S): **PUMP, MOTOR, MECHANICAL AND ELECTRICAL SERVICES** THE CITY OF LAS VEGAS RESERVES THE RIGHT REJECT ANY OR ALL PROPOSALS AND TO WAIVE ANY TECHINCAL IRREGULARITY IN THE FORM.

AFFIDAVIT FOR FILING WITH COMPETITIVE PROPOSAL

STATE OF _____ }

COUNTY OF _____ }

I, _____ state under penalty of perjury that I am at least 18 years old, and am of the agent authorized by the offerors to submit the attached proposal. Affiant further states that the offeror has not been a party to any collusion among offerors in restraint of freedom of competition by agreement to a fixed price or to refrain from submitting a proposal; or with any city official or employee as to the quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussion between offerors with any City official concerning an exchange of money or any other thing of value for special consideration in the letting of a contract.

_____
Signature

Subscribed and sworn to before me, this _____ day of _____, 20_____.

(SEAL)

_____
Notary Public Signature
My Commission Expires: _____

AWARDED PROPOSAL

Awarding of proposal shall be made to the responsible offeror whose proposal best meets the specification. The City of Las Vegas (City) reserves the right to reject any or all proposals submitted.

TIMETABLE

Proposal pursuant to this request must be received at the City Clerk's Office at 1700 North Grand Avenue, Las Vegas, New Mexico, on or before: July 7, 2021; 3:30 am/pm; at which time all proposal received will be opened. The opening will occur at the City Council Chambers or other designated area at the City Offices. Awarding of proposal is projected for: _____, 2021. The successful offeror will be notified by mail.

ENVELOPES

Sealed proposal envelopes shall be clearly marked on the lower left-hand corner, identified by the Proposal Name and Opening Number. Failure to comply with this requirement may result in the rejection of the submitted proposal.

COPIES

Enclose one (1) original and five (5) copies of Proposal documents. Failure to comply with this requirement may result in the rejection of the submitted Proposal.

LABELS

Offeror is required to tab pages which include the following: Notarized Affidavit, Signed Campaign Contribution form, Subcontractor list if applicable, and total bid amount page.

BRIBERY AND *KICKBACK*

The Procurement Code of New Mexico (Section 13-1-28 through 13-1-199 N.M.S.A. 1978) imposes a third degree felony penalty for bribery of a public official or public employee. In addition, the New Mexico Criminal Statutes (Section 30-24-1 and 30-24-2, N.M.S.A. 1978) states that it is a third degree felony to commit the offense of demanding or receiving a bribe by a public official or public employee, and it is a fourth degree felony to commit the offense of soliciting or receiving illegal kickbacks. In addition Section 30-41-1 through 30-41-3, N.M.S.A. 1978 state that it is a fourth degree felony to commit the offense of offering or paying illegal kickbacks.

RESPONSIBILITY OF OFFEROR

At all times it shall be the responsibility of the offeror to see that their proposal is delivered to the City Clerk by the Date and Time scheduled for the opening. If the mail or delivery of said proposal is delayed beyond the scheduled opening date and time set, this proposal will not be considered.

NON-COLLUSION

In signing of their proposal and affidavit the offeror certifies that he/she has not, either directly or indirectly entered into action of restraint of free competition in connection with the submitted proposal.

CLARIFICATION OF PROPOSAL

Offeror requiring clarification or interpretation of the proposal specifications shall make a written request to the Department involved in the proposal request at least five (5) days prior to the scheduled proposal opening date; with a copy forwarded to the Finance Department. Any interpretations, corrections, or changes (not part of the negotiation stage) of said proposal specifications shall be made by "ADDENDUM" only; including any Opening Dates or Time Change. Interpretations, corrections, or changes of said proposal made in any other manner (before opening and negotiation stage) will not be binding and offeror shall not rely upon such interpretations, corrections, and changes.

MODIFICATION OR WITHDRAWAL OF PROPOSAL

A proposal may not be withdrawn or cancelled by the offeror following the scheduled opening date and time; the offeror does so agree in submitting their proposal. Prior to the scheduled time and date of opening, proposals submitted early may be withdrawn but may not be re-submitted.
Pursuant to (Section 13-1-21 and 13-1-22, N.M.S.A. 1978), any New Mexico resident business or resident manufacturer who wishes to receive the benefit of an "Application of Preference" must provide their Certificate Number (issued by N.M. State Purchasing); with their proposal on the "OFFEROR INFORMATION/AFFIDAVIT" form.

APPLICATION OF PREFERENCE

FEDERAL TAX IDENTIFICATION NUMBER

Pursuant to IRS requirements, offerors shall provide their Federal Tax ID Number if offeror is incorporated. If offeror is a sole proprietorship or partnership, then shall provide their Social Security Number.

FEDERAL TAX ID NUMBER: _____

SOCIAL SECURITY NUMBER: _____

NEW MEXICO TAX IDENTIFICATION NUMBER

Payment may be withheld under Section 7-10-5, N.M.S.A. 1978 if you are subject to New Mexico Gross Receipts Tax and have not registered for New Mexico (CRS) Tax Identification Number. Contact the New Mexico Taxation & Revenue Department at (505) 827-0700 for registering instructions.

SPECIAL NOTICE

Proposals will be opened and all submitted copies will be checked for accuracy of Department's specific amount of copies requested. Any price or other factors of the submitted proposals will not be read out loud to anyone in attendance at the proposal opening. All factors of the submitted proposals are not public record to other offerors or interested parties before the negotiation or awarding process. The department involved in the proposal request will evaluate all proposals submitted according to the evaluation criteria indicated in the proposal specifications.

NEGOTIATION

Pursuant to the City of Las Vegas Purchasing Rules and Regulations (section 6.7); discussions or negotiations may be conducted with a responsible offeror who submits an acceptable or potentially acceptable proposal. Negotiations of price will be done after all evaluation criteria have been met.

CONTRACT

When the City issues a purchase order in response to an awarded proposal, a binding contract is created (unless a specific contract has been created).

TAXES:

Bidder must pay all applicable taxes.

NOTE:

If bidder is from outside the City of Las Vegas, the successful bidder must pay Gross Receipts Tax in the City of Las Vegas.

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to the Procurement Code, NMSA 13-1-28, *et al*, as amended, a prospective contractor subject to this section shall disclose all campaign contributions given by the prospective contractor or a family member or representative of the prospective contractor to an applicable public official of the state or a local public body during the two years prior to the date on which a proposal is submitted or, in the case of a sole source or small purchase contract, the two years prior to the date on which the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor or a family member or representative of the prospective contractor to the public official exceeds two hundred fifty dollars ($250.00) over the two-year period. A prospective contractor submitting a disclosure statement pursuant to this section who has not contributed to an applicable public official, whose family members have not contributed to an applicable public official or whose representatives have not contributed to an applicable public official shall make a statement that no contribution was made.

A prospective contractor or a family member or representative of the prospective contractor shall not give a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or during the pendency of negotiations for a sole source or small purchase contract.

Furthermore, a solicitation or proposed award for a proposed contract may be canceled pursuant to NMSA 13-1-181 or a contract that is executed may be ratified or terminated pursuant to NMSA 13-1-18 if a prospective contractor fails to submit a fully completed disclosure statement pursuant to this section; or a prospective contractor or family member or representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process.

The state agency or local public body that procures the services or items of tangible personal property shall indicate on the form the name or names of every applicable public official, if any, for which disclosure is required by a prospective contractor.

THIS FORM MUST BE INCLUDED IN THE REQUEST FOR PROPOSALS AND MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

"**Applicable public official**" means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source of small purchase contract that may be awarded without submission of a sealed competitive proposal.

"**Campaign Contribution**" means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to statewide or local office. "Campaign Contribution" includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

"**Family member**" means a spouse, father, mother, child, father-in-law, mother- in-law, daughter-in-law or son-in-law of (a) a prospective contractor, if the prospective contractor is a natural person; or (b) an owner of a prospective contractor;

"**Pendency of the procurement process**" means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

"Prospective contractor" means a person or business that is subject to thc competitive sealed proposal process set forth in the Procurement Code [NMSA 13-1-28 through 13-1-199] or is not required to submit a competitive sealed proposal because that person or business qualifies for a sole source or small purchase contract.

"Representative of a prospective contractor" means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

Name(s) of Applicable Public Official(s) if any:_____
(Completed by State Agency or Local Public Body)

DISCLOSURE OF CONTRIBUTIONS BY PROSPECTIVE CONTRACTOR:

Contribution Made By: _____

Relation to Prospective Contractor: _____

Date Contribution(s) Made: _____

_____

Amount(s) of Contribution(s) _____

Nature of Contribution(s) _____

Purpose of Contribution(s) _____

(Attach extra pages if necessary)

_____ _____
Signature Date

_____
Title (position)

--OR—

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS ($250.00) WERE MADE to an applicable public official by me, a family member or representative.

_____ _____
Signature Date

_____
Title (Position)

REQUEST FOR PROPOSALS FOR PUMP, MOTOR, MECHANICAL AND ELECTRICAL SERVICES

The City of Las Vegas, New Mexico is requesting proposals for pump, motor, mechanical and electrical services defined in the scope of work.

1. SCOPE OF WORK

The City of Las Vegas, is soliciting proposals to provide pump, motor, mechanical and electrical services to the City's water and wastewater facilities. Multiple contracts may be awarded, and shall be non-exclusive. The City reserves the right to submit work orders with one or more of the Contracted Service Providers based on price, availability and location of services, hours of operation, and/or proprietary services. The Offeror must be able to respond to emergency calls within 24 hours and within 48 hours for non-emergency repairs. The Contractor shall fully and timely provide all deliverables described herein in strict accordance with the terms, covenants, and conditions of the Contract. The agreement term will be for one year with the option for renewal up to four (4) years. The contract, including renewals and amendments thereof, may not exceed a total duration of four (4) years. The contract will begin upon final approval by the City Manager.

The duties of the offeror shall include but are not limited to the following services and requirements:

1. The work includes, but is not limited to repair, replace, adjust, and maintain pumps, motors, and related mechanical systems; inspection; testing; and emergency response.

2. The contractor shall install, modify, and/or upgrade pump, motor, and related mechanical systems as requested by the City. To include the removal of non-functioning or out of date equipment. No additional or extra work shall be commenced or undertaken by the Contractor unless authorized in advance by telephone or in writing by the City.

3. Troubleshoot and work on multiple types of pumps and motors, including but not limited to:
    a. Pumps: Aurora Splitcase, Fairbanks Morse, FLYGT Submersible, Sigma
    b. Motors: GE Motors, Reliance Motors, Baldor Motors, US Motors, Walker

4. The Contractor shall provide all labor, tools, equipment and all incidentals required and/or implied for the complete and satisfactory performance of the maintenance, and repair of City pumps and motors. The Contractor is responsible for all debris and related disposal.

5. All parts used for repair and in reassembly of equipment shall be the manufacture's authorized parts or specifically approved by the City prior to installation.

6. Provide electrical, controls, instrumentation, SCADA and PLC programming capabilities. All work shall be performed in accordance with the National Wiring Standards.

7. All Safety Equipment, assessments, controls, enforcement, signage, etc. as necessary for site work, and personal safety shall be, and shall remain for the project duration, the sole responsibility of the Contractor.

8. The contractor will do all work in accordance with the plans, specifications, and performance standards and all civic, municipal and federal laws and codes pertaining thereto and to the satisfaction of the Owner. Inclusive of permits, certifications and licenses to comply with local, state and federal requirements.

9. Contractor shall provide on-site supervision at all times for all of their work to be performed.

2. CRITERIA FOR ACCEPTANCE AND EVALUATION OF PROPOSALS

2.1 Content and Format of Proposal: Proposals should provide information that addresses the ranking criteria listed hereinafter. Information should be provided to demonstrate understanding of the scope of services, experience in related projects, personnel and equipment available to perform work, technical approach to the project and references from other clients.
The format for proposals shall be a maximum of twenty (20) pages, including title page and index to include the front and back cover. Proposals shall be printed on one side only, 8 ½" x 11", and bound on the left margin. A transmittal letter, if any, will be included in the twenty (20) page limit. No other material is to be included.

2.2 Submittal of Proposals: Five (5) copies of proposals must be delivered to the City Clerk, City of Las Vegas, 1700 North Grand Avenue, Las Vegas, New Mexico 87701 no later than the date and time listed. Sealed proposal envelopes shall be clearly marked **"PUMP, MOTOR, MECHANICAL AND ELECTRICAL SERVICES "** on the outside of the envelope; this information shall be placed on the lower left-hand corner of the envelope. Failure to comply with this requirement may result in the rejection of the proposals.

2.3 Ranking Criteria: The City of Las Vegas will use a technical advisory committee made up of City personnel and/or City Consultants to evaluate each proposal submitted. All proposals shall be reviewed for compliance with the mandatory requirements as stipulated in the Request for Proposals. Proposals found not to comply will be rejected from further consideration. Proposals which are not rejected will then be evaluated based upon the following weighted values. Proposal should address each of the following criteria as necessary.

1. **Specialized Services as defined in the scope of work–** Offeror's personal experience in the field of the scope of service listed. The Offeror should be able to briefly address specific examples of related projects.
2. **Capacity & Capability–** Offeror's willingness, capacity and capability to perform assigned duties and tasks on short notice and in a timely manner,

3. **Past Record of Performance**– Offeror should provide a list of references with names and phone numbers.
4. **Familiarity with the City of Las Vegas** - Offeror's familiarity with the area the project may be located and the system to which the work pertains.
5. **Current volume of work with the City that is less than 75% complete**– The volume of work previously done for the entity requesting proposals which is not seventy-five percent complete with respect to professional design services [through bidding phase], with the objective of effecting an equitable distribution of contracts among qualified businesses and of assuring the interest of the public in having available a substantial number of qualified businesses is protected; however, that the principal of selection of the most highly qualified business is not violated.
6. **Required certifications** – Certification levels and information on the personnel that hold the required certifications including years of experience.
7. **Resident Preference** – Offeror's proximity to the City of Las Vegas
8. **Veterans Preference** – Business owners status as a US Military Veteran.

*Note: Price cannot be a factor

3. COST OF PREPARING AND SUBMITTING PROPOSALS

The City of Las Vegas will not pay for any costs associated with the preparation or submission of proposals.

4. AWARD OF CONTRACT

The award shall be made to the responsible offeror and/or offertory whose proposal is the most advantageous to the City of Las Vegas, taking into consideration the evaluation factors set forth in this Request for Proposals. The proposal will be ranked by a committee. It is anticipated that ranking will be completed within one week of the opening of proposals. After initial ranking of proposals, at the City's sole option, the City may decide to interview the top two (2) or three (3) ranked offertory proposals to develop final rankings or may consider the rankings based on the proposals as being final. The City reserves the right to negotiate with multiple Offerors and award multiple contracts.

5. RESPONSIBILTY OF OFFEROR

5.1 BONDS (If Applicable)

a. The successful offeror will be required to furnish a Performance Bond (if applicable), in an amount equal to $100,000 and a labor and Materials Payment Bond in an equal amount, such bonds to be executed in four (4) original Counterparts by a Corporate Surety authorized to do business in the State of New Mexico, and acceptable to the Owner. The Bonds must be executed on forms contained in these Contract Documents. The form of Agreement with the successful Offeror, as Contractor, will be required to execute also included herewith.

5.2 INSURANCE CERTIFICATE

a. The Offeror must always hold General Liability insurance of at least $1,000,000.00 per occurrence. The successful Offeror will be required to furnish Proof of Compliance with this insurance requirement to the City upon execution of the Contract.

6. INSTRUCTIONS TO OFFEROR

6.1. REQUEST FOR PROPOSAL DOCUMENTS

6.1.1 Copies of Request for Proposals

a. A complete set of the Request for Proposals may be obtained from the City.
b. A complete set of the Request for Proposals shall be used in preparing proposals; the City assumes no responsibility for errors or misinterpretations resulting from the use of an incomplete set of the Request for Proposals.
c. The City in making copies of Request for Proposals available on the above terms, does so only for the purpose of providing proposals on the described project and does not confer a license or grant for any other use.
d. A copy of the Request for Proposals shall be made available for public inspection.

6.1.2 Interpretations

a. All questions about the meaning or intent of the Request for Proposals shall be submitted to the Utilities Department, in writing with a copy forwarded to the finance department. Replies will be issued by Addendum mailed or delivered to all parties recorded by the City as having received the Request for Proposals. Questions received less than five (5) days prior to the date for opening of proposals will not be answered. Only questions answered by formal written addendum will be binding. Oral and other interpretations or clarifications will be without legal effect.
b. Offerors should promptly notify the City of any ambiguity, inconsistency, or error, which they may discover upon examination of the Request for Proposals.

6.1.3 Addendum

a. Addendum will be sent certified mail return receipt requested or hand delivered to all who are known by the City to have received a complete set of Request for Proposals.
b. Copies of the addendum will be made available for inspection wherever Requests for Proposals are on file for that purpose.
c. No addendum will be issued later than five (5) days prior to the date for the receipt of Proposals, except an Addendum withdrawing the Request for Proposals or one which includes postponement of the date for receipt of Proposals.
d. Each Offeror shall ascertain, prior to submitting the Proposal, that the Offeror has received all Addendum issued and shall acknowledge their receipt in the Proposal transmittal letter.

6.2 PROPOSAL SUBMITTAL PROCEDURES

6.2.1 Format and Section Requirements of Proposals

a. Offerors shall provide five (5) copies of their proposal to the location specified on the cover page on or before the closing date and time for receipt of proposals.
b. All proposals must be typewritten on standard 8 ½" x 11" paper and bound on the left-hand margin.
c. A maximum of twenty (20) pages, including title, index, etc., including front and back covers.
d. The proposal must be organized in the following format and must contain, as a minimum, all listed items in the sequence indicated:
    1. Offeror's Identification
        i. Notarized affidavit that states name and address of your organization of office and nature of organization (individual, partnership or corporation, private or public, profit or non-profit). Subcontractors, if any, must be listed with license numbers. Describe individual staff and subcontractor's responsibilities with line of authority and interface with City staff. Include the name and telephone number of person(s) authorized for preparation and

execution of the contract. The City has the authority to reject any or all Subcontractors. Respond to this section as Section A of Offeror's proposal.

2. Campaign Contributions Disclosure Form
    i. Fill out and attach the Campaign Contribution Disclosure Form. Respond to this section as Section B in Offeror's proposal.
3. Personnel Experience
    i. Describe the experience and qualifications of company principles, supervisors and other employees who will be actively engaged in the work required under the contract, including experience of subcontractors if applicable. Experience qualifications must reference any of the servicing provided to the City of Las Vegas Utilities System. Respond to this section as Section C of Offeror's proposal.
4. Licenses (if applicable)
    i. The Offeror shall show that he has a New Mexico general contractor's license and/or any other licenses required by law to perform the work required by this contract. All such licenses shall be held by the offeror or his subcontractors at the time the proposal is submitted. Respond to this section as Section D in Offeror's proposal.
5. Experience in Specialized Services referenced in scope
    i. The Offeror shall demonstrate at least five (5) years of experience. Indicate name, address and phone number of past customer and individual references who can be contacted regarding the work. Respond to this section as Section E in Offeror's proposal.
6. Documentation
    i. The Offeror shall provide documentation of education, certifications and qualifications. Respond to this section as Section F in the Offeror's proposal.
7. Financial (If Applicable)
    i. The Offeror shall provide a letter from a financial institution regarding the Offeror's credit rating. Respond to this section as Section G in the Offeror's proposal.
8. Additional Information
    i. Describe any expectations and/or clarifications to this Request for Proposal. Also include any additional information you believe to be pertinent to the proposal but not requested elsewhere such as Veterans business or New Mexico Resident business status. Respond to this section as Section H in Offeror's proposal.
9. Contractors Bonds (if applicable)
    i. Successful offeror will be required to furnish a performance bond.
10. Cost
    i. The Offeror shall provide in a **sealed envelope** the hourly rates for employees by title and the cost breakdown of for potential lodging, mileage and other miscellaneous expenses.

e. Any proposals that do not adhere to this format, and which does not address each specification and requirement within the RFP may be deemed non-responsive and rejected on that basis.

f. Offerors may request in writing nondisclosure of confidential data. Such data should accompany the proposal and should be readily separable from the proposal

in order to facilitate eventual public inspection of the non-confidential portion of the proposal. A request that clearly states that the entire proposal must be kept confidential will not be acceptable. Only matters, which are clearly confidential in nature, will be considered.

g. Any cost incurred by the Offeror for preparation, transmittal, presentation of any proposal or material submitted in response to this RFP shall be the sole responsibility of the Offeror.

