JOB ANNOUNCEMENT
General Public
OPEN DATE: January 1, 2023
CLOSE DATE: Until Filled

JOB TITLE: Laborer

PAY RATE: $12.00/hr

DEPARTMENT: Utilities

DIVISION: Water Distribution

SUMMARY

Performs under the supervision of the Supervisor, and the Water Distribution Superintendent. This is a non-skilled position involving the Labor area and non-technical portions of maintenance and operation of the water system.

DUTIES AND RESPONSIBILITIES

- Maintains landscape.
- Performs maintenance work.
- May assist with meter and service work.
- Is involved in all aspects of line construction and installation.
- May be required to perform flagman duties.
- May be required to work in confined meter pits.
- Assists with water line repairs and services calls.
- Performs other duties as required.

MIMIMUM JOB REQUIREMENTS

- High School Diploma or Equivalent.

EMPLOYMENT REQUIREMENTS

- Posses and maintain a valid New Mexico Class D Driver's License with a good driving record. Must be insurable by the City's insurance carrier.

KNOWLEDGE, SKILLS AND ABILITIES

- Ability to communicate effectively verbally and in writing.
- Ability to perform heavy manual work.
- Ability to follow orders and instructions.
- Ability to operate light equipment.
- Knowledge of safety rules related to construction and utility.
- Considerable knowledge of functions, operating methods and maintenance of light and medium size equipment.
- Knowledge of tools and types of equipment used in public works and water utility operations.

WORK ENVIRONMENT & PHYSICAL DEMANDS

PHYSICAL REQUIREMENTS: Requires excellent physical condition and dexterity. Job may require lifting heavy objects, bending, walking, twisting, climbing ladders, stairs, kneeling, reaching to high areas, standing for long periods of time, standing in water, working in confined spaces. May be required to work in inclement weather.

SPECIAL CONDITIONS: Required to perform "On-Call" duties on weekends, holidays, and anytime outside the normal working hours. Because of the need to be able to contact employees in emergency situations, employees having this job title must either have a telephone or ready access to a telephone at their residence. When contacted, the employee is expected to report to work unless there are special non-reoccurring circumstances.

PHYSICAL ABILITY REQUIREMENTS:

S	O	F	C
Seldom	Occasional	Frequent	Continuous
33% of time	up to 33%	34-66%	over 66%

STAMINA:

- Sitting is an occasional but essential requirement of the job. This would be up to 33% of the time.
- Duties performed during sitting are:
  - Driving to worksite
  - Paper work
  - Filling our work orders
  - Driving dump truck
- Walking is an occasional requirement of the job. This would be up to 33% of the time.
- Duties performed during walking are:
  - Mapping
  - Taking measures
- Standing is a continuous requirement of the job. This would be over 66% of the time.
- Standing includes all tasks while standing and walking.
- Duties performed while standing are:
  - Water service connections
  - Mapping
  - Taking measurements
- Sprinting/running is non-applicable to the job.

FLEXIBILITY:

- Bending or twisting at the neck more than the average person is an occasional but essential requirement of the job.
- Bending or twisting the trunk more than the average person is an occasional but essential requirement of the job.
- Squatting/stooping/kneeling is an occasional but essential requirement of the job.
- Reaching above the head is an occasional requirement of the job.
- Reaching forward is an occasional requirement of the job.
- Repeating the same hand, arm, or finger motion many times is a continuous requirement of the job.

ACTIVITIES:

- Climbing is an occasional but essential requirement of the job.
- Hand/grip strength is a continuous requirement of the job.
- Driving on the job is an occasional but essential requirement of the job.

USE OF ARMS AND HANDS:

- Manual dexterity is a continuous requirement of the job.
- Finger dexterity is a frequent requirement of the job.

LIFTING:

- Lifting of items that weigh between 10-25 lbs. is a continuous requirement of the job. This would be over 66% of the time.
- Lifting of items is from floor to waist, from shoulder to overhead, and from waist to shoulder.
- Lifting of items that weigh between 26-50 lbs. is a continuous requirement of the job. This would be over 66% of the time.
- Lifting of items is from floor to waist, shoulder to overhead, and waist to shoulder.
- Examples of items that weigh 26-50 lbs. are:
    - Saw
    - Equipment
    - Pipes
- Lifting of items that weigh between 51-75 lbs. is a continuous requirement of the job. This would be over 66% of the time.
- Lifting of items is from floor to waist, shoulder to overhead and from waist to shoulder.
- Examples of items that weigh 51-75 lbs. are:
    - Pipes
    - Jack hammer
- Lifting items that weigh 76-90 lbs. is a continuous requirement of the job. This would be over 66% of the time.
- Lifting of items is from floor
- Examples of items that weigh 76-90 lbs. are:
    - Power equipment
- Items over 50 lbs. that are lifted or carried usually always can be shared or reduced into smaller loads.