6.2.2 SUBCONSULTANTS

a. The Offeror shall list and state the qualifications for each sub-consultant the Offeror proposes to use for all sub-contracted work.
b. The Offeror is specifically advised that any person or other party to whom it is proposed to award a sub-contract under this proposal, must be acceptable by the City after verification of eligibility status, including but not limited to suspension or debarment of the City.

6.2.3 PREQUALIFICATION PROCESS

a. A business may be pre-qualified by the Purchasing Agent as an Offeror for particular types of service. Mailing lists of potential Offerors shall include but shall not be limited to such prequalified businesses (§13-1-134 NMSA 1978). For purposes of this RFP, if prequalification is utilized, special instructions will be attached as an exhibit to this RFP.

6.2.4 DEBARRED OR SUSPENDED CONTRACTOR

a. A business (contractor, subcontractor or supplier) that has either been debarred of suspended to the requirements of §13-1-177 through §13-1-180, and §13-3-11 through §13-4-17 NMSA 1978, as amended, shall not be permitted to do business with the City and shall not be considered for award of the contract during the period for which it is debarred of suspended with the City.

6.2.5 REJECTION OF SUBMITTED PROPOSALS

a. Oral, telephonic or telegraphic proposals are invalid and will not receive consideration. Rejected proposals shall be returned to the Offeror unopened. Failure to meet the following submittal of proposal requires shall result in a rejection of a proposal:
    1. Proposals shall be submitted at the time and place indicated in the Notice of Request for Proposals and shall be included in a **sealed envelope** marked with the project title and the name and address of the Offeror and accompanied by the documents outlined in the Request for Proposal.
    2. At all times, Offeror shall assume full responsibility for timely delivery of proposals at the City Clerk's office, including those proposals submitted by mail. Hand-delivered proposals shall be submitted to the City Clerk or the City Clerk's Designee and will be clocked in/time stamped at the time received, which must be prior to the time specified.

6.2.6 NOTICE OF CONTRACT REQUIREMENTS BINDING ON OFFEROR

a. In submitting this proposal, the Offeror represents that the Offeror has familiarized him/herself with the nature and extent of the Request for Proposals dealing with the

federal, state and local requirements, which are a part of these Requests for Proposals.

b. Laws and Regulations: The Offeror's attention is directed to all applicable federal and state laws, local ordinances and regulations and the rules and regulations of all authorities having jurisdiction over the services for the project.

6.2.7 REJECTION OR CANCELLATION OF PROPOSALS

a. This Request for Proposals may be canceled, or any or all proposals may be rejected in whole or in part, when it is in the best interest of the City. A determination containing the reasons therefore shall be made part of the project file (§13-1-131 NMSA 1978).

7. CONSIDERATION OF PROPOSALS

7.1 RECEIPT, OPENING AND PROPOSALS:

a. Proposals, modifications and addendums shall be time-stamped upon receipt and held in a secure place until the established date.

b. Proposals shall not be opened publicly and shall not be open to public inspection until after award of a contract. An offeror may request in writing nondisclosure of confidential data. Such data shall accompany the proposal and shall be readily separable from the proposal in order to facilitate eventual public inspection of the non-confidential portion of the proposal.

c. The names of all businesses submitting proposals and the names of all businesses, if any, selected for an interview shall be public information. After an award has been made, final ranking and evaluation scores for all proposals shall become public information (§13-1-120 NMSA 1978). The contents of any proposal shall not be disclosed so as to be available to competing Offerors during the negotiation process (§13-1-116 NMSA 1978).

7.2 PROPOSAL EVALUATION

a. Proposals shall be evaluated on the basis demonstrated competence and qualifications for the type of service required and shall be based on the evaluation factors set forth in this RFP. For the purpose of conducting discussions, proposals may initially be classified as:

1. Acceptable
2. Potentially acceptable, that is, reasonably assured of being made acceptable
3. Unacceptable (Offerors whose proposals are unacceptable shall be notified promptly)

b. The City shall have the right to waive technical irregularities in the form of the proposal of the Offeror, which do not alter the quality of the service (§13-1-132 NMSA 1978).

c. If an Offeror who otherwise would have been awarded a contract is found not to be a responsible Offeror; a determination that the Offeror is not a responsible Offeror, setting forth the basis of the finding shall be prepared by the Purchasing Agent/Procurement Manager. The unreasonable failure of the Offeror to promptly supply information in the connection with any inquiry with respect to the responsibility is grounds for a determination that the Offeror is not a responsible Offeror (§13-1-133 NMSA 1978). Businesses, which have not been selected, shall be notified in writing within twenty-one (21) days after an award is made (§13-1-12 NMSA 1978).

d. Selection Process (§13-1-120 NMSA 1978):

1. An evaluation committee composed of representatives selected by the City will perform an evaluation of proposals. The committee shall evaluate

statements of qualifications and performance data submitted regarding the particular project and may conduct interviews with and may require public presentations by all businesses applying for selection regarding their qualifications, their approach to the project and their ability to furnish the required services.

2. If fewer that three (3) businesses have submitted a statement of qualifications for a project, the committee may:
    i. Rank in order of qualifications and submit to the local governing body for award, those businesses which have submitted a statement of qualifications; or
    ii. Recommend termination of the selection process and sending out new notices of the proposed procurement pursuant to §13-1-104 NMSA 1978.

7.3 NEGOTIATIONS (§13-1-122 NMSA 1978)

a. The City's designee shall negotiate a contract with the highest qualified business for the services contemplated under this RFP at the compensation determined in writing to be fair and reasonable. In making this decision, the designee shall consider the estimated value of the services to be rendered and the scope, complexity and professional nature of the services.
b. Should the designee be unable to negotiate a satisfactory contract with the business considered to be the most qualified at the price determined to be fair and reasonable, negotiations with that business shall be formally terminated. The designee shall then undertake negotiations with the second most qualified business. Failing accord with the second most qualified business, the designee shall formally terminate negotiations with that business.
c. The designee shall then take undertake negotiations with the third most qualified business.
d. Should the designee be unable to negotiate a contract with any of the businesses selected by the committee, additional businesses shall be ranked in order of their qualifications and the designee shall continue negotiations in accordance with this section until a contract is signed with a qualified business or the procurement process is terminated, and a new Request for Proposals is initiated.
e. The City shall publically announce the business(es) selected for award.

7.4 NOTICE OF AWARD

a. After award by the local governing body, a written notice of award shall be issued by the City after review and approval of the Proposal and related documents by the City with reasonable promptness (§13-1-100 and §13-1-108 NMSA 1978).

~~8. POST PROPOSAL INFORMATION~~

8.1 PROTESTS

a. Any Offeror who is aggrieved in connection with a solicitation or award of an Agreement may protest to the City's Purchasing Agent and the City Clerk, in accordance with the requirements of the City's Procurement Regulations and the State of New Mexico Procurement Code. The protest should be made in writing

within twenty-four (24) hours after the facts or occurrences giving rise thereto (§13-1-172 NMSA 1978).

b. In the event of a timely protest under this section, the Purchasing Agent and the City shall not proceed further with the procurement unless the Purchasing Agent makes a determination that the award of Agreement is necessary to protect substantial interests of the City (§13-1-173 NMSA 1978).
c. The Purchasing Agent or the Purchasing Agent's designee shall have the authority to take any action reasonably necessary to resolve a protest of an aggrieved Offeror concerning procurement. This authority shall be exercised in accordance with adopted regulations but shall not include the authority to award money damages or attorney's fees (§13-1-174 NMSA 1978).
d. The Purchasing Agent or the Purchasing Agent's designee shall promptly issue a determination relating to the protest. The determination shall:
    1. State the reasons for the action taken; and
    2. Inform the protestant of the right to judicial review of the determination pursuant to §13-1-183 NMSA 1978
e. A copy of the determination issued under §13-1-175 NMSA 1978 shall immediately be mailed to the protestant and other Offerors involved in the procurement (§13-1-176 NMSA 1978).

8.2 EXECUTION AND APPROVAL OF AGREEMENT

a. The Agreement shall be signed by the successful Offeror and returned within an agreed time frame after the date of the Notice of Award. No Agreement shall be effective until it has been fully executed by all the parties.

8.3 NOTICE TO PROCEED

a. The City will issue a written Notice to Proceed to the Consultant.

8.4 OFFEROR'S QUALIFICATION STATEMENT

a. Offeror to whom award of an Agreement is under consideration shall submit, upon request, information and data to prove that their financial resource, production or service facilities, personnel and service reputation and experience are adequate to make satisfactory delivery of the service described in the Request for Proposals (§13-1-82 NMSA 1978).

9. EXECUTION OF CONTRACT

The Contract, Performance Bond and Labor and Material Payment Bond (as needed) shall be executed in three (3) original counter parts. The forms and Contract Documents will be as herein included and will be furnished by the Owner. Distribution of the executed forms will be as follows:

1. Contractor
2. Owner
3. As Needed

10. CONTRACT DOCUMENTS

The complete Contract Documents may include the following: (As Needed)

1. Scope of Services
2. Professional Standards
3. Compensation
4. Term of Agreement
5. Amendment
6. Status of Contractor

7. Assignment
8. Subcontracting
9. Records, Audits and Reporting
10. Conflict of Interest
11. Stoppage of Work
12. Amendment
13. Applicable Law
14. Scope of Agreement, Merger
15. Waiver
16. Insurance
17. Notice
18. Subject to Other Documents
19. Indemnification
20. New Mexico Tort Claims Act
21. Bribery and Kickbacks
22. Discrimination Prohibited
23. Third Party Beneficiaries

11. OTHER INSTRUCTIONS TO OFFERORS

11.1 OFFERORS INTERESTED IN MORE THAN ONE PROPOSAL

a. No person, firm or corporation shall be allowed to make, or file, or be interested in more than one proposal for the same work unless alternate proposals are specifically called for. A person, firm, or corporation that has submitted a sub-proposal to an Offeror, or that has quoted prices of materials to an Offeror is not thereby disqualified from submitting a sub-proposal or quoting prices to other Offerors or making a prime proposal.

12. GENERAL TERMS AND CONDITIONS

12.1 DEFINITIONS

a. *Addendum*: a written or graphic instrument issued prior to the opening of proposals, which clarifies, corrects or changes the Request for Proposals. Plural: addenda.
b. *Determination*: means in the written documentation of a decision of the procurement officer including findings of fact required to support a decision. A determination becomes part of the procurement file to which it pertains (§13-1-52 NMSA 1978).
c. *Offeror*: any person, corporation or partnership legally licensed to provide design professional services in this state who chooses to submit a proposal in response to this Request for Proposals.
d. *Purchasing Agent*: means the person or designee authorized by the city to manage or administer a procurement requiring the evaluation of proposals.
e. *Request for Proposals*: or "RFP" means all documents, including those attached or incorporated by reference, used for soliciting purposes (§13-1-81 NMSA 1978).
f. *Responsible Offeror of Proposer*: means an offeror or proposer who submits a responsive proposal and who has furnished, when required, information and data to prove that the proposer's financial resources, production or service facilities, personnel, service reputation and experience are adequate to make satisfactory delivery of the services described in proposal (§13-1-83 NMSA 1978).
g. *Responsive Offer or Proposal*: means an offer or proposal that conforms in all material respects to the requirements set forth in the request for proposals. Material respects of a request for proposals include, but are not limited to, price, quality, quantity or delivery requirements (§13-1-85 NMSA 1978).

12.2 TERMS

a. The terms *must, shall, will is required* or *are required*, identify a mandatory item or factor that will result in rejection of the Offeror's proposal.
b. The terms *can, may, should, preferably* or *prefers* identify a desirable discretionary item or factor.

12.3 CONTRACTUAL TERMS

a. *Amendment*: This contract will not be altered, changed, or amended except by a written document signed by the parties of this Contract.
b. *Assignability*: The Consultant shall not assign, sublet or transfer their interests in this Contract without the written agreement of the City. If such an assignment is allowed, the Consultant shall be ultimately responsible to ensure that the work is performed satisfactorily. Any sub-contractors assigned must be approved by the City.
c. *Authority to Bind the City*: The Consultant shall not have the authority to enter into any contracts binding upon the City or to create any obligations on the part of the City, except such as shall be specifically authorized by the City's representative, acting pursuant to authority granted by the City.
d. *Binding Effect*: This contract shall be binding and shall insure to the benefit of the successors and assignees of the City and the Offeror.
e. *Business License*: Prior to commencement of work, Offeror must secure a business license from the City of Las Vegas and submit proof thereof.
f. *Conflict of Interest*: The consultant warrants that it presently has no interest and will not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services under this Contract.
g. *Communication with the City of Las Vegas*: The consultant shall be required to periodically update the City of Las Vegas of the status of any project.
h. *Funding*: This solicitation is subject to the availability of funds to accomplish the work. Payment and performance obligations for succeeding fiscal years shall be subject to the appropriation of funds. Therefore, when funds are not appropriated, or otherwise made available to support continuation of performance of the contract in a subsequent fiscal period, the contract will be terminated.
i. *Gross Receipts Tax*: Unless otherwise agreed, Offeror is responsible for payment of gross receipts tax.
j. *Indemnification*: The Consultant will indemnify, keep and hold harmless the City, its agents, officials and employees, against all suits or claims that may be based on injury to persons or property that is a result of an error, omission, or negligent act of the Consultant or any person employed by or acting on behalf of the Consultant.
k. *Insurance*: (If Applicable) The Consultant must at all times hold errors and omissions liability insurance of at least $1,000,000.00 and list the City of Las Vegas as an additional insured. Proof of compliance with this insurance requirement is to be provided to the City upon execution of this contract.
l. *Method of Payment*: The Consultant shall submit itemized monthly statements of work performed on behalf of each City department as outlined herein. The City will then make payment by the 15th of the following month.
m. *Notices*: Any notice required to be given under this Contract shall be deemed sufficient if given in writing by mail or hand-delivered to the City Clerk's office or by mail or hand-delivered to the Consultant's office.
n. *Professional Standards*: The Consultant agrees to abide by and perform its duties in accordance with the Code of Ethics as established by the City of Las Vegas and/or its designee(s).

o. *Scope of Contract*: This Contract incorporates all the agreements, covenants and understandings between the parties concerning the subject matter of this Contract, and all such agreements, covenants, or understandings, oral or written, of the parties or their agents shall not be valid or enforceable, unless embodied into this contract.

p. *Subject to Other Documents*: This Contract is subject to the terms and conditions of the statues of the State of New Mexico and Ordinances of the City of Las Vegas, New Mexico as they exist at the time that this Contract is signed or as they are hereafter amended. All such statues and ordinances are incorporated by reference to this agreement.

q. *Term*: The term of this agreement shall be for a period of one (1) year, which may be extended, upon written agreement of both parties, not to exceed a period of four (4) years.

r. *Termination*: Either party may terminate this contract by giving written notice to the other party thirty (30) days in advance. However, if the Offeror is adjudged as bankrupt or insolvent, or defaults in any way, the City may, without prejudice to any other right or remedy, and after giving Offeror a minimum of ten (10) days from the delivery of a written notice, terminate the services of the Offeror.

s. *Timelines*: All work shall be performed in a timely manner, as requested. Compensation for services not completed with agreed upon timelines will not be paid.

t. *Work Stoppage*: The City of Las Vegas retains a unilateral right to order, in writing, temporary stoppage of the work or delay of the performance of the work, with a ten (10) day notice to the Offeror.

12.4 CONDITIONS

a. *Bribes, Gratuities and Kick-Backs*: Pursuant to §13-1-191 NMSA 1978, reference hereby made to the criminal laws of New Mexico (including §30-14-1, §30-24-2 and §30-41-1 through §30-41-3 NMSA 1978) which prohibits bribes, kick-backs and gratuities, violation of which is a felony. Furthermore, the Procurement Code (§13-1-28 through §13-1-199 NMSA 1978) imposes civil and criminal penalties for its violation.

b. *Design Professional Registration*: All work shall be under the direction of the applicable design professional legally licensed and registered by the State of New Mexico.

c. *Fees*: A lump sum fixed fee for Basic Service will be negotiated with the Offeror selected.

d. *Funding*: The solicitation is subject to availability of funds to accomplish the work.

e. *Governing Law*: The Agreement shall be governed exclusively by the laws of the State of New Mexico as the same from time to time exists.

f. *Independent Contractors*: The Consultant and the Consultant's agents and employees are independent contractors and are not employees of the City. The Consultant and the Consultant's Agents and employees shall not accrue leave, retirement, insurance, bonding, use of City vehicles or any other benefits afforded to employees of the City as a result of the Agreement.

g. ~~*Professional Liability Insurance*: The Offeror will be required to carry professional~~ liability (errors and omissions) insurance. The amount of coverage will be $1,000,000.00.

h. *Standard Form of Agreement between City and Consultant:* The form of agreement required by the funding agency or issued by the City will be used for this project. Copies are available upon request.

Copies of Request for Proposals can be obtained in person at the office of the City of Las Vegas' Clerk's Office at 1700 North Grand Avenue, Las Vegas, New Mexico 87701, 505.426.3262

EVALUATION SHEET

Offerors:

Proposal must address each of the following criteria to receive points.

Rating Sheet For (applicant name):		
Item	**Possible Points**	**Points Awarded**
1. Specialized Services as defined in the Scope of work	30	
2. Capacity and Capability	15	
3. Past Record and Performance	15	
4. Familiarity with City of Las Vegas and related services	20	
5. Current volume of work with City of Las Vegas is less than 75%	10	
6.Resident / Veterans Preference	10	
Subtotal Proposals for Scope of Services	**100**	

CITY OF LAS VEGAS
RFP/BID/OPENING

DATE: 7-Jul-2021

OPENING NO.: 2021-25

TIME: 3:30 PM

DEPARTMENT: WASTE WATER/WATER TREATMEN

LOCATION: City of Las Vegas Chambers
1700 N. Grand Ave.
Las Vegas, NM 87701

ITEM(S): PUMP, MOTOR, MECHANICAL AND ELECTRICAL SERVICES

	RECEIVED FROM:		AMOUNT	SUB CONTRACTOR LIST	BID BOND	AFFIDAVIT NOTARIZED	CAMPAIGN DISC. FORM
1	The Electric Horseman Inc		✓			✓	✓
2	Alpha Southwest Inc		✓			✓	✓
3	James, Cooke, & Hobson Inc		✓			✓	✓
4							
5							
6							

	COMPANY REPRESENTATIVE	COMPANY NAME
1	[illegible] Tapia	Utilities PM
2	Travis Martinez	Utilities PM
3	[illegible]	City Purchasing
4	[illegible]	City Inventory
5		
6		
7		
8		
9		
10		

(use other side of form when full)

ORIGINALS TAKEN BY CITY CLERK:

DATE: 7-7-21

OPENED BY: FINANCE DEPARTMENT

DATE: 7-7-2021

COPIES TAKEN BY DEPT:

DATE: 7/7/2021

The ELECTRIC HORSEMAN, Inc.
...an electrical services co.
DENNIS M. LUCERO
License #84183

electrichorseman1@msn.com NM Public Works Contractor Registration #002306020110816 14B Rudolph Dr. Las Vegas, NM 87701

Phone: (505) 454-4700
Fax: (505) 454-4707

Mobile Dennis (505) 617-2001

Section A: Offeror's Identification

Please see attached Notarized affidavit. The Electric Horseman, Inc. will be considered the General Contractor on **RFP#2021-25, Pump, Motor, Mechanical and Electrical Services**. The following are Electric Horseman personnel who are authorized for preparation and execution of the contract:

- Dennis Lucero, President. Contact phone number: 505-617-2001.
- Dennette Nugent, Office Manager. Contact phone number: 505-454-4700.
- Annette Lucero, Administrative Assistant. Contact phone number: 505-454-4700.

OFFEROR INFORMATION

OFFEROR: The Electric Horseman, Inc.

AUTHORIZED AGENT: Dennis M. Lucero

ADDRESS: 14B Rudolph Dr. Las Vegas, NM 87701

TELEPHONE NUMBER (505) 454-4700 Dennis Cell: 505-617-2001

FAX NUMBER (505) 454-4707

DELIVERY: 14B Rudolph Dr. Las Vegas, NM 87701

STATE PURCHASING RESIDENT CERTIFICATION NO.: L0648172848

NEW MEXICO CONTRACTORS LICENSE NO.: EE98 84183

SERVICE (S): **PUMP, MOTOR, MECHANICAL AND ELECTRICAL SERVICES** THE CITY OF LAS VEGAS RESERVES THE RIGHT REJECT ANY OR ALL PROPOSALS AND TO WAIVE ANY TECHINCAL IRREGULARITY IN THE FORM.

AFFIDAVIT FOR FILING WITH COMPETITIVE PROPOSAL

STATE OF New Mexico }

COUNTY OF San Miguel }

I, _____ state under penalty of perjury that I am at least 18 years old, and am of the agent authorized by the offerors to submit the attached proposal. Affiant further states that the offeror has not been a party to any collusion among offerors in restraint of freedom of competition by agreement to a fixed price or to refrain from submitting a proposal; or with any city official or employee as to the quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussion between offerors with any City official concerning an exchange of money or any other thing of value for special consideration in the letting of a contract.

Signature

Subscribed and sworn to before me, this 10th day of July, 2021.

(SEAL)

Sharon M. Roybal

Notary Public Signature

My Commission Expires: 11.10.2023

OFFICIAL SEAL
Sharon M. Roybal
NOTARY PUBLIC
STATE OF NEW MEXICO
My Commission Expires: 11.10.2023

Section B: Campaign Contributions Disclosure Form

Please see attached Campaign Contributions Disclosure Form

and

Federal Identification Number.

"**Prospective contractor**" means a person or business that is subject to the competitive sealed proposal process set forth in the Procurement Code [NMSA 13-1-28 through 13-1-199] or is not required to submit a competitive sealed proposal because that person or business qualifies for a sole source or small purchase contract.

"**Representative of a prospective contractor**" means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

Name(s) of Applicable Public Official(s) if any:_____
(Completed by State Agency or Local Public Body)

DISCLOSURE OF CONTRIBUTIONS BY PROSPECTIVE CONTRACTOR:

Contribution Made By: _____

Relation to Prospective Contractor: _____

Date Contribution(s) Made: _____

_____

Amount(s) of Contribution(s) _____

Nature of Contribution(s) _____

Purpose of Contribution(s) _____

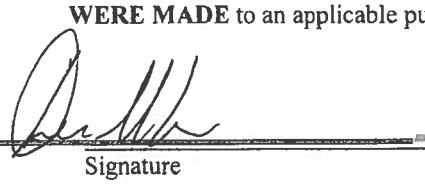
(Attach extra pages if necessary)

_____ _____
Signature Date

_____
Title (position)

--OR—

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS ($250.00) WERE MADE to an applicable public official by me, a family member or representative.



07/05/2021
Signature Date

President
Title (Position)

NON-COLLUSION

In signing of their proposal and affidavit the offeror certifies that he/she has not, either directly or indirectly entered into action of restraint of free competition in connection with the submitted proposal.

CLARIFICATION OF PROPOSAL

Offeror requiring clarification or interpretation of the proposal specifications shall make a written request to the Department involved in the proposal request at least five (5) days prior to the scheduled proposal opening date; with a copy forwarded to the Finance Department. Any interpretations, corrections, or changes (not part of the negotiation stage) of said proposal specifications shall be made by "ADDENDUM" only; including any Opening Dates or Time Change. Interpretations, corrections, or changes of said proposal made in any other manner (before opening and negotiation stage) will not be binding and offeror shall not rely upon such interpretations, corrections, and changes.

MODIFICATION OR WITHDRAWAL OF PROPOSAL

A proposal may not be withdrawn or cancelled by the offeror following the scheduled opening date and time; the offeror does so agree in submitting their proposal. Prior to the scheduled time and date of opening, proposals submitted early may be withdrawn but may not be re-submitted.
Pursuant to (Section 13-1-21 and 13-1-22, N.M.S.A. 1978), any New Mexico resident business or resident manufacturer who wishes to receive the benefit of an "Application of Preference" must provide their Certificate Number (issued by N.M. State Purchasing); with their proposal on the "OFFEROR INFORMATION/AFFIDAVIT" form.

APPLICATION OF PREFERENCE

FEDERAL TAX IDENTIFICATION NUMBER

Pursuant to IRS requirements, offerors shall provide their Federal Tax ID Number if offeror is incorporated. If offeror is a sole proprietorship or partnership, then shall provide their Social Security Number.

FEDERAL TAX ID NUMBER: 85-0473451

SOCIAL SECURITY NUMBER: _____

Section C: Personnel Experience

The Electric Horseman, Inc. employees fifteen full-time employees. Our employees are highly trained individuals who can maintain the pace of a job and still maintain the highest standards of quality. We take pride in the fact that all these employees are from the vicinity of Las Vegas, NM. All our journeymen are continually keeping up with industry standards by way of continuing education classes. Our fire alarm technicians attend mandated out of state classes so they can keep up with new trends and training for the Honeywell/Gamewell/FCI fire alarm systems. Our apprentices are trained by the Northern New Mexico Independent Electrical Contractors association; reports and dues are paid to them monthly. The following are personnel who may be working on service calls or jobs with the city of Las Vegas. Attached are their journeymen licenses needed to perform work in the state of New Mexico and/or Fire Alarm Training certificates. Apprentices/helpers listed may also be assisting on job sites.

- Dennis M. Lucero, NM Journeyman's License #: EE98J-07394. Electrical work experience is approximately 36 years.
- Daniel Hutchinson, NM Journeyman's License #: EE98-101237. Electrical work experience is approximately 24 years.
- Orlando Gold, Jr. Journeyman's License #: EE98J-355846. Electrical experience is approximately 23 years.
- David Vigil, Journeyman's License #: EE98-403730. Electrical work experience is approximately 23 years.
- Anthony Sandoval, NM Journeyman's License #:EE98J-378157. Electrical experience is approximately 18 years.
- Jonah Cruz, CO Journeyman's License #:EE98J-0601040. Electrical experience is approximately 12 years
- Jonathan Martinez, NM Journeyman's License #: EE98J-400342. Electrical experience is approximately 18 years.
- Mateo Gold, Apprentice
- Jerry Martinez, Apprentice
- Elmer Alcon, Safety Coordinator & Fire Alarm Technician.
- Cordelle Nugent, Fire Alarm Technician.

The Electric Horseman, Inc, and its employees are familiar with many aspects of the City of Las Vegas's utilities system as we have been awarded and completed several jobs for the city: Taylor Well #7 Replacement, Taylor Well #7 Phase 2 the CLV Grand Effluent Reuse project and the Las Vegas Municipal Airport PAPI Installation project. We are currently working on three projects for the City of Las Vegas: Dee Bib Lift Station, NMDOT Lift Station and the Detention Center Lift Station. We are frequently called by CLV maintenance personnel to troubleshoot and repair or service various problems that may arise.

Section D: Licenses

Attached is Dennis Lucero's Electrical Contracting license.

Susana Martinez
Governor

Pat McMurray
Director

Robert "Mike" Unthank
Superintendent

State of New Mexico

Regulation and Licensing Department

CONSTRUCTION INDUSTRIES DIVISION

2550 Cerillos Rd.
Santa Fe, New Mexico 87505

This is to certify that: **ELECTRIC HORSEMAN, INC., THE**

PERMANENT LICENSE #84183

Located at: **14B RUDOLPH DR, LAS VEGAS, NM 87701**

Has complied with all the requirements of the law and is hereby licensed as a contractor, to operate under the classification(s) of:

EE98

And to permit or contract projects singly in New Mexico of a dollar amount up to:

UNLIMITED

Given under my signature and the seal of the Construction Industries Division at Santa Fe, New Mexico on

05/24/2016

Signature of Contractor

Pat McMurray
Director

NOTE: This Certificate is now and shall remain the property of the CONSTRUCTION INDUSTRIES DIVISION and shall be surrendered at any time upon demand. This certificate is not transferable

Section E: Experience in Specialized Services

We have been in existence as a corporation since 2000. The Electric Horseman, as a company, has twenty- one years of experience and has been awarded, completed or has in progress the following projects either under a general contractor or on its own. Our customer references are listed below the projects list. Although we can do residential, we specialize in commercial and industrial services, and are familiar with all aspects of the electrical business. We do work for schools, municipalities, as well as large private entities. We currently have the Commercial Services contract with the City of Las Vegas and have worked extensively with the city's water and wastewater facilities.

Name of Project/ Owner	Architect/Engineer	Completed
NMDOT Lift Station Improvements Las Vegas, NM	Moltzen Corbin & Associates 505-242-5700	50%
Detention Center Lift Station Improvements Las Vegas, NM	Souder, Miller & Associates 505-299-0942	50%
Dee Bib Lift Station Improvements Las Vegas, NM	Stantec 575-538-5395	50%
Las Vegas Municipal Airport PAPI Installation Las Vegas, NM	Molzen-Corben 505-242-5700	
NMHU Rodgers Hall Renovations New Mexico Highlands University Las Vegas, NM	Baker Architecture + Design 505-254-4697	
Pecos Valley Medical Center Pecos, NM	SMPC Architects 505-255-8668	
WLV Middle School Renovations West Las Vegas School Dist. Las Vegas, NM	Wilson & Company 505-348-4000	
NMHU Media Arts Trolley Barn NM Highlands University Las Vegas, NM	Baker Architecture +Design 505-254-4697	
Luna Community College LCC Automotive Technologies Las Vegas, NM	Wilson & Company 505-348-4000	
UNM Taos Klauer Campus Landscape/Hardscape Pkg. Taos, NM	Living Design Group 575-751-9481	
City of Las Vegas Taylor Well #7 Phase 2 Las Vegas, NM	Molzen Corbin & Assoc. 505-242-5700	
Luna Community College Building Trades Renovation Las Vegas, NM	Wilson & Company 505-348-4000	

UNM Taos Klauer Campus Student Success Center Taos, NM	Living Design Group 575-751-9481
Luna Community College Auto Body Shop Renovation Las Vegas, NM	Wilson & Company 505-348-4000
Mosquero Gym Addition Mosquero, NM	Vigil & Associates 505-980-5030
Mora San Miguel Photo Voltaic Farm Las Vegas, NM	Standard Solar Rockville, MD 301-944-1200
City of Las Vegas North Grand Effluent Reuse Las Vegas, NM	Molzen Corbin & Assoc. 505-242-5700
Rita Marquez Elementary/ Anton Chico Middle School Anton Chico, NM	FBT Architects 505-883-5200
NMHU Student Union Bldg. NM Highlands University Las Vegas, NM	Studio Southwest Architects 505-982-7191
Taylor Well #7 Replacement City of Las Vegas Las Vegas, NM	Molzen-Corbin & Assoc. 505-242-5700
Mosquero Media Center Mosquero School District Mosquero, NM	Jonathan Whitten & Assoc. 505-425-9367
NM State Police Dist. 2 Headquarters NM Property Control Division Las Vegas, NM	Steve Newby $ Associates 575-525-2000
Capital High School Photo Votaic System Santa Fe, NM	Peak Power Engineering 505-982-7071
LVCS HVAC Upgrades @ 5 Elementary Schools Las Vegas City Schools	Vigil & Associates 505-890-5030
LCC Media Education Center Luna Community College	Ortega & Associates 505-982-2879
NMHU Lora Shields Science Building Renovations NM Highlands University Las Vegas, NM	Soleil West 505-293-1477
National Electric Supply Roof Mounted Photo Voltaic Santa Fe, NM	Peak Power Engineering 505-982-7071
Community 1st Bank Crockett Bldg. Renovation Community First Bank Las Vegas, NM	Dekker/Perich/Sabatini LTD 505-761-9700
Philmont Scout Ranch-Kitchen Boy Scouts of America Cimarron, NM	Rick Bennett Architects 505-242-1859

NMHU Natatorium Remodel NM Highlands University Las Vegas, NM	Soleil West 505-293-1477
San Miguel County Detention Center San Miguel County	NCA Architects, P.A. 505-255-6400
Felix Martinez Bldg. Remodel NM Highlands University Las Vegas, NM	Studio Southwest Architects 505-982-7191
NM Behavior Health Institute CBS-Electrical Upgrades State of New Mexico Las Vegas, NM	Peak Power Engineering David Gonzales 505-982-7071
NMHU Science Bldg. NM Highlands University Las Vegas, NM	NCA Architects 505-255-6400
NMHU Student Housing NM Highlands University Las Vegas, NM	Dekker/Perich/Sabatini Ltd. 505-761-9700
LVCS MMS Fire Alarm Install. Las Vegas City Schools Las Vegas, NM	Electric Horseman, Inc. 505-454-4700
Mora County Complex Mora County Mora, NM	Ortega & Associates 505-982-2879
Springer Football Field Lighting Springer Municipal Schools Springer, NM	CCI Engineering 505-242-8046
San Miguel Co. Courthouse Rem. San Miguel County Las Vegas, NM	Soleil West 505-293-1477

Ongoing: Maintenance Contract with Las Vegas City Schools and NM Behavioral Health Institute Maintenance of High Voltage Electrical, City of Las Vegas for Commercial Electrical Services.

References:

Customers

Sylvia Baca, Facilities & Planning Director New Mexico Highlands University	505-454-3260/505-454-3120
James Pollard, Sr. Project/Construction Manager University of New Mexico – Taos Campus	575-779-7093/ 575-758-5898
Jerry Maestas, Project/Construction Manager West Las Vegas School District	505-426-2516/505-426-2318

Juan Carlos Fulgenzi, Director of Operations Las Vegas City Schools	505-454-5722/505-454-5711
Ben Ortega, Maintenance Supervisor NM Behavioral Health Institute	505-454-2559

General Contractors

Franken Construction James Franken, President	505-425-7578/505-454-1394
Stoven Construction Jeff Romero, President	505-884-7550/505-884-7551
Cross Connection, Inc. Michael Sanchez, Project Coordinator	505-747-4868/505-747-4869

Architects/Engineers	**Phone#/Fax#**
David Gonzales, Peak Power Engineering	505-982-7071/505-982-2274
Kevin Balciar, Soleil West	505-293-1477/505-237-8314

Suppliers

Mike Prada, Summit Electric Supply	800-824-4400/505-438-3300
Dale Rockwood, Gexpro	505-243-8500/505-243-8511
Ronald Landavazo, Border States Electric	505-338-3181/505-344-7474
Mark Delaney, Mountain States Agency	505-867-5805/505-867-5034

Accountant

William Tuttle, CPA	505-454-9051/505-454-9065

Bonding Company

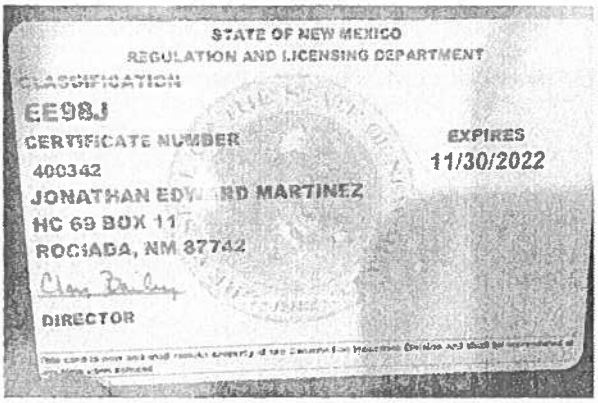
Joshua Boruff, HUB International	505-262-9418/888-487-3972

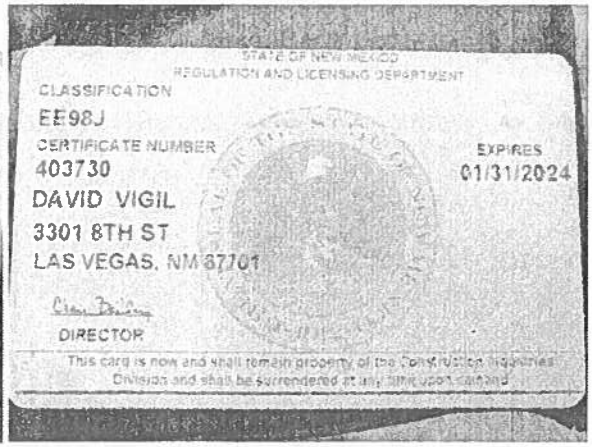
Banking

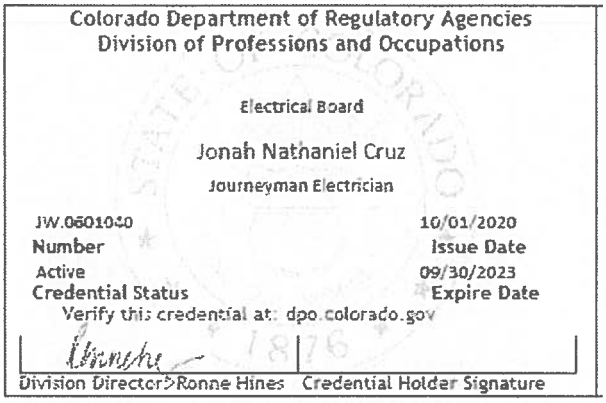
Patricia Martinez, Wells Fargo Bank, NA	505-454-1411 ext.101/505-425-5671
Jonathan Madrid, Southwest Capital Bank	505-425-7565/505-425-8501

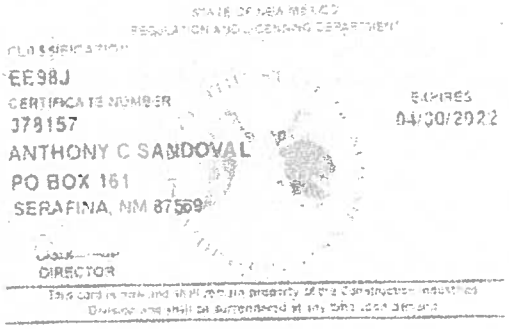
Section F: Documentation

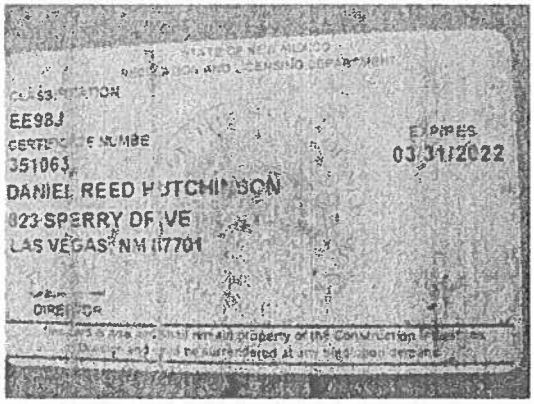
See attached licenses, certifications and qualifications.