PUSHING/PULLING:

- Pushing/pulling of items that weigh 25-50 lbs., 50-75 lbs., 75-90 lbs., and over 90 lbs. is a frequent requirement of the job. This would be 34-66% of the time.
- Example of items over 50 lbs. that are pushed/pulled are:
    - Water pump
- When pushing/pulling occurs items are sometimes on wheels.
- Terrain items are pushed/pulled on are:
    - Carpeted floor
    - Blacktop/Paved road
    - Tiled floor
    - Dirt road
    - Concrete
    - Other rough outdoor surfaces

CARRYING TASKS:

- Carrying items that weigh between 10-25 lbs., 25-50 lbs., 50-75 lbs., 75-90 lbs., and over 90 lbs. are a continuous requirement of the job. This would be over 66% of the time.
- Distance or items over 50 lbs. are carried over 50 feet.
- Examples of items over 50 lbs. that are carried are:
    - Pipes
    - Jack Hammer

WORKING CONDITIONS: Working conditions are the physical surroundings of an employee in a certain job.

- Working inside is an occasional but essential requirement of the job.
- Working outside is a continuous requirement of the job.
- Working in temperatures below 32 degrees is a continuous requirement of the job.
- Working in temperatures above 100 degrees is a continuous requirement of the job.
- Walking on slippery surfaces is a frequent risk of the job.
- Being soaking wet is an occasional but essential requirement of the job.
- Working over 6 feet off the ground is an occasional requirement of the job.

- Working in confined spaces and/or cramped body positions is an occasional but essential requirement of the job.
- Working in loud noise areas is an occasional but essential requirement of the job.
- Exposure to welding flash or microwaves while doing the job is an occasional risk of the job.
- Exposure to sunlight is a continuous risk.
- Handling or being in machinery that is vibrating is an occasional but essential requirement of the job.
- Working where there are sudden temperature changes of greater than 50 degrees is an occasional but essential risk of the job.
- Working where there are sudden changes in air pressure or very high or low air pressure is an occasional but essential risk of the job.
- Risk of getting a minor injury is frequent to the job.
- Risk of getting a major injury is continuous to the job.
- Risk of being bitten by animals or insects is occasional to the job.
- Exposure to infection is an occasional but essential risk of the job.
- Exposure to silica or asbestos dust (cement or concrete powder) is a continuous risk. There is enough of this dust that you need to wear a mask
- Exposure to other types of dust, other than ordinary surfaces, or household dust is an occasional but essential risk of the job.
- Exposure to environmental allergens is an occasional but essential risk of the job.
- Contact with oils or other petroleum products is an occasional risk of the job.
- Exposure to solvents, degreasers, pesticides and/or herbicides is an occasional risk of the job.
- Exposure to gases, fumes, sprays, etc. is an occasional risk of the job.
- Meeting deadlines with severe time constraints is an occasional requirement of the job.
- Interacting with the public, other workers, etc. is a continuous requirement of the job.
- Irregular or extended work hours areas an occasional but essential requirement of the job.
- Working alone is an occasional requirement of the job.
- Direct responsibility for the safety, well being, or work output of other people is a continuous requirement of the job.
- Multiple demands from several people are an occasional requirement of the job.

PHYSICAL ABILITIES/ACTIVITIES: Physical abilities and activities are the physical activities and sensory perceptions that are essential to the job.

VISION:

- Seeing object/person at a distance is a continuous requirement of the job.
- Seeing close work such as typed or handwritten material is an occasional but essential requirement of the job.
- Being able to tell differences among colors is a continuous requirement of the job.
- Having very good depth perception is a c continuous requirement of the job.

HEARING:

- Hearing conversation in a quiet environment is an occasional requirement of the job.
- Hearing conversation in a noisy environment is a continuous requirement of the job.
- Ability to tell where a sound is coming from is an occasional but essential requirement of the job.
- Hearing differences among bells, buzzers, beeps, horns, etc. is an occasional requirement of the job.

SPEECH/COMMUNICATION:

- Communicating through speech is a continuous requirement of the job.

USE OF PERSONAL PROTECTIVE EQUIPMENT: Personal protective equipment is a frequent and continuous requirement of the job.

- A mask is an occasional but essential requirement of the job.
- A respirator is an occasional requirement of the job.
- Gloves are a frequent requirement of the job.

- Steel toed shoes are a continuous requirement of the job.
- A filter respirator is an occasional but essential requirement of the job.
- Goggles or safety glasses are an occasional but essential requirement of the job.
- A hard hat is a frequent requirement of the job.
- Ear plugs/muffs are an occasional but essential requirement of the job.
- A face shield is an occasional but essential requirement of the job.
- A chemical apron is an occasional requirement of the job.
- A safety vest is a continuous requirement of the job.
- A lifting belt is an occasional but essential requirement of the job.
- A two way radio/beeper is an occasional requirement of the job.

NOTE: This position is subject to drug testing both pre-employment and random as set forth in the City of Las Vegas Drug Policy.

APPLICATION PROCEDURE – Interested applicants must submit a City of Las Vegas Employment Application, The employment application is available at:

https://www.lasvegasnm.gov/general-7-1

Application Materials can be sent to: Human Resources Department
1700 N Grand Avenue
Las Vegas, NM 87701

OR send via email to: mgarcia@lasvegasnm.gov

Reviewed and approved for publishing by:

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