STATE OF NEW MEXICO
REGULATION AND LICENSING DEPARTMENT
CLASSIFICATION
EE98J
CERTIFICATE NUMBER
400342
EXPIRES
11/30/2022
JONATHAN EDW[illegible]RD MARTINEZ
HC 69 BOX 11
ROCIADA, NM 87742
DIRECTOR

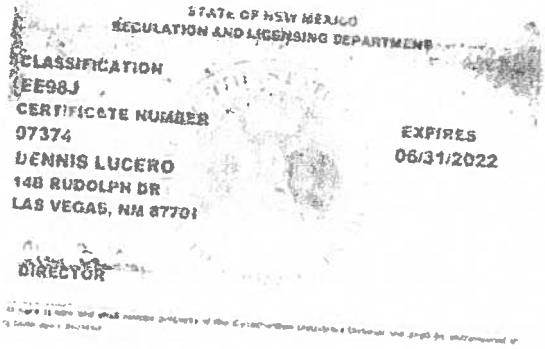

STATE OF NEW MEXICO
REGULATION AND LICENSING DEPARTMENT
CLASSIFICATION
EE98J
CERTIFICATE NUMBER
403730
EXPIRES
01/31/2024
DAVID VIGIL
3301 8TH ST
LAS VEGAS, NM 87701
DIRECTOR
This card is now and shall remain property of the Construction Industries Division and shall be surrendered at any time upon demand

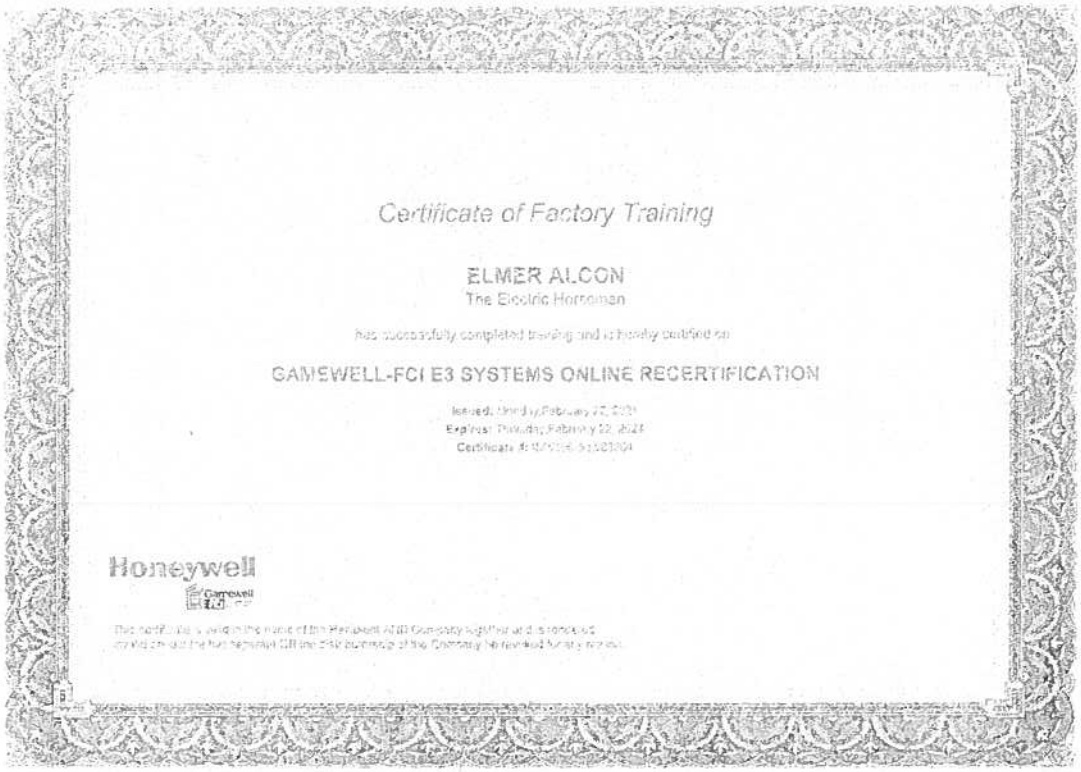

Colorado Department of Regulatory Agencies
Division of Professions and Occupations
Electrical Board
Jonah Nathaniel Cruz
Journeyman Electrician
JW.0501030 — Number
10/01/2020 — Issue Date
Active — Credential Status
09/30/2023 — Expire Date
Verify this credential at: dpo.colorado.gov
Division Director: Ronne Hines
Credential Holder Signature


STATE OF NEW MEXICO
REGULATION AND LICENSING DEPARTMENT
CLASSIFICATION
EE98J
CERTIFICATE NUMBER
378157
EXPIRES
04/30/2022
ANTHONY C SANDOVAL
PO BOX 161
SERAFINA, NM 87569
DIRECTOR
This card is now and shall remain property of the Construction Industries Division and shall be surrendered at any time upon demand


STATE OF NEW MEXICO
REGULATION AND LICENSING DEPARTMENT
CLASSIFICATION
EE98J
CERTIFICATE NUMBER
351063
EXPIRES
03/31/2022
DANIEL REED HUTCHINSON
823 SPERRY DRIVE
LAS VEGAS, NM 87701
DIRECTOR
This card is now and shall remain property of the Construction Industries Division and shall be surrendered at any time upon demand

STATE OF NEW MEXICO
REGULATION AND LICENSING DEPARTMENT
CLASSIFICATION
EE98J
CERTIFICATE NUMBER
355846
EXPIRES
03/31/2023
ORLANDO A GOLD
24 COUNTY RD A 26 A
LAS VEGAS, NM 87701
DIRECTOR
This card is now and shall remain property of the Construction Industries Division and shall be surrendered at any time upon demand


STATE OF NEW MEXICO
REGULATION AND LICENSING DEPARTMENT
CLASSIFICATION
EE98J
CERTIFICATE NUMBER
97374
EXPIRES
06/31/2022
DENNIS LUCERO
148 RUDOLPH DR
LAS VEGAS, NM 87701
DIRECTOR



Certificate of Factory Training

ELMER ALCON
The Electric Horseman

has successfully completed training and is hereby certified as

GAMEWELL-FCI E3 SYSTEMS ONLINE RECERTIFICATION

Issued: Thursday, February 22, 2018
Expires: Thursday, February 22, 2024
Certificate #: M/V/18-1103004

Honeywell
Gamewell FCI

This certificate is valid in the name of the Recipient AND Company together and is rendered invalid should the two separate OR the distributorship of the Company be revoked for any reason

This is to certify that

Orlando Gold

Of The Electric Horseman

Has successfully completed a Recertification Training Program on the

E3 Series Fire Alarm Control Panel

Issue Date: January 18, 2019 Expires three years from Issue Date

Gamewell FCI FIRE CONTROL INSTRUMENTS
by Honeywell

This certificate is valid in the name of the Recipient AND Company together and is rendered invalid should the two separate OR the distributorship of the Company be revoked for any reason

Andres Zapata

Certificate of Factory Training

DANIEL HUTCHINSON

THE ELECTRIC HORSEMAN

has completed 40 hours of Technical Training covering.

Basics of installation, programming and maintaining an E3 fire alarm system, in stand-alone and networked configurations

Issued Valid 3 years from issue date Certificate # 111315-01

Gamewell FCI

by Honeywell

This certificate is valid in the name of the Recipient AND Company together and is rendered invalid should the two separate OR the distributorship of the Company be revoked for any reason.

Director of Training

Certificate of Factory Training

CORDELLE NUGENT
The Electric Horseman

has successfully completed training and is hereby certified on

GAMEWELL-FCI E3/S3 SYSTEMS UNIVERSITY (ONLINE)

Issued: Monday, June 7, 2021
Expires: Friday June 7, 2024
Certificate #: CU108-1010-3783-13873131745
NICET Continuing Professional Development Credits: 32

Honeywell

Gamewell FCI

This certificate is valid in the name of the Recipient AND Company together and is rendered invalid should the two separate OR the distributorship of the Company be revoked for any reason.

Logan Harold Eickhorn
Training Director

Section G: Financial

If awarded a contract for the **CLV RFP #2021-25 for Pump, Motor, Mechanical and Electrical Services**, The Electric Horseman, Inc. will, if required, provide any financial information including a credit rating.

Section H: Additional Information

The Electric Horseman has been a registered electrical contractor since 1999 and became incorporated with the State of New Mexico in 2000. We comply 100% with state and wage laws and keep meticulous records available for inspection. We are in compliance with the State of NM procurement laws, as well as in compliance with the NM Dept. of Labor including the Public Works registration. I am familiar with all of the business aspects of being an electrical/fire safety systems contractor which includes, but not limited to bidding, bonding, submittals, keeping up with all office work involved in these types of projects, as well as working in conjunction with the owners, architects and general contractors to ensure a top-quality installation, repair or maintenance. We can complete any and all projects on a timely basis and have the work done correctly and in a professional manner. The Quality Assurance program we have in place fulfills the needs and expectations of the Owners and General Contractor's; we ensure a consistently high standard of quality in all of our projects. All material we install is U.L. listed and meets or exceeds project specifications. All equipment is installed per manufacturer's recommendations No corners are cut to save money. The owner will get what they pay for without exception.

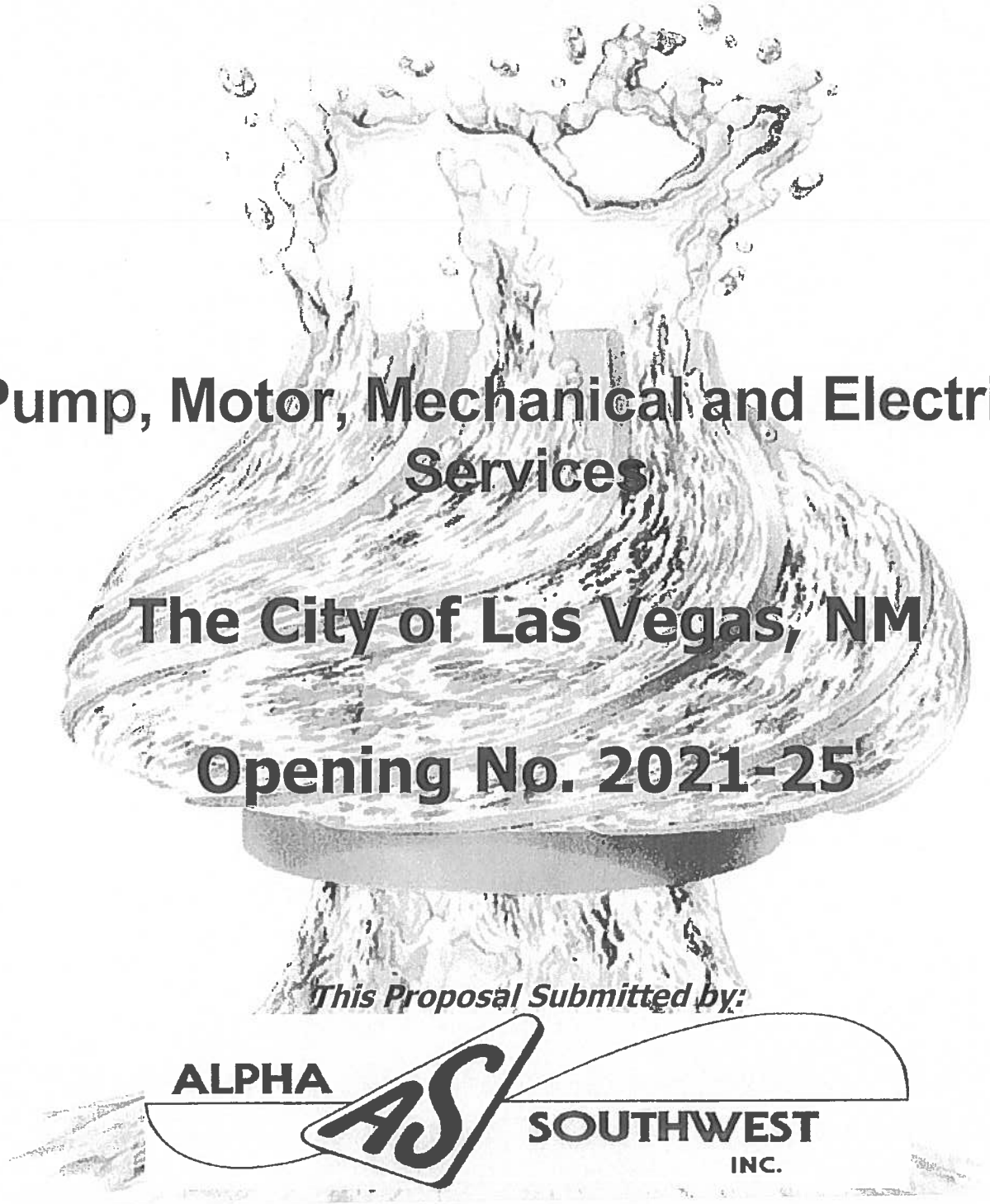
My office and warehouse is located on Rudolph Drive in Las Vegas, NM. Because I am from Las Vegas and live in the immediate vicinity, I am easy to contact and can quickly respond to any emergency that comes up at the City of Las Vegas. Our response time can be almost immediate because of our proximity to the city and willingness to carry and answer our cellular phones. We are available for on-call services outside of a regular Monday through Friday work week as well as for nationally recognized holidays. We are always available and respond in a timely fashion anytime we are called.

We have two completely stocked service trailers and seven service trucks that we use on the worksites. We also have a well-stocked warehouse and have access to materials every day. If we do not have what we need on hand, I can usually have parts delivered by the next working day.

The Electric Horseman is the largest electrical company in Las Vegas and Northeastern New Mexico. We are not a small company but are in no way as big as the electrical contractors who come to Las Vegas looking for work. We can compete and perform just as well if not better than these large companies. We employ locals which is important to the success of our community. The Electric Horseman would like to thank the City of Las Vegas for the opportunity to provide our services.

Bid Due Date: July 7, 2021, at 3:30 P.M.

City Clerk's Office
1700 North Grand Avenue,
Las Vegas, NM



Pump, Motor, Mechanical and Electrical Services

The City of Las Vegas, NM

Opening No. 2021-25

This Proposal Submitted by:

ALPHA AS SOUTHWEST INC.

Table of Contents

Section A: Offeror's Identification

Section B: Campaign Contributions Disclosure Form

Section C: Personnel Experience

Section D: Licenses

Section E: Experience in Specialized Services

Section F: Documentation

Section G: Financial

Section H: Additional Information

Section I: Contractor's Bonds

OFFEROR INFORMATION

OFFEROR: Alpha Southwest, Inc.

AUTHORIZED AGENT: David M. Yates

ADDRESS: 205 Rossmoor Rd. SW, Albuquerque, NM 87105

TELEPHONE NUMBER (505) 877-0287

FAX NUMBER (505) 877-0459

DELIVERY: PO Box 92603, Albuquerque, NM 87119

STATE PURCHASING RESIDENT CERTIFICATION NO.: L0400621360

NEW MEXICO CONTRACTORS LICENSE NO.: 13139

SERVICE (S): **PUMP, MOTOR, MECHANICAL AND ELECTRICAL SERVICES** THE CITY OF LAS VEGAS RESERVES THE RIGHT REJECT ANY OR ALL PROPOSALS AND TO WAIVE ANY TECHINCAL IRREGULARITY IN THE FORM.

AFFIDAVIT FOR FILING WITH COMPETITIVE PROPOSAL

STATE OF New Mexico }

COUNTY OF Bernalillo }

I, DAVID M. YATES state under penalty of perjury that I am at least 18 years old, and am of the agent authorized by the offerors to submit the attached proposal. Affiant further states that the offeror has not been a party to any collusion among offerors in restraint of freedom of competition by agreement to a fixed price or to refrain from submitting a proposal; or with any city official or employee as to the quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussion between offerors with any City official concerning an exchange of money or any other thing of value for special consideration in the letting of a contract.

Signature Vice President

Subscribed and sworn to before me, this 2nd day of July, 2021.

(SEAL)

Bernadette Dominguez
Notary Public Signature
My Commission Expires: 2-2-2022

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to the Procurement Code, NMSA 13-1-28, *et al*, as amended, a prospective contractor subject to this section shall disclose all campaign contributions given by the prospective contractor or a family member or representative of the prospective contractor to an applicable public official of the state or a local public body during the two years prior to the date on which a proposal is submitted or, in the case of a sole source or small purchase contract, the two years prior to the date on which the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor or a family member or representative of the prospective contractor to the public official exceeds two hundred fifty dollars ($250.00) over the two-year period. A prospective contractor submitting a disclosure statement pursuant to this section who has not contributed to an applicable public official, whose family members have not contributed to an applicable public official or whose representatives have not contributed to an applicable public official shall make a statement that no contribution was made.

A prospective contractor or a family member or representative of the prospective contractor shall not give a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or during the pendency of negotiations for a sole source or small purchase contract.

Furthermore, a solicitation or proposed award for a proposed contract may be canceled pursuant to NMSA 13-1-181 or a contract that is executed may be ratified or terminated pursuant to NMSA 13-1-18 if a prospective contractor fails to submit a fully completed disclosure statement pursuant to this section; or a prospective contractor or family member or representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process.

The state agency or local public body that procures the services or items of tangible personal property shall indicate on the form the name or names of every applicable public official, if any, for which disclosure is required by a prospective contractor.

THIS FORM MUST BE INCLUDED IN THE REQUEST FOR PROPOSALS AND MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

"**Applicable public official**" means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source of small purchase contract that may be awarded without submission of a sealed competitive proposal.

"**Campaign Contribution**" means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to statewide or local office. "Campaign Contribution" includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

"**Family member**" means a spouse, father, mother, child, father-in-law, mother- in-law, daughter-in-law or son-in-law of (a) a prospective contractor, if the prospective contractor is a natural person; or (b) an owner of a prospective contractor;

"**Pendency of the procurement process**" means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

"**Prospective contractor**" means a person or business that is subject to the competitive sealed proposal process set forth in the Procurement Code [NMSA 13-1-28 through 13-1-199] or is not required to submit a competitive sealed proposal because that person or business qualifies for a sole source or small purchase contract.

"**Representative of a prospective contractor**" means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

Name(s) of Applicable Public Official(s) if any:_____
(Completed by State Agency or Local Public Body)

DISCLOSURE OF CONTRIBUTIONS BY PROSPECTIVE CONTRACTOR:

Contribution Made By: _____

Relation to Prospective Contractor: _____

Date Contribution(s) Made: _____

_____

Amount(s) of Contribution(s) _____

Nature of Contribution(s) _____

Purpose of Contribution(s) _____

(Attach extra pages if necessary)

_____ _____
Signature Date

_____
Title (position)

--OR--

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS ($250.00) WERE MADE to an applicable public official by me, a family member or representative.

_____ 2 July 2021
Signature Date

Exec. Vice President
Title (Position)

Section C

Qualifications & Experience

Alpha Southwest, Inc. has devoted its very existence to providing maintenance and repair services to the major municipal water providers all over New Mexico and in El Paso County for over 5 decades. Alpha Southwest, Inc. is a privately held corporation incorporated in the State of New Mexico in September of 1964. Rick L. Yates is the President of the Corporation and David M. Yates is the Executive Vice President/Secretary of the Corporation.

Alpha Southwest, Inc. has over 55-years of experience with various Municipal, State, and Federal customers in the State of New Mexico and Texas. This includes managing and providing services for the Maintenance, Repair, and Replacement services of Water Utility System Equipment and Facilities on similar "On–Call" type maintenance and repair contracts.

Following is a listing for some of our current and previous experience working with other similarly sized municipalities and/or utility systems while utilizing time and materials type contracts: Albuquerque Bernalillo County Water Utility Authority, City of Santa Fe, City of Gallup, City of Las Cruces, City of Rio Rancho, Kirtland Air Force Base Albuquerque, New Mexico, El Paso Water Utility – Public Service Board El Paso, Texas, Fort Bliss El Paso, Texas, City of Las Cruces, Intel Corporation Albuquerque, New Mexico and Chandler, Arizona, the County of Los Alamos and on Los Alamos National Lab property, New Mexico Department of Game and Fish and City of Roswell.

We have over 55 years of total experience in our industry, and we have the unique ability "In House" to provide highly skilled and experienced personnel and infrastructure for repair, replacement, fabrication, modification rehabilitation, abandonment, and demolition services. These services include not only mechanical, piping modification and fabrication, booster pump (horizontal and vertical) and line-shaft turbine and submersible well pump repair but also for electrical equipment, controls, and instrumentation installation, troubleshooting and repair. Our in-house staff electricians have over 35 years of experience working in the municipal industry. They have the requisite tools, and ability to set-up, troubleshoot SCADA controls systems as well as variable frequency drive motors and control systems.

ASW has engineered, applied, repaired, and installed hundreds of pumps over the years. These pumps fall into three categories, Deep Well, high horsepower Pumps, high horsepower (low and medium voltage) Booster Pumps and Submersible Sewage and Storm water Pumps.

We have engineered, applied, installed repaired and started-up Line-shaft Turbine well pumps to 1250-foot setting depths weighing up to 100,000lbs, we have engineered, applied, installed, repaired, or serviced and started-up submersible well pumps up to 2600-foot setting depths weighing up to 100,000lbs. The horsepower range of these wells' pumps with either Vertical Hollow Shaft Motors or Submersible motors range from 5hp on up to 1000HP electric & engine driven. The majority of installations range from 200HP up to 800HP with flow rates ranging from 100GPM up to 4000GPM & head from 200' TDH through 1500' TDH.

ASW has engineered, applied, installed, and started-up numerous booster pumps. Short set/close coupled Vertical Turbine Booster pumps with large diameter bowls up to 36" diameter through 800HP. Horizontal end suction and split case booster pumps up to 10,700GPM and head conditions as high as 700' of head. 2 Submersible sewage and storm water pumps: within this category we have designed or applied, repaired installed, and started-up. We have provided flow rates up to 60,000GPM up to 400HP.

Alpha Southwest, Inc. has completed many turnkey well sites installations where we applied for building permits, equipped the well with new pumping equipment, built the building, provided, built and installed all station piping and valves. On the electrical and controls side, with in-house resources, we provided and

installed the entire station electrical primary and secondary equipment, applied the motor control center or variable frequency drive, as well as integrated the new well site into the customer's existing SCADA system. Some of the customers we have done this type of work for is New Mexico Utilities Corporation, City of Los Lunas, City of Truth or Consequences, Sangre de Cristo Water, Sandia Peak Water Utilities, PNM, & others.

We have completed complete booster pump station turn-key remodels & updates where we demolished all the pump station equipment electrical and mechanical and structural. We then, with 90% In House resources provided and installed all new equipment to include, Civil work, Pumps, motors, fabricated suction and discharge piping, ductile iron suction and discharge piping, pump control valves, isolation valves, magnetic flow meters, air relief and vacuum breaker valves, electrical equipment, and instrumentation; as well as completed start-up and commissioning services in house for these rehabilitated booster stations. Some of the customers we have done this type of work for is New Mexico Utilities Corporation, Albuquerque Bernalillo County Water Utility Authority, Sangre de Cristo Water, Sandia Peak Water Utility and El Paso Water Utilities.

Using our In-House capabilities, we can design, apply, install, troubleshoot, and start-up well pump site and booster station equipment. In addition, we provide Electrical services to apply, install, troubleshoot and repair related electrical equipment as well as utilize our knowledge and experience with variable frequency drives and SCADA control systems. We have the potential to save the City of Las Vegas time in that we can coordinate and schedule all work in house, we don't have to coordinate or work around an Electrical Subcontractor. We have the ability to save the City valuable funding resources because we don't require the use of an outside Electrical Subcontractor. In addition, there is always the potential for issues between mechanical and electrical systems, because we provide both services utilizing in house resources, we take full responsibility for both and have the intimate knowledge and experience to not only trouble shoot the complete installation but have the knowledge and experience to ensure that Las Vegas has a fully functional and reliable system; not to mention the capability to service this system long into the future.

Alpha SW is frequently called upon by many Consulting Engineers for pump selection and design, valve selection, pipe fabrication feasibility and surge analysis. We routinely prepare shop and machining drawings for the manufacture of discharge heads, suction and discharge/suction headers, surge arrestors, duplex & triplex pumping skids and pump cans. Warren Ellis is responsible for preparing shop and machine drawings. Most are prepared using AutoCAD. David Yates, Warren Ellis, Rogelio Hernandez, and Rick Yates are responsible for pump design and selection. With well over 100 years of combined experience, Alpha SW has designed and installed scores of pumps in some of the most demanding conditions in the water industry. We have on our staff Richard Durbin, NM Construction Industries Electrical license EE98-6783, for electrical installations. Richard and his electricians have a great deal of experience with The City of Las Vegas's electrical requirements. Not only does Alpha have experience with pumps, but we also have a great deal of experience with virtually every aspect of public water systems. We are manufacturers rep's and service/repair center for MCC'S, VFD Drives, pumps, flow meters, chlorinating equipment, hydraulic valves, mechanical and motorized valves, and other system equipment. We have a complete office computer network with high-speed internet access and fully integrated accounting system. We have the ability to communicate with the City's personnel via the Internet as well as via cell phone.

Alpha Southwest, Inc. holds the following Licenses in house: New Mexico General Contractors License # 13139 including the following classifications under this license; GB98 general building and construction, GF03 mechanical piping interior commercial and industrial, GS29 asbestos abatement, and EE98 electrical commercial. Qualifying parties: Rick L. Yates, Richard Durbin, and Charles George. We also hold well drillers pump installer's license #WD-599 which allows us to modify, drill, abandon, and

rehabilitate wells as well as apply, repair, & install well pumps. We have personnel that are confined spaced trained, OSHA 30-hour & 8-hour trained.

Responsiveness & Approach

Routine repair requests: Historically, Alpha Southwest has executed the City of Las Vegas' work tasks in the following manner: we will receive a request to develop a cost estimate for given repair work function at a given site location whether booster pump, well pump or electrical work etc. Depending on the repairs and the type of equipment needed, if known, we will work to complete a cost estimate within 3 – 5 business days from receipt of the request. Please note: we are at the mercy of the equipment supplier's as to how fast we receive their price quotes for requisite equipment. If the repair is an emergency, we will communicate the same to the supplier and request that they expedite their pricing. Once the repair estimate is completed, we will send it electronically to the main point of contact. The main point of contact will review it and ask any follow up questions that might need clarification. We will strive to answer such questions in a timely manner, typically the same day.

At this point the customer's point of contact will submit the estimate to purchasing; purchasing will generate a purchase order. As soon as a purchase order number and order date are established by purchasing, this information will be provided to Alpha Southwest. During this time, the City will request from the state labor board a wage decision if the total cost of the project exceeds the $60k threshold. Once this is in place the City will forward a hard copy of the purchase order and the applicable labor wage decision to ASW.

At this point the repair work can be scheduled and coordinated and be added to our master schedule. We will communicate the schedule to the point of contact. If the point of contact advises that the work needs to be started sooner, we will strive to adjust the schedule and speak with other customers to make adjustments.

Emergency repair requests: We will receive a call for an emergency repair request from the City's point of contact which will, in written form, clearly communicate the City's needs. The above process will be expedited as much as possible and per the RFP an estimate will be provided to the City and purchase order will be generated after the fact. With written authorization to proceed with the emergency repair work, there will be times that we will be able to respond the same day but if not, we can in most cases make adjustment and pull resources for our El Paso location if needed so we can respond within 24-hours of an emergency call out.

Our main points of contact for this contract will be Mrs. Meghan Sanchez or Mr. David Yates, Monday – Friday during normal business hours 7:30am – 5pm at 505-877-0287. After hours and on weekends and holidays Mr. Richard Durbin, Electrical Division Manager is the first point of contact 505-259-0561, or Mr. Victor Powell, Field Superintendent, 505-269-5024.

We are committed to working with the City of Las Vegas to provide a comprehensive program by whatever means necessary while, at the same time, operating within the philosophical limits/standards they have developed.

Availability of Resources

At our Albuquerque Office we have twenty-five individuals on our staff.

Equipment selection and design: This responsibility will be application specific; however, the following people will contribute as follows:

Pump Selection and design: David Yates, Warren Ellis, Rogelio Hernandez, or Rick Yates

Valve Selection and design: (including hydraulic, mechanical, manually, or automatically operated) David Yates, Warren Ellis, Rogelio Hernandez, or Rick Yates

Electronic control and metering selection and design: (including motor control centers, variable frequency drives, magnetic flow meters, controls, instrumentation valve actuators, electric motors, chlorination equipment and various other monitoring devices) Richard Durbin, Warren Ellis, or David Yates

Fabrication and Repair: David Yates, Meghan Sanchez, Warren Ellis, or Victor Powell

Equipment order entry and expediting: Richard Durbin, Meghan Sanchez, David Yates, Warren Ellis, or Kimbro Connell

Scheduling and coordinating work orders/purchase orders:

First contact – Meghan Sanchez
Second contact – Richard Durbin
Third contact – David Yates
Fourth contact – Victor Powell

Rig and well operations:

First contact: Steve Ragsdale
Second contact: Victor Powell
Third Contact: Meghan Sanchez

The line of authority and interface with City of Las Vegas staff, Mrs. Meghan Sanchez will be the project manager and has full authority to obligate and or negotiate on behalf of Alpha Southwest Inc. Mrs. Sanchez will be the first line of contact and accountable for the continuance of the contract. The officers/owners of Alpha Southwest, David Yates, Rick Yates, & Victor Powell also have authority to obligate and or negotiate on behalf of the company.

Because Alpha Southwest, Inc. has been in the pump repair business for over 55 years we have accumulated an attractive number of tangible resources to execute the requirements of this contract. We are dedicated to adding additional resources necessary.

Available Adequate Facilities Resources:

Alpha Southwest, Inc's. place of business is set on 3 acres at 205 Rossmoor Rd. S. W. Albuquerque, New Mexico 87105. Our office has 2400 square feet with a conference room, computer network for financial, engineering and data base. Our Electrical Division Shop/Office which is approximately 3500 square feet is set on ½ acre at 206 Rossmoor Rd S.W. Albuquerque, New Mexico 87105. At this location we have the ability to build electrical cabinets, integrate electrical equipment, bench test VFD drives, set up PLC's, etc.

We also have available at 204 Rossmoor Rd a secure equipment storage warehouse set on approximately 3 acres of property. This storage facility includes an 8 ft security fence that surrounds completely the asphalt paved property. On this property we also have 17,280 square feet of covered storage out of direct rain, snow, and sun. We have multiples sets of pipe racks to handle tube and shaft assemblies safely and effectively.

Our main machine/fabrication repair shop has 8,370 square feet. In 2006 we added an additional 4500 square feet to our main shop, a new Vertical Boring Lathe and a new overhead radial arm drill press. Total fabrication & machine repair shop space 12,870 square feet.

Our fabrication and machine shop has the ability to fabricate, build, and machine or repair discharge heads, top shafts, impellers, flanged column pipe, bowl unit wear rings, impeller wear rings, build new pump unit bearings, build new shaft sleeves, fabricated suction cans, fabricate suction and discharge piping, straighten shafting, and rebuild just about any type of horizontal pump, storm water, submersible, and vertical turbine pump top to bottom and much more. The ability to complete these types of repairs and build new parts and equipment in house gives us greater control over the end result. We maintain in-stock a large inventory of many standard pump repair parts along with carbon steel shafting, stainless steel shafting, oil tube, inner column bearings, bowl bearings, centering spiders and much more.

Because of our complete machine/fabrication shops facility little, if any, outside work would have to be subcontracted. Some of the greatest advantages of this are job coordination; cost effectiveness, communication, greater job/project control, deliveries, and the ability to move from job to job to fulfill the City of Las Vegas' changing priorities.

For example, if a motor were to fail on a weekend and it required the installation of a spare motor, it might be necessary to machine a new head shaft to place the pump back into operation. Alpha has the material in stock and the machines available, in house, to accomplish this task. We would not have to wait until Monday morning for an outside subcontract type shop to try and work it into their schedule. This scenario is true with many other City repair tasks, which means a considerable cost savings to the City of Las Vegas.

Another advantage to the City of our "in house capabilities" is our intimate knowledge of pumps and related equipment; we do not have to rely upon another machine shop or electrical shop to duplicate parts and equipment which might not fully appreciate or understand the end product. Because Alpha Southwest, Inc. has been maintaining water system pumps (both deep well and booster station pumps) since 1964, we feel that we offer a distinct advantage over other potential bidders.

Resumes & Personnel

Role: ***President Rick Yates*** will oversee all aspects of the company in servicing the water industry needs in our market operating in Texas and New Mexico as well as overseeing our Electrical Division. Provide oversight for all accounting, job costing functions, banking, and bonding responsibilities. Mr. Yates negotiates and manages large contracts including municipal maintenance agreements, industrial accounts, and new construction projects. He will oversee all shop operations including turbine pump repair at our in-house machine shop. Direct and oversee field operations including water-well maintenance crews, pump repair crews, and installation of various types of water and wastewater pumps. Additionally, he will oversee all office, clerical and accounting functions including A/R, A/P, Payroll and Job Costing. He also works directly with engineers and owners on design and applications of various deep-well, booster, and wastewater pumps. Applications include flow measurement, pressure, electrical controls, and other systems.

Years with ASW: 33

Project(s) with a Similar Role: Oversite of numerous New Mexico and El Paso, Texas Jobs
Certifications:
NM General Contractor's License, GB-98
NM Asbestos Abatement License, GS-29
Pump Application School, Montebello, CA
Hydraulic Control Valve Application, Surry, BC Canada
NM Mechanical License, GF-03
NM Well Driller's License, WD 599

Chlorinator Application and Repair School, Belleville, NJ
Flow & Pressure Measurement Application, Houston, TX
TX Pump Installer's License for Line Shaft Turbine Pumps and Submersible Pumps

Role: ***Executive VP David Yates*** will manage and oversee the Albuquerque office operations, custom engineered pumping and fluid handling system designs, and pump skid designs that may be required by the City. He will oversee the estimates for complex fabrication and machine jobs and will design, pump and flow meter applications, deep set turbine pump settings, and evaluate and propose meter and valve applications when required. In addition, he will 1. Maintain quality assurance standards for engineering and design for City projects; 2. Direct activities of others to ensure that manufacturing, construction, installation, and operational testing conform to quality assurance standards and City requirements. 3. Review and approve CAD drafted designs, drawings, specifications and other deliverables to the City; 4. Direct and coordinate operation, maintenance, and repair of equipment and systems in field installations; 5. Oversee the development of project plans specifying goals, budgeting, strategy, staffing, scheduling, identification or risks, contingency plans, and allocation of available resources; 6. Formulate and define the technical scope and objectives for the City; 7. Schedule and assign duties to staff members based on their experience and/or; 8. Write proposals, coordinate project activities, and establish reporting procedures for the City.
Years with ASW: 33
Project(s) with a Similar Role: Oversite of numerous New Mexico, City of Roswell, and ABCWUA Rehabilitation Projects
Certifications:
Indar Pump School Application
Singer Hydraulic Control Valve Application
Peerless Pump Application School
Flowtronex PSI Modular Pumping Systems

Role: ***Operations Manager/Project Manager Meghan Sanchez*** will assist in developing the scope of work, terms, and specifications, based on analyses of the City's needs. She will assist in maintaining records of the City's needs. She will maintain records, plan, direct, and coordinate activities for the City. She will provide estimates, progress reports, and cost tracking reports. She will also assist the City in the quotation, sale, and billing of parts, pumps, motors, and shop jobs, including manufacturing. She will order job materials, coordinate work, schedule LTL and freight deliveries to job sites. She will assist in directing shop, field, and accounting personnel to execute, and complete projects.

Years with ASW: 8
Project(s) with a Similar Role:
Contract Management, City of Gallup Maintenance and Repair of Water Wells
Contract Management, ABCWUA Facilities Equipment Maintenance, Repair & Replacement
Contract Management, City of Santa Fe Water & Wastewater Services Agreement
County of Los Alamos, Guaje Well #3 Rehab, Awarded Project: $70,000
Intel, Well #2 Chemical Rehab, Awarded Project: $350,000
Certifications:
Great Plains Accounting Software 2017
Peerless Pump Company, Vertical Pump Training
National Pump Company, Vertical and Turbine Pump Training School
Grundfos Pump Company Application School
A.W. Chesterton Seal Application Training
DOT Supervisor Reasonable Suspicion Training

Role: ***Senior Project Manager/Applications Engineer Warren Ellis*** is a time tested, proven, highly skilled contracts and project manager with twenty plus years' experience in the service, maintenance, repair, and construction of public, private, and federal water utilities. He also has fifteen years of supervisor experience managing and heading up a diverse team tasked with the execution and completion of these contracts, as well as many capital projects. He annually manages multiple time and materials contracts and capital projects, while also spearheading and directing all shop, field, and accounting team members to execute, complete, and bill out the projects.

Years with ASW: 27
Projects with a Similar Role:
City of TorC, NM – Phase IIC Water System Upgrade, Awarded Contract: $650,881
Village of Los Lunas, NM – Water System Improvements, Awarded Contract: $644,635
City of Santa Fe, NM – Preliminary & Primary Treatment Facilities, Awarded Contract: $92,368
Versatile Construction Black Water Draw, Awarded Contract: $77,680
City of Gallup, Santa Fe Wells 11 & 12, Awarded Contract: $
Certifications:

UNM-Technical Drafting Auto CAD I, II	Peerless Pump Commercial/Municipal Course
Peerless Pump General Hydraulics	Peerless Pump Application
Peerless Pump Vertical & Horizontal	Goulds Turbine Pump School
Flowtronex PSI Modular Pumping Systems	Bran+Luebbe Metering Pumps/System

Morrison Molded Fiber Glass Technical Training
American Society of Professional Estimators
Chlorinators, Inc-Application & Service
Singer Automatic Control Valve-Application/Operating

Field Superintendent Victor Powell has extensive experience in well rehabilitation which includes the pulling, replacing, repair and assembly of vertical turbine, submersible, and horizontal pumps as well as installation of well liners, chemical and mechanical well rehabilitation treatment, well cleaning, and production well testing. Mr. Powell serves as Start-Up Supervisor on hundreds of deep well, line shaft vertical turbine pumps. Some of these pump installations include natural gas-driven drivers.
Role: Mr. Powell will oversee the crew coordination and function of pulling and replacing, repair and assembly of vertical turbine, submersible and horizontal pumps, installation of large and small valves at City well sites. His responsibilities will include supervising pipe fitters and millwrights who repair and replace major sections of suction & discharge headers, booster pumps and pump cans, large-diameter gate and butterfly isolation valves, flow meters, pump control valves, and related equipment.

Role: ***Electrical Division Manager Richard Durbin*** will provide direct oversight of electricians in his division and other skilled craftsmen for the City projects. He will also serve as a working supervisor who will oversee field electrical operations and field crews and perform installation and maintenance of electrical power systems for pumping systems. His division will provide design, maintenance, support and repair of electrical systems, electronic controls, instrumentation, SCADA systems, VFD's, motors and PLC's. He oversees ASW's distributor relationships with Flowtronex (turf pump skids), Tesco Controls (SCADA), ABB Drives Division and Endress+Hauser (instrumentation).

He will provide estimates and project management, as well as field electrical operations for the City. His department will perform repairs of electrical equipment, including: disassembly of electrical units such as generators, motors, voltage regulators, and locates sources of malfunctions.
Years with ASW: 23
Project(s) with a Similar Role:
Oversite of numerous projects in New Mexico and El Paso, Texas

Certifications:
EE98 ABB Certified
TESCO Certified

Role: ***Field Superintendent Raymond Durbin*** has extensive practical "hands-on" electrical/electronic experience will provide maintenance, support and repair of electrical systems, electronic controls, instrumentation, SCADA systems, VFD's, motors and PLC's. He will bring this experience to the City. Mr. Durbin's experience includes traditional electrical systems, motor control systems, and includes integrating motor controls, solid state controllers, electro-mechanical starters, variable frequency drives, low to medium voltage contactors/starters, communication packages, and more.
Years with ASW: 19
Project(s) with a Similar Role:
Electrical services for various ASW projects in New Mexico and El Paso, Texas
Las Vegas Water Utility Treatment Plant PLC & TESCO SCADA Integration
Eldorado Utilities TESCO SCADA & ABB VFD Install and Integration
Certifications:
EE98 ABB Certified
TESCO Certified

Role: ***Journeyman Electrician Jason Durbin*** will assemble, install, and test electronic systems and instrumentation for the City water systems. He oversees numerous betterment projects that involve instrumentation and controls. He will provide technical support, programming, installation and troubleshooting for the City SCADA systems. He also provides pricing estimates for data communications and SCADA systems and assist with fabrication of VFD, instrument and control panels.
Years with ASW: 18
Project(s) with a Similar Role:
Install of numerous projects in New Mexico and El Paso, Texas
Certifications:
EE98J

Role: ***Lead Welder Jerry Peralta*** will serve as the lead welder for discharge heads and other related pump and piping fabrication for the City. He oversees all welding projects for New Mexico and El Paso and is experienced with arc welding, oxy welding, plate burning up to 6" thick, pipe fitting up to 42" thick stainless-steel cutting and welding and aluminum cutting and welding. Mr. Peralta's experience encompasses over 30 years and includes numerous custom discharge fabrication projects in conjunction with the ASW machine shop for El Paso Water Utility and the Albuquerque Bernalillo Water Utility Authority. In addition, he has fabricated spools, column pipe assemblies, and suction cans as large as 23' long and 48" in diameter.
Years with ASW: 31
Project(s) with a Similar Role:
ABCWUA Booster Stations-suction cans, discharge heads, column pipe, El Paso Water Utility discharge heads, betterment projects.
Certifications:
Confined Space
Certified Welder 1998

Role: ***Motor Repair Specialist Kenneth Mora*** has over 26 consecutive years in the Electric Motor Repair Industry, with specialized training in Large Apparatuses, DC motors, Vertical Turbine pumps, Submersible Pumps, and Dynamic Balancing. He has completed the Electrical Apparatus Service Association (EASA) training in each of these fields from EASA engineers on the proper methods and techniques to ensure a quality repair and attends a yearly EASA convention which updates any new or

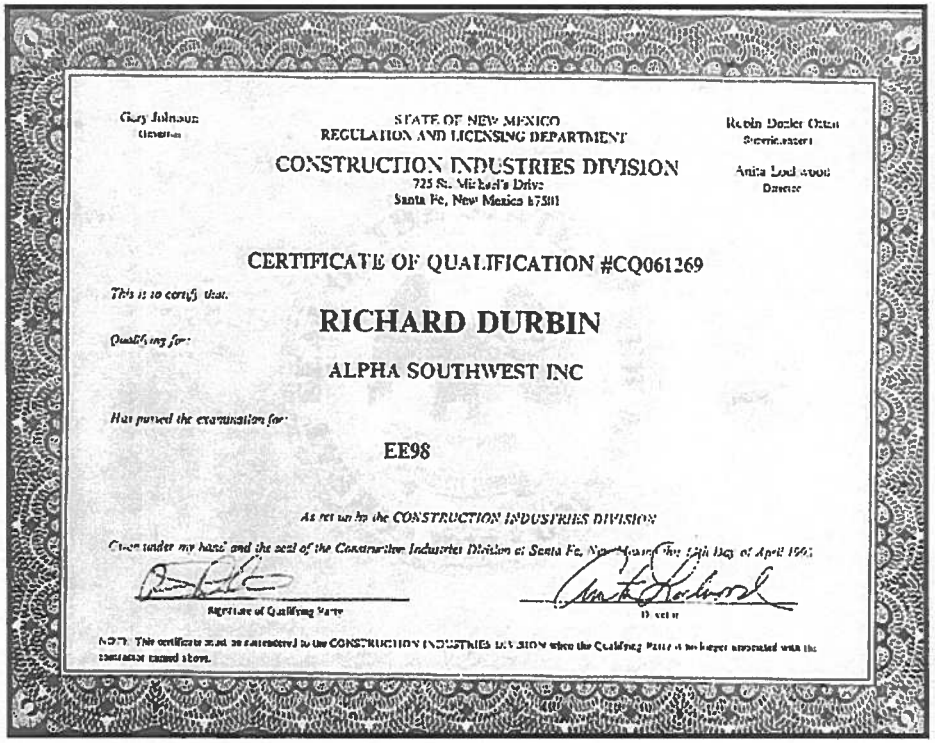
better methods and products, as well as training in multiple other fields associated with the Electrical Apparatus Industry. This specialty training has allowed Mr. Mola to work on well over 2,000 Vertical motors, from 5 to 2000 horsepower, horizontal motors from fractional hp to 3000hp, and generators up to 2000Kw. Mr. Mora's Mechanical engineering background has allowed him great problem-solving skills.
Years with ASW: 1
Certifications:
BS in Photonics, Laser & Optic Field
EASA Certification

Role: ***Bookkeeper/AR-AP Bernadette Dominguez*** has extensive experience in administrative and accounting procedures and a background in financial reporting, preparing, and performing financial audits and payroll tax project accounting. Mrs. Dominguez will oversee project progress billings and invoicing for the City. She will analyze financial information and prepare financial reports to determine or maintain record of assets, liabilities, profit and loss, tax liability, or other financial activities within ASW. This will ensure that all progress billings are accurate. Mrs. Dominguez will establish accounts and assign entries to proper accounts and will develop, implement, and document record keeping and manage the Great Plains accounting system. Mrs. Dominguez will prepare periodic reports that compare budgeted costs to actual costs and provide internal auditing services for ASW. Additionally, she will perform any combination of routine calculating, posting, and verifying duties to obtain primary financial data for use in maintaining accurate accounting records for projects. She will verify the accuracy of figures, calculations, and postings pertaining to business transactions recorded for the City. She will also make sure that ASW complies with federal, state and company policies, procedures, and regulations.
Years with ASW: 6
Certifications:
Great Plains Accounting Software 2017
BA Degree, University of New Mexico in Business.

Subconsultant(s)

For this RFP, Alpha Southwest, Inc. would anticipate subcontracting with Tesco Controls, Inc. Tesco Controls, Inc. is a leading full-service systems integrator & original equipment manufacturer (OEM). Their business is design, manufacturing, & integrating electrical & process control systems for water and wastewater applications. Tesco delivers innovative solutions designed to optimize operations, increase overall efficiency & reduce operating costs.

Tesco Controls, Inc. has a 125,000 sq. ft. state-of-the-art manufacturing & technical services facility headquartered in Sacramento, CA. Since 1972, Tesco has completed over 50,000 projects, including successful implementation of over 400 SCADA systems nationwide. They offer 24/7/365 support and customer service for their products.



Gary Johnson
Governor

STATE OF NEW MEXICO
REGULATION AND LICENSING DEPARTMENT

Robin Dozier Otten
Superintendent

CONSTRUCTION INDUSTRIES DIVISION
725 St. Michael's Drive
Santa Fe, New Mexico 87501

Anita Lockwood
Director

CERTIFICATE OF QUALIFICATION #CQ061269

This is to certify that

RICHARD DURBIN

Qualifying for:

ALPHA SOUTHWEST INC

Has passed the examination for:

EE98

As set up by the CONSTRUCTION INDUSTRIES DIVISION

Given under my hand and the seal of the Construction Industries Division at Santa Fe, New Mexico this 13th Day of April 1993

Signature of Qualifying Party

Director

NOTE: This certificate must be surrendered to the CONSTRUCTION INDUSTRIES DIVISION when the Qualifying Party is no longer associated with the contractor named above.

Susana Martinez
Governor

Pat McMurray
Director

Robert "Mike" Hamm
Superintendent

State of New Mexico
Regulation and Licensing Department
CONSTRUCTION INDUSTRIES DIVISION
2550 Cerrillos Rd.
Santa Fe, New Mexico 87505

This is to certify that: ALPHA SOUTHWEST INC
PERMANENT LICENSE #13139

Located at: PO BOX 9263, ALBUQUERQUE, NM 87119

Has complied with all the requirements of the law and is hereby licensed as a contractor, to operate under the classification(s) of

EE98, GB98, GF03, GS29

And to permit or construct projects singly in New Mexico of a dollar amount up to:

UNLIMITED

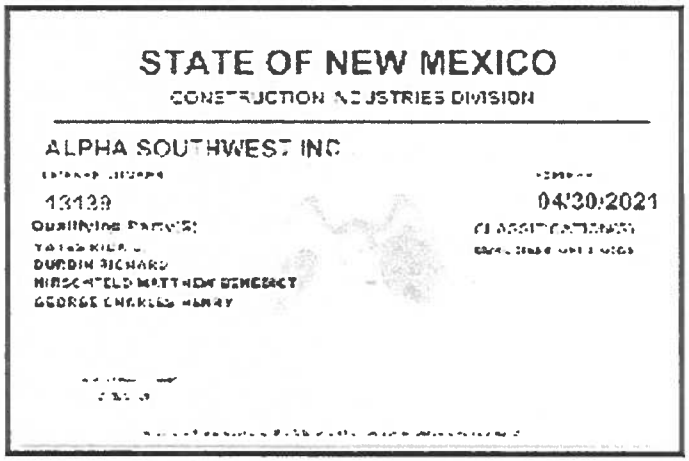
Given under my signature and the seal of the Construction Industries Division at Santa Fe, New Mexico on

04/18/1977

Signature of Contractor

Pat McMurray
Director

NOTE: The Certificate is issued upon the express condition that the Contractor shall comply with all the provisions of the Construction Industries Licensing Act and all applicable rules and regulations. This certificate is non-transferable



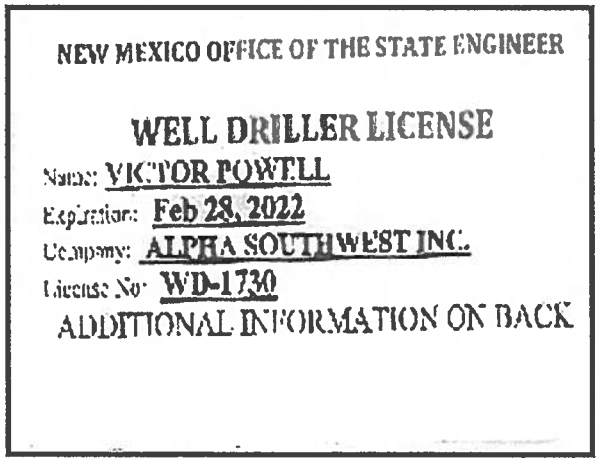
STATE OF NEW MEXICO
CONSTRUCTION INDUSTRIES DIVISION

ALPHA SOUTHWEST INC

13139

04/30/2021

Qualifying Parties:
DURBIN RICHARD
HIRSCHFELD MATTHEW BENEDICT
GEORGE CHARLES HENRY

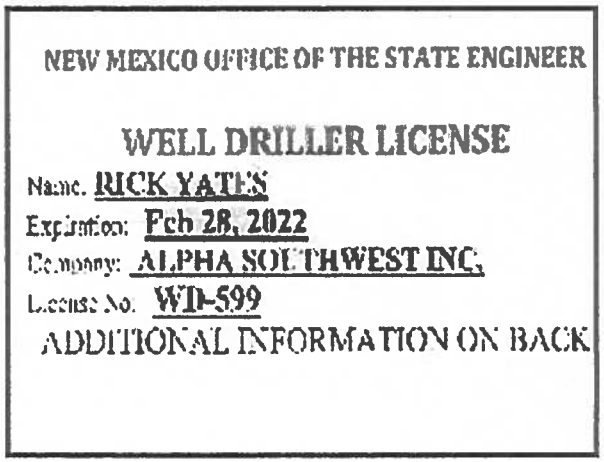


NEW MEXICO OFFICE OF THE STATE ENGINEER

WELL DRILLER LICENSE

Name: VICTOR POWELL
Expiration: Feb 28, 2022
Company: ALPHA SOUTHWEST INC.
License No: WD-1730

ADDITIONAL INFORMATION ON BACK

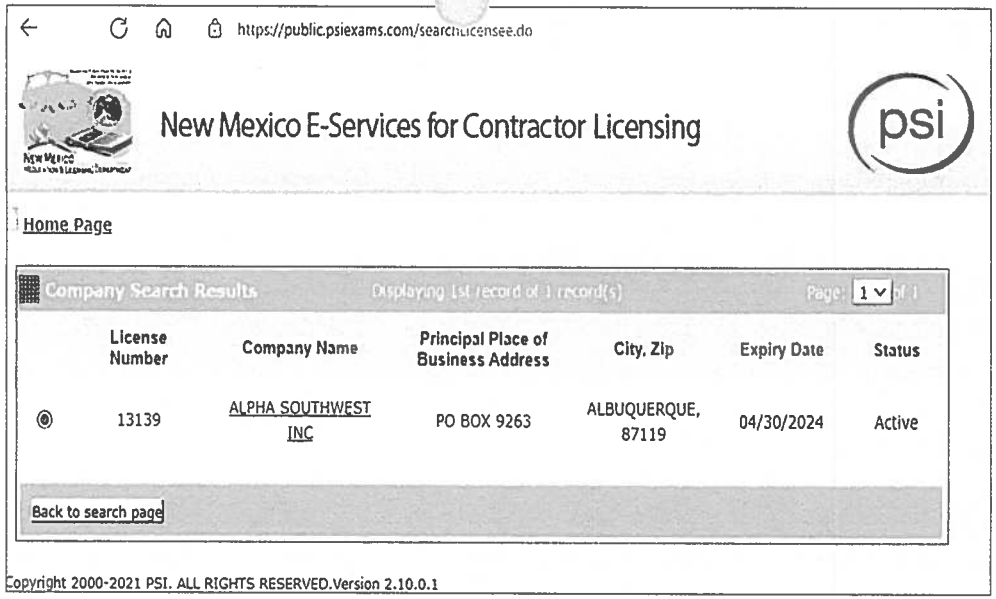


NEW MEXICO OFFICE OF THE STATE ENGINEER

WELL DRILLER LICENSE

Name: RICK YATES
Expiration: Feb 28, 2022
Company: ALPHA SOUTHWEST INC.
License No: WD-599

ADDITIONAL INFORMATION ON BACK



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New Mexico E-Services for Contractor Licensing

psi

Home Page

Company Search Results — Displaying 1st record of 1 record(s) — Page: 1 of 1

	License Number	Company Name	Principal Place of Business Address	City, Zip	Expiry Date	Status
◉	13139	ALPHA SOUTHWEST INC	PO BOX 9263	ALBUQUERQUE, 87119	04/30/2024	Active

Back to search page

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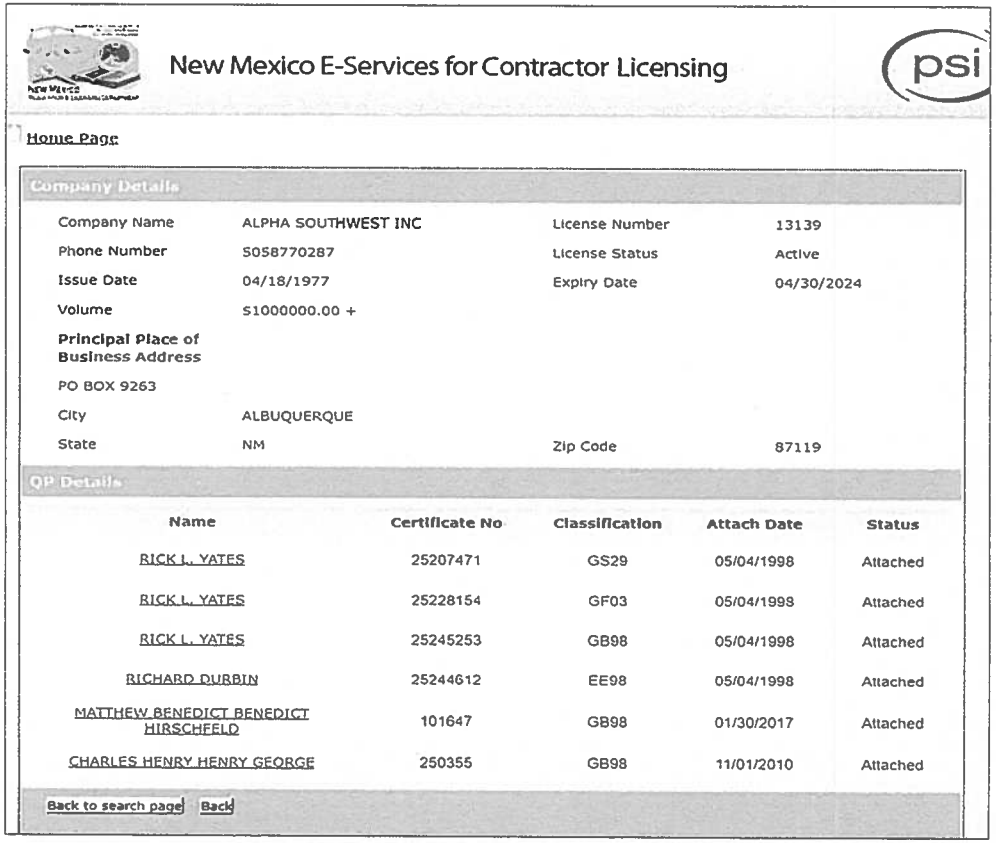


New Mexico E-Services for Contractor Licensing

psi

Home Page

Company Details

Company Name	ALPHA SOUTHWEST INC	License Number	13139
Phone Number	5058770287	License Status	Active
Issue Date	04/18/1977	Expiry Date	04/30/2024
Volume	$1000000.00 +		
Principal Place of Business Address			
PO BOX 9263			
City	ALBUQUERQUE		
State	NM	Zip Code	87119

QP Details

Name	Certificate No	Classification	Attach Date	Status
RICK L. YATES	25207471	GS29	05/04/1998	Attached
RICK L. YATES	25228154	GF03	05/04/1998	Attached
RICK L. YATES	25245253	GB98	05/04/1998	Attached
RICHARD DURBIN	25244612	EE98	05/04/1998	Attached
MATTHEW BENEDICT BENEDICT HIRSCHFELD	101647	GB98	01/30/2017	Attached
CHARLES HENRY HENRY GEORGE	250355	GB98	11/01/2010	Attached

Back to search page | Back

Section E

Experience in Specialized Services – References

1. Mr. David Laughlin, PE – Chief Engineer, Planning and Engineering Division for the Albuquerque Bernalillo County Water Utility Authority

   PO BOX 568, Albuquerque, NM 87103

   505-289-3035

   dlaughlin@abcwua.org

2. Mr. Steve Gallegos, Deputy Director, Utilities Department for the City of Rio Rancho

   3200 Civic Center Cir. NE, Rio Rancho, NM 87144

   505-259-2642, 505-891-5046

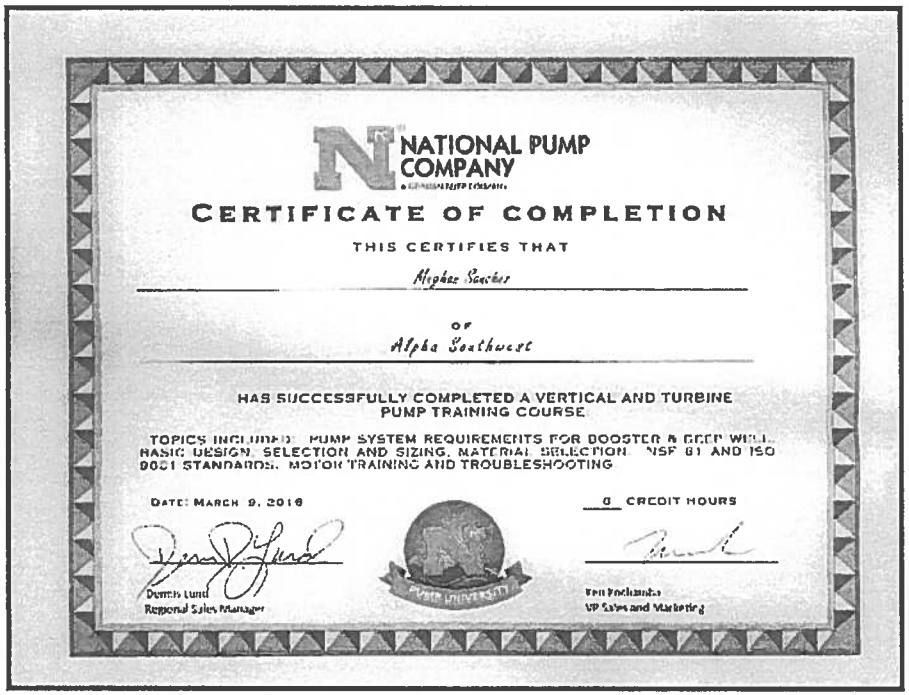
   sgallegos@rrnm.gov

3. Mr. Jason Valencia, BDD Maintenance Superintendent for Buckman Regional Water Treatment Plant

   341 Caja Del Rio Road, Santa Fe, NM 87506

   505-955-4517, 505-470-5915

   jfvalencia@santafenm.gov



NATIONAL PUMP COMPANY

CERTIFICATE OF COMPLETION

THIS CERTIFIES THAT

Alphas Sanchez

OF

Alpha Southwest

HAS SUCCESSFULLY COMPLETED A VERTICAL AND TURBINE PUMP TRAINING COURSE

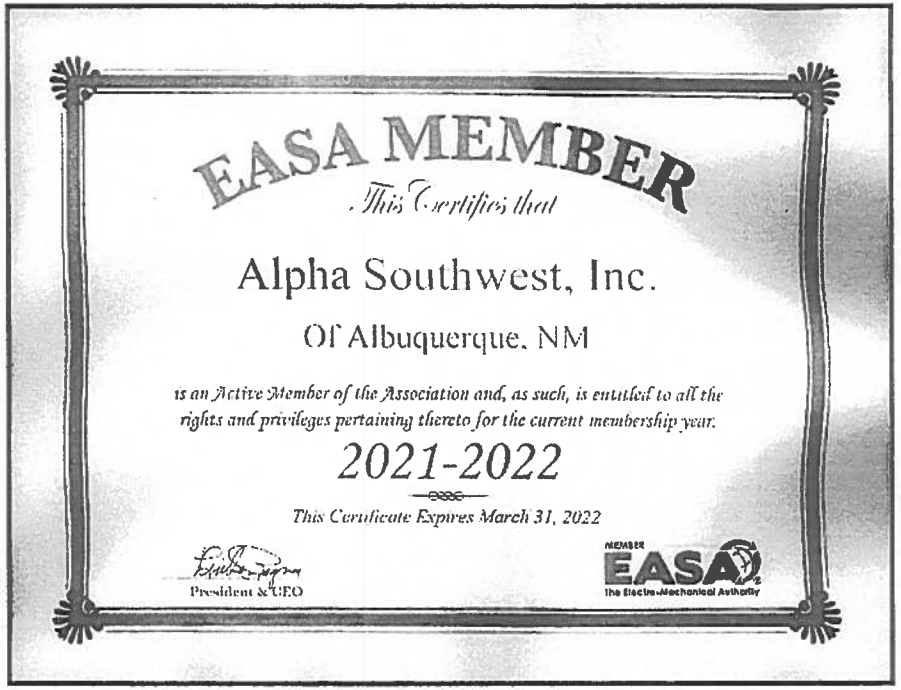
TOPICS INCLUDED: PUMP SYSTEM REQUIREMENTS FOR BOOSTER & DEEP WELL, BASIC DESIGN, SELECTION AND SIZING, MATERIAL SELECTION, NSF 61 AND ISO 9001 STANDARDS, MOTOR TRAINING AND TROUBLESHOOTING

DATE: MARCH 9, 2018

6 CREDIT HOURS

Dennis Lund
Regional Sales Manager

Ken Pachanka
VP Sales and Marketing



EASA MEMBER

This Certifies that

Alpha Southwest, Inc.

Of Albuquerque, NM

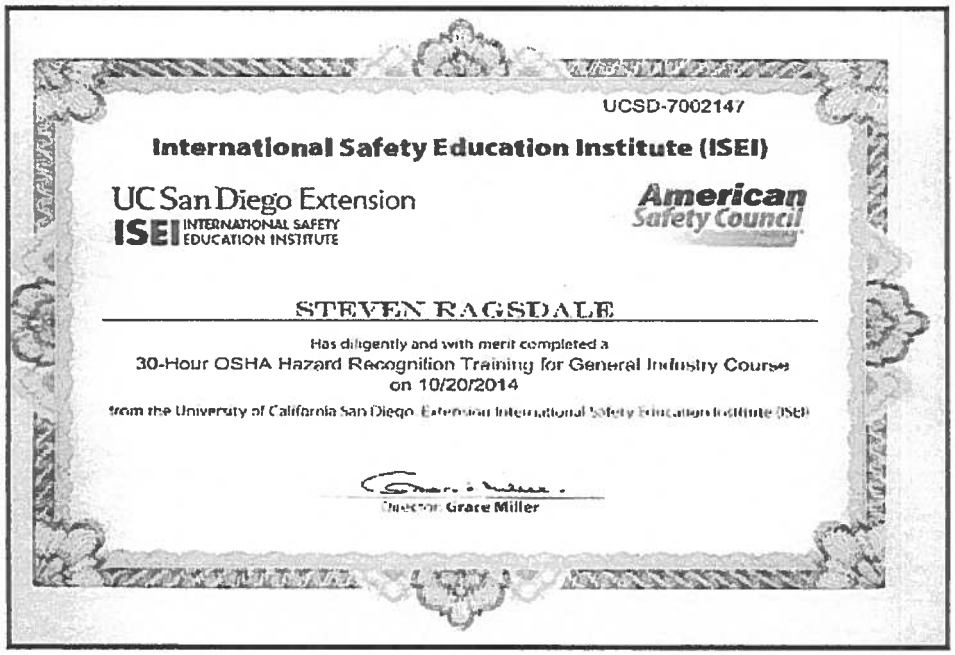
is an Active Member of the Association and, as such, is entitled to all the rights and privileges pertaining thereto for the current membership year.

2021-2022

This Certificate Expires March 31, 2022

President & CEO

MEMBER EASA the Electro-Mechanical Authority



UCSD-7002147

International Safety Education Institute (ISEI)

UC San Diego Extension

ISEI INTERNATIONAL SAFETY EDUCATION INSTITUTE

American Safety Council

STEVEN RAGSDALE

Has diligently and with merit completed a

30-Hour OSHA Hazard Recognition Training for General Industry Course

on 10/20/2014

from the University of California San Diego Extension International Safety Education Institute (ISEI)

Director Grace Miller

CENTURYBANK

June 29, 2021

To Whom It May Concern:

This is to confirm that Alpha Southwest is a valued customer of Century Bank. They maintain a line of credit with a "low seven" figure commitment and have handled it appropriately since the lines inception. They are also significant depositors. All banking activity has been handled in a very satisfactory manner.

I personally have known Rick and David Yates for 32 years having been their bank account officer for the majority of that period. They are considered a top tier customers of Century Bank and have been a highly respected New Mexico business enjoying a solid reputation in the community for over 60 years.

It has been a pleasure to serve Alpha Southwest throughout the years and we look forward to continuing our banking relationship for many years to come. I am confident that you will have a mutually beneficial relationship with them as well.

Please contact me directly at 505-798-5920 if you have any questions.

Sincerely,

Gary M. Martinez
Senior Vice President

STATE OF NEW MEXICO

TAXATION AND REVENUE DEPARTMENT

RESIDENT CONTRACTOR CERTIFICATE

Issued to: ALPHA SOUTHWEST, INC.
DBA: ALPHA SOUTHWEST, INC.
PO BOX 9263
ALBUQUERQUE, NM 87119-9263

Expires: 05-Sep-2021

Certificate Number:
L1570242736

John Monforte, *Acting Cabinet Secretary*

THIS CERTIFICATE IS NOT TRANSFERABLE

CITY OF LAS VEGAS, NEW MEXICO

BUSINESS LICENSE/REGISTRATION

BUSINESS: ALPHA SOUTHWEST, INC.
LIC. # 0229
ADDRESS: LAS VEGAS, NEW MEXICO 87701

2020 2021

APPROVED
COMMUNITY DEVELOPMENT

BUSINESS OWNER

LAS VEGAS
NEW MEXICO
Old Trails, New Adventures

Tonita Gurulé-Girón
MAYOR

STATE OF NEW MEXICO

TAXATION AND REVENUE DEPARTMENT

RESIDENT BUSINESS CERTIFICATE

Issued to: ALPHA SOUTHWEST, INC.
DBA: ALPHA SOUTHWEST, INC.
PO BOX 9263
ALBUQUERQUE, NM 87119-9263

Expires: 05-Sep-2021

Certificate Number:
L0400621360

John Monforte, *Acting Cabinet Secretary*

THIS CERTIFICATE IS NOT TRANSFERABLE

Certificate of Contractor Registration

New Mexico Department of WORKFORCE SOLUTIONS

This is to certify that

Alpha Southwest, Inc.

205 ROSSMOOR RD. SE

ALBUQUERQUE, NM, 87106

has registered with the Department of Workforce Solutions

Registration Date: 9/16/2016 **Registration Number: 002328120110926**

This certificate does not show the current status of the company. To see the current status for this company please go to the Public Works and Apprenticeship Application (PWAA) at https://www.dws.state.nm.us/pwaa

New Mexico Department of Workforce Solutions, Labor Relations Division, Public Works, 121 Tijeras Ave NE, Suite 3000, Albuquerque, NM 87102, (505) 841-8400

ALPHSOU-01 THUELSKAMP

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 6/22/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Tonya Huelskamp	
Cress Insurance Consultants, Inc. 6101 Moon Street NE Suite 1000 Albuquerque, NM 87111	PHONE (A/C, No, Ext): (505) 822-8114	FAX (A/C, No): (505) 822-0341
	E-MAIL ADDRESS: thuelskamp@cressinsurance.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Valley Forge Insurance Co	20508
INSURED	INSURER B : Continental Casualty Company	20443
Alpha Southwest, Inc. P O Box 9263 Albuquerque, NM 87119	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR			5093812966	10/1/2020	10/1/2021	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 15,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	X OTHER: Prof E&O with Pollution						Occ/Agg	$ 3,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO			BUA 6081446186	10/1/2020	10/1/2021	BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
B	X UMBRELLA LIAB X OCCUR			CUE 5093778091	10/1/2020	10/1/2021	EACH OCCURRENCE	$ 3,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 3,000,000
	DED X RETENTION $ 10,000							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WC 5 93848947	10/1/2020	10/1/2021	X PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) Y/N N/A						E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
B	Equipment Floater			6081487496	10/1/2020	10/1/2021	Lease/Rent	400,000
B	Equipment Floater			6081487496	10/1/2020	10/1/2021	Limit	500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Professional E&O with Pollution, $3,000,000 Per Occurrence and Aggregate Limit, Policy No. 6018485129 with National Fire Insurance of Hartford, Policy Term is 6.2.2021-6.2.2022

Certificate holder is named as additional insured per blanket additional insured endorsement with respect to general liability coverage when required by written contract.

CERTIFICATE HOLDER

City of Las Vegas
905 12th Street
Las Vegas, NM 87701

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Ray Shon

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James, Cooke & Hobson, Inc.
Sales Engineers / Process Equipment

Sales Engineers · Process Equipment Phoenix · Albuquerque · El Paso · Southern California · Clark County

PUMP, MOTOR, MECHANICAL & ELECTRICAL SERVICES

BID DATE: 3:30 PM, July 7, 2021

Opening No. 2021-25

Quotation 21-116-MISC-A

PROPOSAL PREPARED FOR:
CITY CLERK, CITY OF LAS VEGAS
1700 NORTH GRAND AVENUE
LAS VEGAS, NEW MEXICO 87701

PROPOSAL PREPARED BY:
JAMES, COOKE & HOBSON, INC.
4210 HAWKINS STREET NE
ALBUQUERQUE, NM 87109

INDEX OF PROPOSAL

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Summary of Compliance to Necessary Criteria Page 17

Section 1: Offeror's Identification

See following page.

OFFEROR INFORMATION

OFFEROR: James, Cooke & Hobson, Inc.

AUTHORIZED AGENT: Jonathan Polasek

ADDRESS: 4210 Hawkins Street NE, Albuquerque, NM 87109

TELEPHONE NUMBER (505) 344-7100

FAX NUMBER (505) 345-1487

DELIVERY: 4210 Hawkins Street NE, Albuquerque, NM 87109

STATE PURCHASING RESIDENT CERTIFICATION NO.: L0406084400

NEW MEXICO CONTRACTORS LICENSE NO.: _____

SERVICE (S): **PUMP, MOTOR, MECHANICAL AND ELECTRICAL SERVICES** THE CITY OF LAS VEGAS RESERVES THE RIGHT REJECT ANY OR ALL PROPOSALS AND TO WAIVE ANY TECHINCAL IRREGULARITY IN THE FORM.

AFFIDAVIT FOR FILING WITH COMPETITIVE PROPOSAL

STATE OF New Mexico }

COUNTY OF Bernalillo }

I, Jonathan Polasek state under penalty of perjury that I am at least 18 years old, and am of the agent authorized by the offerors to submit the attached proposal. Affiant further states that the offeror has not been a party to any collusion among offerors in restraint of freedom of competition by agreement to a fixed price or to refrain from submitting a proposal; or with any city official or employee as to the quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussion between offerors with any City official concerning an exchange of money or any other thing of value for special consideration in the letting of a contract.

Signature

Subscribed and sworn to before me, this 7 day of July, 2021.

(SEAL) OFFICIAL SEAL
Carol J Chan
NOTARY PUBLIC - State of New Mexico
My Commission Expires 04/08/2025

Notary Public Signature
My Commission Expires: 4/8/2025

Section 2: Campaign Contributions Disclosure Form

See following page.

"Prospective contractor" means a person or business that is subject to the competitive sealed proposal process set forth in the Procurement Code [NMSA 13-1-28 through 13-1-199] or is not required to submit a competitive sealed proposal because that person or business qualifies for a sole source or small purchase contract.

"Representative of a prospective contractor" means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

Name(s) of Applicable Public Official(s) if any:_____
(Completed by State Agency or Local Public Body)

DISCLOSURE OF CONTRIBUTIONS BY PROSPECTIVE CONTRACTOR:

Contribution Made By: _____

Relation to Prospective Contractor: _____

Date Contribution(s) Made: _____

_____

Amount(s) of Contribution(s) _____

Nature of Contribution(s) _____

Purpose of Contribution(s) _____

(Attach extra pages if necessary)

_____ _____
Signature Date

_____
Title (position)

--OR—

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS ($250.00) WERE MADE to an applicable public official by me, a family member or representative.

Jonathan Polasek 07/07/2021
_____ _____
Signature Date

Municipal Sales
_____
Title (Position)

Section 3: Personnel Experience

QUALIFICATIONS:

James, Cooke & Hobson, Inc./ JCH is the only factory authorized Distributor/Representative/Service Facility for Xylem Flygt Submersible Sewage Pumps and Pentair Aurora Pumps in New Mexico. Other companies may claim to be certified for service, but JCH is the only full Sales/Service agent.

Our Service Facility and Mechanics are trained and certified to work on the equipment we represent. JCH's Sales Office/Warehouse in Albuquerque maintains an inventory of the common spare parts for many of the pumps utilized in the City of Las Vegas at this time. This fact alone can result in substantial savings (both in time and money) for the City of Las Vegas. Time can be saved since repairs can be performed without requiring parts to be air freighted or shipped UPS (standard requires 7-10 days) to our facility. Additionally, JCH has other Sales Office/Warehouse/Service facilities complete with parts inventory in Phoenix, AZ and El Paso, TX. Parts stocking by JCH should result in time savings for the City of Las Vegas.

Our capabilities are not limited to the mechanical aspects of the equipment we represent. Our field service staff are also trained in controls troubleshooting. This allows for complete field inspection of pumps, controls, level sensing, valves, blowers, etc...

EXPERIENCE:

James, Cooke & Hobson, Inc./ JCH maintains Albuquerque, Phoenix and El Paso locations, full-service capabilities and factory trained, tested and certified technicians. Please note the extensive combined experience of our trained and tested mechanics and field service personnel. Few companies can claim this depth of experience and knowledge.

QUALIFIED EXPERIENCE

JCH ALBUQUERQUE OFFICE

SHOP SERVICE

JEROME GRIEGO	42 YEARS
JAY SCHNITZ	14 YEARS
MATT AKERS	3 YEARS
DANIEL COSTA	11 MONTHS

FIELD SERVICE

WALTER SHAW	6 YEARS
CHRIS HENDERSON	5 YEARS
RICHARD BARE	15 YEARS
GENE WHISLER	1 YEAR

SALES

MIKE HILL – Inside Sales	9 YEARS
JONATHAN POLASEK – Municipal Sales	15 YEARS
KENDRA BROWN – Sales Engineer	6 YEARS

Section 4: Licenses

NM Resident Certification #: L0406084400

NM CRS #: 01-738438-009

Federal TIN# 74-1366552

James, Cooke & Hobson, Inc./ JCH is a New Mexico company with a valid resident business certificate issued by the State Taxation and Revenue Department. JCH maintains an office and service repair center approx. 117 miles from the City of Las Vegas, NM at the address below.

James, Cooke & Hobson, Inc.
4210 Hawkins Street NE
Albuquerque, NM 87109

Section 5: Experience in Specialized Services referenced in Scope

REFERENCE LIST

Albuquerque Bernalillo County Water Utility Authority

Jared Ray

4201 2nd St. SW

Albuquerque NM 87105

(505) 289-3449

Jacobs/CITY OF RIO RANCHO

Mike Ginan

3200 Civic Center Cir NE

Rio Rancho, NM 87144

(505) 975-1572

Los Alamos County Department of Public Utilities

Clay Moseley

1000 Central Ave., Ste. 130

Los Alamos, NM 87544

(505) 662-8271

Section 6: Documentation

See following page.

xylem
Let's Solve Water
Water Utilities

Grant Stayberg
Western Regional Territory Manager
4109 NE 107th St., Vancouver WA, 98686
Tel +1.503.706.0601

July 7, 2021

Re: Flygt, a Xylem Water Solutions company

City of Las Vegas
1700 N Grand Ave
City Clerk
Las Vegas, NM 87701

Xylem Water Solutions, Flygt brand (Flygt) is the manufacturer of Flygt pumps and parts for your wastewater process. All equipment, components and parts associated with your Flygt equipment should originate from Flygt's Factories.

Flygt, A Xylem brand solely uses James, Cooke and Hobson as it's only authorized representation/direct distributor in New Mexico, Arizona and parts of Nevada and Texas territories. All inquiries regarding Flygt equipment and parts as well as service should be routed through James, Cooke and Hobson. Below is their contact information.

This letter is in effect through an indefinite period as per their contract. If there are any changes to James, Cooke and Hobson's contract; Flygt a Xylem brand will provide written notice.

James, Cooke & Hobson Inc
4210 Hawkins St NE
Albuquerque, NM 87109
Phone (505) 344-7100

If there are any questions concerning the above statement please feel free to contact me

Sincerely,

Grant Stayberg

Grant Stayberg
Western Regional Territory Manager - Water Utilities

PENTAIR FLOW TECHNOLOGY
ENGINEERED DIVISION
Pentair Pump Group Inc.
800 Airport Road
North Aurora, IL 60542
United States
www.pentair.com

July 7, 2021

To: City of Las Vegas
1700 N. Grand Avenue,
Las Vegas, NM 87701

Subject: Aurora Pump Distribution

This letter is to advise you that James Cook and Hobson (JCH) located at 4210 Hawkins Street NE, Albuquerque, NM 87109, is the authorized Aurora Pump Distributor for the Municipal market in the State of New Mexico

This agreement gives them the right to promote and sell Aurora Pumps for the Municipal market in the State of New Mexico and is contractually our sole source supplier for Aurora products in the state for municipal projects.

Please let me know if you have any questions regarding this contractual agreement.

Sincerely,

Greg Gaffney

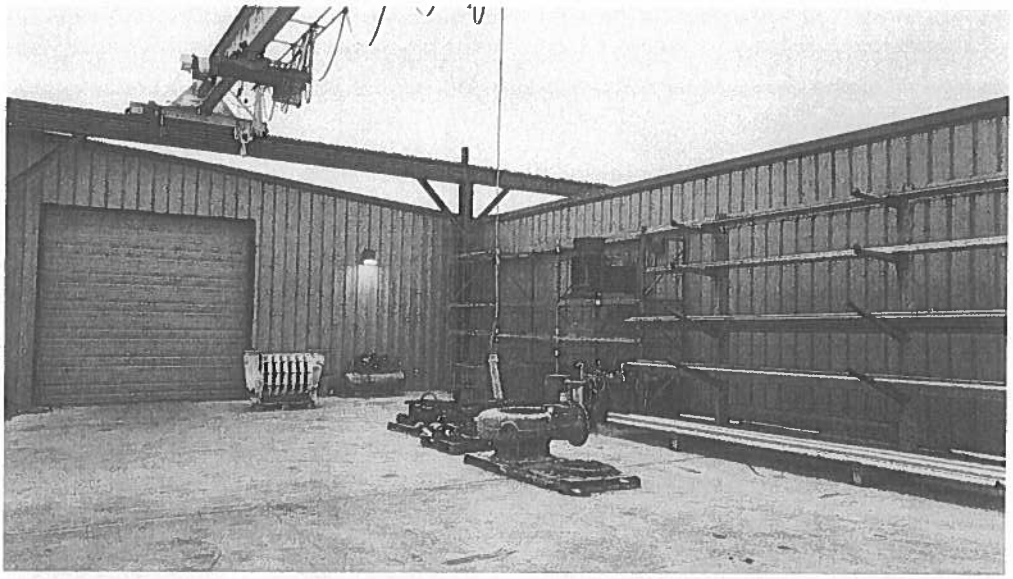
Greg Gaffney
Engineered Sales Manager
2123 Quarterpath Dr.
Richmond TX. 77406

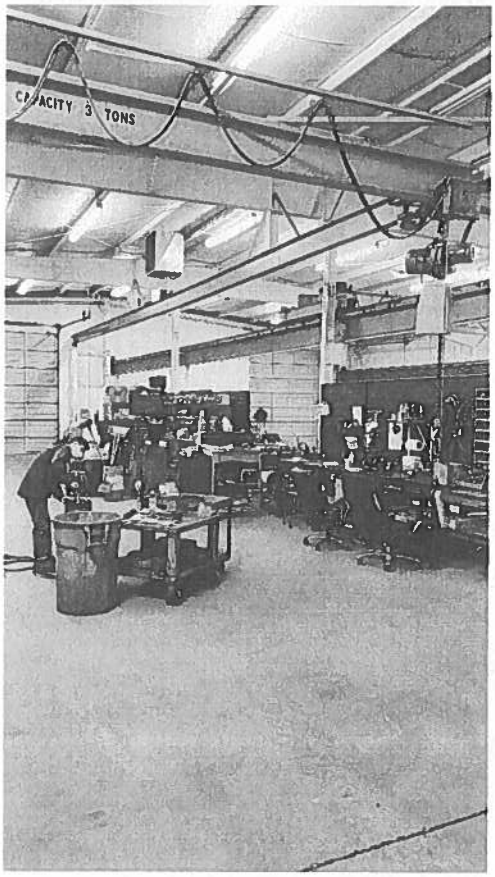
Section 7: Financial

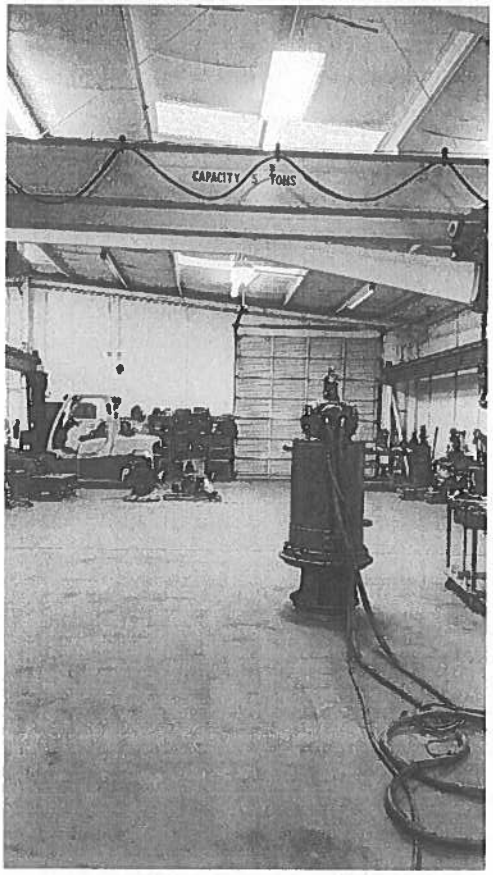
This section not applicable to scope of proposal

Section 8: Additional Information

James, Cooke & Hobson, Inc./ JCH maintains a 9,500+ square foot repair facility and warehouse and an additional 10,000+ square foot exterior staging and work area utilizing 3 overhead bridge cranes ranging in capacity from 3 – 7.5 tons.







Section 9: Contractors Bond

If proposal is accepted, James, Cooke & Hobson, Inc./ JCH will furnish a performance bond as required.

Summary of Compliance to Necessary Criteria

1. Specialized Services as defined in the Scope of work

The City of Las Vegas is equipped with Flygt submersible pumps and Pentair Aurora pumps. Due to the precise construction of this equipment, it is recommended for them to be serviced and repaired by James, Cooke & Hobson, Inc./ JCH the sole municipal representative for the area of New Mexico.

2. Capacity and Capability

James, Cooke & Hobson, Inc./ JCH maintains personnel, repair parts stock, and equipment and facilities for the repair of Flygt and Aurora pumps.
Personnel: JCH staff includes four (4) field service technicians, (4) repair shop mechanics, (1) aftermarket/parts representative, and (2) municipal sales representatives.
Equipment: JCH maintains a large repair facility, bridge cranes, and service and crane trucks for the purpose of working on the equipment we represent.
Stock parts: JCH stocks more than $500,000 in repair parts for the models of pumps the City of Las Vegas utilizes.

3. Past Record and Performance

For over the past thirty years, James, Cooke & Hobson, Inc./ JCH has provided quality pump repair services to over 50 municipalities across the State of New Mexico.

4. Familiarity with City of Las Vegas and related services

James, Cooke & Hobson, Inc./ JCH has done business with the City of Las Vegas for over 30 years and keeps records of City of Las Vegas projects dating back to the early 1990's.

5. Current volume of work with City of Las Vegas is less than 75%

James, Cooke & Hobson, Inc./ JCH has (1) current contract with the City of Las Vegas.

6. Certifications (Proof of Authorized Provider)

Flygt, a Xylem brand, solely uses James, Cooke and Hobson, Inc./ JCH as it's only authorized representation/direct distributor in New Mexico.

Aurora Pumps, a Pentair brand, solely uses James, Cooke and Hobson, Inc./ JCH as it's only authorized municipal representation/direct distributor in New Mexico.

7. Resident /Veterans Preference

James, Cooke & Hobson, Inc./ JCH is a New Mexico company with a valid resident business certificate issued by the State Taxation and Revenue Department. JCH maintains an office and service repair center approx. 117 miles from the City of Las Vegas, NM at the address below.

James, Cooke & Hobson, Inc.
4210 Hawkins Street NE
Albuquerque, NM 87109

SCORING MATRIX
RFP 2021-25 Pump, Motor, Mechanical And Electrical Services

	The Electric Horseman	Alpha Southwest Inc.	James, Cooke, & Hobson Inc.
1. **Specialized Services as defined in the Scope of work** 30 points	Evaluator #1---15 Evaluator #2---25 Evaluator #3---13 Evaluator #4---15 Evaluator #5---10	Evaluator #1---30 Evaluator #2---28 Evaluator #3---28 Evaluator #4---30 Evaluator #5---27	Evaluator #1---30 Evaluator #2---28 Evaluator #3---26 Evaluator #4---25 Evaluator #5---26
2. **Capacity and Capability** 15 points	Evaluator #1---10 Evaluator #2---12 Evaluator #3---9 Evaluator #4---12 Evaluator #5---12	Evaluator #1---15 Evaluator #2---14 Evaluator #3---14 Evaluator #4---15 Evaluator #5---14	Evaluator #1---15 Evaluator #2---15 Evaluator #3---14 Evaluator #4---13 Evaluator #5---13
3. **Past Record and Performance** 15 Points	Evaluator #1---15 Evaluator #2---10 Evaluator #3---9 Evaluator #4---13 Evaluator #5---13	Evaluator #1---15 Evaluator #2---14 Evaluator #3---15 Evaluator #4---15 Evaluator #5---13	Evaluator #1---15 Evaluator #2---13 Evaluator #3---12 Evaluator #4---12 Evaluator #5---13
4. **Familiarity with City of Las Vegas and related services** 20 Points	Evaluator #1---15 Evaluator #2---16 Evaluator #3---12 Evaluator #4---20 Evaluator #5---20	Evaluator #1---20 Evaluator #2---16 Evaluator #3---20 Evaluator #4---20 Evaluator #5---18	Evaluator #1---20 Evaluator #2---12 Evaluator #3---18 Evaluator #4---16 Evaluator #5---18
5. **Current Volume of Work with City of Las Vegas is less than 75%** 10 Points	Evaluator #1---10 Evaluator #2---10 Evaluator #3---10 Evaluator #4---10 Evaluator #5---10	Evaluator #1---10 Evaluator #2---10 Evaluator #3---10 Evaluator #4---10 Evaluator #5---10	Evaluator #1---10 Evaluator #2---10 Evaluator #3---10 Evaluator #4---10 Evaluator #5---10
6. **Resident/Veterans Preference** 10 Points	Evaluator #1---5 Evaluator #2---5 Evaluator #3---5 Evaluator #4---5 Evaluator #5---5	Evaluator #1---0 Evaluator #2---0 Evaluator #3---0 Evaluator #4---0 Evaluator #5---0	Evaluator #1---0 Evaluator #2---0 Evaluator #3---0 Evaluator #4---0 Evaluator #5---0
Totals			
	Evaluator #1---65 Evaluator #2---78 Evaluator #3---58 Evaluator #4---75 Evaluator #5---70	Evaluator #1---90 Evaluator #2---82 Evaluator #3---87 Evaluator #4---90 Evaluator #5---82	Evaluator #1---90 Evaluator #2---78 Evaluator #3---80 Evaluator #4---76 Evaluator #5---80
	69.2	86.2	80.8

CITY OF LAS VEGAS
COUNCIL MEETING AGENDA REQUEST FORM

Meeting Date: August 11, 2021

Date Submitted: 07/20/2021 **Department:** City Attorney

Item/Topic: Request for Mayor and Council's consideration of a salary increase for City Attorney Scott Aaron. Presentation by Scott Aaron.

Fiscal Impact: As per Mayor and Council's approval – amount to be determined by the Governing Body.

Attachments: None

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.

Approved For Submittal By:

Department Director

City Manager 8/5/21

Reviewed By:

Finance Director

City Attorney (Approved as to Form)

CITY CLERK'S USE ONLY
COUNCIL ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Contract No. _____
Approved _____

Continued To: _____
Referred To: _____
Denied _____
Other _____

Agreement / Contract
No. 3625-20
City of Las Vegas
Date

PROFESSIONAL SERVICE CONTRACT
CITY ATTORNEY

THIS CONTRACT, made and entered into this 15 day of April, 2020, by and between the City of Las Vegas, a municipal corporation (hereinafter called "Employer" or the "City" and **SCOTT AARON** , (hereinafter called "Employee or "City Attorney"):

WHEREAS, pursuant to the City Charter, the Employee has been appointed as the City Attorney for the City of Las Vegas, New Mexico by the Mayor and this appointment has been approved by the City Council at its meeting held and

WHEREAS, the City Charter requires that the Governing Body enter into a contract with the City Attorney, which shall establish, among other matters compensation, benefits, duties and responsibilities;

NOW, THEREFORE, the parties hereto agree as follows:

1. **TERM:**
   This Contract shall begin on **April 13, 2020** and will continue in effect until the date of the Governing Body's Organizational Meeting which is anticipated to be held in April or May of 2022 after the 2022 City Municipal election.

2. **DUTIES AND AUTHORITY:**

A. Employer agrees to employ **SCOTT AARON** as the City Attorney for the City to perform the functions and duties specified in this contract, any job description adopted by the City Council and the duties outlined in the Charter of the City of Las Vegas.

B. If the City's other staff members seek to obtain counsel or legal opinion on matters of City business, the Employee shall first clear the request with either the City Manager or the Mayor.

C. If City Council members seek to obtain counsel as to a specific matter or a legal opinion as to matters of City business, they shall have the approval of the Governing Body through majority at a regular or special meeting of the City Council in order for the City Attorney to undertake the requested work.

D. Mayor and Council members may seek to obtain information, advisement, counsel, and legal opinions on specific matters pertaining to City business from the City Attorney.

E. City Attorney's job description (attached).

3. **COMPENSATION:**

A. Employer agrees to pay Employee an annual base salary of $100,000.00. per annum, payable in installments at the same time that the other management employees of the City are paid.

B. The employee agrees to represent the City of Las Vegas as a full-time employee and agrees to establish his office and staff at city hall. No outside practice shall occur. The City Attorney shall be available to respond to requests within a reasonable time.

4. **INSURANCE BENEFITS:**

The Employer agrees to provide and pay the same City portions of the insurance benefits which are provided to all other employees of the City.

5. **VACATION, SICK, AND MILITARY LEAVE:**

The Employee will accrue sick leave and vacation leave in accordance with the City Personnel Policy.

6. **MISCELLANEOUS BENEFITS:**

A. The City Attorney may have the use of a City owned and maintained vehicle for City related purposes.

B. The Employer agrees to enroll the City Attorney into the applicable state or local retirement system (P.E.R.A.) and to make the same contributions to such retirement as other City employees received.

7. **GENERAL BUSINESS EXPENSES:**

A. The Employer agrees to budget for and to pay for professional dues and subscriptions of the Employee necessary for continuation and full participation in organizations, if the Employer determines that these expenses are necessary for the Employee's professional participation and for the good of the City.

B. The City shall allow the City Attorney to attend training programs with the NM Municipal League and other similar programs to allow the City Attorney's professional advancement. The City shall defray tuition, per diem and mileage expenses if these trainings have been approved in advance by the Mayor and City Council.

C. The City shall provide sufficient support staff for the City Attorney.

1. One (1) paralegal and one (1) administrative assistant.

D. The City shall allow for and pay for reasonable assistance of outside counsel in specialty areas of the law, for assistance with training of the City Attorney upon approval in advance by Mayor and Council.

E. The Employer shall provide Employee with a computer, software, fax/modem/ and cell phone (or cell phone stipend of $50.00 per month of relevant phone bill) as required for the Employee to perform the job and to maintain communication.

F. Should Employee not be available to attend certain meetings of the Governing Body as required by his/her job description, the City will reasonably provide alternate counsel to serve this purpose.

8. TERMINATION:

A. The City Attorney understands and agrees that he/she serves at the will of the Governing Body of the City of Las Vegas pursuant to the terms of the City Charter and that he/she may be suspended or removed with or without cause at any time by the Mayor, subject to approval of the City Council, or by a majority of all members of the Governing Body.

B. Should the Employee be terminated as outlined herein, then this Contract will immediately become null and void.

C. At termination, the City Attorney shall be entitled to receive pay for the hours he/she has worked to the point of termination, as well as for the accumulated vacation leave in the time and manner that all other City employees are paid such benefits. Under no circumstances shall the City Attorney have a right to severance pay.

9. RESIGNATION:

In the event that Employee voluntarily resigns his/her position with the City, the Employee shall provide a minimum of 14 days notice in writing. The Employee is entitled to accrued annual leave in accordance with the City Personnel Ordinance.

10. SEVERABILITY:

The invalidity of partial invalidity of any portion of this Agreement will not affect the validity of any other provision.

11. HOURS OF WORK:

The Employee shall work a minimum of 40 hours per week plus be available for City needs (as identified and determined by the City Manager) outside the regular business hours without additional compensation.

12. BINDING EFFECT:

This Contract shall be binding upon and inure to the benefit of the successor and assigns of the parties hereto. No other person(s) shall have any right, benefit or obligation hereunder.

13. LAW THAT APPLIES:

It is mutually agreed by and between the parties hereto that this Agreement shall be performed in Las Vegas, San Miguel County, New Mexico, and further that any legal action or cause of action in connection herewith shall be within the jurisdiction of the appropriate court in San Miguel County, New Mexico, for all purposes.

14. ENTIRE AGREEMENT:

This Contract constitutes the entire agreement between the parties hereto; any prior agreement, whether written or oral, assertion or statement, understanding or other commitment antecedent to this Contract shall not have any force or effect whatsoever, unless the same in mutually agreed to by the parties hereto and reduced to writing. No changes or amendments to this Contract shall be effective, except those on written approval by both parties.

15. NO WAIVER:

No waiver of any of the provisions of this contract shall be deemed or shall constitute a waiver of any other provision hereof (whether or not similar), nor shall such waiver constitute a continuing waiver unless otherwise expressly provided.

16. APPROPRIATIONS:

The terms of this Agreement are contingent upon sufficient appropriations and authorizations being made by the Legislature of New Mexico and the City for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Legislature of the City, this Agreement shall terminate immediately upon written notice being given by the City to Employee. The City's decision as to whether sufficient appropriations are available shall be accepted by the Employee and shall be final. If the City proposes an amendment to the Agreement unilaterally reduce funding, the Employee shall have the option to terminate the Agreement of to agree to the reduced funding, within thirty (30) days of receipt of the proposed amendment.

17. CONFLICT OF INTEREST; GOVERNMENTAL CONDUCT ACT.

The Employee warrants that he/she presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance or services required under the Agreement. The Employee certifies that the requirements of Governmental Conduct Act, Section 10-16-1 through 10-16-18, NMSA 1978, regarding contracting

with a public officer or state employee or former state employee have been followed.

18. **PENALTIES FOR VIOLATION OF LAW.**
The Procurement Code, Section 13-1-28 through 13-1-199, NMSA 1978, Imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

Approved by the Governing Body on April 15th, **20** 20.

Louie A. Trujillo
Mayor of the City Of Las Vegas

ATTEST:

City Clerk of the City of Las Vegas

EMPLOYEE/CITY ATTORNEY

Approved as to Form

Contracted City Attorney DAVID SILVA